

*CITY OF POMPANO BEACH,  
FLORIDA*

**PROFESSIONAL CONSULTING AGREEMENT**

**with**

**SYNALOVSKI ROMANIK SAYE, LLC**



**CONTINUING CONTRACT FOR ARCHITECTURAL SERVICES FOR  
VARIOUS CITY PROJECTS RLI E-24-20**

**CONTRACT FOR  
PROFESSIONAL CONSULTING SERVICES**

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This Contract is made on \_\_\_\_\_, by and between the City of Pompano Beach, a municipal corporation of the State of Florida, hereinafter referred to as “CITY,” and Synalovski Romanik Saye, LLC a Florida limited liability company hereinafter referred to as the “Consultant”.

**WHEREAS**, the Consultant is able and prepared to provide such services as City requires under the terms and conditions set forth herein; and

**WHEREAS**, the City Commission has approved the recommendation that Consultant be employed by the City and authorized the negotiation of contractual terms.

**NOW, THEREFORE**, in consideration of the mutual promises herein, the City and the Consultant agree as follows:

**ARTICLE 1 – SERVICES/CONSULTANT AND CITY REPRESENTATIVES**

The Consultant’s responsibility under this Contract is to provide professional consulting services as more specifically set forth in RLI No. E-24-20 attached hereto as Exhibit A and incorporated herein in its entirety.

The Consultant’s representative shall be Merrill Romanik, AIA, NCARB, LEED AP

The CITY’s representative shall be City Engineer or designee

**ARTICLE 2 – TERM**

The CONSULTANT shall adhere to the schedule given in each work authorization after receiving the “Notice to Proceed.”

Reports and other items shall be delivered or completed in accordance with the detailed schedule set forth in individual Work Authorizations as negotiated.

The Term of this Contract shall be for an initial period of five (5) years from the date of execution by both the City and the Consultant.

### ARTICLE 3 – PAYMENTS TO CONSULTANT

A. City agrees to pay Consultant in consideration for its services described herein. It is the intention of the parties hereby to ensure that unless otherwise directed by the City in writing, Consultant will continue to provide services as specified in Exhibit A for the term of this Contract.

B. Price Formula. City agrees to pay Consultant as negotiated on a Work Authorization basis. Each work authorization shall specifically identify the scope of the work to be performed and the fees for said services. As set forth in RLI No. E-24-20, professional services under this contract will be restricted to those required for any project for which construction costs will not exceed four million dollars (\$4,000,000.00), and for any study activity fees shall not exceed five hundred thousand dollars (\$500,000.00).

C. Fee Determination. Each individual Work Authorization may be negotiated for fees to be earned by Time and Materials with a Not to Exceed Amount, Lump Sum, or a combination of both methods for subtasks contained therein. The total amount to be paid by the City under a Work Authorization shall not exceed specified amounts for all services and materials including “out of pocket” expenses as specified in Paragraph E below and also including any approved subcontracts unless otherwise agreed in writing by both parties. The Consultant shall notify the City’s Representative in writing when 90% of the “not to exceed amount” for the total Work Authorization has been reached. The Consultant will bill the City on a monthly basis, or as otherwise provided. Time and Materials billing will be made at the amounts set forth in Exhibit B for services rendered toward the completion of the Scope of Work. Where incremental billings for partially completed items are permitted, the total billings shall not exceed the estimated percentage of completion as of the billing date. It is acknowledged and agreed to by the Consultant that the dollar limitation set forth in this section is a limitation upon and describes the maximum extent of City’s obligation to pay Consultant, but does not include a limitation upon Consultant’s duty to perform all services set forth in Exhibit A for the total compensation in the amount or less than the guaranteed maximum stated above.

D. Invoices received by the City from the Consultant pursuant to this Contract will be reviewed and approved in writing by the City’s Representative, indicating that services have been rendered in conformity with the Contract, and then will be sent to the City’s Finance Department for payment. All invoices shall contain a detailed breakdown of the services provided for which payment is being requested. In addition to detailed invoices, upon request of the City’s representative, Consultant shall provide City with detailed periodic Status Reports on the project. All invoice payments by City shall be made after the Work has been verified and completed. Unless disputed by City as provided herein, upon City’s receipt of a Proper Invoice as defined in §218.72, Florida Statutes, as amended, City shall forward Consultant payment for work performed within forty five (45) days for all goods and services provided.

City may temporarily remove for review any disputed amount, by line item, from an invoice and shall timely provide Consultant written notification of any such disputed charge. Consultant shall provide clarification and a satisfactory explanation to City, along with revised copies of all such documents if inaccuracies or errors are discovered, within ten (10) days of receipt of City’s notice of the disputed amount

In the event City has a claim against Consultant for Work performed hereunder which has not been timely remedied in accordance with the provisions of this Article 3, City may withhold payment for the contested amount, in whole or in part, to protect itself from loss on account of defective Work, claims filed or reasonable evidence indicating probable filing of claims by other parties against Consultant, and/or Consultant's failure to make proper payments to subcontractors or vendors for material or labor. When the reason(s) for withholding payment are removed or resolved in a manner satisfactory to City, payment shall be made.

E. "Out-of-pocket" expenses shall be reimbursed up to an amount not to exceed amounts included in each Work Authorization. All requests for payment of "out-of-pocket" expenses eligible for reimbursement under the terms of this Contract shall include copies of paid receipts, invoices, or other documentation acceptable to the City's Representative and to the Finance Department. Such documentation shall be sufficient to establish that the expense was actually incurred and necessary in the performance of the Scope of Work described in a Work Authorization and this Contract. All out-of-pocket, reimbursables and expenses shall be billed at actual amount paid by Consultant, with no markup.

F. Final Invoice. In order for both parties herein to close their books and records, the Consultant will clearly state "Final Invoice" on the Consultant's final/last billing to the City. This final invoice shall also certify that all services provided by Consultant have been properly performed and all charges and costs have been invoiced to the City. Because this account will thereupon be closed, any and other further charges not properly included on this final invoice are waived by the Consultant.

#### **ARTICLE 4 – TRUTH-IN-NEGOTIATION CERTIFICATE**

Signature of this Contract by the Consultant shall also act as the execution of a truth in negotiation certificate, certifying that the wage rates, overhead charges, and other costs used to determine the compensation provided for this Contract are accurate, complete and current as of the date of the Contract and no higher than those charged the Consultant's most favored customer for the same or substantially similar service. Should the City determine that said rates and costs were significantly increased due to incomplete, non-current or inaccurate representation, then said rates shall be adjusted accordingly.

#### **ARTICLE 5 – TERMINATION**

City shall have the right to terminate this Contract, in whole or in part, for convenience, cause, default or negligence on Consultant's part, upon ten (10) business days advance written notice to Consultant. Such Notice of Termination may include City's proposed Transition Plan and timeline for terminating the Work, requests for certain Work product documents and materials, and other provisions regarding winding down concerns and activities.

If there is any material breach or default in Consultant's performance of any covenant or obligation hereunder which has not been remedied within ten (10) business days after City's

written Notice of Termination, City, in its sole discretion, may terminate this Contract immediately and Consultant shall not be entitled to receive further payment for services rendered from the effective date of the Notice of Termination.

In the event of termination, City shall compensate Consultant for all authorized Work satisfactorily performed through the termination date under the payment terms set forth in Article 3 above and all Work product documents and materials shall be delivered to City within ten (10) business days from the Notice of Termination. If any Work hereunder is in progress but not completed as of the date of the termination, then upon City's written approval, this Contract may be extended until said Work is completed and accepted by City.

This Contract may be cancelled by the Consultant, upon thirty (30) days prior written notice to the City's Representative, in the event of substantial failure by the City to perform in accordance with the terms of this Contract through no fault of the Consultant.

## **ARTICLE 6 – PERSONNEL**

The Consultant is, and shall be, in the performance of all work services and activities under this Contract, an independent Contractor, and not an employee, agent or servant of the City. All persons engaged in any of the work or services performed pursuant to this Contract shall at all times, and in all places, be subject to the Consultant's sole direction, supervision, and control and shall not in any manner be deemed to be employees of the City. The Consultant shall exercise control over the means and manner in which it and its employees perform the work. This contract does not create a partnership or joint venture between the parties.

The Consultant represents that it has, or will secure at its own expense, all necessary personnel required to perform the services under this Contract. Such personnel shall not be employees of or have any contractual relationship with the City, nor shall such personnel be subject to any withholding for tax, Social Security or other purposes by the City, nor be entitled to any benefits of the City including, but not limited to, sick leave, pension benefits, vacation, medical benefits, life insurance, workers or unemployment compensation benefits, or the like from the City.

All of the services required hereunder shall be performed by the Consultant or under its supervision, and all personnel engaged in performing the services shall be fully qualified and, if required, authorized or permitted under state and local law to perform such services.

Any changes or substitutions in the Consultant's key personnel, as may be listed in Article 1, must be made known to the City's Representative at the time substitution becomes effective.

The Consultant warrants that all services shall be performed by skilled and competent personnel to the degree exercised by consultants performing the same or similar services in the same location at the time the services are provided.

## **ARTICLE 7 – SUBCONTRACTING**

Consultant may subcontract any services or work to be provided to City with the prior written approval of the City's Representative. The City reserves the right to accept the use of a subcontractor or to reject the selection of a particular subcontractor and to inspect all facilities of any subcontractors in order to make determination as to the capability of the subcontractor to perform properly under this Contract. The City's acceptance of a subcontractor shall not be unreasonably withheld. The Consultant is encouraged to seek small business enterprises and to utilize businesses that are physically located in the City of Pompano Beach with a current Business Tax Receipt for participation in its subcontracting opportunities.

## **ARTICLE 8 – FEDERAL AND STATE TAX**

The City is exempt from payment of Florida State Sales and Use Taxes. The City will provide the Consultant with the current state issued exemption certificate. The Consultant shall not be exempted from paying sales tax to its suppliers for materials used to fulfill contractual obligations with the City, nor is the Consultant authorized to use the City's Tax Exemption Number in securing such materials.

The Consultant shall be responsible for payment of its own and its share of its employees' payroll, payroll taxes and benefits with respect to this Contract

## **ARTICLE 9 – AVAILABILITY OF FUNDS**

The City's performance and obligation to pay under this contract is contingent upon appropriation for various projects, tasks and other professional services by the City Commission.

## **ARTICLE 10 - INSURANCE REQUIREMENTS**

The Consultant shall not commence work under this Contract until it has obtained all insurance required under this paragraph and such insurance has been approved by the Risk Manager of the City, nor shall the Consultant allow any Subcontractor to commence work on its sub-contract until the aforementioned approval is obtained.

CERTIFICATE OF INSURANCE, reflecting evidence of the required insurance, shall be filed with the Risk Manager prior to the commencement of the work. The Certificate shall contain a provision that coverage afforded under these policies will not be cancelled, will not expire and will not be materially modified until at least thirty (30) days prior written notice has been given to the City. Policies shall be issued by companies authorized to conduct business under the laws of the State of Florida and shall have adequate Policyholders and Financial ratings in the latest ratings of A. M. Best and be part of the **Florida Insurance Guarantee Association Act**.

Insurance shall be in force until all work required to be performed under the terms of the Contract is satisfactorily completed as evidenced by the formal acceptance by the City. In the event the Insurance Certificate provided indicates that the insurance shall terminate and lapse during the period of this Contract, the Consultant shall furnish, at least ten (10) days prior to the

expiration of the date of such insurance, a renewed Certificate of Insurance as proof that equal and like coverage for the balance of the period of the Contract and extension thereunder is in effect. The Consultant shall not continue to work pursuant to this Contract unless all required insurance remains in full force and effect.

Limits of Liability for required insurance are shown in Exhibit C.

The City of Pompano Beach must be named as an additional insured for the Automobile and Commercial General Liability Coverage.

For Professional Liability, if coverage is provided on a claims made basis, then coverage must be continued for the duration of this Contract and for not less than one (1) year thereafter, or in lieu of continuation, provide an "extended reporting clause" for one (1) year.

Consultant shall notify the City Risk Manager in writing within thirty (30) days of any claims filed or made against the Professional Liability Insurance Policy.

For Workers' Compensation Insurance, coverage shall be maintained during the life of this Contract to comply with statutory limits for all employees, and in the case of any work sublet, the Consultant shall require any Subcontractors similarly to provide Workers' Compensation Insurance for all the latter's employees unless such employees are covered by the protection afforded by the Consultant. The Consultant and his Subcontractors shall maintain during the life of this Contract Employer Liability Insurance.

## **ARTICLE 11 – INDEMNIFICATION**

A. Consultant shall at all times indemnify, hold harmless the City, its officials, employees, volunteers and other authorized agents from and against any and all claims, demands, suit, damages, attorneys' fees, fines, losses, penalties, defense costs or liabilities suffered by the City to the extent caused by any negligent act, omission, breach, recklessness or misconduct of Consultant and/or any of its agents, officers, or employees hereunder, including any inaccuracy in or breach of any of the representations, warranties or covenants made by the Consultant, its agents, officers and/or employees, in the performance of services of this contract. To the extent considered necessary by City, any sums due Consultant hereunder may be retained by City until all of City's claims for indemnification hereunder have been settled or otherwise resolved, and any amount withheld shall not be subject to payment or interest by City.

B. Consultant acknowledges and agrees that City would not enter into this Contract without this indemnification of City by Consultant. The parties agree that one percent (1%) of the total compensation paid to Consultant hereunder shall constitute specific consideration to Consultant for the indemnification provided under this Article and these provisions shall survive expiration or early termination of this Contract.

C. Nothing in this Agreement shall constitute a waiver by the City of its sovereign immunity limits as set forth in section 768.28, Florida Statutes. Nothing herein shall be construed as consent from either party to be sued by third parties.

## **ARTICLE 12 – SUCCESSORS AND ASSIGNS**

The City and the Consultant each binds itself and its partners, successors, executors, administrators and assigns to the other party of this Contract and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Contract. Except as above, neither the City nor the Consultant shall assign, sublet, encumber, convey or transfer its interest in this Contract without prior written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of the City, which may be a party hereto, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the City and the Consultant.

## **ARTICLE 13 – REMEDIES**

The laws of the State of Florida shall govern this Contract. Any and all legal action between the parties arising out of the Contract will be held in Broward County. No remedy herein conferred upon any party is intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party of any right, power or remedy hereunder shall preclude any other or further exercise thereof.

## **ARTICLE 14 – CONFLICT OF INTEREST**

The Consultant represents that it has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance of services required hereunder, as provided for in the Code of Ethics for Public Officers and Employees (Chapter 112, Part III, Florida Statutes). The Consultant further represents that no person having any interest shall be employed for said performance.

The Consultant shall promptly notify the City's representative, in writing, by certified mail, of a potential conflict(s) of interest for any prospective business association, interest or other circumstance, which may influence or appear to influence the Consultant's judgment or quality of services being provided hereunder. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that the Consultant may undertake and request an opinion of the City as to whether the association, interest or circumstance would, in the opinion of the City, constitute a conflict of interest if entered into by the Consultant. The City agrees to notify the Consultant of its opinion by certified mail within thirty (30) days of receipt of notice by the Consultant. If, in the opinion of the City, the prospective business association, interest, or circumstance would not constitute a conflict of interest by the Consultant, the City shall so state in the notice and the Consultant shall at its option, enter into said association, interest or circumstance and it shall be deemed not a conflict of interest with respect to services provided to the City by the Consultant under the terms of this Contract.



## **ARTICLE 15 – EXCUSABLE DELAYS**

The Consultant shall not be considered in default by reason of any failure in performance if such failure arises out of causes reasonably beyond the control of the Consultant or its subcontractors and without their fault or negligence. Such causes include, but are not limited to, acts of God; natural or public health emergencies; freight embargoes; and abnormally severe and unusual weather conditions.

Upon the Consultant's request, the City shall consider the facts and extent of any failure to perform the work and, if the Consultant's failure to perform was without it, or its subcontractors fault or negligence, the Contract Schedule and/or any other affected provision of this Contract shall be revised accordingly; subject to the City's rights to change, terminate, or stop any or all of the work at any time.

## **ARTICLE 16 – DEBT**

The Consultant shall not pledge the City's credit or attempt to make it a guarantor of payment or surety for any contract, debt, obligation, judgment, lien or any form of indebtedness. The Consultant further warrants and represents that it has no obligation or indebtedness that would impair its ability to fulfill the terms of this Contract.

## **ARTICLE 17 – DISCLOSURE AND OWNERSHIP OF DOCUMENTS**

The Consultant shall deliver to the City's representatives for approval and acceptance, and before being eligible for final payment of any amounts due, all documents and materials prepared by and for the City under this Contract.

All written and oral information not in the public domain or not previously known, and all information and data obtained, developed, or supplied by the City or at its expense will be kept confidential by the Consultant and will not be disclosed to any other party, directly or indirectly, without the City's prior written consent unless required by a lawful order. All drawings, maps, sketches, programs, data base, reports and other data developed, or purchased, under this Contract for or at the City's expense shall be and remain the City's property and may be reproduced and reused at the discretion of the City.

A. The City of Pompano Beach is a public agency subject to Chapter 119, Florida Statutes. The Consultant shall comply with Florida's Public Records Law, as amended. Specifically, the Consultant shall:

1. Keep and maintain public records required by the City in order to perform the service.
2. Upon request from the City's custodian of public records, provide the City with a copy of requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Consultant does not transfer the records to the City.

4. Upon completion of the contract, transfer, at no cost to the City, all public records in possession of the Consultant, or keep and maintain public records required by the City to perform the service. If the Consultant transfers all public records to the City upon completion of the contract, the Consultant shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Consultant keeps and maintains public records upon completion of the contract, the Consultant shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records in a format that is compatible with the information technology systems of the City.

B. Failure of the Consultant to provide the above described public records to the City within a reasonable time may subject Consultant to penalties under 119.10, Florida Statutes, as amended.

## **PUBLIC RECORDS CUSTODIAN**

**IF THE CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:**

**CITY CLERK  
100 W. Atlantic Blvd., Suite 253  
Pompano Beach, Florida 33060  
(954) 786-4611  
[RecordsCustodian@copbfl.com](mailto:RecordsCustodian@copbfl.com)**

All covenants, agreements, representations and warranties made herein, or otherwise made in writing by any party pursuant hereto, including but not limited to any representations made herein relating to disclosure or ownership of documents, shall survive the execution and delivery of this Contract and the consummation of the transactions contemplated thereby.

## **ARTICLE 18 – CONTINGENT FEES**

The Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Consultant to solicit or secure this Contract and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the Consultant, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or making of this Contract. Violation of this Article shall constitute a forfeiture of this Contract by Consultant.

## **ARTICLE 19 – ACCESS AND AUDITS**

The Consultant shall maintain adequate records to justify all charges, expenses, and cost incurred in estimating and performing the work for at least three (3) years after completion of this Contract. The City shall have access to such books, records and documents as required in this section for the purpose of inspection or audit during normal business hours, at the Consultant's place of business.

## **ARTICLE 20 – NONDISCRIMINATION**

The Consultant warrants and represents that all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status and sexual orientation.

## **ARTICLE 21 – INTERPRETATION**

The language of this Contract has been agreed to by both parties to express their mutual intent and no rule of strict construction shall be applied to either party hereto. The headings are for reference purposes only and shall not affect in any way the meaning or interpretation of this Contract. All personal pronouns used in this Contract shall include the other gender, and the singular, the plural, and vice versa, unless the context otherwise requires.

## **ARTICLE 22 – AUTHORITY TO PRACTICE**

The Consultant hereby represents and warrants that it has and will continue to maintain all licenses and approvals required conducting its business, and that it will at all times conduct its business activities in a reputable manner. Proof of such licenses and approvals shall be submitted to the City's representative upon request.

## **ARTICLE 23 – SEVERABILITY**

If any term or provision of this Contract, or the application thereof to any person or circumstances shall, to any extent be held invalid or unenforceable, to remainder of this Contract, or the application of such terms or provision, to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and every other term and provision of this Contract shall be deemed valid and enforceable to the extent permitted by law.

## **ARTICLE 24 – ENTIRETY OF CONTRACTUAL AGREEMENT**

The City and the Consultant agree that this Contract, together with the Exhibits hereto, sets forth the entire agreement between the parties, and that there are no promises or understandings other than those stated herein. It is further agreed that no modification, amendment or alteration in the terms or conditions contained herein shall be effective unless contained in a written document executed with the same formality and of equal dignity herewith. None of the provisions, terms and conditions contained in this Contract may be added to, modified, superseded or otherwise altered, except by written instrument executed by the parties hereto in accordance with Article 25 – Modification of Work. In the event of any conflict or inconsistency between this Contract and the provisions in the incorporated Exhibits, the terms of this Contract shall supersede and prevail over the terms in the Exhibits.

## **ARTICLE 25 – MODIFICATION OF SCOPE OF WORK**

The City reserves the right to make changes in the Scope of Work, including alterations, reductions therein or additions thereto. Upon receipt by the Consultant of the City's notification of a contemplated change, the Consultant shall, in writing: (1) provide a detailed estimate for the increase or decrease in cost due to the contemplated change; (2) notify the City of any estimated change in the completion date; and (3) advise the City if the contemplated change shall affect the Consultant's ability to meet the completion dates or schedules of this Contract.

If the City so instructs in writing, the Consultant shall suspend work on that portion of the Scope of Work affected by a contemplated change, pending the City's decision to proceed with the change.

If the City elects to make the change, the City shall initiate a Work Authorization Amendment and the Consultant shall not commence work on any such change until such written amendment is signed by the Consultant and the City Manager, and if such amendment is in excess of \$75,000, it must also first be approved by the City Commission and signed by the appropriate City Official authorized by the City Commission

The City shall not be liable for payment of any additional or modified work, which is not authorized in the manner provided for by this Article.

## **ARTICLE 26 – NOTICE**

All notices required in this Contract shall be sent by certified mail, return receipt requested, to the following:

### **FOR CITY:**

City Manager  
City of Pompano Beach  
Post Office Drawer 1300  
Pompano Beach, Florida 33061

**FOR CONSULTANT:**

SYNALOVSKI ROMANIK SAYE, LLC  
1800 Eller Drive, Suite 500  
Fort Lauderdale, FL 33316

**ARTICLE 27 – OWNERSHIP OF DOCUMENTS**

All finished or unfinished documents, data, reports, studies, surveys, drawings, maps, models and photographs prepared or provided by the Consultant in connection with this Contract shall become property of the City, whether the project for which they are made is completed or not, and shall be delivered by Consultant to City within ten (10) days of notice of termination. If applicable, City may withhold any payments then due to Consultant until Consultant complies with the provisions of this section.

**ARTICLE 28 – PROMOTING PROJECT OBJECTIVES**

Consultant, its employees, subcontractors, and agents shall refrain from acting adverse to the City’s interest in promoting the goals and objectives of the projects. Consultant shall take all reasonable measures necessary to effectuate these assurances. In the event Consultant determines it is unable to meet or promote the goals and objectives of the projects, it shall immediately notify the City and the City, may then in its discretion, terminate this Contract.

**ARTICLE 29 – PUBLIC ENTITY CRIMES ACT**

As of the full execution of this Contract, Consultant certifies that in accordance with §287.133, Florida Statutes, it is not on the Convicted Vendors List maintained by the State of Florida, Department of General Services. If Consultant is subsequently listed on the Convicted Vendors List during the term of this Contract, Consultant agrees it shall immediately provide City written notice of such designation in accordance with Article 26 above.

**ARTICLE 30 – GOVERNING LAW**

This Contract must be interpreted and construed in accordance with and governed by the laws of the State of Florida. The exclusive venue for any lawsuit arising from, related to, or in connection with this Agreement will be in the state courts of the Seventeenth Judicial Circuit in and for Broward County, Florida. If any claim arising from, related to, or in connection with this Agreement must be litigated in federal court, the exclusive venue for any such lawsuit will be in the United States District Court or United States Bankruptcy Court for the Southern District of Florida. BY ENTERING INTO THIS AGREEMENT, THE PARTIES HEREBY EXPRESSLY WAIVE ANY RIGHTS EITHER PARTY MAY HAVE TO A TRIAL BY JURY OF ANY CIVIL LITIGATION RELATED TO THIS AGREEMENT.

### **ARTICLE 31 - BINDING EFFECT**

The benefits and obligations imposed pursuant to this Contract shall be binding and enforceable by and against the parties hereto.

**THE REMAINDER OF THE PAGE IS INTENTIONALLY LEFT BLANK**

**“CITY”**

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed the day and year hereinabove written.

Attest:

**CITY OF POMPANO BEACH**

\_\_\_\_\_  
ASCELETA HAMMOND, CITY CLERK

By: \_\_\_\_\_  
REX HARDIN, MAYOR

(SEAL)

By: \_\_\_\_\_  
GREGORY P. HARRISON, CITY MANAGER

APPROVED AS TO FORM:

\_\_\_\_\_  
MARK E. BERMAN, CITY ATTORNEY

“CONSULTANT”

Synalovski Romanik Saye, LLC

Witnesses:

Dominique Sinclair  
Signature

Dominique Sinclair  
Name Typed, Printed or Stamped

Ashraf  
Signature

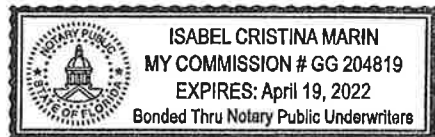
Ashraf  
Name Typed, Printed or Stamped

By: [Signature]  
Manuel Synalovski, Managing Member

STATE OF FLORIDA  
COUNTY OF Broward

The foregoing instrument was acknowledged before me, by means of  physical presence or  online notarization, this 1st day of April, 2021, by Manuel Synalovski, as Managing Member of Synalovski Romanik Saye, LLC, a Florida limited liability company, on behalf of the company. He is personally known to me or who has produced n/a (type of identification) as identification.

NOTARY'S SEAL:



[Signature]  
NOTARY PUBLIC, STATE OF FLORIDA

Isabel C. Marin  
(Name of Acknowledger Typed, Printed or Stamped)

GG 204819  
Commission Number





Florida's Warmest Welcome

**CITY OF POMPANO BEACH  
REQUEST FOR LETTERS OF INTEREST  
E-24-20**

**CONTINUING CONTRACT FOR ARCHITECTURAL  
SERVICES**

**RLI OPENING: AUGUST 10, 2020 2:00 P.M.  
PURCHASING OFFICE  
1190 N.E. 3RD AVENUE, BUILDING C (Front)  
POMPANO BEACH, FLORIDA 33060**

July 9, 2020

CITY OF POMPANO BEACH, FLORIDA  
REQUEST FOR LETTERS OF INTEREST  
E-24-20

CONTINUING CONTRACT FOR ARCHITECTURAL SERVICES

Pursuant to Florida Statutes Chapter 287.055 "Consultants' Competitive Negotiation Act" the City of Pompano Beach invites professional firms to submit qualifications and experience for consideration to provide architectural services to the City on a continuing as-needed basis.

The City will receive sealed proposals until **2:00 p.m. (local), August 10, 2020**. Proposals must be submitted electronically through the eBid System on or before the due date/time stated above. Any proposal received after the due date and time specified, will not be considered. Any uncertainty regarding the time a proposal is received will be resolved against the Proposer.

Proposer must be registered on the City's eBid System in order to view the solicitation documents and respond to this solicitation. The complete solicitation document can be downloaded for free from the eBid System as a pdf at: <https://pompanobeachfl.ionwave.net>. The City is not responsible for the accuracy or completeness of any documentation the Proposer receives from any source other than from the eBid System. Proposer is solely responsible for downloading all required documents. A list of proposers will be read aloud in a public forum.

**Introduction**

The City of Pompano Beach is seeking qualified architectural firms to work on various projects for the City. The projects range in magnitude from small-scale to large or specialized designs.

**The types of projects to be undertaken may include, but are not limited to:**

- The City's approved Capital Improvement Plan (CIP) maybe found here: [Adopted Capital Improvement Plan FY 2020-2024](#)
- Municipal Buildings, Renovations
- Bridge repair, reconstruction, or replacement projects.
- Miscellaneous building repair or improvement projects.
- Roofing repair or replacement projects.
- Seawall repair, reconstruction, or replacement projects.
- Parks and Recreational Facilities projects.
- Emergency power projects.
- Sign Foundations

## A. Scope of Services

The City intends to issue multiple contracts to architectural firms to provide continuing professional services to the City for various projects as-needed. Professional services under this contract will be restricted to those required for any project for which construction costs will not exceed \$4 million, and for any study activity for which fees will not exceed \$500,000.00.

### The scope of services may include, but is not limited to, the following:

- Prepare preliminary design reports and/or design alternative recommendations. This may include various types of modeling, surveying, and field data analysis. Preparation of preliminary cost estimates.
- Prepare all required bidding/construction documents for projects. This may include the preparation of surveys, design plans and construction documents, technical specifications, and cost estimates. Attendance at required pre-design, design, Development Review Committee (DRC), Architectural Appearance Committee (AAC), Planning & Zoning (P&Z) bidding and bid award meeting may also be required.
- Attend a pre-bid conference, prepare possible bid addenda for contract document revisions. Assist in making bid award recommendations for contracting/construction services.
- Prepare all required permit applications and submittal packages as required for permit issuance of all applicable agency permits (i.e. Federal, State, County and City).
- Provide construction engineering/management/administration services for projects. Services during construction may include shop drawing/contractor submittal reviews and approvals, inspection and approval of project improvements, certification of projects for various permitting entities, possible field revisions, and review and approval of contractor pay applications.
- Provide project close-out services. This may include preliminary and final acceptance of projects, to ensure applicable code and contractual compliance preparation and approval of punch list items and project certification as required to all permitting agencies.

Firms must have previous municipal experience and must be licensed to practice **Architecture** in the State of Florida, pursuant to Florida State Statute 481, by the Board of Professional Regulation.

## B. Task/Deliverables

Tasks and deliverables will be determined per project. Each project shall require a signed Work Authorization (WA) form from the awarded firm to be provided to the City. Forms shall be completed in its entirety and include the agreed upon scope, tasks, schedule, cost, and deliverables for the project. Consultant will be required to provide all applicable insurance requirements.

## C. Term of Contract

The Term of this Contract shall be for an initial period of five (5) years from the date of execution by both the City and the Consultant.

**D. Project Web Requirements:**

1. This project will utilize e-Builder Enterprise™, a web-based project management tool. This web-based application is a collaboration tool, which will allow all project team members continuous access through the Internet to important project data as well as up to the minute decision and approval status information.

e-Builder Enterprise™ is a comprehensive Project and Program Management system that the City will use to manage all project documents, communications and costs between the Lead Consultant, Sub-Consultants, Design Consultants, Contractor and Owner. e-Builder Enterprise™ includes extensive reporting capabilities to facilitate detailed project reporting in a web-based environment that is accessible to all parties and easy to use. Training will be provided for all consultants selected to provide services for the City of Pompano Beach.

2. Lead and Sub-Consultants shall conduct project controls outlined by the Owner, Project Manager, and/or Construction Manager, utilizing e-Builder Enterprise™. **The designated web-based application license(s) shall be provided by the City to the Prime Consultant and Sub-Consultants.** No additional software will be required.

Lead Consultant and Sub-Consultants shall have the responsibility for logging in to the project web site on a daily basis, and as necessary to be kept fully apprised of project developments and required action items. , These may include but are not limited to: Contracts, Contract Exhibits, Contract Amendments, Drawing Issuances, Addenda, Bulletins, Permits, Insurance & Bonds, Safety Program Procedures, Safety Notices, Accident Reports, Personnel Injury Reports, Schedules, Site Logistics, Progress Reports, Correspondence, Daily Logs, Non-Conformance Notices, Quality Control Notices, Punch Lists, Meeting Minutes, Requests for Information, Submittal Packages, Substitution Requests, Monthly Payment Request Applications, Supplemental Instructions, Owner Change Directives, Potential Change Orders, Change Order Requests, Change Orders and the like. All supporting data including but not limited to shop drawings, product data sheets, manufacturer data sheets and instructions, method statements, safety SDS sheets, Substitution Requests and the like will be submitted in digital format via e-Builder Enterprise™.

**E. Local Business Program**

On March 13, 2018, the City Commission approved Ordinance 2018-46, establishing a Local Business Program, a policy to increase the participation of City of Pompano Beach businesses in the City's procurement process.

For purposes of this solicitation, "Local Business" will be defined as follows:

1. **TIER 1 LOCAL VENDOR. POMPANO BEACH BUSINESS EMPLOYING POMPANO BEACH RESIDENTS.** A business entity which has maintained a permanent place of business within the city limits and maintains a staffing level, within this local office, of at least ten percent who are residents of the City of Pompano Beach or includes subcontracting commitments to Local Vendors Subcontractors for at least ten percent of the contract value. The permanent place of business may not be a post office box. The business must be located in a non-residential zone, and must actually distribute

- goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the City of Pompano Beach for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.
2. **TIER 2 LOCAL VENDOR. BROWARD COUNTY BUSINESS EMPLOYING POMPANO BEACH RESIDENTS OR UTILIZING LOCAL VENDOR SUBCONTRACTORS.** A business entity which has maintained a permanent place of business within Broward County and maintains a staffing level, within this local office, of at least 15% who are residents of the City of Pompano Beach or includes subcontracting commitments to Local Vendors Subcontractors for at least 20% of the contract value. The permanent place of business may not be a post office box. The business must be located in a non-residential zone, and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the respective Broward County municipality for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.
  3. **LOCAL VENDOR SUBCONTRACTOR. POMPANO BEACH BUSINESS.** A business entity which has maintained a permanent place of business within the city limits of the City of Pompano Beach. The permanent place of business may not be a post office box. The business must be located in a non-residential zone, and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the City of Pompano Beach for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.

