

New Jersey LFN 2012-10 Packet Check List

Contract Documents Screenshot

Page from solicitation that indicates Lead Agency and issuance of solicitation on behalf of themselves, U.S. Communities and agencies nationally

New Jersey Business Registration Certificate for the contractor and any sub-contractors (i.e., copy of certificate)

Statement of Corporate Ownership (an original form prepared for the contracting agency awarding the contract)

Public Contract EEO Compliance (Employee Information Report form or proof of participation in a federally approved affirmative action program)

Non-collusion affidavit

Soft or Hard cost savings benchmark

Solicitation Posting Documents

Award and Evaluation Criteria from solicitation

Bid opening and late submission policy from solicitation

Notice of Intent to Award---Sample

Disclosure of Investment Activities in Iran

W-9

Chapter 51

New Jersey LFN 2012-10 Packet

National cooperative contract standards: The following three requirements make a contract part of a national cooperative:

- a. The national cooperative contract must have been awarded through a “competitive bidding process” that complies with the laws covering the issuing entity. In this context, a “competitive bidding process” requires open competition, or competition among those qualified or pre-qualified, submission of bids, and awarded pursuant to a “lowest responsible”, “most advantageous to the public entity, price and other factors considered”, or other similar standard employed by a public entity. This excludes contract awards based on unadvertised, “invitation only,” negotiated, local preference, or sole source procurement practices.
- b. The contract being awarded pursuant to the national cooperative model must have been awarded by a contracting unit as defined in c. 139, and cannot have been awarded by a non-profit or private organization, even if a member of the cooperative. Stated differently, Chapter 139 only permits contracting units to access national cooperative contracts that were solicited by another “contracting unit” as defined by the statute.
- c. The original bid must have been advertised as a national cooperative contract (or a regional contract that includes New Jersey in its region) – not as a strictly local contract that is made “national” or “regional” after the receipt of bids. This is required so that vendors that bid on these contracts know the scope of government agencies outside of the issuing agency that could potentially use the contract. Such information can affect pricing and the range of bidders.

Pages 3 & 4 DCA LFN 2012-10

1. CONTRACT DOCS PAGE



The screenshot shows the 'Amazon Business Contract' page. The header includes the U.S. Communities logo, navigation links for 'PRODUCTS & SOLUTIONS', 'CONTRACT DOCUMENTS', and 'SHOP', and buttons for 'REGISTER' and 'LOGIN'. The main content area features the title 'Amazon Business Contract' and a breadcrumb trail: 'Home > Amazon Business > Amazon Business Contract'. Below the title, it describes the 'Online Marketplace for the Purchases of Products and Services' and lists the 'Lead Agency' as 'Prince William County Public Schools, VA'. The 'Contract Number' is 'R-TC-17006', and the term is '5 year initial term, January 19, 2017 – January 18, 2022' with an option to renew for three additional two-year periods. A note states: 'To view the Amazon Business RFP Response, please login for Supplier Documents and click on the Amazon Business link. If you do not have a login, register with U.S. Communities.' On the right, there are sections for 'Contract Documents' (listing 'Contract Amazon Business R-TC-17006 Final') and 'RFP Documents' (listing 'RFP R-TC-17006 Online Marketplace Final', 'Addendum #1- T-TC-17006', and 'RFP Posting Document'). A 'Postings' section indicates 'Number of suppliers who responded to RFP: 12' and includes a table of posting information.

REGISTER
- or Sign In -

Solutions
BY SUPPLIER (show all →)

BY CATEGORY

- Facilities
- Office & School
- Specialty
- Technology

Main Menu

JUMP TO:

- Solicitations
- About
- News & Events
- Resources
- Contact Us
- Shop
- Education Purchasing
- Government Purchasing
- Nonprofit
- Go Green Program
- Innovation Exchange

Amazon Business Contract
Home > Amazon Business > Amazon Business Contract

Online Marketplace for the Purchases of Products and Services

Lead Agency:
Prince William County Public Schools, VA

Contract Number:
R-TC-17006

5 year initial term, January 19, 2017 – January 18, 2022
Option to renew for (3) additional (2) year periods

To view the Amazon Business RFP Response, please login for [Supplier Documents](#) and click on the Amazon Business link. If you do not have a login, [register](#) with U.S. Communities.

Contract Documents:

- Contract Amazon Business R-TC-17006 Final

RFP Documents:

- RFP R-TC-17006 Online Marketplace Final
- Addendum #1- T-TC-17006
- RFP Posting Document

Postings
Number of suppliers who responded to RFP: 12

Posting Information:	Date Posted:
U.S. Communities: Current Solicitations	Sept 14, 2016 – Oct 14, 2016
Onvia/DemandStar	Sept 14, 2016 – Oct 14, 2016
Prince William County Public Schools, VA	Sept 14, 2016 – Oct 14, 2016
Canadian MERX Public Tenders	Sept 14, 2016 – Oct 14, 2016
State of Hawaii and Oregon	Sept 14, 2016 – Oct 14, 2016
Oregon Association of Counties	Sept 14, 2016 – Oct 14, 2016



- 2. VENDOR INSERT PAGE FROM RFP OR ITB THAT INDICATES THE LEAD AGENCY AND ISSUANCE OF SOLICITATION ON BEHALF OF U.S. COMMUNITIES AND AGENCIES NATIONALLY**



**COMPETITIVE SOLICITATION
BY PRINCE WILLIAM COUNTY SCHOOLS
FOR
ON-LINE MARKETPLACE FOR THE PURCHASES OF PRODUCTS AND SERVICES
ON BEHALF OF ITSELF AND OTHER GOVERNMENT AGENCIES
AND MADE AVAILABLE THROUGH THE U.S. COMMUNITIES
GOVERNMENT PURCHASING ALLIANCE
RFP # R-TC-17006**



Documentation requirements: The contracting unit must verify that vendors on a national cooperative contract comply with applicable New Jersey procurement documentation requirements. For example, vendors will need to comply with the following New Jersey laws by submitting the required forms to the New Jersey contracting unit as if the contract was originally awarded by that contracting unit:

- i. New Jersey Business Registration Certificate for the contractor and any sub-contractors (i.e., copy of certificate)
- ii. Statement of Corporate Ownership (an original form prepared for the contracting agency awarding the contract)
- iii. Public Contract EEO Compliance (Employee Information Report form or proof of participation in a federally approved affirmative action program)
- iv. A non-collusion affidavit (only if required by a local unit)

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1. VENDORS PLEASE PROVIDE THE FOLLOWING DOCUMENTS

- a. New Jersey Business Registration Certificate (see next page)

06/20/13

Taxpayer Identification# 830-417-755/000

Dear Business Representative:

Congratulations! You are now registered with the New Jersey Division of Revenue.

Use the Taxpayer Identification Number listed above on all correspondence with the Divisions of Revenue and Taxation, as well as with the Department of Labor (if the business is subject to unemployment withholdings). Your tax returns and payments will be filed under this number, and you will be able to access information about your account by referencing it.

Additionally, please note that State law requires all contractors and subcontractors with Public agencies to provide proof of their registration with the Division of Revenue. The law also amended Section 92 of the Casino Control Act, which deals with the casino service industry.

