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**MEMORANDUM**

**TO:** The Honorable Mayor and Members of the City Commission

**THRU:** Greg Harrison, City Manager

**FROM:** Ernesto Reyes, Strategic Performance Manager

**SUBJECT:** Presentation – 1<sup>st</sup> Qtr. Strategic Plan 2020-2021 Progress Report

**DATE:** April 16<sup>th</sup>, 2021

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**ISSUE**

Action Agenda quarterly progress reports are designed to inform City Commission and the community on the progress of those initiatives that are key to achieving the City's Strategic Plan objectives.

**BACKGROUND**

On September 8<sup>th</sup>, 2020, the City Commission approved an updated Strategic Plan for 2020-2025 and an Action Agenda for 2020/2021. The updated Plan and Action Agenda lays the groundwork for future success of the City of Pompano Beach. As of end of Q1 FY 2021, these were the statuses of all active strategies transferred to the ClearPoint Strategy solution, in each of the following Strategic Plans:

	Action Agenda FY 18-19	Action Agenda FY 19-20	Action Agenda FY 20-21
Achieved	3	24	63
On Track	0	6	61
Off Track	35	72	76
At Risk	3	3	10
Cancelled	0	0	12
Not Started	3	2	19
	44	107	241

The City continued to monitor its work towards achieving the Strategic Plan objectives in Q1 FY 2021. The content of quarterly progress changes each quarter as new initiatives are started and others are completed. Supplemental to this memorandum is the FY 2018-2023-2033 Strategic

Plan Strategies – FY 21 Q1 Progress Report, the FY 2019-2024-2034 Strategic Plan Strategies – FY 21 Q1 Progress Report, and the FY 2020-2025-2035 Strategic Plan Strategies – FY 21 Q1 Progress Report, which provide an assigned status and detailed progress for all 392 strategies not achieved or cancelled prior to Q1 FY 2021 reporting. Moreover, strategies are grouped under one of six Strategic Plan goals to better track and measure progress. For each Strategic Plan goal, strategies are assigned one of the following priorities: Policy Top/High, Management Top/High, Management in Progress, or Major Projects.

New symbols have been deployed, starting in Q4 FY 2020, and used through-out the supplemental documents to communicate the status of each strategy. I have provided the following descriptions to assist in their interpretations.

Achieved = Black Check

On Track = Green Arrow

At Risk = Orange Box

Off Track = Red Arrow

Cancelled = Red Circle with Diagonal Line through it

Not Started = Blue Circle

Cc: Brian Donovan, Assistant City Manager