You can view the list of City businesses that have a current Business Tax Receipt on the City's website, and locate local firms that are available to perform the work required by the bid specifications. The business information, sorted by business use classification, is posted on the webpage for the Business Tax Receipt Division: [www.pompanobeachfl.gov](http://www.pompanobeachfl.gov) by selecting the Pompano Beach Business Directory in the Shop Pompano! section.

The City of Pompano Beach is **strongly committed** to insuring the participation of City of Pompano Beach Businesses as contractors and subcontractors for the procurement of goods and services, including labor, materials and equipment. Proposers are required to participate in the City of Pompano Beach's Local Business Program by including, as part of their package, the Local Business Participation Form (Exhibit A,) listing the local businesses that will be used on the contract, and the Letter of Intent Form (Exhibit B) from each local business that will participate in the contract.

**Please note that, while no goals have been established for this solicitation, the City encourages Local Business participation in *all* of its procurements.**

If a Prime Contractor/Vendor is not able to achieve the level of goal attainment of the contract, the Prime Vendor will be requested to demonstrate and document that good faith efforts were made to achieve the goal by providing the Local Business Unavailability Form (Exhibit C), listing firms that were contacted but not available, and

the Good Faith Effort Report (Exhibit D), describing the efforts made to include local business participation in the contract. This documentation shall be provided to the City Commission for acceptance.

The awarded proposer will be required to submit "Local Business Subcontractor Utilization Reports" during projects and after projects have been completed. The reports will be submitted to the assigned City project manager of the project. The Local Business Subcontractor Utilization Report template and instructions have been included in the bid document.

Failure to meet Local Vendor Goal commitments will result in "unsatisfactory" compliance rating. Unsatisfactory ratings may impact award of future projects if a sanction is imposed by the City Commission.

The city shall award a Local Vendor preference based upon vendors, contractors, or subcontractors who are local with a preferences follows:

1. For evaluation purposes, the Tier 1 and Tier 2 businesses shall be a criterion for award in this Solicitation. No business may qualify for more than one tier level.
2. For evaluation purposes, local vendors shall receive the following preferences:
  - a. Tier 1 business as defined by this subsection shall be granted a preference in the amount of five percent of total score.
  - b. Tier 2 business as defined by this subsection shall be granted a preference in the amount of two and one-half percent of total score.
3. It is the responsibility of the awarded vendor/contractor to comply with all Tier 1 and Tier 2 guidelines. The awarded vendor/contractor must ensure that all requirements are met before execution of a contract.

#### **F. Required Proposal Submittal**

Sealed proposals shall be submitted electronically through the eBid System on or before the due date/time stated above. Proposer shall upload response as one (1) file to the eBid System. The file size for uploads is limited to 250 MB. If the file size exceeds 10 MB the response must be split and uploaded as two (2) separate files.

**Information to be included in the proposal:** In order to maintain comparability and expedite the review process, it is required that proposals be organized in the manner specified below, with the sections clearly labeled:

**Title page:**

Show the project name and number, the name of the Proposer's firm, address, telephone number, name of contact person and the date.

**Table of Contents:**

Include a clear identification of the material by section and by page.

**Letter of Transmittal:**

Briefly state the Proposer's understanding of the project and express a positive commitment to provide the services described herein. State the name(s) of the person(s) who will be authorized to make representations for the Proposer, their title(s), office and E-mail addresses and telephone numbers. Please limit this section to two pages.

**Technical Approach:**

Firms or teams shall submit their technical approach to the tasks described in the scope, including details of how each phase of the project would be completed, and how their firm proposes to maintain time schedules and cost controls.

**Schedule:**

Proposer shall provide a timeline that highlights proposed tasks that will meet all applicable deadlines.

**References:**

References for past projects in the tri-county area (Broward, Palm Beach, and Miami-Dade.) Describe the scope of each project in physical terms and by cost, describe the respondent's responsibilities, and provide the contact information (name, email, telephone number) of an individual in a position of responsibility who can attest to respondent's activities in relation to the project.

List any prior projects performed for the City of Pompano Beach.

**Project Team Form:**

Submit a completed "Project Team" form. The purpose of this form is to identify the key members of your team, including any specialty subconsultants.

**Organizational Chart:**

Specifically identify the management plan (if needed) and provide an organizational chart for the team. The proposer must describe at a minimum, the basic approach to these projects, to include reporting hierarchy of staff and sub-consultants, clarify the individual(s) responsible for the co-ordination of separate components of the scope of services.

**Statement of Skills and Experience of Project Team:**

Describe the experience of the entire project team as it relates to the types of projects described in the Scope section of this solicitation. Include the experience of the prime consultants as well as other members of the project team; i.e., additional personnel, sub-consultants, branch office, team members, and other resources anticipated to be utilized for this project. Name specific projects (successfully completed within the past five years) where the team members have performed similar projects previously.

**Resumes of Key Personnel**

Include resumes for key personnel for prime and subconsultants.

**Office Locations:**

Identify the location of the office from which services will be rendered, and the number of professional and administrative staff at the prime office location. Also identify the location of office(s) of the prime and/or sub consultants that may be utilized to support any or all of the professional services listed above and the number of professional and administrative staff at the prime office location.

If firms are situated outside the local area, (Broward, Palm Beach, and Miami-Dade counties) include a brief statement as to whether or not the firm will arrange for a local office during the term of the contract, if necessary.

**Local Businesses:**

Completed Local Business program forms, Exhibits A-D.

NOTE: Form B must be signed by a representative of the subcontractor, NOT of the Prime.

**Litigation:**

Disclose any litigation within the past five (5) years arising out your firm's performance, including status/outcome.

**City Forms:**

The Proposer Information Page Form and any other required forms must be completed and submitted electronically through the City's eBid System. The City reserves the right to request additional information to ensure the proposer is financially solvent and has sufficient financial resources to perform the contract and shall provide proof thereof of its financial solvency. The City may as at its sole discretion ask for additional proof of financial solvency, including additional documents post proposal opening, and prior to evaluation that demonstrates the Proposer's ability to perform the resulting contract and provide the required materials and/or services.

**Reviewed and Audited Financial Statements:**

Proposers shall be financially solvent and appropriately capitalized to be able to service the City for the duration of the contract. Proposers shall provide a complete financial statement of the firm's most recent audited financial statements, indicating organization's financial condition. Must be uploaded to the Response Attachments tab in the eBid System as a separate file titled "Financial Statements" and marked "CONFIDENTIAL."

Financial statements provided shall not be older than twelve (12) months prior to the date of filing this solicitation response. The financial statements are to be reviewed and submitted with any accompanying notes and supplemental information. The City of Pompano Beach reserve the right to reject financial statements in which the financial condition shown is of a date twelve (12) months or more prior to the date of submittals.

The City is a public agency subject to Chapter 119, Florida's Public Records Law and is required to provide the public with access to public records, however, financial statements that are required as submittals to prequalify for a solicitation will be exempt from public disclosure.

The City reserves the right to request additional information to ensure the proposer is financially solvent and has sufficient financial resources to perform the contract and shall provide proof thereof of its financial solvency. The City may as at its sole discretion ask for additional proof of financial solvency, including additional documents post proposal opening, and prior to evaluation that demonstrates the Proposer's ability to perform the resulting contract and provide the required materials and/or services.

A combination of two (2) or more of the following may substitute for audited financial statements:



- 1) Bank letters/statements for the past 3 months
- 2) Balance sheet, profit and loss statement, cash flow report
- 3) IRS returns for the last 2 years
- 4) Letter from CPA showing profits and loss statements (certified)

## G. Insurance

CONTRACTOR shall not commence services under the terms of this Agreement until certification or proof of insurance detailing terms and provisions has been received and approved in writing by the CITY's Risk Manager. If you are responding to a bid and have questions regarding the insurance requirements hereunder, please contact the CITY's Purchasing Department at (954) 786-4098. If the contract has already been awarded, please direct any queries and proof of the requisite insurance coverage to CITY staff responsible for oversight of the subject project/contract.

CONTRACTOR is responsible to deliver to the CITY for timely review and written approval/disapproval Certificates of Insurance which evidence that all insurance required hereunder is in full force and effect and which name on a primary basis, the CITY as an additional insured on all such coverage.

Throughout the term of this Agreement, CITY, by and through its Risk Manager, reserve the right to review, modify, reject or accept any insurance policies required by this Agreement, including limits, coverages or endorsements. CITY reserves the right, but not the obligation, to review and reject any insurer providing coverage because of poor financial condition or failure to operate legally.

Failure to maintain the required insurance shall be considered an event of default. The requirements herein, as well as CITY's review or acceptance of insurance maintained by CONTRACTOR, are not intended to and shall not in any way limit or qualify the liabilities and obligations assumed by CONTRACTOR under this Agreement.

Throughout the term of this Agreement, CONTRACTOR and all subcontractors or other agents hereunder, shall, at their sole expense, maintain in full force and effect, the following insurance coverages and limits described herein, including endorsements.

1. Worker's Compensation Insurance covering all employees and providing benefits as required by Florida Statute, Chapter 440. CONTRACTOR further agrees to be responsible for employment, control and conduct of its employees and for any injury sustained by such employees in the course of their employment.

2. Liability Insurance.

(a) Naming the City of Pompano Beach as an additional insured as CITY's interests may appear, on General Liability Insurance only, relative to claims which arise from CONTRACTOR's negligent acts or omissions in connection with Contractor's performance under this Agreement.

(b) Such Liability insurance shall include the following checked types of insurance and indicated minimum policy limits.

**Type of Insurance**

**Limits of Liability**

<b>GENERAL LIABILITY:</b>	Minimum \$1,000,000 Per Occurrence and \$2,000,000 Per Aggregate	
* Policy to be written on a claims incurred basis		
XX comprehensive form	bodily injury and property damage	
XX <b>premises - operations</b>	<b>bodily injury and property damage</b>	
— <b>explosion &amp; collapse</b>		
— hazard		
— underground hazard		
XX products/completed operations hazard	bodily injury and property damage combined	
XX contractual insurance	bodily injury and property damage combined	
XX broad form property damage	bodily injury and property damage combined	
XX independent contractors	personal injury	
XX personal injury		
— sexual abuse/molestation	Minimum \$1,000,000 Per Occurrence and Aggregate	
— liquor legal liability	Minimum \$1,000,000 Per Occurrence and Aggregate	

<b>AUTOMOBILE LIABILITY:</b>	Minimum \$1,000,000 Per Occurrence and Aggregate. Bodily injury (each person) bodily injury (each accident), Property damage, bodily injury and property damage combined.	
XX comprehensive form		
XX owned		
XX hired		
XX non-owned		

**REAL & PERSONAL PROPERTY**

— comprehensive form	Agent must show proof they have this coverage.	
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<b>EXCESS LIABILITY</b>		Per Occurrence	Aggregate
— other than umbrella	bodily injury and property damage combined	\$1,000,000	\$1,000,000

<b>PROFESSIONAL LIABILITY</b>		Per Occurrence	Aggregate
XX * Policy to be written on a claims made basis		\$1,000,000	\$1,000,000

(c) If Professional Liability insurance is required, Contractor agrees the indemnification and hold harmless provisions set forth in the Agreement shall survive the termination or expiration of the Agreement for a period of four (4) years unless terminated sooner by the applicable statute of limitations.

**CYBER LIABILITY**

Per Occurrence Aggregate

___	* Policy to be written on a claims made basis	\$1,000,000	\$1,000,000
___	Network Security / Privacy Liability		
___	Breach Response / Notification Sublimit (minimum limit of 50% of policy aggregate)		
___	Technology Products E&O - \$1,000,000 (only applicable for vendors supplying technology related services and or products)		
___	Coverage shall be maintained in effect during the period of the Agreement and for not less than four (4) years after termination/ completion of the Agreement.		

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3. Employer's Liability. If required by law, CONTRACTOR and all subcontractors shall, for the benefit of their employees, provide, carry, maintain and pay for Employer's Liability Insurance in the minimum amount of One Hundred Thousand Dollars (\$100,000.00) per employee, Five Hundred Thousand Dollars (\$500,000) per aggregate.

4. Policies: Whenever, under the provisions of this Agreement, insurance is required of the CONTRACTOR, the CONTRACTOR shall promptly provide the following:

- (a) Certificates of Insurance evidencing the required coverage;
- (b) Names and addresses of companies providing coverage;
- (c) Effective and expiration dates of policies; and

(d) A provision in all policies affording CITY thirty (30) days written notice by a carrier of any cancellation or material change in any policy.

5. Insurance Cancellation or Modification. Should any of the required insurance policies be canceled before the expiration date, or modified or substantially modified, the issuing company shall provide thirty (30) days written notice to the CITY.

6. Waiver of Subrogation. CONTRACTOR hereby waives any and all right of subrogation against the CITY, its officers, employees and agents for each required policy. When required by the insurer, or should a policy condition not permit an insured to enter into a pre-loss agreement to waive subrogation without an endorsement, then CONTRACTOR shall notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy which includes a condition to the policy not specifically prohibiting such an endorsement, or voids coverage should CONTRACTOR enter into such an agreement on a pre-loss basis.

**H. Selection/Evaluation Process**

A Selection/Evaluation Committee will be appointed to select the most qualified firm(s). The Selection/Evaluation Committee will present their findings to the City Commission.

Proposals will be evaluated using the following criteria.

<b>Line</b>	<b>Criteria</b>	<b>Point Range</b>
1	<p>Prior experience of the firm with projects of similar size and complexity:</p> <ul style="list-style-type: none"> <li>a. Number of similar projects</li> <li>b. Complexity of similar projects</li> <li>c. References from past projects performed by the firm</li> <li>d. Previous projects performed for the City (provide description)</li> <li>e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)</li> </ul>	0-15
2	<p>Qualifications of personnel including sub consultants:</p> <ul style="list-style-type: none"> <li>a. Organizational chart for project</li> <li>b. Number of technical staff</li> <li>c. Qualifications of technical staff: <ul style="list-style-type: none"> <li>(1) Number of licensed staff</li> <li>(2) Education of staff</li> <li>(3) Experience of staff on similar projects</li> </ul> </li> </ul>	0-15
3	<p>Proximity of the nearest office to the project location:</p> <ul style="list-style-type: none"> <li>a. Location</li> <li>b. Number of staff at the nearest office</li> </ul>	0-15
4	<p>Current and Projected Workload</p> <p>Rating is to reflect the workload (both current and projected) of the firm, staff assigned, and the percentage availability of the staff member assigned. Respondents which fail to note both existing and projected workload conditions and percentage of availability of staff assigned shall receive zero (0) points</p>	0-15
5	<p>Demonstrated Prior Ability to Complete Project on Time</p> <p>Respondents will be evaluated on information provided regarding the firm's experience in the successful completion and steadfast conformance to similar project schedules. Provide an example of successful approaches utilized to achieve a timely project completion. Respondents who demonstrate the ability to complete projects on time shall receive more points.</p>	0-15
6	<p>Demonstrated Prior Ability to Complete Project on Budget</p> <p>Proposers will be evaluated on their ability to adhere to initial design budgets. Examples provided should show a comparison between initial negotiated task costs and final completion costs. Respondents should explain in detail any budgetary overruns due to scope modifications. Respondents which fail to provide schedule and budget information as requested will receive zero (0) points.</p>	0-15
7	<p>Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)</p>	0-10

Additional 0-5% for Tier1/Tier2 Local Business will be calculated on combined scoring totals of each company.

**NOTE:**

Financial statements that are required as submittals to prequalify for a solicitation will be exempt from public disclosure; however, financial statements submitted to prequalify for a solicitation, and are not required by the City, may be subject to public disclosure.

Value of Work Previously Awarded to Firm (Tie-breaker) - In the event of a tie, the firm with the lowest value of work as a prime contractor on City of Pompano Beach projects within the last five years will receive the higher ranking, the firm with the next lowest value of work shall receive the next highest ranking, and so on. The analysis of past work will be based on the City's Purchase Order and payment records.

The Committee has the option to use the above criteria for the initial ranking to short-list Proposers and to use an ordinal ranking system to score short-listed Proposers following presentations (if deemed necessary) with a score of "1" assigned to the short-listed Proposer deemed most qualified by the Committee.

Each firm should submit documentation that evidences the firm's capability to provide the services required for the Committee's review for short listing purposes. After an initial review of the Proposals, the City may invite Proposers for an interview to discuss the proposal and meet firm representatives, particularly key personnel who would be assigned to the project. Should interviews be deemed necessary, it is understood that the City shall incur no costs as a result of this interview, nor bear any obligation in further consideration of the submittal.

When more than three responses are received, the committee shall furnish the City Commission (for their approval) a listing, in ranked order, of no fewer than three firms deemed to be the most highly qualified to perform the service. If three or less firms respond to the Solicitation, the list will contain the ranking of all responses.

The City Commission has the authority to (including, but not limited to); approve the recommendation; reject the recommendation and direct staff to re-advertise the solicitation; or, review the responses themselves and/or request oral presentations and determine a ranking order that may be the same or different from what was originally presented to the City Commission.

**I. Hold Harmless and Indemnification**

Proposer covenants and agrees that it will indemnify and hold harmless the City and all of its officers, agents, and employees from any claim, loss, damage, cost, charge or expense arising out of any act, action, neglect or omission by the Proposer, whether direct or indirect, or whether to any person or property to which the City or said parties may be subject, except that neither the Proposer nor any of its subcontractors will be liable under this section for damages arising out of injury or damage to persons or property directly caused by or resulting from the sole negligence of the City or any of its officers, agents or employees.

**J. Right to Audit**

Contractor's records which shall include but not be limited to accounting records, written policies and procedures, computer records, disks and software, videos, photographs, subcontract files (including proposals of successful and unsuccessful bidders), originals estimates, estimating worksheets, correspondence, change order files (including documentation covering negotiated settlements), and any other supporting evidence necessary to substantiate charges related to this contract (all the foregoing hereinafter referred to as "records") shall be open to inspection and subject to audit and/or reproduction, during normal working hours, by Owner's agent or its authorized representative to the extent necessary to adequately permit evaluation and verification of any invoices, payments or claims submitted by the contractor or any of his payees pursuant to the execution of the contract. Such records subject to examination shall also include, but not be limited to, those records necessary to evaluate and verify direct and indirect costs (including overhead allocations) as they may apply to costs associated with this contract.

For the purpose of such audits, inspections, examinations and evaluations, the Owner's agent or authorized representative shall have access to said records from the effective date of this contract, for the duration of the Work, and until 5 years after the date of final payment by Owner to Consultant pursuant to this contract.

Owner's agent or its authorized representative shall have access to the Contractor's facilities, shall have access to all necessary records, and shall be provided adequate and appropriate work space, in order to conduct audits in compliance with this article. Owner's agent or its authorized representative shall give auditees reasonable advance notice of intended audits.

Contractor shall require all subcontractors, insurance agents, and material suppliers (payees) to comply with the provisions of this article by insertion of the requirements hereof in any written contract agreement. Failure to obtain such written contracts which include such provisions shall be reason to exclude some or all of the related payees' costs from amounts payable to the Contractor pursuant to this contract.

**K. Retention of Records and Right to Access**

The City of Pompano Beach is a public agency subject to Chapter 119, Florida Statutes. The Contractor shall comply with Florida's Public Records Law, as amended. Specifically, the Contractor shall:

1. Keep and maintain public records required by the City in order to perform the service;
2. Upon request from the City's custodian of public records, provide the City with a copy of requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law;
3. Ensure that public records that are exempt or that are confidential and exempt from public record requirements are not disclosed except as authorized by law;
4. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the

duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the City; and

5. Upon completion of the contract, transfer, at no cost to the City, all public records in possession of the Contractor, or keep and maintain public records required by the City to perform the service. If the Contractor transfers all public records to the City upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records in a format that is compatible with the information technology systems of the City.

**L. Communications**

No negotiations, decisions, or actions shall be initiated or executed by the firm as a result of any discussions with any City employee. Only those communications, which are in writing from the City, may be considered as a duly authorized expression on behalf of the City. In addition, only communications from firms that are signed and in writing will be recognized by the City as duly authorized expressions on behalf of firms.

**M. No Discrimination**

There shall be no discrimination as to race, sex, color, age, religion, or national origin in the operations conducted under any contract with the City.

**N. Independent Contractor**

The selected firm will conduct business as an independent contractor under the terms of this contract. Personnel services provided by the firm shall be by employees of the firm and subject to supervision by the firm, and not as officers, employees, or agents of the City. Personnel policies, tax responsibilities, social security and health insurance, employee benefits, purchasing policies and other similar administrative procedures applicable to services rendered under this agreement shall be those of the firm.

**O. Staff Assignment**

The City of Pompano Beach reserves the right to approve or reject, for any reasons, Proposer's staff assigned to this project at any time. Background checks may be required.

**P. Contract Terms**

The contract resulting from this Solicitation shall include, but not be limited to the following terms:

The contract shall include as a minimum, the entirety of this Solicitation document, together with the successful Proposer's proposal. Contract shall be prepared by the City of Pompano Beach City Attorney.

If the City of Pompano Beach defends any claim, demand, cause of action, or lawsuit arising out of any act, action, negligent acts or negligent omissions, or willful misconduct

of the contractor, its employees, agents or servants during the performance of the contract, whether directly or indirectly, contractor agrees to reimburse the City of Pompano Beach for all expenses, attorney's fees, and court costs incurred in defending such claim, cause of action or lawsuit.

**Q. Waiver**

It is agreed that no waiver or modification of the contract resulting from this Solicitation, or of any covenant, condition or limitation contained in it shall be valid unless it is in writing and duly executed by the party to be charged with it, and that no evidence of any waiver or modification shall be offered or received in evidence in any proceeding, arbitration, or litigation between the parties arising out of or affecting this contract, or the right or obligations of any party under it, unless such waiver or modification is in writing, duly executed as above. The parties agree that the provisions of this paragraph may not be waived except by a duly executed writing.

**R. Survivorship Rights**

This contract resulting from this Solicitation shall be binding on and inure to the benefit of the respective parties and their executors, administrators, heirs, personal representative, successors and assigns.

**S. Termination**

The contract resulting from this Solicitation may be terminated by the City of Pompano Beach without cause upon providing contractor with at least sixty (60) days prior written notice.

Should either party fail to perform any of its obligations under the contract resulting from this Solicitation for a period of thirty (30) days after receipt of written notice of such failure, the non-defaulting part will have the right to terminate the contract immediately upon delivery of written notice to the defaulting part of its election to do so. The foregoing rights of termination are in addition to any other rights and remedies that such party may have.

**T. Manner of Performance**

Proposer agrees to perform its duties and obligations under the contract resulting from this Solicitation in a professional manner and in accordance with all applicable local, federal and state laws, rules and regulations.

Proposer agrees that the services provided under the contract resulting from this Solicitation shall be provided by employees that are educated, trained and experienced, certified and licensed in all areas encompassed within their designated duties. Proposer agrees to furnish the City of Pompano Beach with all documentation, certification, authorization, license, permit, or registration currently required by applicable laws or rules and regulations. Proposer further certifies that it and its employees are now in and will maintain good standing with such governmental agencies and that it and its employees will keep all license, permits, registration, authorization or certification required by applicable laws or regulations in full force and effect during the term of this contract. Failure of Proposer to comply with this paragraph shall constitute a material breach of contract.



**U. Acceptance Period**

Proposals submitted in response to this Solicitation must be valid for a period no less than ninety (90) days from the closing date of this solicitation.

**V. Conditions and Provisions**

The completed proposal (together with all required attachments) must be submitted electronically to City on or before the time and date stated herein. All Proposers, by electronic submission of a proposal, shall agree to comply with all of the conditions, requirements and instructions of this solicitation as stated or implied herein. All proposals and supporting materials submitted will become the property of the City.

Proposer's response shall not contain any alteration to the document posted other than entering data in spaces provided or including attachments as necessary. By submission of a response, Proposer affirms that a complete set of bid documents was obtained from the eBid System or from the Purchasing Division only and no alteration of any kind has been made to the solicitation. Exceptions or deviations to this proposal may not be added after the submittal date.

All Proposers are required to provide all information requested in this solicitation. Failure to do so may result in disqualification of the proposal.

The City reserves the right to postpone or cancel this solicitation, or reject all proposals, if in its sole discretion it deems it to be in the best interest of the City to do so.

The City reserves the right to waive any technical or formal errors or omissions and to reject all proposals, or to award contract for the items herein, in part or whole, if it is determined to be in the best interests of the City to do so.

The City shall not be liable for any costs incurred by the Proposer in the preparation of proposals or for any work performed in connection therein.

**W. Standard Provisions**

1. Governing Law

Any agreement resulting from this Solicitation shall be governed by the laws of the State of Florida, and the venue for any legal action relating to such agreement will be in Broward County, Florida.

2. Licenses

In order to perform public work, the successful Proposer shall:  
Be licensed to do business in Florida, if an entity, and hold or obtain such Contractor' and Business Licenses if required by State Statutes or local ordinances.

3. Conflict Of Interest

For purposes of determining any possible conflict of interest, each Proposer must disclose if any Elected Official, Appointed Official, or City Employee is also an owner, corporate officer, or an employee of the firm. If any Elected Official, Appointed Official, or City Employee is an owner, corporate officer, or an employee, the Proposer must file a statement with the Broward County Supervisor of Elections pursuant to §112.313, Florida Statutes.

4. Drug Free Workplace

The selected firm(s) will be required to verify they will operate a "Drug Free Workplace" as set forth in Florida Statute, 287.087.

5. Public Entity Crimes

A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crime may not submit a proposal on a contract to provide any goods or services to a public entity, may not submit a proposal on a contract with a public entity for the construction or repair of a public building or public work, may not submit proposals on leases of real property to public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Florida Statute, Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

6. Patent Fees, Royalties, And Licenses

If the selected Proposer requires or desires to use any design, trademark, device, material or process covered by letters of patent or copyright, the selected Proposer and his surety shall indemnify and hold harmless the City from any and all claims for infringement by reason of the use of any such patented design, device, trademark, copyright, material or process in connection with the work agreed to be performed and shall indemnify the City from any cost, expense, royalty or damage which the City may be obligated to pay by reason of any infringement at any time during or after completion of the work.

7. Permits

The selected Proposer shall be responsible for obtaining all permits, licenses, certifications, etc., required by federal, state, county, and municipal laws, regulations, codes, and ordinances for the performance of the work required in these specifications and to conform to the requirements of said legislation.

8. Familiarity With Laws

It is assumed the selected firm(s) will be familiar with all federal, state and local laws, ordinances, rules and regulations that may affect its services pursuant to this Solicitation. Ignorance on the part of the firm will in no way relieve the firm from responsibility.

9. Withdrawal Of Proposals

A firm may withdraw its proposal without prejudice no later than the advertised deadline for submission of proposals by written communication to the General Services Department, 1190 N.E. 3<sup>rd</sup> Avenue, Building C, Pompano Beach, Florida 33060.

10. Composition Of Project Team

Firms are required to commit that the principals and personnel named in the proposal will perform the services throughout the contractual term unless otherwise provided for by way of a negotiated contract or written amendment to same executed by both parties. No diversion or substitution of principals or personnel will be allowed unless a written request that sets forth the qualifications and experience of the proposed replacement(s) is submitted to and approved by the City in writing.

11. Invoicing/Payment

All invoices should be sent to City of Pompano Beach, Accounts Payable, P.O. Drawer 1300, Pompano Beach, Florida, 33061. In accordance with Florida Statutes, Chapter 218, payment will be made within 45 days after receipt of a proper invoice.

12. Public Records

- a. The City of Pompano Beach is a public agency subject to Chapter 119, Florida Statutes. The Contractor shall comply with Florida's Public Records Law, as amended. Specifically, the Contractor shall:
  - i. Keep and maintain public records required by the City in order to perform the service;
  - ii. Upon request from the City's custodian of public records, provide the City with a copy of requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law;
  - iii. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the City; and
  - iv. Upon completion of the contract, transfer, at no cost to the City, all public records in possession of the Contractor, or keep and maintain public records required by the City to perform the service. If the Contractor transfers all public records to the City upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the contract, the Contractor shall meet all applicable requirements for retaining

public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records in a format that is compatible with the information technology systems of the City.

- b. Failure of the Contractor to provide the above described public records to the City within a reasonable time may subject Contractor to penalties under 119.10, Florida Statutes, as amended.

## **PUBLIC RECORDS CUSTODIAN**

**IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:**

**CITY CLERK  
100 W. Atlantic Blvd., Suite 253  
Pompano Beach, Florida 33060  
(954) 786-4611  
[RecordsCustodian@copbfl.com](mailto:RecordsCustodian@copbfl.com)**

### **X. Questions and Communication**

All questions regarding the Solicitation are to be submitted using the Questions feature in the eBid System. Questions must be received at least seven (7) calendar days before the scheduled solicitation opening. Oral and other interpretations or clarifications will be without legal effect. Addenda will be posted to the solicitation in the eBid System, and it is the Proposer's responsibility to obtain all addenda before submitting a response to the solicitation.

### **Y. Addenda**

The issuance of a written addendum or posting of an answer in response to a question submitted using the Questions feature in the eBid System are the only official methods whereby interpretation, clarification, or additional information can be given. If any addenda are issued to this solicitation the addendum will be issued via the eBid System. It shall be the responsibility of each Proposer, prior to submitting their response, to contact the City Purchasing Office at (954) 786-4098 to determine if addenda were issued and to make such addenda a part of their proposal. Addenda will be posted to the solicitation in the eBid System.

### **Z. Contractor Performance Report**

The City will utilize the Contractor Performance Report to monitor and record the successful proposer's performance for the work specified by the contract. The Contractor Performance Report has been included as an exhibit to this solicitation.

**N THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE THE FORM IN ITS ENTIRITY AND INCLUDE THE COMPLETED FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.**

***PROPOSER INFORMATION PAGE***

\_\_\_\_\_, \_\_\_\_\_  
(number) (Title)

To: The City of Pompano Beach, Florida

The below named company hereby agrees to furnish the proposed services under the terms stated subject to all instructions, terms, conditions, specifications, addenda, legal advertisement, and conditions contained in the solicitation. I have read the solicitation and all attachments, including the specifications, and fully understand what is required. By submitting this proposal, I will accept a contract if approved by the City and such acceptance covers all terms, conditions, and specifications of this proposal.

Proposal submitted by:

Name (printed) \_\_\_\_\_ Title \_\_\_\_\_

Company (Legal Registered) \_\_\_\_\_

Federal Tax Identification Number \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Telephone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

Email Address \_\_\_\_\_

**COMPLETE THE PROJECT TEAM FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE FORM IN ITS ENTIRITY AND INCLUDE THE FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.**

**PROJECT TEAM**

SOLICITATION NUMBER \_\_\_\_\_

Federal I.D.# \_\_\_\_\_

**PRIME**

Role	Name of Individual Assigned to Project	Number of Years Experience	Education, Degrees
Principal-In-Charge	_____	_____	_____
Project Manager	_____	_____	_____
Asst. Project Manager	_____	_____	_____
Other Key Member	_____	_____	_____
Other Key Member	_____	_____	_____

**SUB-CONSULTANT**

Role	Company Name and Address of Office Handling This Project	Name of Individual Assigned to the Project
Surveying	_____	_____
Landscaping	_____	_____
Engineering	_____	_____
Other Key Member	_____	_____
Other Key Member	_____	_____
Other Key Member	_____	_____

(use attachments if necessary)

**COMPLETE THE PROPOSER INFORMATION FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE THE FORM IN ITS ENTIRETY AND INCLUDE THE COMPLETED FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.**

**VENDOR CERTIFICATION REGARDING SCRUTINIZED COMPANIES LISTS**

Respondent Vendor Name: \_\_\_\_\_

Vendor FEIN: \_\_\_\_\_

Section 287.135, Florida Statutes, prohibits agencies from contracting with companies, for goods or services over \$1,000,000, that are on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List. Further, Section 215.4725, Florida Statutes, prohibits agencies from contracting (at any dollar amount) with companies on the Scrutinized Companies that Boycott Israel List, or with companies that are engaged in a boycott of Israel. As the person authorized to sign electronically on behalf of Respondent, I hereby certify by selecting the box below that the company responding to this solicitation is not listed on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies that Boycott Israel List. I also certify that the company responding to this solicitation is not participating in a boycott of Israel, and is not engaged in business operations in Syria or Cuba. I understand that pursuant to sections 287.135 and 215.4725, Florida Statutes, the submission of a false certification may subject company to civil penalties, attorney's fees, and/or costs.

I Certify





### Exhibit – Contractor Performance Report

CATEGORY	RATING	COMMENTS
<b>1. Quality Assurance/Quality Control</b> - Product/Services of high quality - Proper oversight - Communication	Poor =1 Satisfactory =2 Excellent =3	
<b>2. Record Keeping</b> -Accurate record keeping -Proper invoicing -Testing results complete	Poor =1 Satisfactory =2 Excellent =3	
<b>3. Close-Out Activities</b> - Restoration/Cleanup - Deliverables met - Punch list items addressed	Poor =1 Satisfactory =2 Excellent =3	
<b>4. Customer Service</b> - City Personnel and Residents - Response time - Communication	Poor =1 Satisfactory =2 Excellent =3	
<b>5. Cost Control</b> - Monitoring subcontractors - Change-orders - Meeting budget	Poor =1 Satisfactory =2 Excellent =3	
<b>6. Construction Schedule</b> - Adherence to schedule - Time-extensions - Efficient use of resources	Poor =1 Satisfactory =2 Excellent =3	
<b>SCORE</b>	_____	<b>ADD ABOVE RATINGS/DIVIDE TOTAL BY NUMBER OF CATEGORIES BEING RATED</b>

#### **RATINGS**

**Poor Performance (1.0 – 1.59):** Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.

**Satisfactory Performance (1.6 – 2.59):** Generally responsive, effective and/or efficient; delays are excusable and/or results in minor program adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.