We have attached a Proof of Registration Certificate for your use. To comply with the law, if you are currently under contract or entering into a contract with a State agency, you must provide a copy of the certificate to the contracting agency.

If you have any questions or require more information, feel free to call our Registration Hotline at (609)292-9292.

I wish you continued success in your business endeavors.

Sincerely,



James J. Fruscione
Director
New Jersey Division of Revenue

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY/
DIVISION OF REVENUE
PO BOX 252
TRENTON, N.J. 08646-0252

TAXPAYER NAME:
AMAZON DIGITAL SERVICES, INC.

TRADE NAME:

ADDRESS:
**207 BOREN AVENUE N
SEATTLE WA 98109**
EFFECTIVE DATE:

SEQUENCE NUMBER:
1803583

ISSUANCE DATE:
06/20/13

06/20/13



Director
New Jersey Division of Revenue



b. Statement of Corporate Ownership (see next page)

OWNERSHIP DISCLOSURE FORM

DEPARTMENT OF THE TREASURY
 DIVISION OF PURCHASE & PROPERTY
 STATE OF NEW JERSEY
 33 W. STATE ST., 9TH FLOOR
 PO BOX 230
 TRENTON, NEW JERSEY 08625-0230

BIDDER: _____

INSTRUCTIONS: Provide below the names, home addresses, dates of birth, offices held and any ownership interest of all officers of the firm named above. If additional space is necessary, provide on an attached sheet.

NAME	HOME ADDRESS	DATE OF BIRTH	OFFICE HELD	OWNERSHIP INTEREST (Shares Owned or % of Partnership)
NA				

INSTRUCTIONS: Provide below the names, home addresses, dates of birth, and ownership interest of all individuals not listed above, and any partnerships, corporations and any other owner having a 10% or greater interest in the firm named above. If a listed owner is a corporation or partnership, provide below the same information for the holders of 10% or more interest in that corporation or partnership. If additional space is necessary, provide that information on an attached sheet. **If there are no owners with 10% or more interest in your firm, enter "None" below.** Complete the certification at the bottom of this form. If this form has previously been submitted to the Purchase Bureau in connection with another bid, indicate changes, if any, where appropriate, and complete the certification below.

NAME	HOME ADDRESS	DATE OF BIRTH	OFFICE HELD	OWNERSHIP INTEREST (Shares Owned or % of Partnership)
Amazon Corporate LLC	410 Terry Avenue N, Seattle, WA 98109			100%

COMPLETE ALL QUESTIONS BELOW

	YES	NO
1. Within the past five years has another company or corporation had a 10% or greater interest in the firm identified above? <i>(If yes, complete and attach a separate disclosure form reflecting previous ownership interests.)</i>	___	X
2. Has any person or entity listed in this form or its attachments ever been arrested, charged, indicted or convicted in a criminal or disorderly persons matter by the State of New Jersey, any other State or the U.S. Government? <i>(If yes, attach a detailed explanation for each instance)</i>	___	X
3. Has any person or entity listed in this form or its attachments ever been suspended, debarred or otherwise declared ineligible by any agency of government from bidding or contracting to provide services, labor, material, or supplies? <i>(If yes, attach a detailed explanation for each instance)</i>	___	X
4. Are there now any criminal matters or debarment proceedings pending in which the firm and/or its officers and/or managers are involved? <i>(If yes, attach a detailed explanation for each instance)</i>	___	___
5. Has any Federal, State or Local license, permit or other similar authorization, necessary to perform the work applied for herein and held or applied for by any person or entity listed in this form, been suspended or revoked, or been the subject or any pending proceedings specifically seeking or litigating the issue of suspension or revocation? <i>(If yes, attach a detailed explanation for each instance)</i>	___	___

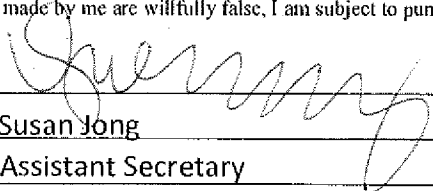
CERTIFICATION: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge that the State of New Jersey is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the State to notify the State in writing of any changes to the answers or information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the State of New Jersey and that the State at its option, may declare any contract(s) resulting from this certification void and unenforceable.

I, being duly authorized, certify that the information supplied above, including all attached pages, is complete and correct to the best of my knowledge, I certify that all of the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

Company Name: Amazon Services LLC
 Address: 410 Terry Avenue N
Seattle, WA 98109
 FEIN/SSN#: 71-0938319

PRINT OR TYPE:
 PRINT OR TYPE:

Susan Jong (Name)
Assistant Secretary (Title)



Date May 12, 2017

c. Public Contract EEO Compliance



2. THE NON-COLLUSION AFFIDAVIT SHOULD HAVE BEEN EXECUTED DURING THE SOLICITATION PROCESS

Prince William County Public Schools General Terms and Conditions requires the following:

1. ETHICS IN PUBLIC CONTRACTING: By submitting their proposal, the Offeror certifies that their proposal is made without collusion or fraud and that they have not offered or received any kickbacks or inducements from any other Offeror, supplier, manufacturer or subcontractor in connection with their proposal, and that they have not conferred on any public employee having official responsibility for this procurement transaction any payment, loan, subscription, advance, deposit of money, services or anything of more than nominal value, present or promised unless consideration of substantially equal or greater value was exchanged.

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Soft or Hard Cost Savings Benchmark

The Amazon Business dynamic pricing model simplifies the purchasing process while increasing cost savings considerations, and allows users to take advantage of Amazon's wide selection and competitive pricing.

- **Competitive Pricing** - The Amazon Business Marketplace empowers customers by providing transparency of price, delivery options, product rating and third-party seller ratings. The marketplace creates a level playing field of third-party sellers, giving end users access to hundreds of millions of products, with price competition that lets customers know they are getting the right product at the right price.
- **Price Comparisons** - The Amazon Business Marketplace eliminates the need to visit multiple stores or websites for competitive bids. One search in the Amazon Business Marketplace provides access to a multitude of third-party sellers competing for your

business, reducing cost and procurement complexity. Product offerings from third-party sellers are presented alongside Amazon's product offerings. By viewing Amazon product offerings alongside third-party offerings, customers are able to select and order goods based on the best price, shipping and seller preferences (and other criteria).

- Organization & Quantity Discounts – Amazon Business' marketplace already makes it easy to compare prices and find the best deals. Now we've made it easy for suppliers to provide discounts just for organizations. Registered customers will see exclusive prices on a growing selection of items. Amazon Business offers organization pricing or quantity discounts on more than 7 million items.

