



City of Pompano Beach  
Department of Development Services  
Planning & Zoning Division


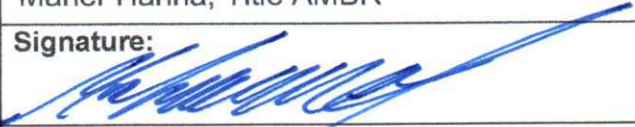
P&Z#: 19-12000043

100 W. Atlantic Blvd Pompano Beach, FL 33060  
Phone: 954.786.4679 Fax: 954.786.4666

## AAC Sign Application

Master Sign Program		
<b>Street Address:</b> 1621 S DIXIE HWY POMPANO BEACH	<b>Folio Number:</b> 494211000170, 494211000190, 494211000180	<b>Zoning District:</b> B-3

Project Data	
<b>Project Name:</b>	Aviara East Pompano Beach
<b>Applicant's Request:</b>	Master Sign Program approval for the project.
<b>Related Case Number(s) (ex: Site Plan, Building Permit):</b> Major Site Plan 19-12000043, Building Permits 20-9815, 20-9816, 20-9817, 20-9818	

Owner's Representative or Agent	Landowner (Owner of Record)
<b>Business Name (if applicable):</b> PlanW3st LLC	<b>Business Name (if applicable):</b> 1621 S DIXIE HWY LLC
<b>Print Name and Title:</b> Paola A. West, Title AMBR	<b>Print Name and Title:</b> Maher Hanna, Title AMBR
<b>Signature:</b> 	<b>Signature:</b> 
<b>Date:</b> 1/25/2022	<b>Date:</b> 01/25/2022
<b>Street Address:</b> 10152 Indiantown Road, Unit 159	<b>Street Address:</b> 933 S Congress Ave
<b>Mailing Address City/ State/ Zip:</b> Jupiter, FL 33478	<b>Mailing Address City/ State/ Zip:</b> Delray Beach, FL 33445
<b>Phone Number:</b> 954-529-9417	<b>Phone Number:</b> 561-400-6140
<b>Email:</b> pwest@planw3st.com	<b>Email:</b> maher@mag-properties.com
<b>Email of ePlan agent (if different):</b> pwest@planw3st.com	



# AAC

PZ22-30000002  
3/1/2022



City of Pompano Beach  
Department of Development Services  
Planning & Zoning Division


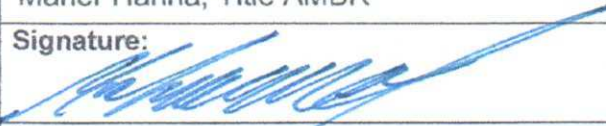
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<b>Phone Number:</b> 954-529-9417	<b>Phone Number:</b> 561-400-6940
<b>Email:</b> pwest@planw3st.com	<b>Email:</b> maher@mag-properties.com
<b>Email of ePlan agent (if different):</b> pwest@planw3st.com	



# AAC

PZ22-30000002  
3/1/2022



January 25, 2022

Pamela Stanton, Planner  
City of Pompano Beach - Development Services  
100 West Atlantic Boulevard  
Pompano Beach, Florida 33060

Via Electronic Mail: [pamela.stanton@copbfl.com](mailto:pamela.stanton@copbfl.com)

RE: Application for Master Sign Program Approval - Aviara East Pompano Beach,  
PZ# 19-12000043)

Ms. Stanton,

The purpose of this letter is to authorize PlanW3st LLC (Paola A. West) to act as the owner's agent with respect to submitting, representing, and processing a Master Sign Program application for AAC approval.

If you have any questions, please do not hesitate to contact me directly.

Sincerely,



Handwritten signature of Maher Hanna in blue ink.

Maher Hanna  
1621 S DIXIE HWY LLC



MAG Real Estate & Construction  
CGC-1520075  
Tel: (561) 923-8385 — Fax: (561) 923-8363  
[www.mag-properties.com](http://www.mag-properties.com)  
—933 S Congress Ave, Delray Beach, FL 33445—

**AAC**

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3/1/2022

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## AAC Sign Application

### Master Sign Program

**DEADLINE:** Initial paper submission and fee must be received by 5:00 PM on the day of the deadline. *Electronic file submission must be uploaded into the ePlan system within 24 hours of this deadline.* Refer to the "Meeting Schedules and Deadlines" document provided on the City's website for submission deadlines. **To ensure quality submittal, this project will only be added to the AAC Agenda when a complete submission has been uploaded into the ePlan system. If a complete submission is not uploaded by the deadline, the application will be rejected via email.**

### Application Review Process:

Application Type	Step 1	Step 2	Step 3
AAC Sign Application	Pre-Application Meeting with a Planner	AAC Review	Development Order from the AAC

After receipt of Architectural Appearance Committee approval, the applicant may apply for building permits. A separate permit is required for each individual sign.

**APPLICATION SUBMISSION PROCESS:** Upon reception of the **PAPER SUBMISSION** (see below) at the Zoning Inquires counter, an email will be sent to the agent with a link to ePlan where all project drawings and documents listed in the **DIGITAL SUBMISSION** section (see below) shall be uploaded.

**PAPER SUBMISSION:** The following paper documents are to be submitted to the Planning & Zoning Department:

<b>PAPER</b>	<input checked="" type="checkbox"/> One (1) completed application with original signatures. (pg. 2)
	<input checked="" type="checkbox"/> Agent authorization letter (if applicable)

**DIGITAL SUBMISSION:** The following digital documents are to be uploaded directly to Electronic Plan Review (ePlan):

<b>ePLAN</b>	<input checked="" type="checkbox"/> Current survey showing all existing conditions of the site, including easement and the survey date.
	<input checked="" type="checkbox"/> Narrative with project specifics including a full description of the proposed sign program (PDF).
	<input checked="" type="checkbox"/> Legal Description (Digital copy in WORD).
	<input checked="" type="checkbox"/> Digital Plans* (see below).

**\*SIGN PACKAGE:** Must include the following:

<input checked="" type="checkbox"/>	Renderings of the existing façade in color.
<input checked="" type="checkbox"/>	Dimensions of the Façade and proposed sign.
<input checked="" type="checkbox"/>	Sign drawings in color.
<input checked="" type="checkbox"/>	Construction details, including a section of the sign & method of attachment.
<input checked="" type="checkbox"/>	Material and color callouts on the plans. Include manufacturer, name, and product number.

Material and color samples must be submitted before the meeting for staff review.