

*CITY OF POMPANO BEACH,  
FLORIDA*

**PROFESSIONAL CONSULTING AGREEMENT**

**with**

**GLE ASSOCIATES, INC.**



**CONTINUING CONTRACT FOR ENVIRONMENTAL TESTING  
SERVICES FOR VARIOUS CITY PROJECTS E-22-20**

**CONTRACT FOR  
PROFESSIONAL CONSULTING SERVICES**

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This Contract is made on \_\_\_\_\_, by and between the CITY OF POMPANO BEACH, a municipal corporation of the State of Florida, hereinafter referred to as "CITY," and GLE ASSOCIATES, INC. a Florida corporation, hereinafter referred to as the "Consultant".

**WHEREAS**, the Consultant is able and prepared to provide such services as City requires under the terms and conditions set forth herein; and

**WHEREAS**, the City Commission has approved the recommendation that Consultant be employed by the City and authorized the negotiation of contractual terms.

**NOW, THEREFORE**, in consideration of the mutual promises herein, the City and the Consultant agree as follows:

**ARTICLE 1 – SERVICES/CONSULTANT AND CITY REPRESENTATIVES**

The Consultant's responsibility under this Contract is to provide professional consulting services as more specifically set forth in RLI No. E-22-20 attached hereto as Exhibit A and incorporated herein in its entirety.

The Consultant's representative shall be Robert B. Greene

The CITY's representative shall be City Engineer or designee,

**ARTICLE 2 – TERM**

The CONSULTANT shall adhere to the schedule given in each work authorization after receiving the "Notice to Proceed."

Reports and other items shall be delivered or completed in accordance with the detailed schedule set forth in individual Work Authorizations as negotiated.

The Term of this Contract shall be for an initial period of five (5) years from the date of execution by both the City and the Consultant.

### ARTICLE 3 – PAYMENTS TO CONSULTANT

A. City agrees to pay Consultant in consideration for its services described herein. It is the intention of the parties hereby to ensure that unless otherwise directed by the City in writing, Consultant will continue to provide services as specified in Exhibit A for the term of this Contract.

B. Price Formula. City agrees to pay Consultant as negotiated on a Work Authorization basis. Each work authorization shall specifically identify the scope of the work to be performed and the fees for said services. As set forth in RLI No. E-22-20, professional services under this contract will be restricted to those required for any project for which construction costs will not exceed four million dollars (\$4,000,000.00), and for any study activity fees shall not exceed five hundred thousand dollars (\$500,000.00).

C. Fee Determination. Each individual Work Authorization may be negotiated for fees to be earned by Time and Materials with a Not to Exceed Amount, Lump Sum, or a combination of both methods for subtasks contained therein. The total amount to be paid by the City under a Work Authorization shall not exceed specified amounts for all services and materials including “out of pocket” expenses as specified in Paragraph E below and also including any approved subcontracts unless otherwise agreed in writing by both parties. The Consultant shall notify the City’s Representative in writing when 90% of the “not to exceed amount” for the total Work Authorization has been reached. The Consultant will bill the City on a monthly basis, or as otherwise provided. Time and Materials billing will be made at the amounts set forth in Exhibit B for services rendered toward the completion of the Scope of Work. Where incremental billings for partially completed items are permitted, the total billings shall not exceed the estimated percentage of completion as of the billing date. It is acknowledged and agreed to by the Consultant that the dollar limitation set forth in this section is a limitation upon and describes the maximum extent of City’s obligation to pay Consultant, but does not include a limitation upon Consultant’s duty to perform all services set forth in Exhibit A for the total compensation in the amount or less than the guaranteed maximum stated above.

D. Invoices received by the City from the Consultant pursuant to this Contract will be reviewed and approved in writing by the City’s Representative, indicating that services have been rendered in conformity with the Contract, and then will be sent to the City’s Finance Department for payment. All invoices shall contain a detailed breakdown of the services provided for which payment is being requested. In addition to detailed invoices, upon request of the City’s representative, Consultant shall provide City with detailed periodic Status Reports on the project. All invoice payments by City shall be made after the Work has been verified and completed. Unless disputed by City as provided herein, upon City’s receipt of a Proper Invoice as defined in §218.72, Florida Statutes, as amended, City shall forward Consultant payment for work performed within forty five (45) days for all goods and services provided.

City may temporarily remove for review any disputed amount, by line item, from an invoice and shall timely provide Consultant written notification of any such disputed charge. Consultant shall provide clarification and a satisfactory explanation to City, along with revised copies of all such documents if inaccuracies or errors are discovered, within ten (10) days of receipt of City’s notice of the disputed amount

In the event City has a claim against Consultant for Work performed hereunder which has not been timely remedied in accordance with the provisions of this Article 3, City may withhold payment for the contested amount, in whole or in part, to protect itself from loss on account of defective Work, claims filed or reasonable evidence indicating probable filing of claims by other parties against Consultant, and/or Consultant's failure to make proper payments to subcontractors or vendors for material or labor. When the reason(s) for withholding payment are removed or resolved in a manner satisfactory to City, payment shall be made.

E. "Out-of-pocket" expenses shall be reimbursed up to an amount not to exceed amounts included in each Work Authorization. All requests for payment of "out-of-pocket" expenses eligible for reimbursement under the terms of this Contract shall include copies of paid receipts, invoices, or other documentation acceptable to the City's Representative and to the Finance Department. Such documentation shall be sufficient to establish that the expense was actually incurred and necessary in the performance of the Scope of Work described in a Work Authorization and this Contract. All out-of-pocket, reimbursables and expenses shall be billed at actual amount paid by Consultant, with no markup.

F. Final Invoice. In order for both parties herein to close their books and records, the Consultant will clearly state "Final Invoice" on the Consultant's final/last billing to the City. This final invoice shall also certify that all services provided by Consultant have been properly performed and all charges and costs have been invoiced to the City. Because this account will thereupon be closed, any and other further charges not properly included on this final invoice are waived by the Consultant.

#### **ARTICLE 4 – TRUTH-IN-NEGOTIATION CERTIFICATE**

Signature of this Contract by the Consultant shall also act as the execution of a truth in negotiation certificate, certifying that the wage rates, overhead charges, and other costs used to determine the compensation provided for this Contract are accurate, complete and current as of the date of the Contract and no higher than those charged the Consultant's most favored customer for the same or substantially similar service. Should the City determine that said rates and costs were significantly increased due to incomplete, non-current or inaccurate representation, then said rates shall be adjusted accordingly.

#### **ARTICLE 5 – TERMINATION**

City shall have the right to terminate this Contract, in whole or in part, for convenience, cause, default or negligence on Consultant's part, upon ten (10) business days advance written notice to Consultant. Such Notice of Termination may include City's proposed Transition Plan and timeline for terminating the Work, requests for certain Work product documents and materials, and other provisions regarding winding down concerns and activities.

If there is any material breach or default in Consultant's performance of any covenant or obligation hereunder which has not been remedied within ten (10) business days after City's

written Notice of Termination, City, in its sole discretion, may terminate this Contract immediately and Consultant shall not be entitled to receive further payment for services rendered from the effective date of the Notice of Termination.

In the event of termination, City shall compensate Consultant for all authorized Work satisfactorily performed through the termination date under the payment terms set forth in Article 3 above and all Work product documents and materials shall be delivered to City within ten (10) business days from the Notice of Termination. If any Work hereunder is in progress but not completed as of the date of the termination, then upon City's written approval, this Contract may be extended until said Work is completed and accepted by City.

This Contract may be cancelled by the Consultant, upon thirty (30) days prior written notice to the City's Representative, in the event of substantial failure by the City to perform in accordance with the terms of this Contract through no fault of the Consultant.

## **ARTICLE 6 – PERSONNEL**

The Consultant is, and shall be, in the performance of all work services and activities under this Contract, an independent Contractor, and not an employee, agent or servant of the City. All persons engaged in any of the work or services performed pursuant to this Contract shall at all times, and in all places, be subject to the Consultant's sole direction, supervision, and control and shall not in any manner be deemed to be employees of the City. The Consultant shall exercise control over the means and manner in which it and its employees perform the work. This contract does not create a partnership or joint venture between the parties.

The Consultant represents that it has, or will secure at its own expense, all necessary personnel required to perform the services under this Contract. Such personnel shall not be employees of or have any contractual relationship with the City, nor shall such personnel be subject to any withholding for tax, Social Security or other purposes by the City, nor be entitled to any benefits of the City including, but not limited to, sick leave, pension benefits, vacation, medical benefits, life insurance, workers or unemployment compensation benefits, or the like from the City.

All of the services required hereunder shall be performed by the Consultant or under its supervision, and all personnel engaged in performing the services shall be fully qualified and, if required, authorized or permitted under state and local law to perform such services.

Any changes or substitutions in the Consultant's key personnel, as may be listed in Article 1, must be made known to the City's Representative at the time substitution becomes effective.

The Consultant warrants that all services shall be performed by skilled and competent personnel to the degree exercised by consultants performing the same or similar services in the same location at the time the services are provided.

## **ARTICLE 7 – SUBCONTRACTING**

Consultant may subcontract any services or work to be provided to City with the prior written approval of the City's Representative. The City reserves the right to accept the use of a subcontractor or to reject the selection of a particular subcontractor and to inspect all facilities of any subcontractors in order to make determination as to the capability of the subcontractor to perform properly under this Contract. The City's acceptance of a subcontractor shall not be unreasonably withheld. The Consultant is encouraged to seek small business enterprises and to utilize businesses that are physically located in the City of Pompano Beach with a current Business Tax Receipt for participation in its subcontracting opportunities.

## **ARTICLE 8 – FEDERAL AND STATE TAX**

The City is exempt from payment of Florida State Sales and Use Taxes. The City will provide the Consultant with the current state issued exemption certificate. The Consultant shall not be exempted from paying sales tax to its suppliers for materials used to fulfill contractual obligations with the City, nor is the Consultant authorized to use the City's Tax Exemption Number in securing such materials.

The Consultant shall be responsible for payment of its own and its share of its employees' payroll, payroll taxes and benefits with respect to this Contract

## **ARTICLE 9 – AVAILABILITY OF FUNDS**

The City's performance and obligation to pay under this contract is contingent upon appropriation for various projects, tasks and other professional services by the City Commission.

## **ARTICLE 10 - INSURANCE REQUIREMENTS**

The Consultant shall not commence work under this Contract until it has obtained all insurance required under this paragraph and such insurance has been approved by the Risk Manager of the City, nor shall the Consultant allow any Subcontractor to commence work on its sub-contract until the aforementioned approval is obtained.

CERTIFICATE OF INSURANCE, reflecting evidence of the required insurance, shall be filed with the Risk Manager prior to the commencement of the work. The Certificate shall contain a provision that coverage afforded under these policies will not be cancelled, will not expire and will not be materially modified until at least thirty (30) days prior written notice has been given to the City. Policies shall be issued by companies authorized to conduct business under the laws of the State of Florida and shall have adequate Policyholders and Financial ratings in the latest ratings of A. M. Best and be part of the **Florida Insurance Guarantee Association Act**.

Insurance shall be in force until all work required to be performed under the terms of the Contract is satisfactorily completed as evidenced by the formal acceptance by the City. In the event the Insurance Certificate provided indicates that the insurance shall terminate and lapse during the period of this Contract, the Consultant shall furnish, at least ten (10) days prior to the

expiration of the date of such insurance, a renewed Certificate of Insurance as proof that equal and like coverage for the balance of the period of the Contract and extension thereunder is in effect. The Consultant shall not continue to work pursuant to this Contract unless all required insurance remains in full force and effect.

Limits of Liability for required insurance are shown in Exhibit C.

The City of Pompano Beach must be named as an additional insured for the Automobile and Commercial General Liability Coverage.

For Professional Liability, if coverage is provided on a claims made basis, then coverage must be continued for the duration of this Contract and for not less than one (1) year thereafter, or in lieu of continuation, provide an "extended reporting clause" for one (1) year.

Consultant shall notify the City Risk Manager in writing within thirty (30) days of any claims filed or made against the Professional Liability Insurance Policy.

For Workers' Compensation Insurance, coverage shall be maintained during the life of this Contract to comply with statutory limits for all employees, and in the case of any work sublet, the Consultant shall require any Subcontractors similarly to provide Workers' Compensation Insurance for all the latter's employees unless such employees are covered by the protection afforded by the Consultant. The Consultant and his Subcontractors shall maintain during the life of this Contract Employer Liability Insurance.

## **ARTICLE 11 – INDEMNIFICATION**

A. Consultant shall at all times indemnify, hold harmless the City, its officials, employees, volunteers and other authorized agents from and against any and all claims, demands, suit, damages, attorneys' fees, fines, losses, penalties, defense costs or liabilities suffered by the City to the extent caused by any negligent act, omission, breach, recklessness or misconduct of Consultant and/or any of its agents, officers, or employees hereunder, including any inaccuracy in or breach of any of the representations, warranties or covenants made by the Consultant, its agents, officers and/or employees, in the performance of services of this contract. To the extent considered necessary by City, any sums due Consultant hereunder may be retained by City until all of City's claims for indemnification hereunder have been settled or otherwise resolved, and any amount withheld shall not be subject to payment or interest by City.

B. Consultant acknowledges and agrees that City would not enter into this Contract without this indemnification of City by Consultant. The parties agree that one percent (1%) of the total compensation paid to Consultant hereunder shall constitute specific consideration to Consultant for the indemnification provided under this Article and these provisions shall survive expiration or early termination of this Contract.

C. Nothing in this Agreement shall constitute a waiver by the City of its sovereign immunity limits as set forth in section 768.28, Florida Statutes. Nothing herein shall be construed as consent from either party to be sued by third parties.

## **ARTICLE 12 – SUCCESSORS AND ASSIGNS**

The City and the Consultant each binds itself and its partners, successors, executors, administrators and assigns to the other party of this Contract and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Contract. Except as above, neither the City nor the Consultant shall assign, sublet, encumber, convey or transfer its interest in this Contract without prior written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of the City, which may be a party hereto, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the City and the Consultant.

## **ARTICLE 13 – REMEDIES**

The laws of the State of Florida shall govern this Contract. Any and all legal action between the parties arising out of the Contract will be held in Broward County. No remedy herein conferred upon any party is intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party of any right, power or remedy hereunder shall preclude any other or further exercise thereof.

## **ARTICLE 14 – CONFLICT OF INTEREST**

The Consultant represents that it has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance of services required hereunder, as provided for in the Code of Ethics for Public Officers and Employees (Chapter 112, Part III, Florida Statutes). The Consultant further represents that no person having any interest shall be employed for said performance.

The Consultant shall promptly notify the City's representative, in writing, by certified mail, of a potential conflict(s) of interest for any prospective business association, interest or other circumstance, which may influence or appear to influence the Consultant's judgment or quality of services being provided hereunder. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that the Consultant may undertake and request an opinion of the City as to whether the association, interest or circumstance would, in the opinion of the City, constitute a conflict of interest if entered into by the Consultant. The City agrees to notify the Consultant of its opinion by certified mail within thirty (30) days of receipt of notice by the Consultant. If, in the opinion of the City, the prospective business association, interest, or circumstance would not constitute a conflict of interest by the Consultant, the City shall so state in the notice and the Consultant shall at its option, enter into said association, interest or circumstance and it shall be deemed not a conflict of interest with respect to services provided to the City by the Consultant under the terms of this Contract.



## **ARTICLE 15 – EXCUSABLE DELAYS**

The Consultant shall not be considered in default by reason of any failure in performance if such failure arises out of causes reasonably beyond the control of the Consultant or its subcontractors and without their fault or negligence. Such causes include, but are not limited to, acts of God; natural or public health emergencies; freight embargoes; and abnormally severe and unusual weather conditions.

Upon the Consultant's request, the City shall consider the facts and extent of any failure to perform the work and, if the Consultant's failure to perform was without it, or its subcontractors' fault or negligence, the Contract Schedule and/or any other affected provision of this Contract shall be revised accordingly; subject to the City's rights to change, terminate, or stop any or all of the work at any time.

## **ARTICLE 16 – DEBT**

The Consultant shall not pledge the City's credit or attempt to make it a guarantor of payment or surety for any contract, debt, obligation, judgment, lien or any form of indebtedness. The Consultant further warrants and represents that it has no obligation or indebtedness that would impair its ability to fulfill the terms of this Contract.

## **ARTICLE 17 – DISCLOSURE AND OWNERSHIP OF DOCUMENTS**

The Consultant shall deliver to the City's representatives for approval and acceptance, and before being eligible for final payment of any amounts due, all documents and materials prepared by and for the City under this Contract.

All written and oral information not in the public domain or not previously known, and all information and data obtained, developed, or supplied by the City or at its expense will be kept confidential by the Consultant and will not be disclosed to any other party, directly or indirectly, without the City's prior written consent unless required by a lawful order. All drawings, maps, sketches, programs, data base, reports and other data developed, or purchased, under this Contract for or at the City's expense shall be and remain the City's property and may be reproduced and reused at the discretion of the City.

A. The City of Pompano Beach is a public agency subject to Chapter 119, Florida Statutes. The Consultant shall comply with Florida's Public Records Law, as amended. Specifically, the Consultant shall:

1. Keep and maintain public records required by the City in order to perform the service.
2. Upon request from the City's custodian of public records, provide the City with a copy of requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Consultant does not transfer the records to the City.

4. Upon completion of the contract, transfer, at no cost to the City, all public records in possession of the Consultant, or keep and maintain public records required by the City to perform the service. If the Consultant transfers all public records to the City upon completion of the contract, the Consultant shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Consultant keeps and maintains public records upon completion of the contract, the Consultant shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records in a format that is compatible with the information technology systems of the City.

B. Failure of the Consultant to provide the above described public records to the City within a reasonable time may subject Consultant to penalties under 119.10, Florida Statutes, as amended.

## **PUBLIC RECORDS CUSTODIAN**

**IF THE CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:**

**CITY CLERK  
100 W. Atlantic Blvd., Suite 253  
Pompano Beach, Florida 33060  
(954) 786-4611  
[RecordsCustodian@copbfl.com](mailto:RecordsCustodian@copbfl.com)**

All covenants, agreements, representations and warranties made herein, or otherwise made in writing by any party pursuant hereto, including but not limited to any representations made herein relating to disclosure or ownership of documents, shall survive the execution and delivery of this Contract and the consummation of the transactions contemplated thereby.

## **ARTICLE 18 – CONTINGENT FEES**

The Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Consultant to solicit or secure this Contract and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the Consultant, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or making of this Contract. Violation of this Article shall constitute a forfeiture of this Contract by Consultant.

## **ARTICLE 19 – ACCESS AND AUDITS**

The Consultant shall maintain adequate records to justify all charges, expenses, and cost incurred in estimating and performing the work for at least three (3) years after completion of this Contract. The City shall have access to such books, records and documents as required in this section for the purpose of inspection or audit during normal business hours, at the Consultant's place of business.

## **ARTICLE 20 – NONDISCRIMINATION**

The Consultant warrants and represents that all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status and sexual orientation.

## **ARTICLE 21 – INTERPRETATION**

The language of this Contract has been agreed to by both parties to express their mutual intent and no rule of strict construction shall be applied to either party hereto. The headings are for reference purposes only and shall not affect in any way the meaning or interpretation of this Contract. All personal pronouns used in this Contract shall include the other gender, and the singular, the plural, and vice versa, unless the context otherwise requires.

## **ARTICLE 22 – AUTHORITY TO PRACTICE**

The Consultant hereby represents and warrants that it has and will continue to maintain all licenses and approvals required conducting its business, and that it will at all times conduct its business activities in a reputable manner. Proof of such licenses and approvals shall be submitted to the City's representative upon request.

## **ARTICLE 23 – SEVERABILITY**

If any term or provision of this Contract, or the application thereof to any person or circumstances shall, to any extent be held invalid or unenforceable, to remainder of this Contract, or the application of such terms or provision, to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and every other term and provision of this Contract shall be deemed valid and enforceable to the extent permitted by law.

## **ARTICLE 24 – ENTIRETY OF CONTRACTUAL AGREEMENT**

The City and the Consultant agree that this Contract, together with the Exhibits hereto, sets forth the entire agreement between the parties, and that there are no promises or understandings other than those stated herein. It is further agreed that no modification, amendment or alteration in the terms or conditions contained herein shall be effective unless contained in a written document executed with the same formality and off equal dignity herewith. None of the provisions, terms and conditions contained in this Contract may be added to, modified, superseded or otherwise altered, except by written instrument executed by the parties hereto in accordance with Article 25 – Modification of Work. In the event of any conflict or inconsistency between this Contract and the provisions in the incorporated Exhibits, the terms of this Contract shall supersede and prevail over the terms in the Exhibits.

## **ARTICLE 25 – MODIFICATION OF SCOPE OF WORK**

The City reserves the right to make changes in the Scope of Work, including alterations, reductions therein or additions thereto. Upon receipt by the Consultant of the City's notification of a contemplated change, the Consultant shall, in writing: (1) provide a detailed estimate for the increase or decrease in cost due to the contemplated change; (2) notify the City of any estimated change in the completion date; and (3) advise the City if the contemplated change shall affect the Consultant's ability to meet the completion dates or schedules of this Contract.

If the City so instructs in writing, the Consultant shall suspend work on that portion of the Scope of Work affected by a contemplated change, pending the City's decision to proceed with the change.

If the City elects to make the change, the City shall initiate a Work Authorization Amendment and the Consultant shall not commence work on any such change until such written amendment is signed by the Consultant and the City Manager, and if such amendment is in excess of \$75,000, it must also first be approved by the City Commission and signed by the appropriate City Official authorized by the City Commission

The City shall not be liable for payment of any additional or modified work, which is not authorized in the manner provided for by this Article.

## **ARTICLE 26 – NOTICE**

All notices required in this Contract shall be sent by certified mail, return receipt requested, to the following:

### **FOR CITY:**

City Manager  
City of Pompano Beach  
Post Office Drawer 1300  
Pompano Beach, Florida 33061

**FOR CONSULTANT:**

GLE Associates, Inc.  
5405 Cypress Center Dr  
Suite 110  
Tampa, FL 33609

**ARTICLE 27 – OWNERSHIP OF DOCUMENTS**

All finished or unfinished documents, data, reports, studies, surveys, drawings, maps, models and photographs prepared or provided by the Consultant in connection with this Contract shall become property of the City, whether the project for which they are made is completed or not, and shall be delivered by Consultant to City within ten (10) days of notice of termination. If applicable, City may withhold any payments then due to Consultant until Consultant complies with the provisions of this section.

**ARTICLE 28 – PROMOTING PROJECT OBJECTIVES**

Consultant, its employees, subcontractors, and agents shall refrain from acting adverse to the City's interest in promoting the goals and objectives of the projects. Consultant shall take all reasonable measures necessary to effectuate these assurances. In the event Consultant determines it is unable to meet or promote the goals and objectives of the projects, it shall immediately notify the City and the City, may then in its discretion, terminate this Contract.

**ARTICLE 29 – PUBLIC ENTITY CRIMES ACT**

As of the full execution of this Contract, Consultant certifies that in accordance with §287.133, Florida Statutes, it is not on the Convicted Vendors List maintained by the State of Florida, Department of General Services. If Consultant is subsequently listed on the Convicted Vendors List during the term of this Contract, Consultant agrees it shall immediately provide City written notice of such designation in accordance with Article 26 above.

**ARTICLE 30 – GOVERNING LAW**

This Contract must be interpreted and construed in accordance with and governed by the laws of the State of Florida. The exclusive venue for any lawsuit arising from, related to, or in connection with this Agreement will be in the state courts of the Seventeenth Judicial Circuit in and for Broward County, Florida. If any claim arising from, related to, or in connection with this Agreement must be litigated in federal court, the exclusive venue for any such lawsuit will be in the United States District Court or United States Bankruptcy Court for the Southern District of Florida. BY ENTERING INTO THIS AGREEMENT, THE PARTIES HEREBY EXPRESSLY WAIVE ANY RIGHTS EITHER PARTY MAY HAVE TO A TRIAL BY JURY OF ANY CIVIL LITIGATION RELATED TO THIS AGREEMENT.

**ARTICLE 31 - BINDING EFFECT**

The benefits and obligations imposed pursuant to this Contract shall be binding and enforceable by and against the parties hereto.

**THE REMAINDER OF THE PAGE IS INTENTIONALLY LEFT BLANK**

**“CITY”**

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed the day and year hereinabove written.

Attest:

**CITY OF POMPANO BEACH**

\_\_\_\_\_  
ASCELETA HAMMOND, CITY CLERK

By: \_\_\_\_\_  
REX HARDIN, MAYOR

(SEAL)

By: \_\_\_\_\_  
GREGORY P. HARRISON, CITY MANAGER

APPROVED AS TO FORM:

\_\_\_\_\_  
MARK E. BERMAN, CITY ATTORNEY

**"CONSULTANT"**

**GLE ASSOCIATES, INC.**

Witnesses:

Sean Snyder Young  
Signature

SEAN SNYDER YOUNG  
Name Typed, Printed or Stamped

Amber Ward  
Signature

Amber Ward  
Name Type, Printed or Stamped

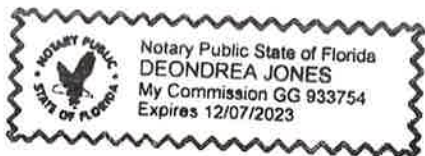
By: Robert B. Greene  
Robert B. Greene, President

By: \_\_\_\_\_

STATE OF FLORIDA  
COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me, by means of  physical presence or  online notarization, this 30<sup>th</sup> day of March, 2021, by Robert B. Greene, as President of GLE ASSOCIATES, INC., a Florida corporation on behalf of the corporation. They are personally known to me or who has produced \_\_\_\_\_ (type of identification) as identification.

NOTARY'S SEAL:



Deondrea Jones  
NOTARY PUBLIC, STATE OF FLORIDA

Deondrea Jones  
(Name of Acknowledger Typed, Printed or Stamped)

GG 933754  
Commission Number





Florida's Warmest Welcome

**CITY OF POMPANO BEACH  
REQUEST FOR LETTERS OF INTEREST  
E-22-20**

**CONTINUING CONTRACT FOR PROFESSIONAL  
ENVIRONMENTAL TESTING**

**RLI OPENING: August 10, 2020 2:00 P.M.  
PURCHASING OFFICE  
1190 N.E. 3RD AVENUE, BUILDING C (Front)  
POMPANO BEACH, FLORIDA 33060**

July 9, 2020

CITY OF POMPANO BEACH, FLORIDA  
REQUEST FOR LETTERS OF INTEREST  
E-20-20

CONTINUING CONTRACT FOR PROFESSIONAL ENVIRONMENTAL TESTING

Pursuant to Florida Statutes Chapter 287.055 "Consultants' Competitive Negotiation Act" the City of Pompano Beach invites professional firms to submit qualifications and experience for consideration to provide professional environmental testing services to the City on a continuing as-needed basis.

The City will receive sealed proposals until **2:00 p.m. (local), August 10, 2020**. Proposals must be submitted electronically through the eBid System on or before the due date/time stated above. Any proposal received after the due date and time specified, will not be considered. Any uncertainty regarding the time a proposal is received will be resolved against the Proposer.

Proposer must be registered on the City's eBid System in order to view the solicitation documents and respond to this solicitation. The complete solicitation document can be downloaded for free from the eBid System as a pdf at: <https://pompanobeachfl.ionwave.net>. The City is not responsible for the accuracy or completeness of any documentation the Proposer receives from any source other than from the eBid System. Proposer is solely responsible for downloading all required documents. A list of proposers will be read aloud in a public forum.

### **Introduction**

The City of Pompano Beach is seeking qualified engineering firms to work on various projects for the City. The projects range in magnitude from small-scale to large or specialized designs.

### **The types of projects to be undertaken may include, but are not limited to:**

- The City's approved Capital Improvement Plan (CIP) maybe found here: [Adopted Capital Improvement Plan FY 2020-2024](#)
- Preparation of Phase I, Phase II, and Phase III assessments
- Roadway, Streetscape or Parking Lot projects.
- Water or Reuse Main projects.
- Gravity Sewer Main projects.
- Force Main projects.
- Lift station/pump station rehabilitation projects.
- Parks and Recreational Facilities.
- Seawall and dock construction and repair.
- Storm Water/Drainage Improvement projects
- Consultation for Emergency Water/Wastewater/Stormwater Repairs.
- Inspection Services for Emergency Water/Wastewater/Stormwater Repairs.
- Canal and lake dredging.
- Grant reimbursement, FAA and FDOT support and compliance.

- SRF support and Davis Bacon Wage Reporting requirements
- Support Services for Remediation
- Demolition Projects

### **Scope of Services**

The City intends to issue multiple contracts to engineering firms to provide continuing professional services to the City for various projects as-needed. Professional services under this contract will be restricted to those required for any project for which construction costs will not exceed \$4 million, and for any study activity for which fees will not exceed \$500,000.00.

### **The scope of services may include, but is not limited to, the following:**

- Prepare preliminary reports and/or alternative recommendations. This may include various types of research, modeling, testing and field data analysis.
- Prepare all required permit applications and submittal packages as required for permit issuance of all agency permits (i.e. Federal, State, County and City)
- Provide project management services for projects, including turbidity monitoring.
- Prepare recommendations and cost estimates for compliance with regulatory requirements.
- Provide project close-out services. This may include preliminary and final acceptance of projects, preparation and approval of punch list items and project certification as required to all permitting agencies.
- Prepare reports for regulatory compliance monitoring and assessments.
- Reporting on endangered animals (turtles and owls)

Firms must have demonstrated and specific experience in coordinating with local, county, state, and federal regulatory agencies as it relates to environmental regulatory requirements.

Additionally, if firms do not have in-house testing capabilities, they must detail the nature and extent of partnerships with a qualified firm or laboratory. Laboratories performing analytical work must be NELAC certified for the analytes of interest and operate under a Laboratory Quality Manual following NELAC requirements. Firms performing environmental sampling or field data collection must have a Field Sampling Quality Manual and follow the current Florida Department of Environmental Protection Standard Operating Procedures.

Firms must have previous municipal experience and must be licensed to practice **Professional Environmental Testing** in the State of Florida, as required by all applicable Florida State Statutes and Board of Professional Regulation.

#### **A. Task/Deliverables**

Tasks and deliverables will be determined per project. Each project shall require a signed Work Authorization (WA) form from the awarded firm to be provided to the City. Forms shall be completed in its entirety and include the agreed upon scope, tasks, schedule, cost, and deliverables for the project. Consultant will be required to provide all applicable insurance requirements.

#### **B. Term of Contract**

The Term of this Contract shall be for an initial period of five (5) years from the date of execution by both the City and the Consultant.

**C. Project Web Requirements:**

1. This project will utilize e-Builder Enterprise™, a web-based project management tool. This web-based application is a collaboration tool, which will allow all project team members continuous access through the Internet to important project data as well as up to the minute decision and approval status information.

e-Builder Enterprise™ is a comprehensive Project and Program Management system that the City will use to manage all project documents, communications and costs between the Lead Consultant, Sub-Consultants, Design Consultants, Contractor and Owner. e-Builder Enterprise™ includes extensive reporting capabilities to facilitate detailed project reporting in a web-based environment that is accessible to all parties and easy to use. Training will be provided for all consultants selected to provide services for the City of Pompano Beach.

2. Lead and Sub-Consultants shall conduct project controls outlined by the Owner, Project Manager, and/or Construction Manager, utilizing e-Builder Enterprise™. **The designated web-based application license(s) shall be provided by the City to the Prime Consultant and Sub-Consultants.** No additional software will be required.

Lead Consultant and Sub-Consultants shall have the responsibility for logging in to the project web site on a daily basis, and as necessary to be kept fully apprised of project developments and required action items. , These may include but are not limited to: Contracts, Contract Exhibits, Contract Amendments, Drawing Issuances, Addenda, Bulletins, Permits, Insurance & Bonds, Safety Program Procedures, Safety Notices, Accident Reports, Personnel Injury Reports, Schedules, Site Logistics, Progress Reports, Correspondence, Daily Logs, Non-Conformance Notices, Quality Control Notices, Punch Lists, Meeting Minutes, Requests for Information, Submittal Packages, Substitution Requests, Monthly Payment Request Applications, Supplemental Instructions, Owner Change Directives, Potential Change Orders, Change Order Requests, Change Orders and the like. All supporting data including but not limited to shop drawings, product data sheets, manufacturer data sheets and instructions, method statements, safety SDS sheets, Substitution Requests and the like will be submitted in digital format via e-Builder Enterprise™.

**D. Local Business Program**

On March 13, 2018, the City Commission approved Ordinance 2018-46, establishing a Local Business Program, a policy to increase the participation of City of Pompano Beach businesses in the City's procurement process.

For purposes of this solicitation, "Local Business" will be defined as follows:

1. **TIER 1 LOCAL VENDOR.** POMPANO BEACH BUSINESS EMPLOYING POMPANO BEACH RESIDENTS. A business entity which has maintained a permanent place of business within the city limits and maintains a staffing level, within this local office, of at least ten percent who are residents of the City of Pompano Beach or includes subcontracting commitments to Local Vendors Subcontractors for at least ten percent of the contract value. The permanent place of business may not be a post office box.

The business must be located in a non-residential zone, and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the City of Pompano Beach for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.

2. **TIER 2 LOCAL VENDOR. BROWARD COUNTY BUSINESS EMPLOYING POMPANO BEACH RESIDENTS OR UTILIZING LOCAL VENDOR SUBCONTRACTORS.** A business entity which has maintained a permanent place of business within Broward County and maintains a staffing level, within this local office, of at least 15% who are residents of the City of Pompano Beach or includes subcontracting commitments to Local Vendors Subcontractors for at least 20% of the contract value. The permanent place of business may not be a post office box. The business must be located in a non- residential zone, and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the respective Broward County municipality for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.
3. **LOCAL VENDOR SUBCONTRACTOR. POMPANO BEACH BUSINESS.** A business entity which has maintained a permanent place of business within the city limits of the City of Pompano Beach. The permanent place of business may not be a post office box. The business must be located in a non-residential zone, and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the City of Pompano Beach for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.

You can view the list of City businesses that have a current Business Tax Receipt on the City's website, and locate local firms that are available to perform the work required by the bid specifications. The business information, sorted by business use classification, is posted on the webpage for the Business Tax Receipt Division: [www.pompanobeachfl.gov](http://www.pompanobeachfl.gov) by selecting the Pompano Beach Business Directory in the Shop Pompano! section.

The City of Pompano Beach is **strongly committed** to insuring the participation of City of Pompano Beach Businesses as contractors and subcontractors for the procurement of goods and services, including labor, materials and equipment. Proposers are required to participate in the City of Pompano Beach's Local Business Program by including, as part of their package, the Local Business Participation Form (Exhibit A,) listing the local businesses that will be used on the contract, and the Letter of Intent Form (Exhibit B) from each local business that will participate in the contract.

**Please note that, while no goals have been established for this solicitation, the City encourages Local Business participation in *all* of its procurements.**

If a Prime Contractor/Vendor is not able to achieve the level of goal attainment of the contract, the Prime Vendor will be requested to demonstrate and document that good faith efforts were made to achieve the goal by providing the Local Business

Unavailability Form (Exhibit C), listing firms that were contacted but not available, and the Good Faith Effort Report (Exhibit D), describing the efforts made to include local business participation in the contract. This documentation shall be provided to the City Commission for acceptance.

The awarded proposer will be required to submit "Local Business Subcontractor Utilization Reports" during projects and after projects have been completed. The reports will be submitted to the assigned City project manager of the project. The Local Business Subcontractor Utilization Report template and instructions have been included in the bid document.

Failure to meet Local Vendor Goal commitments will result in "unsatisfactory" compliance rating. Unsatisfactory ratings may impact award of future projects if a sanction is imposed by the City Commission.

The city shall award a Local Vendor preference based upon vendors, contractors, or subcontractors who are local with a preferences follows:

1. For evaluation purposes, the Tier 1 and Tier 2 businesses shall be a criterion for award in this Solicitation. No business may qualify for more than one tier level.
2. For evaluation purposes, local vendors shall receive the following preferences:
  - a. Tier 1 business as defined by this subsection shall be granted a preference in the amount of five percent of total score.
  - b. Tier 2 business as defined by this subsection shall be granted a preference in the amount of two and one-half percent of total score.
3. It is the responsibility of the awarded vendor/contractor to comply with all Tier 1 and Tier 2 guidelines. The awarded vendor/contractor must ensure that all requirements are met before execution of a contract.

#### **E. Required Proposal Submittal**

Sealed proposals shall be submitted electronically through the eBid System on or before the due date/time stated above. Proposer shall upload response as one (1) file to the eBid System. The file size for uploads is limited to 250 MB. If the file size exceeds 10 MB the response must be split and uploaded as two (2) separate files.

**Information to be included in the proposal:** In order to maintain comparability and expedite the review process, it is required that proposals be organized in the manner specified below, with the sections clearly labeled:

**Title page:**

Show the project name and number, the name of the Proposer's firm, address, telephone number, name of contact person and the date.

**Table of Contents:**

Include a clear identification of the material by section and by page.

**Letter of Transmittal:**

Briefly state the Proposer's understanding of the project and express a positive commitment to provide the services described herein. State the name(s) of the person(s) who will be authorized to make representations for the Proposer, their title(s), office and E-mail addresses and telephone numbers. Please limit this section to two pages.

**Technical Approach:**

Firms or teams shall submit their technical approach to the tasks described in the scope, including details of how each phase of the project would be completed, and how their firm proposes to maintain time schedules and cost controls.

**Schedule:**

Proposer shall provide a timeline that highlights proposed tasks that will meet all applicable deadlines.

**References:**

References for past projects in the tri-county area (Broward, Palm Beach, and Miami-Dade.) Describe the scope of each project in physical terms and by cost, describe the respondent's responsibilities, and provide the contact information (name, email, telephone number) of an individual in a position of responsibility who can attest to respondent's activities in relation to the project.

List any prior projects performed for the City of Pompano Beach.

**Project Team Form:**

Submit a completed "Project Team" form. The purpose of this form is to identify the key members of your team, including any specialty subconsultants.

**Organizational Chart:**

Specifically identify the management plan (if needed) and provide an organizational chart for the team. The proposer must describe at a minimum, the basic approach to these projects, to include reporting hierarchy of staff and sub-consultants, clarify the individual(s) responsible for the co-ordination of separate components of the scope of services.

**Statement of Skills and Experience of Project Team:**

Describe the experience of the entire project team as it relates to the types of projects described in the Scope section of this solicitation. Include the experience of the prime consultants as well as other members of the project team; i.e., additional personnel, sub-consultants, branch office, team members, and other resources anticipated to be utilized for this project. Name specific projects (successfully completed within the past five years) where the team members have performed similar projects previously.

**Resumes of Key Personnel**

Include resumes for key personnel for prime and subconsultants.

**Office Locations:**

Identify the location of the office from which services will be rendered, and the number of professional and administrative staff at the prime office location. Also identify the location of office(s) of the prime and/or sub consultants that may be utilized to support any or all of the professional services listed above and the number of professional and administrative staff at the prime office location.

If firms are situated outside the local area, (Broward, Palm Beach, and Miami-Dade counties) include a brief statement as to whether or not the firm will arrange for a local office during the term of the contract, if necessary.

**Local Businesses:**

Completed Local Business program forms, Exhibits A-D.

NOTE: Form B must be signed by a representative of the subcontractor, NOT of the Prime.

**Litigation:**

Disclose any litigation within the past five (5) years arising out your firm's performance, including status/outcome.

**City Forms:**

The Proposer Information Page Form and any other required forms must be completed and submitted electronically through the City's eBid System. The City reserves the right to request additional information to ensure the proposer is financially solvent and has sufficient financial resources to perform the contract and shall provide proof thereof of its financial solvency. The City may as at its sole discretion ask for additional proof of financial solvency, including additional documents post proposal opening, and prior to evaluation that demonstrates the Proposer's ability to perform the resulting contract and provide the required materials and/or services.

**Reviewed and Audited Financial Statements:**

Proposers shall be financially solvent and appropriately capitalized to be able to service the City for the duration of the contract. Proposers shall provide a complete financial statement of the firm's most recent audited financial statements, indicating organization's financial condition. Must be uploaded to the Response Attachments tab in the eBid System as a separate file titled "Financial Statements" and marked "CONFIDENTIAL."

Financial statements provided shall not be older than twelve (12) months prior to the date of filing this solicitation response. The financial statements are to be reviewed and submitted with any accompanying notes and supplemental information. The City of Pompano Beach reserve the right to reject financial statements in which the financial condition shown is of a date twelve (12) months or more prior to the date of submittals.

The City is a public agency subject to Chapter 119, Florida's Public Records Law and is required to provide the public with access to public records, however, financial statements that are required as submittals to prequalify for a solicitation will be exempt from public disclosure.

The City reserves the right to request additional information to ensure the proposer is financially solvent and has sufficient financial resources to perform the contract and shall provide proof thereof of its financial solvency. The City may as at its sole discretion ask for additional proof of financial solvency, including additional documents post proposal opening, and prior to evaluation that demonstrates the Proposer's ability to perform the resulting contract and provide the required materials and/or services.

