

## MEMORANDUM

Purchasing #18-068  
May 15, 2018

To: Gregory P. Harrison, City Manager

Through: Otis J. Thomas, General Services Director

From: Tammy R. Thompkins, Buyer

Subject: Approval to Award T-18-18, Restroom Demolition and Construction in Pompano Beach Community Park

### Contract Need/Background

Bid T-18-18 was issued to obtain bids to establish a contract for the demolition and construction of the restrooms in Pompano Beach Community Park. Bid award is recommended to the lowest responsive and responsible bidder.

Attached you will find copies of a memorandum and the bid award recommendation form submitted by the Engineering Department, and copies of the bid tabulation, and bid solicitation document.

### Bidders List

The Bidders List was created by using companies suggested by the requesting department, companies that have responded to prior bids and companies that have registered as bidders.

Number of firms submitting bids.....5

### Advertising

The Bid was advertised in the Sun Sentinel, and notices were sent to bid notice agencies throughout the nation. The bid package was also posted on the City's eBid System for download by interested firms and sent to all registered bidders by email.

### Funding

The project will be funded from budgeted funds in account 302-7557-572.65-12/16279 - Capital Project/Community Park Restroom

### Market Research

The General Services Department conducted outreach to twenty-five (25) local Pompano Beach small construction companies to inform them of the solicitation.

### Award Recommendation

After reviewing the responses to this bid with the Engineering Department it is recommended the award for T-18-18 be made to the lowest responsible bidder C. Square Development Co., LLC dba C. Square Construction Management, in the amount of \$125,660.00 for the bid.

Enclosures  
cc: file