7. CRITERIA FOR PROPOSAL EVALUATION

Evaluation Criteria Assigned Weight

Proposed Approach/Methodology/Products and Services 40%

References 5%

Supplier Information/Qualifications/Ability to Perform 35%

Proposed Costs 20%

8. METHOD OF AWARD

Following evaluation of the written proposals as submitted, selection shall be made of one or more offerors deemed to be fully qualified and best suited among those submitting proposals, on the basis of the evaluation factors involved in the Request for Proposals, including price if so stated in the Request for Proposals. Negotiations shall then be conducted with each of the offerors so selected. Price shall be considered, but need not be the sole determining factor. After negotiations have been conducted with each Offeror so selected, PWCS shall select the Offeror which, in its opinion, has made the best proposal, and shall award the contract to that Offeror or to multiple offerors should PWCS decide this to be in its best interest. Should PWCS determine in writing and in its sole discretion that only one Offeror is fully qualified, or that one Offeror is clearly more highly qualified than the others under consideration, a contract may be negotiated and awarded to that Offeror.

...“Fair and open process” means, at a minimum, that the contract shall be:

- i. Publicly advertised in newspapers or on the Internet website maintained by the public entity in sufficient time to give notice in advance of the contract;
- ii. Awarded under a process that provides for public solicitation of proposals or qualifications;
- iii. Awarded and disclosed under criteria established in writing by the public entity prior to the solicitation of proposals or qualifications; and
- iv. Publicly opened and announced when awarded.

The above criteria can be verified and demonstrated therefore the following requirements are not needed...

...In most cases this standard would be met by obtaining information from the issuing agency or national cooperative administrator about the bidding process that was used. If the bidding process did not meet the above definition of a “fair and open” process, the vendor would have to submit a Business Entity Disclosure Certificate (BED-C) and Political Contribution Disclosure (PCD) form to the contracting unit as required by pay-to-play laws.

Page 14-28, DCA LFN 2012-10

**1. POSTING DOCUMENTS THAT ARE AVAILABLE ON YOUR MICRO SITE
VIA THE U.S. COMMUNITIES WEBSITE**

Type: Bid

Project Name: [Office, Classroom, Art Supplies, Books, Musical Instruments, Food, Audio Visual Supplies, Lab Supplies](#)

Agency: [Prince William County Schools](#)

Location: Walnut Creek, CA 94597

Level Of Government: County

Submittal/Due Date: **10/14/2016 2:00 PM** **Due in 28 days**

Agency Bid #: R-TC-17006

Publication Date: 9/14/2016

Last Updated Date: 9/14/2016

Onvia Reference #: BID:34226458



[Click here](#) to jump to additional information to help you qualify this opportunity

Specifications

Description: **REQUEST FOR PROPOSAL**
 ISSUE DATE: September 14, 2016 RFP #: R-TC-17006
 TITLE: On-line Marketplace for the Purchases of Products and Services
 Sealed proposals must be received and time stamped prior to 2:00 PM, October 14th, 2016. Offerors are responsible for ensuring that the Purchasing Office receives their proposal submission by the deadline indicated. The time a proposal is received shall be determined by the time stamped by the time clock in the Purchasing Office. Proposals received after the stated due date and time shall not be considered.
 All questions/requests for information must be submitted in writing, via email to Anthony Crosby, Coordinator, at crosbyae@pwcs.edu. To be assured consideration all questions/requests for information must be received by September 30, 2016 prior to 4:00 PM. After reviewing any questions/requests submitted, the PWCS Purchasing Office will issue an addendum to respond to items it deems necessary. Changes to this RFP will be made only by written addendum issued by the PWCS Purchasing Office.

Project Documents: [RFP R-TC-17006 Online Marketpl...](#) Bid/Proposal Form

Products and Services: **Primary:** Office supplies, Audio visual products, Food products, Laboratory equipment, Laboratory supplies, Music supplies, Musical instruments, Books, Audio books, Art supplies, Writing implements, Specialty paper, Office paper, Paper notepads, Ink and toner, Educational products, Envelopes, Office tools, Television sets, Cameras, Snack foods, Printers, Keyboards, Games, Kitchen and dining equipment, Footwear, Paint, Calendars, Bedding, Document management services, Textbooks, Educational testing supplies, Beverages, Spectrometers, Microscopes, Laboratory balances and weighing equipment, Laboratory glassware, Laboratory chemicals, Medical supplies, Desks, Event risers, stages, and platforms, Video games, Cell phones, Video game consoles, Disposable utensils, Athletic clothing, eBooks, Adhesive supplies, Hand tools, Cash registers, Agricultural supplies, Professional services, Pre-school programs, Toys, Puzzles, Kitchen and dining glassware, Outerwear, Belts, Glues and epoxies, Crates, Art furniture, Art works
Also Contains: Plumbing trades, Building construction services, Artist services

Structure Types: Educational facilities, Residential facilities, Kitchens, Bathrooms, Offices, Laboratories

Contract Details

Current Contract End Date: 12/30/2021
 Contract Term: 5 years or more
 Number Of Extensions: 3
 Length Of Extensions: 2 years

Agency Contact


Buyer: [Anthony Crosby](#)

Buyer Job Title: Administrative Coordinator
Buyer Address: 14715 Bristow Rd
Manassas Park, Virginia 20112
Buyer Email: crosbyae@pwcs.edu
Buyer Phone: p: (703) 791-8738
Agency: [Prince William County Schools](#)
Owner Address: 14715 Bristow Rd
Manassas Park, Virginia 20112
Owner Phone: p: (703) 791-7200
Owner Website: <http://pwcs.edu/>

Most Recent Awards: Prince William County Schools


AWARD TITLE: FIRST AID, ATHLETIC, S...
VENDOR: SCHOOL HEALTH

AWARD DATE: 08/11/16	AWARD VALUE: N/A
--------------------------------	----------------------------




AWARD TITLE: ON-LINE RECORDS REQUES...
VENDOR: SCRIBBLES SOFTWARE

AWARD DATE: 08/11/16	AWARD VALUE: N/A
--------------------------------	----------------------------



AWARD TITLE: PAPER, PALLETIZED, TRU...
VENDOR: B. W. WILSON PAPER COMPANY

AWARD DATE: 08/01/16	AWARD VALUE: N/A
--------------------------------	----------------------------



[See more awards...](#)

AFFIDAVIT OF PUBLICATION

DJC



921 S.W. Washington St. Suite 210 / Portland, OR 97205-2810
(503) 226-1311

STATE OF OREGON, COUNTY OF MULTNOMAH--ss.

I, **Michelle Ropp**, being first duly sworn, depose and say that I am a **Principal Clerk** of the **Daily Journal of Commerce**, a newspaper of general circulation in the counties of CLACKAMAS, MULTNOMAH, and WASHINGTON as defined by ORS 193.010 and 193.020; published at Portland in the aforesaid County and State; that I know from my personal knowledge that the Goods and Services notice described as

ON-LINE MARKETPLACE

Prince William County Public Schools; Bid Location Prince William County; Due 10/14/2016 at 02:00 PM

a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 7 time(s) in the following issues:

9/16/2016
9/26/2016

9/19/2016
9/28/2016

9/21/2016
9/30/2016

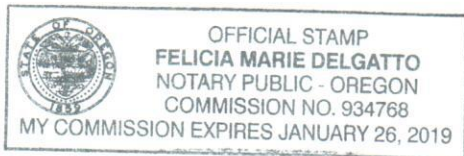
9/23/2016

State of Oregon
County of Multnomah

SIGNED OR ATTESTED BEFORE ME
ON THE 30th DAY OF **September, 2016**

Michelle Ropp

Notary Public-State of Oregon



**U.S. COMMUNITIES
ON-LINE MARKETPLACE
Proposals due 2:00pm,
October 14, 2016
REQUEST FOR PROPOSALS
RFP # R-TC-17006**

Prince William County Public Schools (the "Lead Public Agency"), on behalf of U.S. Communities Government Purchasing Alliance, the members of the advisory board and all local and state government agencies, higher education and nonprofit entities that elect to access the Master Agreement is soliciting proposals to enter into a Master Agreement for On-line Marketplace for the Purchases of Products and Services. The resulting contract may be awarded to multiple suppliers. The RFP is subject to the Lead Public Agency's General Conditions & Instructions to Bidders. Proposals are due no later than 2:00 PM local time on October 14th, 2016. Additional information may be found at: <http://www.pwcs.edu/cms/One.aspx?portalId=340225&pageId=671635>.
Published Sept. 16, 19, 21, 23, 26, 28 & 30, 2016.