A combination of two (2) or more of the following may substitute for audited financial statements:



- 1) Bank letters/statements for the past 3 months
- 2) Balance sheet, profit and loss statement, cash flow report
- 3) IRS returns for the last 2 years
- 4) Letter from CPA showing profits and loss statements (certified)

## F. Insurance

CONTRACTOR shall not commence services under the terms of this Agreement until certification or proof of insurance detailing terms and provisions has been received and approved in writing by the CITY's Risk Manager. If you are responding to a bid and have questions regarding the insurance requirements hereunder, please contact the CITY's Purchasing Department at (954) 786-4098. If the contract has already been awarded, please direct any queries and proof of the requisite insurance coverage to CITY staff responsible for oversight of the subject project/contract.

CONTRACTOR is responsible to deliver to the CITY for timely review and written approval/disapproval Certificates of Insurance which evidence that all insurance required hereunder is in full force and effect and which name on a primary basis, the CITY as an additional insured on all such coverage.

Throughout the term of this Agreement, CITY, by and through its Risk Manager, reserve the right to review, modify, reject or accept any insurance policies required by this Agreement, including limits, coverages or endorsements. CITY reserves the right, but not the obligation, to review and reject any insurer providing coverage because of poor financial condition or failure to operate legally.

Failure to maintain the required insurance shall be considered an event of default. The requirements herein, as well as CITY's review or acceptance of insurance maintained by CONTRACTOR, are not intended to and shall not in any way limit or qualify the liabilities and obligations assumed by CONTRACTOR under this Agreement.

Throughout the term of this Agreement, CONTRACTOR and all subcontractors or other agents hereunder, shall, at their sole expense, maintain in full force and effect, the following insurance coverages and limits described herein, including endorsements.

1. Worker's Compensation Insurance covering all employees and providing benefits as required by Florida Statute, Chapter 440. CONTRACTOR further agrees to be responsible for employment, control and conduct of its employees and for any injury sustained by such employees in the course of their employment.

2. Liability Insurance.

(a) Naming the City of Pompano Beach as an additional insured as CITY's interests may appear, on General Liability Insurance only, relative to claims which arise from CONTRACTOR's negligent acts or omissions in connection with Contractor's performance under this Agreement.

(b) Such Liability insurance shall include the following checked types of insurance and indicated minimum policy limits.

**Type of Insurance**

**Limits of Liability**

<b>GENERAL LIABILITY:</b>	Minimum \$1,000,000 Per Occurrence and \$2,000,000 Per Aggregate
* Policy to be written on a claims incurred basis	
XX comprehensive form	bodily injury and property damage
<b>XX premises - operations explosion &amp; collapse hazard</b>	<b>bodily injury and property damage</b>
— underground hazard	
XX products/completed operations hazard	bodily injury and property damage combined
XX contractual insurance	bodily injury and property damage combined
XX broad form property damage	bodily injury and property damage combined
XX independent contractors	personal injury
XX personal injury	
— sexual abuse/molestation	Minimum \$1,000,000 Per Occurrence and Aggregate
— liquor legal liability	Minimum \$1,000,000 Per Occurrence and Aggregate

**AUTOMOBILE LIABILITY:** Minimum \$1,000,000 Per Occurrence and Aggregate. Bodily injury (each person) bodily injury (each accident), Property damage, bodily injury and property damage combined.

- XX comprehensive form
- XX owned
- XX hired
- XX non-owned

**REAL & PERSONAL PROPERTY**

— comprehensive form Agent must show proof they have this coverage.

<b>EXCESS LIABILITY</b>		Per Occurrence	Aggregate
— other than umbrella	bodily injury and property damage combined	\$1,000,000	\$1,000,000

**PROFESSIONAL LIABILITY** Per Occurrence Aggregate

XX \* Policy to be written on a claims made basis \$1,000,000 \$1,000,000

(c) If Professional Liability insurance is required, Contractor agrees the indemnification and hold harmless provisions set forth in the Agreement shall survive the termination or expiration of the Agreement for a period of four (4) years unless terminated sooner by the applicable statute of limitations.

**CYBER LIABILITY**

Per Occurrence Aggregate

__	* Policy to be written on a claims made basis	\$1,000,000	\$1,000,000
__	Network Security / Privacy Liability		
__	Breach Response / Notification Sublimit (minimum limit of 50% of policy aggregate)		
__	Technology Products E&O - \$1,000,000 (only applicable for vendors supplying technology related services and or products)		
__	Coverage shall be maintained in effect during the period of the Agreement and for not less than four (4) years after termination/ completion of the Agreement.		

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3. Employer's Liability. If required by law, CONTRACTOR and all subcontractors shall, for the benefit of their employees, provide, carry, maintain and pay for Employer's Liability Insurance in the minimum amount of One Hundred Thousand Dollars (\$100,000.00) per employee, Five Hundred Thousand Dollars (\$500,000) per aggregate.

4. Policies: Whenever, under the provisions of this Agreement, insurance is required of the CONTRACTOR, the CONTRACTOR shall promptly provide the following:

- (a) Certificates of Insurance evidencing the required coverage;
- (b) Names and addresses of companies providing coverage;
- (c) Effective and expiration dates of policies; and

(d) A provision in all policies affording CITY thirty (30) days written notice by a carrier of any cancellation or material change in any policy.

5. Insurance Cancellation or Modification. Should any of the required insurance policies be canceled before the expiration date, or modified or substantially modified, the issuing company shall provide thirty (30) days written notice to the CITY.

6. Waiver of Subrogation. CONTRACTOR hereby waives any and all right of subrogation against the CITY, its officers, employees and agents for each required policy. When required by the insurer, or should a policy condition not permit an insured to enter into a pre-loss agreement to waive subrogation without an endorsement, then CONTRACTOR shall notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy which includes a condition to the policy not specifically prohibiting such an endorsement, or voids coverage should CONTRACTOR enter into such an agreement on a pre-loss basis.

**G. Selection/Evaluation Process**

A Selection/Evaluation Committee will be appointed to select the most qualified firm(s). The Selection/Evaluation Committee will present their findings to the City Commission.

Proposals will be evaluated using the following criteria.

Line	Criteria	Point Range
1	<p>Prior experience of the firm with projects of similar size and complexity:</p> <ul style="list-style-type: none"> <li>a. Number of similar projects</li> <li>b. Complexity of similar projects</li> <li>c. References from past projects performed by the firm</li> <li>d. Previous projects performed for the City (provide description)</li> <li>e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)</li> </ul>	0-15
2	<p>Qualifications of personnel including sub consultants:</p> <ul style="list-style-type: none"> <li>a. Organizational chart for project</li> <li>b. Number of technical staff</li> <li>c. Qualifications of technical staff: <ul style="list-style-type: none"> <li>(1) Number of licensed staff</li> <li>(2) Education of staff</li> <li>(3) Experience of staff on similar projects</li> </ul> </li> </ul>	0-15
3	<p>Proximity of the nearest office to the project location:</p> <ul style="list-style-type: none"> <li>a. Location</li> <li>b. Number of staff at the nearest office</li> </ul>	0-15
4	<p>Current and Projected Workload</p> <p>Rating is to reflect the workload (both current and projected) of the firm, staff assigned, and the percentage availability of the staff member assigned. Respondents which fail to note both existing and projected workload conditions and percentage of availability of staff assigned shall receive zero (0) points</p>	0-15
5	<p>Demonstrated Prior Ability to Complete Project on Time</p> <p>Respondents will be evaluated on information provided regarding the firm's experience in the successful completion and steadfast conformance to similar project schedules. Provide an example of successful approaches utilized to achieve a timely project completion. Respondents who demonstrate the ability to complete projects on time shall receive more points.</p>	0-15
6	<p>Demonstrated Prior Ability to Complete Project on Budget</p> <p>Proposers will be evaluated on their ability to adhere to initial design budgets. Examples provided should show a comparison between initial negotiated task costs and final completion costs. Respondents should explain in detail any budgetary overruns due to scope modifications. Respondents which fail to provide schedule and budget information as requested will receive zero (0) points.</p>	0-15
7	<p>Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)</p>	0-10

Additional 0-5% for Tier1/Tier2 Local Business will be calculated on combined scoring totals of each company.

**NOTE:**

Financial statements that are required as submittals to prequalify for a solicitation will be exempt from public disclosure; however, financial statements submitted to prequalify for a solicitation, and are not required by the City, may be subject to public disclosure.

Value of Work Previously Awarded to Firm (Tie-breaker) - In the event of a tie, the firm with the lowest value of work as a prime contractor on City of Pompano Beach projects within the last five years will receive the higher ranking, the firm with the next lowest value of work shall receive the next highest ranking, and so on. The analysis of past work will be based on the City's Purchase Order and payment records.

The Committee has the option to use the above criteria for the initial ranking to short-list Proposers and to use an ordinal ranking system to score short-listed Proposers following presentations (if deemed necessary) with a score of "1" assigned to the short-listed Proposer deemed most qualified by the Committee.

Each firm should submit documentation that evidences the firm's capability to provide the services required for the Committee's review for short listing purposes. After an initial review of the Proposals, the City may invite Proposers for an interview to discuss the proposal and meet firm representatives, particularly key personnel who would be assigned to the project. Should interviews be deemed necessary, it is understood that the City shall incur no costs as a result of this interview, nor bear any obligation in further consideration of the submittal.

When more than three responses are received, the committee shall furnish the City Commission (for their approval) a listing, in ranked order, of no fewer than three firms deemed to be the most highly qualified to perform the service. If three or less firms respond to the Solicitation, the list will contain the ranking of all responses.

The City Commission has the authority to (including, but not limited to); approve the recommendation; reject the recommendation and direct staff to re-advertise the solicitation; or, review the responses themselves and/or request oral presentations and determine a ranking order that may be the same or different from what was originally presented to the City Commission.

Value of Work Previously Awarded to Firm (Tie-breaker) - In the event of a tie, the firm with the lowest value of work as a prime contractor on City of Pompano Beach projects within the last five years will receive the higher ranking, the firm with the next lowest value of work shall receive the next highest ranking, and so on. The analysis of past work will be based on the City's Purchase Order and payment records.

**H. Hold Harmless and Indemnification**

Proposer covenants and agrees that it will indemnify and hold harmless the City and all of its officers, agents, and employees from any claim, loss, damage, cost, charge or expense arising out of any act, action, neglect or omission by the Proposer, whether direct or indirect, or whether to any person or property to which the City or said parties may be

subject, except that neither the Proposer nor any of its subcontractors will be liable under this section for damages arising out of injury or damage to persons or property directly caused by or resulting from the sole negligence of the City or any of its officers, agents or employees.

**I. Right to Audit**

Contractor's records which shall include but not be limited to accounting records, written policies and procedures, computer records, disks and software, videos, photographs, subcontract files (including proposals of successful and unsuccessful bidders), originals estimates, estimating worksheets, correspondence, change order files (including documentation covering negotiated settlements), and any other supporting evidence necessary to substantiate charges related to this contract (all the foregoing hereinafter referred to as "records") shall be open to inspection and subject to audit and/or reproduction, during normal working hours, by Owner's agent or its authorized representative to the extent necessary to adequately permit evaluation and verification of any invoices, payments or claims submitted by the contractor or any of his payees pursuant to the execution of the contract. Such records subject to examination shall also include, but not be limited to, those records necessary to evaluate and verify direct and indirect costs (including overhead allocations) as they may apply to costs associated with this contract.

For the purpose of such audits, inspections, examinations and evaluations, the Owner's agent or authorized representative shall have access to said records from the effective date of this contract, for the duration of the Work, and until 5 years after the date of final payment by Owner to Consultant pursuant to this contract.

Owner's agent or its authorized representative shall have access to the Contractor's facilities, shall have access to all necessary records, and shall be provided adequate and appropriate work space, in order to conduct audits in compliance with this article. Owner's agent or its authorized representative shall give auditees reasonable advance notice of intended audits.

Contractor shall require all subcontractors, insurance agents, and material suppliers (payees) to comply with the provisions of this article by insertion of the requirements hereof in any written contract agreement. Failure to obtain such written contracts which include such provisions shall be reason to exclude some or all of the related payees' costs from amounts payable to the Contractor pursuant to this contract.

**J. Retention of Records and Right to Access**

The City of Pompano Beach is a public agency subject to Chapter 119, Florida Statutes. The Contractor shall comply with Florida's Public Records Law, as amended. Specifically, the Contractor shall:

1. Keep and maintain public records required by the City in order to perform the service;
2. Upon request from the City's custodian of public records, provide the City with a copy of requested records or allow the records to be inspected or copied within a

reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law;

3. Ensure that public records that are exempt or that are confidential and exempt from public record requirements are not disclosed except as authorized by law;

4. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the City; and

5. Upon completion of the contract, transfer, at no cost to the City, all public records in possession of the Contractor, or keep and maintain public records required by the City to perform the service. If the Contractor transfers all public records to the City upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records in a format that is compatible with the information technology systems of the City.

**K. Communications**

No negotiations, decisions, or actions shall be initiated or executed by the firm as a result of any discussions with any City employee. Only those communications, which are in writing from the City, may be considered as a duly authorized expression on behalf of the City. In addition, only communications from firms that are signed and in writing will be recognized by the City as duly authorized expressions on behalf of firms.

**L. No Discrimination**

There shall be no discrimination as to race, sex, color, age, religion, or national origin in the operations conducted under any contract with the City.

**M. Independent Contractor**

The selected firm will conduct business as an independent contractor under the terms of this contract. Personnel services provided by the firm shall be by employees of the firm and subject to supervision by the firm, and not as officers, employees, or agents of the City. Personnel policies, tax responsibilities, social security and health insurance, employee benefits, purchasing policies and other similar administrative procedures applicable to services rendered under this agreement shall be those of the firm.

**N. Staff Assignment**

The City of Pompano Beach reserves the right to approve or reject, for any reasons, Proposer's staff assigned to this project at any time. Background checks may be required.

**O. Contract Terms**

The contract resulting from this Solicitation shall include, but not be limited to the following terms:

The contract shall include as a minimum, the entirety of this Solicitation document, together with the successful Proposer's proposal. Contract shall be prepared by the City of Pompano Beach City Attorney.

If the City of Pompano Beach defends any claim, demand, cause of action, or lawsuit arising out of any act, action, negligent acts or negligent omissions, or willful misconduct of the contractor, its employees, agents or servants during the performance of the contract, whether directly or indirectly, contractor agrees to reimburse the City of Pompano Beach for all expenses, attorney's fees, and court costs incurred in defending such claim, cause of action or lawsuit.

**P. Waiver**

It is agreed that no waiver or modification of the contract resulting from this Solicitation, or of any covenant, condition or limitation contained in it shall be valid unless it is in writing and duly executed by the party to be charged with it, and that no evidence of any waiver or modification shall be offered or received in evidence in any proceeding, arbitration, or litigation between the parties arising out of or affecting this contract, or the right or obligations of any party under it, unless such waiver or modification is in writing, duly executed as above. The parties agree that the provisions of this paragraph may not be waived except by a duly executed writing.

**Q. Survivorship Rights**

This contract resulting from this Solicitation shall be binding on and inure to the benefit of the respective parties and their executors, administrators, heirs, personal representative, successors and assigns.

**R. Termination**

The contract resulting from this Solicitation may be terminated by the City of Pompano Beach without cause upon providing contractor with at least sixty (60) days prior written notice.

Should either party fail to perform any of its obligations under the contract resulting from this Solicitation for a period of thirty (30) days after receipt of written notice of such failure, the non-defaulting part will have the right to terminate the contract immediately upon delivery of written notice to the defaulting part of its election to do so. The foregoing rights of termination are in addition to any other rights and remedies that such party may have.

**S. Manner of Performance**

Proposer agrees to perform its duties and obligations under the contract resulting from this Solicitation in a professional manner and in accordance with all applicable local, federal and state laws, rules and regulations.

Proposer agrees that the services provided under the contract resulting from this Solicitation shall be provided by employees that are educated, trained and experienced, certified and licensed in all areas encompassed within their designated duties. Proposer



agrees to furnish the City of Pompano Beach with all documentation, certification, authorization, license, permit, or registration currently required by applicable laws or rules and regulations. Proposer further certifies that it and its employees are now in and will maintain good standing with such governmental agencies and that it and its employees will keep all license, permits, registration, authorization or certification required by applicable laws or regulations in full force and effect during the term of this contract. Failure of Proposer to comply with this paragraph shall constitute a material breach of contract.

**T. Acceptance Period**

Proposals submitted in response to this Solicitation must be valid for a period no less than ninety (90) days from the closing date of this solicitation.

**U. Conditions and Provisions**

The completed proposal (together with all required attachments) must be submitted electronically to City on or before the time and date stated herein. All Proposers, by electronic submission of a proposal, shall agree to comply with all of the conditions, requirements and instructions of this solicitation as stated or implied herein. All proposals and supporting materials submitted will become the property of the City.

Proposer's response shall not contain any alteration to the document posted other than entering data in spaces provided or including attachments as necessary. By submission of a response, Proposer affirms that a complete set of bid documents was obtained from the eBid System or from the Purchasing Division only and no alteration of any kind has been made to the solicitation. Exceptions or deviations to this proposal may not be added after the submittal date.

All Proposers are required to provide all information requested in this solicitation. Failure to do so may result in disqualification of the proposal.

The City reserves the right to postpone or cancel this solicitation, or reject all proposals, if in its sole discretion it deems it to be in the best interest of the City to do so.

The City reserves the right to waive any technical or formal errors or omissions and to reject all proposals, or to award contract for the items herein, in part or whole, if it is determined to be in the best interests of the City to do so.

The City shall not be liable for any costs incurred by the Proposer in the preparation of proposals or for any work performed in connection therein.

**V. Standard Provisions**

1. Governing Law

Any agreement resulting from this Solicitation shall be governed by the laws of the State of Florida, and the venue for any legal action relating to such agreement will be in Broward County, Florida.

2. Licenses

In order to perform public work, the successful Proposer shall:

Be licensed to do business in Florida, if an entity, and hold or obtain such Contractor' and Business Licenses if required by State Statutes or local ordinances.

3. Conflict Of Interest

For purposes of determining any possible conflict of interest, each Proposer must disclose if any Elected Official, Appointed Official, or City Employee is also an owner, corporate officer, or an employee of the firm. If any Elected Official, Appointed Official, or City Employee is an owner, corporate officer, or an employee, the Proposer must file a statement with the Broward County Supervisor of Elections pursuant to §112.313, Florida Statutes.

4. Drug Free Workplace

The selected firm(s) will be required to verify they will operate a "Drug Free Workplace" as set forth in Florida Statute, 287.087.

5. Public Entity Crimes

A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crime may not submit a proposal on a contract to provide any goods or services to a public entity, may not submit a proposal on a contract with a public entity for the construction or repair of a public building or public work, may not submit proposals on leases of real property to public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Florida Statute, Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

6. Patent Fees, Royalties, And Licenses

If the selected Proposer requires or desires to use any design, trademark, device, material or process covered by letters of patent or copyright, the selected Proposer and his surety shall indemnify and hold harmless the City from any and all claims for infringement by reason of the use of any such patented design, device, trademark, copyright, material or process in connection with the work agreed to be performed and shall indemnify the City from any cost, expense, royalty or damage which the City may be obligated to pay by reason of any infringement at any time during or after completion of the work.

7. Permits

The selected Proposer shall be responsible for obtaining all permits, licenses, certifications, etc., required by federal, state, county, and municipal laws, regulations, codes, and ordinances for the performance of the work required in these specifications and to conform to the requirements of said legislation.

8. Familiarity With Laws

It is assumed the selected firm(s) will be familiar with all federal, state and local laws, ordinances, rules and regulations that may affect its services pursuant to this Solicitation. Ignorance on the part of the firm will in no way relieve the firm from responsibility.

9. Withdrawal Of Proposals

A firm may withdraw its proposal without prejudice no later than the advertised deadline for submission of proposals by written communication to the General Services Department, 1190 N.E. 3<sup>rd</sup> Avenue, Building C, Pompano Beach, Florida 33060.

10. Composition Of Project Team

Firms are required to commit that the principals and personnel named in the proposal will perform the services throughout the contractual term unless otherwise provided for by way of a negotiated contract or written amendment to same executed by both parties. No diversion or substitution of principals or personnel will be allowed unless a written request that sets forth the qualifications and experience of the proposed replacement(s) is submitted to and approved by the City in writing.

11. Invoicing/Payment

All invoices should be sent to City of Pompano Beach, Accounts Payable, P.O. Drawer 1300, Pompano Beach, Florida, 33061. In accordance with Florida Statutes, Chapter 218, payment will be made within 45 days after receipt of a proper invoice.

12. Public Records

- a. The City of Pompano Beach is a public agency subject to Chapter 119, Florida Statutes. The Contractor shall comply with Florida's Public Records Law, as amended. Specifically, the Contractor shall:
  - i. Keep and maintain public records required by the City in order to perform the service;
  - ii. Upon request from the City's custodian of public records, provide the City with a copy of requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law;
  - iii. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the City; and

- iv. Upon completion of the contract, transfer, at no cost to the City, all public records in possession of the Contractor, or keep and maintain public records required by the City to perform the service. If the Contractor transfers all public records to the City upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records in a format that is compatible with the information technology systems of the City.
- b. Failure of the Contractor to provide the above described public records to the City within a reasonable time may subject Contractor to penalties under 119.10, Florida Statutes, as amended.

## **PUBLIC RECORDS CUSTODIAN**

**IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:**

**CITY CLERK  
100 W. Atlantic Blvd., Suite 253  
Pompano Beach, Florida 33060  
(954) 786-4611  
[RecordsCustodian@copbfl.com](mailto:RecordsCustodian@copbfl.com)**

### **W. Questions and Communication**

All questions regarding the Solicitation are to be submitted using the Questions feature in the eBid System. Questions must be received at least seven (7) calendar days before the scheduled solicitation opening. Oral and other interpretations or clarifications will be without legal effect. Addenda will be posted to the solicitation in the eBid System, and it is the Proposer's responsibility to obtain all addenda before submitting a response to the solicitation.

### **X. Addenda**

The issuance of a written addendum or posting of an answer in response to a question submitted using the Questions feature in the eBid System are the only official methods whereby interpretation, clarification, or additional information can be given. If any addenda are issued to this solicitation the addendum will be issued via the eBid System. It shall be the responsibility of each Proposer, prior to submitting their response, to contact the City Purchasing Office at (954) 786-4098 to determine if addenda were issued and to make

such addenda a part of their proposal. Addenda will be posted to the solicitation in the eBid System.

Y. **Contractor Performance Report**

The City will utilize the Contractor Performance Report to monitor and record the successful proposer's performance for the work specified by the contract. The Contractor Performance Report has been included as an exhibit to this solicitation.

**COMPLETE THE PROPOSER INFORMATION FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE THE FORM IN ITS ENTIRETY AND INCLUDE THE COMPLETED FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.**

***PROPOSER INFORMATION PAGE***

\_\_\_\_\_, \_\_\_\_\_  
(number) (Title)

To: The City of Pompano Beach, Florida

The below named company hereby agrees to furnish the proposed services under the terms stated subject to all instructions, terms, conditions, specifications, addenda, legal advertisement, and conditions contained in the solicitation. I have read the solicitation and all attachments, including the specifications, and fully understand what is required. By submitting this proposal, I will accept a contract if approved by the City and such acceptance covers all terms, conditions, and specifications of this proposal.

Proposal submitted by:

Name (printed) \_\_\_\_\_ Title \_\_\_\_\_

Company (Legal Registered) \_\_\_\_\_

Federal Tax Identification Number \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Telephone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

Email Address \_\_\_\_\_

**COMPLETE THE PROJECT TEAM FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE FORM IN ITS ENTIRETY AND INCLUDE THE FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.**

**PROJECT TEAM**

SOLICITATION NUMBER \_\_\_\_\_

Federal I.D.# \_\_\_\_\_

**PRIME**

Role	Name of Individual Assigned to Project	Number of Years Experience	Education, Degrees
Principal-In-Charge	_____	_____	_____
Project Manager	_____	_____	_____
Asst. Project Manager	_____	_____	_____
Other Key Member	_____	_____	_____
Other Key Member	_____	_____	_____

**SUB-CONSULTANT**

Role	Company Name and Address of Office Handling This Project	Name of Individual Assigned to the Project
Surveying	_____	_____
	_____	_____
Landscaping	_____	_____
	_____	_____
Engineering	_____	_____
	_____	_____
Other Key Member	_____	_____
	_____	_____
Other Key Member	_____	_____
	_____	_____
Other Key Member	_____	_____
	_____	_____

(use attachments if necessary)

**COMPLETE THE PROPOSER INFORMATION FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE THE FORM IN ITS ENTIRETY AND INCLUDE THE COMPLETED FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.**

**VENDOR CERTIFICATION REGARDING SCRUTINIZED COMPANIES LISTS**

Respondent Vendor Name: \_\_\_\_\_

Vendor FEIN: \_\_\_\_\_

Section 287.135, Florida Statutes, prohibits agencies from contracting with companies, for goods or services over \$1,000,000, that are on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List. Further, Section 215.4725, Florida Statutes, prohibits agencies from contracting (at any dollar amount) with companies on the Scrutinized Companies that Boycott Israel List, or with companies that are engaged in a boycott of Israel. As the person authorized to sign electronically on behalf of Respondent, I hereby certify by selecting the box below that the company responding to this solicitation is not listed on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies that Boycott Israel List. I also certify that the company responding to this solicitation is not participating in a boycott of Israel, and is not engaged in business operations in Syria or Cuba. I understand that pursuant to sections 287.135 and 215.4725, Florida Statutes, the submission of a false certification may subject company to civil penalties, attorney's fees, and/or costs.

I Certify





### Exhibit – Contractor Performance Report

CATEGORY	RATING	COMMENTS
<b>1. Quality Assurance/Quality Control</b> - Product/Services of high quality - Proper oversight - Communication	Poor =1 Satisfactory =2 Excellent =3	
<b>2. Record Keeping</b> -Accurate record keeping -Proper invoicing -Testing results complete	Poor =1 Satisfactory =2 Excellent =3	
<b>3. Close-Out Activities</b> - Restoration/Cleanup - Deliverables met - Punch list items addressed	Poor =1 Satisfactory =2 Excellent =3	
<b>4. Customer Service</b> - City Personnel and Residents - Response time - Communication	Poor =1 Satisfactory =2 Excellent =3	
<b>5. Cost Control</b> - Monitoring subcontractors - Change-orders - Meeting budget	Poor =1 Satisfactory =2 Excellent =3	
<b>6. Construction Schedule</b> - Adherence to schedule - Time-extensions - Efficient use of resources	Poor =1 Satisfactory =2 Excellent =3	
<b>SCORE</b>	_____	<b>ADD ABOVE RATINGS/DIVIDE TOTAL BY NUMBER OF CATEGORIES BEING RATED</b>

#### **RATINGS**

**Poor Performance (1.0 – 1.59):** Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.

**Satisfactory Performance (1.6 – 2.59):** Generally responsive, effective and/or efficient; delays are excusable and/or results in minor program adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.

**Excellent Performance (2.6 – 3.0):** Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal direction; customers expectations are exceeded.



## City of Pompano Beach Florida

### Local Business Subcontractor Utilization Report

Project Name (1)		Contract Number and Work Order Number (if applicable) (2)	
Report Number (3)	Reporting Period (4) to	Local Business Contract Goal (5)	Estimated Contract Completion Date (6)
Contractor Name (7)		Contractor Telephone Number (8) ( ) -	Contractor Email Address (9)
Contractor Street Address (10)	Project Manager Name (11)	Project Manager Telephone Number (12) ( ) -	Project Manager Email Address (13)

<b>Local Business Payment Report</b>						
Federal Identification Number (14)	Local Subcontractor Business Name (15)	Description of Work (16)	Project Amount (17)	Amount Paid this Reporting Period (18)	Invoice Number (19)	Total Paid to Date (20)
<b>Total Paid to Date for All Local Business Subcontractors (21) \$</b>						<b>0.00</b>

**I certify that the above information is true to the best of my knowledge.**

Contractor Name – Authorized Personnel (print) (22)	Contractor Name – Authorized Personnel (sign) (23)	Title (24)	Date (25)
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**Local Business Subcontractor Utilization Report Instructions**

- Box (1) Project Name** – Enter the entire name of the project.
- Box (2) Contract Number (work order)** – Enter the contract number and the work order number, if applicable (i.e., 4600001234, and if work order contract include work order number – 4600000568 WO 01).
- Box (3) Report Number** - Enter the Local Business Subcontractor Utilization Report number. Reports must be in a numerical series (i.e., 1, 2, 3).
- Box (4) Reporting Period** - Enter the beginning and end dates this report covers (i.e., 10/01/2016 – 11/01/2016).
- Box (5) Local Contract Goal** - Enter the Local Contract Goal percentage on entire contract.
- Box (6) Contract Completion Date** - Enter the expiration date of the contract, (not work the order).
- Box (7) Contractor Name** - Enter the complete legal business name of the Prime Contractor.
- Box (8) Contractor Telephone Number** - Enter the telephone number of the Prime Contractor.
- Box (9) Contractor Email Address** - Enter the email address of the Prime Contractor.
- Box (10) Contractor Street Address** – Enter the mailing address of the Prime Contractor.
- Box (11) Project Manager Name** - Enter the name of the Project Manager for the Prime Contractor on the project.
- Box (12) Project Manager Telephone Number** – Enter the direct telephone number of the Prime Contractor's Project Manager.
- Box (13) Project Manager Email Address** – Enter the email address of the Prime Contractor's Project Manager.
- Box (14) Federal Identification Number** – Enter the federal identification number of the Local Subcontractor(s).
- Box (15) Local Subcontractor Business Name** – Enter the complete legal business name of the Local Subcontractor(s).
- Box (16) Description of Work** – Enter the type of work being performed by the Local Subcontractor(s) (i.e., electrical services).
- Box (17) Project Amount** – Enter the dollar amount allocated to the Local Subcontractor(s) for the entire project (i.e., amount in the subcontract agreement).

- Box (18) Amount Paid this Reporting Period** – Enter the total amount paid to the Local Subcontractor(s) during the reporting period.
- Box (19) Invoice Number** – Enter the Local Subcontractor's invoice number related to the payment reported this period.
- Box (20) Total Paid to Date** – Enter the total amount paid to the Local Subcontractor(s) to date.
- Box (21) Total Paid to Date for All Local Subcontractor(s)** – Enter the total dollar amount paid to date to all Local Subcontractors listed on the report.
- Box (22) Contractor Name Authorized Personnel (print)** – Print the name of the employee that is authorized to execute the Local Subcontractor Utilization Report.
- Box (23) Contractor Name Authorized Personnel (sign)** – Signature of authorized employee to execute the Local Subcontractor Utilization Report.
- Box (24) Title** – Enter the title of authorized employee completing the Local Subcontractor Utilization Report.
- Box (25) Date** – Enter the date of submission of the Local Subcontractor Utilization Report to the City.







LOCAL BUSINESS EXHIBIT "C"  
LOCAL BUSINESS UNAVAILABILITY FORM

Solicitation # \_\_\_\_\_

I, \_\_\_\_\_  
(Name and Title)

of \_\_\_\_\_, certify that on the \_\_\_\_\_ day of

\_\_\_\_\_, \_\_\_\_\_, I invited the following LOCAL BUSINESS(es) to bid work  
(Month) (Year)

items to be performed in the City of Pompano Beach:

Business Name, Address	Work Items Sought	Form of Bid Sought (i.e., Unit Price, Materials/Labor, Labor Only, etc.)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Said Local Businesses:

- \_\_\_ Did not bid in response to the invitation
- \_\_\_ Submitted a bid which was not the low responsible bid
- \_\_\_ Other: \_\_\_\_\_

Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

Note: Attach additional documents as available.

LOCAL BUSINESS EXHIBIT "C"

LOCAL BUSINESS EXHIBIT "D"  
GOOD FAITH EFFORT REPORT LOCAL BUSINESS PARTICIPATION

Solicitation # \_\_\_\_\_

1. What portions of the contract have you identified as Local Business opportunities?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. Did you provide adequate information to identified Local Businesses? Please comment on how you provided this information.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. Did you send written notices to Local Businesses?

\_\_\_\_ Yes      \_\_\_\_ No

If yes, please include copy of the notice and the list of individuals who were forwarded copies of the notices.

4. Did you advertise in local publications?

\_\_\_\_ Yes      \_\_\_\_ No

If yes, please attach copies of the ads, including name and dates of publication.

5. What type of efforts did you make to assist Local Businesses in contracting with you ?

\_\_\_\_\_

\_\_\_\_\_

7. List the Local Businesses you will utilize and subcontract amount.

_____	\$ _____
_____	\$ _____
_____	\$ _____

8. Other comments: \_\_\_\_\_

\_\_\_\_\_

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LOCAL BUSINESS EXHIBIT "D"

# Online Questions & Answers

## Event Information

Number: E-22-20  
 Title: Continuing Contracts for Professional Environmental Testing Services  
 Type: Request for Letters of Interest  
 Issue Date: 7/9/2020  
 Question Deadline: 8/3/2020 05:00 PM (ET)  
 Response Deadline: 8/24/2020 02:00 PM (ET)  
 Notes: Pursuant to Florida Statutes Chapter 287.055 "Consultants' Competitive Negotiation Act" the City of Pompano Beach invites professional firms to submit qualifications and experience for consideration to provide professional environmental testing services to the City on a continuing as-needed basis.

The City will receive sealed proposals until **2:00 p.m. (local), August 10, 2020.** Proposals must be submitted electronically through the eBid System on or before the due date/time stated above. Any proposal received after the due date and time specified, will not be considered. Any uncertainty regarding the time a proposal is received will be resolved against the Proposer.

Proposer must be registered on the City's eBid System in order to view the solicitation documents and respond to this solicitation. The complete solicitation document can be downloaded for free from the eBid System as a pdf at: <https://pompanobeachfl.ionwave.net>. The City is not responsible for the accuracy or completeness of any documentation the Proposer receives from any source other than from the eBid System. Proposer is solely responsible for downloading all required documents. A list of proposers will be read aloud in a public forum.

## Published Questions

<b>Question</b>	Is a firm allowed to submit as both prime and on another team (in which another firm is submitting as prime)?
<b>Answer</b>	Firms may submit specialty subconsultants on the project team form. During the preparation of a Task Order, the City may choose to use a professional firm with an active City contract to perform subconsultant work, proposed by the prime firm.
<b>Asked</b>	8/3/2020 11:24 AM (ET)

<b>Question</b>	How many references does the prime firm need to provide? Can the prime use reference from our subcontractors.
<b>Answer</b>	Two to three (maximum) references will be sufficient. A firm may NOT use the references of their subcontractors.
<b>Asked</b>	7/28/2020 03:28 PM (ET)

<b>Question</b>	Section Y – Contractor Performance Report. If Contractor Performance Report is to be submitted with the proposal, is it to be used in the reference section. If so how many references do we need. Please confirm this form is to be used once the contract is awarded and is only provided as an exhibit for informational purposes.
<b>Answer</b>	Do not include the contractor performance report in your proposal. This informational exhibit's inclusion in the solicitation is the City's notice to the would-be selected firms that their performance will be tracked.
<b>Asked</b>	7/28/2020 03:23 PM (ET)
<b>Question</b>	Surveying and Landscaping is not listed in the Scope of Services; however, they are listed on the Project Team form. If Landscaping is required, are you referring to Landscape Architecture services?
<b>Answer</b>	This RLI is requesting information on Professional Environmental testing. Please note the City is advertising individual RLI's for Professional Civil Engineering, CEI, Landscape Architectural Services, and Professional Surveying.
<b>Asked</b>	7/27/2020 03:15 PM (ET)
<b>Question</b>	On the Local Business Exhibit "B", Local Business Letter of Intent to Perform as a Local Subcontractor, it asks for a price amount. Since the projects and scopes of work to be assigned are not known at this time, can we state "To Be Determined" (TBD) on the form?
<b>Answer</b>	Yes.
<b>Asked</b>	7/16/2020 02:48 PM (ET)
<b>Question</b>	Does the Local Business Subcontractor Utilization Report have to be included with the RFP Response or will this report be utilized once the contract is awarded?
<b>Answer</b>	Do not include the local business subcontractor utilization report in your proposal. Its inclusion in the solicitation is the City's notice to the would-be selected firms that their local business commitments will be tracked.
<b>Asked</b>	7/16/2020 02:46 PM (ET)
<b>Question</b>	Section Y – Contractor Performance Report. Please confirm this form is to be used once the contract is awarded and is only provided as an exhibit for informational purposes.
<b>Answer</b>	Do not include the contractor performance report in your proposal. This informational exhibit's inclusion in the solicitation is the City's notice to the would-be selected firms that their performance will be tracked.
<b>Asked</b>	7/16/2020 11:10 AM (ET)

<b>Question</b>	Section G – Selection/Evaluation Process. The RFP states Current and Projected Workload is listed as one of the Selection Criteria; however, there is not a designated section for the current workload. Please indicate where this should be discussed in, level of detail and describe how this will be evaluated.
<b>Answer</b>	Incorporate this information at your descension. The evaluation is discussed in Section G, Item #4.
<b>Asked</b>	7/16/2020 11:09 AM (ET)
<b>Question</b>	Section E – Required Proposal Submittal – References. The RFP state that the propose list any prior projects performed for the City of Pompano Beach. What is the timeframe for the list of projects, what detail needs to be provided (i.e., name of project, completion year, cost, etc.). Is this being used to show current workload with the City? Please clarify.
<b>Answer</b>	Please limit the list to projects completed in the past 5 years. Project detail should be provided for each project performed in the City of Pompano Beach. Current projects which have not been completed should be included in the current project workload (Section G).
<b>Asked</b>	7/16/2020 11:09 AM (ET)
<b>Question</b>	Section E – Required Proposal Submittal – References. The RFP does not state the specific number of references that are required. Please clarify.
<b>Answer</b>	Two to three (maximum) references will be sufficient.
<b>Asked</b>	7/16/2020 11:09 AM (ET)
<b>Question</b>	Section E – Required Proposal Submittal – Schedule. For the Schedule section, the RFP requests the proposer shall provide a timeline that highlights proposed tasks that will meet all applicable deadlines. Each scope of work / types of projects would entail unique, project specific tasks; therefore, please elaborate on what type(s) of timelines you are referring to. Would this be one generic timeline?
<b>Answer</b>	Firms awarded a contract will be required to provide a detailed schedule during the issuance of a task order. For the RLI, please provide a technical approach on how your firm proposes to maintain a schedule on a task order.
<b>Asked</b>	7/16/2020 11:08 AM (ET)
<b>Question</b>	Project Team Form. On the Project Team form, there are only two blank lines for “Other Key Member” under PRIME section and only three blank lines under SUB-CONSULTANT section. Please clarify that the proposer can add additional “Other Key Member” lines to the form for both the PRIME and SUB-CONSULTANT?
<b>Answer</b>	Firms may submit specialty subconsultants on the project team form. During the preparation of a Task Order, the City may choose to use a professional firm with an active City contract to perform subconsultant work, proposed by the prime firm.
<b>Asked</b>	7/16/2020 11:08 AM (ET)

<b>Question</b>	Please clarify if the City is requesting us to describe our firm's environmental engineering services related to the types of projects or is the City looking for experience performing the actual services listed under Introduction (i.e. environmental engineering services related to parks and recreational facilities or actual design and/or construction of parks and recreational facilities)?
<b>Answer</b>	This RLI is requesting information on Professional Environmental testing. Please note the City is advertising individual RLI's for Professional Civil Engineering, CEI, Landscape Architectural Services, and Professional Surveying. Construction is not part of this RLI.
<b>Asked</b>	7/16/2020 11:08 AM (ET)

<b>Question</b>	Scope of Services. Under "Scope of Services", the RFP states "The scope of services may include, but is not limited to, the following:" •Prepare preliminary reports and/or alternative recommendations. This may include various types of research, modeling, testing and field data analysis. •Prepare all required permit applications and submittal packages as required for permit issuance of all agency permits (i.e. Federal, State, County and City) •Provide project management services for projects, including turbidity monitoring. •Prepare recommendations and cost estimates for compliance with regulatory requirements. •Provide project close-out services. This may include preliminary and final acceptance of projects, preparation and approval of punch list items and project certification as required to all permitting agencies. •Prepare reports for regulatory compliance monitoring and assessments. •Reporting on endangered animals (turtles and owls)
<b>Answer</b>	The RLI contains a list of services where the City may require professional environmental testing.
<b>Asked</b>	7/16/2020 11:08 AM (ET)

<b>Question</b>	Introduction: The RFP says, "The types of projects to be undertaken may include, but are not limited to: • The City's approved Capital Improvement Plan (CIP) maybe found here: Adopted Capital Improvement Plan FY 2020-2024 • Preparation of Phase I, Phase II, and Phase III assessments • Roadway, Streetscape or Parking Lot projects. • Water or Reuse Main projects. • Gravity Sewer Main projects. • Force Main projects. • Lift station/pump station rehabilitation projects. • Parks and Recreational Facilities. • Seawall and dock construction and repair. • Storm Water/Drainage Improvement projects • Consultation for Emergency Water/Wastewater/Stormwater Repairs. • Inspection Services for Emergency Water/Wastewater/ Stormwater Repairs. • Canal and lake dredging. • Grant reimbursement, FAA and FDOT support and compliance. • SRF support and Davis Bacon Wage Reporting requirements • Support Services for Remediation • Demolition Projects
<b>Answer</b>	The RLI contains a list of project types where the City may require professional environmental testing.
<b>Asked</b>	7/16/2020 11:06 AM (ET)

<b>Question</b>	Can you please list who the incumbent firms for this contract are?
<b>Answer</b>	GFA International, Inc., Professional Service Inc., E Sciences, Inc.
<b>Asked</b>	7/14/2020 11:43 AM (ET)

