

100 W. Atlantic Blvd Pompano Beach, FL 33060
Phone: 954.786.4679 Fax: 954.786.4666

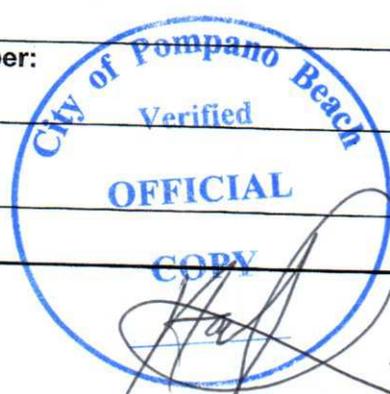
Request for Abandonment

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<input checked="" type="checkbox"/> Easement Abandonment		<input type="checkbox"/> Right-of-Way Abandonment	
Street Address: <u>Pompano Beach</u> <u>420 N. Riverside Dr. FL 33062</u>		Folio Number: <u>Plat book 26</u>	Zoning District: <u>AE</u>
Subdivision: <u>Seaside Villas</u>		Block: <u>Block 3</u>	Lot: <u>Block 3</u>
Project Name: <u>Assisted living facility existent with 15 residents</u>			
Date of Pre Application Meeting (Required Before Submittal): <u>Any day</u>			
Type of Easement (if applicable): <u>Building extend through utility easement along southern boundary line shown, Fences extend through utility easement along southern</u>			
Improvements Located on Property: <u>Assisted living facility</u>			

Applicant		Landowner (Owner of Record)	
Business Name (if applicable): <u>Christallis Manor III LLC d/b/a Seaside Living</u>		Business Name (if applicable): <u>Christallis Manor III LLC</u>	
Print Name and Title: <u>Amparo Bierking Owner</u>		Print Name and Title: <u>Amparo Bierking</u>	
Signature: <u>[Signature]</u>		Signature: <u>[Signature]</u>	
Date: <u>2/9/2021</u>		Date: <u>2/9/2021</u>	
Street Address: <u>420 N Riverside Dr.</u>		Street Address: <u>Same</u>	
Mailing Address City/ State/ Zip: <u>Pompano Beach FL 33062</u>		Mailing Address City/ State/ Zip:	
Phone Number: <u>(954) 274-5573</u>		Phone Number:	
Email: <u>amparobierking748@hotmail.com</u> <u>christallismanor3@gmail.com</u>		Email:	
Email of ePlan agent (if different):			





City of Pompano Beach
 Department of Development Services
 Planning & Zoning Division

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DEADLINE: Initial paper submission and fee must be received by 5:00 PM on the day of the deadline. *Electronic file submission must be uploaded into the ePlan system within 24 hours of this deadline.* Refer to the "Meeting Schedules and Deadlines" document provided on the City's website for submission deadlines. **To ensure quality submittal, this project will only be added to the P&Z Agenda when a complete submission has been uploaded into the ePlan system. If a complete submission is not uploaded by the deadline, the application will be rejected via email.**

Application Review Process:

Application Type	Step 1	Step 2	Step 3	Step 4
Request for Abandonment	Pre-Application Meeting with Planner (954-786-7921)	Recommendation from the Development Services Director	Recommendation by the Planning & Zoning Board	Final Decision by the City Commission

APPLICATION SUBMISSION PROCESS: Upon reception of the **PAPER SUBMISSION** (see below) at the Zoning Inquires counter, an email will be sent to the agent with a link to ePlan where all project drawings and documents listed in the **DIGITAL SUBMISSION** section (see below) shall be uploaded.

PAPER SUBMISSION: The following paper documents are to be submitted to the Planning & Zoning Department:

PAPER	<input checked="" type="checkbox"/> One (1) completed application with original signatures. (pg. 3)
	<input checked="" type="checkbox"/> Proof of ownership if applicable (owner's certificate form must be completed by owner). (pg. 4)
	<input checked="" type="checkbox"/> Application Fee as established by resolution of the City Commission. See <u>Appendix C - Fee Schedule</u> in the Information section of the P&Z webpage.

DIGITAL SUBMISSION: The following digital documents are to be uploaded directly to Electronic Plan Review (ePlan):

ePLAN	<input checked="" type="checkbox"/> Conceptual Site Plan.	<input checked="" type="checkbox"/> "Letters of No Objection" from Utilities (See page 5 of 5 for list of companies and sample letter)
	<input checked="" type="checkbox"/> Legal Description (Digital copy in WORD)	
	<input checked="" type="checkbox"/> Current survey or recorded plat.	RIGHT-OF-WAY ABANDONMENTS: <input type="checkbox"/> Attorney's Title Opinion or Certificate of Title dated within the last six (6) months.
	<input type="checkbox"/> Project Narrative.	