**Excellent Performance (2.6 – 3.0):** Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal direction; customers expectations are exceeded.



## City of Pompano Beach Florida Local Business Subcontractor Utilization Report

Project Name (1)		Contract Number and Work Order Number (if applicable) (2)	
Report Number (3)	Reporting Period (4) to	Local Business Contract Goal (5)	Estimated Contract Completion Date (6)
Contractor Name (7)		Contractor Telephone Number (8) ( ) -	Contractor Email Address (9)
Contractor Street Address (10)	Project Manager Name (11)	Project Manager Telephone Number (12) ( ) -	Project Manager Email Address (13)

<b>Local Business Payment Report</b>						
Federal Identification Number (14)	Local Subcontractor Business Name (15)	Description of Work (16)	Project Amount (17)	Amount Paid this Reporting Period (18)	Invoice Number (19)	Total Paid to Date (20)
<b>Total Paid to Date for All Local Business Subcontractors (21) \$</b>						<b>0.00</b>

**I certify that the above information is true to the best of my knowledge.**

Contractor Name – Authorized Personnel (print) (22)	Contractor Name – Authorized Personnel (sign) (23)	Title (24)	Date (25)
---	--	------------	-----------

**Local Business Subcontractor Utilization Report Instructions**

- Box (1) Project Name** – Enter the entire name of the project.
- Box (2) Contract Number (work order)** – Enter the contract number and the work order number, if applicable (i.e., 4600001234, and if work order contract include work order number – 4600000568 WO 01).
- Box (3) Report Number** - Enter the Local Business Subcontractor Utilization Report number. Reports must be in a numerical series (i.e., 1, 2, 3).
- Box (4) Reporting Period** - Enter the beginning and end dates this report covers (i.e., 10/01/2016 – 11/01/2016).
- Box (5) Local Contract Goal** - Enter the Local Contract Goal percentage on entire contract.
- Box (6) Contract Completion Date** - Enter the expiration date of the contract, (not work the order).
- Box (7) Contractor Name** - Enter the complete legal business name of the Prime Contractor.
- Box (8) Contractor Telephone Number** - Enter the telephone number of the Prime Contractor.
- Box (9) Contractor Email Address** - Enter the email address of the Prime Contractor.
- Box (10) Contractor Street Address** – Enter the mailing address of the Prime Contractor.
- Box (11) Project Manager Name** - Enter the name of the Project Manager for the Prime Contractor on the project.
- Box (12) Project Manager Telephone Number** – Enter the direct telephone number of the Prime Contractor's Project Manager.
- Box (13) Project Manager Email Address** – Enter the email address of the Prime Contractor's Project Manager.
- Box (14) Federal Identification Number** – Enter the federal identification number of the Local Subcontractor(s).
- Box (15) Local Subcontractor Business Name** – Enter the complete legal business name of the Local Subcontractor(s).
- Box (16) Description of Work** – Enter the type of work being performed by the Local Subcontractor(s) (i.e., electrical services).
- Box (17) Project Amount** – Enter the dollar amount allocated to the Local Subcontractor(s) for the entire project (i.e., amount in the subcontract agreement).

- Box (18) Amount Paid this Reporting Period** – Enter the total amount paid to the Local Subcontractor(s) during the reporting period.
- Box (19) Invoice Number** – Enter the Local Subcontractor's invoice number related to the payment reported this period.
- Box (20) Total Paid to Date** – Enter the total amount paid to the Local Subcontractor(s) to date.
- Box (21) Total Paid to Date for All Local Subcontractor(s)** – Enter the total dollar amount paid to date to all Local Subcontractors listed on the report.
- Box (22) Contractor Name Authorized Personnel (print)** – Print the name of the employee that is authorized to execute the Local Subcontractor Utilization Report.
- Box (23) Contractor Name Authorized Personnel (sign)** – Signature of authorized employee to execute the Local Subcontractor Utilization Report.
- Box (24) Title** – Enter the title of authorized employee completing the Local Subcontractor Utilization Report.
- Box (25) Date** – Enter the date of submission of the Local Subcontractor Utilization Report to the City.

**REQUESTED INFORMATION BELOW IS ON LOCAL BUSINESS PROGRAM FORM ON THE BID ATTACHMENTS TAB. BIDDERS ARE TO COMPLETE FORM IN ITS ENTIRITY AND INCLUDE COMPLETED FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.**

CITY OF POMPANO BEACH, FLORIDA  
 LOCAL BUSINESS PARTICIPATION FORM

Solicitation # & Title: \_\_\_\_\_

Prime Contractor's Name: \_\_\_\_\_

<u>Name of Firm, Address</u>	<u>Contact Person, Telephone Number</u>	<u>Type of Work to be Performed/Materials to be Purchased</u>	<u>Contract Amount</u>

LOCAL BUSINESS EXHIBIT "A"

LOCAL BUSINESS EXHIBIT "B"  
LOCAL BUSINESS  
LETTER OF INTENT TO PERFORM AS A LOCAL SUBCONTRACTOR

Solicitation Number \_\_\_\_\_

TO: \_\_\_\_\_  
(Name of Prime or General Bidder)

The undersigned City of Pompano Beach business intends to perform subcontracting work in connection with the above contract as (check below)

\_\_\_\_\_ an individual

\_\_\_\_\_ a corporation

\_\_\_\_\_ a partnership

\_\_\_\_\_ a joint venture

The undersigned is prepared to perform the following work in connection with the above Contract, as hereafter described in detail:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

at the following price: \_\_\_\_\_

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Print Name of Local Business Contractor)

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City, State Zip Code)

BY: \_\_\_\_\_  
(Signature)

**IMPORTANT NOTE:** Signatures on this form MUST be by an authorized employee of Subcontractor and must be uploaded to the Response Attachment Tab

LOCAL BUSINESS EXHIBIT "B"

LOCAL BUSINESS EXHIBIT "C"  
LOCAL BUSINESS UNAVAILABILITY FORM

Solicitation # \_\_\_\_\_

I, \_\_\_\_\_  
(Name and Title)

of \_\_\_\_\_, certify that on the \_\_\_\_\_ day of

\_\_\_\_\_, \_\_\_\_\_, I invited the following LOCAL BUSINESS(s) to bid work  
(Month) (Year)

items to be performed in the City of Pompano Beach:

Business Name, Address	Work Items Sought	Form of Bid Sought (i.e., Unit Price, Materials/Labor, Labor Only, etc.)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Said Local Businesses:

- \_\_\_ Did not bid in response to the invitation
- \_\_\_ Submitted a bid which was not the low responsible bid
- \_\_\_ Other: \_\_\_\_\_

Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

Note: Attach additional documents as available.

LOCAL BUSINESS EXHIBIT "C"



LOCAL BUSINESS EXHIBIT "D"  
GOOD FAITH EFFORT REPORT LOCAL BUSINESS PARTICIPATION

Solicitation # \_\_\_\_\_

1. What portions of the contract have you identified as Local Business opportunities?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Did you provide adequate information to identified Local Businesses? Please comment on how you provided this information.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Did you send written notices to Local Businesses?

\_\_\_ Yes      \_\_\_ No

If yes, please include copy of the notice and the list of individuals who were forwarded copies of the notices.

4. Did you advertise in local publications?

\_\_\_ Yes      \_\_\_ No

If yes, please attach copies of the ads, including name and dates of publication.

5. What type of efforts did you make to assist Local Businesses in contracting with you ?

\_\_\_\_\_  
\_\_\_\_\_

7. List the Local Businesses you will utilize and subcontract amount.

_____	\$ _____
_____	\$ _____
_____	\$ _____

8. Other comments: \_\_\_\_\_

\_\_\_\_\_

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LOCAL BUSINESS EXHIBIT "D"



SYNALOVSKI ROMANIK SAYE  
Architecture • Planning • Interior Design



# Continuing Contract for Architectural Services

RFQ #E-24-20  
08/13/2020



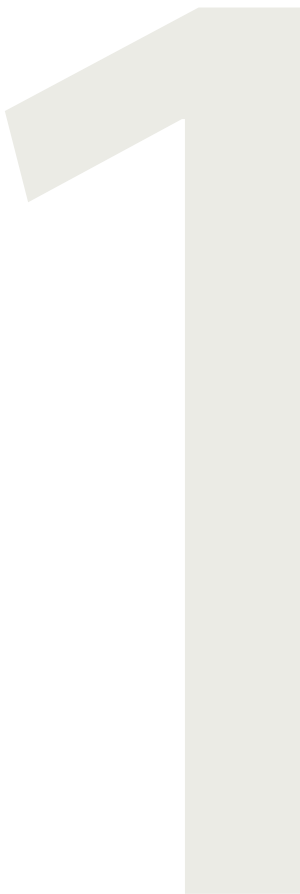
SYNALOVSKI ROMANIK SAYE  
Architecture • Planning • Interior Design

1800 Eller Drive, Suite 500 • Fort Lauderdale, FL 33316  
T - 954.961.6806 • F - 954.961.6807 • www.synalovski.com



SYNALOVSKI ROMANIK SAYE  
*Architecture • Planning • Interior Design*

# 1. Title Page





SYNALOVSKI ROMANIK SAYE  
*Architecture • Planning • Interior Design*

TITLE PAGE

City of Pompano Beach  
Request for Letters of Interest  
E-24-20

Continuing Contract for Architectural Services

SYNALOVSKI ROMANIK SAYE, LLC  
1800 Eller Drive, Suite 500  
Fort Lauderdale, FL 33316

954.961.6806

Merrill Romanik AIA, LEED AP  
mromanik@syalovski.com

August 13th, 2020  
2:00 PM



SYNALOVSKI ROMANIK SAYE  
*Architecture • Planning • Interior Design*

## 2. Table of Contents





SYNALOVSKI ROMANIK SAYE  
Architecture • Planning • Interior Design

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## Continuing Contract for Architectural Services

RFQ #E-24-20

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SYNALOVSKI ROMANIK SAYE  
*Architecture • Planning • Interior Design*

## 3. Letter of Transmittal







SYNALOVSKI ROMANIK SAYE  
Architecture • Planning • Interior Design

## LETTER OF INTEREST

August 10th, 2020  
City of Pompano Beach  
Purchasing Office  
1190 N.E. 3rd Avenue, Building C  
Pompano Beach, Florida 33060

### Re: Continuing Contract for Architectural Services

Dear Selection Committee:

**SYNALOVSKI ROMANIK SAYE, LLC (SRS)** is pleased to submit our qualifications to the City of Pompano Beach. **SRS** is, for the purposes of this proposal, submitting under the Scope of Services for Architectural Services under a Continuing Contract.

**SRS** understands that this is inclusive of preliminary design reports and/ or design alternative recommendations. This may include various types of modeling, surveying and field data analysis and preparation of preliminary cost estimates. Preparing all required bidding/ construction documents for projects. This may include the preparation of surveys, designs plans and construction documents, technical specifications and cost estimates. Attending required pre-design, design and Development Review Committee (DRC) meetings, Architectural Appearance Committee (AAC), Planning & Zoning (P&Z) bidding and bid award. Attending a pre-bid conference, preparing bid addenda for contract document revisions. Assist in making bid award recommendations for contracting/ construction services. Preparing all required permit applications and submittal packages as required for permit issuance of all agency permits including Federal, State, County and City. Providing construction engineering/ management/ administration services for projects. Additional Services during Construction such as shop drawings/ contractor submittal reviews and approvals, inspection and approval of project improvements, certification of projects for various permitting entities, possible field revisions, and review and approval of contract or pay applications. Towards the end of the project, **SRS** will provide project close-out services. Including preliminary and final acceptance of projects, preparation and approval of punch list items and project certification as required to all permitting agencies.

**SRS** further understands that the types of projects may include, but not limited to projects found on the City's approved Capitol Improvement Plan (CIP) 2020-2024, including: Municipal Building Renovations; Bridge Repair, reconstruction or replacement projects; miscellaneous building repair or improvement projects; Roofing repair or replacement projects; Seawall repair, reconstruction or replacement projects; Parks and Recreational Facilities projects; Emergency power projects and Sign Foundations.

**SRS** is a multi-disciplinary Architecture and Interior Design Firm providing professional services in the State of Florida since 1988. For the past Thirty-two (32) years, **SRS** has served thirty-two (32) municipalities throughout the State. Since, 2006, **SRS** has also had a branch office in Bradenton, Florida.

**SRS's** expertise in designing cost effective solutions without sacrificing design excellence is a legacy we share with all our Municipal Clients. Our success in delivering professional services during the past 32 years, as well as our familiarity with the city's design standards, provides us with a clear understanding and vision of what it is necessary to achieve your stated goals.

Our **SRS** Fort Lauderdale Team includes fourteen (14) design professionals. Our staff includes two (2) Registered Architects, two (2) Licensed Interior Designers, three (3) LEED Accredited Professionals (AP), five (5) Graduate Architects and three (3) Administrative Staff. As a Firm, our Senior Staff has been working together for the past twenty-eight (28) years. As a Team, together with our Consultants, we have been responsible for over three hundred and twenty-five (325) exceptional Municipal Projects. The Firm's contact person is:



SYNALOVSKI ROMANIK SAYE  
Architecture • Planning • Interior Design

Merrill Romanik, AIA, LEED AP (Principal):

1800 Eller Drive, Suite 500  
Fort Lauderdale, FL 33316  
954.961.6806 (O)  
954.961.6807 (F)  
954.881.9200 (C)  
mromanik@syalovski.com  
Federal Tax ID - 270441433

The project will be led by Manuel Synalovski, AIA, LEED AP and Merrill Romanik, AIA, LEED AP. These principals have been with the Firm 32 and 28 years respectively. With a great reputation and vast experience in designing Municipal Community Spaces. SRS has serviced forty-six (46) Continuing Contract Projects for the Cities of Coconut Creek, Dania Beach CRA, Delray Beach CRA, Fort Lauderdale, Gainesville, Hallandale Beach, Hialeah, Hollywood (CRA), Homestead, Key West, Lauderdale Lakes, Lauderhill, Lighthouse Point, Miramar, North Lauderdale, North Miami Beach, Palm Beach Gardens, Pembroke Pines, Plantation, Pompano Beach, Sunrise, Tamarac, Weston, West Palm Beach, Broward County and Lakewood Ranch Inter-District Authority. As well as the towns of Surfside, Davie and Southwest Ranches; several academic institutions such as Broward College, Barry University, Kaplan University, School Board of Broward County, Pembroke Pines Charter School System, Brauser Maimonides Academy, Hillel Community Day School, David Posnack Jewish Day School; and private companies such as Ultimate Software Group and the Memorial Healthcare System.

Our continued success is a product of diligence, knowledge and service. We are true team leaders and we use our leadership abilities to ensure quality control, cost control, timeliness and design excellence. Our relationship with local regulatory agencies and our understanding of procedures and development requirements insures a pro-active service delivery. Reactive service is not an option as it diminishes the success of any development project. At this time, we respectfully request your consideration and our selection to serve The City of Pompano Beach. We clearly understand the work to be done and are confident that our proven qualifications and our "can-do" attitude will meet and exceed the expectations of Pompano Beach. Responsiveness, Continuity and Follow Through are all required advantages SRS brings to The City of Pompano Beach.

The proposal has been prepared pursuant to the requirements presented in the Request For Qualifications package advertised by Pompano Beach and was delivered prior to the due date of submission. Your consideration of our proposal is greatly appreciated. We look forward to joining your Team, and together, serve Pompano Beach.

In advance, we thank you this opportunity to present our qualifications that we may serve as your Consultant. Should you have any questions with the above, please do not hesitate to contact me personally. Merrill Romanik, AIA, LEED AP and I are available to represent our firm at your request.

Respectfully,

A handwritten signature in blue ink, appearing to read 'MS', is written over a horizontal line.

Manuel Synalovski, AIA, LEED AP  
Managing Principal



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## 4. Technical Approach





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## TECHNICAL APPROACH

**SYNALOVSKI ROMANIK SAYE, LLC (SRS)** and our team of consultants have extensive experience in the delivery of municipal projects, on a continuing contract basis, in the State of Florida, inclusive of various types of Municipal Facilities including a variety of Municipal Complexes & Annexes, City/ Town Halls, Public Gathering and Meeting Spaces, Public Services Centers, Public Safety Facilities, Public Works Campuses, Parks and Recreational buildings, other types of Administrative and Ancillary buildings.

Key to the success of any project is the establishment of the duties at hand and identifying whom will be responsible for each activity. Our experience has proven that uncompromised communication and a clear decision making process will assure an amazing project is completed for the City of Pompano Beach.

**SRS** looks forward to adding the Seacoast Utility Authority project to our list of successfully completed municipal projects. Candidly, we understand the Scope of Work required by the City as it relates to the proposed CIP projects

From day one it will be established that all communication with the City of Pompano Beach will happen through Merrill Romanik, AIA, LEED AP, Project Manager from **SRS**. Merrill has been with the firm for over twenty-eight (28) years and has focused her attention on the public sector. She will be responsible of all communication to the architectural staff, the design team of consultants and the Constructor, if applicable. This proven system insures that communication and accountability is always maintained.

Here is how it works!

**GATHER.** Our services begin with data collection. It is important that all stake holders are part of the process so that any existing drawings, code compliance issues, relevant building maintenance information, pre-existing conditions, program requirements, systems and infrastructure evaluation, project budget, time constraints, et al. are identified and shared with the team at the beginning of the project. An existing site analysis will play a role in the building programming phase, since the site's opportunities and limitations will be understood as early as possible.

**PROGRAM.** Our services continue with consultations with the City of Pompano Beach staff to brainstorm regarding the programmatic needs, priorities and essential adjacencies of the Administrative/ Technical Buildings. The information shared will be documented in a written matrix that includes the space typology necessary, area requirements, equipment requirements, technology needs, finish and material evaluations, mechanical, electrical and plumbing needs and identifying significant relationships and hierarchy of the spaces.

**SKETCH.** Next **SRS** will assimilate the information on the existing site and the desired programmatic needs into floor plan sketches that will be shared with the Project Team for review and evaluation. Commentary will be addressed and adjustments will be made to the plans so that all stakeholders will be satisfied with the approach prior to proceeding with the construction documents process. In addition, an opinion of probable cost will be provided to the Constructor so that we all may confirm that the project is achievable within the budget. Should the project be out of alignment in relationship to the budget, now would be the time to have the discussions with the entire team, including our team of design consultants and City officials, about modifying the approach, evaluating the proposed systems, reducing scope, and evaluating alternate materials, equipment and systems.



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**DEVELOP.** Once the initial program and project requirements have been established and funding has been confirmed, the team will continue to develop the design and will insure that the most cost effective sustainable project is emerging. Throughout this effort, bi-weekly meeting will take place, and all key personnel will remain involved in the process. **SRS** will also initiate the agency review processes which may include a site plan approval process, engineering permitting, etc. **SRS** will furnish all necessary documents to apply for and secure regulatory permits. Although LEED certification is not specific criteria identified for the project, **SRS** will at a minimum introduce sustainable strategies at this time. Introducing low in initial investment that provide responsible, appropriate and money wise benefit to the City of Pompano Beach and the community will be easily accomplished. **SRS** is capable and proven with the USGBC process and has four completed projects that are LEED certified (Lauderhill Municipal Complex – LEED NC Silver, Children's Services Council – LEED NC Silver, Dania Beach Paul DeMaio Branch Library – LEED NC Gold and Toyota Lexus Service Training Facility – LEED Gold).

At the end of design development, a progress set of plans and an updated opinion of probable cost will be issued to the City of Pompano Beach for review and evaluation.

**DOCUMENT.** Upon receipt of the Authority's review of the design development plans at each stage of the design process (30%, 60% and 90%), **SRS** will shepherd the completion of the 100% construction documents. Site Planning, Architectural, Interior Design, Environmental Engineering, Structural Engineering, Civil Engineering (Chen Moore), Mechanical Engineering, Electrical Engineering, Plumbing, Fire Protection, Telecommunications/ Sound, and LEED Administration (if used), plans will be created and Code compliant detailed plans, sections, details, schedules, and specifications will also be provided, where applicable. Also, where applicable, color selections and material finishes options will be reviewed with the Authority and final choices will be incorporated into the plans so that the permit/ bid documents are comprehensive and inclusive.

**PERMIT.** **SRS** will shepherd, where applicable, the permit documentation, signed and sealed, for submission to the relevant permitting agencies. **SRS** would request that during the development of the project we schedule an appointment with the Building Officials and other authorities having jurisdiction to review the project scope and walk through the Code requirements with them, so that they too are part of the process and there are no surprise interpretations from the authorities having jurisdiction late in the game. Once submitted, **SRS** will monitor the progress of the reviews and upon receipt of any commentary from plan reviewers **SRS** will address the questions promptly and thoroughly. We will recommend scheduling a meeting with the Building Officials when we are ready to resubmit so that we may review in person all responses and any remaining questions may be identified and solved on the spot.

**SRS** has one in-house professional dedicated solely to administrating and expediting approvals and permits for all of our projects. Further, we have established a strong relationship with the City of Pompano Beach Building Department, all County agencies involved in permitting and approvals for construction/development projects, and all Regional, State and Federal agencies also involved in permitting and approvals for construction/ development projects. We understand not only the "process" in terms of time, but the "personalities" of the individuals involved in the "process". Further, we understand and work with the "culture" of the many agencies with jurisdiction in the "process". **SRS** has become so successful in this critical activity that we currently provide permit and approval administration services to other design professionals and various municipal clients. Further, the permitting process requires a true understanding and knowledge of sequence and the real time required by agencies, departments and jurisdictions for review, commentary and corrections. This multi-layered process must all be incorporated into project schedules to eliminate delays due to pending approvals. Because of our successful experience with permitting and jurisdictional approvals, our construction projects begin development on time.



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**PRICE.** SRS will assist the City of Pompano Beach during the bidding of the project. We will work with the City on determining the best value engineering and constructability options. We will shepherd the bid documents that will be distributed, monitor the bid process, respond to any requests for information during the bidding, analyze the bids received and provide the City of Pompano Beach with the recommendation on the award of the construction contract.

**CONSTRUCT.** Finally, we arrive at the construction administration phase of the project and our participation and continued communication will be critical to the success of the building process. During the construction, we will remain an active participant by attending the pre-construction conference and weekly construction progress meetings and by performing the tasks identified below:

- Advise the City of Pompano Beach on all aspects of the construction project.
- Monitor and Review of Shop Drawings and Submittals.
- Make periodic site visits to the project to observe the progress of all disciplines including any required threshold inspection and resolution of on-site issues.
- Assure that a high level of workmanship is maintained and achieved.
- Issue instructions to the Construction Company, should any interpretations and clarifications be required for RFI's.
- Review, evaluate and approve progress payments due based upon the progress of the work completed. Review construction schedules and critical path.
- Observe the initial operation of the building systems and confirm compliance with the specifications.
- Perform a final punch list and review all final as-built drawings.
- Report and establish final project completion, including recommending final payment at the appropriate time and retainage reduction, if appropriate. Get overseeing Department to Issue Certificate of Final Completion. Begin the warranty phase of the project.
- Shepherd the submittal of 100% Construction Documents, including Electronic Copies, to the City of Pompano Beach.

**CELEBRATE.** Lastly, we will celebrate with the City of Pompano Beach at the (re)opening of your Municipal Projects. With these added community benefits, the legacy of the project will live on for current and future residents to enjoy for years to come. **Synalovski Romanik Saye, LLC** will execute each phase of the project by way of a single point project manager delivery. Merrill Romanik, AIA, LEED AP, will shepherd the success of the project from start to finish. The duration of each phase of the project will be directed by Merrill, who has managed every municipal project completed by our Firm. Not a single Municipal or Private Project designed by **SRS** has been late or over budget. Most of our projects have been awarded for both design and construction excellence.



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## 5. Schedule





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## SCHEDULE REQUIREMENT

The best time to control project cost is before design starts. Our cost consultant's role starts at the very beginning of the project, and continues through each designing phase and into construction, to bring continual in-house cost information to our project manager. Through active involvement in current construction projects, our cost consultant will ensure that construction costs and trends are constantly updated, and that current cost information informs all design decisions.

At the beginning of the project the Program Requirements or equivalent will articulate the needs of every space and guide the Designers. Accurate net areas provide the first step in maintaining budget compliance, and serve as a checklist as the design develops.

As each phase of the design—Schematic Design, Design Development and Construction Documents —nears completion, our cost consultant will assess the project cost. Additionally, the construction manager (if any) will provide an independent estimate. If the two sets of figures differ significantly, a reconciliation meeting is held to identify specific differences and arrive at a jointly accepted project budget. If reconciliation is achieved and the estimate is in excess of the projected budget, recommendations for program modification, value engineering or budget adjustments will be developed and discussed with the district prior to implementation.

As the project moves forward through design and construction, Synalovski Romanik Saye (SRS) will deliver excellence by combining the focus of its team with **SRS** resources. Our staff recognized specialists, in municipal facilities, are supported by consultants with proven experience in landscaping, civil, structural, electrical, mechanical, plumbing, fire protection instrumentation and controls engineering; value engineering, CAD, cost estimating, project scheduling, LEED commissioning and construction observation—all the special disciplines and services required to deliver a successful building program.

Our team members will answer questions and provide supplemental information during the bidding period. All regulatory requirements and related statuettes must be rigorously adhered to. We will attend pre-bid conferences and, as bids come in, assist the City of Pompano Beach in evaluating bids and proceeding to execution of a contract for construction.

Our construction administration services include review of submittals and schedules; material and color selections; regular site visits and attendance at periodic construction conferences (which generally scheduled biweekly or more often as needed); response to design questions; preparation of supplemental information and review of progress payment applications; and contract modifications. As completion draws near, we will also provide services to “keep the pressure on”, to be sure that the flurry of closeout activity is accomplished quickly enough to ensure timely occupancy of the completed building.

Our goal is to provide the personal service, focus and reliability of medium size Firm, while bringing to our clients the most sophisticated new technology—in computer-aided design, in 3D modeling and animation, in construction, in quality assurance, in information resources and in budgeting—resources that only large Firms can support.

Virtually all equipment and facilities required by a large, state-of-art architectural practice are provided in-house, including large-scale plotting in color and black-and-white, high-volume color and black-and-white printing and binding, scanning and photographic facilities. Teleconference and video conference are used regularly, both inhouse and with clients, via both telephone and Internet platforms, where the need arises.





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In recent years our offices have pioneered the use of project websites for collection dissemination of information about each project. Establishment of such an Internet site, which always includes appropriate levels of security, permits all team members to communicate and reach project information instantly. Further, the added process allows the completed project to be of the greatest possible value as it relates to money spent for facilities received. Timely value engineering is very much part of our cost estimating philosophy. This reduces the need for untimely changes and expensive Change Orders.

Our scheduled weekly project meetings to review project progress and anticipate future project challenges keeps our Municipal projects on schedule. Our multiple progress cost estimates keep our design in line and reinforce decisions that result with projects consistently completed within budget. Our project management system(s) incorporate(s) a very sophisticated scheduling/ time management module that allows us to properly deliver multiple projects in a concurrent manner.

Because of our internal scheduling discipline and our understanding of the scheduling imposed by regulatory agencies, we are able to establish a key date schedule for all our projects that includes time for cost estimating, quality control and thus successful schedule control. Our project schedules are developed using "Microsoft Project" on an individual project basis and further, are coordinated between projects to remove conflicts in delivery. Because the Firm is organized into five (5) studios, the studios may work individually or unite at times based on scheduling needs.

Studio Directors for municipal projects, all of whom are registered architects and, in this case, a partner of the Firm, are personally responsible for quality control. They will lead a project from inception through certificate of completion, maintaining continuity and cohesiveness between the Owner, our staff, our consulting engineers and ultimately, the Contractor and his sub-contractors responsible for project execution. This commitment to constant leadership promotes efficiency and delivers quality projects on time that are precisely responsive to Owner requirements.

Over time we have clearly learned and, therefore promote that project scheduling and costing is critical to quality control. Ultimately, the Studio Directors control the project schedule and thus deliver on time and on budget.



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## 6. References





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## REFERENCES

City of Lauderhill  
5581 West Oakland Park Boulevard  
Lauderhill, FL 33319  
Mrs. Desorae Giles-Smith  
Assistant City Manager  
(954) 730-3000  
dgiles@lauderhill-fl.gov

Name of Project: John Mullin Community/ Multipurpose Center  
Location of Project: 1900 NW 55th Avenue, Lauderhill, FL 33313  
Services: Schematic Design, Design Development, Interior Design.  
Project Completion Date: November, 2011  
Project Type: 4,000 SF Recreational/ Social Hub  
Initial Construction Cost: \$2,000,000  
Actual Construction Cost: \$ 2,200,000  
Initial Time of Completion: 15 months  
Project Status: Completed  
Other Projects: Municipal Complex, St. George Park, Inverrary Community Center

City of Plantation  
401 NE 73rd Avenue  
Plantation, FL 33317  
Mr. Danny Ezzeddine, AIA  
Chief Building Official  
(954) 797-2268  
dezzeddine@plantation.org

Name of Project: Plantation Community Center  
Location of Project: 5555 Palm Tree Road, Plantation, FL 33317  
Services: Schematic Design, Design Development, Bidding, Permitting, Construction Documents, Contract Administration.  
Project Completion Date: August, 2017  
Project Size: 12,000 SF of Building Space  
Initial Construction Cost: \$2,500,000  
Actual Construction Cost: \$2,200,000 (Value Engineered)  
Initial Time of Completion: 18 months  
Project Status: Completed  
Other Projects: Jim Ward and Volunteer Park Community Centers, PW Complex

City of Pembroke Pines  
13975 Pembroke Road  
Pembroke Pines, FL 33027  
Mr. Steven Buckland  
Assistant Director of Public Services  
(954) 518-9107  
sbuckland@ppines.com

Name of Project: Civic Center @ City Center  
Location of Project: 10588 Pines Blvd, Pembroke Pines, FL 33025  
Services: Design Criteria Professional  
Project Completion Date: December, 2017  
Project Type: +/- 165,000 SF of Admin., Multipurpose Building Space  
Initial Construction Cost: \$60 Million  
Actual Construction Cost: \$60 Million  
Initial Time of Completion: 18 months  
Project Status: Completed  
Other Projects: Dream Park Rec. Center, Village & Fletcher Park Community Centers

YMCA of South Florida  
900 SE 3rd Avenue  
Fort Lauderdale, FL 33316  
Ms. Sheryl Woods  
CEO  
(954) 334-9622  
swoods@ymcabroward.org

Name of Project: Weston YMCA  
Location of Project: 20201 Saddle Club Road, Weston, FL 33327  
Services: Master Planning, Architectural Design, Interior Design, Contract Admin.  
Project Completion Date: June, 2008  
Project Type: 42,000 SF Recreational/ Social Hub  
Initial Construction Cost: \$ 7,500,000  
Actual Construction Cost: \$ 7,500,000  
Initial Time of Completion: 18 months (Phased)  
Project Status: Completed  
Other Projects: YMCA L.A. Lee Mizell Community Center, YMCA Holiday Park

City of Fort Lauderdale  
100 North Andrews Avenue  
Fort Lauderdale, FL 33301  
Mr. Scott Teschky, CCM, LEED AP  
Senior Project Manager  
(954) 828-6195  
steschky@fortlauderdale.gov

Name of Project: SouthSide Cultural Center  
Location of Project: 701 South Andrews Ave, Fort Lauderdale, FL 33316  
Services: Architectural Design, Construction Documents, Permitting Contract Administration  
Project Completion Date: September, 2017  
Project Type: 12,000 SF Recreational/ Social Hub/ Administrative Offices for City Parks & Rec Staff on second floor.  
Initial Construction Cost: \$ 3,500,000  
Actual Construction Cost: \$ 3,500,000  
Initial Time of Completion: 15 months  
Project Status: Completed  
Other Projects: Aquatic Center DCP, City Hall Reno & ADA Improvements



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# PREVIOUS CITY PROJECTS

## PLAY



### Charlotte J. Burrie Civic Center

Client	City of Pompano Beach
Services	Programming Site Plan Approval Architectural Design Construction Documents Interior Design Permitting Contract Administration
Status	Completed February 2020
Success	Social and civic needs of the residents of Pompano Beach, and the Cresthaven community in particular, will be served by a brand-new facility, signaled by a strong "main street" one-acre presence on Federal Highway.

With enthusiastic approvals by the Planning and Zoning Department and the Architectural Appearance Board of the City of Pompano Beach, the 8,712 SF center is on a course to address community needs long championed by City Commissioner Charlotte J. Burrie. The Center is designed with multipurpose meeting spaces for civic, social, and recreational activities, easy pedestrian access with ADA compliance, porte cochere entrance for inclement weather protection, and 48 vehicular and 20 bicycle parking spots. Interior floor plans feature reception area and administrative offices; small conference room; assembly spaces for classes or meetings; large multipurpose room to offer table seating for 125, or theater style seating for 250, as well as a performance stage; and a warming kitchen, restrooms, and storage areas.