<b>Question</b>	Who will be on the selection committee?
<b>Answer</b>	Qualified City staff to be determined.
<b>Asked</b>	7/14/2020 08:42 AM (ET)

<b>Question</b>	What are amount of awards per consultant under the previous contract?
<b>Answer</b>	GFA \$24,000.00 E Sciences \$297,872.54 Professional Services \$31,290 The City reserves the right to award contracts in its best interest. Past business is no indication of future contract awards.
<b>Asked</b>	7/14/2020 08:41 AM (ET)

<b>Question</b>	Is a certificate of Insurance Required with the proposal submittal and if so should it be uploaded under the Attachments tab within the Ebid System or a separate tab within the proposal response?
<b>Answer</b>	The certificate of insurance will be required for each SELECTED firm prior to contract negotiation.
<b>Asked</b>	7/14/2020 08:41 AM (ET)

<b>Question</b>	1. Who are the incumbent firms for this contract? 2. Besides the Transmittal Page, are there any other page limits on the RFP response? 3. Is there a contract funding limit?
<b>Answer</b>	1. GFA International, Inc., Professional Service Inc., E Sciences, Inc. 2. There is a 250MB limit for each attachment uploaded, but no limit on the number of attachments. 3. The RLI under "Scope of Services" discusses limits/restrictions. The City's approved Capital Improvement Plan as referenced in the RLI contains estimates of projects to be funded over the next 5 years.
<b>Asked</b>	7/10/2020 11:37 AM (ET)

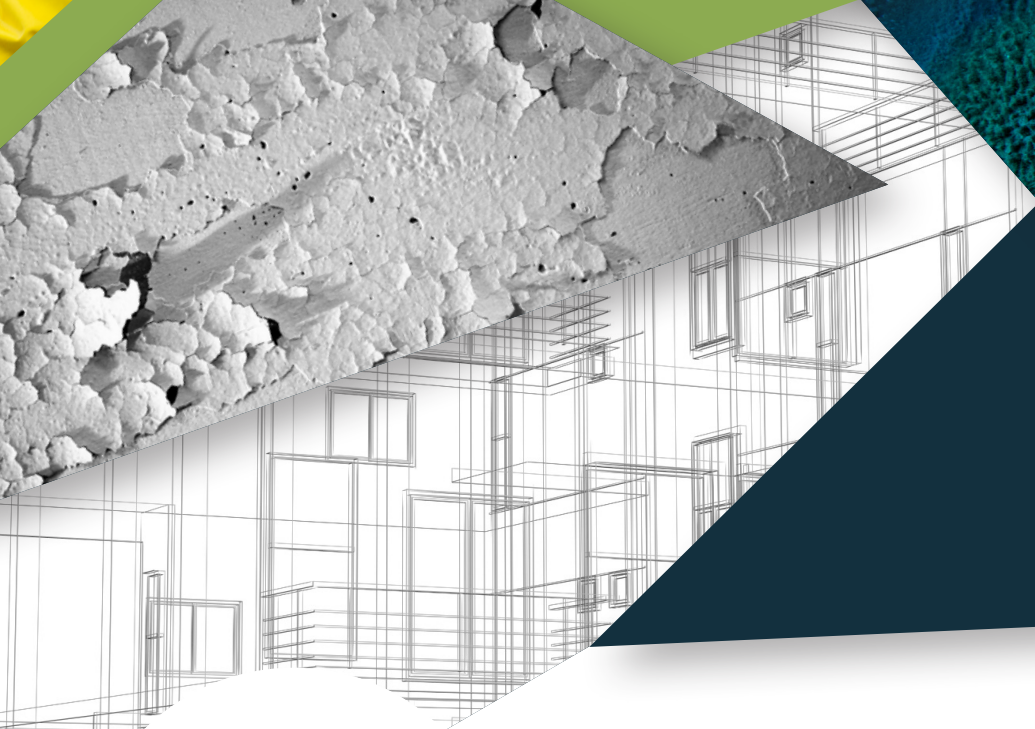
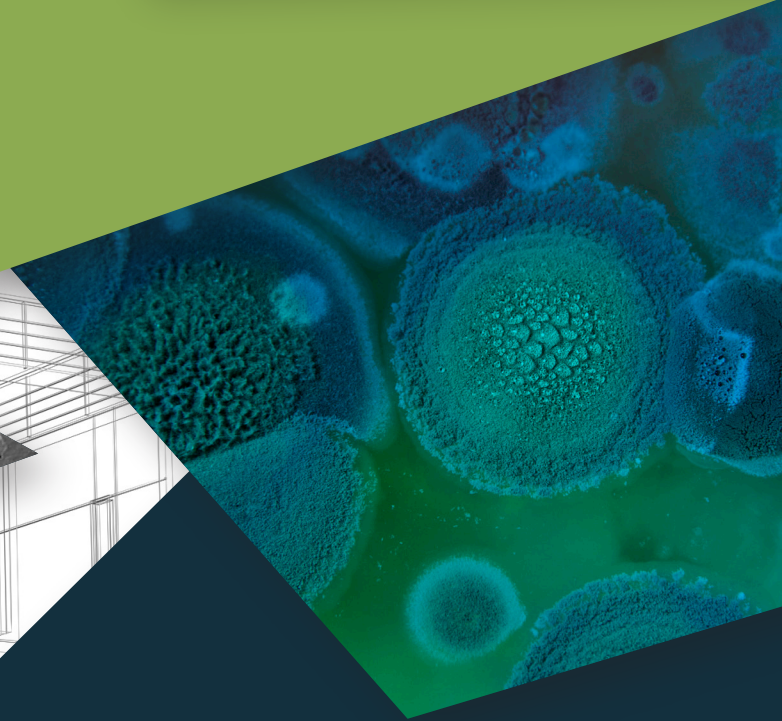
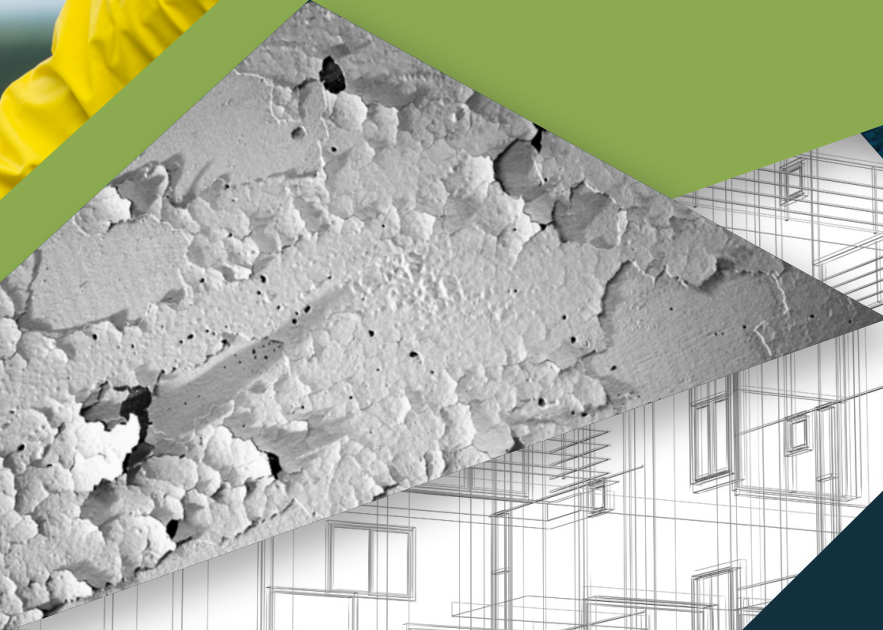
  

<b>Question</b>	What City entity is this contract with (CRA, Engineering, etc.)?
<b>Answer</b>	Awarded City contracts will be available for use by any applicable department.
<b>Asked</b>	7/9/2020 03:47 PM (ET)





# GLE



August 10, 2020



## CONTINUING CONTRACT FOR PROFESSIONAL ENVIRONMENTAL TESTING

Client success since 1989

TAMPA | ORLANDO | FT. LAUDERDALE | MIAMI | JACKSONVILLE | GAINESVILLE | ATLANTA | NASHVILLE

**RFL No. E-22-20  
CONTINUING CONTRACT FOR PROFESSIONAL  
ENVIRONMENTAL TESTING**



# TITLE PAGE

<b>Project Name</b>	Environmental Testing Services
<b>Project Number</b>	E-22-20
<b>Name of Firm</b>	GLE Associates, Inc.
<b>Address</b>	1000 NW 65th, Suite 300-D Ft. Lauderdale, FL 33309
<b>Phone</b>	754-223-2697
<b>Point-of-Contact</b>	Mr. John Simmons
<b>Date</b>	August 24, 2020



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**CONTINUING CONTRACT FOR PROFESSIONAL  
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# 01 LETTER OF TRANSMITTAL

August 24, 2020

Mr. Jeff English  
 City of Pompano Beach  
 Purchasing Department  
 1190 NE 3rd Avenue, Building C  
 Pompano Beach, FL 33060

RE: Continuing Contract for Environmental Testing Services No. E-22-20

Dear Selection Committee:

GLE Associates, Inc. (GLE) is committed to supporting the **Environmental Testing** needs of the City of Pompano Beach (City) through unparalleled quality and professionalism. The following documentation presents our qualifications and experience in providing these services. Our interest is supported by GLE's proven track record and past performance with numerous government entities. We are uniquely qualified to fulfill the needs of your projects.

GLE has completed thousands of environmental testing and consulting projects for both public and private clients, since 1989. In fact, we have successfully completed projects for over 110 government entities. We have served on related environmental contracts for Broward County, the Okeechobee Board of County Commissioners, Miami-Dade Aviation Department, Palm Beach County, Palm Beach County Schools, the City of Ft. Pierce Housing Authority, School Board of Broward County, Florida Atlantic University and Jackson Memorial Hospital.

### **Unsurpassed experience through a multi-disciplined team.**

With five locations in Florida, including a full service office in Ft. Lauderdale, we have built an enviable reputation for high-caliber environmental testing capabilities, both outdoor environmental (Phase I, II, and III site assessments, remediation, etc.) and indoor environmental (asbestos, lead, radon, mold, and overall indoor air quality).

### **GLE is one of Florida's largest environmental consulting firms specializing in environmental solutions.**

We also have unsurpassed knowledge and experience with ASTM E-1527 standards for conducting Environmental Site Assessments (ESAs), EPA's All Appropriate Inquiry Rule (40 CFR Part 312) and FDEP Standard Operating Procedures (SOP), using Global Positioning System and mapping in Universal Transverse Mercator (UTM). GLE is highly experienced in performing: asbestos, mold, indoor air quality (IAQ), radon, lead, and industrial hygiene (IH) consulting services, in accordance with all EPA, FDEP, FDOH, OSHA, AHERA and local regulations.



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Our multi-disciplined team of professionals consists of certified industrial hygienists (CIHs), architects, engineers, and geologists. We also have on staff EPA accredited lead-based paint (LBP) inspectors, risk assessors and designers, radon measurement and mitigation specialists and measurement technicians, and American IAQ Council Certified Indoor Environmental Consultants.

With 70% of our work representing public agencies, GLE understands the time and budget constraints under which your agency operates, and we have developed a proven approach that enables us to meet your multiple, ongoing environmental testing and consulting needs, quickly and cost effectively.

Each of your projects will be managed by a single point-of-contact, Mr. John Simmons, Director of South Florida Operations, who has more than 35 years of related consulting experience. Mr. Robert Greene, PE, PG, CIH, LEED AP, President, will serve as Project Principal for this contract, and will be supported by John Hansen, PG, and Michael Collins, CIH, CSP, CIEC, who will serve as Corporate QA/QC Senior Technical Support.

These senior team members will ensure that each of your projects will receive:

- ✓ Rapid response
- ✓ Accurate and thorough analysis
- ✓ Consistent communication
- ✓ Superior client service
- ✓ Innovative, practical and cost effective solutions

GLE is committed to supporting the environmental testing and consulting needs of the City through unparalleled quality and professionalism. The following documentation further exhibits our qualifications, experience, and desire to provide the required services.

Should you have any additional questions, please contact us at 754-223-2697, as either of us will be able to assist your efforts during the proposal process. Thank you for your consideration.

Sincerely,  
**GLE Associates, Inc.**

Handwritten signature of John Simmons in blue ink.

**John Simmons**

Contract Manager  
1000 NW 65th Street, Suite 300-D  
Ft. Lauderdale, FL 33309  
jsimmons@gleassociates.com  
P: 754-223-2697  
F: 754-223-2937

Handwritten signature of Robert B. Greene in blue ink.

**Robert B. Greene, PE, PG, CIH, LEED AP**  
President



## RFL No. E-22-20 CONTINUING CONTRACT FOR PROFESSIONAL ENVIRONMENTAL TESTING



# 02 TECHNICAL APPROACH

GLE routinely performs rapid-response, task-based **environmental assessments** and has served as the term consultant (i.e. environmental site assessments, asbestos, lead, mold, etc.) for more than 100 different multi-facility governmental entities throughout Florida. For each of these clients, GLE strives to provide the highest quality of work, professionalism and timely client service by developing the most effective solutions for occupant safety, budgetary, time constraints and public relations. This is proven by our high rate of repeat client work through projects similar to those required by this City of Pompano Beach contract.

GLE is continuously refining and improving our ability to manage and coordinate multiple projects. Planning for services on each project is conducted during weekly meetings, where personnel and resource scheduling takes place. Our management software program allocates services for each project on a task-specific basis, including subconsultant tasks, ensuring that no required work effort is overlooked. In addition, budgets and schedules are frequently updated, giving us the flexibility to quickly refocus our efforts.

Backed by extensive knowledge and experience, GLE is in a unique position to provide the City with professional environmental/engineering consulting services, and we will swiftly and economically address any and all environmental engineering issues associated with a project's design and implementation.

### GLE's specialized offerings include:

- Full Service office with Emergency Response Capability;
- Regional staff of specifically assigned multi-disciplined professionals with an additional pool of more than 20 cross-trained staff members to be assigned, as necessary, to meet the City's requirements;
- Vast experience and expertise in all areas of asbestos, lead, mold, and IAQ management, including design, project monitoring, site supervision and Operations & Maintenance Program design and implementation;
- Three CIHs, over 30 industrial hygienists, and two Florida Licensed Asbestos Consultants;
- Seven Professional Geologists
- Three Engineers
- Four LEED Accredited Professionals
- In-house certified and accredited NVLAP asbestos laboratory;
- In-house XRF capabilities for performing lead paint surveys; and
- EPA/State approved asbestos training courses

GLE strives to provide our clients with the highest quality of work, professionalism and timely client service, which is proven by our long-term relationships with public entities. Our extensive experience working under term environmental contracts provides us with a unique understanding of the scope outlined in this RFQ. As a full-service property consulting firm, we have the experience, personnel and equipment necessary to meet the multiple needs anticipated by this contract. GLE has offered all of the following services outlined below, since our inception in 1989.



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### Property Transactions/Due Diligence (Phase I ESAs)

GLE's staff has performed thousands of Phase I ESAs in accordance with ASTM E-1527 for numerous clients nationally including commercial lenders, private land owners, and municipalities. Our staff are experts in the evaluation of properties for acquisition by our clients.

#### Each Phase I ESA prepared by GLE includes the following:

- Site condition evaluations
- Evaluations of past site use and operational practices
- Property title searches (if required)
- Tenant records and archive researches
- Aerial photos, site maps and plan reviews
- Interviews with previous owners
- Construction records
- Environmental regulatory searches
- Current commercial & industrial operations
- Inventory of on-site hazardous materials, records & Material Safety Data Sheets (MSDS)
- Review of environmental files and permits
- Sanborn Maps (if available)
- Evaluation of various environmental transport routes

GLE's senior staff has expertise in dealing with the Petroleum Preapproval Program and is well known and respected by FDEP staff. Additional environmental services GLE offers, regarding petroleum distribution systems include the following:

- Closure Assessments (Tanks, Spill Buckets, Sumps, Dispenser Liners) conducted with 24 hours notice (Field Work Completed in 48 hours)
- LCAR Preparation for Secondary Discharges conducted within 30 days (Historic and Current Plume Size Comparison conducted prior to report submittal)
- SRFA Agreement Negotiation (Contamination Constituent and Plume Size Comparisons conducted and estimated cost impact calculated prior to SRFA negotiation with DEP)
- Limited Source Removal Initiative Site Cleanup with UST Upgrades Evaluations UST Upgrades/Remediation System Installation Coordination

### Phase II Environmental Site Assessments

Should a recognized environmental condition (REC) be identified, GLE will prepare a scope of work to address the potential for soil & groundwater impacts, implement the scope, and prepare a Phase II ESA report in accordance with ASTM E-1903-97 (re-approved 2002) standards which will include many of the following services:

- Development of testing programs
- Site explorations using soil borings (DPT)
- Excavation of test pits
- Collection and sampling soil, surface water and groundwater
- Installation of groundwater monitoring wells
- Sampling and identification of potentially hazardous waste
- Sampling of liquid and sediment in streams, ditches, ponds and surface runoff
- Sampling suspect areas of past spills
- Soil vapor surveys and monitoring
- Geophysical investigations
- Analysis of groundwater flow and contaminant transport
- Vapor Encroachment/ Vapor Intrusion Issues

Each Phase II ESA is unique and developed specifically to address each REC, based upon the results of the Phase I ESA and the site-specific investigation constraints (utilities locations, building locations, etc.). Once the Phase II ESA is completed, GLE will determine if the site requires further investigation or if there is no basis for further investigation or remedial action.



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### Assessment/Remediation Services

GLE's offices are staffed with professional engineers, geologists and senior scientists, who have considerable experience in the assessment of property impacts (e.g. petroleum, solvents, hazardous materials), identification, evaluation and selection of remediation treatment technologies (e.g. Excavation, air-sparge/soil vapor extraction (AS/SVE), Dual-Phase Extraction (DPE), Multi-phase Extraction (MPE), land farming, soil washing and/or Bioremediation) for cleanup of a property. GLE can provide the following environmental cleanup services:

- Site Assessments and SAR Preparation
- Remedial Action Plan Preparation (LSRAPs and Full RAP Preparation)
- Bid Package Preparation and Bidding Services
- Contract Preparation and Negotiation
- Remediation System Installation/Construction
- Remediation System Operation & Maintenance
- Well Sampling and Site Monitoring
- Site Reconstruction to Pre-Cleanup Conditions

GLE's senior engineers and geologists have considerable practical experience, giving them the ability to easily identify whether remediation is required or if site-specific, alternative site rehabilitation levels (SRLs) may be proposed. GLE's professional geologists and engineers have extensive experience negotiating with State (FDEP) and local environmental regulatory agencies to ensure that remedial action is taken only if necessary and appropriate. In addition, GLE's staff has completed multiple assessments determining Environmental Compliance with 24 CFR Part 50 (HUD Form 4128) and CFR Part 58.

### Asbestos Consulting Services

GLE offers complete asbestos consulting services. GLE has a long history conducting asbestos services and is the recognized leader in Florida for asbestos management. Our staff of asbestos consultants, EPA-AHERA certified building inspectors, contractor supervisors, management planners, designers, project managers and industrial hygienists has extensive experience providing cost-effective asbestos management services to public sector clients. Asbestos management services offered by GLE include:

### Abatement Project Management

- Drawings and Specifications
- Ambient Air Monitoring (using NIOSH 582 trained industrial hygiene technicians)
- Contract Administration/Estimating
- Facility Surveys and Inspections
- Laboratory Analyses
- Operations & Maintenance Plans
- Risk Management/Hazard Assessments
- Training of Custodial & Maintenance Personnel
- Employee Awareness Training
- Cost Recovery Services
- Respiratory Protection Programs

### Lead-Based Paint

GLE provides total LBP management from survey through abatement. A typical LBP project begins with an initial survey, thorough LBP testing and evaluation, and abatement design and implementation. Our services include:

- Inspections
- XRF Spectrum Analyzer Testing
- Laboratory Analysis for **Lead** in Air, Water, Soil and Dust
- Air Monitoring
- Risk Assessments
- Interim Control Development
- Operation and Maintenance Plans
- Plans and Specifications for **LBP Abatement**
- Construction Management/Construction Administration





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### Industrial Hygiene

GLE offers the expertise of a team of industrial hygiene and occupational health and safety consultants and technicians to help clients develop and implement thorough, cost-effective industrial hygiene programs that meet all EPA, OSHA, and other related regulations. We can conduct comprehensive sampling and analysis for a broad range of airborne contaminants, including metals, organics, silica, toxic gases and vapors, particulates, asbestos and other fibers, dust, acids and welding fumes. Our in-house analysis of workplace contaminants is backed by our stringent quality assurance controls. Our team of CIHs, scientists and professional engineers are also experienced in monitoring and assessing worker exposures to physical agents, including noise, ionizing and non-ionizing radiation and heat stress. We also provide consulting services in testing, sampling, analysis and risk assessment.

### Mold Assessments & Remediation Design

GLE helps clients address mold concerns quickly, offering the blend of expertise needed to develop responsible, cost-effective solutions that make sense for each client. GLE currently has on staff 10 Florida Licensed Mold Assessors; including 3 Certified Industrial Hygienists (CIHs) to perform mold inspections. With a highly qualified team of mold experts and more than a decade of experience solving indoor air problems, GLE is leading the field of mold assessment and remediation design. Our extensive practical experience, combined with a strong base of biological and facility expertise, helps ensure mold issues are addressed properly, greatly minimizing each client's financial risk.

### Indoor Air Quality

GLE provides indoor air quality (IAQ) services to evaluate health hazards associated with occupied environments. Our full staff of engineers and industrial hygienists has specific experience in indoor air quality (IAQ) evaluations. GLE is one of the few facilities consulting firms with both Registered Professional Engineers and CIHs on staff with extensive experience in IAQ. We can evaluate symptoms, determine the existing contaminants and prepare remediation plans. GLE's IAQ services include:

- Sick Building Syndrome Assessments
- Intrusive Pest/Pest Waste Assessment/Remediation
- Building Surveys
- HVAC Evaluations
- Moisture Evaluations
- Ambient Air Monitoring
- Sampling and Testing
- Health and Safety Training
- Corrective Action Implementation
- Project management
- Public Relations

### Radon

As one of the few Florida-licensed radon firms, GLE provides certified radon measurement and radon mitigation services that consist of the following:

- Building Surveys
- Mitigation Design and Construction
- Concentration Level Assessments
- Facility/Soil Measurements for Real Estate Transactions and New Construction

GLE has performed radon services for numerous clients, including several housing authorities and government agencies. Our familiarity and experience with statutory requirements for radon measurement testing and reporting has enabled us to develop a streamlined process, resulting in improved efficiencies and lower costs.



## RFL No. E-22-20 CONTINUING CONTRACT FOR PROFESSIONAL ENVIRONMENTAL TESTING



### Technical Capabilities

GLE's full-service Ft. Lauderdale office has an extensive range of equipment available for use on each project, including direct reading multi-gas detectors, Jerome Mercury Vapor Analyzer, Anderson Impactor, X-Ray Fluorescence Spectrometer, and Organic Vapor Analyzers. In addition, we have full design capabilities with CADD work stations utilizing AutoCad 2018.

Our graphics capabilities consist of numerous AutoCADD workstations, the Adobe Creative Suite, high-resolution scanners, large format HP DesignJet plotters and HP Color LaserJet printers. Our computer system consists of Microsoft Office equipped Windows workstations, Windows NT file servers, Remote Access Services (RAS) servers, Microsoft Exchange servers, Web servers and application servers.

All 7 of GLE's locations are connected to each other through a wide area network (WAN) with bandwidths corresponding to the particular needs of each location. Through the WAN, each location is capable of sharing database, accounting, project and administrative files with the entire company. Our network is connected to the Internet through a dedicated T-1 line. E-mail and Web hosting services are run in-house. RAS servers allow remote employees to communicate with the company network through either a modem or the Internet on a secure, encrypted virtual private network connection. In addition, company information is widely shared via an intranet.

### Laboratory Capabilities

GLE's in-house asbestos laboratory routinely participates in the American Industrial Hygiene Association (AIHA) Proficiency Analytical Testing (PAT) Program and is certified under the National Voluntary Laboratory Accreditation Program (NVLAP) for bulk analysis. Realizing that turnaround time is often critical, GLE is extremely sensitive to that need.

We will meet your rapid response requirements by providing:

- ✓ Superior instrumentation and automation
- ✓ Computerized scheduling and data tracking
- ✓ On-site sampling and analyses
- ✓ Efficient sampling procedures
- ✓ Proper sample transportation and storage
- ✓ Automated report preparation
- ✓ Results reported via telephone, computer modem and fax

All laboratory services will be performed in accordance with FDLES, NIOSH, NVLAP and standard guidance procedures for PCM and PLM.

GLE utilizes EMSL Analytical Laboratory, in Miami, Florida, for analysis of samples by Transmission Electron Microscopy (TEM). As GLE's in-house laboratory provides the bulk of our sample analysis needs, the majority of our asbestos-related projects are not impacted by EMSL laboratory service costs.

### Project Management

GLE has a flat organizational structure that enables us to consistently meet the needs of each client's planned projects and respond quickly to any emergencies. We also dedicate senior consultants to be responsible for quality assurance/quality control. A single point of contact eliminates delays with report review and ensures that any urgent matters are addressed immediately by a senior level professional.



## RFL No. E-22-20 CONTINUING CONTRACT FOR PROFESSIONAL ENVIRONMENTAL TESTING



### **Cost Control**

The key to managing multi-task projects is cost control interrelated with schedule control. GLE utilizes the Deltek system to develop and track costs. Budgets for each task and sub-task are entered into the system. Work can be charged under a pre-determined lump-sum fee or cost-plus arrangement with backup. For each task, man hours for each job classification and materials and equipment costs are established.

### **Quality Control, Quality Assurance and Communication**

John Simmons will serve as the single point-of-contact between GLE and the City's Contract Manager. As necessary, he will meet with the project manager, evaluate the scope of work and schedule, and assign the appropriate team to complete each project. As necessary, he will respond to any concerns expressed by the regulatory agencies with personal contact.

GLE maintains a strict, automated electronic QA/QC program. The program starts from the project initiation through our accounting system, which tracks project milestones and due dates. This tracking mechanism is updated in real time and is viewed corporately through a dashboard system on employee's computers. Upon project completion, all final deliverables are sent to a single repository for final QA/QC by a single service line reviewer. The system tracks the review process as well as the due date of the review. Upon completion of the review, an automated e-mail response is generated to the project manager to review and comments/corrections are made by the reviewer.

### **Workload**

GLE has the available employee resources to staff any project under this contract. GLE is currently averaging client utilization for all chargeable employees of approximately 68%, with a corporate goal similar to an industry standard of approximately 75%. This confirms GLE has the ability to immediately assume additional work from the City under this contract. Additionally, with the percentage of **projected** workload, we are fully capable of meeting any assigned task orders for this contract without the need to hire additional staff.

GLE aggressively manages the schedule of projects for completion on or ahead of schedule. Our internal procedures and solid subcontractor relationships allow us to priority schedule our projects for completion ahead of schedule. In the event of any deviations (e.g. additional scope, access denial) in a project schedule, we will promptly communicate with the City.

Please see a copy of our office's current and projected (labor backlog) workload on the following page.



Client	Name	LaborBudget	LaborEffort	LaborBacklog
DPC General Contractors	Personal Air Sample Analysis	\$750.00	\$531.25	\$218.75
School District of Palm Beach County	PBCSD West Transportation motor oil spill	\$16,732.00	\$6,754.88	\$8,432.93
New River Property Owners, LLC	New River Property Owners, PARM 2	\$2,000.00	\$1,423.75	\$433.55
Macy's Corporate Services, Inc.	Macys Keystone Freight Facility RC and m	\$3,200.00	\$1,235.00	\$1,965.00
Macy's Corporate Services, Inc.	Macys Keystone Freight Facility RC and m	\$2,240.00	\$0.00	\$2,240.00
Macy's Corporate Services, Inc.	Macys Keystone Freight Facility RC and m	\$2,080.00	\$1,755.00	\$325.00
Macy's Corporate Services, Inc.	Macys Keystone Freight Facility RC and m	\$2,080.00	\$127.50	\$1,952.50
Florida Department of Environmental Protection	FDEP warren Henry Motors	\$1,350.00		\$1,350.00
Florida Department of Environmental Protection	FDEP warren Henry Motors	\$15,750.00		\$15,750.00
Florida Department of Environmental Protection	FDEP warren Henry Motors	\$6,105.00		\$6,105.00
Florida Department of Environmental Protection	FDEP warren Henry Motors	\$4,000.00	\$1,517.41	\$2,482.59
Florida Department of Environmental Protection	FDEP ATC - Mobil 02-A26 Hollywood	\$2,815.00	\$2,649.87	\$165.13
Florida Department of Environmental Protection	FDEP ATC - Mobil 02-A26 Hollywood	\$3,360.00	\$34.10	\$3,325.90
Florida Department of Environmental Protection	FDEP ATC - Mobil 02-A26 Hollywood	\$12,121.00		\$12,121.00
Florida Department of Environmental Protection	FDEP Dine in Dash Out	\$2,307.21	\$1,743.52	\$563.69
Florida Department of Environmental Protection	FDEP Dine in Dash Out	\$35,854.50	\$3,065.90	\$32,788.60
Florida Department of Environmental Protection	FDEP Dine in Dash Out	\$4,505.00		\$4,505.00
Florida Department of Environmental Protection	FDEP Shell Biscayne	\$6,198.00	\$4,843.47	\$1,354.53
Florida Department of Environmental Protection	FDEP Shell Biscayne	\$2,145.00	\$286.88	\$1,858.12
Florida Department of Environmental Protection	FDEP Shell Biscayne	\$3,445.00		\$3,445.00
CBRE, Inc.	PMRCT-CBRE-SFLC Bldg-2 Seafrigo Suite #2	\$3,500.00	\$2,708.75	\$791.25
AECOM	ACM Airmon-Bridge#860361 Miramar Prkwy	\$63,625.00	\$13,086.71	\$50,538.29
Federal Aviation Admin (FAA)	Phase I FAA Miami Executive Airport - si	\$4,000.00	\$1,964.55	\$2,035.45
CBRE, Inc.	PMA - CBRE - TD Bank TDG0113 Ft Pierce	\$600.00	\$319.68	\$280.32
CBRE, Inc.	PMA - CBRE - TD Bank TDG0113 Ft Pierce	\$900.00		\$900.00
CBRE, Inc.	IH - TD Bank #0302 Lake City	\$1,000.00	\$700.99	\$299.01
CBRE, Inc.	PMA Visual - CBRE - 296 Alhambra Circle	\$300.00		\$300.00
CBRE, Inc.	PMA Visual - CBRE - 296 Alhambra Circle	\$300.00		\$300.00
CBRE, Inc.	PMA Visual - CBRE - 296 Alhambra Circle	\$765.00		\$765.00
Clark Construction Group, LLC	PMA - MBCC - Client Identified Areas	\$3,000.00	\$1,300.00	\$1,700.00
Cross Environmental Services (CES)	CES Well abandonment N River Drive	\$500.00	\$454.50	\$45.50
CBRE, Inc.	PMA Spec PMRCT - CBRE - Jimmy Johns West	\$710.00		\$710.00
Bible Baptist Church - Fort Pierce	PMA-BibleBaptistFP-Master Bedroom & Ba	\$740.00	\$710.28	\$29.72
HCR - Handex Consulting & Remediation, LLC	ACM Air - FDOT Bridge No. 864066	\$5,130.00	\$1,074.58	\$4,055.42
Cross Environmental Services (CES)	Cross Environmental Well abandonment	\$880.00	\$225.75	\$654.25
GLMC Group, LLC	PCM Final-GLMC-Galt Ocean #3712	\$600.00	\$447.50	\$152.50
ESA South, Inc.	ACM Air Monitoring - Miami VA Hospital -	\$2,090.00	\$1,978.90	\$111.10
AECOM	ACM Survey Bridges Nos. 890151 & 890152	\$1,110.00	\$1,104.33	\$5.67
Nova Consulting	Haz materials assessment MIA test cells	\$4,500.00	\$2,181.00	\$2,319.00
Johnson Bros. Corporation, a Southland Company	Lead Air Monitoring Services - Virgin Tr	\$10,500.00	\$1,018.75	\$9,481.25
Johnson Bros. Corporation, a Southland Company	Lead Air Monitoring Services - Virgin Tr	\$2,500.00	\$552.50	\$1,947.50
Johnson Bros. Corporation, a Southland Company	Lead Air Monitoring Services - Virgin Tr	\$1,000.00		\$1,000.00
Johnson Bros. Corporation, a Southland Company	Lead Air Monitoring Services - Virgin Tr	\$500.00	\$55.00	\$445.00
Florida Department of Management Services	ACM Clearance - Rhode Building	\$624.00	\$32.32	\$591.68
Florida Department of Management Services	ACM Clearance - Rhode Building	\$624.00	\$20.55	\$603.45
Florida Department of Management Services	ACM Clearance - Rhode Building	\$624.00	\$20.55	\$603.45
Florida Department of Management Services	ACM Clearance - Rhode Building	\$624.00	\$20.55	\$603.45
Florida Department of Management Services	ACM Clearance - Rhode Building	\$504.00		\$504.00
Cushman & Wakefield	PMA - CushWake - TSA Suite 110	\$920.00	\$904.99	\$15.01
Plaza Del Prado	Post Asbestos Abatement Air and Wipe Sam	\$2,720.00	\$633.67	\$2,086.33
Decon Environmental, Inc.	PMRCT - Irwin Hellman Residence	\$500.00	\$499.75	\$0.25
GLMC Group, LLC	PMA-GLMC-Plaza Del Mar #277A	\$750.00	\$670.00	\$80.00
GLMC Group, LLC	PMA-GLMC-Plaza Del Mar #277A	\$600.00		\$600.00
HCR - Handex Consulting & Remediation, LLC	ACM/MBC/XRF - 4 Osceola FLTPK Bridges	\$4,800.00	\$2,568.06	\$2,231.94
SGF Environmental Consultants, Inc.	ACM Sur Labor - SGF - Roof Samples in PI	\$650.00	\$591.04	\$58.96
Livingston Builders, Inc.	AOC - Livingston - Gruss Residence Pre-O	\$2,155.00	\$18.40	\$2,136.60
Watterson Environmental Group	PMA - Walgreens #009003 Weston FL	\$600.00	\$495.46	\$104.54
Interstate Restoration & Construction	ACM Bulk-Interstate-MiamiBusCtr-13 Units	\$450.00	\$219.50	\$230.50
Interstate Restoration & Construction	ACM Bulk-Interstate-MiamiBusCtr-13 Units	\$450.00	\$178.00	\$272.00
Interstate Restoration & Construction	ACM Bulk-Interstate-MiamiBusCtr-13 Units	\$450.00	\$140.50	\$309.50

Interstate Restoration & Construction	ACM Bulk-Interstate-MiamiBusCtr-13 Units	\$450.00	\$178.00	\$272.00
Interstate Restoration & Construction	ACM Bulk-Interstate-MiamiBusCtr-13 Units	\$450.00	\$157.00	\$293.00
Interstate Restoration & Construction	ACM Bulk-Interstate-MiamiBusCtr-13 Units	\$450.00	\$173.25	\$276.75
Interstate Restoration & Construction	ACM Bulk-Interstate-MiamiBusCtr-13 Units	\$450.00	\$173.25	\$276.75
Interstate Restoration & Construction	ACM Bulk-Interstate-MiamiBusCtr-13 Units	\$450.00	\$178.00	\$272.00
Interstate Restoration & Construction	ACM Bulk-Interstate-MiamiBusCtr-13 Units	\$450.00	\$161.75	\$288.25
Interstate Restoration & Construction	ACM Bulk-Interstate-MiamiBusCtr-13 Units	\$450.00	\$161.75	\$288.25
Interstate Restoration & Construction	ACM Bulk-Interstate-MiamiBusCtr-13 Units	\$450.00	\$161.75	\$288.25
Interstate Restoration & Construction	ACM Bulk-Interstate-MiamiBusCtr-13 Units	\$450.00	\$161.75	\$288.25
Watterson Environmental Group	PMA-Walgreens #002292 Boca FL	\$600.00	\$81.86	\$518.14
BBMK Construction dba Blue Team Restoration	PMA - Marie Chantel Residence	\$800.00	\$490.00	\$310.00
Falcon Construction, LLC	Yoga Joint - 15887 Pines Boulevard, Pemb	\$760.00	\$516.05	\$243.95
Interstate Restoration & Construction	ACM Bulk-VU New River (DOL8.14.20 #307)	\$2,500.00	\$450.00	\$2,050.00
Northstar Contracting Group, Inc.	ACM Airmon - Northstar - Martin Plant As	\$10,000.00		\$10,000.00
Northstar Contracting Group, Inc.	ACM Airmon - Northstar - Martin Plant As	\$2,500.00		\$2,500.00
Northstar Contracting Group, Inc.	ACM Airmon - Northstar - Martin Plant As	\$650.00		\$650.00
Centennial Bank	Centennial Bank - PI 800 Marina Technical	\$1,350.00		\$1,350.00
Fidelity Inspection & Consulting Services	PCM Final-FICS-16670SW90thAve Palmetto	\$845.00		\$845.00
DPC General Contractors	ACM Clearance Sampling - FIU – Modesto A	\$575.00		\$575.00
DPC General Contractors	ACM Clearance Sampling - FIU – Modesto A	\$575.00		\$575.00
Community Redevelopment Assoc of FL	LCP Screening Survey - Marie & Antoine	\$450.00		\$450.00
School Board of Broward County, Florida (SBBC)	ACM Air - Hollywood Hills H. S. – FISH 1	\$6,515.00	\$5,405.00	\$1,110.00
School Board of Broward County, Florida (SBBC)	ACM Air - Nova HS – Bldg 11 FISH 263	\$2,315.00	\$1,570.00	\$745.00
School Board of Broward County, Florida (SBBC)	ACM Air - Stranahan HS– Bldg 9	\$2,315.00	\$2,112.50	\$202.50
School Board of Broward County, Florida (SBBC)	ACM Air Monitoring - Piper High School –	\$1,355.00	\$978.75	\$376.25
School Board of Broward County, Florida (SBBC)	ACM Air - Piper High School Bldg 1 VFT	\$29,100.00	\$9,927.50	\$19,172.50
School Board of Broward County, Florida (SBBC)	ACM Air - Nova High School – Bldg 11	\$1,715.00	\$1,390.00	\$325.00
School Board of Broward County, Florida (SBBC)	ACM Abatement Air Monitoring - Piper Hig	\$4,715.00	\$3,535.00	\$1,180.00
School Board of Broward County, Florida (SBBC)	AHERA Three-Year Re-Inspection - Gulfstr	\$3,400.00	\$2,947.50	\$452.50
School Board of Broward County, Florida (SBBC)	AHERA 3 Year Re-Inspection - S. Broward	\$4,600.00	\$3,820.00	\$780.00
School Board of Broward County, Florida (SBBC)	SBBC - IH Consulting - Becon ITV Printin	\$2,315.00	\$240.00	\$2,075.00
Macy's Corporate Services, Inc.	SPCC Plan Updates and Training at 2 Macy	\$1,200.00		\$1,200.00
Florida Department of Transportation - District 6	ACM Survey - Parcel 111 - 14910 NW 6th C	\$1,215.00	\$479.23	\$735.77
Florida Department of Transportation - District 6	ACM Survey - Parcel 111 - 14910 NW 6th C	\$1.00		\$1.00
Florida Department of Environmental Protection	FDEP - Sunshine 323 Tavernier	\$8,000.00	\$7,179.12	\$820.88
Florida Department of Environmental Protection	FDEP - Sunshine 323 Tavernier	\$3,000.00	\$1,451.25	\$1,548.75
Florida Department of Environmental Protection	All Tool Rental continued WO	\$17,573.00	\$8,556.38	\$9,016.62
Florida Department of Environmental Protection	All Tool Rental continued WO	\$15,473.00	\$1,287.27	\$14,185.73
Florida Department of Environmental Protection	All Tool Rental continued WO	\$13,535.00		\$13,535.00
Florida Department of Environmental Protection	All Tool Rental continued WO	\$17,370.00		\$17,370.00
Florida Department of Environmental Protection	Takaho Ranch SR	\$30,000.00	\$8,752.87	\$21,247.13
Florida Department of Environmental Protection	Takaho Ranch SR	\$20,000.00		\$20,000.00
Florida Department of Environmental Protection	FDEP City of Miami Motor Pool	\$4,000.00	\$2,981.55	\$1,018.45
Florida Department of Environmental Protection	FDEP City of Miami Motor Pool	\$3,500.00		\$3,500.00
Florida Department of Environmental Protection	FDEP City of Miami Motor Pool	\$4,000.00		\$4,000.00
Florida Department of Environmental Protection	FDEP shore park apts	\$2,125.00	\$1,669.90	\$455.10
Florida Department of Environmental Protection	FDEP shore park apts	\$4,141.45	\$2,406.41	\$1,735.04
Florida Department of Environmental Protection	FDEP shore park apts	\$4,000.00		\$4,000.00
Florida Department of Environmental Protection	FDEP Atlantic car wash cont'd WO	\$8,000.00	\$432.00	\$7,568.00
Florida Department of Environmental Protection	FDEP Atlantic car wash cont'd WO	\$8,000.00		\$8,000.00
Florida Department of Environmental Protection	FDEP Atlantic car wash cont'd WO	\$10,000.00		\$10,000.00
Florida Department of Environmental Protection	FDEP Atlantic car wash cont'd WO	\$10,000.00		\$10,000.00
Forensic Analytical Consulting Services	ACM Visual Clearance - FACS - ESA #9641	\$500.00	\$0.00	\$500.00
Forensic Analytical Consulting Services	ACM Visual Clearance - FACS - ESA #9641	\$500.00		\$500.00
Jackson Health System (JHS)	PMRCT - JMH - PPW Basement South Hall fr	\$675.00	\$145.31	\$529.69
Jackson Health System (JHS)	PMRCT - JMH - PPW Basement L-123 L-126 L	\$1,200.00	\$676.91	\$523.09
Jackson Health System (JHS)	ACM Survey - JMH - ACC E. Bldg. 63 HVAC	\$2,280.00	\$2,144.37	\$135.63
BELFOR Property Restoration	PMA - Belfor - Century Village - Camden	\$775.00	\$692.93	\$82.07
BELFOR Property Restoration	PMA/MMAP - Belfor - Concentra Urgent Car	\$5,500.00	\$4,215.00	\$1,285.00
BELFOR Property Restoration	Belfor - Tutor Time Plantation	\$600.00	\$465.00	\$135.00

BELFOR Property Restoration	Belfor - Tutor Time Plantation	\$500.00		\$500.00
BELFOR Property Restoration	Belfor - Tutor Time Plantation	\$500.00	\$350.00	\$150.00
BELFOR Property Restoration	PMA - Belfor - 8224 NW 13th Street	\$450.00	\$367.55	\$82.45
BELFOR Property Restoration	PMA - Belfor - 8224 NW 13th Street	\$450.00		\$450.00
BELFOR Property Restoration	PMA - Belfor - 8224 NW 13th Street	\$500.00	\$210.37	\$289.63
BELFOR Property Restoration	PMA - Belfor - 8224 NW 13th Street	\$200.00		\$200.00
BELFOR Property Restoration	MMAF - 1244 South Pine Island Rd., Plant	\$4,500.00	\$865.00	\$3,635.00
BELFOR Property Restoration	ACM/PCM Final - Belfor - Century Village	\$200.00	\$180.48	\$19.52
BELFOR Property Restoration	ACM/PCM Final - Belfor - Century Village	\$200.00	\$180.48	\$19.52
BELFOR Property Restoration	ACM/PCM Final - Belfor - Century Village	\$300.00		\$300.00
BELFOR Property Restoration	ACM/PCM Final - Belfor - Century Village	\$300.00		\$300.00
BELFOR Property Restoration	ACM - Belfor - Guerrieri Residence - 123	\$500.00		\$500.00
BELFOR Property Restoration	Belfor-ACM-513 NE 21st Ct, Unit 525/529	\$300.00	\$265.10	\$34.90
BELFOR Property Restoration	Belfor-ACM-513 NE 21st Ct, Unit 525/529	\$500.00		\$500.00
BELFOR Property Restoration	PCM Final-CambridgeSquareApt 301	\$500.00		\$500.00
BELFOR Property Restoration	ACM/PCM Finals-Belfor-Cambridge Square	\$500.00		\$500.00
BELFOR Property Restoration	ACM/PCM Finals-Belfor-CambridgeSquare	\$500.00		\$500.00
BELFOR Property Restoration	ACM/PCM Finals-Belfor-CambridgeSquare	\$500.00		\$500.00
BELFOR Property Restoration	ACM/PCM Finals-Belfor-CambridgeSquare	\$500.00		\$500.00
BELFOR Property Restoration	ACM/PCM Finals-Belfor-CambridgeSquare	\$500.00		\$500.00
Confidential Bank	Phase I Elite Aluminum	\$1,750.00		\$1,750.00

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## 03 SCHEDULE

GLE recognizes the importance of close communication with client personnel and our own team members regarding the project budget, schedule and status. All GLE offices are networked and utilize e-mail. All personnel have individual PCs, including field managers, who utilize portables and wi-fi networking. As applicable, GLE proposes to set up an extranet where project information can be viewed by the entire team. GLE has developed databases to help multi-site owners manage their environmental issues. We currently utilize Microsoft Access and/or Excel for data management. Our Access database currently is being utilized by four government agencies with over 400 separate sites.

