



City of Pompano Beach
Department of Development Services
Planning & Zoning Division

100 W. Atlantic Blvd Pompano Beach, FL 33060
Phone: 954.786.4679 Fax: 954.786.4666

Air Park Obstruction Permit Checklist

Application Review Process:

Application Type	Step 1	Step 2	Step 3	Step 4
Air Park Obstruction	Pre-Application Meeting (Optional)	Cost Recovery Consultant and FDOT Review	Recommendation from the Development Services Director	Final Decision by the Planning & Zoning Board

APPLICATION SUBMISSION PROCESS: Upon reception of the electronic Camino submission, an email will be sent to the applicant with a link to ePLAN where all project drawings and documents listed in the digital submission section (see below) shall be uploaded.

DIGITAL SUBMISSION: The initial digital submittal of the application shall be completed using the Camino software. Then, the following digital documents are to be uploaded directly to Electronic Plan Review (ePLAN):

ePLAN	<input checked="" type="checkbox"/>	The fee and application packages* shall be submitted via Camino.
	<input checked="" type="checkbox"/>	Written Narrative with list of each Review Standard. A point-by-point response to each Review Standard (Pg. 2). Narratives must be on letterhead, dated, and with author signature.
	<input checked="" type="checkbox"/>	Current survey. (<i>Surveys to be recent and must show all improvements on the property and legal description</i>)
	<input checked="" type="checkbox"/>	Legal Description of property (in Word/text format)
	<input checked="" type="checkbox"/>	Elevation Plans (<i>signed & sealed by the appropriate design professional</i>) - depicting the obstruction and providing measurements of the proposed measured relative to mean sea level and from the ground level using both "Finished Floor Elevation" and "Average Finished Grade".
	<input checked="" type="checkbox"/>	Section Plans (<i>signed & sealed by the appropriate design professional</i>) - depicting the obstruction and providing measurements of the proposed measured relative to mean sea level and from the ground level using both "Finished Floor Elevation" and "Average Finished Grade".
	<input checked="" type="checkbox"/>	Statement of commitment to provide Marking and Lighting Plan in accordance with FAA standards with future construction plans
	<input checked="" type="checkbox"/>	Valid Aeronautical Study
	<input checked="" type="checkbox"/>	Determination from the Federal Aviation Administration that the proposed structure is not an airport hazard and proof of compliance with FAA notice requirements of proposed construction or alteration.
	<input type="checkbox"/>	(Option I) Documents, photographs, and other evidence

*Updated copies of the application, proof of ownership, or narrative may be required if information has changed (i.e.: if the property ownership changes, the owner's certificate and application will need to be revised with the City's file.)

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155.2422. D. AIR PARK OBSTRUCTION

(Below is a summary of Section 155.2422. For the complete language, please refer to the Zoning Code)

REVIEW STANDARDS

(Each standard MUST be addressed in writing)

Following the receipt of a determination by the Federal Aviation Administration (FAA) that the proposed development would not result in an Air Park hazard, the Planning and Zoning Board may approve an Air Park Obstruction permit based on the following considerations:

1. Comments received from the City's Aviation Consultant and the Florida Department of Transportation.
2. The safety of persons on the ground and in the air.
3. The safe and efficient use of navigable airspace and any other aeronautical impacts.
4. The nature of the terrain and height of existing structures.
5. Federal airways, visual flight rules, flyways and corridors, and instrument approaches as designated by the Federal Aviation Administration.
6. The cumulative effects on navigable airspace of all existing structures and all other known proposed structures in the area.
7. The development order for Air Park Obstruction, if issued, would not permit a nonconforming obstruction to become a greater hazard to air navigation than it was when the applicable airport protection zoning regulation was adopted which allowed the establishment or creation of the obstruction, or than it is when the application for a permit is made.
8. Approval of a permit is not to be based solely on the determination by the Federal Aviation Administration that the proposed structure is not an airport hazard.
9. The following impacts to the Pompano Air Park, as applicable:
 - i. The potential to destroy or impair the utility of the airport and the public investment therein.
 - ii. The character of the existing and planned flight operations and developments at the subject airport.
 - iii. The effect of the obstruction on the state licensing standards for a public-use airport contained in chapter 330 and rules adopted thereunder.
 - iv. The effect of the construction or alteration of the proposed obstruction on the minimum descent altitude or the decision height at the subject airport.
10. The marking and lighting plan will be in conformance with specific standards established by the FAA.

PROCEDURE

1. Review by the City's Aviation Consultant and FDOT.
2. Recommendation by the Development Service Director.
3. Final decision by the Planning & Zoning Board.

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