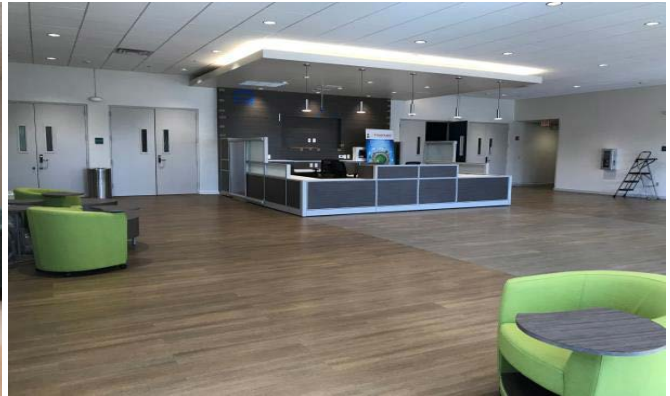


Seeking  
LEED Silver



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# PLAY



## Emma Lou Olson Community Center Improvements

Client	City of Pompano Beach
Services	Architcetural Design Contstruction Documents Interior Design Permitting Contract Administration
Status	Completed in 2018
Success	Renovation of an existing lobby and reception area adds a fresh and bright welcome to a beloved community center.

Small or large, renovation of an existing space requires rethinking, often updating, reprogramming, and repurposing. The process involves thoughtful budgeting, planning, purchasing, and scheduling considerations—and creative inspiration and design. When the project is governed by a group or organization, consensus is a key factor. In this instance, the staff of the City of Pompano Beach's Parks and Recreation Department were consulted. Modernizing the Center's 1,300 SF lobby and reception area moved forward smoothly with a contemporary, clean-cut, neutral scheme presented by SRS. With pale gray walls, wood-toned plank style luxury vinyl tile, and durable, yet functional furnishings for the customer service, waiting, and pre-function activities for the lobby, the space offers a comfortable, appealing setting. Here guests can cluster, meet, and relax among small, interchangeable groupings of easy chairs and round coffee tables, sparingly accented with striking decor elements.



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## 7. Project Team Form





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# PROJECT TEAM FORM

**COMPLETE THE PROJECT TEAM FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE FORM IN ITS ENTIRITY AND INCLUDE THE FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB FOR THE RLI IN THE EBID SYSTEM.**

**PROJECT TEAM**

RLI NUMBER E-24-20

Federal I.D.# 270441433

**PRIME**

Role	Name of Individual Assigned to Project	Number of Years Experience	Education, Degrees
Principal-In-Charge	Manuel Synalovski, AIA, LEED AP	32	BA
Project Manager	Merrill Romanik, AIA, LEED AP	28	BA, 2 MBA's
Project Architect <del>Asst. Project Manager</del>	Chris Bray	28	BA
Other Key Member	Alejandra Palliso, IIDA	15	BA
Other Key Member	Marcela Oviedo, LEED AP	15	BA

**SUB-CONSULTANT**

Role	Company Name and Address of Office Handling This Project	Name of Individual Assigned to the Project
Surveying	Keith - 301 E Atlantic Blvd, Pompano Beach, FL 33060	Michael Mossy, PSM Tim Gray, PSM
Landscaping	Keith - 301 E Atlantic Blvd, Pompano Beach, FL 33060	Paul Weinburg, PLA, ASLA Christopher Phillips, PLA, ASLA
Civil Engineering	Keith - 301 E Atlantic Blvd, Pompano Beach, FL 33060	Stephen Williams, Sr., PE Alex Lazowick, PE, PMP
SUE <del>Other Key Member</del>	Keith - 301 E Atlantic Blvd, Pompano Beach, FL 33060	Mark Mitchell
Structural Engineering <del>Other Key Member</del>	Saad El-Hage Consulting - 5601 Powerline Road #401, Fort Lauderdale, FL 33309	Saad El-Hage, PE
MEP Engineering <del>Other Key Member</del>	Florida Engineering Services - 34 NW 168th Stret, NMB, FL 33169	Albert Shub, PE, LEED AP
Other Key Member		

(use attachments if necessary)



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## 8. Organizational Chart

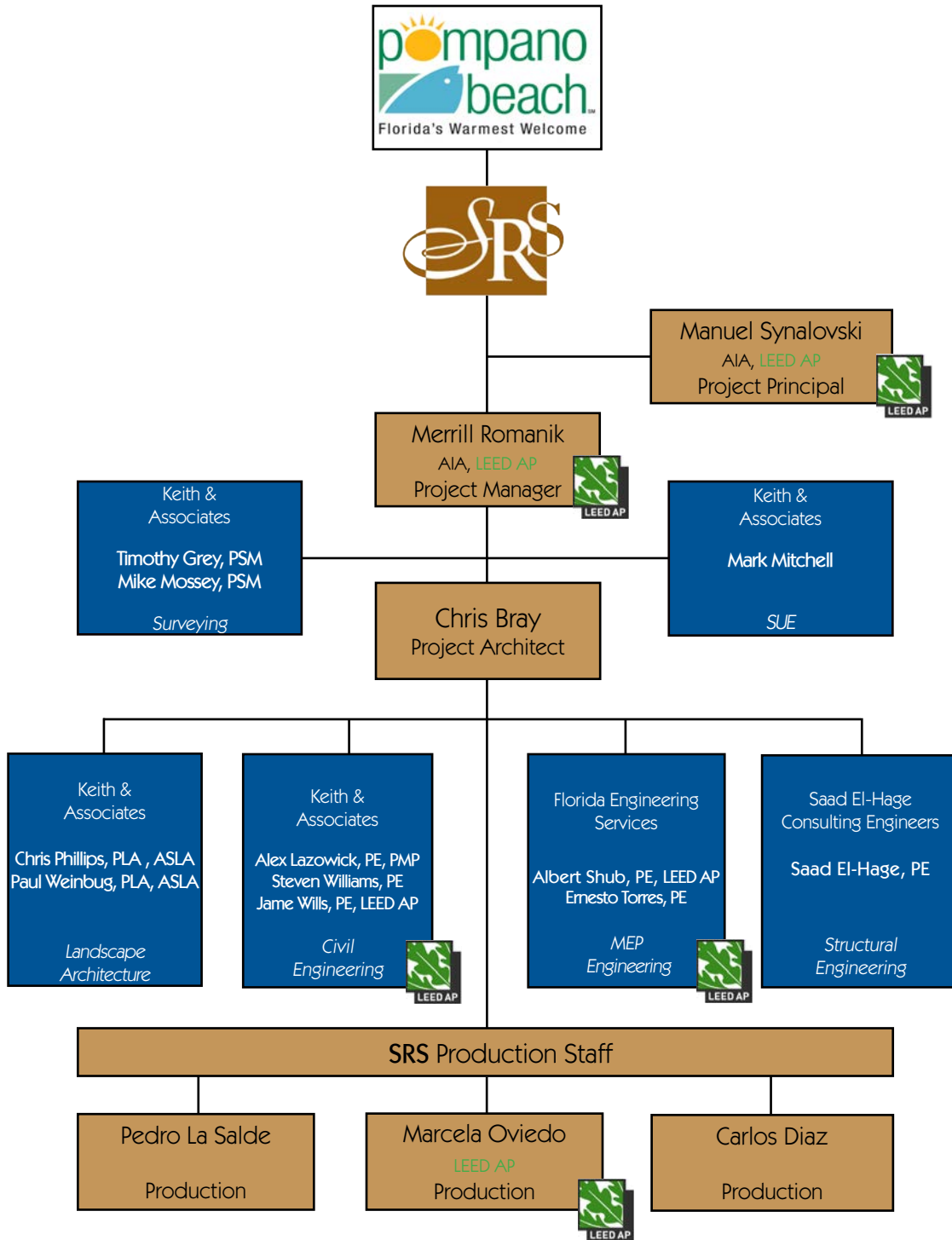






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# ORGANIZATIONAL CHART





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## 9. Statement of Skills & Expertise of Project Team





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## STATEMENT OF SKILLS

In 1988, Manuel Synalovski, AIA, NCARB, established an architectural practice, incorporated three years later as Manuel Synalovski Architects, Inc. In 1992, Merrill Romanik, AIA, joined the firm, adding new dimensions of design and organizational skills. In 1998, the firm welcomed architect Jose Saye, a talented practitioner and problem-solver. Now, well into its third decade, the firm has continuously grown, earning the respect of its clients, professional associates, and the communities it serves. It can claim hundreds of projects in South Florida, Connecticut, Texas, Illinois, and Puerto Rico, and dozens of awards. For the past 28 years, the firm's principals were Manny and Merrill. In 2012, the firm announced a third partner: Jose Saye. Proud to be known as Synalovski Romanik Saye Architects (**SRS**), the firm continues its decades-long preeminence and pursuit of excellence.

Eventually, every organization and business takes on the character of its principals: the chief features of their personalities have a trickle-down effect. Delve into the heart of **SRS** and you'll discover its most significant aspect: building trusting relationships and collaborations. Early on in his career, for Manny Synalovski, there was no conscious choice about his relationships with others. It's in his very nature to value integrity, honesty, and frankness as he builds a collaborative spirit and relationships with clients, contractors, and his team of co-workers. It's no surprise that Merrill Romanik, Jose Saye, and the team he assembled as **SRS** grew are people of like minds: the law of attraction is truly at work.

While **SRS** team members are all experienced, talented professionals, what sets them above the mark is their consummate diligence, attention to detail, and thoroughness. Each project is respectfully treated and managed as if it were the "only project": from project analysis to programming, to master planning, architectural design, bidding, permitting, interior design, and contract administration. Whatever it takes, no matter how small a detail, the **SRS** team is unequivocally committed to satisfying, and exceeding, every client's expectations.

**SRS's** expertise in designing cost effective solutions without sacrificing design excellence is a legacy we share with all our Municipal Clients. Our success in delivering professional services during the past 28 years, provides us with a clear understanding and vision of what it is necessary to achieve your stated goals.

**Synalovski Romanik Saye, LLC (SRS)** sets client satisfaction as its primary focus. By conscious design, the firm consistently applies quality management principles to the practice of architecture and related services thereby earning a reputation for always meeting, and often exceeding, Client goals.

**SRS** approaches each project – whether large or small – with the utmost attention, giving it the time, energy and thorough supervision it requires. Our practice is diversified with an accomplished portfolio of work including residential, retail, mixed-use, commercial interiors, and hospitality, religious, institutional, academic and municipal projects. Some of the projects are small...some are large.

Many different building types have been designed to create a climate conducive to innovative design and to meet the changing needs of the clients we serve. Our continued success is a product of diligence, knowledge and service. We are true team leaders and we use our leadership abilities to ensure quality control, cost control, timeliness and design excellence. Our practice, focused in South Florida for the past 32 years, provides us with an incomparable edge and unique advantage as it relates to serving our local Community. We clearly understand the work to be done and are confident that our proven qualifications and our "can-do" attitude will meet and exceed your expectations.



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To clients and associates, **SRS** is characterized by:

- Commitment
- Enthusiasm
- Experience
- Intelligent Design Solutions
  - Knowledge
- Legendary Service
- Prudent Budgeting
- Responsible Community & Environmental Values
  - Visionary Management Practices

All of the key personnel identified will be easily made available, as the project schedule requires. Given our current workload and that of our consultants, we see no limitations with regard to scheduling. In the past, we have been extremely successful in properly planning and scheduling our own resources and that of our consultants. As necessary, as we have done in the past, we may limit our commitments to other clients and focus specifically on the goals of Pompano Beach as it relates to its Continuing Contract. Given the opportunity, we have no hesitation to limit all our work to those projects assigned to us by the City of Pompano Beach and thus assure your success.

Our office is located within minutes of the proposed project and our communication technology promotes immediate communication capability with the City and our consultants.

In the past, we have been extremely successful in properly planning and scheduling our own resources and that of our consultants. As necessary, as we have done in the past, we may limit our commitments to other clients and focus specifically on the goals of the City of Pompano Beach.

Aggressive control of schedules and budgets has been one of the key factors in our Firm's growth and success. Especially in the case of municipal projects, the project budget simply cannot be exceeded. Similarly, the project schedule must be coordinated with Pompano Beach's schedule, to ensure that we allow for sufficient time to move in. We maintain strict controls and enforce the team's awareness of the need to stay within budget and schedule throughout the entire design and construction process.

Our current workload allows for 40% of our staffing resources to be dedicated full time to the City. Further, our current workload allows us to dedicate our best resources to you, and we will not commit to any further projects that may interfere with the success of your projects. Given the resources of **SRS** and that of our consultants, we do not see a situation where staffing will be a problem. We suggest that the requirements for staff utilization & availability be an ongoing submission requirement of this contract to make sure that all of your expectations are met.

At the start of the project we typically conduct a 'value determination' meeting, at which the City's Team, construction manager or CMAR and Designers jointly set forth the requirements and expectations for each element of the project. The goal is to establish a common understanding of project quality and budget at the very beginning, before we begin design. Then, as the project proceeds, the following principles guide the team to be sure that the City's goals are met when the Municipal facility opens and for many years to come.



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**SRS** has been providing architectural services to the South Florida Community since 1988. Since then, we have designed solutions utilizing the applicable Broward Edition of the South Florida Building Code and the Florida Building Code. Our comprehensive professional services for remodeling, renovation and new construction projects have focused primarily on improvements, expansions and replacements to existing facilities. Therefore our knowledge and experience with local codes and with their regulators has been extraordinary. Further, this experience and knowledge was developed mostly with phased replacement projects that included temporary facilities. All of our phased replacement projects safely maintained daily operations.

As part of our services for projects in South Florida, we have shepherded project entitlements inclusive of land use amendments, platting, rezoning, site plan approvals and permitting with the various local Drainage Districts throughout South Florida. We have also permitted work with the South Florida Water Management District and the Army Corp of Engineers. We also have excellent knowledge and experience working with FDOT and the multitude of Broward, Duval, Martin, Manatee, Miami-Dade, Monroe, Orange, Palm Beach and Sarasota County regulatory agencies that regulate development.

After Hurricane Wilma and previously after Hurricane Andrew, our firm worked with FEMA regulators on various remediation, repair and reconstruction projects in South Florida. Specifically, between 2000-2009, our Managing Principal, Manuel Synalovski, AIA, LEED AP served as the architect representative on the Broward County Board of Rules and Appeals and consequently was extremely involved with all the Building Code modifications inclusive of the transition from the South Florida Building Code to the Florida Building Code.

**SRS** has one in-house professional dedicated solely to administrating and expediting approvals and permits for all of our projects for over 32 years. Further, we have established a strong relationship with the City of Pompano Beach Building Department; all County agencies involved in permitting and approvals for construction/ development projects, and all Regional and State agencies also involved in permitting and approvals for construction/ development projects. We understand not only the “process” in terms of time, but the “personalities” of the individuals involved in the “process”. Further, we understand and work with the “culture” of the many agencies with jurisdiction in the “process”. **SRS** has become so successful in this critical activity that we currently provide permit and approval administration services to other design professionals and various municipal clients.

Further, the permitting process requires a true understanding and knowledge of sequence and the real time required by agencies, departments and jurisdictions for review, commentary and corrections. This multi-layered process must all be incorporated into project schedules to eliminate delays due to pending approvals. Because of our successful experience with permitting and jurisdictional approvals, our construction projects begin development on time.

Together with the budget, aggressive management of the project schedule is essential—not only so that patrons can be accommodated, but also so that incremental costs associated with delays can be minimized. Initial meetings will present the normal process of project delivery and what is to be expected of each of the participants — architects, engineers, and City of Pompano Beach Team. The proposed construction schedule will be developed jointly and key deadlines will be assigned to each of the participants. This will ensure consistently knowledgeable and timely response, and help to keep the project on schedule.



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## MEETING TIME & BUDGET CONSTRAINTS

In the past, we have been extremely successful in properly planning and scheduling our own resources and that of our consultants. As necessary, as we have done in the past, we may limit our commitments to other clients and focus specifically on the goals of the City of Pompano Beach. Given the opportunity, we have no hesitation to limit all our work to those projects assigned to us by the City's and thus assure your success.

Aggressive control of schedules and budgets has been one of the key factors in our Firm's growth and success. Especially in the case of municipal projects, the project budget simply cannot be exceeded. Similarly, the project schedule must be coordinated with the City's schedule, to ensure that we allow for sufficient time to move in. We maintain strict controls and enforce the team's awareness of the need to stay within budget and schedule throughout the entire design and construction process. We will also provide assistance to the City of Pompano Beach in helping to set a budget that is reasonable and attainable.

Our current workload allows for 40% of our staffing resources to be dedicated full time to the City of Pompano Beach. Further, our current workload allows us to dedicate our best resources to you, and we will not commit to any further projects that may interfere with the success of your projects. Given the resources of **SRS** and that of our consultants, we do not see a situation where staffing will be a problem. We suggest that the requirements for staff utilization & availability be an ongoing submission requirement of this contract to make sure that all of your expectations are met.

At the start of the project we typically conduct a 'value determination' meeting, at which the City Team, construction manager (if any) and Designers jointly set forth the requirements and expectations for each element of the project. The goal is to establish a common understanding of project quality and budget at the very beginning, before we begin design. Then, as the project proceeds, the following principles guide the team to be sure that the City's goals are met when the project opens and for many years to come.

Together with the budget, aggressive management of the project schedule is essential—not only so that students can be accommodated, but also so that incremental costs associated with delays can be minimized. Initial meetings will present the normal process of project delivery and what is to be expected of each of the participants —architects, engineers, and City's Team. The proposed construction schedule will be developed jointly and key deadlines will be assigned to each of the participants. This will ensure consistently knowledgeable and timely response, and help to keep the project on schedule.

The design process will consist of a milestone schedule organized by phase – Schematic Design, Design Development and Construction Documents. Each phase will contain a series of target dates that establish specific responsibilities for each party. The schedule will also designate weekly in-house team meetings for coordination of design and technical issues as well as a review of the target dates. We will also include monthly meetings with the owner's designated representative, reviewing all aspects of the project for further dissemination to board members and administrators.

The construction process will be based on a critical path method (CPM) schedule, developed jointly with the construction professional(s), with specific milestones for completing portions of the work. Initial meetings will present both standard and alternative (e.g. fast-track) processes of project delivery and what is to be expected of each of the participants — architects, engineers, construction professional(s), and City of Pompano Beach Team.



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The best time to control project cost is before design starts. Our cost consultant's role starts at the very beginning of the project, and continues through each designing phase and into construction, to bring continual in-house cost information to our project manager. Through active involvement in current construction projects, our cost consultant will ensure that construction costs and trends are constantly updated, and that current cost information informs all design decisions.

At the beginning of the project the Program Requirements or equivalent will articulate the needs of every space and guide the Designers. Accurate net areas provide the first step in maintaining budget compliance, and serve as a checklist as the design develops.

As each phase of the design—Schematic Design, Design Development and Construction Documents—nears completion, our cost consultant will assess the project cost. Additionally, the construction manager (if any) will provide an independent estimate. If the two sets of figures differ significantly, a reconciliation meeting is held to identify specific differences and arrive at a jointly accepted project budget. If reconciliation is achieved and the estimate is in excess of the projected budget, recommendations for program modification, value engineering or budget adjustments will be developed and discussed with the district prior to implementation.

As the project moves forward through design and construction, Synalovski Romanik Saye (SRS) will deliver excellence by combining the focus of its team with SRS resources. Our staff recognized specialists, in municipal facilities, are supported by consultants with proven experience in landscaping, civil, structural, electrical, mechanical, plumbing, fire protection instrumentation and controls engineering; value engineering, CAD, cost estimating, project scheduling, LEED commissioning and construction observation—all the special disciplines and services required to deliver a successful building program.

Our team members will answer questions and provide supplemental information during the bidding period. All regulatory requirements and related statuettes must be rigorously adhered to. We will attend pre-bid conferences and, as bids come in, assist the City of Pompano Beach in evaluating bids and proceeding to execution of a contract for construction.

Our construction administration services include review of submittals and schedules; material and color selections; regular site visits and attendance at periodic construction conferences (which generally scheduled biweekly or more often as needed); response to design questions; preparation of supplemental information and review of progress payment applications; and contract modifications. As completion draws near, we will also provide services to “keep the pressure on”, to be sure that the flurry of closeout activity is accomplished quickly enough to ensure timely occupancy of the completed building.

Our goal is to provide the personal service, focus and reliability of medium size Firm, while bringing to our clients the most sophisticated new technology—in computer-aided design, in 3D modeling and animation, in construction, in quality assurance, in information resources and in budgeting—resources that only large Firms can support.

Virtually all equipment and facilities required by a large, state-of-art architectural practice are provided in-house, including large-scale plotting in color and black-and-white, high-volume color and black-and-white printing and binding, scanning and photographic facilities. Teleconference and video conference are used regularly, both inhouse and with clients, via both telephone and Internet platforms, where the need arises.



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In recent years our offices have pioneered the use of project websites for collection dissemination of information about each project. Establishment of such an Internet site, which always includes appropriate levels of security, permits all team members to communicate and reach project information instantly. Further, the added process allows the completed project to be of the greatest possible value as it relates to money spent for facilities received. Timely value engineering is very much part of our cost estimating philosophy. This reduces the need for untimely changes and expensive Change Orders.

Our scheduled weekly project meetings to review project progress and anticipate future project challenges keeps our Municipal projects on schedule. Our multiple progress cost estimates keep our design in line and reinforce decisions that result with projects consistently completed within budget. Our project management system(s) incorporate(s) a very sophisticated scheduling/ time management module that allows us to properly deliver multiple projects in a concurrent manner.

Because of our internal scheduling discipline and our understanding of the scheduling imposed by regulatory agencies, we are able to establish a key date schedule for all our projects that includes time for cost estimating, quality control and thus successful schedule control. Our project schedules are developed using "Microsoft Project" on an individual project basis and further, are coordinated between projects to remove conflicts in delivery. Because the Firm is organized into five (5) studios, the studios may work individually or unite at times based on scheduling needs.

Studio Directors for municipal projects, all of whom are registered architects and, in this case, a partner of the Firm, are personally responsible for quality control. They will lead a project from inception through certificate of completion, maintaining continuity and cohesiveness between the Owner, our staff, our consulting engineers and ultimately, the Contractor and his sub-contractors responsible for project execution. This commitment to constant leadership promotes efficiency and delivers quality projects on time that are precisely responsive to Owner requirements.

Over time we have clearly learned and, therefore promote that project scheduling and costing is critical to quality control. Ultimately, the Studio Directors control the project schedule and thus deliver on time and on budget.

The projects on the subsequent pages have all been near the anticipated budget and all on time, per the project schedule.





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# RELEVANT PROJECTS

## GOVERN



### Palm Beach Gardens City Hall/ Police Headquarters

Client City of Palm Beach Gardens

Services Programming  
Architectural Design  
Construction Documents  
Interior Design  
Permitting  
Contract Administration

Status Completion for 2020

Success An expanded and reconceived police headquarters meets the needs of a flourishing population while providing an environment for exemplary law enforcement and new forensic technologies.

With advances in investigative technology and forensic sciences, today's police work requires complex equipment, increasingly elaborate settings for fact-finding and discovery, and more collaborative work areas. Responding to these needs, the City's existing police headquarters will be updated to include an expanded CSI Lab over the existing sallyport; additional elevator; reconfigured administrative space, including a conference room; reinvented breakroom and detectives' area; and relocation of the City's "CareHere!" wellness program to Fire Station #1. In 2016, SRS designed another addition to the Police Headquarters, the now completed 9,100 SF Tactical Training Facility, which accommodates state-of-the-art preparatory equipment and specialized skills development areas.

FLOOR	BASE	WALL	CEILING	MECHANICAL	FLOOR FINISH	
					CONCRETE	WOOD
210	OFFICE					
215	ADMIN. OFF.					
218	COMMUNITY HALL					
220	MECHANICAL					
222	CONFERENCE					
223	APRIL ROOM OFFICE					
224	ADMIN. OFFICE					
225	TRAINING ROOM					
226	TRAINING ROOM					
227	TRAINING ROOM					
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# PLAY



## Charlotte J. Burrie Civic Center

Client	City of Pompano Beach
Services	Programming Site Plan Approval Architectural Design Construction Documents Interior Design Permitting Contract Administration
Status	Completed February 2020
Success	Social and civic needs of the residents of Pompano Beach, and the Cresthaven community in particular, will be served by a brand-new facility, signaled by a strong "main street" one-acre presence on Federal Highway.

With enthusiastic approvals by the Planning and Zoning Department and the Architectural Appearance Board of the City of Pompano Beach, the 8,712 SF center is on a course to address community needs long championed by City Commissioner Charlotte J. Burrie. The Center is designed with multipurpose meeting spaces for civic, social, and recreational activities, easy pedestrian access with ADA compliance, porte cochere entrance for inclement weather protection, and 48 vehicular and 20 bicycle parking spots. Interior floor plans feature reception area and administrative offices; small conference room; assembly spaces for classes or meetings; large multipurpose room to offer table seating for 125, or theater style seating for 250, as well as a performance stage; and a warming kitchen, restrooms, and storage areas.



Seeking  
LEED Silver



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# PLAY



## Ingalls Park/ Community Center Improvements

Client	City of Hallandale Beach
Services	Master Planning Site Plan Approval Programming Architectural Design Permitting Construction Documents Construction Administration
Status	Completed June 2019
Success	Renovation of a popular neighborhood park introduces new and improved amenities for social, fitness, and recreational activities, while reflecting the colorful new City of Hallandale Beach brand.

Developed in the 1970s, Ingalls Park gets an extensive makeover of facilities and amenities all dressed up in an eye-appealing, contemporary look with dynamic pops of color that mirror Hallandale Beach's city logo. The park's existing community center will be enlarged and modernized to better accommodate family celebrations, community events, and resident meetings. Carpark space will be increased, and the existing playground will be redesigned and replaced with state-of-the-art equipment and safe, manmade materials better suited for children's well-being. New outdoor fitness equipment, improved trails and pathways, and added water retention and nature areas will enable visitors to enjoy a more scenic and scientifically planned route for healthy exercise.



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# PLAY



## Windmill Park Improvements

Client	City of Coconut Creek
Services	Programming Architectural Design Master Planning Site Plan Approval Permitting Construction Documents Construction Administration
Status	Completed June 2018
Success	A community park, beloved by people and their canine pets, gets a much-needed, timely facelift and expansion.

Once home to a 160-acre tomato farm, Windmill Park is named for the iconic structure built, preserved, and dedicated to Earl F. Johns, whose pioneering family erected the windmill and farmed the land for nearly a century. When they bequeathed a portion of the property to the city in 1990, the site was enlivened with a variety of outdoor recreation opportunities: tennis, basketball, racquetball, and volleyball courts; playground; gazebo; enclosed dog park; and the Eric Kantor Tennis Academy.

In 2011, the City of Coconut Creek purchased a neighboring two-acre lot, with plans for a major \$2.4 million revamping. Current plans include easier, more direct access to each area, new lighting, repositioning tennis courts, expanding the dog park, adding ADA-approved play apparatus, stationed outdoor exercise paths, picnic pavilions, restrooms, and additional parking spaces. To retain a sense of its farmstead origins, Windmill Park will be dotted with rustic accents, such as a corral fencing entry reminiscent of the Johns' home.

As an additional scope to the project, the administration spaces were moved to the second level of existing park building and the downstairs area converted to a Tennis Pro Shop and storage, the existing restrooms were renovated and a closed lift secure elevator to the existing building.



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# GOVERN



## Fire Station No. 107

Client	City of Miramar
Services	Site & Design Development Site Plan Approval Architectural Design Engineering Permitting Construction Documents Contract Administration
Status	Completed February 2018
Success	Keeping pace with community growth, a modern, pedestrian-friendly fire-fighting headquarters replaces a temporary fire station that served the community's growing needs, accommodating state-of-the-art equipment and much-improved administrative spaces and respite and living quarters for on-call firefighters.

Miramar Fire Station #107 is a three-bay, 14,127 SF facility on a 2.4-acre site, designed for maximum efficiency as well as administrative and existential needs of its fire-fighting and rescue personnel. Mediterranean in style, the visually appealing stucco-constructed building features parapets, elevations detailed with banding and relief, and flat and standing seam metal roofs. Responsive to current trends in community relations, the station offers a public lobby, public conference room, and public restroom, as well as 33 parking spaces. Personnel amenities include a day room, full kitchen, pantries, dining room, outdoor covered dining patio, bunk rooms for ten, communication/study room, exercise room, shower and changing rooms, laundry, and administrative offices. Technical spaces include electrical, data, decontamination, cascades, emergency medical supply, equipment storage, and bunker gear rooms.

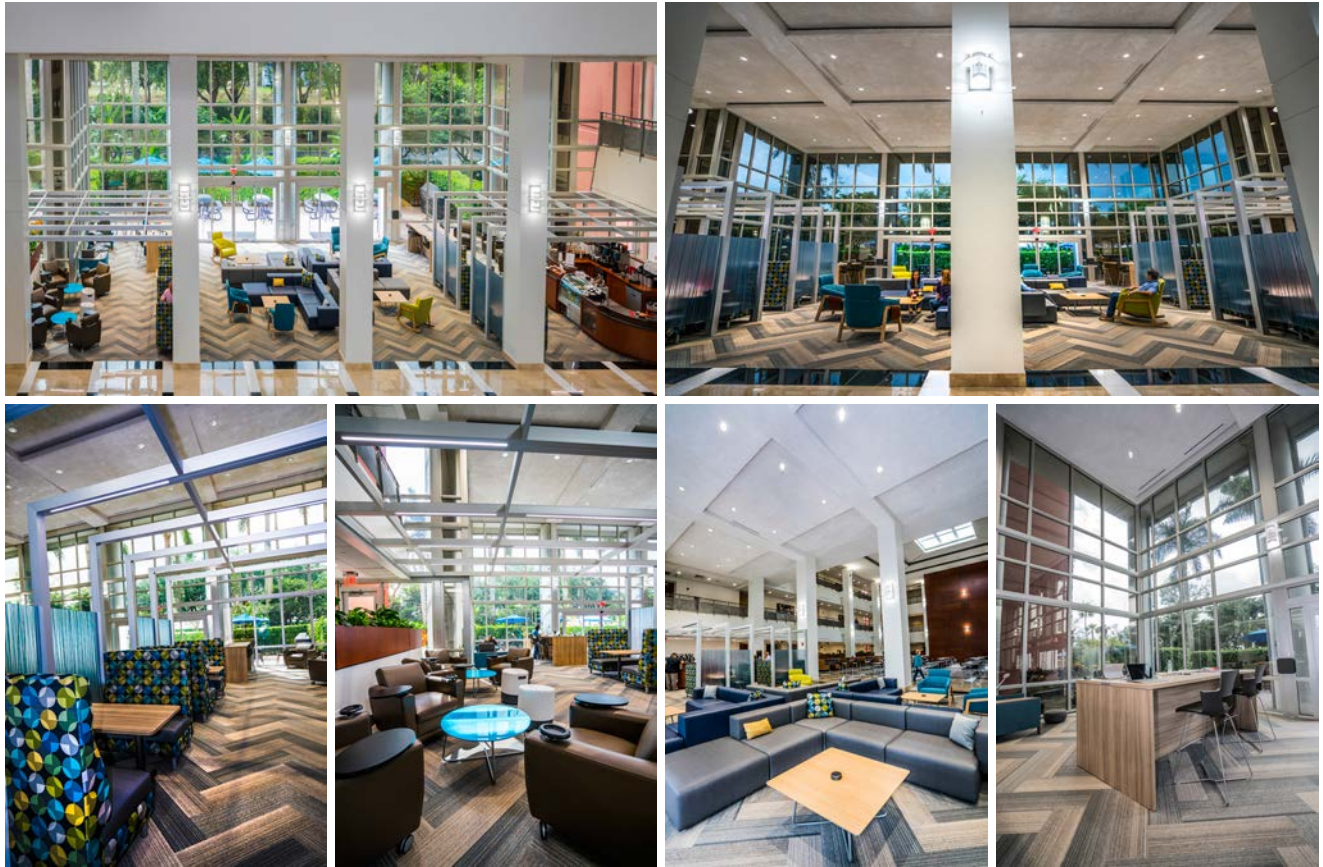


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# WORK



## National Council on Compensation Insurance HQ (NCCI)

Client	National Council on Compensation Insurance (NCCI)
Services	Interior Design
Status	Completed in 2018
Success	Revisioning and modernizing the central atrium lobby of this national corporate headquarters brings a cohesive and collaborative meeting and relaxation space for staffers and visitors alike.

One of the largest employers in Palm Beach County, with 850 staff members, NCCI has provided workers compensation information, analysis, and industry data and trend information to insurance companies and others around the country since 1923. NCCI's corporate headquarters is the pivotal center of operations and training. The heart of the institution is its triple-volume atrium lobby, of which a sunlit double-volume portion has been reinvented to become the reception center, corporate dining area, and newly repurposed open space designed to accommodate sheltered, individual work areas as well as collaborative, casual gatherings.

Conceived as a "living room" that unites NCCI's three, three-story buildings, the redesigned atrium launches the newest, most forward-thinking workspace concept— "together alone"—for optimum productivity. SRS introduced an aluminum trellised framework that divides areas into a variety of workplaces, both large and small, including secluded nooks for independent creative work, as well as more open, flexible groupings of repositionable lounge seating, high-top tables, and even a Starbucks cafe, for connectivity between staff teams and visitors as well.