GLE aggressively manages the schedule of projects for completion on or ahead of schedule. Our internal procedures and solid subcontractor relationships allow us to priority schedule our projects for completion ahead of schedule. All of our environmental projects have been completed on or ahead of the outlined schedule proposed to our client. In the event of any deviations (e.g. additional scope, access denial) in a project schedule, we promptly communicate with our client.

Project overloads will be handled in a project-specific manner. GLE can complete work outside of normal business hours to ensure that tasks are completed accurately and on time. We have learned that there are four critical criteria to keeping a project on schedule:

1. Develop a detailed, accurate, agreed-upon schedule at project startup.
2. Review/update schedule regularly (at least weekly) and distribute to all personnel.
3. Hold team meetings to review schedule and budget.
4. Give project manager authority to allocate any resources necessary to successfully execute project.

After receipt of a project and notice to proceed, GLE's Project Manager will meet with each appropriate task manager to develop a detailed schedule and budget. The project will be broken into tasks and sub tasks, and schedules will be established. GLE utilizes Deltek for project tracking. The schedule is updated daily and available upon request.

All projects, regardless of geographic location, are managed by a single project manager. The manager coordinates all work from initial planning through final close out, serves as the primary client contact, and manages all in-house resources and subcontractors. Should weekly review indicate scheduling issues, the project manager has the authority to commit additional resources and modify the project sequence in order to meet the schedule.



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## 04 REFERENCES

### **PALM BEACH COUNTY**

Contact Name: Ms. Jazmina Ulmos  
 Address: 100 Australian Avenue, Suite 200  
 West Palm Beach, FL 33406  
 Phone: 561-233-5423  
 E-Mail: julmos@pbcgov.org  
 Dates: 2011-2020  
 Costs: \$399,674

GLE has provided various asbestos consulting services to Palm Beach County since 2011, including ACM air monitoring, ACM demolition and renovation surveys, and final reports. Facilities have varied and include the courthouse, a museum, Palm Beach International Airport, single family residential facilities, detention center, bridges, former veterinary clinic and other county-owned facilities.

GLE has performed pre-demolition and pre-renovation building surveys for asbestos-containing materials at structures ranging from residential homes, to medical facilities and corrections/stockade facilities. In addition, GLE has performed air monitoring and project supervision during the removal of asbestos-containing materials prior to the demolition of buildings.

### **PALM BEACH COUNTY SCHOOLS**

Contact Name: Ms. Amanda Gray  
 Address: 3300 Forest Hill Blvd, Suite A-323  
 West Palm Beach, FL 33406  
 Phone: (561) 684-5135  
 E-Mail: amanda.gray@palmbeachschools.org  
 Dates: 2010-2021  
 Costs: \$118,048

GLE has maintained a contract with the School District of Palm Beach County since 2010, providing asbestos, industrial hygiene and outdoor environmental consulting services throughout the District's facilities.

GLE performed indoor air quality (IAQ) assessments following occupant complaints at multiple school facilities. Assessments include visual assessments for potential sources that may adversely impact indoor air quality within heating, ventilation and air handling (HVAC) ductwork; and smoke testing restroom vent stacks to determine if exhaust odors may be entrained into exterior makeup air in rooftop HVAC components.

GLE has also assisted the District with outdoor environmental consulting projects including gopher tortoise surveys/permitting, underground storage tank closure, and petroleum discharge cleanup assessment/monitoring.





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### **SCHOOL BOARD OF BROWARD COUNTY**

Contact Name: Ms. Alison Witoshynsky  
 Address: 3775 Southwest 16th Street  
 Fort Lauderdale, FL  
 Phone: 754-321-4200  
 E-Mail: alison.witoshynsky@browardschools.com  
 Dates: 1996-Ongoing  
 Costs: \$3,000,000

GLE has served as the term environmental consultant for the SBBC since 1998. GLE has completed over 1,240 projects for SBBC under this contract, included in the scope are asbestos, lead, mold and related IAQ consulting services and remedial actions. Under this contract, GLE has completed projects, including asbestos inspection for AHERA compliance, asbestos abatement, LBP inspection, contamination assessments remedial design, remedial actions and emergency response. The AHERA compliant re-inspections are performed with GLE's EPA-certified and trained staff and includes the research and assembly of data accumulated from previous facility surveys and abatement projects performed. Additional confirmatory sampling is performed as necessary with the analytical results being incorporated into both the report and site plans prepared for the facility.

When concerns arose regarding LBP at a number of facilities, GLE was requested to conduct extensive testing to determine the magnitude of LBP present at these facilities. GLE performed the surveys utilizing an X-ray Fluorescent (XRF) device versus the traditional paint chip sample method. This allowed for reports to be provided to the School Board within a week of authorization and cost savings resulting from the elimination of lab fees and decreased time in the field. Additionally, this testing method allowed for a much more comprehensive report because of the increased number of test locations that were possible.

GLE also performed IAQ and mold evaluations of over 30 school campuses. After each project was completed, GLE's architectural division designed remedial and replacement activities which were performed under the supervision of GLE..

### **MIAMI-DADE AVIATION**

Contact Name: Mr. Foster Mack  
 Address: 4200 NW 36th Street, Building 5A, Suite 400  
 Miami, FL  
 Phone: 305-876-8326  
 E-Mail: fmack@miami-airport.com  
 Dates: 1991-Ongoing  
 Costs: Various

GLE has been contracted by the Miami-Dade Aviation Department (MDAD) since 1991 to provide miscellaneous hazardous engineering services. To date, we have completed approximately 175 individual projects totaling over \$1.25 million in fees. Work has included facilities consulting, including IAQ assessments and remedial design for asbestos, lead and radon. GLE completed a highly sensitive asbestos remediation project in Building 5A



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(the primary MDAD administration facility), where IAQ issues were identified and addressed. GLE's design and construction administration skills enabled the project to be completed on schedule without displacing the current occupants or causing a loss of staff productivity. The work involved the coordination of four (4) other consultants and five (5) contractors performing work on each of the five (5) floors simultaneously with work areas ranging from 5,000-8,000 SF each.

As part of a term contract for Miami Dade Aviation Authority, GLE has completed architectural/engineering projects that include but are not limited to the following:

**Concourse C Level 1 Asbestos Abatement/Demolition/ Renovation:** GLE was the prime consultant for a two-phased abatement, demolition and renovation project addressing Level 1 of Concourse C of the Miami International Airport (MIA). During a proposed renovation for the installation of a new baggage handling system, it was discovered that the original 1935 Concourse had been left in place and that a 1965 three-story major addition had been constructed over this concourse. GLE was retained for the project, and initial testing and investigations revealed asbestos-containing material (ACM) fireproofing on the structure above the original Concourse and a variety of other ACM in the walls and in the adjacent operating mechanical rooms.

It was discovered that the majority of the wiring for power, lighting, communications and life safety was constructed in the plenum area above the roof and below the fireproofing. The entire plenum area was heavily contaminated. These systems needed to be rerouted and activated before abatement could begin. GLE coordinated the electrical, mechanical, and structural design in addition to providing the abatement and replacement documents. The project required intense coordination between various departments of the airport, the user (American Airlines), various Miami-Dade County Departments, and the various consultants and required working in a restricted area during specified time-frames. Half of the renovated facility now accommodates the conveyor system for baggage handling operation, while the other half serves as offices and assembly spaces for American Airlines personnel. Two programmatic features included the need to complete this apron level construction without disrupting normal airport activities on the two floors above, and coordinating the baggage conveyor equipment installation with American Airlines' existing conveyor system without disrupting its operation.

**IAQ Evaluation, Building 5A:** GLE completed a highly sensitive asbestos remediation project in Building 5/5A, the primary aviation administration facility, where IAQ issues were identified and addressed. GLE's design and construction administration skills enabled the project to be completed on schedule without displacing the current occupants or causing a loss of staff productivity.

**Cargo Buildings, Asbestos Abatement & Demolition:** GLE was contracted to perform facility surveys and design services for the removal of asbestos containing materials and subsequent demolition of four cargo buildings consisting of a total of approximately 625,000 SF. Included in the project was field verifying the locations of all utilities servicing the structures, including mechanical, electrical and fuel supply lines, and ensuring that these were properly taken off-line without disrupting airport operations.



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**Asbestos/Lead/Radon Survey, Homestead Air Reserve Base (HARB), Homestead, FL:** GLE was retained by MDAD to provide complete inspections for asbestos, LBP and radon for 77 buildings (978,800 SF) as part of the takeover of HARB by Dade County, following base closure. These buildings were part of MIA's plan to move the air cargo operations to the Homestead location. GLE provided a four-man team working over weekends to meet the project requirements. GLE's contract included the development of CADD floor plans since most base documentation was destroyed by Hurricane Andrew. Asbestos surveys were conducted which met NESHAP requirements utilizing a modified AHERA sampling scheme. LBP was surveyed using 3rd generation XRF units. Where XRF sampling was inconclusive, paint chip samples were collected and analyzed. Radon measurement was conducted using charcoal absorption devices. For each building, a final report was prepared which detailed the finding of the asbestos, LBP and radon survey and presented cost estimates for abatement. A complete asbestos O&M Plan was prepared.

**Concourse E Satellite Transit Shuttle Miami, Lead-Based Paint Abatement:** GLE performed testing of the steel structure supporting the Concourse E Satellite Transit Shuttle for the presence of lead-based paint (LBP), and assessed the potential impact of our findings with regards to the refurbishment project scheduled for the structure. The shuttle support structure is approximately one mile in length round-trip, 25 feet wide and in some locations 40 feet off the ground with continuous traffic flow below. Our findings indicated that LBP was present over all exposed steel support surfaces. GLE was requested to design and apply value engineering principals to abatement activities to reduce the potential \$4 million dollar cost to abate the entire structure to \$500,000 in order to allow for the refurbishment project to proceed within budget and on schedule. GLE obtained structural plans from the engineering firm, and was able to design the project to abate only those locations to be directly impacted by the scheduled project. The final cost for contracting and consulting services associated with the largest lead abatement project ever undertaken at MIA was approximately \$425,000.

### **FDEP—CITY OF MIAMI POLICE DEPARTMENT MOTOR POOL**

Contact Name: Mr. Roberto Rodriguez  
Address: 4200 NW 36th Street, Building 5A, Suite 400  
Miami, FL  
Phone: 850-488-3965  
E-Mail: [fmack@miami-airport.com](mailto:fmack@miami-airport.com)  
Dates: 1991-Ongoing  
Costs: Various

GLE completed the assessment of former underground storage tanks and dispensing equipment related to the fueling of vehicles and an emergency generator at a Miami Police Department Motor Pool for the FDEP. Our team coordinated with multiple agencies and contractors for access to a secured facility during prescribed hours. The project resulted in a full assessment of soil and groundwater impacts reported within a site assessment report provided to the FDEP and City of Miami which identified soil impacts existing within the subsurface and recommended monitoring of the impacts prior to site completion.

GLE has not performed any work for the City of Pompano Beach.



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# 05 PROJECT TEAM FORM

Please see attached form.



**COMPLETE THE PROJECT TEAM FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE FORM IN ITS ENTIRITY AND INCLUDE THE FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.**

**PROJECT TEAM**

SOLICITATION NUMBER E-22-20

Federal I.D.# 59-2975164

**PRIME**

Role	Name of Individual Assigned to Project	Number of Years Experience	Education, Degrees
Principal-In-Charge	<u>Robert B. Greene, PE, PG, CIH, LEED AP</u>	<u>40</u>	<u>BS, Civil &amp; Geology; MS, Geology</u>
Project Manager	<u>John Simmons</u>	<u>35</u>	<u></u>
Asst. Project Manager	<u>Rafe Padgett, CIAQP, CIEC</u>	<u>26</u>	<u>BS, Environmental Science</u>
Other Key Member	<u>Kevin Koenig, PG</u>	<u>23</u>	<u>BS, Geology</u>
Other Key Member	<u>Michaels Collins, CIH, CSP, CIEC</u>	<u>23</u>	<u>BS, IH and Chemistry MS, Occupational Health &amp; Safety PhD--Ongoing</u>
*Please see resumes for more detailed information.			

**SUB-CONSULTANT**

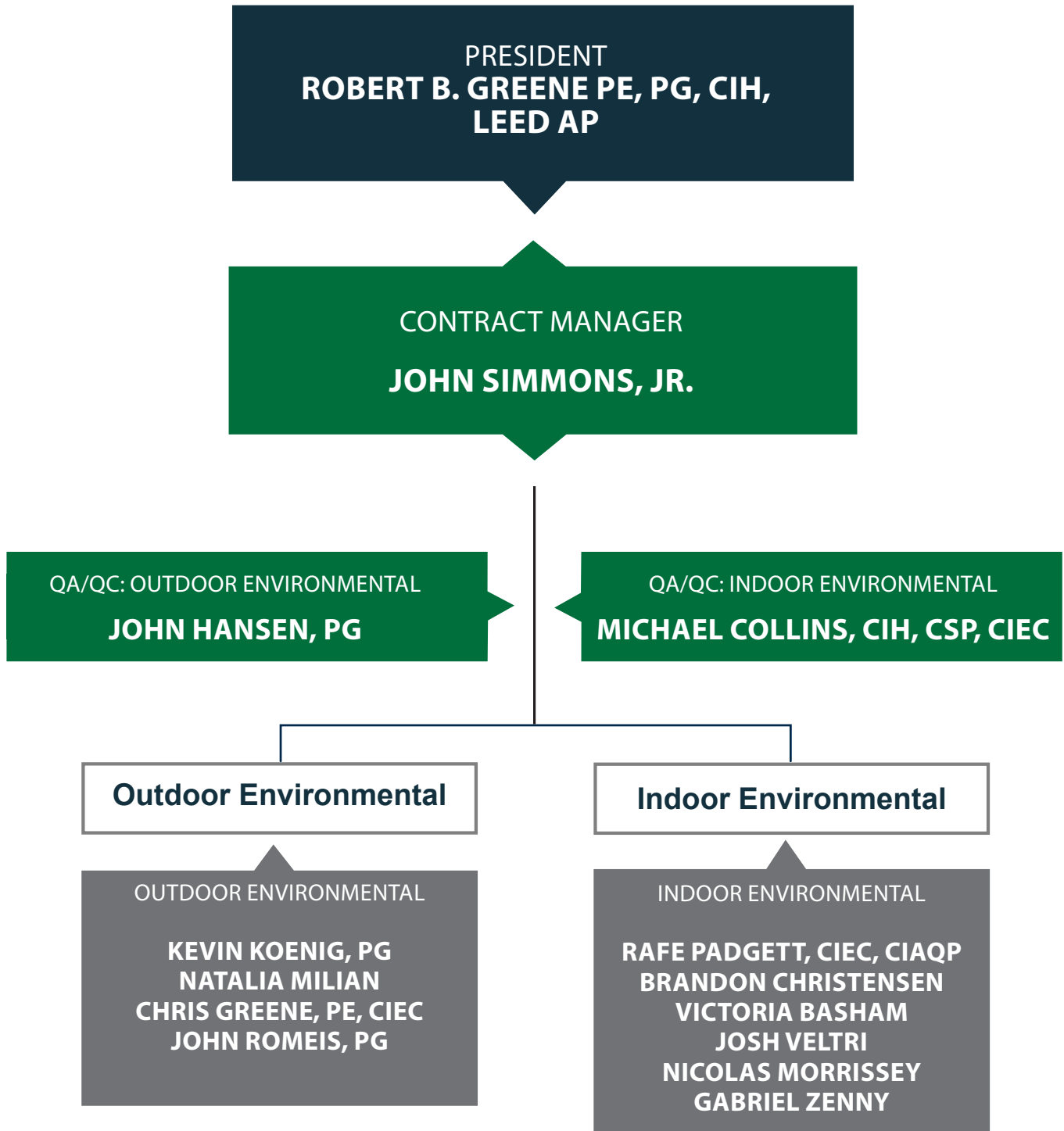
Role	Company Name and Address of Office Handling This Project	Name of Individual Assigned to the Project
Surveying	<u></u>	<u></u>
Landscaping	<u></u>	<u></u>
Engineering	<u></u>	<u></u>
Other Key Member	<u></u>	<u></u>
Other Key Member	<u></u>	<u></u>
Other Key Member	<u></u>	<u></u>

(use attachments if necessary)

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# 06 ORGANIZATIONAL CHART



## RFL No. E-22-20 CONTINUING CONTRACT FOR PROFESSIONAL ENVIRONMENTAL TESTING



GLE has put this professional team together based on academic background, professional ability, and past project experience with similar contracts. Contract Manager, John Simmons, and Project Principal, Robert Greene, will ensure that all tasks assigned under this contract are fulfilled. Our office is staffed with the proper mix of expertise for high-quality and cost-effective project performance. Each team member has extensive project management experience, as well as a thorough knowledge of current best practice and regulations, helping ensure your project stays on time and within budget. GLE commits to maintaining the team presented in this proposal throughout the duration of this contract.

GLE's long-standing, proven management structure provides clients with the confidence that their project will be managed to the highest standards. Our management approach provides the following key benefits:

- Single point of contact
- Clear communication
- Consistency of personnel
- Back office support
- Extensive public sector experience
- Educated and experienced professionals
- Rapid response
- Quality control

### **Hierarchy and Coordination**

The City's Contract Manager will be John Simmons, Director of South Florida Operations. As contract manager, Mr. John Simmons will be the single point-of-contact and will oversee all projects for the City. With over 30 years of experience completing both indoor and outdoor environmental projects, he will coordinate with Indoor Project Manager, Rafe Padgett, CIAQP, CIEC; and Outdoor Environmental Project Manager, Kevin Koenig, PG, on the day to day project activities, and provide senior technical support if needed. As Contract Manager, he understands that your vision and goals are paramount from the start, and will oversee the entire project team for this contract to ensure that the vision and goals are met at every level. Mr. Simmons has the authority to commit the total resources of the company to drive successful execution of this contract on time and within the budget.

For indoor environmental services, Mr. Michael Collins, CIH, CSP, CIEC, will provide QA/QC services for all indoor environmental projects and corresponding reports. Mr. Collins will work with Mr. Padgett and the appropriate project industrial hygienist to ensure all projects and reports are completed accurately and in a timely manner.

Similarly, for outdoor environmental services, Mr. John Hansen, PG, will provide QA/QC services for all outdoor environmental projects and corresponding reports. Mr. Hansen will work with Mr. Koenig and the appropriate project environmental scientist to ensure all projects and reports are completed accurately and in a timely manner.

Senior technical reviews are concurrent with ongoing project activities, and aid in obtaining the most cost-efficient, high-quality product to our clients.

Mr. Padgett and Mr. Koenig will run lead on projects for the city, and will be supported in the field by our team of industrial hygienists and environmental scientists, as shown in the organizational chart above.

### **Consistent Communication**

GLE believes that clients are best served when clear communication lines are established. Your single point of contact will coordinate closely to ensure good communication, establish a schedule, and help you resolve any issues that may arise.



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### **Consistency of Personnel**

Throughout our history, GLE has attracted and retained the highest quality personnel. Our low staff turnover ensures that your project will be completed by essentially the same team that begins it. In the event that any critical team member must be replaced, we have clear guidelines for a smooth hand-off, to ensure your project experiences maximum continuity.

### **Educated and Experienced Professionals**

Each GLE team member selected for this contract has vast experience providing consulting services for government facilities. Our team is unsurpassed in both local experience and government project experience. We are currently engaged on continuing service contracts for over 150 public entities in the Southeastern United States.

### **Staff Availability**

Our team has the availability to complete any work assigned by the City, on-time or ahead of schedule. Project Principal, QA/QC Managers, and your Contract Manager currently have approximately 10-17% availability. Senior Project Managers have approximately 15-20% availability, and field support staff have approximately 20-25% availability. Our team has worked together on projects in and around Pompano Beach for years—offering the City a team of seasoned professionals ready to get to work.





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# 07 STATEMENT OF SKILLS & EXPERIENCE OF THE PROJECT TEAM

One of the key criteria to the success of this contract will be our consistency of personnel. Because of our extensive public experience, GLE will eliminate confusion and reduce administration time for each of your projects. We commit to maintain the management team outlined below and will add additional senior environmental professionals with extensive environmental experience throughout the duration of this contract if need be.

GLE's overall team of professionals dedicated to support this contract, include:

- ✓ Two Florida Licensed Asbestos Consultants
- ✓ Three Certified Industrial Hygienists
- ✓ One Certified Hazardous Materials Manager
- ✓ Seven Lead Risk Assessors
- ✓ Ten Mold Assessors
- ✓ Four Radon Measurement Technicians
- ✓ Four Radon Measurement Specialists
- ✓ One Radon Mitigation Specialist
- ✓ Two Architects
- ✓ Four Engineers
- ✓ Eight Geologists
- ✓ 20 Industrial Hygienists
- ✓ Eight Environmental Scientists

In addition to the above, we also have on staff laboratory specialists, technicians and technical support staff, all of whom welcome the opportunity to serve The City.

Within our pool of technical professionals, GLE has over 20 individuals who are EPA and state certified to perform asbestos inspections, project supervision and air monitoring. All of these individuals have completed the Asbestos Project Supervisor, Inspector and NIOSH 582 courses. GLE has over 10 environmental technical professionals with 40-hour HAZWOPER training for performing environmental field sample programs.

### **Miami-Dade County Internal Services Department—Miami-Dade Police**

#### **Miami-Dade Police Groundwater Sampling**

Diniester Marcelo • 786-469-2770 • diniester.marcelo@miamidade.gov

3501 NW 46th St, Miami, FL 33142

**Project Dates:** 2019

**Team:** John Simmons, John Hansen, Kevin Koenig, Natalia Millan

**Cost:** \$ 2,879.50

GLE was retained by Miami-Dade County Internal Services Department to conduct the annual groundwater sample collection and analysis of two monitoring wells at the Hammocks Miami-Dade Police Department. The Department operates a 1,200 aboveground storage tank containing diesel fuel, requiring annual sample collection and analysis by the Miami-Dade County Environmental Quality Control Board.



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### School District of Palm Beach County

#### Environmental Term Contract

Amanda Gray • 561-684-5135 • amanda.gray@palmbeachschools.org (Indoor Environmental)  
Anne Meador • 561-684-5142 • anne.meador@palmbeachschools.org (Outdoor Environmental)  
3300 Forest Hill Blvd, Suite A-323, West Palm Beach, FL 33406

**Project Dates:** 2010-Ongoing

**Team:** Robert B. Greene, John Simmons, John Hansen, Michael Collins, Rafe Padgett, Brandon Christensen, Natalia Milan, Josh Veltri, Victoria Basham, Nicolas Morrissey

**Cost:** \$135,000

GLE has maintained a contract with the School District of Palm Beach County since 2010, providing asbestos, industrial hygiene and outdoor environmental consulting services throughout the District's facilities.

GLE performed indoor air quality (IAQ) assessments following occupant complaints at multiple school facilities. Assessments include visual assessments for potential sources that may adversely impact indoor air quality within heating, ventilation and air handling (HVAC) ductwork; and smoke testing restroom vent stacks to determine if exhaust odors may be entrained into exterior makeup air in rooftop HVAC components.

#### West Transportation Facility

Assessment and characterization of an underground piping break at the school bus maintenance facility. Motor oil was identified as released from the broken piping and assessed within an area of approximately 100 square feet and source removal was proposed. As the location is adjacent to the fuel island utilized to fuel school buses, the initial excavation was required to be backfilled. The continuing work was put to bid with GLE winning based on pricing and expertise. GLE installed a series of recovery wells and utilizing absorbent socks reduced the areal extent to approximately 50 square feet. Closure is expected within six months with a costs savings of almost \$20,000 versus other competitive bids.

GLE has also assisted the District with exterior environmental consulting projects including gopher tortoise surveys/permitting, underground storage tank closure, and petroleum discharge cleanup assessment/monitoring.

### Sarasota County / Florida Department of Environmental Protection

#### Petroleum Restoration Program (PRP)

Susan Murray • 850-488-3965 • smurray@scgov.net  
55 East 59th Street, New York, New York, 10022

**Project Dates:** June 2014 to Present

**Team:** Robert B. Greene, John Romeis, John Hansen

**Cost:** \$ 200,000.00

GLE was assigned the facility by PRP in June 2014, and actively coordinated with FDEP PRP personnel for site access with the Property Owner and Responsible Party. GLE commenced site activities, including the Baseline Groundwater Sampling event on January 21, 2015, which determined that the current AS/SVE system would need to be re-started. Additional interface with the Property Owners by GLE regarding acceptable access and working conditions for GLE and/or other personnel was conducted, to ensure minimal interference with business operations during GLE field activities. Additionally, GLE conducted repair of a remediation system vault during May 2015, at the specific request of the Property Owner, and was thereafter authorized



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by the Property Owner to proceed with remediation and field activities. After the aforementioned coordination and vault repair activities, GLE performed the AS/SVE system start up on June 12, 2015, and has operated and maintained the system until October 2016, when the work order expired. The system was restarted in December 2016, and ran until January 2017, when the SVE blower and motor failed due to age.

At the request of the FDEP, a Level 1 Limited Scope Remedial Action Plan Modification (LSRAPM) was completed and approved on February 22, 2017, which specified the addition of three (3) AS wells and three (3) SVE wells within the Right-Of-Way (ROW), in the vicinity of two off-site monitor wells, both located northwest of the property and both exceeding Natural Attenuation Default Concentrations (NADCs) for total Xylenes.

In March and April 2017, the LSRAPM was implemented with the following tasks completed, which were detailed in the Task 8 Deliverable Remedial Action Interim Report, dated May 11, 2017:

- Confirmed with Charlotte County that a ROW permit would not be required for the remedial system modification.
- Installation of AS wells (AS-18, 19, and 20), within the ROW.
- Installation of SVE wells (SVE-10, 11 and 12) within the ROW.
- Underground piping and trenching to existing remedial piping, including vacuum and pressure testing.
- Installation of a new 5-hp regenerative blower and motor.
- Installation of a new system trailer ventilation fan and SVE total flow meter.

GLE completed AS-SVE operation, maintenance, sampling and reporting from May 2017 through April 2018, when the work order ended and the system was turned off due to noise complaints. At the request of the Sarasota County, GLE conducted a soil closure assessment at the site on March 28, 2018. The assessment consisting of 8 hand auger borings completed to a depth of 10 feet with OVA screening at one foot intervals and selected samples for laboratory analysis determined that the vadose zone soil meets Soil Cleanup Target Levels (SCTLs).

Based on the most recent groundwater sampling completed on November 12, 2018, total Xylene concentrations exceed NADCs at MW-28. Despite reductions from past remediation efforts, it appears that a persistent source of dissolved hydrocarbons remains present under the footprint of the building at MW-28. GLE proposes the installation of two additional AS angled wells, and two additional SVE angled wells, directed under the building. Both wells would be installed via direct push technology (DPT) with AS wells installed to a depth of 25 feet at an angle of 35 degrees from vertical and SVE wells installed to a depth of 8 feet at an angle of 45 degrees. As an additional cost savings, the four new remediation wells will be connected to existing underground piping at existing wells SVE-5 and 6, AS-13 and 15. Given the remediation system's capabilities, multiple other wells can be operated, if needed.



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**Rocha BJJ Corp.**

**Phase I and Phase II Taft Street**

Vagner Rocha • 954-868-8600 • vagnerrocha82@gmail.com

8904 Taft Street, Hollywood, Florida 33024

**Project Dates:** October 2018 to November 2018

**Team:** John Simmons, John Hansen, Kevin Koenig, Natalia Millan, Gabriel Zenny

**Cost:** \$9,125.00

GLE was contracted to perform a Phase I Environmental Site Assessment (ESA) on a Property identified as 6592-6594 Taft Street located in Hollywood, Broward County, Florida 33024. GLE determined the Property was a former dry cleaner and recommended a Phase II ESA be performed. The Phase II was conducted consisted of laboratory analysis for soil and groundwater taken from the Property, as well as sub slab vapor analysis of the sub concrete slab for volatile organic compounds. The results indicated the presence of trace concentrations of volatile organic compounds in groundwater. Additionally, sub slab vapor concentration indicated the potential for hazardous vapors to enter the building. GLE recommended the sealing of interior utility perforations and the collection of indoor air samples. Results did not report the presence of indoor concentrations of volatile organic compounds and the building slab was sealed. The final report recommended no further action and the property transaction was approved for financing.

**Jackson Memorial Hospital**

**Environmental Term Contract**

Wayne Ferdinand • 786-295-9005 • Wferdinand@um-jmh.org

1611 NW 12th Ave, Miami, FL 33136

**Project Dates:** 1990-Ongoing

**Team:** Robert Greene, John Simmons, John Hansen, Michael Collins, Rafe Padgett, Kevin Koenig, Natalia Millan, Brandon Christensen, Josh Veltri, Victoria Basham, Gabriel Zenny

**Cost:** \$1,570,000

GLE has held an environmental term contract with Jackson Memorial Hospital (JMH) since 1990. During this time, GLE has performed over 210 projects related to indoor air quality (IAQ), asbestos consulting, preparation of contamination assessment plans, performance of contamination assessments, and risk assessments. Realizing that hospital surgical rooms, intensive care units, emergency rooms and life support equipment must have a non-interrupted power supply, GLE operates under strict regulations and caution. A power supply failure in this environment could be catastrophic.

An Expanded Contamination Assessment Plan (ECAP) was prepared by GLE to satisfy the requirements of Miami-Dade County Department of Environmental Resources Management (DERM) prior to the development of a multi-story parking garage on a site near downtown Miami. Previous soil testing programs performed on-site revealed hazardous and non-hazardous concentrations of arsenic and lead. Upon DERM's approval of the ECAP, hazardous contaminated soils were excavated and disposed.

As part of the project, GLE also performed a Risk Assessment to develop risk-based acceptable lead levels for the remaining on-site materials. The Risk Assessment addressed potential human and environmental receptors and the potential exposure during and following construction of the parking garage. The Risk Assessment Report was approved by DERM. GLE then prepared a Health and Safety Plan to provide a safe



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and healthy working environment for the protection of employees and the general public. As a part of this plan, an employee medical surveillance program was conducted which included initial monthly blood sampling throughout the duration of soil related work on the project, and final blood lead level analysis. In addition to medical monitoring, personal and ambient air monitoring was performed to determine airborne concentrations of lead and the potential personal exposure. GLE performed an initial five day air sampling program to determine exposure levels, future monitoring and employee protection requirements. Personal and ambient air monitoring and reporting was performed weekly thereafter, of personal protective equipment, proper hygiene procedures, safe work procedures, medical monitoring and air sampling. GLE's work also included the collection and analysis of numerous composite soil samples during the construction of an exfiltration trench on-site. Analytical results revealed non-hazardous concentrations of lead. Due to the volume of soils excavated from the exfiltration trench and the cost to dispose of them off-site, GLE submitted a proposal to DERM for depositing the soils on-site, under a concrete ramp. DERM approved the soil encapsulation proposal and the client realized significant cost savings. GLE submitted a final report to DERM at the completion of the project.

GLE has performed three (3) contamination assessments for JMH, one of which was at a motor pool facility contaminated with petroleum hydrocarbons. The assessment consisted of an extensive soil boring program and screening with an organic vapor analyzer; installation of shallow and deep monitor wells; groundwater sampling and analysis; determination of the horizontal and vertical extent of soil and groundwater contamination on-site; determination of groundwater flow direction; performance of a potable well survey; research of regional and local geology and hydrogeology; and preparation of a CAR for submittal to DERM.

Additionally, GLE has performed numerous asbestos surveys throughout this 3,000,000 square feet (SF) campus. GLE has also prepared a detailed operations and maintenance program for managing and implementing these materials in-place. As part of this program, GLE trained over 200 maintenance and environmental services personnel. Prior to renovation of various areas of the facility, GLE has prepared plans and specifications for abatement, and performed contract administration and air monitoring during the abatement.

GLE has performed IAQ investigations for various areas and facilities in the hospital. The projects have consisted of interviews with affected individuals, development of testing programs, and inspection of the HVAC systems. Based on the results of our initial inspections and occupant interviews, GLE performed air quality testing, including temperature, relative humidity, carbon dioxide, volatile organic compounds (VOCs), formaldehyde, methane and bioaerosols. GLE also performed evaluations of the HVAC system, including the air handlers and distribution system. After evaluation and testing, GLE developed detailed recommendations for modifications or other remedial actions to improve indoor air quality. During one investigation of the pharmacy, it was noted that hospital personnel were working with a number of cancer testing drugs that were carcinogenic, if inhaled. Since these experimental drugs did not have TLVs or sampling or testing protocols, GLE developed a testing and analysis procedure for detection of low airborne concentrations of these chemicals.



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## **Palm Beach County**

### **Asbestos and Industrial Hygiene Services**

Jazmina Ulmos • 561-233-5423 • julmos@pbcgov.org  
 100 Australian Avenue, West Palm Beach, FL 33406

**Project Dates:** 2011-2020

**Team:** Robert Greene, John Simmons, John Hansen, Michael Collins, Rafe Padgett, Kevin Koenig, Natalia Millan, Brandon Christensen, Josh Veltri, Victoria Basham, Gabriel Zenny

**Cost:** \$400,000

GLE has provided various asbestos consulting services to Palm Beach County since 2011, including ACM air monitoring, ACM demolition and renovation surveys, and final reports. Facilities have varied and include the courthouse, a museum, Palm Beach International Airport, single family residential facilities, detention center, bridges, former veterinary clinic and other county-owned facilities.

GLE has performed pre-demolition and pre-renovation building surveys for asbestos-containing materials at structures ranging from residential homes, to medical facilities and corrections/stockade facilities. In addition, GLE has performed air monitoring and project supervision during the removal of asbestos-containing materials prior to the demolition of buildings.

## **Florida Power & Light**

### **Asbestos Consulting Services**

Joseph Stearns • 305-246-7301 • joseph.m.stearns@fpl.com  
 6451 South Ocean Drive, Jensen Beach, FL 34957

**Team:** Robert Greene, John Simmons, Michael Collins, Rafe Padgett, Brandon Christensen, Josh Veltri, Victoria Basham, Gabriel Zenny

**Project Dates:** 2006-Ongoing

**Cost:** \$370,000

GLE has provided the following services at the Turkey Point and Port St. Lucie Nuclear Power Plants for more than 12 years.

Services provided by GLE include:

- ✓ Asbestos surveys to identify the presence and location of suspect ACM associated with various building, structures, and associated piping.
- ✓ Collection and analysis of suspect asbestos-containing materials in accordance with regulations as established by the OSHA and the NESHAP.
- ✓ Asbestos sample collection performed by GLE's EPA/AHERA-accredited inspectors.
- ✓ Asbestos abatement project monitoring and supervision during the bi-annual outages for repair and maintenance activities.
- ✓ Post-asbestos abatement inspections and air clearance testing.
- ✓ OSHA personnel air sampling for the presence of airborne lead, cadmium, and/or hexavalent chromium during torch-cutting activities, and/or maintenance activities associated with the cast cranes.
- ✓ Sampling of LBP performed primarily utilizing GLE's in-house XRF.
- ✓ Confirmatory paint-chip samples collected for analysis at an independent accredited laboratory.
- ✓ Preliminary assessments for water-damaged and/or mold-impacted building materials.
- ✓ Project monitoring and supervision during mold remediation and cleaning activities.
- ✓ Post-mold remediation air sampling and documentation.



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### FDOT Districts 1, 2, 5, 6, 7 & the Turnpike Division

#### Asbestos Consulting Term Contracts

Jesus Alvarez • 305-470-5158 • Jesus.Alvarez@dot.state.fl.us  
1000 NW 111th Avenue RM-6105-B, Miami, FL 33172

**Project Dates:** 2003-Ongoing

**Team:** Robert Greene, John Simmons, Michael Collins, Rafe Padgett, Brandon Christensen, Josh Veltri, Victoria Basham, Chris Greene, John Romeis

**Cost:** \$3,000,000

GLE has served as the asbestos consultant for Right-of-Way and Turnpike contracts within various districts throughout the State of Florida. Services provided include facility surveys, asbestos abatement and demolition project designs, contract administration and air monitoring. Well in excess of 1,000 individual projects have been performed in conjunction with demolition and roadway construction.

We have successfully provided consulting services for emergency response actions within buildings occupied by FDOT personnel. All work performed under these contracts have been performed in accordance with established state regulations, submitted for approval within pre-established time frames without resulting in any delay to FDOT projects.

Additionally, GLE conducted an assessment for asbestos-containing materials (ACM) associated with bridges and miscellaneous structures of the FDOT I-75 Segment D Project in Broward County, Florida. The surveys were performed by GLE EPA/AHERA accredited asbestos inspectors. Laboratory analysis was conducted to determine the presence of asbestos mineral fibers associated with sampled suspect asbestos-containing materials. Any identified asbestos-containing materials to be impacted by proposed construction-related activities were removed and disposed of by a state of Florida licensed asbestos abatement contractor prior to commencing with any activities that might disturb the asbestos-containing materials.

GLE provided a properly certified project representative to perform project monitoring, and air monitoring during the abatement of asbestos-containing materials. The GLE project representative was on-site and performed air monitoring throughout the duration of the abatement project phase, as needed, to ensure that airborne emissions were maintained within acceptable levels, as required by regulatory standards. This monitoring allowed for comparison with applicable EPA and OSHA regulations and aid in the evaluation of the effectiveness of the abatement procedures.

GLE's field representative observed work practices when on site to ensure that work was being performed in compliance with applicable regulations pertaining to asbestos abatement. This included, but was not limited to, observing containment systems and removal methods, general worker safety practices, and security of waste enclosures prior to transfer to the landfill.