11165548

Alexis Turner
U.S. Communities
109 Christopher Columbus Dr Apt 206
Jersey City, NJ 07302-8546

Order No.: 11165548
Client Reference No:

AFFIDAVIT OF PUBLICATION

IN THE MATTER OF
RFP # R-TC-17006

STATE OF HAWAII

City and County of Honolulu

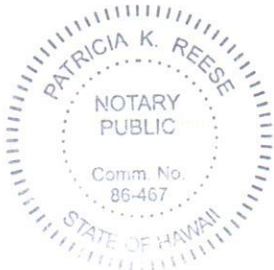
}
} SS.
}

Doc. Date: SEP 23 2016 # Pages: 1

Notary Name: Patricia K. Reese First Judicial Circuit

Doc. Description: Affidavit of Publication

Patricia K. Reese SEP 23 2016
Notary Signature Date



Lisa Kaukani being duly sworn, deposes and says that she is a clerk, duly authorized to execute this affidavit of Oahu Publications, Inc. publisher of The Honolulu Star-Advertiser, MidWeek, The Garden Island, West Hawaii Today, and Hawaii Tribune-Herald, that said newspapers are newspapers of general circulation in the State of Hawaii, and that the attached notice is true notice as was published in the aforementioned newspapers as follows:

- Honolulu Star-Advertiser 0 times on:
- MidWeek 0 times on:
- The Garden Island 0 times on:
- Hawaii Tribune-Herald 7 times on:
09/17, 09/18, 09/19, 09/20, 09/21, 09/22, 09/23/2016
- West Hawaii Today 0 times on:

Other Publications: 0 times on:

And that affiant is not a party to or in any way interested in the above entitled matter.

Lisa Kaukani

Lisa Kaukani

Subscribed to and sworn before me this 23rd day of September A.D. 2016

Patricia K. Reese

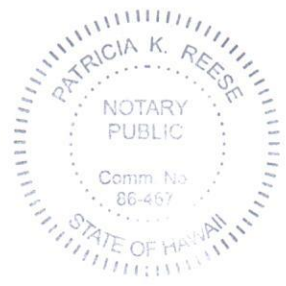
Patricia K. Reese, Notary Public of the First Judicial Circuit, State of Hawaii

My commission expires: Oct 07, 2018

Ad # 0000914491

RFP # R-TC-17006

Prince William County Public Schools (the "Lead Public Agency"), on behalf of U.S. Communities Government Purchasing Alliance, the members of the advisory board and all local and state government agencies, higher education and nonprofit entities that elect to access the Master Agreement is soliciting proposals to enter into a Master Agreement for On-line Marketplace for the Purchases of Products and Services. The resulting contract may be awarded to multiple suppliers. The RFP is subject to the Lead Public Agency's General Conditions & Instructions to Bidders. Proposals are due no later than 2:00 PM local time on October 14th, 2016. Additional information may be found at: <http://www.pwcs.edu/cms/One.aspx?portalId=340225&pageId=671635>. (HTH914491 9/17, 9/18, 9/19, 9/20, 9/21, 9/22, 9/23/16)



SP.NO.: _____ L.N.

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On-line Marketplace for Purchases of Products and Services

Disclaimer

Header

Reference Number	382027
Solicitation Number	R-TC-17006
Organization Name	U.S. Communities
Source ID	PU.MU.USA.457357.C50448
Associated Components	Yes

Dates

Published	
Revised	
Closing	2016-10-14 02:00 PM Eastern Daylight Saving Time EDT

Details

Category	Miscellaneous Goods
GSINS	
Region of Delivery	Canada
Region of Opportunity	Canada
Agreement Type	
Tender Type	Request for Proposal (RFP)
Estimated Value	\$100,000,001 >
Solicitation Method	Open

Notice Description

On-line Marketplace for Purchases of Products and Services

Prince William County Public Schools (the "Lead Public Agency"), on behalf of U.S. Communities Government Purchasing Alliance, the members of the advisory board and all local and state government agencies, higher education and nonprofit entities that elect to access the Master Agreement is soliciting proposals to enter into a Master Agreement for On-line Marketplace for the Purchases of Products and Services. The resulting contract may be

awarded to multiple suppliers. The RFP is subject to the Lead Public Agency's General Conditions & Instructions to Bidders. Proposals are due no later than 2:00 PM local time on October 14th, 2016. Additional information may be found at: <http://www.pwcs.edu/cms/One.aspx?portalId=340225&pageId=671635>.

Contact(s)

Contracting Authority

Name	Mary Pelfrey
Address	2999 Oak Road Suite 710
City	Walnut Creek
State / Province	CA
Country	United States
Postal Code	94597
Phone	704-564-0320
Fax	803-547-5361
Email	mpelfrey@uscommunities.org
Website URL	http://www.uscommunities.org

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Note: Web site links will be displayed when available. If you click a web site link, you will be connected to another web site. Your MERX session will timeout after 20 minutes of inactivity. Should this occur, please return to the MERX home page and log in to MERX again.

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Current Solicitations

[Home](#) > [Solicitations](#)

Listed below are posting details and documents for competitive solicitations currently in progress. Resulting contracts will be made available through the U.S. Communities cooperative purchasing program.

