

MEMORANDUM NO. 20-58

DATE: October, 5 2020

TO: Mark Berman, City Attorney

FROM: Chris Schlageter, CGC, Engineering Project Manager

SUBJECT: Request for Resolution-Approve Consulting Services Agreement / Eastern & Western Wellfield Raw Water Relocation Study

On May 16, 2019, the City solicited for letters of interest from hydrogeologic and engineering firms to submit letters of interest, qualifications, and experience for consideration to provide design study services related to existing and new raw water wells through RLI E-28-19. These studies are required in order to provide a plan of action that would permit the Utilities Department proceed with decommissioning or abandoning older wells that are cost prohibitive to keep on line due to age and a plan for moving wells that are in danger of saltwater intrusion. This study will ensure a stainable water source into the future.

The City solicited for a single RLI for a wellfield study and Tetra Tech, Inc. was selected as the highest ranked firm. At this time, I would like to request a resolution to execute **Consultant Services Agreement in the amount of \$357,432.00** to provide wellfield study services for the subject project, and more specifically as detailed in the attached Exhibit A, Scope of Services. Please see attached Agreement for Professional/Consulting Services and Exhibit C, E-29-19 RLI for reference.

Once a resolution is received, I will present to commission for approval for the October 27, 2020 Commission meeting.

Funds will be coming from CIP 19-349 / Acc# 420-7627-533.65-03.

Enclosures:

- Exhibit A Scope of Services
- Tetra Tech Inc. Agreement for Professional/Consulting Services
- Exhibit C E-28-19 Raw Water Well Consulting Services - RLI