At the completion of the project, GLE's project representative observed the work area for cleanliness and compliance with applicable asbestos regulations. Asbestos air samples obtained during the execution of this project were analyzed in general accordance with NIOSH 7400 procedures utilizing Phase Contrast Microscopy (PCM).

During our contract with the FDOT, GLE has always managed to not disrupt the flow of traffic, keeping bridges accessible and roads open.



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**Miami-Dade Aviation Department (MDAD)**

**Environmental Term Contract**

Foster Mack • 305-876-8326 • fmack@miami-airport.com

P.O. Box 025504, Miami, FL 33102

**Project Dates:** 1991-Ongoing

**Team:** Robert Greene, John Simmons, Michael Collins, Rafe Padgett, Brandon Christensen, Josh Veltri, Victoria Basham

**Cost:** > \$1,250,000

GLE has been contracted by the MDAD since 1991 to provide miscellaneous engineering and hazardous materials services. Work has included facilities consulting, including IAQ assessments, industrial hygiene evaluations, mold consulting, remedial design for asbestos, lead, and radon. To date, we have completed approximately 187 individual projects totaling over \$1.4 million in fees.

**Various Buildings:** GLE has promptly conducted mold consulting activities in response to water infiltration at numerous MDAD facilities. GLE's licensed and credentialed staff has routinely provided rapid response to assist in the delineation and subsequent development of corrective action recommendations associated with water and/or mold-impacted building materials. GLE has also provided remediation recommendations to address the observed damage and performed post-remediation verification activities to confirm that the remediation work was adequately performed. Specifically, GLE conducted water / mold consulting for 18 projects to date in 2019, 18 projects in 2018, and 10 projects in 2017.

**Building 5A:** GLE completed a highly sensitive asbestos remediation project in Building 5A (the primary MDAD administration facility), where IAQ issues were identified and addressed. GLE's design and construction administration skills enabled the project to be completed on schedule without displacing the current occupants or causing a loss of staff productivity. The work involved the coordination of four (4) other consultants and five (5) contractors performing work on each of the five (5) floors simultaneously with work areas ranging from 5,000-8,000 SF each.

*"Thank you for the excellent service and high level of professionalism your staff has provided me at Miami International Airport. GLE's work over the past years has helped our facility maintain Airport Operations and recognize real cost savings throughout many asbestos abatement operations we have conducted throughout our facilities. I can strongly recommend GLE to any airport facility managers for the performance of environmentally related projects. Since GLE is fully aware of specific airport concerns, such as security, maintaining an operation facility and, of course, the overall liability associated with such work, I am confident that any such projects you take on will be very successful. I look forward to continuing to work with you in the future."*

– Foster Mack, Miami-Dade County Aviation Department.





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### **School Board of Broward County**

#### **Environmental Term Contract**

Alison Witoshynsky • 754-321-4200 • alison.witoshynsky@browardschools.com

7720 West Oakland Park Blvd., Sunrise, FL 33311

**Project Dates:** 1998-Ongoing

**Team:** Robert Greene, John Simmons, Michael Collins, Rafe Padgett, Brandon Christensen, Natalia Millan, Josh Veltri, Victoria Basham, Gabriel Zenny, Nicolas Morrissey

**Cost:** > \$15,000,000

GLE has served as the term environmental consultant for the SBBC since 1998. GLE has completed over 1,240 projects for SBBC under this contract, included in the scope are asbestos, lead, mold and related IAQ consulting services and remedial actions. Under this contract, GLE has completed projects, including asbestos inspection for AHERA compliance, asbestos abatement, LBP inspection, contamination assessments remedial design, remedial actions and emergency response. The AHERA compliant re-inspections are performed with GLE's EPA-certified and trained staff and includes the research and assembly of data accumulated from previous facility surveys and abatement projects performed. Additional confirmatory sampling is performed as necessary with the analytical results being incorporated into both the report and site plans prepared for the facility.

When concerns arose regarding LBP, GLE was requested to conduct extensive testing to determine the magnitude of LBP present at these facilities. GLE performed the surveys utilizing an X-ray Fluorescent (XRF) gun versus the traditional paint chip sample method. This allowed for reports to be provided to the School Board within a week of authorization and cost savings resulting from the elimination of lab fees and decreased time in the field. Additionally, this testing method allowed for a much more comprehensive report because of the increased number of test locations that were possible.

GLE also performed IAQ and mold evaluations of over 30 school campuses. After each project was completed, GLE's architectural division designed remedial and replacement activities which were performed under the supervision of GLE. The estimated value of this ongoing term contract is \$15,000,000.

### **Total Facility Services, Inc.**

#### **Ongoing Environmental Consulting**

Dariceli Heredia • 954-586-4029 • Dheredia@tfsseusa.com

557 NE 28th Court, **Pompano Beach, FL 33064**

**Project Dates:** 2015-Ongoing

**Team:** Robert Greene, John Simmons, Michael Collins, Rafe Padgett, Brandon Christensen, Natalia Millan, Josh Veltri, Victoria Basham

**Cost:** \$416,000

GLE has completed over 90 indoor air quality (IAQ), asbestos, indoor contamination assessment/cleanup, and mold projects for Total Facility Services, Inc. (TFS), typically on short notice and with quick turnaround time to facilitate re-occupancy following unplanned incidents.

TFS provides facility maintenance and construction management services to a wide variety of building owners. Upon receipt of an occupant complaint or indoor environmental quality concern, TFS contacts GLE to identify, design remedies, and verify completion for the condition. GLE's services typically include quick-turnaround assessments following moisture intrusion/mold events, occupant IAQ complaints, category 3 "black water"/sewage contamination incidents, and asbestos testing.



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### Florida Department of Corrections

#### Environmental Consulting

Michael Richel • 941-628-4116 • Richel.Michael@mail.dc.state.fl.us  
501 South Calhoun Street, Tallahassee, FL 32399

**Project Dates:** 1990-Ongoing

**Team:** Robert Greene, John Simmons, Michael Collins, Rafe Padgett, Brandon Christensen, Natalia Millan, Josh Veltri, Victoria Basham

**Cost:** \$268,000

GLE is currently providing environmental consulting services consisting of asbestos and lead surveys and mold / indoor air quality consulting for various facilities owned and operated by the Florida Department of Corrections (FDOC) throughout the state of Florida. To date, we have performed 106 projects for the FDOC. Our services have been performed in both secured and non-secured facilities, including Union Correctional Institute (CI), Avon Park CI, Charlotte CI, Marianna Work Release Center (WRC), Orlando Community Release Center, Melbourne Probation and Parole Office, Everglades CI, Martin CI, Opa-Locka WRC, South Florida Reception Center, and Hollywood WRC.

Most recently, GLE provided the following vital consulting services:

2017 – GLE conducted Roof Asbestos Surveys associated with wind and water impacts associated with Hurricane Irma at Homestead/Dade Correctional Institution and Okeechobee Correctional Institution. GLE's survey activities were instrumental in fast-tracking the permitting for the needed repairs.

2018 and 2019 – GLE conducted Roof Asbestos Surveys associated with large scale renovation plans that included:

- ✓ Gulf Correctional Institution Annex - Asbestos Roof surveys of 50 Buildings
- ✓ Madison Correctional Institution and Madison Work Camp - Asbestos Roof Surveys of 39 Buildings
- ✓ Jackson Correctional Institution, Asbestos Roof Surveys of 38 Buildings
- ✓ Holmes Correctional Institution, Asbestos Roof Surveys of 30 Buildings
- ✓ Liberty Correctional Institution - Asbestos Roof Surveys of 23 Buildings
- ✓ Walton Correctional Institution and Work Camp - Asbestos Roof Surveys of 25 Buildings
- ✓ NW Reception Center Roofs Asbestos Roof Surveys of 24 Buildings

The asbestos and lead surveys have been performed prior to renovations or demolition activities. Our mold and IAQ consulting activities have been requested based on occupant complaints. Since 2002 GLE has completed over \$265,000 in services to the Florida Department of Corrections.



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### **Florida Atlantic University**

#### **Asbestos & IAQ Consulting Services**

Dennis Zabel • 561-297-3106 • dzabel@fau.edu  
 777 Glades Road, Building 69, Boca Raton, FL 33431

**Project Dates:** 1998-Ongoing

**Team:** Robert Greene, John Simmons, Michael Collins, Rafe Padgett, Brandon Christensen, Natalia Millan, Josh Veltri, Victoria Basham

**Cost:** \$423,000

GLE is currently providing asbestos, lead-based paint (LBP), mold and indoor air quality consulting for Florida Atlantic University (FAU). In this capacity, GLE performs asbestos renovation and demolition surveys, IAQ and mold assessments and air testing, designs abatement and remediation plans, and provides air-monitoring services for facilities throughout the Boca Raton, Davie, and Harbor Branch Campuses. GLE has performed three-year AHERA re-inspections at Henderson Elementary for FAU, and has assessed over 60 buildings at the Harbor Branch Campus for asbestos-containing materials and LBP. GLE has prepared technical reports for the University outlining our findings, conclusions and recommendations and routinely schedules work after hours, or during the weekend, to accommodate the University's schedule and minimize interruptions.

### **Florida Department of Environmental Protection**

#### **State of Florida Petroleum Restoration Program Agency Term**

Diane Pickett • 850-245-8821 • Diane.Pickett@dep.state.fl.us  
 2600 Blairstone Road, MS 4575, Tallahassee, FL 32399

**Project Dates:** 2014-Ongoing

**Team:** Robert Greene, John Simmons, John Hansen, Kevin Koenig, Natalia Millan, Chris Greene, John Romeis

**Cost:** > \$5,000,000

GLE has been selected to provide environmental consulting services to the State of Florida Petroleum Restoration Program (PRP) as an Agency Term Contractor (ATC). GLE was awarded contract in the North, Central and South Regions of Florida, as prescribed by the Florida Department of Environmental Protection (FDEP). In our capacity as an active ATC, GLE performs Site Assessments, Remedial Action Planning, and Site Remediation/Restoration activities to clean up the petroleum releases eligible for State of Florida funding under the Early Detection Incentive (EDI) Program, the Abandoned Tank Restoration Program (ATRP), the Petroleum Liability and Restoration Insurance Program (PLRIP) and the Petroleum Cleanup Participation Program (PCPP).

GLE is currently applying our extensive experience in the Petroleum Reimbursement Program, the Petroleum Preapproval Program and the PRP's new ATC program to provide cleanup for the State of Florida on twenty (20) sites totaling over \$1,000,000 in fees. The Projects include Limited Site Assessments (LSAs), Remedial Action Plan Modifications (RAPMs), and Remedial Action Construction (RAC) projects at sites throughout Florida.



RFL No. E-22-20  
**CONTINUING CONTRACT FOR PROFESSIONAL  
 ENVIRONMENTAL TESTING**



**New River Property Owners, LLC**

**Bizzi Partners**

Steven Della Salla • 941-861-0605 • DellaSalla@bizzipartners.com

North Miami Beach Site, FL

**Project Dates:** February 2018 to present

**Team:** John Simmons, John Hansen, Kevin Koenig

**Cost:** \$120,000

***Emergency Response, Tank Closure Assessment, Initial Remedial Action, Site Assessment, Remedial Action, Post Active Monitoring***

Client was in the process of the demolition of multiple buildings when the demolition contractor discovered a series of unknown underground storage tanks (USTs). GLE was contacted by a project manager familiar with GLE and requested a quick response from GLE. GLE was able to mobilize to the site with contractors to create a safe zone for identification of chemical discharges and utilize health and safety procedures to minimize impacts to the environment. Initial actions included:

- Determination of approximate volumes and initial characterization of liquids;
- Utilization of absorbents to collect loose liquids and create impoundments;
- Utilization of vacuum trucks for removal of liquids from the USTs;
- Cleaning of USTs prior to excavation and transport for disposal.

GLE manifested the disposal of the cleaned USTs and began an assessment of the impacted areas. Direct push technology and the use of prepacked monitoring wells was scoped for the assessment in order to minimize investigative waste, costs and time during both drilling and well development. The results of the assessment reported the presence of soil and groundwater impacts resulting from the leaking underground storage tanks.

Based on the assessment, GLE returned to the site to perform an initial source removal. An excavator was utilized to remove a total of 200 tons of impacted soils transported offsite for thermal treatment. The excavator removed soils to beyond the water table and succeeded in opening up a large area of exposed and impacted groundwater. Laboratory results of samples collected from groundwater monitoring wells reported the presence of petroleum impacts within groundwater and limited to the general area of the open excavation. Based on this the open excavation was left open and a Limited Scope Remedial Action Plan (LSRAP) was prepared to address the groundwater impacts.

A LSRAP proposed open hole sparge technology as a remedial strategy. The LSRAP was prepared and submitted to Broward County Growth Management and Environmental Protection Division for approval. The LSRAP was approved and implemented by GLE and the approved remedial system was operated for a period of five weeks. The results of the remedial system operation reported the removal of dissolved contaminants from the groundwater to concentrations below regulatory limits. A Remedial Action Summary Report recommended no further action for the site and was approved.



RFL No. E-22-20  
**CONTINUING CONTRACT FOR PROFESSIONAL  
ENVIRONMENTAL TESTING**



**Miller Oil Company**

**Gatlin Shell, Port. St. Lucie - Remedial Action Plan**

Ralph Ferraro • 757-640-2124 • rferraro@milleroilco.com

2173 SW Gatlin Boulevard, Port St. Lucie, FL 34953

**Project Dates:** 2015-2017

**Team:** Robert Greene, John Simmons, John Hansen, Kevin Koenig, Natalia Millan

**Cost:** \$5,429.00

GLE completed the site assessment activities at an active gasoline service station, which involved the delineation and removal free product observed in onsite monitoring wells, including additional assessment of shallow and deep groundwater. GLE completed a Site Assessment Report (SAR), which was approved by FDEP. GLE developed a remedial approach for the site involving impacted soils and groundwater impacted with volatile organic aromatics (VOAs) and polynuclear aromatic hydrocarbons (PAHs) in the form of a Remedial Action Plan (RAP).



RFL No. E-22-20  
CONTINUING CONTRACT FOR PROFESSIONAL  
ENVIRONMENTAL TESTING



# 08 RESUMES

Please see resumes on the following pages.





## JOHN SIMMONS, JR.

Contract Manager

*Time Assigned to Project: 20%*



### SUMMARY

Mr. Simmons has over 33 years of experience and serves as the Director of South Florida Operations. He manages the daily operations, business development, client relations, and contract negotiations for the area. His experience in the environmental consulting services field includes a diverse background in facilities consulting, contracting, general construction, environmental remediation, and environmental compliance. Mr. Simmons has a proven ability to manage regional and national contracts for a variety of clients that include public sector, private and industrial clients. He has also served as an instructor for EPA-approved Asbestos Worker and Supervisor courses at the University of Florida.

### PROJECT EXPERIENCE

#### SCHOOL BOARD OF BROWARD COUNTY:

Contract Administrator/Client Manager for an environmental consulting term contract worth over \$15M that GLE held for over 12 years. The scope of work included asbestos, lead, water intrusion and mold, and related Indoor Air Quality (IAQ) consulting services and remedial actions. He managed and supervised asbestos-containing material inspections for Asbestos Hazard Emergency Response Act (AHERA) compliance, asbestos abatement oversight and air monitoring, lead-based paint inspections, water damage and mold damage assessments and remediation, contamination assessments, remedial design, remedial actions, and emergency response. GLE completed over 1,250 individual projects for the School Board.

#### MIAMI INTERNATIONAL AIRPORT:

Contract Administrator/Client Manager for this environmental contract for Miami International Airport (MIA), which is the largest US gateway for Latin America and the Caribbean. It is also one of the leading international passenger and freight airports in the world, with a terminal encompassing more than seven million square feet. Contract included asbestos-containing material (ACM) inspections, asbestos abatement oversight and air monitoring, lead-based paint (LBP) inspections, water damage and mold damage assessments and remediation, contamination assessments, remedial design, remedial actions, and emergency response.

#### HOMESTEAD AIR RESERVE BASE (HARB):

Contract Administrator/Client Manager for projects at the HARB. Projects included assessments for ACM, LBP and radon for multiple facilities related to a large base closure project.



#### EXPERIENCE

33 Years



#### GLE EMPLOYEE

27 Years



#### LICENSES

EPA Lead-Based Paint Assessor (FL)

Radon Measurement Technician (FL)



#### CERTIFICATIONS

AHERA Asbestos Contractor/Supervisor  
 AHERA Asbestos Inspector  
 AHERA Asbestos Management Planner  
 EPA Model Lead-Based Paint Risk Assessor  
 NIOSH 582: Sampling & Evaluating Airborne Asbestos Dust  
 RMD's LPA-1/XRF Lead Paint Inspection System



**INDUSTRIAL HYGIENE PRACTICE:**

Mr. Simmons has conducted Contract Administration and Client Management for hundreds of investigations involving IAQ, industrial hygiene, ACM, water intrusion and mold-impacted building materials. He has been responsible for pricing work estimates, conducting assessments, preparing technical reports and abatement/remediation specifications, training staff, and project oversight.

**JACKSON MEMORIAL HOSPITAL:**

Managed IAQ investigations for various areas and facilities in the hospital and developed detailed recommendations for modifications or other remedial actions to improve IAQ. During one investigation of the pharmacy, it was noted that hospital personnel were working with a number of cancer testing drugs that were carcinogenic, if inhaled. Since these experimental drugs did not have threshold limit values (TLVs) or sampling/testing protocols, GLE developed a testing and analysis procedure for detection of low airborne concentrations of these chemicals.

**FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT):**

Contract Administrator/Client Manager for a large portfolio of projects involving the sampling of over 500 bridge structures for asbestos-containing materials, and/or painted components for the presence of cadmium, chromium, lead and zinc.

**VARIOUS INSURANCE COMPANIES:**

Conducted residential and commercial microbiological investigations, developed project design and mold remediation protocols, and coordinated remediation activities with abatement contractors for numerous residential and commercial properties throughout Florida.

**THE VILLAGIO OF PALMETTO BAY APARTMENTS:**

On-site Industrial Hygienist for this project in Miami. Conducted limited indoor Volatile Organic Compound (VOC) and Polynuclear Aromatic Hydrocarbon (PAH) air sampling for three two-story buildings impacted by a fire. He also acted as the liaison between the general contractor, property association, and the 56-unit owners.

**TURKEY POINT NUCLEAR POWER PLANT:**

Contract Administrator/Client Manager for projects that involved asbestos air monitoring and project management during the asbestos abatement of various areas related to outage repair work. In addition, was responsible for evaluating work practices and interpreting sampling results for reporting to safety compliance officers.

**FLORIDA ATLANTIC UNIVERSITY:**

Project director on this asbestos and lead-based paint consulting services contract with the Florida Atlantic University. Project work included performing asbestos surveys, designing abatement plans, providing air monitoring services for facilities throughout the campus, and performing three-year AHERA re-inspections and LBP surveys.

**HILLSBOROUGH COUNTY SCHOOL BOARD:**

Project management related to LBP abatement, air monitoring, wipe sampling, and construction management for various projects involving the abatement of LBP from educational facilities in Hillsborough County.







## ROBERT B. GREENE, PE, PG, CIH, LEED AP

President, Principal-In-Charge  
*Time Assigned to Project: 5%*



### SUMMARY

Mr. Greene has served in the architecture, engineering, environmental consulting and remediation, and general construction arenas for 40 years. He has been president of GLE since 1989 and managed numerous design, consulting, and construction projects for public and private sector clients throughout the United States. In addition, he has served as an expert witness for litigation involving environmental and construction issues.

Mr. Greene served as an EPA-approved instructor for the University of Florida, Environmental Institute, and GLE courses that deal with hazardous wastes, environmental compliance, asbestos, lead, radon, and indoor air quality (IAQ) issues.

Mr. Greene is on the forefront of new state and federal regulations dealing with environmental issues. He was appointed by the governor to the Florida Asbestos Committee, which was responsible for developing state asbestos regulations.

### PROJECT EXPERIENCE

**PUBLIC SECTOR:** Mr. Greene served as Principal-in-Charge for numerous public sector term contracts including the Cities of Coral Springs, Haines City, and Tampa; Broward, Hillsborough, Lake, Manatee, Osceola, Pinellas, Seminole, and St. Lucie Counties; Florida Department of Environmental Protection, Department of Management Services, Department of Military Affairs, Department of Transportation, and US Department of Veteran Affairs; Federal Emergency Management Agency, Naval Facilities Engineering Command Southeast, and U.S. Air Force. His success in this arena stems from GLE's ability to offer each client many diversified services. When issues arise during projects, he is able to quickly mobilize GLE resources to develop cost-efficient-solutions.

**MIAMI-DADE AVIATION DEPARTMENT:** Mr. Greene has served as Principal-in-Charge for this contract for the Miami-Dade Aviation Department (MDAD) since 1991 to provide miscellaneous hazardous engineering services. To date, we have completed approximately 175 individual projects totaling over \$1.25 million in fees. Work has included facilities consulting, including IAQ assessments and remedial design for asbestos, lead and radon.



#### EXPERIENCE

40 Years



#### GLE EMPLOYEE

40 Years



#### EDUCATION

Bachelor of Science, Civil  
Engineering  
Georgia Institute of  
Technology—1983

Master of Science,  
Engineering Geology  
Georgia Institute of  
Technology—1979

Bachelor of Science, Geology  
University of Florida—1977



#### LICENSES

Professional Engineer (PE)  
(FL, AL, GA, LA, MS, SC, TN,  
TX)

Professional Geologist (PG)  
(FL, GA)

Asbestos Consultant (FL)

Asbestos Contractor (FL)

General Contractor (GC)  
(FL)

Pollutant Storage System  
Contractor (PCC) (FL)

Mold Assessment  
Consultant (TX)





## CERTIFICATIONS

Certified Industrial Hygienist (CIH)  
LEED Accredited Professional  
Georgia Soil & Water Conservation Commission—Level II Certified Design Professional



## PROFESSIONAL AFFILIATIONS

American Board of Industrial Hygienists (ABIH)  
CEO Council  
National Council of Examiners for Engineering and Surveying

### Jackson Memorial Hospital:

Mr. Greene served as Senior Environmental Engineer and Senior Geologist since 1990 for this ongoing environmental term contract. He managed more than 200 separate projects dealing with indoor air quality (IAQ), asbestos consulting, contamination assessment plans, performance of contamination assessment, and risk assessment. As part of this program, GLE trained more than 200 maintenance and environmental services personnel. Mr. Greene supervised IAQ investigations for various areas and facilities in the hospital and recommended detailed modifications or other remedial actions. One investigation of the pharmacy revealed that hospital personnel were working with a number of cancer-testing drugs that were carcinogenic if inhaled. Since these experimental drugs did not have Threshold Limit Values (TLVs) or sampling/testing protocols, GLE developed a testing and analysis procedure for detecting low airborne concentrations of these chemicals.

### FLORIDA ATLANTIC UNIVERSITY:

Principal-in-Charge currently providing asbestos, lead-based paint, mold and IAQ consulting for Florida Atlantic University (FAU). In this capacity, GLE performs asbestos renovation and demolition surveys, IAQ and mold assessments and air testing, designs abatement and remediation plans, and provides air-monitoring services for facilities throughout the Boca Raton Campus. GLE has performed three-year AHERA re-inspections at Henderson

Elementary for FAU, and has assessed over 60 buildings at the Harbor Branch Campus for asbestos-containing materials and lead-based paint. We prepared technical reports for the University outlining our findings, conclusions and recommendations. GLE routinely schedules work after hours, or during the weekend, to accommodate the University's schedule and minimize interruptions to the University's operations.

**SOUTHWEST FLORIDA WATER MANAGEMENT DISTRICT (SWFWMD):** Mr. Greene served as Engineer of Record for numerous SWFWMD inspections of existing stormwater systems. He reviews the SWFWMD permit files and directly supervises the site inspections. When deficiencies are identified, Mr. Greene developed recommendations, specifications and/or details for the most efficient solution to correct the deficiency. When the stormwater management system was functioning properly, Mr. Greene developed a report to SWFWMD indicating the findings. Based on GLE's report, SWFWMD issued a Statement of Inspection for Proper operation and Maintenance.

**STATE OF FLORIDA PETROLEUM RESTORATION PROGRAM ACT:** Mr. Greene serves as the Principal Senior Geologist for the State of Florida Petroleum Restoration Program. He performs, supervises and provides senior technical reviews of Site Assessments, Remedial Action Planning, and Site Remediation/Restoration activities to clean up the petroleum releases eligible for State of Florida funding under the Early Detection Incentive (EDI) Program, the Abandoned Tank Restoration Program (ATRP), the Petroleum Liability and Restoration Insurance Program (PLRIP) and the Petroleum Cleanup Participation Program (PCPP). He has developed drilling programs for soil and groundwater sampling for contamination assessments.

Mr. Greene has performed, supervised and provided senior technical review of numerous Limited Site Assessments and comprehensive contamination assessments. He has developed soil and groundwater sampling programs and performed evaluation of the data as well as recommendations for remediation strategies. He has supervised and provided reviews of RAPs and managed the installation of remediation systems.





## JOHN K. HANSEN, PG

Outdoor Environmental: QA/QC

*Time Assigned to Project: 5-10%*



### EXPERIENCE

31 Years



### GLE EMPLOYEE

2 Years



### EDUCATION

Master of Science,  
Geology  
University of North  
Florida—1988

Bachelor of Science,  
Geology and Meteorology  
Northern Illinois  
University—1985



### LICENSES

Professional Geologist  
(PG) (FL)



### TRAINING

OSHA Hazwoper 40 hour  
and annual 8 hour  
safety training  
Project Management  
Associate Status, IT  
Corporation, 1993  
Frontline Leadership  
Training Course, IT  
Corporation, 1992  
Total Quality Management I  
Course, Mobile Oil  
Corporation, 1992  
DNAPL Site  
Characterization and  
Remediation Course,  
Waterloo, 1996

## SUMMARY

Mr. Hansen is a Professional Geologist with more than 31 years of experience in environmental and geological consulting. He has extensive experience in environmental assessments of petroleum, chlorinated solvent, and pesticide impacted sites throughout Florida. Mr. Hansen is also experienced in remedial plans such as design, construction, and operation and maintenance for both petroleum and dry cleaning sites. He is well versed in compliance sampling and reporting for both petroleum and chlorinated solvent sites. Mr. Hansen also has technical expertise in geotechnical forensic explorations for residential and commercial sinkhole claims.

## PROJECT EXPERIENCE

### FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT):

Mr. Hansen was responsible for multiple Level 1 assessments identifying potential environmental impacts that may affect future road and/or pond construction activities. Duties included reviewing and analyzing Florida Department of Environmental Protection (FDEP) map direct web site and data base, FDOT's EBIT web site and data base, historical aerial photos, USGS topographic surveys, city directories, and fire insurance maps.

### DLA/MACDILL AIR FORCE BASE:

Mr. Hansen was responsible for an Above Ground Storage Tank (AST) assessment, NPDES Permit renewal, NPDES monthly sampling and DMR reporting. Additionally he was responsible for completion of a GPR survey of all taxi ways and tarmacs at the base.

### FDEP WASTE MANAGEMENT SITE INVESTIGATION SECTION CONTRACT:

As the contract and project manager, Mr. Hansen assisted the FDEP in all aspects of site investigations for identification of source zones at landfills, industrial, residential, and commercial sites. Multiple projects, from Dunedin to Lakeland, have included soil and groundwater assessment of pesticides, herbicides, metals, nutrients, acids, solvents and petroleum hydrocarbons. Tasks also have included site access, permitting, IDW classification, and disposal.





## PUBLICATIONS

Graves, D., Hansen, J., and Kean, J., 1997. *Natural Attenuation Selected as Remedial Alternative for Chlorinated Solvent Site in Florida*. Conference on Remediation of Chlorinated and Recalcitrant Compounds.

Hansen, J., 1991. *Unique Application of Several Remedial Technologies at an Environmentally Sensitive Limited Access Petroleum Contaminated Site*. IT Technology Exchange Symposium.

Smith, D., and J. Hanson, 1989. *Distribution of Potentially Elevated Radon Levels in Florida Based on Surficial Geology*. Southeastern Geology. 30.

Hansen, J., 1988. *Distribution of the Gamma Radiation of the Surficial Deposits of the Florida Panhandle*. Master Thesis.

Hansen, J., 1987. *Seismic Refraction Profiling Across Known Shallow Caverns, Implications for the Detection of Subsurface Cavities*. Florida Academy of Sciences 51st Annual Meeting.

## STAR ENTERPRISE/TEXACO FDEP PETROLEUM PRE-APPROVAL PROGRAM:

Mr. Hansen provided services at over 40 petroleum impacted sites included wastewater permitting; hazardous waste classification, separation, and disposal; initial remedial action soil removal; contamination assessments; monitor only plans; groundwater and soil remedial design, natural attenuation, installation of oxygen release compound (ORC), portable groundwater treatment system operations, NPDES permitting, installation, operation and maintenance; remedial pilot tests including pumping, percolation, soil vapor extraction, air sparging, vacuum enhanced pumping.

## CITIZENS PROPERTY INSURANCE:

Duties included execution of geotechnical forensic explorations for residential and commercial sinkhole claims that included supervision and evaluation of hand cone penetrometers, ground penetrating radar (GPR), damage assessment, floor elevation surveys, hand augers and standard penetration test (SPT) geotechnical borings.

## 7-ELEVEN, FDEP PETROLEUM CLEANUP PROGRAM SITES:

As project manager, Mr. Hansen was responsible for supplemental and TSAR assessments involving direct push technology, soil and groundwater source removals primarily during UST upgrades, remedial design and installation, construction plans, permitting and operation and maintenance of groundwater and soil remediation systems.

## OLD HOPEWELL ROAD BROWNFIELD SITE:

As project manager, Mr. Hansen completed a pesticide assessment approval that included installation of multiple sonic installed wells defining four separate hydraulic zones. Work also included code violation cleanup of illegally disposed of wastes on property and building demolition.

## FLORIDA ARMY NATIONAL GUARD:

Mr. Hansen completed Lead (Pb) assessments, remediation, and the disposal of hazardous waste at 21 indoor firing ranges.

## NAVRAC, SOUTHERN DIVISION, MULTIPLE RCRA SITES AND INSTALLATION RESTORATION SITES AT NAS KEY WEST, FL:

As project geologist, Mr. Hansen's duties at the historical land disposal areas and DDT mixing areas included work plan preparation, cost estimation, scheduling, monitoring well installation, soil and groundwater sampling, data reduction, and report preparation.

## PRATT & WHITNEY PCB-IMPACTED SOLID WASTE MANAGEMENT UNIT (SWMU):

As project geologist, Mr. Hansen's responsibilities included budgeting, scheduling, field coordination, health and safety, and document production for a DNAPL assessment which included Cone Penetrometer Technology (CPT) drilling to depths of over 135 feet below land surface.





## MICHAEL B. COLLINS, CIH, CSP, CIEC

Indoor Environmental QA/AC

*Time Assigned to Project: 5-10%*



### EXPERIENCE

22 Years



### GLE EMPLOYEE

14 Years



### EDUCATION

Master of Science  
Occupational Health &  
Safety  
Middle Tennessee State  
University—2014

Bachelor of Industrial  
Hygiene and General  
Chemistry  
University of North  
Alabama—1995



### CERTIFICATIONS

Certified Industrial  
Hygienist (CIH)  
Certified Safety  
Professional (CSP)  
Council-Certified Indoor  
Environmental  
Consultant (CIEC)



### LICENSES

Asbestos Project  
Designer (TN, AL)  
Asbestos Management  
Planner (TN, KY)  
Asbestos Inspector (TN)

## SUMMARY

Mr. Collins has 22 years of experience in planning and managing complex industrial hygiene and environmental projects and investigations. As a Certified Industrial Hygienist (CIH), Mr. Collins has conducted and directed chemical exposure assessments and air sampling for a wide range of contaminants. Additionally, he has conducted a variety of OSHA-related activities, including noise surveys, hearing threshold shift counseling, respiratory fit testing, and general and local ventilation assessments. Specially trained in mold assessment and remediation in buildings, Mr. Collins provides recommendations and remediation designs for the cleanup and removal of mold, including post remediation sampling.

As an EPA AHERA-accredited asbestos inspector, management planner, and project designer, Mr. Collins has conducted a multitude of asbestos surveys, developed asbestos management plans, and designed technical specifications for large and small-scale asbestos removal projects. From 1999-2003, Mr. Collins concurrently served as the Lab Manager of a NVLAP-accredited asbestos lab.

Mr. Collins currently serves two primary roles within GLE. His primary function is the corporate role of Principal CIH, providing senior technical support to all offices for IH, asbestos, lead, radon, indoor air quality (IAQ), training programs, and safety-related projects. He revised the corporate Health and Safety Plan, developed the corporate Quality Assurance Manual, and developed two California-approved asbestos training courses. Mr. Collins' secondary responsibility is the overall administration of the Nashville, Tennessee branch of GLE, where he is responsible for day-to-day operations, project management, business development, and employee development. Mr. Collins also serves as an Adjunct Professor at the University of North Alabama in the Chemistry and Industrial Hygiene Department.





## TRAINING

AHERA Asbestos  
Project Designer (TN)  
AHERA Asbestos  
Management Planner  
(FL, TN)  
AHERA Asbestos  
Inspector (FL, TN)  
40-Hour OSHA Hazwoper



## PROFESSIONAL AFFILIATIONS

American Board of  
Industrial Hygienists  
(ABIH)  
Industrial Air Quality  
Association (IAQA)  
Phi Kappa Phi Honor  
Society

## PROJECT EXPERIENCE

### JACKSONVILLE ELECTRIC AUTHORITY (JEA):

Mr. Collins provides task management, field operations, and project management for various asbestos, lead-based paint surveys, exposure assessments for asbestos and lead, Polychlorinated Biphenyls (PCB) surveys, IH assessments, (including sampling and analysis for chromium VI, nickel, vanadium, arsenic, total dust, and respirable dust), IAQ investigations/inspections, including fungal inspections and sampling, emergency response to disturbances of asbestos and lead containing materials, and arsenic and fly ash sampling.

### SCHOOL BOARD OF BROWARD COUNTY:

Mr. Collins served as one of GLE's project CIHs for a term environmental consultant contract with the School Board of Broward County, Florida. The scope of services included asbestos, lead, mold, and related IAQ consulting services and remedial actions. Under this contract, Mr. Collins completed many projects, including asbestos inspection for AHERA compliance, asbestos abatement, IH consulting, HVAC assessments, lead-based paint inspection, contamination assessments, remedial design, and emergency response.

### MANATEE COUNTY:

Mr. Collins provided senior project management and technical support for field assessment activities to adequately assess IAQ within the Manatee County Courthouse Building. Tasks included a complete area walkthrough and review of the HVAC systems. HVAC system components were evaluated to determine their operational condition related to optimum IAQ conditions. Detailed observations and qualitative moisture tests were conducted of building materials suspected to have mold/water damage. Using nationally recognized protocols, numerous area measurements of temperature, microbial particulate sampling, moisture readings, and relative humidity were obtained, as well as several area measurements of carbon dioxide (CO<sub>2</sub>) from within subject areas. The building envelope was also evaluated. All exterior building materials, including door and window systems of this historic structure, were accessed to determine if they were contributing to moisture intrusion within the facility. GLE assembled all background information, sampling results, and physical observations into a written report containing formal findings, conclusions (diagnoses), and recommendations for appropriate corrective action(s). After the above scope of work was completed, GLE was tasked to perform a follow-up study. Mr. Collins provided senior technical assistance, including evaluation and interpretation of analytical data. This scope of work for the follow-up study included: walkthrough visual observations, temperature/relative humidity measurements, carbon dioxide measurements, and microbial, formaldehyde, Volatile Organic Compound (VOC), mycotoxin, Legionella and particulate sampling.





## KEVIN KOENIG, PG

Senior Project Manager—Outdoor  
*Time Assigned to Project: 15%*



### EXPERIENCE

21 Years



### GLE EMPLOYEE

2 Year



### EDUCATION

Bachelor of Science  
 Geology, Florida Atlantic  
 University—1997



### LICENSES

Professional Geologist (FL)



### CERTIFICATIONS

Stormwater Management  
 Inspector  
 Maintenance of Traffic –  
 FDOT Advanced  
 ISO-14001 Training –  
 MDAD



### TRAINING

OSHA 40-hour HAZWOPER  
 OSHA 8-hour HAZWOPER  
 OSHA Hazardous Materials  
 Handling & Identification

## SUMMARY

With more than 21 years of environmental experience in management and completion of assessment projects, remediation projects, environmental construction projects, hazardous materials identification, permitting, and technical report preparation and qualification. Mr. Koenig is a Florida licensed Professional Geologist with a specialization in groundwater and soil contaminant fate and transport. Mr. Koenig has been certified by the Florida Department of Transportation in Advanced Maintenance of Traffic (MOT) and has effectively utilized this training to safely and efficiently sustain an exemplary safety record establishing MOT at project locations.

## PROJECT EXPERIENCE

### THE MILE, MIXED USE CONSTRUCTION SITE, 3622 SW 22ND STREET, MIAMI, FLORIDA:

Senior Project Manager for soil gas assessment of a 13 story multi use building for sub slab contaminants relating to an adjacent underground petroleum system. Project scope included assessment, pilot testing and mitigation design. Petroleum impacts above the EPA VISL guidelines were identified in vadose zone soils beneath the proposed residential portion of the building. A pilot test determined the effective radius of influence for the design and construction of a sub slab depressurization system. A series of six sub slab depressurization points were installed and manifolded to a low pressure vent resulting in negative sub slab pressure. Professional Fees \$100,000.

### MIAMI DADE COUNTY INTERNAL SERVICES, MIAMI FLORIDA:

Senior Project Manager in conjunction with the construction services department including; NW 62 street – Multiple buildings, assessment prior to demolition, Biscayne 27 - Multiple buildings, assessment prior to demolition.



**MIAMI DADE AVIATION DEPARTMENT (MDAD), MIAMI, FLORIDA:**

Project manager for environmental tenant audits from 2012-2015. Required site inspections for environmental compliance of MDAD facilities in tenant operated facilities with the goal of ISO 14001 compliance. Inspected 32 facilities ranging from small maintenance facilities to large international airlines. Results identified several facilities needing upgraded management practices. Consultant worked with the tenants to improve processes and equipment as needed to prevent health and safety exposure and environmental releases.

**I-595 ON RAMP TO THE FLORIDA TURNPIKE NORTHBOUND, FORT LAUDERDALE, FLORIDA:**

Project and field manager for two tanker truck rollovers resulting in the discharge of 4,000 to 6,000 gallons of diesel fuel and gasoline to the subsurface. Site assessment showed impacts beneath the roadway and down an embankment adjacent to a wetland. Remedial plan involved chemical injection and source removal. Site involved two responsible parties including an insurance company. Multiple consultants and contractors involved. Site was also renovated by the FDOT during the remediation further complicating the project. Showed the project managers ability to navigate complicated negotiations involving both private and public entities with amicable agreements, cost effectiveness and project progress resulting.

**LYONS ROAD AT ATLANTIC BOULEVARD, POMPANO BEACH, FLORIDA:**

Project and field manager for the removal and disposal of a large homeless camp using heavy equipment. Developed a health and safety plan to address biological and human hazards. Multiple biohazard locations identified including makeshift toilets, animal remains, used needles, illegal drug paraphernalia and illegal drug manufacturing. Additional hurdles included homeless evacuation and police coordination with construction crews. Shows the ability to navigate sensitive human interactions and hazardous circumstances, ability to anticipate unknowns.

**Florida Turnpike Mainline Mile Post 144, Fort Pierce Turnpike Plaza North, Port St. Lucie, Florida:**

Senior Project Manager for assessment, permitting, source removal with dewatering and restoration of petroleum impacted soil and groundwater from multiple petroleum releases related to the former operation of a gasoline dispensing station. Free product within groundwater was identified resulting in a hazardous atmosphere requiring monitored level B SCBA during excavation. Impacted groundwater was treated prior to permitted discharge using a parallel air diffuser system with an FDEP approved monitoring program. Results indicated 100% efficiency and no discharge of petroleum constituents during operation. Effective sectional source removal of petroleum impacted soils to a depth of 17 feet below surface. A total of 20,109.47 tons of impacted soils were removed. Impacted soils were disposed at a Class One Subtitle D landfill under non-hazardous manifest. The site was backfilled and compacted with virgin material.

**CASTROL BULK OIL FACILITY, 500 PINE STREET, ORLANDO, FLORIDA:**

Project manager for the divestment of a bulk oil facility. The facility is 2 acres including 22 aboveground tanks of varying capacity, bulk oil mixing tanks, warehouse and loading racks. Scope included inspections for compliance and records review and assessment for historical releases. The assessment resulted in the FDEP closure of a historical underground storage tank release. Assisted staff in compliance corrections and cleanup prior to the sale of the facility.







## NATALIA MILLAN

### Outdoor Environmental

*Time Assigned to Project: 15%*



## SUMMARY

Ms. Millan is a project manager who currently serves as a key contributor to GLE's diverse environmental project portfolio by providing hazardous material and hazardous waste classification, asbestos building inspections, asbestos and lead-based paint surveys, indoor air quality (IAQ) surveys, mold assessments, project supervision, and air monitoring services for many of GLE's clients. Ms. Millan has four years of experience in environmental consulting. Experiences include, but are not limited to, Phase I environmental assessments, National Environmental Policy Act (NEPA) reports, and asbestos and lead assessments.