Solutions

BY SUPPLIER ([show all ->](#))

BY CATEGORY

- [Facilities](#)
- [Office & School](#)
- [Specialty](#)
- [Technology](#)

Main Menu

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- [Go Green Program](#)
- [Innovation Exchange](#)

Playground Equipment, Outdoor Fitness Equipment, Site Accessories, Surfacing, and Related Products and Services

RFP Documents:

[RFP 269-2017-028](#)

Lead Agency:

City of Charlotte, NC



Pre-Proposal Meeting: February 7, 2017

Responses due: March 16, 2017

Postings

Posting Information:	Date Posted:
U.S. Communities: Current Solicitations	Jan 25th, 2017 – Mar 16th, 2017
Onvia/DemandStar	Jan 25th, 2017 – Mar 16th, 2017
City of Charlotte, NC	Jan 25th, 2017 – Mar 16th, 2017
Canadian MERX Public Tenders	Jan 25th, 2017 – Mar 16th, 2017
State of Hawaii and Oregon	Jan 25th, 2017 – Mar 16th, 2017
Oregon Association of Counties	Jan 25th, 2017 – Mar 16th, 2017

Tractors, Mowing Equipment, Implements, and Parts and Services

RFP Documents:

[RFP 176221](#)

[RFP 176221 Addendum 1](#)

Lead Agency:

Cobb County, GA



Pre-Proposal Meeting: January 12, 2017

Responses due: January 26, 2017

Postings

Posting Information:	Date Posted:
U.S. Communities: Current Solicitations	Dec 30th, 2016 – Jan 26th, 2017
Onvia/DemandStar	Dec 30th, 2016 – Jan 26th, 2017
Cobb County, GA	Dec 30th, 2016 – Jan 26th, 2017
Canadian MERX Public Tenders	Dec 30th, 2016 – Jan 26th, 2017
State of Hawaii and Oregon	Dec 30th, 2016 – Jan 26th, 2017
Oregon Association of Counties	Dec 30th, 2016 – Jan 26th, 2017

Paint and Paint Supplies

RFP Documents:

[RFP 170009](#)

Lead Agency:

Maricopa County, AZ

Q&A Period Ends: December 8, 2016

Responses due: December 22, 2016

[RFP 17009 Addendum 1](#)

Postings

Posting Information:	Date Posted:
U.S. Communities: Current Solicitations	Nov 17th, 2016 – Dec 22nd, 2016
Onvia/DemandStar	Nov 17th, 2016 – Dec 22nd, 2016
Maricopa County, AZ	Nov 17th, 2016 – Dec 22nd, 2016
Canadian MERX Public Tenders	Nov 17th, 2016 – Dec 22nd, 2016
State of Hawaii and Oregon	Nov 17th, 2016 – Dec 22nd, 2016
Oregon Association of Counties	Nov 17th, 2016 – Dec 22nd, 2016

On-line Marketplace for the Purchases of Products and Services

Lead Agency:

Prince William County Public Schools, VA



Q&A Period Ends: September 30, 2016

Responses due: October 14, 2016

RFP Documents:

[RFP R-TC-17006](#)[RFP R-TC-17006 Addendum 1](#)

Postings

Posting Information:	Date Posted:
U.S. Communities: Current Solicitations	Sept 14th, 2016 – Oct 14th, 2016
Onvia/DemandStar	Sept 14th, 2016 – Oct 14th, 2016
Prince William County Public Schools, VA	Sept 14th, 2016 – Oct 14th, 2016
Canadian MERX Public Tenders	Sept 14th, 2016 – Oct 14th, 2016
State of Hawaii and Oregon	Sept 14th, 2016 – Oct 14th, 2016
Oregon Association of Counties	Sept 14th, 2016 – Oct 14th, 2016

Maintenance, Repair, Operating Supplies, Industrial Supplies and Related Products and Services

Lead Agency:

Maricopa County, AZ



Mandatory Pre-Proposal Conference: September 1, 2016

Responses due: September 22, 2016

RFP Documents:

[RFP 16154](#)[RFP 16154 Addendum 1](#)

Postings

Posting Information:	Date Posted:
U.S. Communities: Current Solicitations	Aug 4, 2016 – Sept 22, 2016
Onvia/DemandStar	Aug 4, 2016 – Sept 22, 2016
Maricopa County, AZ	Aug 4, 2016 – Sept 22, 2016
Canadian MERX Public Tenders	Aug 4, 2016 – Sept 22, 2016
State of Hawaii and Oregon	Aug 4, 2016 – Sept 22, 2016
Oregon Association of Counties	Aug 4, 2016 – Sept 22, 2016

U.S. COMMUNITIES | NATIONAL COOPERATIVE PURCHASING PROGRAM

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PWC SCHOOLS EDWARD L KELLY LEADERSHIP CENTER 14715 BRISTOW ROAD SUITE 1500 MANASSAS VA 20112 (703)791-7414		<i>Account:</i> 334835 <i>Ad Number:</i> 4620370 <i>Size:</i> 2 X 2.5 <i>Sales Rep:</i> JCLG <i>Words:</i> 58 <i>Lines:</i> 46	
<i>Cost of Ad</i>	<i>Payments</i>	<i>Total Due</i>	
50.00	0.00	50.00	
<i>Class:</i> LGS LEGALS		<i>SubClass:</i> 485	BIDS & PROPOSALS
GVTC and PWTC Class		Sep 21	
Web Ads Class		Sep 21	

AD MAKEUP NOTES

Request for Proposal
RFP # R-TC-17006
**ON-LINE MARKETPLACE
FOR THE PURCHASES
OF PRODUCTS AND
SERVICES**

Sealed proposals are being solicited by Prince William County Public Schools (PWCS) to establish a contract through competitive negotiations for **ON-LINE MARKETPLACE FOR THE PURCHASES OF PRODUCTS AND SERVICES**. Download the solicitation at <http://purchasing.departments.pwcs.edu>.
Proposals are due October 14, 2016 @ 2:00 PM.

Print This Page

- Prince William County Public Schools (PWCS) is currently soliciting responses on the solicitations identified below.
- Changes and addenda to the solicitation may occur prior to the closing and/or opening of the solicitation. Be sure to check the listing frequently. Failure to acknowledge all addenda may result in rejection of your response as non-responsive.
- **This list may not be comprehensive and PWCS shall not be responsible or liable for any missing, incomplete or inaccurate information posted at this site.**

ALERT! In all solicitations, you must address the section entitled Authority to Transact Business in the Commonwealth of Virginia. Failure to identify your response with a check mark will result in your response being deemed non-responsive.



Some of the following links require Adobe Reader.

INCLEMENT WEATHER: Due to inclement weather conditions, PWCS may elect to close schools and administration offices. The following is an explanation of the policy:

CODE GREEN: All PWCS schools are closed. Administration offices are opened.

CODE RED: All PWCS schools are closed. Administration offices are closed.

- In the event of a delay school opening, all times shall remain as stated in the Invitation for Bid/Request for Proposal.
- In the event that PWCS closes on a CODE GREEN, any optional/mandatory pre-bid/proposal conference and all bid/proposal openings will be held as scheduled.
- In the event that PWCS closes on a CODE RED, any optional/mandatory pre-bid proposal conference and all bid/proposal openings will be held on the next business day the PWCS experiences a normal opening, a delayed opening, or a school closing on a CODE GREEN, at the time previously scheduled. No exceptions will be made in this matter

Solicitation No.	Description	Due Date	Buyer Contact
<u>S-SJ-17300</u> <u>Addendum #1</u>	Safe, Depository - Furnish and Install	09/14/16 @ 2:00 p.m.	<u>Sherry Jones</u>
<u>R-TC-17006</u>	On-line Marketplace for the Purchases of Products and Services	10/14/16 @ 2:00 p.m.	<u>Anthony Crosby</u>

Anthony E. Crosby

From: NoReturn@dgs.virginia.gov
Sent: Wednesday, September 14, 2016 11:49 AM
To: Anthony E. Crosby
Subject: Report of Vendors notified for Solicitation RFP L075 R-TC-17006 1

----- DO NOT REPLY TO THIS EMAIL -----

Dear Buyer:

This email provides a summary of eVA notifications for Solicitation RFP L075 R-TC-17006 1.

