

**MINUTES  
SELECTION / EVALUATION COMMITTEE**

**RFP P-03-21**

**Debt Collection Services  
May 18, 2021  
10:00 AM**

The Selection Evaluation Committee (Committee) consisted of:

Andrew Jean-Pierre, Finance Director - Voting  
Peter Cristancho, Collection Specialist - Voting  
Allison Feurtado, Controller - Voting

Also in attendance: Jeffrey English (Non-Voting), Jill Klaskin Press (Non-Voting) and Tammy Thompkins (Non-Voting)

The meeting was held to evaluate the proposals received in response to the City's solicitation to establish a contract to provide Debt Collection Services. This meeting was posted as a "Public Meeting". Ten (10) firms submitted responses to the City's Request for Proposals. The meeting was called to order at 10:07 AM.

Andrew Jean-Pierre led the technical discussion. The Purchasing Department reviewed evaluation procedures and had previously collected Conflict of Interest Statements from all voting members. Each Committee member had reviewed all of the responses in advance of the meeting.

The Committee discussed each of the proposals, and scored the responses using voting forms containing the evaluation criteria published in the RFP, with the following results:

Transworld Systems, Inc. ....	234
Sherloq Financial .....	232
IC System .....	215
RTR Financial Services, Inc. ....	209
National Recovery .....	203
The CMI Group .....	194
Accounts Receivables Inc. DBA ARI Preferred.....	190
Life Line Billing Systems, LLC .....	186
Tennessee Credit Management, Inc. ....	150
Value Recovery Holdings, LLC .....	140

The consensus of the Committee was that the three (3) ranked firms, Transworld Systems, Inc., Sherloq Financial, and IC System would be invited to make presentations at a later date. The Committee meeting adjourned at 12:00 PM.