## PROJECT EXPERIENCE

### VARIOUS TELECOMMUNICATION CLIENTS:

Ms. Millan has completed numerous Phase I ESAs, and NEPA reports including natural resource reviews and tribal consultations throughout the Northeast, Mid-Atlantic, West, and Southeast United States. Clients have included Verizon Wireless, AT&T Mobility, Sprint, T-Mobile, Crown Castle, American Towers, and well as several confidential clients. Reports were completed in various client required formats including ASTM 1527-13.

### VARIOUS PRIVATE FINANCIAL CLIENTS:

Ms. Millan has completed numerous Phase I ESAs throughout the Northeast, and Mid-Atlantic United States for various confidential clients. Reports were prepared and completed in various client required formats including ASTM 1527-13.

### HURRICANE HARVEY/IRMA RESPONSE:

Ms. Millan served as an initial responder and assessor for the Hurricane Irma recovery effort. The assessment included moisture mapping and water damage assessment of various commercial and residential structures and coordinating remediation efforts with contractors.



### EXPERIENCE

7 Years



### GLE EMPLOYEE

3 Year



### EDUCATION

Bachelor of Science,  
University of North  
Florida—2014



### LICENSES

Asbestos Inspector  
(VA, MD)



### TRAINING

AHERA Asbestos  
Contractor/Supervisor  
AHERA Asbestos  
Inspector  
NIOSH 582: Sampling  
& Evaluating Airborne  
Asbestos Dust  
OSHA HAZWOPER  
Scissor Lift Training





## CHRISTOPHER GREENE, PE, CIEC

### Outdoor Environmental

*Time Assigned to Project: 15%*



#### EXPERIENCE

7 Years



#### GLE EMPLOYEE

7 Years



#### EDUCATION

Bachelor of Science,  
Industrial and Systems  
Engineering,  
Auburn University—2013



#### LICENSES & CERTIFICATIONS

Professional Engineer (FL)  
Council-Certified Indoor  
Environmental  
Consultant (CIEC)



#### TRAINING

AHERA Asbestos Inspector  
AHERA Asbestos Contractor/  
Supervisor  
NIOSH 582: Sampling &  
Evaluating Airborne  
Asbestos Dust  
OSHA Hazwoper  
OSHA 10-Hour General  
Industry Safety & Health  
UAS Pilot License  
Fundamentals of Engineering  
Exam—Passed

## SUMMARY

Mr. Greene has proven experience with environmental projects. He is a Radon Measurement Specialist and an NRPP certified Radon Residential Measurement Provider. He has 7 years of environmental project experience and brings extensive experience with Radon testing and mitigation. He is also a Florida Licensed Professional Engineer. He is knowledgeable in the latest manufacturing and quality systems and techniques including Six Sigma, LEAN production processes to save money and increase safety. In his time with GLE, Mr. Greene has performed numerous Phase I Environmental Site Assessments (ESAs) as well as lead and asbestos surveys, accurately completing hundreds of survey reports.

## PROJECT EXPERIENCE

### FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION—VARIOUS LOCATIONS:

Mr. Greene has been involved in assessing multiple state-funded petroleum cleanup sites in Florida. Duties included monitoring well installation, soil sampling, monitoring well surveying, groundwater monitoring, monitoring well abandonment, and system operation and maintenance.

### VARIOUS PRIVATE FINANCIAL CLIENTS:

Mr. Greene has completed numerous Phase I and Phase II ESAs throughout Florida. Clients have included JPMorgan Chase, Banking Branch and Trust, Citrus Bank, Tampa Housing Authority, Synovus Bank, Intervest Bank, American Momentum Bank, and Bank of Tampa. He prepares and completes reports in various client-required formats.

### INDOOR AIR QUALITY (IAQ) AND MOLD:

Mr. Greene conducted Preliminary Mold and Indoor Air Quality (IAQ) inspections of facilities varying in size from 100 to several thousand square feet. These inspections encompassed the collection of relative humidity, temperature, viable and nonviable fungal spore bioaerosol samples, carbon monoxide/dioxide measurements and culturable swabs.

### FLORIDA DEPARTMENT OF TRANSPORTATION—DISTRICT 7:

Mr. Greene has conducted pre-demolition asbestos surveys on various parcels acquired by the FDOT in support of the various right-of-way projects within District 7.





## JOHN ROMEIS, PG

### Outdoor Environmental

*Time Assigned to Project: 15%*



#### EXPERIENCE

15 Years



#### GLE EMPLOYEE

9 Years



#### EDUCATION

Professional Science  
Master's (PSM) Degree in  
Geology  
University of South  
Florida—Current

Bachelor of Science,  
Environmental Science  
University of South  
Florida—2004



#### LICENSES

Professional Geologist  
(PG) - FL



#### TRAINING

AHERA Asbestos  
Inspector  
OSHA Hazwoper

## SUMMARY

Mr. Romeis has 15 years of environmental due diligence experience and has managed and conducted numerous Phase I and Phase II Environmental Site Assessments (ESAs), Property Condition Assessments (PCAs), and geotechnical explorations on commercial and residential properties throughout the Southeast United States. Mr. Romeis also managed several soil and groundwater remediation projects and conducted several projects including sampling asbestos, lead-based paint, radon, and mold. Mr. Romeis is also a Project Manager in the FDEP's Petroleum Restoration Program (PRP), and has managed dozens of project across Central and South Florida.

## PROJECT EXPERIENCE

### FDEP—AGENCY TERM CONTRACT (ATC) PROJECTS:

Mr. Romeis has conducted multiple FDEP ATC projects throughout Central and South Florida. Those project included remediation system oversight, remediation system repair, O&M visits, subsurface investigations, well installations, data collection, surveying, contamination delineation, and reporting. Multiple investigations have resulted in the obtainment of Site Rehabilitation Complete Orders (SRCOs).

### FLORIDA DEPARTMENT OF TRANSPORTATION—DISTRICT 7:

Mr. Romeis has conducted pre-demolition asbestos surveys on various parcels acquired by the FDOT in support of the various right-of-way projects within District 7.

### WEST RIVER REDEVELOPMENT PROJECT:

Mr. Romeis has managed the environmental assessment portion of the West River Redevelopment Project in Tampa. GLE's role in the project was to define the limits of vinyl chloride groundwater impacts that migrated onto the Property from an up-gradient facility. GLE was also responsible for the Phase I ESA activities and 24 CFR Part 50/58 Environmental Review Reports (ERR) required for special funding.





## RAFE A. PADGETT, CIAQP, CIEC

Senior Project Manager—Indoor  
*Time Assigned to Project: 15%*



### EXPERIENCE

24 Year



### GLE EMPLOYEE

9 Year



### EDUCATION

Bachelor of Science,  
Environmental Science,  
Florida International  
University —2000

Graduate Coursework,  
Environmental Science,  
University of Florida  
—2010



### LICENSES

Mold Assessor (FL)



### CERTIFICATIONS

Certified Indoor Air Quality  
Professional (CIAQP)  
Council-Certified Indoor  
Environmental  
Consultant (CIEC)



### TRAINING

AHERA Asbestos  
Contractor/Supervisor  
AHERA Asbestos Inspector  
AHERA Asbestos Project  
Designer  
NIOSH 582: Sampling  
& Evaluating Airborne  
Asbestos Dust

## SUMMARY

Mr. Padgett has over 24 years of experience as an environmental, health and safety professional, with diversified consulting and management experience. He has developed and provided client-advocacy-related services for Industrial Hygiene and Indoor Air Quality (IAQ) assessment and remediation projects, including mold remediation, asbestos-containing materials and lead-based paint assessment and abatement projects, industrial hygiene sampling, health and safety assessments and compliance, and hazardous materials emergency response. He has a proven ability to deliver innovative and cost-effective solutions for a wide variety of clients. Mr. Padgett is a versatile manager with a comprehensive background in communication, problem solving, technical writing, and strong communication skills. He has managed various projects throughout the state of Florida involving clients such as attorneys, commercial and residential contractors, developers, major department stores, military installations, school boards, universities, and other private and governmental clients.

## PROJECT EXPERIENCE

**INDUSTRIAL HYGIENE PRACTICE:** Mr. Padgett has conducted hundreds of investigations involving IAQ, industrial hygiene, asbestos-containing materials, water intrusion and mold-impacted building materials. He has been responsible for pricing work estimates, conducting assessments, preparing technical reports and abatement/remediation specifications, training staff, and project oversight.

**CITY OF FORT LAUDERDALE:** Mr. Padgett managed a comprehensive ACM survey for buildings owned by the City of Fort Lauderdale. The survey results were implemented into data for the purpose of tracking ACM. The work included the assessment of buildings, preparation of technical reports, scheduling and coordination with asbestos abatement contractors, and budget estimates.

**BROWARD COLLEGE:** Mr. Padgett managed a comprehensive multi-campus ACM survey. The survey results were implemented into data for the purpose of tracking ACM at Broward College in Davie, Florida. The work included the assessment of buildings, preparation of technical reports, scheduling and coordination with asbestos abatement contractors, and budget estimates.



**HOSPITAL—PRIVATE HOSPITAL IN MIAMI BEACH, FLORIDA:**

Mr. Padgett managed a large scale assessment and mold remediation project at a hospital facility located in Miami Beach, Florida. Multiple operating rooms were impacted by water intrusion when a fire sprinkler supply line burst resulting in over \$1 million in damage and repairs. This project involved coordination of efforts and liaison activities between the general contractor, sub-contractors, building owner, insurance representatives and hospital administration.

**PRIVATE SOUTH FLORIDA UNIVERSITY:**

Mr. Padgett managed a large remediation project associated with a private university located in south Florida. The project evolved into the assessment of moisture intrusion, mold-impacted building materials, indoor air quality consulting, asbestos consulting, review of project documentation, and preparation of responses for litigation.

**FLORIDA ATLANTIC UNIVERSITY—HARBOR BRANCH RESEARCH CAMPUS:**

Mr. Padgett managed the assessment of approximately 60 buildings at the Florida Atlantic University Harbor Branch campus. The assessment included surveys for ACM, mold-impacted building materials, moisture intrusion, IAQ and LBP and the preparation of technical reports outlining the assessment findings, conclusions and recommendations.

**SCHOOL BOARD OF BROWARD COUNTY:**

Mr. Padgett managed assessment, repair and remediation activities as part of a mold and moisture intrusion term contract for the School Board of Broward County. The work included the assessment of building envelopes, development of technical reports recommending repair activities and price estimates, oversight of building envelope repairs, assessment of water intrusion damage and mold impacts and managing mold-impacted material removal and remediation activities. In addition, Mr. Padgett managed and performed numerous projects involving the inspection and sampling of school buildings for asbestos-containing materials, asbestos abatement oversight and air clearance testing.

**THE CLUB AT BRICKELL CONDOMINIUM:**

Mr. Padgett managed a \$1.2 million assessment and mold remediation project at a 46-story condominium located in downtown Miami, Florida. The building was impacted by water intrusion during construction activities. This project involved coordination of efforts and liaison activities between the general contractor, sub-contractors, building owner, building developer, unit owners, and attorneys.

**FREEDOM TOWER:**

Mr. Padgett managed a \$1.1 million assessment and mold remediation project in the 17-story historical Freedom Tower building located in Miami, Florida. The work included the assessment and removal of mold-impacted building materials.





## BRANDON CHRISTENSEN

### Indoor Environmental

*Time Assigned to Project: 15%*



## SUMMARY

Mr. Christensen has over 15 years of experience as an environmental technician conducting asbestos, Indoor Air Quality, industrial hygiene, lead, mold and radon consulting services for numerous public and private entities.

## PROJECT EXPERIENCE

### SCHOOL BOARD OF BROWARD COUNTY:

Mr. Christensen served as the abatement project supervisor, including final clearances. He conducted multiple periodic 3-year AHERA inspections. He was responsible for Indoor Air Quality studies, final clearances, and technical reports.

### MIAMI DADE COUNTY SCHOOL BOARD:

Mr. Christensen served as the abatement project supervisor, including final clearances. He served as the demolition supervisor, including monitoring and final clearances. Mr. Christensen was responsible for Indoor Air Quality studies, final clearances, and technical reports.

### PALM BEACH COUNTY RISK MANAGEMENT:

Inspector and supervisor responsible for NESHAP asbestos surveys. Mr. Christensen served as abatement project supervision, including final clearances. He served as the demolition supervisor, including monitoring and final clearances. He was responsible for Indoor Air Quality studies, final clearances and technical reports.

### FLORIDA ATLANTIC UNIVERSITY:

Inspector and supervisor responsible for NESHAP asbestos surveys, lead surveys and mold inspections. Mr. Christensen served as abatement project supervision, including final clearances. He was responsible for Indoor Air Quality studies, final clearances and technical reports.



### EXPERIENCE

15 Years



### GLE EMPLOYEE

8 Years



### LICENSES

EPA Lead-Based Paint Assessor (FL)  
Radon Measurement Technician (FL)



### TRAINING

AHERA Asbestos Contractor/Supervisor  
AHERA Asbestos Inspector  
AHERA Asbestos Management Planner  
EPA Model Lead-Based Paint Risk Assessor  
NIOSH 582: Sampling & Evaluating Airborne Asbestos Dust  
RMD's LPA-1/XRF Lead Paint Inspection System  
OSHA HAZWOPER





## VICTORIA BASHAM

### Indoor Environmental

*Time Assigned to Project: 15%*



### SUMMARY

Ms. Basham currently serves as a key contributor to GLE's diverse environmental project portfolio by providing hazardous material and hazardous waste classification, spill response and clean up, asbestos and lead-based paint surveys and abatement, and project supervision and air monitoring services for many of GLE's clients.

She completed an internship with the South Florida Water Management District as a Geospatial Services Intern. During her internship she digitized the environmental permits; created ArcMap's using ArcGIS 10, and completed data conversion as well as any other miscellaneous GIS tasks as needed by supervisors.

### PROJECT EXPERIENCE

#### SCHOOL BOARD OF BROWARD COUNTY:

- Ms. Basham has conducted multiple Pre-Mold/ Post-Mold Assessments for multiple Schools. She was also the Project Manager for multiple mold remediation projects held during school breaks.
- Wrote an extensive report of our findings, and remediation recommendations
- Kept efficient logs of daily work
- Conducted Pre and Post air samples for mold remediation projects
- Visually inspected all areas post remediation
- Made sure all workers had on proper PPE during the remediation process

#### UNIVERSITY OF MIAMI HEALTH:

- Managed an extensive Category 3 flood
- Conducted pre swab sampling prior to remediation
- Moisture mapped all affected areas
- Involved in all oversight. Present for all meetings/conference calls
- Wrote an extensive report of our findings, and remediation recommendations
- Kept efficient logs of daily work
- Tested all areas after remediation was completed



#### EXPERIENCE

3.5 Years



#### GLE EMPLOYEE

3.5 Years



#### EDUCATION

Bachelor of Science,  
Environmental Science,  
Nova Southeastern  
University—2016



#### TRAINING

AHERA Asbestos  
Contractor/Supervisor  
AHERA Asbestos  
Inspector  
NIOSH 582: Sampling  
& Evaluating Airborne  
Asbestos Dust





## JOSHUA VELTRI

### Indoor Environmental

*Time Assigned to Project: 15%*



## SUMMARY

Mr. Veltri currently serves as a key contributor to GLE's diverse environmental project portfolio by providing hazardous material and hazardous waste classification, spill response and clean up, asbestos and lead-based paint surveys and abatement, and project supervision and air monitoring services for many of GLE's clients.

His background includes an internship with the City of West Palm Beach where he completed reporting, processing, and analyzing. He assisted in informative community outreach regarding environmental sustainability in everyday life. He also recruited and informed local businesses about environmental sustainability through the friendly competition titled "The Green Business Challenge". Mr. Veltri has extensive experience with Ituran USA IWEB 2 software, Geological Mapping, Field Reporting, Arc Map GIS, Chemistry Lab skills, and general field experience.

## PROJECT EXPERIENCE

### SCHOOL BOARD OF BROWARD COUNTY (SBBC):

Solely responsible for the Pinewood Elementary School asbestos survey and report. Led the team responsible for the asbestos portion of the Northeast High School asbestos and lead-based paint survey. Led the Pompano Beach Middle School asbestos survey and completed the final report. Assisted on the JP Taravella AHERA 3-Year Report. Assisted Mr. Brandon Christensen on other SBBC ACM Surveys. Worked on air monitoring for multiple SBBC projects including the Coral Springs Middle School FISH 236 project.

### MIAMI BEACH CONVENTION CENTER:

Performed air monitoring for lead based paint and supervised a crew of 15-30 people daily. Performed air monitoring for asbestos, performed visual inspections and final clearances. After damage from hurricane Irma, I provided mold-consulting services, which included cutting drywall and visually inspecting drywall cavities while accessing areas on a boom and/or scissor lift. Supervised the mold remediation contractor throughout construction of containment, removal, and final clean, as well as performed PMRCT and visual conformation tests on all removed drywall.



### EXPERIENCE

3.5 Years



### GLE EMPLOYEE

3.5 Years



### EDUCATION

Bachelor of Science  
Environmental Science  
Broward College—2016

Associate of Science  
Business Management  
Broward College—2009



### LICENSES

EPA Lead-Based Paint  
Assessor (FL)



### CERTIFICATIONS

AHERA Asbestos  
Contractor/Supervisor  
AHERA Asbestos  
Inspector  
NIOSH 582: Sampling  
& Evaluating Airborne  
Asbestos Dust  
EPA Model Lead-Based  
Paint Risk Assessor  
EPA Lead Inspector







## NICOLAS MORRISSEY

### Indoor Environmental

*Time Assigned to Project: 15%*



## SUMMARY

Mr. Morrissey currently serves as a key contributor to GLE's diverse environmental project portfolio by providing hazardous material and hazardous waste classification, spill response and clean up, asbestos and lead-based paint surveys and abatement, and project supervision and air monitoring services for many of GLE's clients.

## PROJECT EXPERIENCE

### **FDOT DEMOLITION AIR MONITORING:**

Mr. Morrissey performed demolition air monitoring and oversight on a large scale demolition of a warehouse building. Oversight of the project entailed monitoring demolition contractor to ensure contractor was abiding all FDOT demolition regulations and rules, as well as perform personnel and area air monitoring of the site.

### **CITY OF PEMBROKE PINES ASBESTOS AIR MONITORING:**

Mr. Morrissey performed asbestos air monitoring and oversight on a large scale asbestos abatement project. Both friable and non-friable ACM were abated throughout the multi week long project. After each phase of the project was completed, visual inspections and clearance sampling were performed.

### **SCHOOL BOARD OF BROWARD COUNTY ACM PRE-RENOVATION SURVEY'S :**

Mr. Morrissey assisted Mr. Joshua Veltri, an Environmental Protection Agency/Asbestos Hazard Emergency Response Act (EPA/AHERA) accredited inspector, in multiple surveys for the School Board of Broward County. The project included visually observing all areas under the scope of work, delineating homogenous suspect materials, collecting samples of suspect materials in discrete locations and taking photographic documentation. He additionally assisted Mr. Joshua Veltri in report preparation and assisted in creating first drafts of school floor plans for Computer Aided Drafting.



### EXPERIENCE

2 Year



### GLE EMPLOYEE

2 Year



### EDUCATION

Bachelor of Science  
Biology  
Nova Southeastern  
University—2017

Associate of Arts,  
Broward College—2014



### CERTIFICATIONS

AHERA Asbestos  
Contractor/Supervisor  
AHERA Asbestos  
Inspector  
NIOSH 582: Sampling  
& Evaluating Airborne  
Asbestos Dust





## GABRIEL ZENNY Indoor Environmental

*Time Assigned to Project: 15%*



### SUMMARY

Mr. Zenny currently serves as a key contributor to GLE's diverse environmental project portfolio by providing hazardous material and hazardous waste classification, spill response and clean up, asbestos and lead-based paint surveys and abatement, and project supervision and air monitoring services for many of GLE's clients.

### PROJECT EXPERIENCE

#### FLORIDA DEPARTMENT OF TRANSPORTATION:

Performed air monitoring for lead and asbestos in addition to executing lead wiping, Final Clearance testing, and Visual Inspections to assure the client that the material had been removed. Mr. Zenny also performed air monitoring for general demolition to assure the client that the demolition had been performed properly.

#### JACKSON MEDICAL HOSPITAL (JMH):

Mr. Zenny conducts pre-mold and post-mold assessments, air testing, and particulate surficial sampling for Jackson Memorial Hospital.

#### MULTIPLE CONFIDENTIAL NATIONAL RETAILERS:

Projects include a roof replacement survey and various flooring renovation surveys. Performed Air Monitoring for Asbestos floor tile and black mastic as well as Final Clearance Testing and Visual Inspection for the department store.

#### SCHOOL BOARD OF BROWARD COUNTY (SBBC):

Mr. Zenny has completed numerous asbestos inspection, air monitoring, and lead-in-water testing services for schools throughout Broward County, FL. Mr. Zenny completed over 14 projects for the school board.

#### COMMUNITY REDEVELOPMENT ASSOCIATES OF FLORIDA (CRA):

Mr. Zenny has conducted multiple Pre-Mold/ Post-Mold Assessments, Moisture Mapping throughout South Florida as client needed.



#### EXPERIENCE

2 Year



#### GLE EMPLOYEE

2 Year



#### EDUCATION

Bachelor of Science,  
Environmental Science,  
Broward College—2016



#### TRAINING

AHERA Asbestos  
Contractor/Supervisor  
NIOSH 582: Sampling  
& Evaluating Airborne  
Asbestos Dust



## RFL No. E-22-20 CONTINUING CONTRACT FOR PROFESSIONAL ENVIRONMENTAL TESTING



# 09 OFFICE LOCATIONS

GLE will service this contract from our Ft. Lauderdale office, located less than 5 miles away at:  
**1000 NW 65th Street, Suite 300-D, Ft. Lauderdale, FL 33309**

Our Ft. Lauderdale office consists of 12 employees; 2 administrative, 10 technical.

While our office address states Ft. Lauderdale, located a mere 4.4 miles away, our team feels equally familiar with the City of Pompano Beach. In fact, GLE's proposed Outdoor Senior Project Manager, Kevin Koenig, PG, lives a mere 3.4 miles from the City's offices. Additionally, over half of our Ft. Lauderdale team lives under 10 miles away from the City. Our GLE team believes in supporting our surrounding communities, including the City of Pompano Beach.

**If additional resources are needed GLE will pull from our other five Florida offices.**

### **Tampa**

5405 Cypress Center Drive, Suite 110  
Tampa, FL 33609  
813-241-8350

### **Orlando**

1155 S. Semoran Boulevard, Suite 3-1111  
Winter Park, FL 32792  
407-658-4151

### **Jacksonville**

8659 Baypine Road, Suite 306  
Jacksonville, FL 32256  
904-296-1880

### **Gainesville**

2228 NW 40th Terrace, Suite C  
Gainesville, FL 32605  
352-335-6648

### **Miami**

1221 Brickell Avenue, Suite 900  
Miami, FL 33131  
305-377-8755

While GLE's hours of operation are Monday through Friday from 8:00 a.m. to 5:00 p.m., we provide 24-hour, seven days-per-week emergency response to meet all of your needs. In addition, all of GLE's key team members are equipped with mobile phones and all key team members have remote computer access.



RFL No. E-22-20  
CONTINUING CONTRACT FOR PROFESSIONAL  
ENVIRONMENTAL TESTING



# 10 LITIGATION

GLE has been involved in one suit relative to Legionnaires testing. The suit was settled.





Client success since 1989



1000 NW 65<sup>TH</sup> Street, Suite 300-D  
Ft. Lauderdale, FL 33309  
(754) 223-2697

[www.gleassociates.com](http://www.gleassociates.com)



April 8, 2021

**\*VIA EMAIL\***

City of Pompano Beach  
 1201 NE 5th Ave.  
 Pompano Beach, Fla. 33060

**Re: RLI-E-22-20 Continuing Contract for GLE Associates Inc. – Fee Structure**

Herein find our pricing fee structure based on hourly rates:

**Billing Rate Schedule**

<b>Labor</b>	<b>Rate</b>
Project Principal	\$185.00
Expert Witness Consulting	\$200.00
Expert Witness Trial & Deposition	\$350.00
Licensed Asbestos Consultant	\$150.00
Certified Industrial Hygienist	\$150.00
Senior Project Manager	\$115.00
Project Manager	\$90.00
State of Florida Mold Assessor	\$115.00
Senior Industrial Hygienist/Senior Environmental Scientist	\$115.00
Staff Industrial Hygienist/Staff Environmental Scientist	\$90.00
Environmental Technician	\$80.00
Lead Risk Assessor	\$115.00
Lead Inspector	\$90.00
CADD Technician I	\$65.00
Administrative II	\$70.00
Administrative I	\$55.00
<b>Other</b>	
Mileage	Gov. Rate
Laboratory Costs/Samples	+15%
Other direct Costs	+15%

GLE Associates, Inc.

## EXHIBIT C

### INSURANCE REQUIREMENTS

CONSULTANT shall not commence services under the terms of this Agreement until certification or proof of insurance detailing terms and provisions has been received and approved in writing by the CITY's Risk Manager. If you are responding to a bid and have questions regarding the insurance requirements hereunder, please contact the City's Purchasing Department at (954) 786-4098. If the contract has already been awarded, please direct any queries and proof of the requisite insurance coverage to City staff responsible for oversight of the subject project/contract.

CONSULTANT is responsible to deliver to the CITY for timely review and written approval/disapproval Certificates of Insurance which evidence that all insurance required hereunder is in full force and effect and which name on a primary basis, the CITY as an additional insured on all such coverage.

Throughout the term of this Agreement, CITY, by and through its Risk Manager, reserve the right to review, modify, reject or accept any insurance policies required by this Agreement, including limits, coverages or endorsements. CITY reserves the right, but not the obligation, to review and reject any insurer providing coverage because of poor financial condition or failure to operate legally.

Failure to maintain the required insurance shall be considered an event of default. The requirements herein, as well as CITY's review or acceptance of insurance maintained by CONSULTANT, are not intended to and shall not in any way limit or qualify the liabilities and obligations assumed by CONSULTANT under this Agreement.

Throughout the term of this Agreement, CONSULTANT and all subcontractors or other agents hereunder, shall, at their sole expense, maintain in full force and effect, the following insurance coverages and limits described herein, including endorsements.

A. Worker's Compensation Insurance covering all employees and providing benefits as required by Florida Statute, Chapter 440. CONSULTANT further agrees to be responsible for employment, control and conduct of its employees and for any injury sustained by such employees in the course of their employment.

B. Liability Insurance.

(1) Naming the City of Pompano Beach as an additional insured as CITY's interests may appear, on General Liability Insurance only, relative to claims which arise from CONSULTANT's negligent acts or omissions in connection with CONSULTANT's performance under this Agreement.

(2) Such Liability insurance shall include the following checked types of insurance and indicated minimum policy limits.



**Type of Insurance****Limits of Liability****GENERAL LIABILITY:**

Minimum 1,000,000 Per Occurrence and  
\$1,000,000 Per Aggregate

\* Policy to be written on a claims incurred basis

XX	comprehensive form	bodily injury and property damage
XX	premises - operations	bodily injury and property damage
—	explosion & collapse hazard	
—	underground hazard	
XX	products/completed operations hazard	bodily injury and property damage combined
XX	contractual insurance	bodily injury and property damage combined
XX	broad form property damage	bodily injury and property damage combined
XX	independent contractors	personal injury
XX	personal injury	

**AUTOMOBILE LIABILITY:**

Minimum \$1,000,000 Per Occurrence and \$1,000,000 Per Aggregate. Bodily injury (each person) bodily injury (each accident), property damage, bodily injury and property damage combined.

- XX comprehensive form
- XX owned
- XX hired
- XX non-owned

**REAL & PERSONAL PROPERTY**

— comprehensive form Agent must show proof they have this coverage.

**EXCESS LIABILITY**

Per Occurrence Aggregate

XX	Umbrella and other than umbrella	bodily injury and property damage combined	\$2,000,000	\$2,000,000
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**PROFESSIONAL LIABILITY**

Per Occurrence Aggregate

XX	* Policy to be written on a claims made basis		\$2,000,000	\$2,000,000
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(3) If Professional Liability insurance is required, CONSULTANT agrees the indemnification and hold harmless provisions set forth in the Agreement shall survive the termination or expiration of the Agreement for a period of three (3) years unless terminated sooner by the applicable statute of limitations.

C. Employer's Liability. If required by law, CONSULTANT and all subcontractors shall, for the benefit of their employees, provide, carry, maintain and pay for Employer's Liability

Insurance in the minimum amount of One Hundred Thousand Dollars (\$100,000.00) per employee, Five Hundred Thousand Dollars (\$500,000) per aggregate.

D. Policies: Whenever, under the provisions of this Agreement, insurance is required of the CONSULTANT, the CONSULTANT shall promptly provide the following:

- (1) Certificates of Insurance evidencing the required coverage;
- (2) Names and addresses of companies providing coverage;
- (3) Effective and expiration dates of policies; and
- (4) A provision in all policies affording CITY thirty (30) days written notice by a carrier of any cancellation or material change in any policy.

E. Insurance Cancellation or Modification. Should any of the required insurance policies be canceled before the expiration date, or modified or substantially modified, the issuing company shall provide thirty (30) days written notice to the CITY.

F. Waiver of Subrogation. CONSULTANT hereby waives any and all right of subrogation against the CITY, its officers, employees and agents for each required policy. When required by the insurer, or should a policy condition not permit an insured to enter into a pre-loss agreement to waive subrogation without an endorsement, then CONSULTANT shall notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy which includes a condition to the policy not specifically prohibiting such an endorsement, or voids coverage should CONSULTANT enter into such an agreement on a pre-loss basis.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/24/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Lassiter-Ware Insurance 1300 N. Westshore Blvd. Suite 110 Tampa FL 33607		<b>CONTACT NAME:</b> Wendy Tyree <b>PHONE (A/C, No, Ext):</b> (800) 845-8437 <b>FAX (A/C, No):</b> (888) 883-8680 <b>E-MAIL ADDRESS:</b> wendyt@lassiterware.com	
<b>INSURED</b> GLE Associates, Inc. 5405 Cypress Center Drive, Suite 110 Tampa FL 33609		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Crum & Forster Specialty Ins Co. NAIC # 44520 <b>INSURER B:</b> Old Dominion Insurance Co. 40231 <b>INSURER C:</b> Granite State Ins. Co. 23809 <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	

**COVERAGES**

CERTIFICATE NUMBER: 20-21 Cert

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			EPK133613	12/31/2020	12/31/2021	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
	<input checked="" type="checkbox"/> Contractors Pollution Liability						MED EXP (Any one person) \$ 25,000
	<input checked="" type="checkbox"/> Contractual Liability	Y	Y				PERSONAL & ADV INJURY \$ 1,000,000
GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE \$ 2,000,000
	<input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 2,000,000
	OTHER:						\$
B	<b>AUTOMOBILE LIABILITY</b>			B1P2513F	12/31/2020	12/31/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO		Y				BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS ONLY	<input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY					PROPERTY DAMAGE (Per accident) \$
							PIP-Basic \$ 10,000
A	<input type="checkbox"/> UMBRELLA LIAB			EFX116733	12/31/2020	12/31/2021	EACH OCCURRENCE \$ 5,000,000
	<input checked="" type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> OCCUR					AGGREGATE \$ 5,000,000
		<input type="checkbox"/> CLAIMS-MADE					\$
	DED	RETENTION \$					\$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>			WC001469933	12/31/2020	12/31/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N					E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	Y				E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Professional Liability (Claims-Made)			EPK133613	12/31/2020	12/31/2021	Each Claim \$1,000,000
	Limits included with General Liability						Aggregate \$2,000,000

**APPROVED**


By Danielle Thorpe at 11:11 am, Mar 25, 2021

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Continuing Service Contract RLI No. E-22-20

City of Pompano Beach is included as an additional insured under the terms and conditions of the attached forms and the General Liability Policy, when additional insured status is required by written contract. A Blanket Waiver of Subrogation is included as part of the General Liability, Automobile Liability and Workers Compensation Policies and applies when required by written contract, provided the contract is executed prior to any loss.

**CERTIFICATE HOLDER****CANCELLATION**

City of Pompano Beach PO Drawer 1300  Pompano Beach FL 33061	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
---	--

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**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
CONTRACTORS POLLUTION LIABILITY COVERAGE PART

### **SCHEDULE**

<b>Name Of Additional Insured Person(s) or Organization(s)</b>
Blanket when specifically required in a written contract with the named insured.

**SECTION III – WHO IS AN INSURED** within the Common Provisions is amended to include as an additional insured the person(s) or organization(s) indicated in the Schedule shown above, but only with respect to liability caused, in whole or in part, by “your work” for that insured which is performed by you or by those acting on your behalf.

**ALL OTHER TERMS AND CONDITIONS OF THE POLICY REMAIN UNCHANGED.**

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

### SCHEDULE

Name Of Additional Insured Person(s) or Organization(s)
Blanket when specifically required in a written contract with the named insured.

**SECTION III – WHO IS AN INSURED** within the Common Provisions is amended to include as an additional insured the person(s) or organization(s) indicated in the Schedule shown above, but only with respect to liability for “bodily injury” or “property damage” caused, in whole or in part, by “your work” at the location designated in the Schedule shown above performed for that additional insured and included in the “products-completed operations hazard”.

ALL OTHER TERMS AND CONDITIONS OF THE POLICY REMAIN UNCHANGED.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**AMENDED WAIVER OF TRANSFER OF RIGHTS  
OF RECOVERY AGAINST OTHERS TO US**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
CONTRACTORS POLLUTION LIABILITY COVERAGE PART  
ERRORS AND OMISSIONS LIABILITY COVERAGE PART  
THIRD PARTY POLLUTION LIABILITY COVERAGE PART  
ONSITE CLEANUP COVERAGE PART

**SCHEDULE**

<b>Name of Person(s) or Organization(s)</b>
Blanket when specifically required in a written contract with the named insured.

**SECTION VI – COMMON CONDITIONS, item 17. Transfer Of Rights of Recovery Against Others To Us** within the Common Provisions is amended by the addition of the following:

Solely as respects the person(s) or organization(s) indicated in the Schedule shown above, we waive any right of recovery we may have against the person(s) or organization(s) indicated in the Schedule shown above because of payments we make for “damages” arising out of your ongoing operations or “your work” performed under a written contract with that person(s) or organization(s) and included in the “products-completed operations hazard”.

However, this waiver shall not apply to “damages” resulting from the sole negligence of the person(s) or organization(s) indicated in the Schedule shown above.

**ALL OTHER TERMS AND CONDITIONS OF THE POLICY REMAIN UNCHANGED.**

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.****COMMERCIAL AUTOMOBILE ELITE PLUS ENDORSEMENT**

This endorsement modifies insurance provided under the following:

**BUSINESS AUTO COVERAGE FORM**

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

**1. BROAD FORM INSURED****A. Subsidiaries and Newly Acquired or Formed Organizations**

The Named Insured shown in the Declarations is amended to include:

- (1) Any legally incorporated subsidiary in which you own more than 50% of the voting stock on the effective date of the Coverage Form. However, the Named Insured does not include any subsidiary:
  - (a) That is an "insured" under any other automobile policy or
  - (b) That would be an "insured" under such a policy but for (i) its termination or (ii) the exhaustion of its Limit of Insurance.
- (2) Any organization that is acquired or formed by you and over which you maintain majority ownership. However, the Named Insured does not include any newly formed or acquired organization:
  - (a) That is a partnership, joint venture or limited liability company,
  - (b) That is an "insured" under any other policy,
  - (c) That has exhausted its Limit of Insurance under any other policy, or
  - (d) 180 days or more after its acquisition or formation by you, unless you have given us notice of the acquisition or formation.

Coverage does not apply to "bodily injury" or "property damage" that results from an "accident" that occurred before you formed or acquired the organization.

**B. Employees as Insureds**

Paragraph **A.1 - WHO IS AN INSURED OF SECTION II - LIABILITY COVERAGE** is amended to add:

Any "employee" of yours while using a covered "auto" you don't own, hire or borrow in your business or your personal affairs.

**C. Lessors as Insureds**

Paragraph **A.1 - WHO IS AN INSURED OF SECTION II - LIABILITY COVERAGE** is amended to add:

e. The lessor of a covered "auto" while the "auto" is leased to you under a written agreement if:

- (1) The agreement requires you to provide direct primary insurance for the lessor and
- (2) The "auto" is leased without a driver. Such a leased "auto" will be considered a covered "auto" you own and not a covered "auto" you hire.

**2. ADDITIONAL INSURED BY CONTRACT, PERMIT OR AGREEMENT**

The following is added to **A.1 WHO IS AN INSURED OF SECTION II - LIABILITY COVERAGE**:

Any person or organization for whom you are required to name as an additional insured in a written contract or agreement that is executed or signed by you prior to a "bodily injury" or "property damage" occurrence is an "insured" for liability coverage, but only to the extent that person or organization qualifies as an "insured" under the **Who Is An Insured** provision contained in **Section II** of the coverage form.

If specifically required by the written contract or agreement referenced in the paragraph above, any coverage provided by this endorsement to an additional insured shall be primary and any other valid and collectible insurance available to

the additional insured shall be non-contributory with this insurance. If the written contract does not require this coverage to be primary and the additional insured's coverage to be non-contributory, then this insurance will be excess over any other valid and collectible insurance available to the additional insured.

### 3. AUTOS RENTED BY EMPLOYEES

Any "auto" hired or rented by your "employee" on your behalf and at your direction will be considered an "auto" you hire.

The **OTHER INSURANCE** Condition is amended by adding the following:

If an "employee's" personal insurance also applies on an excess basis to a covered "auto" hired or rented by your "employee" on your behalf and at your direction, this insurance will be primary to the "employee's" personal insurance.

### 4. HIRED AUTO PHYSICAL DAMAGE COVERAGE

If hired "autos" are covered "autos" for Liability Coverage and if Comprehensive, Specified Causes of Loss, or Collision coverages are provided under this Coverage Form for any "auto" you own, then the Physical Damage coverages provided are extended to "autos" you hire or borrow, subject to the following limit. The most we will pay for "loss" to any hired "auto" is:

- (1) \$50,000;
- (2) The actual cash value of the damaged or stolen property at the time of the "loss"; or
- (3) The cost of repairing or replacing the damaged or stolen property,

whichever is smallest, minus a deductible. The deductible will be equal to the largest deductible applicable to any owned "auto" for that coverage. No deductible applies to "loss" caused by fire or lightning. Hired Auto Physical Damage coverage is excess over any other collectible insurance. Subject to the above limit, deductible and excess provisions, we will provide coverage equal to the broadest coverage applicable to any covered "auto" you own.

We will also cover loss of use of the hired "auto" if it results from an "accident", you are legally liable and the lessor incurs an actual financial loss, subject to a maximum of \$1,000 per "accident".

This extension of coverage does not apply to any "auto" you hire or borrow from any of your "employees", partners (if you are a partnership), members (if you are a limited liability company), or members of their households.

### 5. PHYSICAL DAMAGE – ADDITIONAL TEMPORARY TRANSPORTATION EXPENSE COVERAGE

Paragraph **A.4.a. OF SECTION III – PHYSICAL DAMAGE COVERAGE** is amended to provide a limit of \$75 per day and a maximum limit of \$2,250.

### 6. EXTRA EXPENSE – BROADENED COVERAGE

Under paragraph **A. OF SECTION III – PHYSICAL DAMAGE COVERAGE**, the following Coverage is added:

We will pay for the expense of returning a stolen covered "auto" to you subject to Paragraph C. Limit of Insurance.

### 7. LOAN/LEASE GAP COVERAGE

Under **SECTION III - PHYSICAL DAMAGE COVERAGE**, if a long-term leased or financed "auto" is a covered "auto", we will pay in the event of a total "loss" your additional legal obligation to the lessor or loss payee for any difference between the actual cash value of the "auto" at the time of the "loss" and the "outstanding balance" of the lease.

"Outstanding balance" means the amount you owe on the lease at the time of "loss" less any amounts representing taxes; overdue payments; penalties, interest or charges resulting from overdue payments; additional mileage charges; excess wear and tear charges; lease termination fees.

### 8. AIRBAG COVERAGE

Under Paragraph **B. Exclusions of SECTION III - PHYSICAL DAMAGE COVERAGE**, the following is added:

The exclusion relating to mechanical breakdown does not apply to the accidental discharge of an air bag.



## 9. AMENDED DUTIES IN THE EVENT OF ACCIDENT, CLAIM, SUIT, OR LOSS

The requirement in **LOSS CONDITIONS 2.a – DUTIES IN THE EVENT OF ACCIDENT, CLAIM, SUIT, OR LOSS – of SECTION IV – BUSINESS AUTO CONDITIONS** that you must notify us of an “accident” applies only when the “accident” is known to:

- (1) You, if you are an individual
- (2) A partner, if you are a partnership; or
- (3) A member, if you are a limited liability company; or
- (4) An executive officer or insurance manager, if you are a corporation.

## 10. UNINTENTIONAL FAILURE TO DISCLOSE HAZARDS

If you unintentionally fail to disclose any hazards existing at the inception date of your policy, we will not deny coverage under this Coverage Form because of such failure.

## 11. WAIVER OF SUBROGATION

**Transfer Of Rights Of Recovery Against Others To Us** of **SECTION IV – BUSINESS AUTO CONDITIONS** is amended by adding the following:

We waive any right of recovery we may have against any person or organization to or for whom we make payment and with whom you have a written contract that requires such waiver because of payments we make for damages under this Coverage Form.