The detailed notification list can be downloaded within the VBO Buyer or Sourcing and Contracting solicitation.

Solicitation Notification Summary

3334 Individual Vendors Notified

2740 non-SWaM
594 SWaM
 347 Micro Businesses
 242 Small Businesses
 3 Minority Owned Businesses
 2 Women Owned Businesses

SWaM Vendors with multiple certifications counted once with precedence going to Micro Business, then to Small Business, then to Minority Owned Business, then to Women Owned Business.

Delivery Statistics/Results

7474 Emails
26 Faxes
871 Failed Deliveries within Email/Fax sent
0 Requested U.S. Mail notifications. These are not included in the notification list. (eVA does NOT send U.S. Mail)

These numbers include one notice per Vendor and additional notices to Vendor contacts if requested.

Download the Notification List to view Failed Delivery notifications.

To view the list of Vendors requesting U.S. Mail notification in VBO, go to View Notifications and click on Get Postal Mailing Addresses; for Sourcing and Contracting, go to Postal Notification Delivery Information in the Solicitation State Viewer. Please check with your Procurement Office for any requirements regarding these vendors.

Use this link to access your posted Solicitation (RFP L075 R-TC-17006 1):

https://uridefense.proofpoint.com/v2/url?u=https-3A__vendor.epro.cgipdc.com_loginEngine_index.jsp-3FopenDoc-3DopenDoc-26DocumentCode-3DRFP-26DepartmentCode-3DL075-26DocumentID-3D120135-26DocumentVersNo-3D1-

26Destination-3DpNAPSolicitation&d=DQICAg&c=-
qKBong2UMukAh1hQOovJhye2njy4fyo60TyOibt38&r=WdMyi86duZyTEa41f57jKK8nwls8ZIA8pJ7RFCBTaqE&m=DAFKkq
IO8f793ebdafO4pmMQ4Nhie9_-7rP8U6XvGd0&s=3ehVk8dJdMCTQT20AhQKpo0tdxlokG3qmxU0otSil64&e=

If you have questions, please contact eVA Customer Care at @ 1-866-289-7367 or eVACustomerCare@dgs.virginia.gov.

2. PULL THE PAGES FROM THE SOLICITATION THAT DISCUSS THE CRITERIA FOR AWARD AND EVALUATION

7. Evaluation Criteria Assigned Weight

Proposed Approach/Methodology/Products and Services 40%
References 5%
Supplier Information/Qualifications/Ability to Perform 35%
Proposed Costs 20%

8. METHOD OF AWARD

Following evaluation of the written proposals as submitted, selection shall be made of one or more offerors deemed to be fully qualified and best suited among those submitting proposals, on the basis of the evaluation factors involved in the Request for Proposals, including price if so stated in the Request for Proposals. Negotiations shall then be conducted with each of the offerors so selected. Price shall be considered, but need not be the sole determining factor. After negotiations have been conducted with each Offeror so selected, PWCS shall select the Offeror which, in its opinion, has made the best proposal, and shall award the contract to that Offeror or to multiple offerors should PWCS decide this to be in its best interest. Should PWCS determine in writing and in its sole discretion that only one Offeror is fully qualified, or that one Offeror is clearly more highly qualified than the others under consideration, a contract may be negotiated and awarded to that Offeror.

3. PULL LANGUAGE FROM THE SOLICITATION THAT DISCUSSES THE BID OPENING AND LATE POLICY

LATE PROPOSALS: To be considered for selection, proposals must be received by the PWCS Purchasing Office by the designated date and hour. The official time used in the receipt of proposals is that time on the automatic time stamp machine in the Purchasing Office. Proposals received in the Purchasing Office after the date and hour designated are late, automatically disqualified and will not be considered. PWCS is not responsible for delays in the delivery of mail by the U.S. Postal Service, private couriers, or the intra-school mail system or delivery by any other means. It is the sole responsibility of the



Offeror to ensure that his/her proposal reaches the Purchasing Office by the designated date and hour.

... There is no need for such notices when a contracting unit joins or uses another authorized New Jersey cooperative contract. The advised notice practices include the contracting unit providing notice of its intent

“Notice of Intent to Award a Contract under a National Cooperative Purchasing Agreement”:

- i. Name of the entity that awarded the contract
- ii. Title of contract (description of the contract, i.e., office supplies)
- iii. A web link to where the contract can be viewed online
- iv. Length of contract (must be consistent with length of public contracts law regulating the contracting unit)
- v. A statement naming the vendor to whom the contracting unit intends to award the contract
- vi. A statement of the authority under which the contract is being awarded; generally this will be N.J.S.A. 52:34-6.2(b)(3)
- vii. A notice of when the comment period ends

Page 30 DCA LFN 2012-10

Notice of Intent to Award Contract under a National Cooperative Purchasing Agreement – Online Marketplace for the Purchases of Products and Services

Amazon Business intends to participate in the Prince William County Public Schools, VA contract for an Online Marketplace, Number: #R-TC-17006, for the Purchase of Products and Services through the U.S. Communities Government Purchasing Alliance ("U.S. Communities").

Information regarding the contract may be found on the U.S. Communities website at: www.uscommunities.org.

Amazon Business anticipates joining the U.S. Communities contract on 01/19/2017. The current Prince William County Public Schools, VA term for contract #RTC-17006 is 01/19/2017 to 01/18/2022.

It is the intent of the Director of Purchasing to make a contract award to Amazon Business pursuant to the proposal submitted in response to the Prince William County Public Schools, VA RFP.

Amazon Business is permitted to join national cooperative purchasing agreements under the authority of N.J.S.A. 52:34-6.2(b)(3).

Comment period ends 09/30/2016.

STATE OF NEW JERSEY -- DIVISION OF PURCHASE AND PROPERTY

U.S. Communities

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

Quote Number:

R-TC-17006

Bidder/Offeror:

AMAZON BUSINESS

PART 1: CERTIFICATION

BIDDERS MUST COMPLETE PART 1 BY CHECKING EITHER BOX.

FAILURE TO CHECK ONE OF THE BOXES WILL RENDER THE PROPOSAL NON-RESPONSIVE.

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the Division's website at <http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Bidders must review this list prior to completing the below certification. Failure to complete the certification will render a bidder's proposal non-responsive. If the Director finds a person or entity to be in violation of law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party

PLEASE CHECK THE APPROPRIATE BOX:

I certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed above nor any of the bidder's parents, subsidiaries, or affiliates is listed on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. I will skip Part 2 and sign and complete the Certification below.

OR

I am unable to certify as above because the bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

PART 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN

You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the boxes below.

EACH BOX WILL PROMPT YOU TO PROVIDE INFORMATION RELATIVE TO THE ABOVE QUESTIONS. PLEASE PROVIDE THOROUGH ANSWERS TO EACH QUESTION. IF YOU NEED TO MAKE ADDITIONAL ENTRIES, CLICK THE "ADD AN ADDITIONAL ACTIVITIES ENTRY" BUTTON.