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# GOVERN



## City Hall Improvements

Client	City of Fort Lauderdale
Services	Schematic Design Bidding Permitting Construction Documents Contract Administration
Status	Completed in August 2017

The City of Fort Lauderdale was updating their City Hall to be completely ADA compliant; while providing a comfortable, appealing and efficient seating area for their neighbors as they wait for security escorts to usher them to the upper floors, as well as allowing for an open area near the south entrance for large numbers of neighbors as they attend Commission and other Public meetings.

SRS was responsible for the 1<sup>st</sup> Floor Lobby Improvements including: Compliant unisex public bathroom, external ramp/ stairs accessibility to the Commission Chambers via push button device, internal accessible seating within the Commission Chambers including ADA Stair Lift to the Dais. Accessible Access was also provided from the facility to the adjacent ADA parking spaces in the garage using Access Aisles, Crosswalks and Curb Ramps with slight modifications to asphalt, markings, planters, curbs and landscaping.

Other interior design improvements for the Lobby, included a new security desk, viewing monitors and up to four computer “Kiosks” for public access to City Computers.



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# PLAY



## SouthSide Cultural Center

Client	City of Fort Lauderdale
Services	Architectural Design Construction Documents Permitting Contract Administration
Status	Completed September 2017
Success	A long-neglected national historic structure near ruin is rescued, renovated, and repurposed for community activities.

South Side, Fort Lauderdale's first elementary school, is one of the city's earliest surviving structures. An historic treasure, it was added to the U.S. National Register of Historic Places in 2006. Designed by architect John Peterson, South Side opened in 1922 in the midst of the 1920s Florida real estate boom. The 11,000 SF, two-story building features a stucco exterior, awning style windows, a flat roof with a parapet, and a rectangular T-shaped footprint. In 1969, after 45 years, the school closed. The building was repurposed for other children's services. That facility closed in the early 1990s, and the building fell into disuse, and suffered damage from vandalism and neglect.

In 2004 the City of Fort Lauderdale acquired the site, and a multi-phase rehabilitation program began. The exterior historical improvements were completed in 2012. In 2015, SRS was awarded the responsibility for completing the interior and site improvements.

Major improvements include enclosure of an existing breezeway and stair tower, adding an ADA compliant ramp, lighting, landscaping, irrigation, utilities work, sidewalks and walkways. Interior spaces on the first floor allow for a reception area; fitness, multipurpose, and arts and crafts rooms; and a warming kitchen. **The second floor offers administrative offices for Parks and Recreation staff.** Thirty-seven parking spaces will be added to the site, adjacent to Hardy Park, which features tennis courts, shuffleboard courts, lawn bowling club, and clubhouse.



Winner for Historical Preservation - 2018





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# GOVERN



## Plantation Community Center

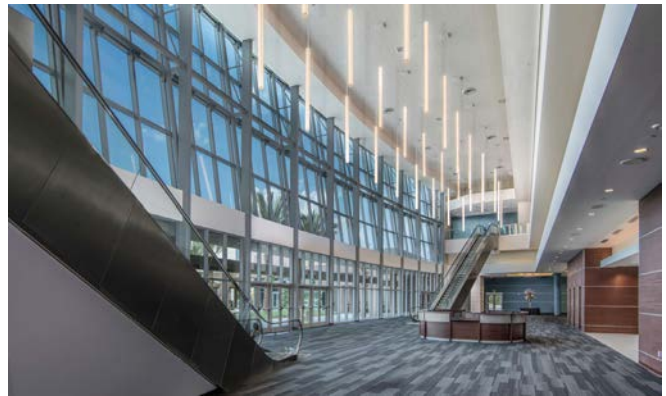
Client	City of Plantation
Services	Schematic Design Design Development Construction Documents Bidding Permitting Contract Administration
Status	Completed Summer 2017
Success	A community center adjacent to the city's beloved Plantation Woods Park encompasses comprehensive indoor and outdoor recreational activities for all ages.

Located in the city's historic district, the community center was conceived by the visionary and creative landscape architect Jeffrey Siegel to complement and complete his 2.5-acre wood-themed Plantation Woods Park. The first licensed landscape architect to serve in any Broward County city, Siegel left a legacy of "green" beautification standards that continue to distinguish Plantation's parks, planned communities, commercial areas, and other public spaces. SRS fulfills the dream with a 10,500 SF facility that embraces the park's whimsical features, while providing outdoor adult exercise opportunities with cross-fitness station rotations, children's play areas, interactive indoor playing equipment, aerobics/dance studio, meeting rooms, warming kitchen, large event and performance spaces, and summer children's programming.



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# GOVERN



## Charles F. Dodge City Center

Client	City of Pembroke Pines
Services	Design Criteria Professional
Status	Completed in June 2017.

A beacon in the community, Civic Center at City Center in Pembroke Pines is a four-story, 175,000 SF, flexible-use civic center where plays, conferences, small concerts and other performances will take place. The main hall in the Civic Center will have up to 3,500 seats with the flexibility to accommodate a small crowd using retractable seats and to cater to more uses as well. In addition, the Civic Center will also house the new Commission Chambers on the ground level and the City's new administrative offices on the top two floors, including the new EOC. The public lobby engages the visitor with great wall of natural light, a cascade of lights hovers above, glass elevators and escalators help move the people through the space, and the finishes are elegant, modern and sleek.



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# PLAY



## John Mullin Park Multipurpose Aquatic Facility

Client	City of Lauderhill
Services	Architectural Design Interior Design
Status	Completed in 2011
Success	This new community amenity reflects the renaissance of the neighborhood and offers residents of all ages a recreational and social hub.

As a result of receiving a Broward County SWIM Central Grant, the City of Lauderhill reinvented its previous City Hall site by creating a community-based swim facility in the midst of a multifamily neighborhood. The Interior Design of the Pool House is Aquatically themed and has several installations of public art. The Community enjoys the multipurpose rooms, concession and restrooms for day-time pool activities, neighborhood meetings and celebrations alike.



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# WORK



## Dycom @ RCA

Client	Dycom Industries, Inc.
Services	Architecture Design Construction Documents Contract Administration Engineering Interior Design Permitting Programming Site Plan Approval
Status	Completed November 2015
Success	A data processing plant built by RCA more than 50 years ago was reinvented into a lively, "warehouse wonderful" genius setting for the new millennium.

Although RCA pulled out of the computer business in 1971, a portion of their 50,000 SF building endures as an ideal setting for the field of telecommunications and technological infrastructure. Dycom Industries, Inc. is a leading provider of specialty contracting services to more than 50 leading telephone, cable television, telecommunications companies, and electric and gas utilities throughout the U.S. and Canada. Its 250 employees, as well as clients and business associates, enjoy a reimagined facility that reflects both Dycom's dynamic business model and its advanced high-tech services.

SRS designed a flexible, open floor plan with a choice of workspaces, playfully bold colors, and ceilings that reveal ductwork and conduits. Adaptable plug-and-play equipment and Steelcase modular furnishing systems promote optimal productivity. Space is apportioned for both collaborative and individual efforts, and features desk groupings with low divider walls, private rooms for quiet research, high-top gathering places, training room with seating for 125, breakroom, team studios, couch settings, and areas for recreational release.



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# WORK



## Ultimate Software Group Phase 13

Client	Ultimate Software Group
Services	Programming Architectural Design Phasing Plan Construction Documents Permitting Contract Administration
Status	Completed in 2018
Success	"People First," the corporation's motto and brand, is celebrated in Phase 9, where walls are "broken down" for an ultimate congenial and collaborative work environment.

In its +/-20,000 SF Phase 13 building, USG required large, open spaces dotted by six-person tech islands and other small "comfort clusters," where employees could meet spontaneously or by appointment to discuss and advance project parameters. While individual workstations support quiet concentration, employees are encouraged to share and communicate, whether in semi-walled conference areas or in the Pub-themed open Café, an in-house amenity featuring coffee, soft beverages, and snacks, and other flexible group settings.



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# GOVERN



## Municipal Complex

Client	City of Lauderhill
Services	Programming Architectural Design Interior Design Contract Administration
Status	Completed in 2010
Success	Earning LEED Silver for the project firmly demonstrated how taxpayer construction and maintenance costs - as well as the building's carbon footprint - were reduced.

When Hurricane Wilma destroyed Lauderhill's Municipal Complex in 2005, its replacement was planned as an eco-friendly "Green" community hub that would also revitalize the City's business center. The 40,000 SF, four-story structure was built on a four-acre site in the City's central business district. The new City Hall occupies a prominent position in the community and reflects the diversity and pride of the City's population by portraying a Florida Tropical style. City Hall provides workspace for the offices of the Mayor, Commissioners, City Manager, City Clerk, Finance, Building, Planning and Zoning, Code Enforcement and Utilities departments, Redevelopment Agency, State Housing Initiatives Partnership, Office of Business and Neighborhood Enhancement, and Human Resources and Information Technology departments. Its 150-seat Commission Chamber with pre-function areas is open to the community for civic events.



Excellence in Construction  
Pyramid Award 2010  
Green Award 2010



LEED  
Silver Certified



Finalist Nominee for  
Outstanding LEED NC 2011



Excellence in  
Achievement Award 2011



Emerald Award Trophy  
Green Products & Practices 2012



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## STATE OF FLORIDA CERTIFICATION

# *State of Florida Department of State*

I certify from the records of this office that SYNALOVSKI ROMANIK SAYE, LLC is a limited liability company organized under the laws of the State of Florida, filed on June 25, 2009, effective June 25, 2009.

The document number of this limited liability company is L09000062006.

I further certify that said limited liability company has paid all fees due this office through December 31, 2020, that its most recent annual report was filed on January 15, 2020, and that its status is active.

*Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capital, this  
the Fifteenth day of January, 2020*



*Laurel M. Rice*  
Secretary of State

Tracking Number: 3169204960CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>



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# SRS INSURANCE CERTIFICATE

Client#: 1053727

SYNALROM

**ACORD™**

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
12/15/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER <b>USI Insurance Services, LLC</b> 2502 N Rocky Point Drive Suite 400 Tampa, FL 33607	CONTACT NAME:		
	PHONE (A/C, No, Ext): <b>813 321-7500</b>	FAX (A/C, No):	
E-MAIL ADDRESS:			
INSURED <b>Synalovski Romanik Saye, LLC</b> 1800 Eller Drive #500 Fort Lauderdale, FL 33316-4210	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Phoenix Insurance Company		<b>25623</b>
	INSURER B : Travelers Indemnity Company		<b>25658</b>
	INSURER C : Travelers Casualty and Surety Company		<b>19038</b>
	INSURER D : Argonaut Insurance Company		<b>19801</b>
	INSURER E :		
INSURER F :			

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X	X	6609D35342A	12/23/2019	12/23/2020	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>1,000,000</b> MED EXP (Any one person) \$ <b>10,000</b> PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>2,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b> \$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY	X	X	BA6G624112	12/15/2019	12/15/2020	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b> BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ <b>10,000</b>	X	X	CUP4K271119	12/23/2019	12/23/2020	EACH OCCURRENCE \$ <b>5,000,000</b> AGGREGATE \$ <b>5,000,000</b> \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		X	UB8J676605	12/23/2019	12/23/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ <b>1,000,000</b> E.L. DISEASE - EA EMPLOYEE \$ <b>1,000,000</b> E.L. DISEASE - POLICY LIMIT \$ <b>1,000,000</b>
D	Professional Liability			121AE016232900	12/10/2019	12/10/2020	\$ <b>1,000,000 per claim</b> \$ <b>5,000,000 annl aggr.</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
**Professional Liability coverage is written on a claims-made basis.**

CERTIFICATE HOLDER  For Proposals	CANCELLATION  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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# MINORITY CERTIFICATION

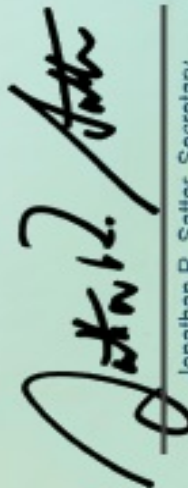
# State of Florida

## Minority Business Certification

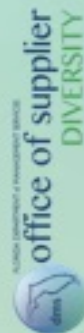
### SYNALOVSKI ROMANIK SAYE, LLC

Is certified under the provisions of  
287 and 295.187, Florida Statutes, for a period from:

04/23/2019 to 04/23/2021



Jonathan R. Satter, Secretary  
Florida Department of Management Services



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## SRS CURRENT WORKLOAD

Project	Schematic Design	Design Development	Construction Documents	Bidding/ Permitting	Construction Administration
Holiday Inn Express - Fort Lauderdale	✓	✓	✓	✓	95%
Chabad of Aventura	✓	✓	✓	✓	95%
Atlantic Village II - Hallandale Beach	✓	✓	✓	✓	90%
Fire Training Facility - P. Pines	✓	✓	✓	✓	75%
Palm Beach Gardens City Hall Renovation, Police Headquarters Expansion	✓	✓	✓	✓	75%
David Posnack Jewish Day School - Hallandale Beach	✓	✓	✓	✓	50%
Monroe County Library - Marathon	✓	✓	✓	✓	40%
Ultimate Software Group Phase 14 - Weston	✓	✓	✓	✓	10%
YMCA L.A. Lee - Fort Lauderdale	✓	✓	✓	✓	10%
Fire Station No. 30 - Lauderhill	✓	✓	✓	✓	1%
Miramar Pineland Park - Cultural Center	✓	✓	✓	✓	1%
Pine Island Park - Plantation	✓	✓	✓	✓	1%
North Shore Park Restrooms - Miami Beach	✓	✓	✓	✓	1%
Tennis Center - Weston	✓	✓	✓	75%	
T.Y. Park Restroom Buildings - Broward County	✓	✓	✓	75%	
Broward County Courthouse Copy Center	✓	✓	✓	50%	
CB Smith Park Aquatic Staff Room	✓	✓	✓	50%	
Copans Bus Wash Renovation	✓	✓	✓	1%	
Delray Beach CRA	✓	✓	40%		
Broward County EOC Master Plan	✓	75%			
Broward County 'Coca Cola' Building	✓	50%			
Public Services Renovation - Hollywood	✓	1%			
Griffing Park Community Center - North Miami	20%				
YMCA Holiday Park	5%				
Rolling Oaks Park - Miami Gardens	1%				

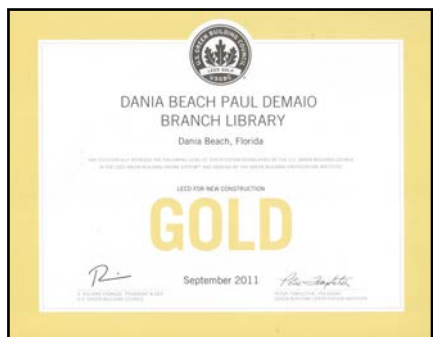
These are the projects in which **SRS** is currently engaged. Neither the projects for the City of West Palm Beach nor our current projects would be affected as there are no overlaps that would adversely affect our in house process or the methods completion that have a proven track record of delivering on time. All of the key personnel identified will be easily made available, as the project schedule requires. Given our current workload and that of our consultants, we see no limitations with regard to scheduling. We along with our team have been extremely successful in properly planning and scheduling our own resources and that of our consultants, who may all be providing services for over 5% of the project work. If necessary, as we have done in the past, we may limit our commitments to other clients and focus specifically on the goals of West Palm Beach Howard Park Community Center Project.

Staff	Role	Availability
Manuel Synalovski, AIA, LEED AP	Principal-in-Charge	35%
Merrill Romanik, AIA, LEED AP	Project Manager/ Interior Design/ LEED Admin.	44%
Chris Bray	Project Architect	50%
Carlos Diaz	Production	67%
Pedro LaSalde	Production	67%
Marcela Oviedo, LEED AP	Production/ LEED Admin.	67%



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# SRS LEED EXPERIENCE



## Overview

Stewardship of the environment is part of SRS's design philosophy. We believe that buildings should fit comfortably on their sites, be respectful of their context, and minimize their burden on the earth's resources. By making thoughtful design decisions as architects and engineers, we have an opportunity and a responsibility to make a positive contribution to the protection of our planet. We believe in an integrated, holistic approach to design. Under the guidance of our Three (3) LEED Accredited Professionals, we use the LEED Green Building Rating System as a one of many tools in the development of environmentally responsible projects.

## Sustainable Design

Sustainability can be broadly defined as a balance between human needs and productivity of natural systems. Sustainable design principles help to promote regeneration of the natural environment, minimizing impact on its resources while affording sound economical development. Good design relies on making design decisions that are clearly guided by suitability, durability, economy and common sense. Building materials and systems should be selected on their ability to perform over the long term while maintaining their intended appearance and efficiency. Systems that conserve energy while increasing the quality of the environment for those they serve are far more cost effective in the long run. Materials that are more durable require less maintenance and cost to up-keep. It is good business sense.

## Benefits of Environmentally Responsible Buildings

Environmentally responsible buildings have benefits far beyond social responsibility. Sustainable design is good for business. Improved operational efficiency, increased productivity, improved financial performance, enhanced occupant comfort, and improved quality of life are just a few key benefits.

## LEED Project Experience

LEED Certified:

- Toyota/Lexus Training Facility Interior Fit-out - LEED CI (Gold)
- Lauderhill Municipal Complex - LEED NC (Silver)
- Children Service Council Lauderhill, FL - LEED NC (Silver)
- Paul DeMaio Dania Beach Branch Library - LEED NC (Gold)

LEED Registered (seeking certification):

- Fire Station 107 I Miramar, FL - LEED NC (Silver)
- Pembroke Pines Public Services Campus, Pembroke Pines, FL - LEED NC (Silver)
- Aventura Chabad, Aventura, FL - LEED NC (Gold)

## Green Awards

Pyramid Award 2010 (Lauderhill Municipal Complex)  
Associated Builders and Contractors

Green Award 2010 (Lauderhill Municipal Complex)  
Associated Builders and Contractors

USGBC Gala Verde 2011 (Toyota/ Lexus Training Facility)

FHBA Aurora Award 2011 (Green Dream House)

Florida Prism Best In Show 2012

FPL - Energy Efficiency Gold Award Winner

Green Home of the Year Gold Award Winner

Innovation in Green Building Gold Award Winner

Florida Green Building Coalition (seeking certification):

Marathon Public Library & Adult Education Center, Marathon, FL



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## SRS BIM CAPABILITIES

Historically **SRS's** CAD capabilities have been a traditional 2D vector based platform, focused on production level high quality construction documents. Our AutoCAD 2012 design and documentation software allows the use of 3D design tools, however our Firm experience has predominantly been with 2D documentation. Our AutoCAD capabilities are enhanced by the use of Photoshop, InDesign and SketchUp as rendering tools.

In 2012, the entire **SRS** office was trained in REVIT and now have the knowledge and experience to develop specific projects utilizing intelligent 3D virtual representation in BIM (Building Information Modeling). Led by Principals, **SRS** can produce "intelligent" documents that provide practical and cost effective advantages: higher design quality, faster documentation process, minimal "mistake" potential, early collision detection, higher team efficiency, higher team collaboration, higher visualization quality and higher presentations materials.

The Firm has utilized Levels 0-3 BIM maturity for several municipal and private client projects to date and has the capability to provide 6D Asset Lifecycle Management. Since this is fairly new technology and not largely implemented throughout the industry, BIM is used at the request of the client and after first assessing their needs.





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# SRS MUNICIPAL PROJECT EXPERIENCE



## City of Aventura

1. Police Department Dispatch Renovation & Expansion
2. Founders Park Restroom Improvements
3. Founders Park Splash Pool Pump House
4. Waterways Park Administration | Restroom Building



## City of Boca Raton

1. ADA Transition Plan at Four City Parks
2. Meadows Park Pool Chemical Storage



## Town of Bay Harbor Islands

1. Officer Scott Winter's Park



## Broward County

1. Law Library/JIS improvements
2. West Regional Courthouse
3. North Regional Courthouse Court Room #4
4. Court Administration
5. Mass Transit Bus Maintenance Facility
6. Hispanic Cultural and Educational Center
7. Revenue Collections Division Renovation - First Floor
8. Support Enforcement Division - First Floor
9. Emergency Generator at Booher Building
10. African American Library HVAC
11. Broward County Judicial Suites
12. Miramar Pineland Park
13. Air Monitoring Station
14. Continuing Contract for Architectural Services
15. Miramar Pineland Park Nature Center
16. Boulevard Gardens Park Community Center Improvements
17. T.Y. Park Restroom Building Renovations
18. C.B. Smith Aquatic Staff Building
19. Park Administration Building Analysis/ Recommendation
20. Quiet Waters Restroom Building Renovations
21. West Regional Courthouse Judicial 2nd Floor Renovations
22. Miramar Pineland Park Nature Center
23. EOC Campus Master Plan
24. Annex Administration Building Renovation
25. Main Library Master Plan
26. Coca Cola Plant Facade Renovations
27. Copans Road Bus Wash & Charging Stations
28. Courthouse Copy Center Relocation
29. CMD Office Improvements
30. Park Administration Building Annex
31. GC West Surtax & MAP Improvements



## City of Cooper City

1. Police Department Headquarters
2. Sports Complex Restroom Building



## City of Dania Beach

1. Paul DeMaio Dania Beach Branch Library
2. City Hall Schematic Design
3. Fire Station No. 1 Addition and Remodeling
4. CRA Facade Improvement Grant Program
  - a. Grampa's Bakery
  - b. Liggett Rexall Drug Store
  - c. Davidson's Antiques
  - d. 18 Realty
  - e. Brighton Dental
  - f. Dania Beach Florist
  - g. The Beauty Factory
  - h. Millenium Fire & Safety
  - i. 925 Dania Beach Boulevard
  - j. 1000 South Federal Highway
  - k. Liberty Suites
  - l. Fetch
  - m. Docker's Restaurant
  - n. Gallery of Amazing Things
  - o. Tuscany Cafe
  - p. Farah's Market
  - q. Kingshead Pub
  - r. Ward's Restaurant and Lounge
  - s. Nu-Black Septic Tank & Drainfield Co.
  - t. Brothers Food Market
5. CRA Merchant Assistance Grant Program
  - a. Kingshead Pub
  - b. Ward's Restaurant and Lounge
6. Ocean Park Revitalization Phase 1 Improvements
7. The Patch Community Garden Pavilion



## City of Coconut Creek

1. City Hall Reconfiguration Space Planning
2. City Hall Generator Replacement/Upgrade
3. Material Storage Bins @ Public Services
4. Motor Pool Storage Building Addition
5. Public Services Building Addition
6. Public Safety Unisex Restroom Renovation/Remodeling
7. Recycling Storage Building Roof Remodeling
8. Sunshine Drive Rehabilitation Block Grant Program
9. Donaldson Park Master Plan
10. Cypress Creek Restroom Building
11. Park Services Building at the Recreation Complex



## Town of Davie

1. Fire | EMS | Police Department Fuel Island
2. Davie Fleet Maintenance
3. Pine Island Park Restroom | Concession Buildings
4. Falcon's Lea Park
5. Police Firearms Training Facility
6. Continuing Services Contract



## City of Delray Beach

1. CRA Design & Construction Administrative Services
2. CRA Residential Facilities Upgrades
3. Historic House



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**Florida Department of Environmental Protection**

1. Statewide Architectural & Engineering Services



**City of Fort Lauderdale**

1. City Hall ADA Updates
2. City Hall Lobby Improvements
3. SouthSide Cultural Arts Center Restoration
4. Continuing Services Contract
5. Aquatic Center Design Criteria
6. NorthSide School Restoration
7. CRA Black Star Restaurant Compliance
8. CRA Boden Building Renovation



7. City Hall Annex
8. Cultural Museum Interior Design
9. City-wide Bus Shelter Program
10. James Bradley Park Improvements
11. Fire Station #57 Repaint
12. Fire Station #30 Needs Assessment
13. Fire Station #30 Design Criteria Professional
14. Veteran's Park Improvements Design Criteria Professional
15. St. George Park Improvements
16. Inverrary Community Center Renovation
17. Westwind Park Finishes
18. Lauderhill Golf Maintenance Facility
19. Lauderhill 6-12 Finishes
20. Sports Park Finishes



**City of Gainesville**

1. Continuing Contract for Various City Projects
2. Alfred A. Ring Park Boardwalk Replacement



**City of Hallandale Beach**

1. Fire Station No. 60 Master Planning
2. Hallandale Beach Branch Library Renovation
3. Continuing Services Contract
4. Ingalls Park/ Community Center Improvements



**City of Lighthouse Point**

1. Police Station Renovation and Expansion
2. Fire Station Renovation & Improvements
3. Library Renovations and Expansion
4. City Hall Reconfiguration and Water Damage Remed.
5. Dixon Ahl Hall Improvements
6. Fire Station No. 22 Assessment & Schematic
7. Dan Witt Park Community Center



**City of Hialeah**

1. Continuing Contract for Various City Project



**City of Margate**

1. Fire Station No. 3



**City of Highland Beach**

1. Police Department Renovations



**City of Marco Island**

1. Multi-Departmental Building/ EOC



**City of Hollywood**

1. City Hall Additions and Renovations
2. 56th Avenue Fire Training Facilities
3. 56th Avenue Fire Maintenance Facility
4. 56th Avenue Training Tower
5. Oak Lake Community Center Renovation
6. Continuing Services for Architectural Design
7. Beach Maintenance Facility/ Municipal Vehicle Wash
8. City Hall Library 2nd Floor Improvements



**City of Miami Beach**

1. Miami Beach Golf Club Interior Design
2. North Shore Park Improvements



**City of Miami Gardens**

1. Rolling Oaks Park



**City of Miramar**

1. Miramar Police West District Police Substation
2. Fire Station No. 70 Replacement
3. Fire Station No. 107
4. Fire Administration Expansion at Fire Station No. 84 & EOC
5. Police Headquarters Expansion and Renovation
6. Old Police Department / Fire Station #70 Demolition Plans
7. Miramar Police East Substation Schematic Design
8. Miramar Regional Park Corporate Center
9. Continuing Services Contract
10. Miramar Regional Park Back of House



**City of Key West**

1. Continuing Professional Services - Architectural



**Lakewood Ranch - Inter District Authority**

1. Continuing Professional Services - Architectural



**Town of Lauderdale-by-the-Sea**

1. Town Hall Master Plan
2. Jarvis Hall Patio Enclosure



**City of Lauderhill**

1. City Hall Municipal Complex
2. Renaissance / Windemere Guardhouse
3. Tree Gardens Color Palette
4. Windemere Color Palettes and Facade Improvements
5. John E. Mullin Community Center Pool Schematics/ Interior
6. Sadkin Center Renovation / Interior Design



**Monroe County**

1. Marathon Library



**City of North Lauderdale**

1. Police Department Demolitions



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**City of North Miami**

1. Continuing Contract for Various City Projects
2. Green Elderly Housing Schematic Design
3. Griffing Park & Community Center
4. Chinatown Design Guidelines



**City of Palm Beach Gardens**

1. Police Tactical Training Facility
2. Continuing Contract for Professional Services
3. City Hall Renovations
4. Police Headquarters Renovations
5. Care Here & Wellness Gym @ Fire Station No. 1
6. Burns Road Recreation Center Renovation
7. City Monument Sign
8. District Park Restroom, Concession & Administration
9. Sand Hill Crane Turf Maintenance Building



**City of Parkland**

1. Public Safety Building



**City of Pembroke Pines**

1. City Hall Annex
2. City Hall Lobby Enclosure Building Shell
3. City Hall Lobby Enclosure Interior Design
4. City Hall Parking Garage Feasibility Study
5. City Hall Roof Analysis & Repair Feasibility Study
6. Charter High School UBCI Schematics
7. Fire-Rescue Department Maintenance Facility
8. Fire Station No. 33
9. Fire Station No. 79
10. Fire Station No. 89 Renovations
11. Fire Station No. 99
12. Fire Station No. 99 Addition
13. Fire Station No. 101 & EOC
14. Pembroke Shore Gymnasium and Park
15. Pembroke Shore Optimist Building
16. Tanglewood Park Restroom Building
17. Walter C. Young Restroom Building
18. Chapel Trail Park Concession Building
19. Pembroke Pines Central Campus (Pre & Elementary School)
20. Design Criteria Professional and UBCI Inspections Services
21. Pembroke Pines Charter Middle School
22. Design Criteria Professional and UBCI Inspection Services
23. Academic Village I P. Pines Charter High School
24. Pines Conference Center Feasibility Study
25. Police Headquarters Expansion Feasibility Study
26. Police Headquarters First Floor Renov. and Expansion
27. Police Headquarters Second Floor Renovation
28. Police Headquarter Fourth Floor Renovation
29. Pembroke Pines Fire Training Facility
30. Pembroke Pines Police Training Facility
31. Club 19 @ Pembroke Lakes Golf and Racquet Club
32. Police Station Command Post Storage Building
33. West District Police Substation
34. Public Services Expansion
35. Chapel Trail Storage/Meeting Room
36. Silver Lakes Storage/Meeting Room



37. Pembroke Pines Police Equestrian Facility
38. Children's Harbor Restroom Building
39. Village Community Center
40. Ansin Park Concession Building
41. Cinnamon Park Concession Building
42. Pembroke Lakes Golf and Racquet Club Renovation
43. Dream Park @ Spring Valley Master Planning
44. City Center Master Plan
45. Flamingo Park Concession Building
46. Flanagan High School Restroom I Concession Building
47. Fletcher Park Community Center Renovation
48. Pines Central Park Concession Building
49. Pines Recreation Center Concession Building
50. Senior Center Pool/ Pool House & Connector
51. Spring Valley Park Concession Building
52. SW Pines Nature Center Teen/Senior Center Design/B
53. Public Services Master Plan
54. Susan B. Anthony Recovery Center
55. Pembroke Senior Housing Towers 1&2 @ Howard C. Foreman
56. Pembroke Senior Housing Towers 3 @ Howard C. Foreman
57. Civic Center/City Hall Design Criteria Professional
58. Continuing Contract for Architectural Services
59. Fire Training Facility
60. Dream Park
61. Westcare Rehabilitation Renovation
62. Club 19 Feasibility Study
63. Memorial Pavillion @ City Center



**City of Plantation**

1. Fire Station No. 2 Remodeling
2. Fire Station No. 4 Bunk Room Addition
3. Fire Station No. 6
4. Police Department Expansion & Renovation
5. Volunteer Park Community Center
6. Jim Ward Park Community Center
7. Public Works Fleet Maintenance Facility
8. Central Park ADA Improvements
9. Plantation Community Center
10. Veltri Tennis Center Fire Remediation
11. Continuing Contract for Professional Services
12. Pine Island Park Improvements



**City of Pompano Beach**

1. Fire Station No. 61 Renovations
2. Charlotte Burrie Community Center
3. Architectural Services for Various City Projects
4. Emma Lou Olson Community Center Improvements
5. Fire Station/ EOC
6. Municipal Services Complex Master Plan



**Seminole Tribe of Florida**

1. Public Safety Feasibility Study & Master Plan



**Town of Southwest Ranches**

1. Town Hall Renovations
2. Town Hall Generator and Enclosure
3. Continuing Services Contract for Professional Services



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**City of Sunny Isles Beach**

1. City Hall Improvements
2. Pelican Park Improvements
3. City Parking Garage Storage Enclosure



**U.S. Customs and Border Protection**

1. Fort Lauderdale 15th Street Marine Patrol Office Renovation



**City of Sunrise**

1. Public Works Compound
2. Fleet Maintenance - Leisure Services/ Fueling Facility
3. Sunrise Gas Facility
4. Sunrise Athletic Complex Drainage
5. Piper Field and Restroom
6. Civic Center Family Pool
7. Village Multipurpose Building
8. Continuing Contract for Professional Services



**Town of Surfside**

1. Continuing Services Contract
2. 96th Street Park



**City of Tamarac**

1. Fire Station No. 78
2. Continuing Services Contract
3. Behring Community Center Schematic Design
4. City Hall Entry Expansions



**City of Weston**

1. Weston City Hall
2. Fire Station No. 55/ Renovation
3. Fire Station No. 67/ Renovation
4. Fire Station No. 81/ Renovation
5. Police Services Center – Broward Sheriff's Office
6. Public Services Infill
7. Public Works Complex/ Renovation
8. City Signage Program
9. Weston Tennis Center
10. Tequesta Park Concession I Restroom Building
11. Weston Library Park
12. Weston Community Center
13. Weston Community Center Expansion
14. 102 Acre Regional Park
15. Park Pump Stations #1 & #2
16. Weston Tennis Center Expansion
17. Weston Community Center Expansion/ Renovation
18. Peace Mound Park Restroom Building
19. Continuing Professional Architectural Services
20. Indian Trace Restroom Building
21. Bonaventure Park Restroom Building
22. Park Auxiliary Building Renovations



**West Manatee Fire Rescue**

1. Fire Administration Renovations
2. Fire Station #1 Renovations
3. Fire Station #2 Remodel and Expansion



**West Palm Beach**

1. Architectural Services on a Continuing Contract





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## 10. Resumes

10



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## SRS RESUMES

### Manuel Synalovski, AIA, LEED AP Project Principal

#### Biography

Founder and managing principal, for 32 years, Manny has been responsible for ensuring the availability of resources to support clients' projects, establishing architectural design objectives, and ultimately promising that clients' objectives are consistently met. He has considerable expertise in academic facilities, retail, hospitality, municipal, religious, mixed-use workplace, and residential design projects.