## 12. RESULTANT MENTAL ANGUISH COVERAGE

The definition of “bodily injury” in **SECTION V – DEFINITIONS** is replaced by the following:

“Bodily injury” means bodily injury, sickness, or disease sustained by any person, including mental anguish or death resulting from any of these.

## 13. NOTICE OF CANCELLATION TO THIRD PARTY

The following is added to **A.2., Cancellation of COMMON POLICY CONDITIONS**

If we initiate a cancellation or non-renewal for any reason, other than non-payment of premium, we will mail notice of cancellation to the person or organization scheduled on the policy as an additional insured 30 days before the effective date of cancellation. We will mail such notice to the address of the Additional Insured scheduled on the policy and in at least 30 days before the effective date of the cancellation or non-renewal.

If the Insured initiates the cancellation or in case of non-payment of premium, we will not mail advance notice but, a final cancellation notice will be sent to the person or organization scheduled on the policy as an additional insured. We will mail such notice to the additional insured address upon final cancellation of the policy.

## 14. VEHICLE WRAP COVERAGE

Paragraph **A. Coverage** of **Section III – PHYSICAL DAMAGE COVERAGE** is amended to include the following additional paragraph:

### Vehicle Wrap

In the event of a “loss” to a covered “auto”, we will provide the following coverage if such “loss” is caused by:

- a. Other than collision only if the Declarations indicates that comprehensive Coverage is provided for the covered “auto”;
- b. Specified Causes of Loss only if the Declarations indicates that Specified Causes Of Loss Coverage is provided for the covered “auto”; or
- c. Collision only if the Declarations indicates that Collision Coverage is provided for the covered “auto”.

We will pay for “loss” to a “vehicle wrap” that is installed on the covered “auto”. The most we will pay for “loss” is \$5,000 per policy period.

We will not pay for “loss” due to and confined to wear and tear; or damage to paint or the vehicle caused by faulty installation of a “vehicle wrap”.

The “vehicle wrap” is subject to the Comprehensive deductible for the covered “auto”, except in the event of a “loss” to a covered “auto” for which such vehicle is involved in a collision and there is both:

- (1) Collision damage to the vehicle; and
- (2) Damage to the “vehicle wrap”

Then the collision deductible will apply.

If the “vehicle wrap” is damaged in a collision the lesser of replacement cost or original purchase cost of the “vehicle wrap” will apply.

**SECTION V. DEFINITIONS** is amended to include the following additional definition.

“Vehicle Wrap” means self-adhesive vinyl decals or sheets applied to the exterior body or window of a covered “auto”. Signs or other graphics painted or magnetically affixed to the vehicle are not considered vehicle wraps.

#### **15. GARAGEKEEPERS**

The most current version of endorsement CA 99 37 that is approved in your state is added to the policy on an Excess insurance basis with a maximum limit of \$10,000 and a \$500 deductible for each Customer’s Auto for all perils. The limit is applicable on a blanket basis to all Insured owned locations.

#### **16. ORIGINAL EQUIPMENT MANUFACTURER REPLACEMENT PARTS**

**SECTION III – PHYSICAL DAMAGE COVERAGE, C. Limit of Insurance**, Paragraph 1. Is amended to include:

However, if the covered “auto” has less than 36,000 miles on its odometer, then the following condition will apply:

We will pay the cost to replace the damaged parts (excluding glass and mechanical parts) with new Original Equipment Manufacturer replacement parts if the damaged parts cannot be repaired.

#### **17. FIRE DEPARTMENT SERVICE CHARGE**

Paragraph **A.4. Coverage Extensions of SECTION III – PHYSICAL DAMAGE COVERAGE** is amended by adding the following:

##### **c. Fire Department Service Charge**

When a fire department is called to save or protect a covered “auto”, its equipment, its contents, or occupants from a covered cause of loss, we will pay up to \$1,500 for your liability for fire department service charges:

- (1)** Assumed by contract or agreement prior to loss; or
- (2)** Required by local ordinance

No deductible applies to this additional coverage.

#### **18. LOSS OF USE TO RENTAL CAR**

Paragraph **A.4. Coverage Extensions of SECTION III – PHYSICAL DAMAGE COVERAGE** is amended to add the following:

##### **d. Rental Expense**

We will pay the following expenses that you or any of your “employees” are legally obligated to pay because of a written contract or agreement entered into for use of a rental vehicle in the conduct of your business:

**MAXIMUM WE WILL PAY FOR ANY ONE CONTRACT OR AGREEMENT:**

1. \$1,000 for loss of income incurred by the rental agency during the period of time that vehicle is out of use because of actual damage to, or “loss” of, that vehicle, including income lost due to absence of that vehicle for use as a replacement;
2. \$500 for administrative expenses incurred by the rental agency, as stated in the contract or agreement

#### **19. EXTENDED COVERAGE – BAIL BONDS**

Paragraph **A.2.a. (2) of SECTION II – LIABILITY COVERAGE** is replaced by the following:

(2) Up to \$3,000 for cost of bail bonds (including bonds for related traffic law violations) required because of an “accident” we cover. We do not have to furnish these bonds

#### **20. EXTENDED COVERAGE – LOSS OF EARNINGS**

Paragraph **A.2.a. (4) of SECTION II – LIABILITY COVERAGE** is replaced by the following:

(4) All reasonable expenses incurred by the “insured” at our request, including actual loss of earnings up to \$500 a day because of time off from work.

#### **21. LOCKOUT REIMBURSEMENT COVERAGE**

We will reimburse up to \$75 per occurrence to cover your actual expenses incurred when a locksmith must be called:

- (1)** To open a covered “auto” because the keys are locked inside the auto; or
- (2)** To make a key for a covered “auto” because the key has been lost or stolen.

No deductible applies

**22. NON-OWNED TRAILER – INCREASED LOAD CAPACITY**

The following is added to C. of **SECTION I – COVERED AUTOS**:

Non-owned “trailers” with a load capacity of 5,000 pounds or less designed primarily for travel on public roads

**23. EXTENDED COVERAGE – BUSINESS PERSONAL PROPERTY AND PERSONAL EFFECTS**

Paragraph **A.4** of **SECTION III - PHYSICAL DAMAGE COVERAGE** is amended by the following:

Physical Damage Coverage on a covered “auto” may be extended to “loss” to your “business personal property” or “personal effects”, not otherwise covered in the policy or, if you are an individual, the personal property of a family member, that is in the covered “auto” at the time of “loss”. The most we will pay for any one “loss” under this coverage extension is \$500.

**SECTION V - DEFINITIONS** is amended by adding the following:

“Business Personal Property” and “Personal Effects” means tangible property that is worn or carried by an “insured”. It does not include tools, jewelry, money or securities.

**24. RENTAL REIMBURSEMENT COVERAGE**

**SECTION III – PHYSICAL DAMAGE COVERAGE** is amended by the addition of the following:

- (1) We will pay for rental reimbursement expenses incurred by you for the rental of an “auto” because of “loss” to a covered “auto.” Payment applies in addition to the otherwise applicable amount of each coverage you have on a covered “auto.” No deductibles apply to this coverage.
- (2) We will pay only for those expenses incurred during the policy period beginning 24 hours after the “loss” and ending, regardless of the policy’s expiration, with the lesser of the following number of days:
  - (a) The number of days reasonably required to repair or replace the covered “auto.” If “loss” is caused by theft, this number of days is added to the number of days it takes to locate the cov-

ered “auto” and return it to you; or

(b) 30 days.

(3) Our payment is limited to the lesser of the following amounts:

(a) Necessary and actual expenses incurred; or

(b) \$50 per day.

(c) The Maximum Payment is \$1,500

(4) This coverage does not apply while there are spare or reserve “autos” available to you for your operations.

(5) If “loss” results from the total theft of a covered “auto” of the private passenger type, we will pay under this coverage only that amount of your rental reimbursement expenses which is not already provided for under the **PHYSICAL DAMAGE COVERAGE Extension**.

If Rental Reimbursement Coverage is already on the policy at higher limits, then that coverage replaces, and is not added to, the coverage provided above.

**25. TEMPORARY SUBSTITUTE PHYSICAL DAMAGE**

Paragraph **C.** of **SECTION I – COVERED AUTOS** is amended by the addition of the following:

If Physical Damage Coverage is provided by this Coverage Form, the following type of vehicle is also a covered “auto” for Physical Damage Coverage:

Any “auto” you do not own while used with the permission of its owner as a temporary substitute for a covered “auto” you own that is out of service because of its:

- a. Breakdown
- b. Repair
- c. Servicing
- d. “Loss”; or
- e. Destruction

**26. TOWING AND LABOR COVERAGE**

Paragraph **A.2.** of **SECTION III – PHYSICAL DAMAGE COVERAGE** is replaced by the following:

We will pay up to \$200 for towing and labor costs incurred each time a covered “auto” of the private passenger type or a truck of less than

20,000 pounds gross vehicle weight is disabled. However, the labor must be performed at the place of disablement.

## 27. NEW AUTO REPLACEMENT

In the event of a total loss to your "new" "auto" of the private passenger type or a truck of less than 10,000 pounds gross vehicle weight to which this coverage applies, as show in the Declarations, we will pay at your option either:

1. The verifiable new "auto" purchase price of your damaged auto, not including any insurance or warranties purchased; or
2. The purchase price, as negotiated by us, of a new "auto" of the same or similar make, model and equipment, not including any furnishing, parts or equipment not installed by the manufacturer or manufacturer's dealership;

This coverage is provided without deduction for depreciation.

### CONDITIONS

"New" means an "auto" in which you are the original owner and the "auto" has not been previously titled.

Coverage under this endorsement shall be applicable:

1. for no more than 365 days from the date of purchase of the "auto" to which it applies, plus the remainder of the policy term in which the 365th day from purchase ends, and;
2. When the "auto" has less than 15,000 miles

All other provisions of this policy apply.

## 28. DRIVE OTHER CAR FOR EXECUTIVE OFFICERS

### A. Changes In Covered Autos Liability Coverage

Any "auto" you do not own, hire or borrow is a covered "auto" for Liability Coverage while being used by any of your "executive officers", except:

- a. Any "auto" owned by that "executive officer" or any "family member", or
- b. Any "auto" used by that "executive officer" while working in a business of selling, servicing, repairing or parking "autos".

### B. Changes In Auto Medical Payments and Uninsured and Underinsured Motorists Coverage

The following is added to **Who Is An Insured**:

Any "executive officer" is "insured" while "occupying" or while a pedestrian when being struck by any "auto" you do not own except:

Any "auto" owned by that "executive" or by any "family member".

### C. Changes In Physical Damage Coverage

Any private passenger type "auto" you do not own, hire or borrow is a covered "auto" while in the care, custody or control of any of your "executive officers" except:

- (1) Any "auto" owned by that "executive officer" or any "family member".
- (2) Any "auto" owned by that "executive officer" while working in a business of selling, servicing, repairing or parking "autos".

### D. Additional Definitions:

As used in this endorsement:

"Executive officer" means a person holding any of the officer positions created by your charter, constitution, by-laws or any other similar governing document, and that person's spouse, while a resident of the same household.

"Family member" means a person related to the "executive officer" by blood, marriage or adoption who is a resident of the "executive officer's" household including a ward or foster child.

### E. The Insurance provided under this provision will be:

Equal to the broadest of those coverages afforded any covered "auto", and Excess over any other collectible insurance.

**WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT**

This endorsement changes the policy to which it is attached effective on inception date of the policy unless a different date is indicated below.

This endorsement, effective 12:01 AM 12/31/2020 forms a part of Policy No. WC 001-46-9933

Issued to GLE ASSOCIATES, INC.

By GRANITE STATE INSURANCE COMPANY

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.

This agreement shall not operate directly or indirectly to benefit any one not named in the Schedule.

**Schedule**

ANY PERSON OR ORGANIZATION WITH WHOM YOU HAVE ENTERED INTO A CONTRACT, A CONDITION OF WHICH REQUIRES YOU TO OBTAIN THIS WAIVER FROM US. THIS ENDORSEMENT DOES NOT APPLY TO BENEFITS OR DAMAGES PAID OR CLAIMED:

- 1. PURSUANT TO THE WORKERS' COMPENSATION OR EMPLOYERS' LIABILITY LAWS OF KENTUCKY, NEW HAMPSHIRE, OR NEW JERSEY; OR,
- 2. BECAUSE OF INJURY OCCURRING BEFORE YOU ENTERED INTO SUCH A CONTRACT.

This form is not applicable in Kansas for private construction contracts as defined in K.S.A. 16-1801 through K.S.A 16-1807 or public construction contracts as defined in K.S.A. 16-1901 through 16-1908, except where permitted by statute or other applicable law, such as for use in wrap-up insurance programs.

Any person or organization for which the employer has agreed by written contract, executed prior to loss, may execute a waiver of subrogation. However, for purposes of work performed by the employer in Missouri, this waiver of subrogation does not apply to any construction group of classifications as designated by the waiver of right to recover from others (subrogation) rule in our manual.

This form is not applicable in California, Kentucky, New Hampshire, New Jersey, Texas, or Utah.

WC 00 03 13  
(Ed. 04/84)

Countersigned by \_\_\_\_\_

**Authorized Representative**



Florida's Warmest Welcome

**CITY OF POMPANO BEACH  
REQUEST FOR LETTERS OF INTEREST  
E-22-20**

**CONTINUING CONTRACT FOR PROFESSIONAL  
ENVIRONMENTAL TESTING**

**RLI OPENING: August 10, 2020 2:00 P.M.  
PURCHASING OFFICE  
1190 N.E. 3RD AVENUE, BUILDING C (Front)  
POMPANO BEACH, FLORIDA 33060**

July 9, 2020

CITY OF POMPANO BEACH, FLORIDA  
REQUEST FOR LETTERS OF INTEREST  
E-20-20

CONTINUING CONTRACT FOR PROFESSIONAL ENVIRONMENTAL TESTING

Pursuant to Florida Statutes Chapter 287.055 "Consultants' Competitive Negotiation Act" the City of Pompano Beach invites professional firms to submit qualifications and experience for consideration to provide professional environmental testing services to the City on a continuing as-needed basis.

The City will receive sealed proposals until **2:00 p.m. (local), August 10, 2020**. Proposals must be submitted electronically through the eBid System on or before the due date/time stated above. Any proposal received after the due date and time specified, will not be considered. Any uncertainty regarding the time a proposal is received will be resolved against the Proposer.

Proposer must be registered on the City's eBid System in order to view the solicitation documents and respond to this solicitation. The complete solicitation document can be downloaded for free from the eBid System as a pdf at: <https://pompanobeachfl.ionwave.net>. The City is not responsible for the accuracy or completeness of any documentation the Proposer receives from any source other than from the eBid System. Proposer is solely responsible for downloading all required documents. A list of proposers will be read aloud in a public forum.

### **Introduction**

The City of Pompano Beach is seeking qualified engineering firms to work on various projects for the City. The projects range in magnitude from small-scale to large or specialized designs.

### **The types of projects to be undertaken may include, but are not limited to:**

- The City's approved Capital Improvement Plan (CIP) maybe found here: [Adopted Capital Improvement Plan FY 2020-2024](#)
- Preparation of Phase I, Phase II, and Phase III assessments
- Roadway, Streetscape or Parking Lot projects.
- Water or Reuse Main projects.
- Gravity Sewer Main projects.
- Force Main projects.
- Lift station/pump station rehabilitation projects.
- Parks and Recreational Facilities.
- Seawall and dock construction and repair.
- Storm Water/Drainage Improvement projects
- Consultation for Emergency Water/Wastewater/Stormwater Repairs.
- Inspection Services for Emergency Water/Wastewater/Stormwater Repairs.
- Canal and lake dredging.
- Grant reimbursement, FAA and FDOT support and compliance.

- SRF support and Davis Bacon Wage Reporting requirements
- Support Services for Remediation
- Demolition Projects

### **Scope of Services**

The City intends to issue multiple contracts to engineering firms to provide continuing professional services to the City for various projects as-needed. Professional services under this contract will be restricted to those required for any project for which construction costs will not exceed \$4 million, and for any study activity for which fees will not exceed \$500,000.00.

### **The scope of services may include, but is not limited to, the following:**

- Prepare preliminary reports and/or alternative recommendations. This may include various types of research, modeling, testing and field data analysis.
- Prepare all required permit applications and submittal packages as required for permit issuance of all agency permits (i.e. Federal, State, County and City)
- Provide project management services for projects, including turbidity monitoring.
- Prepare recommendations and cost estimates for compliance with regulatory requirements.
- Provide project close-out services. This may include preliminary and final acceptance of projects, preparation and approval of punch list items and project certification as required to all permitting agencies.
- Prepare reports for regulatory compliance monitoring and assessments.
- Reporting on endangered animals (turtles and owls)

Firms must have demonstrated and specific experience in coordinating with local, county, state, and federal regulatory agencies as it relates to environmental regulatory requirements.

Additionally, if firms do not have in-house testing capabilities, they must detail the nature and extent of partnerships with a qualified firm or laboratory. Laboratories performing analytical work must be NELAC certified for the analytes of interest and operate under a Laboratory Quality Manual following NELAC requirements. Firms performing environmental sampling or field data collection must have a Field Sampling Quality Manual and follow the current Florida Department of Environmental Protection Standard Operating Procedures.

Firms must have previous municipal experience and must be licensed to practice **Professional Environmental Testing** in the State of Florida, as required by all applicable Florida State Statutes and Board of Professional Regulation.

#### **A. Task/Deliverables**

Tasks and deliverables will be determined per project. Each project shall require a signed Work Authorization (WA) form from the awarded firm to be provided to the City. Forms shall be completed in its entirety and include the agreed upon scope, tasks, schedule, cost, and deliverables for the project. Consultant will be required to provide all applicable insurance requirements.

#### **B. Term of Contract**



The Term of this Contract shall be for an initial period of five (5) years from the date of execution by both the City and the Consultant.

**C. Project Web Requirements:**

1. This project will utilize e-Builder Enterprise™, a web-based project management tool. This web-based application is a collaboration tool, which will allow all project team members continuous access through the Internet to important project data as well as up to the minute decision and approval status information.

e-Builder Enterprise™ is a comprehensive Project and Program Management system that the City will use to manage all project documents, communications and costs between the Lead Consultant, Sub-Consultants, Design Consultants, Contractor and Owner. e-Builder Enterprise™ includes extensive reporting capabilities to facilitate detailed project reporting in a web-based environment that is accessible to all parties and easy to use. Training will be provided for all consultants selected to provide services for the City of Pompano Beach.

2. Lead and Sub-Consultants shall conduct project controls outlined by the Owner, Project Manager, and/or Construction Manager, utilizing e-Builder Enterprise™. **The designated web-based application license(s) shall be provided by the City to the Prime Consultant and Sub-Consultants.** No additional software will be required.

Lead Consultant and Sub-Consultants shall have the responsibility for logging in to the project web site on a daily basis, and as necessary to be kept fully apprised of project developments and required action items. , These may include but are not limited to: Contracts, Contract Exhibits, Contract Amendments, Drawing Issuances, Addenda, Bulletins, Permits, Insurance & Bonds, Safety Program Procedures, Safety Notices, Accident Reports, Personnel Injury Reports, Schedules, Site Logistics, Progress Reports, Correspondence, Daily Logs, Non-Conformance Notices, Quality Control Notices, Punch Lists, Meeting Minutes, Requests for Information, Submittal Packages, Substitution Requests, Monthly Payment Request Applications, Supplemental Instructions, Owner Change Directives, Potential Change Orders, Change Order Requests, Change Orders and the like. All supporting data including but not limited to shop drawings, product data sheets, manufacturer data sheets and instructions, method statements, safety SDS sheets, Substitution Requests and the like will be submitted in digital format via e-Builder Enterprise™.

**D. Local Business Program**

On March 13, 2018, the City Commission approved Ordinance 2018-46, establishing a Local Business Program, a policy to increase the participation of City of Pompano Beach businesses in the City's procurement process.

For purposes of this solicitation, "Local Business" will be defined as follows:

1. **TIER 1 LOCAL VENDOR.** POMPANO BEACH BUSINESS EMPLOYING POMPANO BEACH RESIDENTS. A business entity which has maintained a permanent place of business within the city limits and maintains a staffing level, within this local office, of at least ten percent who are residents of the City of Pompano Beach or includes subcontracting commitments to Local Vendors Subcontractors for at least ten percent of the contract value. The permanent place of business may not be a post office box.

The business must be located in a non-residential zone, and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the City of Pompano Beach for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.

2. **TIER 2 LOCAL VENDOR. BROWARD COUNTY BUSINESS EMPLOYING POMPANO BEACH RESIDENTS OR UTILIZING LOCAL VENDOR SUBCONTRACTORS.** A business entity which has maintained a permanent place of business within Broward County and maintains a staffing level, within this local office, of at least 15% who are residents of the City of Pompano Beach or includes subcontracting commitments to Local Vendors Subcontractors for at least 20% of the contract value. The permanent place of business may not be a post office box. The business must be located in a non- residential zone, and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the respective Broward County municipality for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.
3. **LOCAL VENDOR SUBCONTRACTOR. POMPANO BEACH BUSINESS.** A business entity which has maintained a permanent place of business within the city limits of the City of Pompano Beach. The permanent place of business may not be a post office box. The business must be located in a non-residential zone, and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the City of Pompano Beach for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.

You can view the list of City businesses that have a current Business Tax Receipt on the City's website, and locate local firms that are available to perform the work required by the bid specifications. The business information, sorted by business use classification, is posted on the webpage for the Business Tax Receipt Division: [www.pompanobeachfl.gov](http://www.pompanobeachfl.gov) by selecting the Pompano Beach Business Directory in the Shop Pompano! section.

The City of Pompano Beach is **strongly committed** to insuring the participation of City of Pompano Beach Businesses as contractors and subcontractors for the procurement of goods and services, including labor, materials and equipment. Proposers are required to participate in the City of Pompano Beach's Local Business Program by including, as part of their package, the Local Business Participation Form (Exhibit A,) listing the local businesses that will be used on the contract, and the Letter of Intent Form (Exhibit B) from each local business that will participate in the contract.

**Please note that, while no goals have been established for this solicitation, the City encourages Local Business participation in *all* of its procurements.**

If a Prime Contractor/Vendor is not able to achieve the level of goal attainment of the contract, the Prime Vendor will be requested to demonstrate and document that good faith efforts were made to achieve the goal by providing the Local Business

Unavailability Form (Exhibit C), listing firms that were contacted but not available, and the Good Faith Effort Report (Exhibit D), describing the efforts made to include local business participation in the contract. This documentation shall be provided to the City Commission for acceptance.

The awarded proposer will be required to submit "Local Business Subcontractor Utilization Reports" during projects and after projects have been completed. The reports will be submitted to the assigned City project manager of the project. The Local Business Subcontractor Utilization Report template and instructions have been included in the bid document.

Failure to meet Local Vendor Goal commitments will result in "unsatisfactory" compliance rating. Unsatisfactory ratings may impact award of future projects if a sanction is imposed by the City Commission.

The city shall award a Local Vendor preference based upon vendors, contractors, or subcontractors who are local with a preferences follows:

1. For evaluation purposes, the Tier 1 and Tier 2 businesses shall be a criterion for award in this Solicitation. No business may qualify for more than one tier level.
2. For evaluation purposes, local vendors shall receive the following preferences:
  - a. Tier 1 business as defined by this subsection shall be granted a preference in the amount of five percent of total score.
  - b. Tier 2 business as defined by this subsection shall be granted a preference in the amount of two and one-half percent of total score.
3. It is the responsibility of the awarded vendor/contractor to comply with all Tier 1 and Tier 2 guidelines. The awarded vendor/contractor must ensure that all requirements are met before execution of a contract.

#### **E. Required Proposal Submittal**

Sealed proposals shall be submitted electronically through the eBid System on or before the due date/time stated above. Proposer shall upload response as one (1) file to the eBid System. The file size for uploads is limited to 250 MB. If the file size exceeds 10 MB the response must be split and uploaded as two (2) separate files.

**Information to be included in the proposal:** In order to maintain comparability and expedite the review process, it is required that proposals be organized in the manner specified below, with the sections clearly labeled:

**Title page:**

Show the project name and number, the name of the Proposer's firm, address, telephone number, name of contact person and the date.

**Table of Contents:**

Include a clear identification of the material by section and by page.

**Letter of Transmittal:**

Briefly state the Proposer's understanding of the project and express a positive commitment to provide the services described herein. State the name(s) of the person(s) who will be authorized to make representations for the Proposer, their title(s), office and E-mail addresses and telephone numbers. Please limit this section to two pages.

**Technical Approach:**

Firms or teams shall submit their technical approach to the tasks described in the scope, including details of how each phase of the project would be completed, and how their firm proposes to maintain time schedules and cost controls.

**Schedule:**

Proposer shall provide a timeline that highlights proposed tasks that will meet all applicable deadlines.

**References:**

References for past projects in the tri-county area (Broward, Palm Beach, and Miami-Dade.) Describe the scope of each project in physical terms and by cost, describe the respondent's responsibilities, and provide the contact information (name, email, telephone number) of an individual in a position of responsibility who can attest to respondent's activities in relation to the project.

List any prior projects performed for the City of Pompano Beach.

**Project Team Form:**

Submit a completed "Project Team" form. The purpose of this form is to identify the key members of your team, including any specialty subconsultants.

**Organizational Chart:**

Specifically identify the management plan (if needed) and provide an organizational chart for the team. The proposer must describe at a minimum, the basic approach to these projects, to include reporting hierarchy of staff and sub-consultants, clarify the individual(s) responsible for the co-ordination of separate components of the scope of services.

**Statement of Skills and Experience of Project Team:**

Describe the experience of the entire project team as it relates to the types of projects described in the Scope section of this solicitation. Include the experience of the prime consultants as well as other members of the project team; i.e., additional personnel, sub-consultants, branch office, team members, and other resources anticipated to be utilized for this project. Name specific projects (successfully completed within the past five years) where the team members have performed similar projects previously.

**Resumes of Key Personnel**

Include resumes for key personnel for prime and subconsultants.

**Office Locations:**

Identify the location of the office from which services will be rendered, and the number of professional and administrative staff at the prime office location. Also identify the location of office(s) of the prime and/or sub consultants that may be utilized to support any or all of the professional services listed above and the number of professional and administrative staff at the prime office location.

If firms are situated outside the local area, (Broward, Palm Beach, and Miami-Dade counties) include a brief statement as to whether or not the firm will arrange for a local office during the term of the contract, if necessary.

**Local Businesses:**

Completed Local Business program forms, Exhibits A-D.

NOTE: Form B must be signed by a representative of the subcontractor, NOT of the Prime.

**Litigation:**

Disclose any litigation within the past five (5) years arising out your firm's performance, including status/outcome.

**City Forms:**

The Proposer Information Page Form and any other required forms must be completed and submitted electronically through the City's eBid System. The City reserves the right to request additional information to ensure the proposer is financially solvent and has sufficient financial resources to perform the contract and shall provide proof thereof of its financial solvency. The City may as at its sole discretion ask for additional proof of financial solvency, including additional documents post proposal opening, and prior to evaluation that demonstrates the Proposer's ability to perform the resulting contract and provide the required materials and/or services.

**Reviewed and Audited Financial Statements:**

Proposers shall be financially solvent and appropriately capitalized to be able to service the City for the duration of the contract. Proposers shall provide a complete financial statement of the firm's most recent audited financial statements, indicating organization's financial condition. Must be uploaded to the Response Attachments tab in the eBid System as a separate file titled "Financial Statements" and marked "CONFIDENTIAL."

Financial statements provided shall not be older than twelve (12) months prior to the date of filing this solicitation response. The financial statements are to be reviewed and submitted with any accompanying notes and supplemental information. The City of Pompano Beach reserve the right to reject financial statements in which the financial condition shown is of a date twelve (12) months or more prior to the date of submittals.

The City is a public agency subject to Chapter 119, Florida's Public Records Law and is required to provide the public with access to public records, however, financial statements that are required as submittals to prequalify for a solicitation will be exempt from public disclosure.

The City reserves the right to request additional information to ensure the proposer is financially solvent and has sufficient financial resources to perform the contract and shall provide proof thereof of its financial solvency. The City may as at its sole discretion ask for additional proof of financial solvency, including additional documents post proposal opening, and prior to evaluation that demonstrates the Proposer's ability to perform the resulting contract and provide the required materials and/or services.

A combination of two (2) or more of the following may substitute for audited financial statements:

- 1) Bank letters/statements for the past 3 months
- 2) Balance sheet, profit and loss statement, cash flow report
- 3) IRS returns for the last 2 years
- 4) Letter from CPA showing profits and loss statements (certified)

## F. Insurance

CONTRACTOR shall not commence services under the terms of this Agreement until certification or proof of insurance detailing terms and provisions has been received and approved in writing by the CITY's Risk Manager. If you are responding to a bid and have questions regarding the insurance requirements hereunder, please contact the CITY's Purchasing Department at (954) 786-4098. If the contract has already been awarded, please direct any queries and proof of the requisite insurance coverage to CITY staff responsible for oversight of the subject project/contract.

CONTRACTOR is responsible to deliver to the CITY for timely review and written approval/disapproval Certificates of Insurance which evidence that all insurance required hereunder is in full force and effect and which name on a primary basis, the CITY as an additional insured on all such coverage.

Throughout the term of this Agreement, CITY, by and through its Risk Manager, reserve the right to review, modify, reject or accept any insurance policies required by this Agreement, including limits, coverages or endorsements. CITY reserves the right, but not the obligation, to review and reject any insurer providing coverage because of poor financial condition or failure to operate legally.

Failure to maintain the required insurance shall be considered an event of default. The requirements herein, as well as CITY's review or acceptance of insurance maintained by CONTRACTOR, are not intended to and shall not in any way limit or qualify the liabilities and obligations assumed by CONTRACTOR under this Agreement.

Throughout the term of this Agreement, CONTRACTOR and all subcontractors or other agents hereunder, shall, at their sole expense, maintain in full force and effect, the following insurance coverages and limits described herein, including endorsements.

1. Worker's Compensation Insurance covering all employees and providing benefits as required by Florida Statute, Chapter 440. CONTRACTOR further agrees to be responsible for employment, control and conduct of its employees and for any injury sustained by such employees in the course of their employment.

2. Liability Insurance.

(a) Naming the City of Pompano Beach as an additional insured as CITY's interests may appear, on General Liability Insurance only, relative to claims which arise from CONTRACTOR's negligent acts or omissions in connection with Contractor's performance under this Agreement.

(b) Such Liability insurance shall include the following checked types of insurance and indicated minimum policy limits.

**Type of Insurance**

**Limits of Liability**

**GENERAL LIABILITY:**

Minimum \$1,000,000 Per Occurrence and \$2,000,000 Per Aggregate

\* Policy to be written on a claims incurred basis

XX	comprehensive form	bodily injury and property damage
XX	<b>premises - operations</b>	<b>bodily injury and property damage</b>
—	<b>explosion &amp; collapse</b>	
	hazard	
—	underground hazard	
XX	products/completed operations hazard	bodily injury and property damage combined
XX	contractual insurance	bodily injury and property damage combined
XX	broad form property damage	bodily injury and property damage combined
XX	independent contractors	personal injury
XX	personal injury	

— sexual abuse/molestation Minimum \$1,000,000 Per Occurrence and Aggregate

— liquor legal liability Minimum \$1,000,000 Per Occurrence and Aggregate

**AUTOMOBILE LIABILITY:**

Minimum \$1,000,000 Per Occurrence and Aggregate. Bodily injury (each person) bodily injury (each accident), Property damage, bodily injury and property damage combined.

XX	comprehensive form
XX	owned
XX	hired
XX	non-owned

**REAL & PERSONAL PROPERTY**

— comprehensive form Agent must show proof they have this coverage.

**EXCESS LIABILITY**

Per Occurrence Aggregate

—	other than umbrella	bodily injury and property damage combined	\$1,000,000	\$1,000,000
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**PROFESSIONAL LIABILITY**

Per Occurrence Aggregate

XX	* Policy to be written on a claims made basis	\$1,000,000	\$1,000,000
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(c) If Professional Liability insurance is required, Contractor agrees the indemnification and hold harmless provisions set forth in the Agreement shall survive the termination or expiration of the Agreement for a period of four (4) years unless terminated sooner by the applicable statute of limitations.

**CYBER LIABILITY**

Per Occurrence Aggregate

__	* Policy to be written on a claims made basis	\$1,000,000	\$1,000,000
__	Network Security / Privacy Liability		
__	Breach Response / Notification Sublimit (minimum limit of 50% of policy aggregate)		
__	Technology Products E&O - \$1,000,000 (only applicable for vendors supplying technology related services and or products)		
__	Coverage shall be maintained in effect during the period of the Agreement and for not less than four (4) years after termination/ completion of the Agreement.		

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3. Employer's Liability. If required by law, CONTRACTOR and all subcontractors shall, for the benefit of their employees, provide, carry, maintain and pay for Employer's Liability Insurance in the minimum amount of One Hundred Thousand Dollars (\$100,000.00) per employee, Five Hundred Thousand Dollars (\$500,000) per aggregate.

4. Policies: Whenever, under the provisions of this Agreement, insurance is required of the CONTRACTOR, the CONTRACTOR shall promptly provide the following:

- (a) Certificates of Insurance evidencing the required coverage;
- (b) Names and addresses of companies providing coverage;
- (c) Effective and expiration dates of policies; and

(d) A provision in all policies affording CITY thirty (30) days written notice by a carrier of any cancellation or material change in any policy.

5. Insurance Cancellation or Modification. Should any of the required insurance policies be canceled before the expiration date, or modified or substantially modified, the issuing company shall provide thirty (30) days written notice to the CITY.

6. Waiver of Subrogation. CONTRACTOR hereby waives any and all right of subrogation against the CITY, its officers, employees and agents for each required policy. When required by the insurer, or should a policy condition not permit an insured to enter into a pre-loss agreement to waive subrogation without an endorsement, then CONTRACTOR shall notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy which includes a condition to the policy not specifically prohibiting such an endorsement, or voids coverage should CONTRACTOR enter into such an agreement on a pre-loss basis.

**G. Selection/Evaluation Process**

A Selection/Evaluation Committee will be appointed to select the most qualified firm(s). The Selection/Evaluation Committee will present their findings to the City Commission.

Proposals will be evaluated using the following criteria.



Line	Criteria	Point Range
1	<p>Prior experience of the firm with projects of similar size and complexity:</p> <ul style="list-style-type: none"> <li>a. Number of similar projects</li> <li>b. Complexity of similar projects</li> <li>c. References from past projects performed by the firm</li> <li>d. Previous projects performed for the City (provide description)</li> <li>e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)</li> </ul>	0-15
2	<p>Qualifications of personnel including sub consultants:</p> <ul style="list-style-type: none"> <li>a. Organizational chart for project</li> <li>b. Number of technical staff</li> <li>c. Qualifications of technical staff: <ul style="list-style-type: none"> <li>(1) Number of licensed staff</li> <li>(2) Education of staff</li> <li>(3) Experience of staff on similar projects</li> </ul> </li> </ul>	0-15
3	<p>Proximity of the nearest office to the project location:</p> <ul style="list-style-type: none"> <li>a. Location</li> <li>b. Number of staff at the nearest office</li> </ul>	0-15
4	<p>Current and Projected Workload</p> <p>Rating is to reflect the workload (both current and projected) of the firm, staff assigned, and the percentage availability of the staff member assigned. Respondents which fail to note both existing and projected workload conditions and percentage of availability of staff assigned shall receive zero (0) points</p>	0-15
5	<p>Demonstrated Prior Ability to Complete Project on Time</p> <p>Respondents will be evaluated on information provided regarding the firm's experience in the successful completion and steadfast conformance to similar project schedules. Provide an example of successful approaches utilized to achieve a timely project completion. Respondents who demonstrate the ability to complete projects on time shall receive more points.</p>	0-15
6	<p>Demonstrated Prior Ability to Complete Project on Budget</p> <p>Proposers will be evaluated on their ability to adhere to initial design budgets. Examples provided should show a comparison between initial negotiated task costs and final completion costs. Respondents should explain in detail any budgetary overruns due to scope modifications. Respondents which fail to provide schedule and budget information as requested will receive zero (0) points.</p>	0-15
7	<p>Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)</p>	0-10

Additional 0-5% for Tier1/Tier2 Local Business will be calculated on combined scoring totals of each company.

**NOTE:**

Financial statements that are required as submittals to prequalify for a solicitation will be exempt from public disclosure; however, financial statements submitted to prequalify for a solicitation, and are not required by the City, may be subject to public disclosure.

Value of Work Previously Awarded to Firm (Tie-breaker) - In the event of a tie, the firm with the lowest value of work as a prime contractor on City of Pompano Beach projects within the last five years will receive the higher ranking, the firm with the next lowest value of work shall receive the next highest ranking, and so on. The analysis of past work will be based on the City's Purchase Order and payment records.

The Committee has the option to use the above criteria for the initial ranking to short-list Proposers and to use an ordinal ranking system to score short-listed Proposers following presentations (if deemed necessary) with a score of "1" assigned to the short-listed Proposer deemed most qualified by the Committee.

Each firm should submit documentation that evidences the firm's capability to provide the services required for the Committee's review for short listing purposes. After an initial review of the Proposals, the City may invite Proposers for an interview to discuss the proposal and meet firm representatives, particularly key personnel who would be assigned to the project. Should interviews be deemed necessary, it is understood that the City shall incur no costs as a result of this interview, nor bear any obligation in further consideration of the submittal.

When more than three responses are received, the committee shall furnish the City Commission (for their approval) a listing, in ranked order, of no fewer than three firms deemed to be the most highly qualified to perform the service. If three or less firms respond to the Solicitation, the list will contain the ranking of all responses.

The City Commission has the authority to (including, but not limited to); approve the recommendation; reject the recommendation and direct staff to re-advertise the solicitation; or, review the responses themselves and/or request oral presentations and determine a ranking order that may be the same or different from what was originally presented to the City Commission.

Value of Work Previously Awarded to Firm (Tie-breaker) - In the event of a tie, the firm with the lowest value of work as a prime contractor on City of Pompano Beach projects within the last five years will receive the higher ranking, the firm with the next lowest value of work shall receive the next highest ranking, and so on. The analysis of past work will be based on the City's Purchase Order and payment records.

**H. Hold Harmless and Indemnification**

Proposer covenants and agrees that it will indemnify and hold harmless the City and all of its officers, agents, and employees from any claim, loss, damage, cost, charge or expense arising out of any act, action, neglect or omission by the Proposer, whether direct or indirect, or whether to any person or property to which the City or said parties may be

subject, except that neither the Proposer nor any of its subcontractors will be liable under this section for damages arising out of injury or damage to persons or property directly caused by or resulting from the sole negligence of the City or any of its officers, agents or employees.

**I. Right to Audit**

Contractor's records which shall include but not be limited to accounting records, written policies and procedures, computer records, disks and software, videos, photographs, subcontract files (including proposals of successful and unsuccessful bidders), originals estimates, estimating worksheets, correspondence, change order files (including documentation covering negotiated settlements), and any other supporting evidence necessary to substantiate charges related to this contract (all the foregoing hereinafter referred to as "records") shall be open to inspection and subject to audit and/or reproduction, during normal working hours, by Owner's agent or its authorized representative to the extent necessary to adequately permit evaluation and verification of any invoices, payments or claims submitted by the contractor or any of his payees pursuant to the execution of the contract. Such records subject to examination shall also include, but not be limited to, those records necessary to evaluate and verify direct and indirect costs (including overhead allocations) as they may apply to costs associated with this contract.

For the purpose of such audits, inspections, examinations and evaluations, the Owner's agent or authorized representative shall have access to said records from the effective date of this contract, for the duration of the Work, and until 5 years after the date of final payment by Owner to Consultant pursuant to this contract.

Owner's agent or its authorized representative shall have access to the Contractor's facilities, shall have access to all necessary records, and shall be provided adequate and appropriate work space, in order to conduct audits in compliance with this article. Owner's agent or its authorized representative shall give auditees reasonable advance notice of intended audits.

Contractor shall require all subcontractors, insurance agents, and material suppliers (payees) to comply with the provisions of this article by insertion of the requirements hereof in any written contract agreement. Failure to obtain such written contracts which include such provisions shall be reason to exclude some or all of the related payees' costs from amounts payable to the Contractor pursuant to this contract.

**J. Retention of Records and Right to Access**

The City of Pompano Beach is a public agency subject to Chapter 119, Florida Statutes. The Contractor shall comply with Florida's Public Records Law, as amended. Specifically, the Contractor shall:

1. Keep and maintain public records required by the City in order to perform the service;
2. Upon request from the City's custodian of public records, provide the City with a copy of requested records or allow the records to be inspected or copied within a

reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law;

3. Ensure that public records that are exempt or that are confidential and exempt from public record requirements are not disclosed except as authorized by law;

4. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the City; and

5. Upon completion of the contract, transfer, at no cost to the City, all public records in possession of the Contractor, or keep and maintain public records required by the City to perform the service. If the Contractor transfers all public records to the City upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records in a format that is compatible with the information technology systems of the City.

**K. Communications**

No negotiations, decisions, or actions shall be initiated or executed by the firm as a result of any discussions with any City employee. Only those communications, which are in writing from the City, may be considered as a duly authorized expression on behalf of the City. In addition, only communications from firms that are signed and in writing will be recognized by the City as duly authorized expressions on behalf of firms.