Name _____	Relationship to Bidder/Offeror _____
Description of Activities _____	

Duration of Engagement _____	Anticipated Cessation Date _____
Bidder/Offeror Contact Name _____	Contact Phone Number _____

ADD AN ADDITIONAL ACTIVITIES ENTRY

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity. I acknowledge that the State of New Jersey is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the State to notify the State in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the State of New Jersey and that the State at its option may declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):

Michael Levin

Signature:

Michael Levin

Title:

Global Solution Leader

Date:

8/10/18

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Amazon.com Services, Inc		
	2 Business name/disregarded entity name, if different from above Amazon Services LLC (FEIN: 71-0938319)		
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ▶ _____		
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) <u>5</u> Exemption from FATCA reporting code (if any) <u>E</u> <small>(Applies to accounts maintained outside the U.S.)</small>		
	5 Address (number, street, and apt. or suite no.) See instructions. 410 Terry Avenue North ***NOT A PAYMENT REMITTANCE ADDRESS***		Requester's name and address (optional)
	6 City, state, and ZIP code Seattle WA , 98109		
	7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
or									
Employer identification number									
8	2	-	0	5	4	4	6	8	7

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶ <i>HALL A PARCHMAN</i>	Date ▶ 2-27-2018
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting*, later, for further information.

Note: If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the instructions for Part II for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code*, later, and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships*, earlier.

What is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code*, later, and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note: ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or “doing business as” (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C corporation, or S corporation.** Enter the entity’s name as shown on the entity’s tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a “disregarded entity.” See Regulations section 301.7701-2(c)(2)(iii). Enter the owner’s name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner’s name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity’s name on line 2, “Business name/disregarded entity name.” If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box on line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3.

IF the entity/person on line 1 is a(n) . . .	THEN check the box for . . .
• Corporation	Corporation
• Individual • Sole proprietorship, or • Single-member limited liability company (LLC) owned by an individual and disregarded for U.S. federal tax purposes.	Individual/sole proprietor or single-member LLC
• LLC treated as a partnership for U.S. federal tax purposes, • LLC that has filed Form 8832 or 2553 to be taxed as a corporation, or • LLC that is disregarded as an entity separate from its owner but the owner is another LLC that is not disregarded for U.S. federal tax purposes.	Limited liability company and enter the appropriate tax classification. (P= Partnership; C= C corporation; or S= S corporation)
• Partnership	Partnership
• Trust/estate	Trust/estate

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys’ fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 5 ²
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note: You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, write NEW at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note: See *What Name and Number To Give the Requester*, later, for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.SSA.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/Businesses and clicking on Employer Identification Number (EIN) under Starting a Business. Go to www.irs.gov/Forms to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to www.irs.gov/OrderForms to place an order and have Form W-7 and/or SS-4 mailed to you within 10 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note: Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code*, earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983.

You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983.

You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions.

You must sign the certification. You may cross out item 2 of the certification.

4. Other payments.

You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions.

You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Two or more U.S. persons (joint account maintained by an FFI)	Each holder of the account
4. Custodial account of a minor (Uniform Gift to Minors Act)	The minor ²
5. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee ¹
b. So-called trust account that is not a legal or valid trust under state law	The actual owner ¹
6. Sole proprietorship or disregarded entity owned by an individual	The owner ³
7. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	Give name and EIN of:
8. Disregarded entity not owned by an individual	The owner
9. A valid trust, estate, or pension trust	Legal entity ⁴
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
11. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
12. Partnership or multi-member LLC	The partnership
13. A broker or registered nominee	The broker or nominee

For this type of account:	Give name and EIN of:
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
15. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships*, earlier.

*Note: The grantor also must provide a Form W-9 to trustee of trust.

Note: If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, Identity Theft Information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes.

Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at spam@uce.gov or report them at www.ftc.gov/complaint. You can contact the FTC at www.ftc.gov/idtheft or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see www.IdentityTheft.gov and Pub. 5027.

Visit www.irs.gov/IdentityTheft to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.



State of New Jersey
 Department of the Treasury
 Division of Purchase and Property
 Two-Year Chapter 51/Executive Order 117 Vendor Certification and
 Disclosure of Political Contributions

FOR STATE AGENCY USE ONLY

Solicitation, RFP, or Contract No. _____ Award Amount _____
 Description of Services _____
 State Agency Name _____ Contact Person _____
 Phone Number _____ Contact Email _____
 Check if the Contract / Agreement is Being Funded Using FHWA Funds

Please check if requesting
 recertification

Part 1: Business Entity Information

Full Legal Business Name Amazon Services LLC
 (Including trade name if applicable)
 Address 410 Terry Avenue North
 City Seattle State WA Zip 98109 Phone 206-266-2261
 Vendor Email byekeith@amazon.com Vendor FEIN (SS# if sole proprietor/natural person) 71-0938319

Check off the business type and list below the required information for the type of business selected.
MUST BE COMPLETED IN FULL

- Corporation: LIST ALL OFFICERS and any 10% and greater shareholder
- Professional Corporation: LIST ALL OFFICERS and ALL SHAREHOLDERS
- Partnership: LIST ALL PARTNERS with any equity interest
- Limited Liability Company: LIST ALL MEMBERS with any equity interest
- Sole Proprietor

Note: "Officers" means President, Vice President with senior management responsibility, Secretary, Treasurer, Chief Executive Officer or Chief Financial Officer of a corporation, or any person routinely performing such functions for a corporation.

All Officers of a Corporation or PC

**10% and greater shareholders of a corporation
 or all shareholder of a PC**

All Equity partners of a Partnership

All Equity members of a LLC

See Attachment A

If you need additional space for listing of Officers, Shareholders, Partners or Members, please attach separate page.

IMPORTANT NOTE: You must review the definition of "contribution" and "business entity" on the Information and Instructions form prior to completing Part 2 and Part 3. The Information and Instructions form is available at: <http://www.state.nj.us/treasury/purchase/forms.shtml#eo134>

Part 2: Disclosure of Contributions by the business entity or any person or entity whose contributions are attributable to the business entity.

- 1. Report below all contributions solicited or made during the 4 years immediately preceding the commencement of negotiations or submission of a proposal to any:**

Political organization organized under Section 527 of the Internal Revenue Code and which also meets the definition of a continuing political committee as defined in N.J.S.A. (See Information and Instructions form.)