His professional affiliations and community service roles are legendary. And those who know him best, know Manny as an individual of impeccable character, candor, integrity, and intelligence. A son of many cultures, Manny is an extraordinary communicator — attentive listener, responsive spokesperson, diplomatic negotiator, consensus-seeker, and problem-solver. Manny's gift for relationship building stands him in good stead with clients, government bodies, community leaders, and contractor partnerships. Manny will be the key lead when servicing this contract for the City of Doral.

#### Relevant Experience

City Hall - Weston, FL  
Municipal Complex - Lauderhill, FL  
City Hall Improvements - Lighthouse Point, FL  
City Hall Improvements - Fort Lauderdale, FL  
City Hall Addition and Improvements - Pembroke Pines, FL  
Charles F. Dodge City Center DCP - Pembroke Pines, FL  
Municipal Complex Renovation and Expansion - Palm Beach Gardens, FL  
Police Headquarters Renovation and Addition - Palm Beach Gardens, FL  
Police Tactical Firing Range Facility - Palm Beach Gardens, FL  
Cooper City Police Department Headquarters - Cooper City, FL  
Police Headquarters Renovation - Pembroke Pines, FL  
Plantation Police Department Headquarters Expansion & Renovation - Plantation, FL  
Police Station Renovation and Expansion - Lighthouse Point, FL  
Miramar Police West District Police Substation - Miramar, FL  
West District Police Substation - Pembroke Pines, FL  
Police Training Facility - Pembroke Pines, FL  
Police Equestrian Facility - Pembroke Pines, FL  
Police Services Center - Broward Sheriff's Office, Weston, FL  
Public Safety Building - Parkland, FL  
Public Safety Building Master Plan - Seminole Tribe of Florida, Hollywood, FL  
Multi-Departmental Building & EOC - Marco Island, FL  
Fire Station No. 101 & EOC - Pembroke Pines, FL  
Fire Station No. 84 & EOC - Miramar, FL  
Fire Station/ EOC - Pompano Beach, FL  
Fire Station No. 107 - Miramar, FL  
Fire Station No. 30 - Lauderhill, FL  
Fire Training & Fleet Maintenance Facility - Hollywood, FL  
Fire Department Training Facility - Pembroke Pines, FL  
Public Works & Fleet Maintenance Facility - Plantation, FL  
Public Works & Fleet Maintenance Facility - Weston, FL  
Public Services Complex - Sunrise, FL  
West Broward YMCA - Weston, FL  
YMCA, LA Lee Mizell Community Center - Fort Lauderdale, FL  
Charlotte J. Burrie Civic Center - Pompano Beach, FL  
Plantation Community Center - Plantation, FL  
Ingalls Park & Community Center - Hallandale Beach, FL  
Griffin Park & Community Center - North Miami Beach, FL  
Miramar Pineland Park Nature Center - Miramar, FL



#### Education

Bachelor of Architecture,  
University of Miami  
Continuing Education, Ongoing

#### Registration & Certifications

American Institute of Architects  
Registered Architect, Florida  
Registered Architect, Puerto Rico  
Registered Architect, Connecticut  
Registered Architect, Illinois  
Registered Architect, Texas  
NCARB  
Uniform Building Code Inspector, Florida  
Broward County Board of Rules and Appeals  
Nat'l Fire Protection Administration  
LEED Accredited Professional  
Planning and Zoning Board Member, Plantation, FL

#### Professional Affiliations

President, B'nai Aviv in Weston, Florida  
President, Area Agency for the Aged  
Sponsor, Children's Harbor  
Sponsor, Kids in Distress - Wilton Manors, FL  
Sponsor, Jewish Federation of Broward  
Sponsor, Rotary Club in Weston, FL  
Sponsor, Samuel Scheck Hillel Day School  
Sponsor, David Posnack Hebrew Day  
Sponsor, DPJCC  
Sponsor, Muscular Dystrophy Association, USA  
Sponsor, United States Fund for UNICEF  
Sponsor, City of Hope  
Sponsor, University of Miami Alumni Assn., FL  
Sponsor, Broward College Scholarship Fund, FL  
Sponsor, Hispanic Unity - Hollywood, FL  
Sponsor, Jewish Theological Seminary, NY



**SYNALOVSKI ROMANIK SAYE**  
Architecture • Planning • Interior Design

## Merrill Romanik, AIA, LEED AP Project Manager/ Interior Designer



### Biography

As a principal of the firm, Merrill brings a multitude of talents and significant expertise in architecture, building construction, and interior design. When she joined the firm as an intern in 1992 (28 years), Merrill soon envisioned an expanded spectrum of services that would offer clients a one-stop shop, and helped launch the firm's Interior Design Studio. Internship soon led to a permanent associate position and later to Principal.

Merrill's integrated approach to project planning and client needs has added a unique dimension to the firm's overall perspective and performance. Moreover, Merrill adheres to the highest standards of aesthetic, technical, and environmental values, which have become the professional criteria and credo for the entire team. **SYNALOVSKI ROMANIK SAYE, LLC** is headquartered in Fort Lauderdale.

### Relevant Experience

City Hall - Weston, FL  
 City Hall - Lauderhill, FL  
 City Hall Schematics - Dania Beach, FL  
 City Hall ADA Improvements - Fort Lauderdale, FL  
 Charles F. Dodge City Center DCP - Pembroke Pines, FL  
 City Hall Renovation and Expansion - Palm Beach Gardens, FL  
 Police Headquarters Renovation and Addition - Palm Beach Gardens, FL  
 Police Tactical Firing Range Facility - Palm Beach Gardens, FL  
 Cooper City Police Department Headquarters - Cooper City, FL  
 Police Headquarters Renovation - Pembroke Pines, FL  
 Plantation Police Department Headquarters Expansion & Renovation - Plantation, FL  
 Police Station Renovation and Expansion - Lighthouse Point, FL  
 Miramar Police West District Police Substation - Miramar, FL  
 West District Police Substation - Pembroke Pines, FL  
 Public Safety Building - Parkland, FL  
 Public Safety Building Master Plan - Seminole Tribe of Florida, Hollywood, FL  
 Multi-Departmental Building & EOC - Marco Island, FL  
 Fire Station No. 84 & EOC - Miramar, FL  
 Fire Station/ EOC - Pompano Beach, FL  
 Fire Station No. 107 - Miramar, FL  
 Fire Station No. 30 - Lauderhill, FL  
 Fire Training & Fleet Maintenance Facility - Hollywood, FL  
 Fire Department Training Facility - Pembroke Pines, FL  
 Public Services Complex (Fleet Maintenance, Leisure Servs, Fueling Facility) - Sunrise, FL  
 Municipal Services Master Plan - Pompano Beach, FL  
 96th Street Park - Bay Harbor Island, FL  
 Library Park - Weston, FL  
 Windmill Park Improvements - Coconut Creek, FL  
 Veteran's Park Improvements DCP - Lauderhill, FL  
 Rolling Oaks Park - Miami Gardens, FL  
 St. George Park Improvements - Lauderhill, FL  
 Weston Community Center - Weston, FL  
 Southside Cultural Arts Center - Fort Lauderdale, FL  
 Burns Road Recreation Center Renovation - Palm Beach Gardens, FL  
 Emma Lou Olson Community Center Improvements - Pompano Beach, FL  
 Village Multipurpose Center - Sunrise, FL  
 Charlotte Burrie Civic Center - Pompano Beach, FL  
 Miramar Pineland Park Nature Center - Miramar, FL  
 Paul DeMaio Library - Dania Beach, FL  
 Monroe County Library & Adult Education Center

### Education

Bachelor of Architecture,  
University of Florida

Master of Building Construction,  
University of Florida

Master of Architecture,  
Georgia Institute of Technology

### Registration & Certifications

American Institute of Architects

Registered Architect, Florida

Registered Interior Designer, Florida

NCARB

International Association of Chiefs of Police

National Fire Protection Administration

LEED Accredited Professional

International Interior Design Association

American Society of Interior Designers

### Community Affiliations

Florida Green Building Council Member

Fairchild Tropical Botanical Garden Member

Hispanic Unity of Florida

Miami Shores Chamber of Commerce Member



SYNALOVSKI ROMANIK SAYE  
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Chris Bray  
Project Architect

### Biography

With nearly 28 years' experience, Chris contributes his expertise to managing projects of all types and sizes to successful completion. From his first job with **SRS**, he has honed his skills and grown as an architect and manager. Chris is expertly knowledgeable about construction materials, methods, systems, and components specific to South Florida. He is meticulously detail oriented and coordinates all project elements to maintain quality control and a smooth process. He is consistently adept at recognizing and servicing a client's needs, from conceptual design to turnkey operation. He is a collaborative professional, working with and often supervising the design team. A South Florida native, Chris was born in Hollywood and attended St. Thomas Aquinas High School in Fort Lauderdale. He lives near the water and enjoys boating and aquatic activities of all sorts. With **SRS**, he has participated in a variety of projects throughout South Florida: Mixed-use, academic, municipal, commercial, and recreational facilities.



### Education

Bachelor of Science, Architecture  
Florida A&M University

### Relevant Experience

City Hall, City of Lauderhill, FL

City Hall, City of Weston, FL

City Hall Improvements, City of Lighthouse Point, FL

City Hall Improvements, City of Fort Lauderdale, FL

City Hall Addition and Improvements, City of Pembroke Pines, FL

Charles F. Dodge Civic Center DCP, City of Pembroke Pines, FL

Police Headquarters Renovation and Addition, Palm Beach Gardens, FL

Police Tactical Firing Facility - Palm Beach Gardens, FL

Cooper City Police Department Headquarters, Cooper City, FL

Plantation Police Department Headquarters Expansion & Renovation, Plantation, FL

Police Station Renovation and Expansion, Lighthouse Point, FL

Miramar Police West District Police Substation, Miramar, FL

Public Safety Building, Parkland, FL

West District Police Substation, Pembroke Pines, FL

Pembroke Pines Police Training Facility, Pembroke Pines, FL

Police Services Center – Broward Sheriff's Office, Weston, FL

Multi-Departmental Building & EOC, Marco Island, FL

Fire Station No. 101 & EOC, Pembroke Pines, FL

Fire Station No. 84 & EOC, Miramar, FL

Fire Station/ EOC, Pompano Beach, FL

Fire Station No. 107, Miramar, FL

Fire Station No. 30, Lauderhill, FL

Fire Training & Fleet Maintenance Facility, Hollywood, FL

Fire Department Training Facility, Pembroke Pines, FL

Public Works/ Fleet Maintenance Facility, Plantation, FL

Public Services Complex, Sunrise, FL

Public Works & Fleet Maintenance Facility, Weston, FL

Plantation Community Center, Plantation, FL

SouthSide Cultural Center, Fort Lauderdale, FL

Charlotte Burrie Civic Center, Pompano Beach, FL

L.A. Lee Mizell YMCA Community Center - Fort Lauderdale, FL



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# STRUCTURAL ENGINEER

## **SAAD EL-HAGE, P.E. – Structural Engineer**

### **EDUCATION**

#### **California State University**

Masters of Science, Civil Engineering, 1985

#### **Louisiana State University**

Bachelor of Science, Civil Engineering, 1984

### **PROFESSIONAL REGISTRATION**

Professional Engineer, Florida, 1989

Threshold Inspector, Florida, 1991

### **EXPERIENCE AND QUALIFICATIONS**

- \* Computer programming experience in PCA, MathCad, Enercalc. In-house RAM structural design program.
- \* Experience in private and public sector projects including retail, office buildings, multi-family Municipal, fire station, recreational facilities and school board projects. Design phase and contract administration.
- \* Experience with all construction design and building methods in South Florida.

### **KEY PROJECTS**

Parkland Public Safety Building  
 Aventura Police Station Dispatch Reconfiguration  
 City of Coconut Creek Public Safety  
 City of Hollywood Fire Training and Fleet Maintenance  
 City of Pembroke Pines Fire Training Facility  
 Miramar Fire Station No. 84 & EOC  
 Pembroke Pines Fire Station No. 101 & EOC  
 City of Pembroke Pines Charles F. Dodge Civic Center & EOC  
 Broward Sheriff's Office Gymnasium at the Public Safety Building  
 City of Lighthouse Point Police Station  
 City of Weston Police Services Center, BSO District VIII  
 Hollywood Fire Training Station and Fire Fleet Maintenance Building  
 City of Hollywood Seminole Tribe Public Safety Building  
 Cooper City Police Headquarters, City of Cooper City  
 Police Department Expansion and Renovation, City of Plantation  
 City of Lighthouse Point Schematics for Fire Station No. 22/ Fire Administration/ EOC  
 Pompano Beach EOC/ Fire Station – Structural Engineer of Record when the project commences  
 City of Plantation Community Center  
 City of Fort Lauderdale Southside Cultural Center  
 City of Hallandale Beach Ingalls' Park and Community Center  
 City of Pembroke Pines Dream Park Recreation Center  
 Marathon Public Library  
 City of Dania Beach Public Library  
 Doreen Gauthier Lighthouse Point Library Expansion  
 City of Plantation Public Works/ Fleet Maintenance  
 City of Sunrise Public Works Campus  
 Town of Davie Fleet Maintenance Garage  
 City of Weston Public Works Building  
 City of Pembroke Pines Public Works Campus



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MEP ENGINEERS

## Albert Shub, P.E. LEED AP

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<b>Title</b>	President, Director of Mechanical Department		
<b>Duties and Responsibilities</b>	In responsible charge for the complete design of all HVAC, Plumbing, and Fire Sprinkler systems. Manager of approximately 20 employees. Prepare presentations and proposals for prospect work. Attend client / contractor conferences. Project coordination with government officials, architects, civil and structural engineers.		
<b>Education</b>	1981 - 1985 University of Miami - Coral Gables, Florida <i>Bachelor of Science in Mechanical Engineering</i> <ul style="list-style-type: none"> <li>• <i>Engineer in Training in Mechanical exam passed October 1985</i></li> <li>• <i>PI TAU SIGMA, National Honorary Mechanical Engineering Society</i></li> </ul>		
<b>Professional Experience</b>	May 1990 – Present: Florida Engineering Services North Miami Beach, Florida <i>President</i> <ul style="list-style-type: none"> <li>• License PE43413 Florida – issued May 1990</li> <li>• License Registered in the State of New York 2007</li> <li>• LEED AP certification – issued 2007</li> <li>• Transitioned to majority shareholder – January 2015.</li> </ul> February 1988 – April 1990: Steven Feller, P.E., Inc. Fort Lauderdale, Florida <i>HVAC Designer</i>		
<b>Professional memberships</b>	American Society of Heating, Air Conditioning, and Refrigeration Engineer National Fire Protection Association National Society of Plumbing Engineers U.S. Green Building Council		
<b>References</b>	<table> <tr> <td>Mr. Ed Bec Plaza Equity Partners SunTrust International Center 1 SE 3<sup>rd</sup> Avenue, Suite 2110 Miami, Florida 33131 Office: 954-630-8880 Cell: 305-454-3214 <a href="mailto:ebec@plazaequity.com">ebec@plazaequity.com</a></td> <td>Manuel Martinez Trinsic Residential Group 1400 Biscayne Boulevard Miami, Florida 33132 305-796-4562 305-397-2469 <a href="mailto:mmartinez@trinsicres.com">mmartinez@trinsicres.com</a></td> </tr> </table>	Mr. Ed Bec Plaza Equity Partners SunTrust International Center 1 SE 3 <sup>rd</sup> Avenue, Suite 2110 Miami, Florida 33131 Office: 954-630-8880 Cell: 305-454-3214 <a href="mailto:ebec@plazaequity.com">ebec@plazaequity.com</a>	Manuel Martinez Trinsic Residential Group 1400 Biscayne Boulevard Miami, Florida 33132 305-796-4562 305-397-2469 <a href="mailto:mmartinez@trinsicres.com">mmartinez@trinsicres.com</a>
Mr. Ed Bec Plaza Equity Partners SunTrust International Center 1 SE 3 <sup>rd</sup> Avenue, Suite 2110 Miami, Florida 33131 Office: 954-630-8880 Cell: 305-454-3214 <a href="mailto:ebec@plazaequity.com">ebec@plazaequity.com</a>	Manuel Martinez Trinsic Residential Group 1400 Biscayne Boulevard Miami, Florida 33132 305-796-4562 305-397-2469 <a href="mailto:mmartinez@trinsicres.com">mmartinez@trinsicres.com</a>		



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## Ernesto R. Torres, P.E.

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<b>Title</b>	Vice President, Director of Electrical Department
<b>Duties and Responsibilities</b>	In responsible charge for the complete design of all Electrical, Fire Alarm, Phone and Cable TV systems. Manager of approximately 10 employees. Attend client / contractor conferences. Project coordination with government officials, architects, civil and structural engineers.
<b>Education</b>	<p>January 1981 – July 1987 Universidad Nacional de Ingenieria (UNAN) Managua, Nicaragua <i>Bachelor of Science in Electrical Engineering</i></p> <ul style="list-style-type: none"> <li>• <i>Engineer In Training exam passed October 1993</i></li> <li>• <i>AutoCAD Release 12 Course, HI-TECH SCHOOL, Dec-1994</i></li> <li>• <i>Engineering in Training Course, ANIA, Inc, Oct-1993</i></li> <li>• <i>MS-DOS Computer Application Course, HI-TECH SCHOOL, Sept-1993</i></li> </ul>
<b>Professional Experience</b>	<p>January 1995 – Present: Florida Engineering Services North Miami Beach, Florida <i>Vice President</i></p> <ul style="list-style-type: none"> <li>• License PE0049958 Florida - issued February 1996</li> <li>• License registered in the State of New York 2007</li> <li>• Transitioned to minority shareholder – January 2015</li> </ul> <p>April 1988 – December 1994: Best Truss Co, Inc Miami, Florida <i>Maintenance Manager</i></p> <p>August 1992-December 1994: Ertech, Inc. Miami, Florida <i>Consultant Engineer</i></p> <p>January 1986-December 1988 Servicios Ing. Electrica, SA Managua, Nicaragua <i>Owner/General Manager</i></p> <p>May 1982-December 1985 Emp. Nacional de Diseño Managua, Nicaragua <i>Electrical Engineer</i></p>



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## CIVIL ENGINEERS



### ALEX LAZOWICK, PE, PMP President

Mr. Lazowick was introduced to civil engineering and construction by his grandfather, Mr. Bill Keith, founder of the firm. He is eager for the challenge to be the third family generation professional working to provide quality developments within the South Florida community. Mr. Lazowick has gained experience in civil engineering design projects including water, sewer and drainage systems, roadway design, permitting, and construction administration services. He understands the importance of working together as a team to quickly identify and establish project goals and achieve successful results in the most expedient and cost effective manner. His qualifications include knowledge with AutoCAD Civil 3D, Navisworks, Revit, BIM, Microsoft Office, computer networking, and he possesses excellent communication skills. Mr. Lazowick's field construction supervision and inspection experience includes a diverse array of project classifications from aviation, roadway, recreational, residential, commercial and governmental projects. His responsibilities consist of confirming contract compliance with plans and specifications, measurements and quantities, tracking critical activities, document events, resolving discrepancies, daily reports, record as-built plans and specifications, schedule testing and certifications and safety. He has been authorized by Homeland Security for FAA Air-side Airport Access and Escort Clearance and Movement Ramp Driving at Fort Lauderdale Hollywood International Airport and is familiar with BCAD Operations policies and procedures.

#### RELEVANT PROJECT EXPERIENCE

**BCWWS Water and Waste Water Services Continuing Contract, Broward County, FL:** Broward County Water and Wastewater Services is implementing a new septic tank elimination program which consists of short sanitary sewer runs to serve small pockets of previously unserved properties. KEITH is providing engineering services for water distribution, wastewater collection and storm water collection systems. As the Prime consultant, KEITH is providing design and construction support services throughout the county related to the septic tank elimination program.

**City of Pompano Beach Miscellaneous Civil Engineering Services, Pompano Beach, FL:** KEITH has served as the General Engineering Consultant for the City of Pompano Beach for over 16 years on an as needed basis. All services of the firm are utilized including planning, civil engineering, surveying, subsurface utility engineering, and landscape architecture.

**City of Pompano Beach Design/Build Pier Beach Parking Garage, Pompano Beach, FL:** The new Pompano Beach Pier/Beach Parking Garage is located at the southeast corner of North Ocean Blvd. (S.R. A1A) and NE 3rd Street on a 3.5-acre site. The new parking garage includes five stories, 625 parking spaces, speed ramp to facilitate access to higher levels of the garage and some retail space on the ground level fronting NE 3rd Street and the new Pier Street. As part of the design-build team, led by Kaufman Lynn Construction, KEITH was responsible for Planning, Surveying, Utility Coordination/Investigation, Civil Engineering, Landscape Design, Permitting and Construction Inspection of the project.

**SE 8th Court Bridge Replacement, Pompano Beach, FL:** The project consisted of replacing an existing bridge along SE 8th Court, immediately east of SE 22nd Avenue. The project included complete design, permitting, bid assistance, coordinated structural engineering for the bridge design, and construction inspection for phased bridge and bulkhead rehabilitation/ replacement. The SE 8th Court bridge carries a two lane roadway (one lane each direction) which is the only means of ingress/egress to the residential island community.



*Years of Experience*  
10

*Education*  
B.S. Civil Engineering,  
University of North  
Florida, 2010

*Professional Registrations*  
Professional Engineer,  
State of Florida, #78625  
(2015)

*Project Management Professional Certification*  
No. 2554175 (2019)

*Professional Affiliations*  
ASCE Member

FES Member

BIM Smart Foundation  
Member

BuildingSMART  
Foundation Member

*Professional Certifications*  
Troxler Nuclear Gauge

FDOT Workzone Traffic  
Control Intermediate  
Level MOT

30 Hour OSHA  
General Industry safety  
and health hazard  
recognition and  
prevention

Engineering Inspired Design.





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ALEX LAZOWICK, PE, PMP  
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**Pompano Beach Fire Station No. 24 Design/Build, Pompano Beach, FL:** KEITH, as a subconsultant partner to Currie Sowards Aguila Architects and West Construction, is currently providing engineering design and permitting, project coordination, surveying, landscape architecture and construction services for the replacement of the existing Pompano Beach Fire Station No. 24 located at 2001 NE 10th Street. The scope of work includes design and construction for this new two story, multi-bay fire protected building. New utilities and services along with new landscaping, 23 parking spaces, offices training room and an exercise room on the first floor.

**City of Deerfield Beach General Engineering Services, Deerfield Beach, FL:** KEITH has served as the General Engineering Consultant for the City of Deerfield Beach for over 14 years. KEITH is providing on-going continuing serves as needed including engineering and surveying and mapping services to the municipality. KEITH also provided plan review services.

**Broward County Parks and Recreation Projects - District 2 Park Improvements:, Broward County, FL:** Mr. Lazowick provided construction engineering inspections for the final stages of this re-construction associated with the recreational facilities of two major County parks.

- **Quiet Waters Park** - Project included existing entrance and exit roadway to be reconstructed, construct toll booth and gate house, construct new 8' wide concrete pedestrian walkway from gate house, construct 1 story CBS maintenance building, and pool area improvements.
- **Tradewinds Park (South)** - Project included construction of new gatehouse, overhaul softball complex, new concessions building, overflow parking lot (1.5 acres), soccer field upgrades including new restroom and concession building.

**Parkland City Hall Building Department Wing Expansion, Parkland, FL:** The proposed 3,000 SF expansion will be done on the Building Department wing of City Hall. The project will include the addition of approximately 1,500 SF of retention storage and 1,500 SF of Building Department space. The proposed retention space will also include access to the existing parking lot for intake of documents, as well as, moving paper out for disposal (shredding) purposes. KEITH is the Prime consultant serving as Owner's Rep and providing planning, surveying, civil engineering and subsurface utility engineering services. The engineering design includes approximately 160 LF of gravity sewer, 230 LF of water main and restoration of the parking lot.

**Broward County Water Reclaimed Water Plant Expansion, Broward County, FL:** KEITH served as a subconsultant to Brown and Caldwell and was responsible for performing the pre-design, detailed design, bidding and permitting services, as well as engineering services during construction for the expansion of the existing reclaimed facility to increase its capacity.

**Fort Lauderdale-Hollywood International Airport (FLL) Annual Civil Repair, Fort Lauderdale, FL:** (subconsultant to RS&H) Currently RS&H has a master contract with BCAD with all Annual Civil Repairs. Mr. Lazowick has worked with RS&H on many of these task orders, such as: the Runway Patch, Runway 10L-28R remarking, North Runway Grooving, Runway Hold Marking Relocation, TW B West Approach Plans, ETC. Mr. Lazowick's role and involvement varied from project to project which included: design, plan and specification preparation, coordination, review and construction engineering inspection.

**Fort Lauderdale-Hollywood International Airport (FLL), Fort Lauderdale, FL:** Professional Consultant Services for Fort Lauderdale-Hollywood International and North Perry Airports, Utilities and Pavement Projects (Prime Consultant): KEITH is providing professional services for design, engineering and resident project representative (RPR) services during construction for airport utility and pavement projects, which include construction, rehabilitations and renovation activities. Some of the assigned projects include:

- 12" Westside Water Main Loop
- 16" Water Transmission Main North Perimeter Road
- FLL Runway 10R-28L Settle Monitor
- FLL 10L-28R Pavement Restoration
- FLL South Runway Drainage Mitigation
- FLL Short Term Traffic/Parking Improvements



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## STEPHEN WILLIAMS, SR., PE

Vice President of Civil Engineering

Mr. Stephen Williams has been engaged in civil and transportation engineering design and construction in South Florida since 1970. Mr. Williams has served as the record engineer for numerous transportation, utility, water management, municipal, aviation, recreation, roadway and land development (governmental, residential, mixed-use and commercial) projects in South Florida. These include projects at Florida's Turnpike, Miami International and Fort Lauderdale-Hollywood International Airports and multiple projects for the local municipalities, school districts and universities. Projects have included roadway and site engineering design and analysis (paving, grading, drainage, water and sanitary sewer design and construction administration) for both private and governmental clients. He has served as the general municipal civil engineering consultant to cities of Oakland Park, Miramar, Plantation, Fort Lauderdale, Sunrise, Pompano Beach and Tamarac throughout his career. Notably, Mr. Williams developed a SWMM EXTRAN computer model for the 55,000-acre Indian River Farms Water Control District. Mr. Williams also serves as the Firm's Senior Quality Assurance /Quality Control (QA/QC) Officer and continuously monitors all projects for compliance with our established QA/QC Program.

### RELEVANT PROJECT EXPERIENCE

**City of Pompano Beach Miscellaneous Civil Engineering Services, Pompano Beach, FL:** KEITH has served as the General Engineering Consultant for the City of Pompano Beach for over 16 years on an as needed basis. All services of the firm are utilized including planning, civil engineering, surveying, subsurface utility engineering, and landscape architecture.

**Pompano Beach Design/Build Pier Beach Parking Garage, Pompano Beach, FL:** The new Pompano Beach Pier/Beach Parking Garage is located at the southeast corner of North Ocean Blvd. (S.R. A1A) and NE 3rd Street on a 3.5-acre site. The new parking garage includes five stories, 625 parking spaces, speed ramp to facilitate access to higher levels of the garage and some retail space on the ground level fronting NE 3rd Street and the new Pier Street. As part of the design-build team, led by Kaufman Lynn Construction, KEITH was responsible for Planning, Surveying, Utility Coordination/Investigation, Civil Engineering, Landscape Design, Permitting and Construction Inspection of the project.

**Pompano Beach Fire Station No. 24 Design/Build, Pompano Beach, FL:** KEITH, as a subconsultant partner to Currie Sowards Aguila Architects and West Construction, is currently providing engineering design and permitting, project coordination, surveying, landscape architecture and construction services for the replacement of the existing Pompano Beach Fire Station 24 located at 2001 NE 10th Street. The scope of work includes design and construction for this new two story, multi-bay fire protected building. New utilities and services along with new landscaping, 23 parking spaces, offices training room and an exercise room on the first floor.

**Charlotte Burrie Civic Center, Pompano Beach, FL:** KEITH is currently providing civil engineering, permitting, construction administration and coordination and landscape architecture services for the 8,712-SF Charlotte J. Burrie Community/Civic Center location in Pompano Beach. The Center is designed with multipurpose meeting spaces for civic, social, and recreational activities, easy pedestrian access with ADA compliance, porte cochere entrance for inclement weather protection, and 48 vehicular and 20 bicycle parking spots. Interior floor plans feature reception area and administrative offices; small conference room; assembly spaces for classes or meetings; large multipurpose room to offer table seating for 125, or theater style seating for 250, as well as a performance stage; and a warming kitchen, restrooms, and storage areas.

**10th Street General Consulting, Deerfield Beach, FL:** Mr. Williams coordinated with FDOT's Metropolitan Planning Organization, the Community Oversight Advisory Team (COAT) Committee and officials from the City of Deerfield Beach Administration department to achieve the City's objectives for the 10th Street Corridor through the City. The City was interested in addressing the traffic volume issues along the SW 10th Street corridor between Florida's Turnpike and I-95, which has consistently increased over the past 20 years and is expected to continue to grow, compounding congestion and noise.



*Years of Experience*  
48

*Education*  
B.S. Civil Engineering,  
University of Florida,  
1977

*Professional Registrations*  
State of Florida  
Professional Engineer,  
#32090 (1982)

*Professional Affiliations*  
American Society of  
Civil Engineers (ASCE),  
Member

*Florida Engineering Society (FES), Member*

*National Society of Professional Engineers (NSPE)*

*Engineering Inspired Design.*



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STEPHEN WILLIAMS, PE

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**City of Parkland Miscellaneous Engineering, Planning & Survey Services Contract, Parkland, FL:** KEITH provides ongoing continuing services on an as needed basis for General Planning, Engineering and Surveying and Mapping services to the municipality. Some projects provided under these contracts include: Parkland Roundabout Conceptual Design, Tennis Center at Quigley Park, Holmberg Road Roadway Improvements, and miscellaneous topographic and boundary surveys for various municipal design contracts.

**City of Deerfield Beach General Engineering Services, Deerfield Beach, FL:** KEITH has served as the General Engineering Consultant for the City of Deerfield Beach for over 14 years. KEITH is providing on-going continuing serves as needed including engineering and surveying and mapping services to the municipality. KEITH also provided plan review services.

**Continuing Contract for Professional Engineering Services, Town of Southwest Ranches, FL:** KEITH is providing civil engineering and civil engineering inspection and review services for this continuing services contract. Mr. Williams is serving as KEITH's contract manager responsible for providing professional engineering services for projects identified in the City's Capital Improvement Plan and miscellaneous engineering services.

**Port Everglades A/E Services, Fort Lauderdale, FL:** KEITH is providing landside civil engineering, surveying and subsurface utility engineering (SUE) services for this continuing services contract. Mr. Williams is serving as KEITH's senior project manager responsible for coordinating all design, surveying and SUE efforts. He is also the firm's liaison with the owner and other consultants. This contract is an on-call general services type contract, which is utilized to provide any array of civil engineering services to the client.

**Bikeway Feasibility Study, Tamarac, FL:** Mr. Williams served as the Project Manager under this general engineering contract, conducting a feasibility study for possible bikeways in the City. He assessed the existing conditions and identify potential economic benefits for the City that may result from the implementation of a bikeway system. As part of the study, he conducted a community workshop to get citizen input to determine need, possible locations, and potential costs of various locations and pathways.

**City of Oakland Park, Community Redevelopment Area (CRA), Oakland Park, FL:** Mr. Williams served as the Project Manager. In order to spur development and to create developer interest in the City, officials undertook the task of creating a CRA. His team, along with sub consultants EDSA and Iler Planning Group, developed the Local Activity Center (LAC) zoning and Design Guidelines for future development downtown. He played a pivotal role in the planning, engineering, consensus building and ordinance and guideline development throughout the project. Following the Commission's approval, the design team developed the CRA Master Plan which was also approved by the City Commission. This was followed by County Commission approval and the development of interlocal agreements between the City and the County.

**Bermuda Riviera Water Main Improvements, Fort Lauderdale, FL:** The City of Fort Lauderdale has identified the area within the residential neighborhood of Bermuda Riviera from NE 36th Street to NE 42nd Court, between State Road A1A and the Intracoastal Waterway as an improvement project. The upgraded water mains will be a looped system totaling approximately 22,630 LF of new 8-inch diameter water main pipe. The new system will connect to the existing water mains near state road A1A. These improvements involve upgrading the existing 6-inch diameter water mains one nominal size to 8-inch diameter, replacing existing 8-inch water mains with new, providing a looped system, and installing new fire hydrants. As the Prime Consultant, KEITH is currently providing civil design, surveying, subsurface utility engineering, permitting, bidding support and construction administration services.

**City of Fort Lauderdale NE/NW 6 Street (Sistrunk Boulevard), Fort Lauderdale, FL:** This 2.3-mile urban corridor is a Streetscape and Enhancement Project from NW 24th Avenue to Federal Highway (US-1). Mr. Williams served as the lead site design engineer and Project Manager during the construction phase. This project involved lane reductions, on-street parking, wider sidewalks, drainage improvements, decorative street and pedestrian lighting, bus shelters, landscaping, signalization upgrades and sanitary sewer design. Post Design Services representative to City.

**City of Oakland Park, General Engineering Services, Oakland Park, FL:** Mr. Williams served as the Project Manager, providing professional engineering services for projects identified in the City's Capital Improvement Plan, Stormwater Master Plan, Community Development Program and miscellaneous engineering services. Projects included design services for drainage/stormwater management systems, water/wastewater utility systems, including related roadway, utility, environmental and permit related services; and landscaping.



