

### Memorandum 16-A104

DATE: August 29, 2016

TO: Dennis Beach, City Manager

FROM: Mark A. Beaudreau, Recreation Programs Administrator

SUBJECT: Agenda Item –Resolution to Execute License Agreements and Term Renewals for Various City Recreational Programs

Please place the attached resolution on the September 13, City Commission Agenda. The attached resolution allows the Mayor or Vice Mayor, City Clerk and City Manager to execute license agreements and term renewals for various recreational programs on behalf of the City. The various recreational programs will be instructed by independent contractors at various city recreational facilities. The Parks, Recreation and Cultural Arts Department staff will collect the program fees, with the city receiving 30% of the program fees and paying 70% of the program fees to the independent contractor. The license agreements will be for programs such as Spanish Classes, Line Dance Classes, Drawing Classes, Karate Classes, Dog Obedience Classes, etc.

If you have any questions regarding the agenda item please call me at 954-786-4191.

afh

cc: Cynthia Kitts, Recreation Manager