- 2. Report below all contributions solicited or made during the 5 ½ years immediately preceding the commencement of negotiations or submission of a proposal to any:**

Candidate Committee for or Election Fund of any Gubernatorial or Lieutenant Gubernatorial candidate
State Political Party Committee
County Political Party Committee

- 3. Report below all contributions solicited or made during the 18 months immediately preceding the commencement of negotiations or submission of a proposal to any:**

Municipal Political Party Committee
Legislative Leadership Committee

<p>Full Legal Name of Recipient _____</p> <p>Address of Recipient _____</p> <p>Date of Contribution _____ Amount of Contribution _____</p> <p>Type of Contribution (i.e. currency, check, loan, in-kind) _____</p> <p>Contributor Name _____</p> <p>Relationship of Contributor to the Vendor _____</p> <p>If this form is not being completed electronically, please attach additional contributions on separate page. Click the "Add a Contribution" tab to enter additional contributions.</p> <p><input type="button" value="Remove Contribution"/></p>
<p>Full Legal Name of Recipient _____</p> <p>Address of Recipient _____</p> <p>Date of Contribution _____ Amount of Contribution _____</p> <p>Type of Contribution (i.e. currency, check, loan, in-kind) _____</p> <p>Contributor Name _____</p> <p>Relationship of Contributor to the Vendor _____</p> <p>If this form is not being completed electronically, please attach additional contributions on separate page. Click the "Add a Contribution" tab to enter additional contributions.</p> <p><input type="button" value="Remove Contribution"/></p>
<p>Full Legal Name of Recipient _____</p> <p>Address of Recipient _____</p> <p>Date of Contribution _____ Amount of Contribution _____</p> <p>Type of Contribution (i.e. currency, check, loan, in-kind) _____</p> <p>Contributor Name _____</p> <p>Relationship of Contributor to the Vendor _____</p> <p>If this form is not being completed electronically, please attach additional contributions on separate page. Click the "Add a Contribution" tab to enter additional contributions.</p> <p><input type="button" value="Remove Contribution"/></p>

Full Legal Name of Recipient _____
Address of Recipient _____
Date of Contribution _____ Amount of Contribution _____
Type of Contribution (i.e. currency, check, loan, in-kind) _____
Contributor Name _____
Relationship of Contributor to the Vendor _____
If this form is not being completed electronically, please attach additional contributions on separate page.
Click the "Add a Contribution" tab to enter additional contributions.

Full Legal Name of Recipient _____
Address of Recipient _____
Date of Contribution _____ Amount of Contribution _____
Type of Contribution (i.e. currency, check, loan, in-kind) _____
Contributor Name _____
Relationship of Contributor to the Vendor _____
If this form is not being completed electronically, please attach additional contributions on separate page.
Click the "Add a Contribution" tab to enter additional contributions.

Full Legal Name of Recipient _____
Address of Recipient _____
Date of Contribution _____ Amount of Contribution _____
Type of Contribution (i.e. currency, check, loan, in-kind) _____
Contributor Name _____
Relationship of Contributor to the Vendor _____
If this form is not being completed electronically, please attach additional contributions on separate page.
Click the "Add a Contribution" tab to enter additional contributions.

Full Legal Name of Recipient _____
Address of Recipient _____
Date of Contribution _____ Amount of Contribution _____
Type of Contribution (i.e. currency, check, loan, in-kind) _____
Contributor Name _____
Relationship of Contributor to the Vendor _____
If this form is not being completed electronically, please attach additional contributions on separate page.
Click the "Add a Contribution" tab to enter additional contributions.

Check this box only if no political contributions have been solicited or made by the business entity or any person or entity whose contributions are attributable to the business entity.

Part 3: Certification

- (A) I am certifying on behalf of the business entity and all individuals and/or entities whose contributions are attributable to the business entity as listed on Page 1 under **Part 1: Vendor Information**.
- (B) I am certifying on behalf of the business entity and all individuals and/or entities whose contributions are attributable to the business entity as listed on Page 1 under **Part 1: Vendor Information**, except for the individuals and/or entities who are submitting separate Certification and Disclosure forms which are included with this submittal.
- (C) I am certifying on behalf of the business entity only; any remaining persons or entities whose contributions are attributable to the business entity (as listed on Page 1) have completed separate Certification and Disclosure forms which are included with this submittal.
- (D) I am certifying as an individual or entity whose contributions are attributable to the business entity.

I hereby certify as follows:

- 1. I have read the Information and Instructions accompanying this form prior to completing the certification on behalf of the business entity.**
- 2. All reportable contributions made by or attributable to the business entity have been listed above.**

3. The business entity has not knowingly solicited or made any contribution of money, pledge of contribution, including in-kind contributions, that would bar the award of a contract to the business entity unless otherwise disclosed above:
- a) Within the 18 months immediately preceding the commencement of negotiations or submission of a proposal for the contract or agreement to:
 - (i) A candidate committee or election fund of any candidate for the public office of Governor or Lieutenant Governor or to a campaign committee or election fund of holder of public office of Governor or Lieutenant Governor; OR
 - (ii) Any State, County or Municipal political party committee; OR
 - (iii) Any Legislative Leadership committee.
 - b) During the term of office of the current Governor or Lieutenant Governor to:
 - (i) A candidate committee or election fund of a holder of the public office of Governor or Lieutenant Governor; OR
 - (ii) Any State or County political party committee of the political party that nominated the sitting Governor or Lieutenant Governor in the last gubernatorial election.
 - c) Within the 18 months immediately preceding the last day of the sitting Governor or Lieutenant Governor's first term of office to:
 - (i) A candidate committee or election fund of the incumbent Governor or Lieutenant Governor; OR
 - (ii) Any State or County political party committee of the political party that nominated the sitting Governor or Lieutenant Governor in the last gubernatorial election.

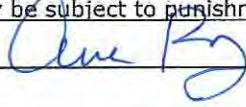
4. During the term of the contract/agreement the business entity has a continuing responsibility to report, by submitting a new Certification and Disclosure form, any contribution it solicits or makes to:

- (a) Any candidate committee or election fund of any candidate or holder of the public office of Governor or Lieutenant Governor; OR
- (b) Any State, County or Municipal political party committee; OR
- (c) Any Legislative Leadership committee.

The business entity further acknowledges that contributions solicited or made during the term of the contract/agreement may be determined to be a material breach of the contract/agreement.

5. During the two-year certification period the business entity will report any changes in its ownership structure (including the appointment of an officer within a corporation) by submitting a new Certification and Disclosure form indicating the new owner(s) and reporting said owner(s) contributions.

I certify that the foregoing statements in Parts 1, 2 and 3 are true. I am aware that if any of the statements are willfully false, I may be subject to punishment.

Signed Name  Print Name Anne Rung
 Title/Position Director Date May 4, 2018

Procedure for Submitting Form(s)

The contracting State Agency should submit this form to the Chapter 51 Review Unit when it has been required as part of a contracting process. The contracting State Agency should submit a copy of the completed and signed form(s), to the Chapter 51 Unit and retain the original for their records.

The business entity should return this form to the contracting State Agency. The business entity can submit this form directly to the Chapter 51 Review Unit only when it -

- Is approaching its two-year certification expiration date and wishes to renew certification;
- Had a change in its ownership structure; OR
- Made any contributions during the period in which its last two-year certification was in effect, or during the term of a contract with a State Agency.

Forms should be submitted either electronically to: cd134@treas.nj.gov , or regular mail at: Chapter 51 Review Unit, P.O. Box 230, 33 West State Street, Trenton, NJ 08625.

ATTACHMENT A

Caruccio, Enerino

Deal, Michael

Downer, Steve

Fraysier, Jayson

Holt, Chris

Lang, Gary

Rhodhe, Martin

Rung, Anne

Stanick, Ken

Wilson, Prentis

Zumwalt, Kurt