

# MEMORANDUM

Purchasing #20-014  
May 11, 2020

To: Gregory P. Harrison, City Manager

Through: Steve Stewart, General Services Director

From: Jill Klaskin Press, Purchasing Supervisor

Subject: Approval to award ITB P-14-20, Canal Dredging - Phase - I

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## Contract Need/Background

ITB P-14-20 was issued to establish a contract for Canal Dredging – Phase I. Anthony Alhashemi, Project Manager, provided the scope of services.

## Notice List

The notice list for this project was created by using companies suggested by the requesting department, companies that have responded to prior solicitations, companies that have requested their names be placed on the notice list, and companies from appropriate listings in other sources.

Number of received proposals.....6

## Advertising

The ITB was advertised in the Sun Sentinel, and notices were sent to bid notice agencies throughout the nation. The ITB package was also posted on the City’s web page for download by interested firms.

## Market Research

The General Services Department performed outreach to Pompano firms to inform them about this project. A total of four (4) local companies were notified.

## Recommendation

Bid award is recommended to the lowest responsive responsible bidder, Brance Diversified, Inc., at a cost of \$185,010.00. The solicitation was assigned a 10% Local Business participation goal. The firm being recommended has committed to meeting that goal.

attachments cc:  
file