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**JAMÉ WILLS, PE, LEED AP ND**  
Project Manager

Mr. Wills is a professional engineer with five years of experience in design, permitting, and construction inspection. Mr. Wills' experience includes projects with Broward County, Miami-Dade County, and Pam Beach County and several private entities. Duties include design, drainage calculations, plans preparation, shop drawing review, responding to contractor's request for information, coordinating with plan reviewers and addressing comments. Software experience includes Cascade 2001, ICPR, AutoCAD and Civil 3D.



*Years of Experience*  
6

*Education*  
B.S. Civil Engineering,  
Florida International  
University, 2013

*M.S. Engineering  
Management, Florida  
International University,  
2017*

*Professional  
Registrations*  
Professional Engineer,  
State of Florida, #85632  
(2018)

**RELEVANT PROJECT EXPERIENCE**

**City of Pompano Beach & CRA Miscellaneous Civil Engineering Services, Pompano Beach, FL:** KEITH has served as the General Engineering Consultant for the City of Pompano Beach for over 16 years. Many of the project assignments have been in the redevelopment of roadways, parking facilities and utility infrastructure expansion and design. All services of the firm are utilized including planning, civil engineering, surveying, subsurface utility engineering and landscape architecture on these important municipal improvement projects. KEITH has played an integral part in the planning and coordination between CRA redevelopment projects and the City's capital improvement projects providing foresight on infrastructure upgrades and expansions.

**Pompano Beach Design/Build Pier Parking Garage Update, Pompano Beach, FL:** As part of the design-build team, led by Kaufman Lynn Construction, KEITH was responsible for Planning, Surveying, Utility Coordination/Investigation, Civil Engineering, Landscape Design, Permitting and Construction Inspection of the project. Our professional services included extensive community and municipal outreach, complete topographic and boundary surveying, utility investigation of all public and private utilities within and adjacent to the project limits, complete civil design to adequately provide water/fire/sanitary sewer service and stormwater management design/grading of the site to ensure compliance with recently changed federal/state and local criteria, full landscape and irrigation design, permitting through all jurisdictional agencies and construction inspection and certification services.

**City of Deerfield Beach City Hall Design/Build, Deerfield Beach, FL:** KEITH, a subcontractor to Kenneth R Carlson Architect, P.A., is tasked the site plan, utility coordination, design, subsurface utility engineering, and civil engineering aspect of this project. The City of Deerfield was recently approved to start renovation on City Hall from the Capital Improvement Revenue Bond. This project is to provide professional services for the preparation of a design criteria package and associated service for City Hall renovations.

**City of Fort Lauderdale Aquatic Center, Fort Lauderdale, FL:** The Fort Lauderdale Aquatic Center is situated on a man-made pier which extends approximately 600 feet into the Intracoastal Waterway. The City of Fort Lauderdale and its CRA is looking to renovate the facility and ensure it meets aquatic competition requirements. KEITH's tasks include surveying, subsurface utility engineering, planning services, landscape architecture, and civil engineering. The intent of the project is to restore the Aquatic Center to remain as one of the icons of Fort Lauderdale Beach.

**Pompano Beach Fire Stations #52; Broward County, FL:** As a subconsultant to West Construction, the scope of services provided by KEITH included on-site paving, grading, and drainage plans that meet the requirements of the regulatory agencies for proposed Fire Station building. The stormwater management system will address water quality treatment and water quantity storage. It is anticipated that the proposed drainage system will consist of a series of catch basins, pipes, swales, and/or dry retention areas. Exfiltration trenches may be proposed for water quality treatment. Typical sections and standard paving and drainage details and notes for the construction of the paving, grading, and drainage system are included. Soils percolation tests to satisfy regulatory agency requirements will be performed by others as required.

*Engineering Inspired Design.*



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JAMÉ WILLS, PE, LEED AP ND

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**Pompano Beach Fire Stations #61; Broward County, FL:** As a subconsultant to West Construction, the scope of services provided by KEITH included on-site paving, grading, and drainage plans that meet the requirements of the regulatory agencies for proposed Fire Station building. The stormwater management system will address water quality treatment and water quantity storage. It is anticipated that the proposed drainage system will consist of a series of catch basins, pipes, swales, and/or dry retention areas. Exfiltration trenches may be proposed for water quality treatment. Typical sections and standard paving and drainage details and notes for the construction of the paving, grading, and drainage system are included. Soils percolation tests to satisfy regulatory agency requirements will be performed by others as required.

**City of Fort Lauderdale General Surveying Services, Fort Lauderdale, FL:** KEITH provided general surveying and mapping services to the municipality on an as needed basis on this ongoing continuing services contract. Some projects provided under these contracts include: NE 27th Street ADA Parking Lot Topographic Design Surveys, ADA Compliance Design Surveys for Eisenhower Blvd and SE 17th Street, Las Olas Circle, Birch Road, SE 4th Street, SE 16th Avenue and SE 15th Avenue, and NW 4th Andrews Avenue to NW 1st Avenue, Peele Dixie Water Treatment Plant Engineering Design Surveys, Boundary and Topographic Surveys, SE 15th Street Boat Ramp Boundary Surveys, Hortt Elementary School ALTA/ACSM Land Title Survey, Mills Pond Park Boundary Survey, Croissant Park Athletic Field Staking and Final As-Built Sketch for the City's records, River Oaks (Lauderdale Marine Center) Specific Purpose Survey & Sketch and Design, South Middle River Park Boundary Survey, Fort Lauderdale Executive Airport (FXE) Taxiway Golf Relocation FAA Survey Submittal Assistance, 17th Street Causeway Service Road Utility Designation and Mapping, and River Oaks Preserve Topographic Survey.

**City of Pompano Beach Palm Aire, Pompano Beach, FL:** KEITH has been providing civil engineering, landscape architecture and surveying / subsurface utility engineering services for the Palm-Air Communities since 2015. The development includes eight (8) building with pools and a club house, adjacent Palm Aire golf course, condominiums, and townhomes. Projects included: a drainage design that is incorporated into the Oaks Course West Basin, via the Misty Oaks Lakes within the Basin. Civil design also includes a sanitary sewer system to service the site and a loop combined water distribution system for domestic and fire services.

**Tamarac Fire Station No. 36, Tamarac, FL:** KEITH is providing professional services under West Architecture + Design, LLC for landscape architecture and civil engineering. KEITH will be focusing efforts towards arbor, paving, grading, drainage, water distribution and sanitary sewer, storm water, and permitting. The project site will remain active through the project duration.

**Vincent Torres Memorial Park Improvements, Lauderdale Lakes, FL:** KEITH is providing professional services under West Architecture for planning, civil engineering, and construction management services. The project includes design of a new pavilion with picnic table and benches, new water splash pad, concrete foot trail, replace fences at the tennis and basketball courts, and remove and replace a dry retention pond.

**Siena at Palm-Aire - Stellar Homes; Broward County, FL:** KEITH is providing civil engineering, surveying, planning, and landscape architectural serves for the town home community located on West Palm-Aire Drive in Pompano Beach. Services include but not be limited to, reviewing and assisting with the site plan layouts for 39 townhomes based on the plans provided as well as project research, document review, calculations, coordination, meetings with Stellar Homes Group, and City agencies.

**Pompano Beach Fire Stations #114; Broward County, FL:** As a subconsultant to Di Pompeo, the scope of services provided by KEITH included on-site paving, grading, and drainage plans that meet the requirements of the regulatory agencies for proposed Fire Station building. The stormwater management system will address water quality treatment and water quantity storage. It is anticipated that the proposed drainage system will consist of a series of catch basins, pipes, swales, and/or dry retention areas. Exfiltration trenches may be proposed for water quality treatment. Typical sections and standard paving and drainage details and notes for the construction of the paving, grading, and drainage system are included. Soils percolation tests to satisfy regulatory agency requirements will be performed by others as required.



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# LANDSCAPE ARCHITECTS



## PAUL WEINBERG, PLA, ASLA

Vice President of Planning and Landscape Architecture

Mr. Paul Weinberg is a multi-talented designer and team leader who has been based in South Florida since 2000. During this time, he has worked with a variety of significant public and private sector projects including urban parks, hotels, campuses, plazas, mixed-use development, entertainment districts, streetscapes, waterfront and residential projects that provide meaning and purpose to the community. He has a unique understanding of how to create immersive, authentic and memorable spaces that create place identity to bring vitality to each district. He is committed to a team-based approach that delivers creative, thought-provoking solutions tailored to the distinct character of each project. This collaboration starts with the multi-disciplinary approach at KEITH and builds to include other partners, consultants, and co-collaborators.

### RELEVANT PROJECT EXPERIENCE

**Parkland Roundabout Conceptual Design, Parkland, FL:** The KEITH Team developed a branding package for the City of Parkland with a signature element intended of being a large roundabout feature. The City requested a water feature and KEITH took the opportunity to develop the idea of understated country elegance to guide the vision for Parkland. The result of the initial study was the concept of combing the city's rich equestrian history with the old oak hammocks. The design aims to create a memorable statement at this key location in the city that will be easily recognizable as "Parkland". The intent is to develop additional elements to fit within the City ROW that will continue to further develop the image and brand initiated with this effort.

**Plantation Fire Station No. 1, Plantation, FL:** KEITH was responsible for the development of the site plan and is currently coordinating with the design architect to develop the Landscape and Civil Engineering for the project. The intention is to utilize xeriscapes and low maintenance materials that will provide aesthetics, as well as include CPTED principles for safety.

**Pompano Beach CRA District Improvements, Pompano Beach, FL:** Mr. Weinberg was integral to the planning, urban design and landscape architecture improvements for this redevelopment project that has created a vibrant, beach-side promenade, encouraging citizens to enjoy new recreational and social opportunities. This project has generated millions of dollars of private development based on the improvements made to the increase the aesthetic and function of the public realm.

**Atlantic Boulevard Streetscape Improvements, Margate, FL:** The CRA requested the KEITH Team develop a branded approach to several of the city's ROW and streetscapes. The request includes multiple miles of streetscape, medians, walls, walkways, landscape, lighting, signage and a signature fountain feature. The team worked to create a brand or identity that can be utilized throughout the City in these public realm areas. The signature element for this streetscape initiative is the addition of a roundabout and fountain feature. The CRA requested that a theme of a child fishing along the edge of the canal be utilized for inspiration. KEITH had to work around existing infrastructure items and yet was able to develop a creative approach for the fountain. The result was a combination of water, sculpture, landscape and hardscape to make a statement.

**Fort Lauderdale Riverwalk Corridor Study, Fort Lauderdale, FL:** Mr. Weinberg served as Principal-In-Charge for the Huizenga Plaza redevelopment in Fort Lauderdale. The project is a catalyst to new development in Fort Lauderdale's civic core and will provide citizens with an attractive public environment for daily use and special events, including the addition of an iconic tunnel top park.

**Isle Casino, Pompano Beach, FL:** Mr. Weinberg served as Principal-In-Charge working with the Cordish and El Dorado Resort companies to develop a campus wide master plan for the nearly 250 acre campus. Partnering with Elkus Manfredi architects KEITH is responsible for comprehensive planning documents, rezoning, traffic analysis, agency coordination, civil engineering and stakeholder/public engagement. The plan will be transformative to the campus as well as the overall neighborhood.



*Years of Experience*  
18

*Education*  
B.S. Landscape  
Architecture, Michigan  
State University, 2000

*Professional  
Registrations*  
Registered Landscape  
Architect, State of  
Florida, #LA6666804  
(2005)

*Council of Landscape  
Architecture Registration  
Boards (CLARB Certified)*

*Professional Affiliations*  
Urban Land Institute,  
Member

*American Society of  
Landscape Architects  
(ASLA), Member*

*American Resort  
Development  
Association (ARDA),  
Member*

*Riverwalk Trust, Board  
Member*

*MSU Landscape  
Architecture Advisory  
Board, Board Member*

*Engineering Inspired Design.*



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PAUL WEINBERG, PLA, ASLA

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**John Knox Village, Pompano Beach, FL:** KEITH is currently working with the advisory board at John Knox Village to develop a comprehensive master plan for the campus. In conjunction with the team we have been responsible for planning efforts, civil engineering and landscape architecture components of the master plan. In addition to the overall rezone/master planning process our team has also been involved with the implementation of a pilot development project that included civil, planning and landscape architecture services. Our team has been successful at looking at the rezoning, master plan development and implementation throughout the project.

**Hallandale Fire Station No. 7 and EOC Headquarters, Hallandale Beach, FL:** The building program and design for the City's new main fire rescue headquarters and emergency management facility were developed to achieve LEED Silver Certification and include a 25,000 SF, two-story complex with four apparatus bays and living quarters for up to 16 firefighters. In addition to on-duty fire rescue staff, the building will house the City's Fire Prevention Bureau including office space for fire inspectors, plans review and public education. KEITH is providing Civil Engineering, Landscape Architecture and SUE services.

**City of Fort Lauderdale Tunnel Top Park, Fort Lauderdale, FL:** The Riverwalk and Downtown Development Authority of Fort Lauderdale have been studying a number of visionary projects to connect and active the downtown riverfront district corridor. Mr. Weinberg lead the team to the visioning for several key projects including Tunnel Top Park. The project is set to create a stage within the public realm that links the surrounding context together. The Tunnel Top Park will be a mini Klyde Warren Park or High Line for the City and bridge the gap between Laura Ward Plaza, the riverfront and the Las Olas Corridor. Currently the project is being coordinated through the FDOT and is seeking to be implemented through a multi-agency effort.

**City of Fort Lauderdale Cemetery Master Plan, Fort Lauderdale, FL:** KEITH assisted the City of Fort Lauderdale to develop a master plan for its four (4) cemeteries that range in size from 5 to 50 acres. The charge for the plan was to develop an inventory of the existing facilities, create a strategy to develop additional components and analyze the existing care fund that is in place for preservation. Through working with the cemetery advisory board our team created the master plan and it was unanimously approved. The pilot projects have been identified in the master plan and next steps to implementation are under way.

**DC Alexander Park Improvements, Fort Lauderdale, FL:** The DC Alexander Park is viewed as the "front yard" of the Fort Lauderdale Aquatic Center and occupies a prominent location on Fort Lauderdale Beach. Mr. Weinberg is leading the design, planning and permitting of this improvement project in conjunction with the City's CRA. He is managing a multi-disciplinary team to create a legacy project that will serve as an iconic, memorable place.

**Fast Forward Fort Lauderdale Design and Construction Manual, Fort Lauderdale, FL:** KEITH is working with renowned architecture firm Brooks + Scarpa to develop a design and construction manual for a sustainable and resilient community and cohesive public realm that could potentially impact every facet of infrastructure and design within the city. Mr. Weinberg is responsible for the planning and landscape architecture elements of the manual.

**Flagler Village Hotel, Fort Lauderdale, FL:** The 19-story Flagler Village Hotel, located in downtown Fort Lauderdale will operate under the brands Tru by Hilton and Home2 Suites by Hilton. The hotel will have 112 rooms under the Tru brand and 106 extended-stay rooms under the Home2 Suites brand. The Flagler Village Hotel project includes a retail component and 100 parking spaces. KEITH is providing surveying, civil engineering and construction inspection services. The project is expected to be completed by May 2020.

**Fort Lauderdale Beach Streetscape Master Plan, Fort Lauderdale, FL:** Mr. Weinberg led a team of designers to develop complete street guidelines for the Beach CRA district including site furniture, pedestrian walkways, transit stops, water taxi stops, signage and roadway cross sections.

**Fort Lauderdale Aquatics Center, Fort Lauderdale, FL:** The Fort Lauderdale Aquatic Center is situated on a man-made pier which extends approximately 600 feet into the Intracoastal Waterway. The City of Fort Lauderdale and its CRA is looking to renovate the facility and ensure it meets aquatic competition requirements. KEITH's tasks include surveying, subsurface utility engineering, planning services, landscape architecture, and civil engineering. The intent of the project is to restore the Aquatic Center to remain as one of the icons of Fort Lauderdale Beach.

**Las Olas Boulevard Corridor Study, Fort Lauderdale, FL:** Mr. Weinberg was responsible for managing a concept study for the Las Olas Corridor, reviewing lane configurations, pedestrian mobility and overall beautification improvements along this stretch of Fort Lauderdale.



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**KEITH**

## **CHRISTOPHER PHILLIPS, PLA, ASLA** Senior Landscape Architect

Motivated by thoughtfully planned and meticulously crafted outdoor environments, Chris is drawn to the intersection where form, function, and nature seamlessly act as one. Inspired by contemporary styling, he subscribes to a 'less is more' philosophy producing artful projects that not only make a statement, but once implemented, settle into place, take root, and thrive. He cognitively embraces the essence of a place and uses that ability to develop site details that contribute to a cohesive design. Creating spaces that are harmonious with the environment, Chris integrates architectural elements, grading, hardscape, planting, and lighting resulting in functional, dynamic, and balanced spaces that connect the world of nature with man-made elements and human need.

### RELEVANT PROJECT EXPERIENCE

**City of Pompano Beach & CRA Miscellaneous Engineering Services Contract, Pompano Beach, FL:** KEITH has served as the General Engineering Consultant for the City of Pompano Beach for over 16 years. Many of the project assignments have been in the redevelopment of roadways, parking facilities and utility infrastructure expansion and design. All services of the firm are utilized including planning, civil engineering, surveying, subsurface utility engineering and landscape architecture on these important municipal improvement projects. KEITH has played an integral part in the planning and coordination between CRA redevelopment projects and the City's capital improvement projects providing foresight on infrastructure upgrades and expansions.

**Pompano Beach Youth Sports Complex, Pompano Beach, FL:** The Youth Sports Complex project is a planned 10-acre multi-sport complex KEITH is currently designing to include several new multi-purpose fields, a community center with event rooms, and landscaped paths. The property is located adjacent to Centennial Park and the historic Sample-McDougald House, so the architecture has been sensitive to both the historic home's vernacular, as well as the community's desire for a cutting-edge sports facility.

**Annie Gillis Park, Pompano Beach, FL:** A renovation of the existing Annie Gillis Park in Pompano, this project provides a facelift to this open space to create a large Urban Plaza, while maintaining balance with ample green space. The park serves to bring people in through the implementation of a stage area for events, interactive play opportunities, exercise equipment, improved lighting and adequate shading, all of which serve to activate the park on a regular basis and provide a flexible space for multiple uses.

**Isle Casino, Pompano Beach, FL:** Mr. Phillips served as a landscape architect working with the Cordish and El Dorado Resort companies to develop a campus wide master plan for the nearly 250 acre campus. Partnering with Elkus Manfredi architects KEITH is responsible for comprehensive planning documents, rezoning, traffic analysis, agency coordination, civil engineering and stakeholder/public engagement.

**DC Alexander Park Improvements, Fort Lauderdale, FL:** The DC Alexander Park is viewed as the "front yard" of the Fort Lauderdale Aquatic Center and occupies a prominent location on Fort Lauderdale Beach. Mr. Phillips is assisting in the design, planning and permitting of this improvement project in conjunction with the City's CRA. He is working with a multi-disciplinary team to create a legacy project that will serve as an iconic, memorable place.

**Peter Bluesten Park, Hallandale Beach, FL:** This iconic 13.5 acre, \$31.5 million Sports Park is set to become the crown jewel of parks in Hallandale Beach with a new YMCA building, competition pool, splash pad, multi-use field, band-shell, racquetball, basketball courts, baseball, softball, little-league, and multi-use fields. Following award of bid Chris became responsible for construction administration and observation in coordination with the civil engineer and architect of record. Construction was completed September of 2019. The plan will be transformative to the campus as well as the overall neighborhood.



*Years of Experience*  
8

*Education*  
Bachelor's of Landscape  
Architecture, University  
of Arkansas, 2011

*Professional  
Registrations*  
Registered Landscape  
Architect, State of  
Florida, #LA6667361  
(2017)

*Council of Landscape  
Architecture Registration  
Boards (CLARB Certified)*

*Professional Affiliations*  
American Society of  
Landscape Architects  
(ASLA), Member

*U of A Fay Jones  
School of Architecture  
Professional Advisory  
Board, Board Member  
2013-2016*

*Engineering Inspired Design.*





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CHRIS PHILLIPS, PLA, ASLA

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**Veteran's Memorial Park, Sunrise, FL:** In a series of new or renovated passive parks in the city of Sunrise, Veteran's Memorial Park stands resolute in distinction. Anchoring the park at its center is a large hand carved Pennsylvania granite monument. Circulating the park are companion monuments, one for each branch of the U.S. Military. In addition, there is an iconic 14,000 square foot playground and plans to expand the park with an obstacle course similar to those used in military training. Following concept design and project bidding, Chris became responsible for construction administration and observation.

**PIXL, Plantation, FL:** The PIXL project is part of the overall +/- 25 Acre mixed-use development that includes +/- 150 townhomes, 330 multi-family units and 50,000-SF of Retail and Office space. The project seeks to change the precedent for the City of Plantation to create a more modern look/feel for a project. KEITH is responsible for Survey, Planning, Civil Engineering and Landscape Architecture. Our team worked with the INVESCA group to advance the overall concept and theme for the project. KEITH was responsible for the design of the amenity areas, pedestrian realm, vehicular circulation, site infrastructure and drainage. KEITH was also responsible for coordinating the entitlement process with the team.

**Port Everglades Maintenance Building Phase I & II, Broward County, FL:** KEITH provided survey, SUE and civil design services for the Broward County Consolidated Facilities Maintenance Building Project, County Project Number: PNC2116532P1. The Project is located at Port Everglades, Florida, Maintenance Facility / Molasses Yard, North Port.

**Diplomat Golf & Tennis Club, Hallandale Beach, Florida:** Initial plans in 2015 included renovating/rerouting an underutilized golf course, marina, renovations to a 60 room hotel, updated tennis center, new clubhouse, and add four condominium towers to the 127 acre property. Chris assisted the document preparation for the the exterior landscape, hardscape and site calculation documents through the Development Review Committee and city of Hallandale Beach City Commission for rezoning and development entitlements.

**Seminole Hard Rock Hotel & Casino, Hollywood, Florida:** As part of a \$1.8 billion expansion, the redefined guest experience blends new construction with existing character elements. The design utilizes traditional Seminole building materials and guest sensitive orientation to retain a cohesive aesthetic. As team member, Chris assisted in initial design schemes for the refreshed pool environment, and outdoor lagoon oasis.

**W Hotel Fort Lauderdale, Fort Lauderdale, FL:** Following Related Groups acquisition of the property with the desire to elevate the property the collaborative design team prepared concept design through construction administration for an extensive remodeling of the oceanside getaway focused on exterior amenity experiences. As lead designer on the exterior, Chris created a design aesthetic that elevated outdoor dining experience with covered pavilions, a densely landscaped tropical arrival, rich finishes, and overall landscape enhancements that extend the interior's tropical-maritime theme into the public realm.



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## SURVEYORS



### MICHAEL MOSSEY, PSM

Senior Surveyor & Mapper

Mr. Mossey has over 40 years of experience in land surveying and mapping in South Florida. He has extensive senior project management experience for large-scale projects and continuing service, on-call type contracts for both public and private sector clients. He is a highly talented Quality Surveyor with a successful track record in budget estimation, valuation of items and completing projects on time. Mr. Mossey's experience includes a wide range of projects incorporating GIS deliverables for various agencies including Broward County, the Federal Aviation Administration (FAA) and municipalities.

### RELEVANT PROJECT EXPERIENCE

**Pompano Beach Boulevard Streetscape, Pompano Beach, FL:** Mr. Mossey was responsible for the Coastal Hydrographic and Topographic Surveys for Florida Department of Environmental Protection (FDEP) Permitting for the design and construction of the roadway and pedestrian pathways adjacent to the beachfront. The project was situated seaward of the Coastal Construction Control Line therefore the design required extensive hydrographic and topographic survey in accordance with the requirements of the Florida Department of Environmental Protection-Division of Beaches and Shores as set forth in Section 62B-33.0081.

**Pompano Beach Oceanside Fire Station #11, Pompano Beach, FL:** KEITH is working with a team of consultants with the primary responsibility of surveying and platting to construct a new barrier island Oceanside Fire Station (Station # 11) in Pompano Beach. The proposed site required a land use plan amendment, rezoning, platting and site plan approval before the station could be permitted. KEITH coordinated with City staff and other consultants to properly time the plat approval in conjunction with the plan amendment as well as coordinating with the architect and FDOT for the plat opening along A-1-A for the fire station driveway. As Survey Project Manager, Mr. Mossey prepared Boundary and Topographic Design Survey including tree locations and identifications for this new public facility station on A-1-A including offsite improvements. Services included easement vacations plat preparation, processing and recordation.

**Pompano Beach Fire Station #103, Pompano Beach, FL:** As a sub-consultant to Currie Sowards Aguila Architects, KEITH responsibilities included the following services: preparing boundary and topographic surveys; plat preparation and processing; preparation of documents and attendance meetings for the site plan approval; pre-application meeting with agencies having jurisdiction; prepare all required bidding and construction documents for the projects, design plans, supplementary contract requirements, technical specifications and cost estimates; provide assistance for LEED BD+C rating documentation and processing; prepare and process all required plat permit applications and submittal packages as required for permit issuance of all agency permits.

**Pompano Beach GIS Mapping Services Pilot Project, Pompano Beach, FL:** KEITH was tasked to locate all water meters and valves, sanitary manholes and cleanouts, and storm drainage inlet structures and manholes with at least sub-meter grade GPS (Global Positioning System). The general limits of the project are from McNab Road (SE 15th Street) to the southerly edge of water of Lettuce Lake (just North of SE 8th Street) and from the easterly right-of-way of Federal Highway to the westerly edge of water of the Intracoastal Waterway. Mr. Mossey served as Senior Project Surveyor for this GIS project and is currently working in this geographic area and progress up to 1,550 data points. Once completed, KEITH will edit the files by moving the existing utilities, including any pipes, services or laterals that connect to the structure, to the true, GPS-verified location. The attribute data attached to each utility will remain unchanged.



*Years of Experience*  
40

*Education*  
Maryville College,  
Maryville, Tennessee

*Professional Registrations*  
State of Florida  
Professional Surveyor &  
Mapper #5660

*Professional Affiliations*  
Florida Society of  
Professional  
Surveyors & Mappers

*Secretary, Broward  
Chapter FSMS,  
1999-2000 and  
2000-2001*



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MICHAEL MOSSEY, PSM

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**S.R 811/ Dixie Highway, Pompano Beach C.RA, Pompano Beach, FL:** Mr. Mossey serves as the Project Surveyor for this design and right-of-way survey including 1-mile of State Road 811, the adjacent F.E.C. Railroad R/W and municipal roadways within the historic downtown district. Project included a complete topographic design and right of way survey, title document review, and horizontal and vertical control. Sketch of descriptions were also prepared for land acquisition parcels and roadway and utility vacations.

**A-1-A / S.R 814 Atlantic Boulevard, Pompano Beach, FL:** As Survey Project Manager, Mr. Mossey prepared extensive Topographic Design Surveys for this Pompano Beach CRA roadway improvement project. Project included design and right-of-way survey as well as a FDEP Coastal Topographic Survey required for design and permitting of coastal roadways, pedestrian walkways, and beach and dune beautification improvements. Concept includes reconstruction of roadway, water, sewer and drainage, streetscapes and beautifications.

**Design/Build Pier Parking Garage, Pompano Beach, FL:** The new parking garage includes five stories, 625 parking spaces, speed ramp to facilitate access to higher levels of the garage and retail space on the ground level fronting NE 3rd Street and the new Pier Street. As part of the design/build team, KEITH was responsible for Planning, Surveying, Utility Coordination/Investigation, Civil Engineering, Landscape and Irrigation Design, Permitting and Construction Inspection of the project.

**Broward County Parks and Recreation Department General Surveying Consultant Services Contract, Broward County, FL:** As part Broward County's \$400 Million Bond Program, KEITH provided general surveying and mapping services to the County's Park and Recreation Department. As Survey Project Manager, Mr. Mossey prepared Boundary and Topographic surveys for multiple parks including CM Smith Park Aquatics Center, Central Broward Regional Park, Tradewinds Park, Quiet Waters Park and Driftwood.

**City of Deerfield Beach and CRA Miscellaneous Surveying and Mapping, Deerfield Beach, FL:** KEITH is currently provides ongoing continuing services providing on-call general surveying and mapping services to the municipality and CRA on an as needed basis for all transportation and municipal projects. Mr. Mossey serves as Senior Project Surveyor.

**City of Fort Lauderdale General Services, Fort Lauderdale, FL:** As Survey Project Manager, Mr. Mossey prepared extensive Topographic Design Surveys for City of Ft. Lauderdale's Water Works 2011 Program for redevelopment of approximately 20-square miles of infrastructure in the City's utility expansion program. Projects included the Miami Road, Sewer Septic Areas 8, 3 and 4, Wastewater Treatment Plants and the Sistrunk Boulevard project.

**City of Fort Lauderdale Continuing Surveying and Mapping Services, Fort Lauderdale, FL:** KEITH provided general surveying and mapping services to the municipality on an as needed basis through 2013. Some projects include:

- NE 27th Street ADA Parking Lot Topographic Design Surveys
- ADA Compliance Design Surveys for Eisenhower Blvd and SE 17th Street, Las Olas Circle, Birch Road, SE 4th Street, SE 16th Avenue and SE 15th Avenue, and NW 4th Andrews Avenue to NW 1st Avenue
- Peele Dixie Water Treatment Plant Engineering Design Surveys, Boundary and Topographic Surveys
- SE 15th Street Boat Ramp Boundary Surveys
- Hortt Elementary School ALTA/ACSM Land Title Survey
- Mills Pond Park Boundary Survey
- Croissant Park Athletic Field Staking and Final As-Built Sketch for the City's records
- River Oaks (Lauderdale Marine Center) Specific Purpose Survey & Sketch and Design
- South Middle River Park Boundary Survey
- Fort Lauderdale Executive Airport (FXE) Taxiway Golf Relocation FAA Survey Submittal Assistance
- 17th Street Causeway Service Road Utility Designation and Mapping
- River Oaks Preserve Topographic Survey

**Broward County Water Reclaimed Water Plant Expansion, Broward County, FL:** As a subconsultant to Brown and Caldwell, KEITH was tasked with surveying activities to supplement the existing topographic survey provided by Broward County and verifying the elevation of select hydraulic process structures such as top of weir/wall/floor and overflow elements of existing structures.



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## TIMOTHY GRAY, PSM

Project Surveyor

Mr. Gray is a Surveyor & Mapper with over 19 years of experience with surveying in South Florida. He is a graduate of the University of Florida's Geomatics Program. His experience includes a variety of surveying assignments, including: Right-of-Way mapping, chain of title research and review, computations, topographic surveys, drainage surveys, ACSM/ALTA surveys, digital terrain models (DTMs), condominium surveys, and calculated parcel/construction stake outs. His experience has included projects for both public and private sector clients. Mr. Gray is proficient in the industry's software including MicroStation XM, Leica Level-pac, GeoPak, Caice, and AutoCAD. He is also proficient in the processing of survey data including both Electronic Field Book (EFB) and Tripod Data Systems (TDS) Data collection.



Years of Experience  
19

Education  
BS Geomatics,  
University of Florida,  
1999

Certifications  
Registered Professional  
Surveyor & Mapper,  
Florida #LS6604

### RELEVANT PROJECT EXPERIENCE

**Pompano Beach Design/Build Pier Beach Parking Garage, Pompano Beach, FL:** The new Pompano Beach Pier/Beach Parking Garage is located at the southeast corner of North Ocean Blvd. (S.R A1A) and NE 3rd Street on a 3.5-acre site. The new parking garage includes five stories, 625 parking spaces, speed ramp to facilitate access to higher levels of the garage and some retail space on the ground level fronting NE 3rd Street and the new Pier Street. As part of the design-build team, led by Kaufman Lynn Construction, KEITH was responsible for Planning, Surveying, Utility Coordination/Investigation, Civil Engineering, Landscape Design, Permitting and Construction Inspection of the project.

**John Knox Village Health Center, Pompano Beach, FL:** The John Knox Village Health Center is a seven story "Green House" skilled nursing facility. The state of the art center is one of Florida's first of its kind. It is located on their 65 acre campus in Pompano Beach and can house a total of 144 residents in the building. KEITH provided planning, surveying, civil engineering, landscape architecture, construction administration and SUE services. KEITH was responsible for processing the site plan, civil design, and processing construction permits.

**Pompano Beach Downtown Connectivity Plan, Phase 1 & 2, Pompano Beach, FL:** KEITH is responsible for performing an area wide study of the Northwest CRA existing infrastructure to create an underground utilities atlas map as well as to analyze the existing roadway infrastructure for suitability, connectivity, and circulation. KEITH prepared an assessment of the existing facilities and provided recommendations on suitability of the CRA's land use. Phase 2 - Based on the approved Connectivity Plan as provided by the Pompano Beach CRA, the proposed improvements are to include pedestrian friendly streetscape with landscape/hardscape beautification features along MLK Jr. Blvd. and in Old Pompano Downtown; including special pavement materials, pedestrian lighting and roadway, streetscape furnishings, utility adjustments, and drainage and roadway improvements.

**Martin Luther King Boulevard, Pompano Beach, FL:** As a Project Surveyor, Mr. Gray was tasked with providing ASCE Standard Quality Level B (Designating) and Quality Level A (Locating) Subsurface Utility Engineering services to assist the design engineer on accurately identifying the existing utilities in order to mitigate conflicts with the proposed design.

**KOI Residences and Marina, Pompano Beach, FL:** Mr. Gray is responsible for preparing all of the Elevation Certificates, Final Boundary surveys for the individual units and the as-built surveys for this 8.8 acre development which includes 350 residential condos and apartments, restaurant and commercial retail units.

**FDOT District 4 Districtwide Surveying & Mapping Services FPID 425037-1-32-01, Broward County, FL:** Mr. Gray served as the project surveyor on this Districtwide Surveying and Mapping Contract. For this contract, Mr. Gray completed multiple Task Work Orders including design surveys for I-95 at SW 10th Street (S.R 869) and S.R 845 (Powerline Road). In addition, this contract included major R/W Surveys for Interstate 75 in Miami Dade County and the FEC Railroad in Palm Beach, which included calculating the historic Baseline of Survey. He also completed the R/W

Engineering Inspired Design.



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TIMOTHY GRAY, PSM

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Control Survey for 14th St Causeway (S.R 844). As with all Districtwide contracts, this contract included miscellaneous tasks, such as additional DTM surveys, drainage as-builts, parcel stake-outs, both horizontal and vertical control needed for the various tasks.

**FDOT District 4 Districtwide Miscellaneous Survey Services, FPID 229922-4-32-01, Broward County, FL:** Mr. Gray started this Districtwide contract as survey technician and later became the project surveyor. This districtwide had over 95 task work orders within a 5 year period. The tasks ranged from simple parcel stake-outs to full design surveys. Some of the larger tasks included the full design surveys for S.R 7, S.R 814 (Atlantic Blvd), S.R 869 (SW 10th Street), and S.R 820 (Hollywood/Pines Blvd), which includes three separate surveys. Assignments included both horizontal and vertical control needed for the various tasks, as well. The planning and adjusting of the GPS, the processing of EFB data and/or the adjusting of the level runs. Besides supervision, he processed the survey data, calculated the historic baseline of survey and existing right of way and created and modified Geopak TIN files.

**FDOT District 4, Districtwide R/W Mapping:** Mr Gray was the Project Surveyor for a Miscellaneous Right-of-Way Mapping Contract, providing Right-of-Way Maps, Control Surveys, and surveying services for projects including: SR-870/Commercial Boulevard (Broward County), SR-882/Forest Hill Boulevard (Palm Beach County), SR-818/Griffin Road (Broward County). Mr. Gray worked closely with the FDOT staff to provide mapping services for three complex projects along SR-A1A (Broward and Palm Beach) which required more comprehensive research than is customary.

- *Forest Hill Boulevard (S.R 882), Wellington, FPID N/A (93016-2500):* Mr. Gray was the Project Surveyor on this Controls Survey and Genesis R/W Mapping Project which goes from S.R 7 to Military Trail for 5.8 miles. He was the signing surveyor of the R/W Control Survey. He planned and adjusted the GPS sessions and oversaw the technicians in processing the secondary traverses, processed all EFB data for the R/W Survey and performed calculations for the R/W Map and supervised the technicians who completed the final drafting.
- *Griffin Road Control Survey and Genesis Map (S.R 818), Dania Beach, FPID 413832-1:* Mr. Gray was the Project Surveyor on this Controls Survey and Genesis R/W Mapping Project which goes from S.R 7 to Federal Highway (S.R 5) for 4.2 miles. He was the signing surveyor of the R/W Control Survey. He planned the GPS sessions and oversaw the technicians in processing of the primary and secondary survey data and performed calculations for the R/W Map, reviewed title searches for the length of the corridor and supervised the technicians who completed the final drafting. Section #86015-2525
- *S.R A-1-A Control Survey and Genesis Maps, Boca Raton and Deerfield Beach, FPID N/A (86015-2525 & 93060-2507):* Mr. Gray was the Project Surveyor on this Controls Survey and Genesis R/W Mapping Project which goes from Hillsboro Blvd in Broward County to Spanish River Boulevard in Palm Beach County for 5.2 miles. Two maps were prepared for this project. He was the signing surveyor of the R/W Control Surveys. He planned the GPS sessions and oversaw the technicians in processing of the primary and secondary survey data and performed calculations for the R/W Map, reviewed title searches for the length of the corridor and supervised the technicians who completed the final drafting. Sections #86050-1510, 86050-2510, 93060-1507, and 93060-2507
- *S.R A-1-A Genesis Maps, Palm Beach, FPID 229858-1-32-01:* Mr. Gray was the Project Surveyor on this Controls Survey and Genesis R/W Mapping Project which goes from Lake Avenue (S.R 802) to Southern Boulevard (S.R 80) in Palm Beach County for 4.31 miles. This project was taking the information from a previous design and right of way survey from a sub-consultant and creating a genesis right of way map. He was the signing surveyor of the R/W Control Survey. He performed calculations for the R/W Map and supervised the technicians who were doing calculations and drafting as well as reviewed title searches for the length of the corridor. Sections #93060-2525 and 93060-1525

**FDOT District 4 Districtwide Miscellaneous Survey Services, FPID 229922-1-32-08, Broward County, FL:** Mr. Gray was the survey technician for this five year contract. This districtwide contract had over 77 task work orders. The range of tasks included from simple parcel stake-outs to full design surveys. Some of the larger tasks included design surveys for Glades Road, Griffin Road, S.R A1A, 17th St. Causeway and two slip ramps on I-595/I-75. In addition, one of the bigger tasks was to calculate the historic baseline of survey for I-75 from the information surveyed by the District's in-house crews. The contract also included finishing two right of way maps started by the District. Assignments included the planning and adjusting of the GPS, the processing of EFB data and the adjustment of the level runs. Also, tasks included basic calculations of parcels to be staked to full DTM's as well as, processing the EFB data, calculate historic baselines and existing right of way.

**FDOT District 6 Districtwide Miscellaneous Survey and Mapping, FPID: 250686-1-32-16:** Project Surveyor/Senior Survey Technician for District 6 Districtwide Miscellaneous Surveying and Mapping. Client: Scott Perkins, PSM.



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SUE



## MARK MITCHELL

Director of Subsurface Utility Engineering

As Director of Subsurface Utility Engineering for KEITH's SUE/subsurface utility engineering division, Mr. Mitchell is responsible for the oversight of the day to day operations of all subsurface utility engineering projects. Mr. Mitchell's role allows him to review and determine if additional utility investigation is needed for assigned projects in South Florida. He completed projects from beginning phases to final delivery; which included preparing and submitting fee proposals, coordinating with clients. Mr. Mitchell performs quality control and finalizes the delivery while keeping clients informed on a daily basis. His experience also includes creating DTM's, Topo's, Tin Models, PNC's and Test Hole summary spread sheets. Mr. Mitchell provides a liaison between designers, utility agencies and owners on behalf of clients to provide utility coordination services, providing documentation, inter-coordination and maintenance of files of all activities for each utility agency.



Years of Experience  
20

## RELEVANT PROJECT EXPERIENCE

**City of Pompano Beach CRA Miscellaneous Engineering and Surveying Services, Pompano Beach, FL:** KEITH is currently providing general engineering and surveying and mapping services to the CRA on an as needed basis on this ongoing continuing services contracts. Some projects provided under this contract include: MLK Boulevard Study & Boundary Survey, MLK Boulevard Planning & Design, FEC Railroad Right-of-Way Study, Municipal Pier Restaurant Redevelopment, MLK Boulevard Street Vacation Services, Pompano Beach Boulevard Streetscape & Dune Revitalization, East Atlantic Boulevard/Pompano Beach Boulevard Surveys, Old Pompano Area Design Survey (North of Atlantic Boulevard), NW CRA Update Boundary Survey to Design Survey, MLK Boulevard Survey (I-95 to Dixie Highway), Right-of-Way Vacations & Dedications for NW CRA (NW 4th Street and NW 4th Avenue), Esquire Lakes Sign Survey, Professional Services for Mixed-Use Downtown Pompano Connectivity Plan, NW 6th Street Topographic Survey and Street Light Locations, NE 1st Street Boundary Survey, Pompano Springs Utility Easements, Ortanique Boundary Survey, NW Corner of NW 6th Avenue/MLK Boulevard Plat & Re-Plat, FPL Utility Easements, MLK Boulevard Update Survey, Professional Services for the Development of 731 Hammondville Road, Professional Services for MLK Boulevard Streetscape Improvements, FEC Flagler Corridor Landscape Easements, Pompano Beach Library Branch Relocation Survey, Rezoning of NE Corner of MLK Boulevard & NW 6th Avenue, Atlantic Point Boundary and Topographic Surveys, Trafficway Plan Amendment for MLK Boulevard/Hammondville Road, Bailey Hotel Boundary Survey, Old Pompano Area Water and Sewer Improvements for Future Development Restaurants, and MLK Boulevard Water Main Design.

**Fire Station #11, Pompano Beach, FL:** As the field supervisor, Mr. Mitchell was tasked with providing ASCE Standard Quality Level B (Designating) and Quality Level A (Locating) Subsurface Utility Engineering services to assist the design engineer on accurately identifying the existing utilities in order to mitigate conflicts with the proposed design.

**Fire Stations #24 and #61, Pompano Beach, FL:** As the field supervisor, Mr. Mitchell was tasked with providing ASCE Standard Quality Level B (Designating) and Quality Level A (Locating) Subsurface Utility Engineering services to assist the City of Pompano Beach Project Manager on preparing the design build documents to be released for bid.

**City of Deerfield Beach Miscellaneous Engineering, Planning and Surveying Services, Deerfield Beach, FL:** KEITH has served as the General Engineering Consultant for the City of Deerfield Beach for over 14 years. KEITH is providing on-going continuing serves as needed including engineering and surveying and mapping services to the municipality. KEITH also provided plan review services Some projects provided under these contracts include: Hillsboro Blvd and A1A "S-Curve" Beach Roadway, Drainage and Beautification (Phase I and II), Ocean Way Café Luna Improvement, Ocean Way Drainage, Infrastructure, and Beautification Improvements, Deerfield

Engineering Inspired Design.



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MARK MITCHELL

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Beach Sand and Dune Stabilization Re-nourishment and Erosion Control, Deerfield Beach Boardwalk, Volleyball Courts and Artificial, Reef Improvements, Main Beach Parking Lot Improvements, Intersection Improvement Design of Goolsby Blvd/Hillsboro Blvd, Intersection Improvement Design of Century Blvd/Hillsboro Blvd, Hillsboro Blvd Streetscape Improvements, SW 15th Street Roadway Improvements.

**SR A1A Conversion, Pompano Beach, FL:** As the field supervisor, Mr. Mitchell was tasked with providing ASCE Standard Quality Level B (Designating) and Quality Level A (Locating) Subsurface Utility Engineering services to assist the City of Pompano Beach Project Manager on preparing the design build documents to be released for bid.

**Martin Luther King Jr. Boulevard, Pompano Beach, FL:** As the field supervisor, Mr. Mitchell was tasked with providing ASCE Standard Quality Level B (Designating) and Quality Level A (Locating) Subsurface Utility Engineering services to assist the design engineer on accurately identifying the existing utilities in order to mitigate conflicts with the proposed design.

**Briny Avenue Streetscape Improvements, Pompano Beach, FL:** This project involved the reconstruction of East Atlantic Boulevard from A1A to Pompano Beach Boulevard/Briny Avenue including wider sidewalks, revised parking configurations and lanes. KEITH provided professional services for a design survey as well as the designation and location of subsurface utilities along Briny Avenue from the south right-of-way line of Atlantic Boulevard to the south end of Briny Avenue.

**FDOT District 4 Dixie Highway Flyover Design-Build, Broward County, FL:** Originally this project was expected to follow the traditional Design, Bid, Build process, but was converted to a Design-Build. In order to meet the Department's aggressive schedule for advertisement, the bid package creation was placed on a fast track. Being part of the original design team providing Subsurface Utility Engineering and design survey services, Mr. Mitchell was contracted to provide additional Subsurface Utility Engineering and survey services required to help finalize the bid plans. It was his past experience and vast available resources that made it possible to meet the designer's needs and schedule and ultimately those of the Department.

**John Knox Village Health Center, Pompano Beach, FL:** The John Knox Village Health Center is a seven story "Green House" skilled nursing facility. The state of the art center is one of Florida's first of its kind. It is located on their 65 acre campus in Pompano Beach and can house a total of 144 residents in the building. KEITH provided planning, surveying, civil engineering, landscape architecture, construction administration and SUE services. KEITH was responsible for processing the site plan, civil design, and processing construction permits.

**Fort Lauderdale-Hollywood International Airport SUE Services, Broward County, FL:** As the field supervisor, Mr. Mitchell was responsible for providing ASCE Standard Quality Level B (Designating) and Quality Level A (Locating) Subsurface Utility Engineering services as a subconsultant on many projects for the airport such as Phase 1 Utility Atlas Update for South Runway Expansion, Phase 2 Utility Atlas for South Runway Expansion, Terminal 4 Fuel Line Relocation, 9R/27L Runway Expansion, Perimeter Road Water and Sewer Utility Improvements, Eastside Watermain Improvements, Westside Watermain Improvements, North Perry Airport HWO Wayfinding, Terminals 2 and 3, etc.

**The Wave Modern Streetcar Project, Ft. Lauderdale, FL:** As a Subconsultant to HDR Engineering, Inc., KEITH was tasked with providing Surveying and Subsurface Utility Engineering (SUE) services for this modern streetcar in Downtown Fort Lauderdale between Northwest 6th Street and Southeast 17th Street. The system would operate 5 modern streetcars in mixed traffic along existing roadways and would utilize transit signal priority. Mr. Mitchell is currently serving as the field supervisor of all utility-related services providing designation, location and mapping of existing subsurface utilities; Utility designation of all known tone-able and non-tone able utilities within the apparent right of way of the Phase 1A Streetcar limits. Up to 44 locations (test holes) shall be utilized to verify radar data and designations.

**Ft. Lauderdale-Hollywood International Airport, Broward County, FL:** As the field supervisor, Mr. Mitchell was responsible for providing ASCE Standard Quality Level B (Designating) and Quality Level A (Locating) Subsurface Utility Engineering services as a subconsultant on many projects for the airport.



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# 11. Office Locations





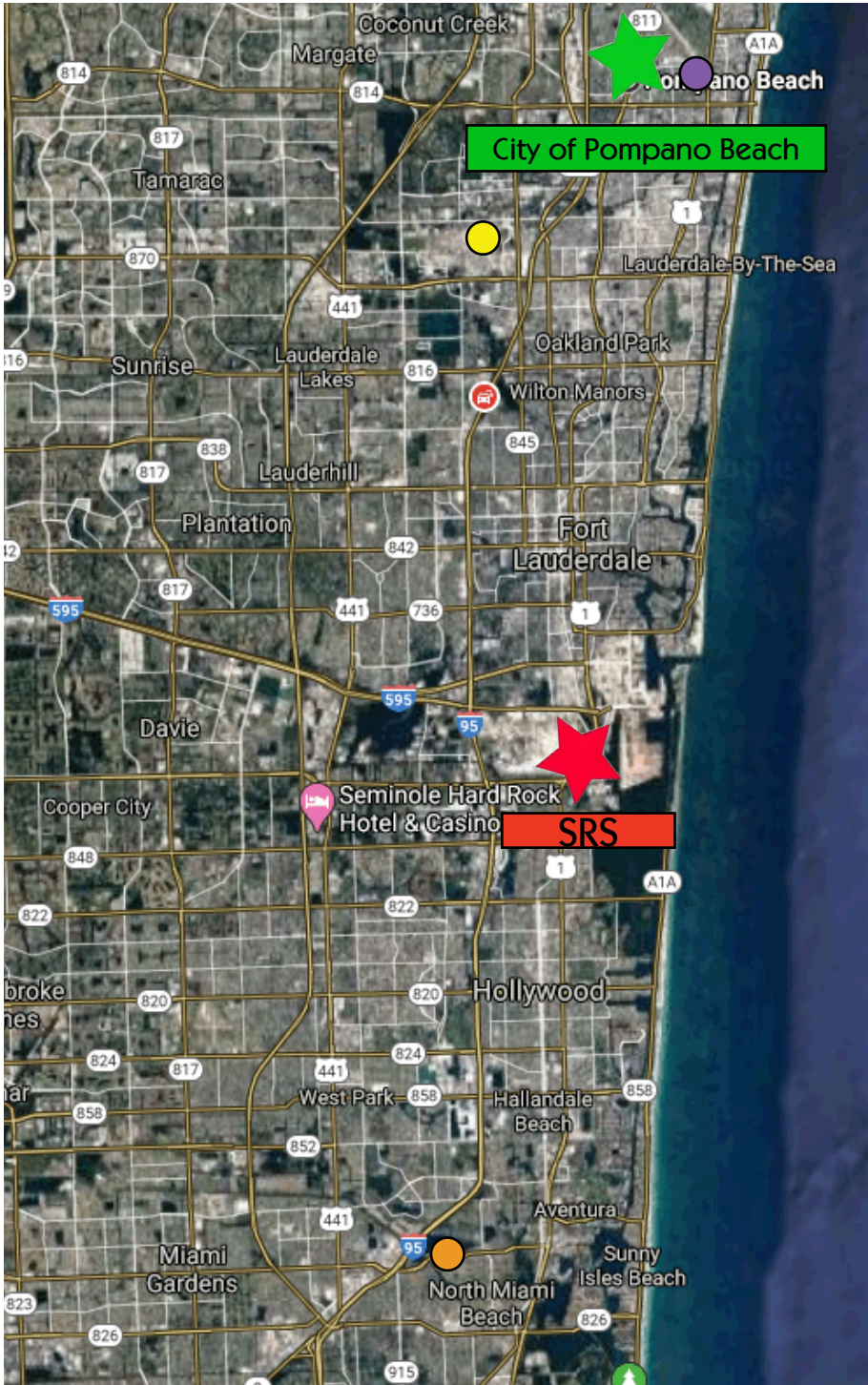


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# TEAM LOCATIONS

## Sub-Consultants

- Saad El-Hage Consulting Engineers  
 5601 Powerline Road  
 Fort Lauderdale, FL 33309  
**Structural Engineering**
- Florida Engineering Services  
 34 NW 168th Street  
 North Miami Beach, FL 33169  
**MEP & Fire Protection**
- Keith  
 301 East Atlantic Boulevard  
 Pompano Beach, FL 33060  
**Civil Engineering  
 Landscape Engineering  
 Surveying  
 SUE**



★ Synalovski Romanik Saye, LLC  
 1800 Eller Drive, Suite 500  
 Fort Lauderdale, FL 33316

★ City of Pompano Beach  
 100 West Atlantic Boulevard  
 Pompano Beach, FL 33060

Travel Distance : 15 Miles | Travel Time : 19 Minutes





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## 12. Local Business

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EXHIBIT "C"

LOCAL BUSINESS EXHIBIT "C"

LOCAL BUSINESS  
UNAVAILABILITY FORM

BID # \_\_\_\_\_

I, \_\_\_\_\_  
(Name and Title)

of \_\_\_\_\_, certify that on the \_\_\_\_\_ day of

\_\_\_\_\_, \_\_\_\_\_, I invited the following LOCAL BUSINESSES to bid work items to be performed in the City of Pompano Beach:

Business Name, Address	Work Items Sought	Form of Bid Sought (i.e., Unit Price, Materials/Labor, Labor Only, etc.)
Not Applicable		

Said Local Businesses:

- Did not bid in response to the invitation
- Submitted a bid which was not the low responsible bid
- Other: \_\_\_\_\_

Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

Note: Attach additional documents as available.



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# EXHIBIT "D"

LOCAL BUSINESS EXHIBIT "D"  
GOOD FAITH EFFORT REPORT  
LOCAL BUSINESS PARTICIPATION

BID # E-24-20

1. What portions of the contract have you identified as Local Business opportunities?

Civil Engineering, Landscape Architecture, Survey, SUE  
\_\_\_\_\_  
\_\_\_\_\_

2. Did you provide adequate information to identified Local Businesses? Please comment on how you provided this information.

Through email and telephone conversations  
\_\_\_\_\_  
\_\_\_\_\_

3. Did you send written notices to Local Businesses?

Yes  No

If yes, please include copy of the notice and the list of individuals who were forwarded copies of the notices.

4. Did you advertise in local publications?

Yes  No

If yes, please attach copies of the ads, including name and dates of publication.

5. What type of efforts did you make to assist Local Businesses in contracting with you ?

Reached out by email to see if which Firms were qualified and if they  
were willing to team for their particular discipline.  
\_\_\_\_\_

7. List the Local Businesses you will utilize and subcontract amount.

<u>Keith - 301 E. Atlantic Boulevard, Pompano Beach, FL</u>	\$ <u>TBD</u>
<u>33060</u>	
_____	\$ _____
_____	\$ _____

8. Other comments: \_\_\_\_\_  
\_\_\_\_\_



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# EXHIBIT "E"

**BIDDERS ARE TO COMPLETE FORM AND UPLOAD COMPLETED FORM TO THE EBID SYSTEM**

**EXHIBIT E**

**MINORITY BUSINESS ENTERPRISE PARTICIPATION**

RLI # E-24-20

List all members of your team that are a certified Minority Business Enterprise (as defined by the State of Florida.) You must include copies of the MBE certificates for each firm listed with your electronic submittal.

Name of Firm	Certificate Included?
SYNALOVSKI ROMANIK SAYE, LLC	YES





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## 13. Litigation

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## LITIGATION

**SYNALOVSKI ROMANIK SAYE, LLC** affirms that currently has no current proceedings, no outstanding judgments and no pending investigations. There are no lawsuits, actions or administrative, arbitration or other proceedings or governmental investigations pending or threatened against or relating to the Firm or the Firm's properties or business. The Firm has not entered or been subject to any consent decree, compliance order, or administrative order with respect to any property owned, operated, leased, or used by the Firm. The Firm has not received any request for information, notice, demand letter, administrative inquiry, or formal or informal complaint or claim with respect to any property owned, operated, leased, or used by the Firm for its clients or any facilities or operations thereon.



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## 14. City Forms

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## PROPOSER INFORMATION PAGE

COMPLETE THE PROPOSER INFORMATION FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE FORM IN ITS ENTIRETY AND INCLUDE THE FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB FOR THE RFP IN THE EBID SYSTEM.

### PROPOSER INFORMATION PAGE

RFP E-24-20, Continuing Contract for Architectural Services  
(number) (RFP name)

To: The City of Pompano Beach, Florida

The below named company hereby agrees to furnish the proposed services under the terms stated subject to all instructions, terms, conditions, specifications, addenda, legal advertisement, and conditions contained in the RFP. I have read the RFP and all attachments, including the specifications, and fully understand what is required. By submitting this proposal, I will accept a contract if approved by the City and such acceptance covers all terms, conditions, and specifications of this proposal.

Proposal submitted by:

Name (printed) Manuel Synalovski, AIA, LEED AP Title Managing Member

Company (Legal Registered) SYNALOVSKI ROMANIK SAYE, LLC

Federal Tax Identification Number 270441433

Address 1800 Eller Drive, Suite 500

City/State/Zip Fort Lauderdale, Florida, 33316

Telephone No. 954.961.6806 Fax No. 954.961.6807

Email Address msynalovski@synalovski.com



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# PROJECT TEAM FORM

COMPLETE THE PROJECT TEAM FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE FORM IN ITS ENTIRITY AND INCLUDE THE FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB FOR THE RLI IN THE EBID SYSTEM.

## PROJECT TEAM

RLI NUMBER E-24-20

Federal I.D.# 270441433

### PRIME

Role	Name of Individual Assigned to Project	Number of Years Experience	Education, Degrees
Principal-In-Charge	Manuel Synalovski, AIA, LEED AP	32	BA
Project Manager	Merrill Romanik, AIA, LEED AP	28	BA, 2 MBA's
Project Architect <del>Asst. Project Manager</del>	Chris Bray	28	BA
Other Key Member	Alejandra Palliso, IIDA	15	BA
Other Key Member	Marcela Oviedo, LEED AP	15	BA

### SUB-CONSULTANT

Role	Company Name and Address of Office Handling This Project	Name of Individual Assigned to the Project
Surveying	Keith - 301 E Atlantic Blvd, Pompano Beach, FL 33060	Michael Mossy, PSM Tim Gray, PSM
Landscaping	Keith - 301 E Atlantic Blvd, Pompano Beach, FL 33060	Paul Weinburg, PLA, ASLA Christopher Phillips, PLA, ASLA
Civil Engineering	Keith - 301 E Atlantic Blvd, Pompano Beach, FL 33060	Stephen Williams, Sr., PE Alex Lazowick, PE, PMP
SUE <del>Other Key Member</del>	Keith - 301 E Atlantic Blvd, Pompano Beach, FL 33060	Mark Mitchell
Structural Engineering <del>Other Key Member</del>	Saad El-Hage Consulting - 5601 Powerline Road #401, Fort Lauderdale, FL 33309	Saad El-Hage, PE
MEP Engineering <del>Other Key Member</del>	Florida Engineering Services - 34 NW 168th Stret, NMB, FL 33169	Albert Shub, PE, LEED AP
Other Key Member		

(use attachments if necessary)



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# TIER 1/ TIER 2 COMPLIANCE FORM

## TIER 1/TIER 2 COMPLIANCE FORM

**IN ORDER FOR YOUR FIRM TO COMPLY WITH THE CITY'S LOCAL BUSINESS PROGRAM AS A TIER 1 OR TIER 2 VENDOR, BIDDERS MUST COMPLETE THE INFORMATION BELOW AND UPLOAD THE FORM TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.**

### TIER 1 LOCAL VENDOR

My firm has maintained a permanent place of business within the city limits and maintains a staffing level, within this local office, of at least 10 % who are residents of the City of Pompano Beach.

And/Or

My firm has maintained a permanent place of business within the city limits and my submittal includes subcontracting commitments to Local Vendors Subcontractors for at least 10 % of the contract value.

Or

My firm does not qualify as a Tier 1 Vendor.

### TIER 2 LOCAL VENDOR

My firm has maintained a permanent place of business within Broward County and maintains a staffing level, within this local office, of at least 15% who are residents of the City of Pompano Beach

And/Or

My firm has maintained a permanent place of business within Broward County and my submittal includes subcontracting commitments to Local Vendors Subcontractors for at least 20% of the contract value.

Or

My firm does not qualify as a Tier 2 Vendor.

**I certify that the above information is true to the best of my knowledge.**

08/03/2020  
(Date)

SYNALOVSKI ROMANIK SAYE, LLC  
(Name of Firm)

BY:   
(Name)  
Manuel Synalovski, AIA, LEED AP



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**COMPLETE THE PROPOSER INFORMATION FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE THE FORM IN ITS ENTIRITY AND INCLUDE THE COMPLETED FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.**

**VENDOR CERTIFICATION REGARDING SCRUTINIZED COMPANIES LISTS**

Respondent Vendor Name: SYNALOVSKI ROMANIK SAYE, LLC

Vendor FEIN: 270441433

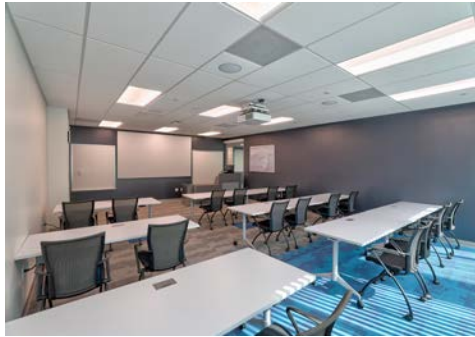
Section 287.135, Florida Statutes, prohibits agencies from contracting with companies, for goods or services over \$1,000,000, that are on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List. Further, Section 215.4725, Florida Statutes, prohibits agencies from contracting (at any dollar amount) with companies on the Scrutinized Companies that Boycott Israel List, or with companies that are engaged in a boycott of Israel. As the person authorized to sign electronically on behalf of Respondent, I hereby certify by selecting the box below that the company responding to this solicitation is not listed on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies that Boycott Israel List. I also certify that the company responding to this solicitation is not participating in a boycott of Israel, and is not engaged in business operations in Syria or Cuba. I understand that pursuant to sections 287.135 and 215.4725, Florida Statutes, the submission of a false certification may subject company to civil penalties, attorney's fees, and/or costs.

I Certify





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1800 Eller Drive, Suite 500 • Fort Lauderdale, FL 33316  
T - 954.961.6806 • F - 954.961.6807 • www.synalovski.com





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**HOURLY RATE SCHEDULE**  
**01/26/2021**

<b>TITLE</b>	<b>RATE (\$/HR)</b>
Managing Principal	\$250.00
Principal	\$206.00
Project Manager	\$178.00
Project Architect	\$151.00
Sr. Technical Staff	\$137.00
Technical Staff	\$124.00
Jr. Technical Staff	\$110.00
Intern Staff	\$96.00
Admin Staff	\$83.00

## EXHIBIT C

### INSURANCE REQUIREMENTS

CONSULTANT shall not commence services under the terms of this Agreement until certification or proof of insurance detailing terms and provisions has been received and approved in writing by the CITY's Risk Manager. If you are responding to a bid and have questions regarding the insurance requirements hereunder, please contact the City's Purchasing Department at (954) 786-4098. If the contract has already been awarded, please direct any queries and proof of the requisite insurance coverage to City staff responsible for oversight of the subject project/contract.

CONSULTANT is responsible to deliver to the CITY for timely review and written approval/disapproval Certificates of Insurance which evidence that all insurance required hereunder is in full force and effect and which name on a primary basis, the CITY as an additional insured on all such coverage.

Throughout the term of this Agreement, CITY, by and through its Risk Manager, reserve the right to review, modify, reject or accept any insurance policies required by this Agreement, including limits, coverages or endorsements. CITY reserves the right, but not the obligation, to review and reject any insurer providing coverage because of poor financial condition or failure to operate legally.

Failure to maintain the required insurance shall be considered an event of default. The requirements herein, as well as CITY's review or acceptance of insurance maintained by CONSULTANT, are not intended to and shall not in any way limit or qualify the liabilities and obligations assumed by CONSULTANT under this Agreement.

Throughout the term of this Agreement, CONSULTANT and all subcontractors or other agents hereunder, shall, at their sole expense, maintain in full force and effect, the following insurance coverages and limits described herein, including endorsements.

A. Worker's Compensation Insurance covering all employees and providing benefits as required by Florida Statute, Chapter 440. CONSULTANT further agrees to be responsible for employment, control and conduct of its employees and for any injury sustained by such employees in the course of their employment.

B. Liability Insurance.

(1) Naming the City of Pompano Beach as an additional insured as CITY's interests may appear, on General Liability Insurance only, relative to claims which arise from CONSULTANT's negligent acts or omissions in connection with CONSULTANT's performance under this Agreement.

(2) Such Liability insurance shall include the following checked types of insurance and indicated minimum policy limits.

**Type of Insurance****Limits of Liability****GENERAL LIABILITY:**

Minimum 1,000,000 Per Occurrence and  
\$1,000,000 Per Aggregate

\* Policy to be written on a claims incurred basis

XX	comprehensive form	bodily injury and property damage
XX	premises - operations	bodily injury and property damage
—	explosion & collapse hazard	
—	underground hazard	
XX	products/completed operations hazard	bodily injury and property damage combined
XX	contractual insurance	bodily injury and property damage combined
XX	broad form property damage	bodily injury and property damage combined
XX	independent contractors	personal injury
XX	personal injury	

**AUTOMOBILE LIABILITY:**

Minimum \$1,000,000 Per Occurrence and \$1,000,000 Per Aggregate. Bodily injury (each person) bodily injury (each accident), property damage, bodily injury and property damage combined.

- XX comprehensive form
- XX owned
- XX hired
- XX non-owned

**REAL & PERSONAL PROPERTY**

— comprehensive form Agent must show proof they have this coverage.

**EXCESS LIABILITY**

Per Occurrence Aggregate

XX	Umbrella and other than umbrella	bodily injury and property damage combined	\$2,000,000	\$2,000,000
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**PROFESSIONAL LIABILITY**

Per Occurrence Aggregate

XX	* Policy to be written on a claims made basis		\$2,000,000	\$2,000,000
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(3) If Professional Liability insurance is required, CONSULTANT agrees the indemnification and hold harmless provisions set forth in the Agreement shall survive the termination or expiration of the Agreement for a period of three (3) years unless terminated sooner by the applicable statute of limitations.

C. Employer's Liability. If required by law, CONSULTANT and all subcontractors shall, for the benefit of their employees, provide, carry, maintain and pay for Employer's Liability

Insurance in the minimum amount of One Hundred Thousand Dollars (\$100,000.00) per employee, Five Hundred Thousand Dollars (\$500,000) per aggregate.

D. Policies: Whenever, under the provisions of this Agreement, insurance is required of the CONSULTANT, the CONSULTANT shall promptly provide the following:

- (1) Certificates of Insurance evidencing the required coverage;
- (2) Names and addresses of companies providing coverage;
- (3) Effective and expiration dates of policies; and
- (4) A provision in all policies affording CITY thirty (30) days written notice by a carrier of any cancellation or material change in any policy.

E. Insurance Cancellation or Modification. Should any of the required insurance policies be canceled before the expiration date, or modified or substantially modified, the issuing company shall provide thirty (30) days written notice to the CITY.

F. Waiver of Subrogation. CONSULTANT hereby waives any and all right of subrogation against the CITY, its officers, employees and agents for each required policy. When required by the insurer, or should a policy condition not permit an insured to enter into a pre-loss agreement to waive subrogation without an endorsement, then CONSULTANT shall notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy which includes a condition to the policy not specifically prohibiting such an endorsement, or voids coverage should CONSULTANT enter into such an agreement on a pre-loss basis.



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