**L. No Discrimination**

There shall be no discrimination as to race, sex, color, age, religion, or national origin in the operations conducted under any contract with the City.

**M. Independent Contractor**

The selected firm will conduct business as an independent contractor under the terms of this contract. Personnel services provided by the firm shall be by employees of the firm and subject to supervision by the firm, and not as officers, employees, or agents of the City. Personnel policies, tax responsibilities, social security and health insurance, employee benefits, purchasing policies and other similar administrative procedures applicable to services rendered under this agreement shall be those of the firm.

**N. Staff Assignment**

The City of Pompano Beach reserves the right to approve or reject, for any reasons, Proposer's staff assigned to this project at any time. Background checks may be required.

**O. Contract Terms**

The contract resulting from this Solicitation shall include, but not be limited to the following terms:

The contract shall include as a minimum, the entirety of this Solicitation document, together with the successful Proposer's proposal. Contract shall be prepared by the City of Pompano Beach City Attorney.

If the City of Pompano Beach defends any claim, demand, cause of action, or lawsuit arising out of any act, action, negligent acts or negligent omissions, or willful misconduct of the contractor, its employees, agents or servants during the performance of the contract, whether directly or indirectly, contractor agrees to reimburse the City of Pompano Beach for all expenses, attorney's fees, and court costs incurred in defending such claim, cause of action or lawsuit.

**P. Waiver**

It is agreed that no waiver or modification of the contract resulting from this Solicitation, or of any covenant, condition or limitation contained in it shall be valid unless it is in writing and duly executed by the party to be charged with it, and that no evidence of any waiver or modification shall be offered or received in evidence in any proceeding, arbitration, or litigation between the parties arising out of or affecting this contract, or the right or obligations of any party under it, unless such waiver or modification is in writing, duly executed as above. The parties agree that the provisions of this paragraph may not be waived except by a duly executed writing.

**Q. Survivorship Rights**

This contract resulting from this Solicitation shall be binding on and inure to the benefit of the respective parties and their executors, administrators, heirs, personal representative, successors and assigns.

**R. Termination**

The contract resulting from this Solicitation may be terminated by the City of Pompano Beach without cause upon providing contractor with at least sixty (60) days prior written notice.

Should either party fail to perform any of its obligations under the contract resulting from this Solicitation for a period of thirty (30) days after receipt of written notice of such failure, the non-defaulting part will have the right to terminate the contract immediately upon delivery of written notice to the defaulting part of its election to do so. The foregoing rights of termination are in addition to any other rights and remedies that such party may have.

**S. Manner of Performance**

Proposer agrees to perform its duties and obligations under the contract resulting from this Solicitation in a professional manner and in accordance with all applicable local, federal and state laws, rules and regulations.

Proposer agrees that the services provided under the contract resulting from this Solicitation shall be provided by employees that are educated, trained and experienced, certified and licensed in all areas encompassed within their designated duties. Proposer

agrees to furnish the City of Pompano Beach with all documentation, certification, authorization, license, permit, or registration currently required by applicable laws or rules and regulations. Proposer further certifies that it and its employees are now in and will maintain good standing with such governmental agencies and that it and its employees will keep all license, permits, registration, authorization or certification required by applicable laws or regulations in full force and effect during the term of this contract. Failure of Proposer to comply with this paragraph shall constitute a material breach of contract.

**T. Acceptance Period**

Proposals submitted in response to this Solicitation must be valid for a period no less than ninety (90) days from the closing date of this solicitation.

**U. Conditions and Provisions**

The completed proposal (together with all required attachments) must be submitted electronically to City on or before the time and date stated herein. All Proposers, by electronic submission of a proposal, shall agree to comply with all of the conditions, requirements and instructions of this solicitation as stated or implied herein. All proposals and supporting materials submitted will become the property of the City.

Proposer's response shall not contain any alteration to the document posted other than entering data in spaces provided or including attachments as necessary. By submission of a response, Proposer affirms that a complete set of bid documents was obtained from the eBid System or from the Purchasing Division only and no alteration of any kind has been made to the solicitation. Exceptions or deviations to this proposal may not be added after the submittal date.

All Proposers are required to provide all information requested in this solicitation. Failure to do so may result in disqualification of the proposal.

The City reserves the right to postpone or cancel this solicitation, or reject all proposals, if in its sole discretion it deems it to be in the best interest of the City to do so.

The City reserves the right to waive any technical or formal errors or omissions and to reject all proposals, or to award contract for the items herein, in part or whole, if it is determined to be in the best interests of the City to do so.

The City shall not be liable for any costs incurred by the Proposer in the preparation of proposals or for any work performed in connection therein.

**V. Standard Provisions**

1. Governing Law

Any agreement resulting from this Solicitation shall be governed by the laws of the State of Florida, and the venue for any legal action relating to such agreement will be in Broward County, Florida.

2. Licenses

In order to perform public work, the successful Proposer shall:

Be licensed to do business in Florida, if an entity, and hold or obtain such Contractor' and Business Licenses if required by State Statutes or local ordinances.

3. Conflict Of Interest

For purposes of determining any possible conflict of interest, each Proposer must disclose if any Elected Official, Appointed Official, or City Employee is also an owner, corporate officer, or an employee of the firm. If any Elected Official, Appointed Official, or City Employee is an owner, corporate officer, or an employee, the Proposer must file a statement with the Broward County Supervisor of Elections pursuant to §112.313, Florida Statutes.

4. Drug Free Workplace

The selected firm(s) will be required to verify they will operate a "Drug Free Workplace" as set forth in Florida Statute, 287.087.

5. Public Entity Crimes

A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crime may not submit a proposal on a contract to provide any goods or services to a public entity, may not submit a proposal on a contract with a public entity for the construction or repair of a public building or public work, may not submit proposals on leases of real property to public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Florida Statute, Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

6. Patent Fees, Royalties, And Licenses

If the selected Proposer requires or desires to use any design, trademark, device, material or process covered by letters of patent or copyright, the selected Proposer and his surety shall indemnify and hold harmless the City from any and all claims for infringement by reason of the use of any such patented design, device, trademark, copyright, material or process in connection with the work agreed to be performed and shall indemnify the City from any cost, expense, royalty or damage which the City may be obligated to pay by reason of any infringement at any time during or after completion of the work.

7. Permits

The selected Proposer shall be responsible for obtaining all permits, licenses, certifications, etc., required by federal, state, county, and municipal laws, regulations, codes, and ordinances for the performance of the work required in these specifications and to conform to the requirements of said legislation.

8. Familiarity With Laws

It is assumed the selected firm(s) will be familiar with all federal, state and local laws, ordinances, rules and regulations that may affect its services pursuant to this Solicitation. Ignorance on the part of the firm will in no way relieve the firm from responsibility.

9. Withdrawal Of Proposals

A firm may withdraw its proposal without prejudice no later than the advertised deadline for submission of proposals by written communication to the General Services Department, 1190 N.E. 3<sup>rd</sup> Avenue, Building C, Pompano Beach, Florida 33060.

10. Composition Of Project Team

Firms are required to commit that the principals and personnel named in the proposal will perform the services throughout the contractual term unless otherwise provided for by way of a negotiated contract or written amendment to same executed by both parties. No diversion or substitution of principals or personnel will be allowed unless a written request that sets forth the qualifications and experience of the proposed replacement(s) is submitted to and approved by the City in writing.

11. Invoicing/Payment

All invoices should be sent to City of Pompano Beach, Accounts Payable, P.O. Drawer 1300, Pompano Beach, Florida, 33061. In accordance with Florida Statutes, Chapter 218, payment will be made within 45 days after receipt of a proper invoice.

12. Public Records

- a. The City of Pompano Beach is a public agency subject to Chapter 119, Florida Statutes. The Contractor shall comply with Florida's Public Records Law, as amended. Specifically, the Contractor shall:
  - i. Keep and maintain public records required by the City in order to perform the service;
  - ii. Upon request from the City's custodian of public records, provide the City with a copy of requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law;
  - iii. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the City; and



- iv. Upon completion of the contract, transfer, at no cost to the City, all public records in possession of the Contractor, or keep and maintain public records required by the City to perform the service. If the Contractor transfers all public records to the City upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records in a format that is compatible with the information technology systems of the City.
- b. Failure of the Contractor to provide the above described public records to the City within a reasonable time may subject Contractor to penalties under 119.10, Florida Statutes, as amended.

## **PUBLIC RECORDS CUSTODIAN**

**IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:**

**CITY CLERK  
100 W. Atlantic Blvd., Suite 253  
Pompano Beach, Florida 33060  
(954) 786-4611  
[RecordsCustodian@copbfl.com](mailto:RecordsCustodian@copbfl.com)**

### **W. Questions and Communication**

All questions regarding the Solicitation are to be submitted using the Questions feature in the eBid System. Questions must be received at least seven (7) calendar days before the scheduled solicitation opening. Oral and other interpretations or clarifications will be without legal effect. Addenda will be posted to the solicitation in the eBid System, and it is the Proposer's responsibility to obtain all addenda before submitting a response to the solicitation.

### **X. Addenda**

The issuance of a written addendum or posting of an answer in response to a question submitted using the Questions feature in the eBid System are the only official methods whereby interpretation, clarification, or additional information can be given. If any addenda are issued to this solicitation the addendum will be issued via the eBid System. It shall be the responsibility of each Proposer, prior to submitting their response, to contact the City Purchasing Office at (954) 786-4098 to determine if addenda were issued and to make

such addenda a part of their proposal. Addenda will be posted to the solicitation in the eBid System.

Y. **Contractor Performance Report**

The City will utilize the Contractor Performance Report to monitor and record the successful proposer's performance for the work specified by the contract. The Contractor Performance Report has been included as an exhibit to this solicitation.

**COMPLETE THE PROPOSER INFORMATION FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE THE FORM IN ITS ENTIRETY AND INCLUDE THE COMPLETED FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.**

***PROPOSER INFORMATION PAGE***

\_\_\_\_\_, \_\_\_\_\_  
(number) (Title)

To: The City of Pompano Beach, Florida

The below named company hereby agrees to furnish the proposed services under the terms stated subject to all instructions, terms, conditions, specifications, addenda, legal advertisement, and conditions contained in the solicitation. I have read the solicitation and all attachments, including the specifications, and fully understand what is required. By submitting this proposal, I will accept a contract if approved by the City and such acceptance covers all terms, conditions, and specifications of this proposal.

Proposal submitted by:

Name (printed) \_\_\_\_\_ Title \_\_\_\_\_

Company (Legal Registered) \_\_\_\_\_

Federal Tax Identification Number \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Telephone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

Email Address \_\_\_\_\_

**COMPLETE THE PROJECT TEAM FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE FORM IN ITS ENTIRETY AND INCLUDE THE FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.**

**PROJECT TEAM**

SOLICITATION NUMBER \_\_\_\_\_

Federal I.D.# \_\_\_\_\_

**PRIME**

Role	Name of Individual Assigned to Project	Number of Years Experience	Education, Degrees
Principal-In-Charge	_____	_____	_____
Project Manager	_____	_____	_____
Asst. Project Manager	_____	_____	_____
Other Key Member	_____	_____	_____
Other Key Member	_____	_____	_____

**SUB-CONSULTANT**

Role	Company Name and Address of Office Handling This Project	Name of Individual Assigned to the Project
Surveying	_____	_____
	_____	_____
Landscaping	_____	_____
	_____	_____
Engineering	_____	_____
	_____	_____
Other Key Member	_____	_____
	_____	_____
Other Key Member	_____	_____
	_____	_____
Other Key Member	_____	_____
	_____	_____

(use attachments if necessary)

**COMPLETE THE PROPOSER INFORMATION FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE THE FORM IN ITS ENTIRETY AND INCLUDE THE COMPLETED FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.**

**VENDOR CERTIFICATION REGARDING SCRUTINIZED COMPANIES LISTS**

Respondent Vendor Name: \_\_\_\_\_

Vendor FEIN: \_\_\_\_\_

Section 287.135, Florida Statutes, prohibits agencies from contracting with companies, for goods or services over \$1,000,000, that are on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List. Further, Section 215.4725, Florida Statutes, prohibits agencies from contracting (at any dollar amount) with companies on the Scrutinized Companies that Boycott Israel List, or with companies that are engaged in a boycott of Israel. As the person authorized to sign electronically on behalf of Respondent, I hereby certify by selecting the box below that the company responding to this solicitation is not listed on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies that Boycott Israel List. I also certify that the company responding to this solicitation is not participating in a boycott of Israel, and is not engaged in business operations in Syria or Cuba. I understand that pursuant to sections 287.135 and 215.4725, Florida Statutes, the submission of a false certification may subject company to civil penalties, attorney's fees, and/or costs.

I Certify



### Exhibit – Contractor Performance Report

CATEGORY	RATING	COMMENTS
<b>1. Quality Assurance/Quality Control</b> - Product/Services of high quality - Proper oversight - Communication	Poor =1 Satisfactory =2 Excellent =3	
<b>2. Record Keeping</b> -Accurate record keeping -Proper invoicing -Testing results complete	Poor =1 Satisfactory =2 Excellent =3	
<b>3. Close-Out Activities</b> - Restoration/Cleanup - Deliverables met - Punch list items addressed	Poor =1 Satisfactory =2 Excellent =3	
<b>4. Customer Service</b> - City Personnel and Residents - Response time - Communication	Poor =1 Satisfactory =2 Excellent =3	
<b>5. Cost Control</b> - Monitoring subcontractors - Change-orders - Meeting budget	Poor =1 Satisfactory =2 Excellent =3	
<b>6. Construction Schedule</b> - Adherence to schedule - Time-extensions - Efficient use of resources	Poor =1 Satisfactory =2 Excellent =3	
<b>SCORE</b>	_____	<b>ADD ABOVE RATINGS/DIVIDE TOTAL BY NUMBER OF CATEGORIES BEING RATED</b>

#### **RATINGS**

**Poor Performance (1.0 – 1.59):** Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.

**Satisfactory Performance (1.6 – 2.59):** Generally responsive, effective and/or efficient; delays are excusable and/or results in minor program adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.

**Excellent Performance (2.6 – 3.0):** Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal direction; customers expectations are exceeded.





## City of Pompano Beach Florida

### Local Business Subcontractor Utilization Report

Project Name <sup>(1)</sup>		Contract Number and Work Order Number (if applicable) <sup>(2)</sup>	
Report Number <sup>(3)</sup>	Reporting Period <sup>(4)</sup> to	Local Business Contract Goal <sup>(5)</sup>	Estimated Contract Completion Date <sup>(6)</sup>
Contractor Name <sup>(7)</sup>		Contractor Telephone Number <sup>(8)</sup> ( ) -	Contractor Email Address <sup>(9)</sup>
Contractor Street Address <sup>(10)</sup>	Project Manager Name <sup>(11)</sup>	Project Manager Telephone Number <sup>(12)</sup> ( ) -	Project Manager Email Address <sup>(13)</sup>

<b>Local Business Payment Report</b>						
Federal Identification Number <sup>(14)</sup>	Local Subcontractor Business Name <sup>(15)</sup>	Description of Work <sup>(16)</sup>	Project Amount <sup>(17)</sup>	Amount Paid this Reporting Period <sup>(18)</sup>	Invoice Number <sup>(19)</sup>	Total Paid to Date <sup>(20)</sup>
<b>Total Paid to Date for All Local Business Subcontractors <sup>(21)</sup> \$</b>						<b>0.00</b>

**I certify that the above information is true to the best of my knowledge.**

Contractor Name – Authorized Personnel (print) <sup>(22)</sup>	Contractor Name – Authorized Personnel (sign) <sup>(23)</sup>	Title <sup>(24)</sup>	Date <sup>(25)</sup>
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**Local Business Subcontractor Utilization Report Instructions**

- Box (1) Project Name** – Enter the entire name of the project.
- Box (2) Contract Number (work order)** – Enter the contract number and the work order number, if applicable (i.e., 4600001234, and if work order contract include work order number – 4600000568 WO 01).
- Box (3) Report Number** - Enter the Local Business Subcontractor Utilization Report number. Reports must be in a numerical series (i.e., 1, 2, 3).
- Box (4) Reporting Period** - Enter the beginning and end dates this report covers (i.e., 10/01/2016 – 11/01/2016).
- Box (5) Local Contract Goal** - Enter the Local Contract Goal percentage on entire contract.
- Box (6) Contract Completion Date** - Enter the expiration date of the contract, (not work the order).
- Box (7) Contractor Name** - Enter the complete legal business name of the Prime Contractor.
- Box (8) Contractor Telephone Number** - Enter the telephone number of the Prime Contractor.
- Box (9) Contractor Email Address** - Enter the email address of the Prime Contractor.
- Box (10) Contractor Street Address** – Enter the mailing address of the Prime Contractor.
- Box (11) Project Manager Name** - Enter the name of the Project Manager for the Prime Contractor on the project.
- Box (12) Project Manager Telephone Number** – Enter the direct telephone number of the Prime Contractor's Project Manager.
- Box (13) Project Manager Email Address** – Enter the email address of the Prime Contractor's Project Manager.
- Box (14) Federal Identification Number** – Enter the federal identification number of the Local Subcontractor(s).
- Box (15) Local Subcontractor Business Name** – Enter the complete legal business name of the Local Subcontractor(s).
- Box (16) Description of Work** – Enter the type of work being performed by the Local Subcontractor(s) (i.e., electrical services).
- Box (17) Project Amount** – Enter the dollar amount allocated to the Local Subcontractor(s) for the entire project (i.e., amount in the subcontract agreement).

- Box (18) Amount Paid this Reporting Period** – Enter the total amount paid to the Local Subcontractor(s) during the reporting period.
- Box (19) Invoice Number** – Enter the Local Subcontractor's invoice number related to the payment reported this period.
- Box (20) Total Paid to Date** – Enter the total amount paid to the Local Subcontractor(s) to date.
- Box (21) Total Paid to Date for All Local Subcontractor(s)** – Enter the total dollar amount paid to date to all Local Subcontractors listed on the report.
- Box (22) Contractor Name Authorized Personnel (print)** – Print the name of the employee that is authorized to execute the Local Subcontractor Utilization Report.
- Box (23) Contractor Name Authorized Personnel (sign)** – Signature of authorized employee to execute the Local Subcontractor Utilization Report.
- Box (24) Title** – Enter the title of authorized employee completing the Local Subcontractor Utilization Report.
- Box (25) Date** – Enter the date of submission of the Local Subcontractor Utilization Report to the City.





LOCAL BUSINESS EXHIBIT "C"  
LOCAL BUSINESS UNAVAILABILITY FORM

Solicitation # \_\_\_\_\_

I, \_\_\_\_\_  
(Name and Title)

of \_\_\_\_\_, certify that on the \_\_\_\_\_ day of

\_\_\_\_\_, \_\_\_\_\_, I invited the following LOCAL BUSINESS(s) to bid work  
(Month) (Year)

items to be performed in the City of Pompano Beach:

Business Name, Address	Work Items Sought	Form of Bid Sought (i.e., Unit Price, Materials/Labor, Labor Only, etc.)

Said Local Businesses:

- \_\_\_ Did not bid in response to the invitation
- \_\_\_ Submitted a bid which was not the low responsible bid
- \_\_\_ Other: \_\_\_\_\_

Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

Note: Attach additional documents as available.

LOCAL BUSINESS EXHIBIT "C"

LOCAL BUSINESS EXHIBIT "D"  
GOOD FAITH EFFORT REPORT LOCAL BUSINESS PARTICIPATION

Solicitation # \_\_\_\_\_

1. What portions of the contract have you identified as Local Business opportunities?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Did you provide adequate information to identified Local Businesses? Please comment on how you provided this information.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Did you send written notices to Local Businesses?

\_\_\_\_ Yes      \_\_\_\_ No

If yes, please include copy of the notice and the list of individuals who were forwarded copies of the notices.

4. Did you advertise in local publications?

\_\_\_\_ Yes      \_\_\_\_ No

If yes, please attach copies of the ads, including name and dates of publication.

5. What type of efforts did you make to assist Local Businesses in contracting with you ?

\_\_\_\_\_  
\_\_\_\_\_

7. List the Local Businesses you will utilize and subcontract amount.

_____	\$ _____
_____	\$ _____
_____	\$ _____

8. Other comments: \_\_\_\_\_

\_\_\_\_\_

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LOCAL BUSINESS EXHIBIT "D"



# Online Questions & Answers

## Event Information

Number: E-22-20  
 Title: Continuing Contracts for Professional Environmental Testing Services  
 Type: Request for Letters of Interest  
 Issue Date: 7/9/2020  
 Question Deadline: 8/3/2020 05:00 PM (ET)  
 Response Deadline: 8/24/2020 02:00 PM (ET)  
 Notes: Pursuant to Florida Statutes Chapter 287.055 "Consultants' Competitive Negotiation Act" the City of Pompano Beach invites professional firms to submit qualifications and experience for consideration to provide professional environmental testing services to the City on a continuing as-needed basis.

The City will receive sealed proposals until **2:00 p.m. (local), August 10, 2020.** Proposals must be submitted electronically through the eBid System on or before the due date/time stated above. Any proposal received after the due date and time specified, will not be considered. Any uncertainty regarding the time a proposal is received will be resolved against the Proposer.

Proposer must be registered on the City's eBid System in order to view the solicitation documents and respond to this solicitation. The complete solicitation document can be downloaded for free from the eBid System as a pdf at: <https://pompanobeachfl.ionwave.net>. The City is not responsible for the accuracy or completeness of any documentation the Proposer receives from any source other than from the eBid System. Proposer is solely responsible for downloading all required documents. A list of proposers will be read aloud in a public forum.

## Published Questions

<b>Question</b>	Is a firm allowed to submit as both prime and on another team (in which another firm is submitting as prime)?
<b>Answer</b>	Firms may submit specialty subconsultants on the project team form. During the preparation of a Task Order, the City may choose to use a professional firm with an active City contract to perform subconsultant work, proposed by the prime firm.
<b>Asked</b>	8/3/2020 11:24 AM (ET)

<b>Question</b>	How many references does the prime firm need to provide? Can the prime use reference from our subcontractors.
<b>Answer</b>	Two to three (maximum) references will be sufficient. A firm may NOT use the references of their subcontractors.
<b>Asked</b>	7/28/2020 03:28 PM (ET)

<b>Question</b>	Section Y – Contractor Performance Report. If Contractor Performance Report is to be submitted with the proposal, is it to be used in the reference section. If so how many references do we need. Please confirm this form is to be used once the contract is awarded and is only provided as an exhibit for informational purposes.
<b>Answer</b>	Do not include the contractor performance report in your proposal. This informational exhibit's inclusion in the solicitation is the City's notice to the would-be selected firms that their performance will be tracked.
<b>Asked</b>	7/28/2020 03:23 PM (ET)
<b>Question</b>	Surveying and Landscaping is not listed in the Scope of Services; however, they are listed on the Project Team form. If Landscaping is required, are you referring to Landscape Architecture services?
<b>Answer</b>	This RLI is requesting information on Professional Environmental testing. Please note the City is advertising individual RLI's for Professional Civil Engineering, CEI, Landscape Architectural Services, and Professional Surveying.
<b>Asked</b>	7/27/2020 03:15 PM (ET)
<b>Question</b>	On the Local Business Exhibit "B", Local Business Letter of Intent to Perform as a Local Subcontractor, it asks for a price amount. Since the projects and scopes of work to be assigned are not known at this time, can we state "To Be Determined" (TBD) on the form?
<b>Answer</b>	Yes.
<b>Asked</b>	7/16/2020 02:48 PM (ET)
<b>Question</b>	Does the Local Business Subcontractor Utilization Report have to be included with the RFP Response or will this report be utilized once the contract is awarded?
<b>Answer</b>	Do not include the local business subcontractor utilization report in your proposal. Its inclusion in the solicitation is the City's notice to the would-be selected firms that their local business commitments will be tracked.
<b>Asked</b>	7/16/2020 02:46 PM (ET)
<b>Question</b>	Section Y – Contractor Performance Report. Please confirm this form is to be used once the contract is awarded and is only provided as an exhibit for informational purposes.
<b>Answer</b>	Do not include the contractor performance report in your proposal. This informational exhibit's inclusion in the solicitation is the City's notice to the would-be selected firms that their performance will be tracked.
<b>Asked</b>	7/16/2020 11:10 AM (ET)

<b>Question</b>	Section G – Selection/Evaluation Process. The RFP states Current and Projected Workload is listed as one of the Selection Criteria; however, there is not a designated section for the current workload. Please indicate where this should be discussed in, level of detail and describe how this will be evaluated.
<b>Answer</b>	Incorporate this information at your descension. The evaluation is discussed in Section G, Item #4.
<b>Asked</b>	7/16/2020 11:09 AM (ET)
<b>Question</b>	Section E – Required Proposal Submittal – References. The RFP state that the propose list any prior projects performed for the City of Pompano Beach. What is the timeframe for the list of projects, what detail needs to be provided (i.e., name of project, completion year, cost, etc.). Is this being used to show current workload with the City? Please clarify.
<b>Answer</b>	Please limit the list to projects completed in the past 5 years. Project detail should be provided for each project performed in the City of Pompano Beach. Current projects which have not been completed should be included in the current project workload (Section G).
<b>Asked</b>	7/16/2020 11:09 AM (ET)
<b>Question</b>	Section E – Required Proposal Submittal – References. The RFP does not state the specific number of references that are required. Please clarify.
<b>Answer</b>	Two to three (maximum) references will be sufficient.
<b>Asked</b>	7/16/2020 11:09 AM (ET)
<b>Question</b>	Section E – Required Proposal Submittal – Schedule. For the Schedule section, the RFP requests the proposer shall provide a timeline that highlights proposed tasks that will meet all applicable deadlines. Each scope of work / types of projects would entail unique, project specific tasks; therefore, please elaborate on what type(s) of timelines you are referring to. Would this be one generic timeline?
<b>Answer</b>	Firms awarded a contract will be required to provide a detailed schedule during the issuance of a task order. For the RLI, please provide a technical approach on how your firm proposes to maintain a schedule on a task order.
<b>Asked</b>	7/16/2020 11:08 AM (ET)
<b>Question</b>	Project Team Form. On the Project Team form, there are only two blank lines for “Other Key Member” under PRIME section and only three blank lines under SUB-CONSULTANT section. Please clarify that the proposer can add additional “Other Key Member” lines to the form for both the PRIME and SUB-CONSULTANT?
<b>Answer</b>	Firms may submit specialty subconsultants on the project team form. During the preparation of a Task Order, the City may choose to use a professional firm with an active City contract to perform subconsultant work, proposed by the prime firm.
<b>Asked</b>	7/16/2020 11:08 AM (ET)

<b>Question</b>	Please clarify if the City is requesting us to describe our firm's environmental engineering services related to the types of projects or is the City looking for experience performing the actual services listed under Introduction (i.e. environmental engineering services related to parks and recreational facilities or actual design and/or construction of parks and recreational facilities)?
<b>Answer</b>	This RLI is requesting information on Professional Environmental testing. Please note the City is advertising individual RLI's for Professional Civil Engineering, CEI, Landscape Architectural Services, and Professional Surveying. Construction is not part of this RLI.
<b>Asked</b>	7/16/2020 11:08 AM (ET)

<b>Question</b>	Scope of Services. Under "Scope of Services", the RFP states "The scope of services may include, but is not limited to, the following:" •Prepare preliminary reports and/or alternative recommendations. This may include various types of research, modeling, testing and field data analysis. •Prepare all required permit applications and submittal packages as required for permit issuance of all agency permits (i.e. Federal, State, County and City) •Provide project management services for projects, including turbidity monitoring. •Prepare recommendations and cost estimates for compliance with regulatory requirements. •Provide project close-out services. This may include preliminary and final acceptance of projects, preparation and approval of punch list items and project certification as required to all permitting agencies. •Prepare reports for regulatory compliance monitoring and assessments. •Reporting on endangered animals (turtles and owls)
<b>Answer</b>	The RLI contains a list of services where the City may require professional environmental testing.
<b>Asked</b>	7/16/2020 11:08 AM (ET)

<b>Question</b>	Introduction: The RFP says, "The types of projects to be undertaken may include, but are not limited to: • The City's approved Capital Improvement Plan (CIP) maybe found here: Adopted Capital Improvement Plan FY 2020-2024 • Preparation of Phase I, Phase II, and Phase III assessments • Roadway, Streetscape or Parking Lot projects. • Water or Reuse Main projects. • Gravity Sewer Main projects. • Force Main projects. • Lift station/pump station rehabilitation projects. • Parks and Recreational Facilities. • Seawall and dock construction and repair. • Storm Water/Drainage Improvement projects • Consultation for Emergency Water/Wastewater/Stormwater Repairs. • Inspection Services for Emergency Water/Wastewater/ Stormwater Repairs. • Canal and lake dredging. • Grant reimbursement, FAA and FDOT support and compliance. • SRF support and Davis Bacon Wage Reporting requirements • Support Services for Remediation • Demolition Projects
<b>Answer</b>	The RLI contains a list of project types where the City may require professional environmental testing.
<b>Asked</b>	7/16/2020 11:06 AM (ET)

<b>Question</b>	Can you please list who the incumbent firms for this contract are?
<b>Answer</b>	GFA International, Inc., Professional Service Inc., E Sciences, Inc.
<b>Asked</b>	7/14/2020 11:43 AM (ET)

<b>Question</b>	Who will be on the selection committee?
<b>Answer</b>	Qualified City staff to be determined.
<b>Asked</b>	7/14/2020 08:42 AM (ET)

<b>Question</b>	What are amount of awards per consultant under the previous contract?
<b>Answer</b>	GFA \$24,000.00 E Sciences \$297,872.54 Professional Services \$31,290 The City reserves the right to award contracts in its best interest. Past business is no indication of future contract awards.
<b>Asked</b>	7/14/2020 08:41 AM (ET)

<b>Question</b>	Is a certificate of Insurance Required with the proposal submittal and if so should it be uploaded under the Attachments tab within the Ebid System or a separate tab within the proposal response?
<b>Answer</b>	The certificate of insurance will be required for each SELECTED firm prior to contract negotiation.
<b>Asked</b>	7/14/2020 08:41 AM (ET)

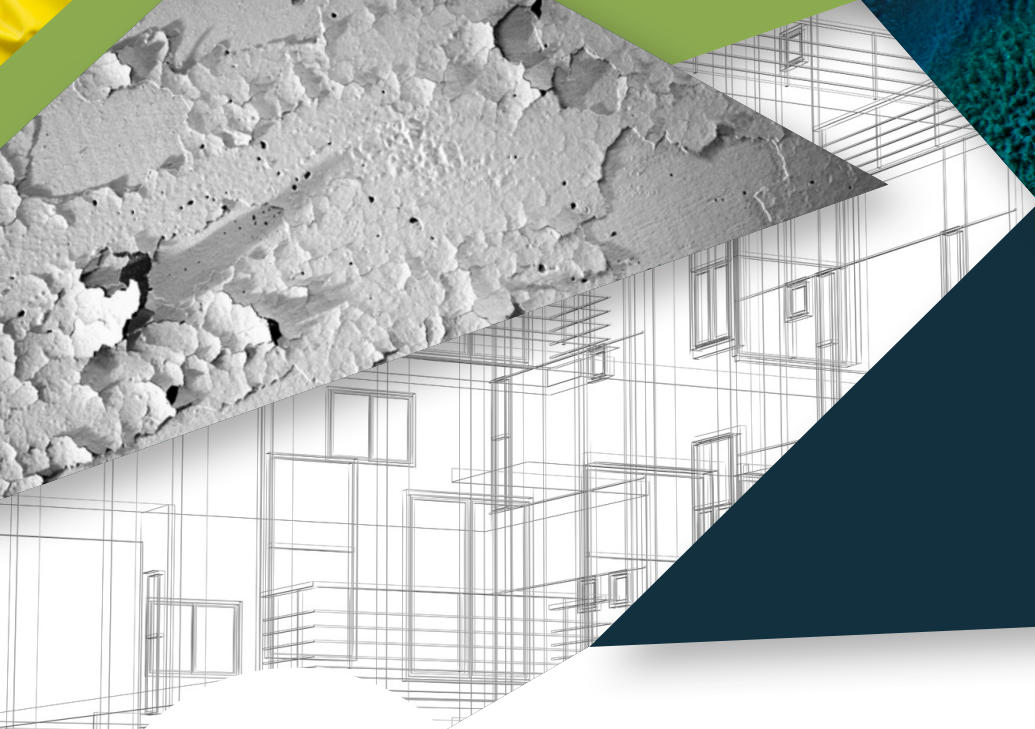
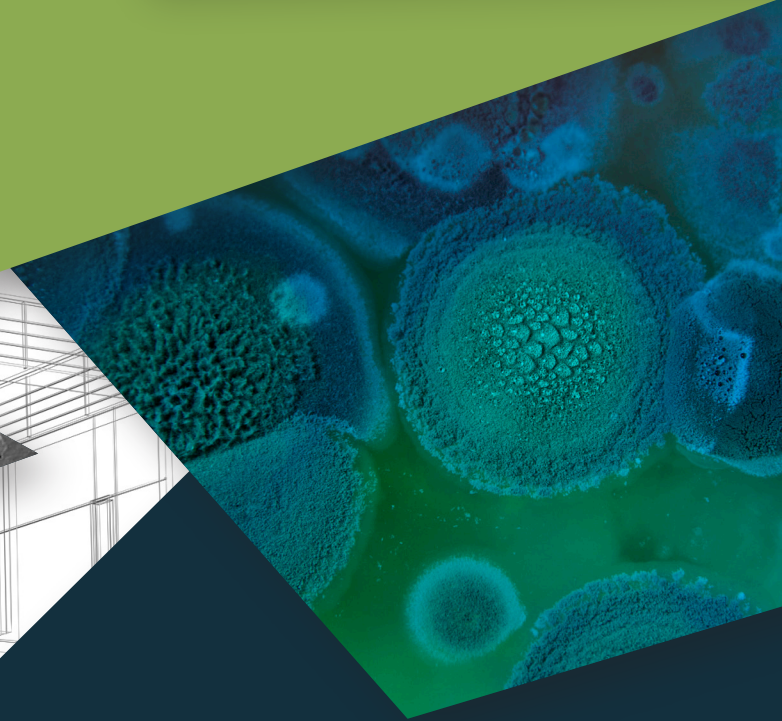
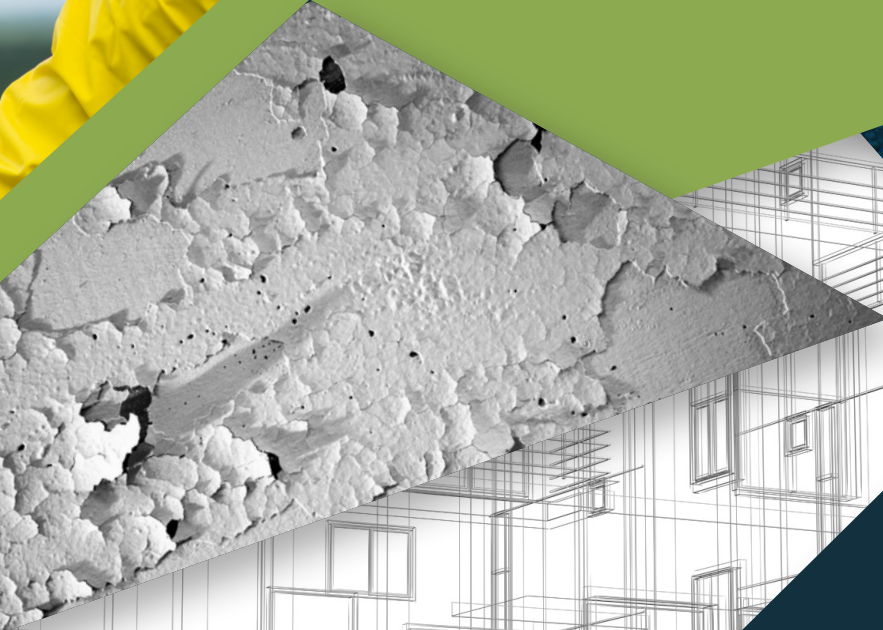
<b>Question</b>	1. Who are the incumbent firms for this contract? 2. Besides the Transmittal Page, are there any other page limits on the RFP response? 3. Is there a contract funding limit?
<b>Answer</b>	1. GFA International, Inc., Professional Service Inc., E Sciences, Inc. 2. There is a 250MB limit for each attachment uploaded, but no limit on the number of attachments. 3. The RLI under "Scope of Services" discusses limits/restrictions. The City's approved Capital Improvement Plan as referenced in the RLI contains estimates of projects to be funded over the next 5 years.
<b>Asked</b>	7/10/2020 11:37 AM (ET)

<b>Question</b>	What City entity is this contract with (CRA, Engineering, etc.)?
<b>Answer</b>	Awarded City contracts will be available for use by any applicable department.
<b>Asked</b>	7/9/2020 03:47 PM (ET)



# GLE



August 10, 2020



## CONTINUING CONTRACT FOR PROFESSIONAL ENVIRONMENTAL TESTING

Client success since 1989

TAMPA | ORLANDO | FT. LAUDERDALE | MIAMI | JACKSONVILLE | GAINESVILLE | ATLANTA | NASHVILLE

**RFL No. E-22-20  
CONTINUING CONTRACT FOR PROFESSIONAL  
ENVIRONMENTAL TESTING**



# TITLE PAGE

<b>Project Name</b>	Environmental Testing Services
<b>Project Number</b>	E-22-20
<b>Name of Firm</b>	GLE Associates, Inc.
<b>Address</b>	1000 NW 65th, Suite 300-D Ft. Lauderdale, FL 33309
<b>Phone</b>	754-223-2697
<b>Point-of-Contact</b>	Mr. John Simmons
<b>Date</b>	August 24, 2020



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**CONTINUING CONTRACT FOR PROFESSIONAL  
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# 01 LETTER OF TRANSMITTAL

August 24, 2020

Mr. Jeff English  
 City of Pompano Beach  
 Purchasing Department  
 1190 NE 3rd Avenue, Building C  
 Pompano Beach, FL 33060

RE: Continuing Contract for Environmental Testing Services No. E-22-20

Dear Selection Committee:

GLE Associates, Inc. (GLE) is committed to supporting the **Environmental Testing** needs of the City of Pompano Beach (City) through unparalleled quality and professionalism. The following documentation presents our qualifications and experience in providing these services. Our interest is supported by GLE's proven track record and past performance with numerous government entities. We are uniquely qualified to fulfill the needs of your projects.

GLE has completed thousands of environmental testing and consulting projects for both public and private clients, since 1989. In fact, we have successfully completed projects for over 110 government entities. We have served on related environmental contracts for Broward County, the Okeechobee Board of County Commissioners, Miami-Dade Aviation Department, Palm Beach County, Palm Beach County Schools, the City of Ft. Pierce Housing Authority, School Board of Broward County, Florida Atlantic University and Jackson Memorial Hospital.

### **Unsurpassed experience through a multi-disciplined team.**

With five locations in Florida, including a full service office in Ft. Lauderdale, we have built an enviable reputation for high-caliber environmental testing capabilities, both outdoor environmental (Phase I, II, and III site assessments, remediation, etc.) and indoor environmental (asbestos, lead, radon, mold, and overall indoor air quality).

### **GLE is one of Florida's largest environmental consulting firms specializing in environmental solutions.**

We also have unsurpassed knowledge and experience with ASTM E-1527 standards for conducting Environmental Site Assessments (ESAs), EPA's All Appropriate Inquiry Rule (40 CFR Part 312) and FDEP Standard Operating Procedures (SOP), using Global Positioning System and mapping in Universal Transverse Mercator (UTM). GLE is highly experienced in performing: asbestos, mold, indoor air quality (IAQ), radon, lead, and industrial hygiene (IH) consulting services, in accordance with all EPA, FDEP, FDOH, OSHA, AHERA and local regulations.



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Our multi-disciplined team of professionals consists of certified industrial hygienists (CIHs), architects, engineers, and geologists. We also have on staff EPA accredited lead-based paint (LBP) inspectors, risk assessors and designers, radon measurement and mitigation specialists and measurement technicians, and American IAQ Council Certified Indoor Environmental Consultants.

With 70% of our work representing public agencies, GLE understands the time and budget constraints under which your agency operates, and we have developed a proven approach that enables us to meet your multiple, ongoing environmental testing and consulting needs, quickly and cost effectively.

Each of your projects will be managed by a single point-of-contact, Mr. John Simmons, Director of South Florida Operations, who has more than 35 years of related consulting experience. Mr. Robert Greene, PE, PG, CIH, LEED AP, President, will serve as Project Principal for this contract, and will be supported by John Hansen, PG, and Michael Collins, CIH, CSP, CIEC, who will serve as Corporate QA/QC Senior Technical Support.

These senior team members will ensure that each of your projects will receive:

- ✓ Rapid response
- ✓ Accurate and thorough analysis
- ✓ Consistent communication
- ✓ Superior client service
- ✓ Innovative, practical and cost effective solutions

GLE is committed to supporting the environmental testing and consulting needs of the City through unparalleled quality and professionalism. The following documentation further exhibits our qualifications, experience, and desire to provide the required services.

Should you have any additional questions, please contact us at 754-223-2697, as either of us will be able to assist your efforts during the proposal process. Thank you for your consideration.

Sincerely,  
**GLE Associates, Inc.**

**John Simmons**

Contract Manager  
1000 NW 65th Street, Suite 300-D  
Ft. Lauderdale, FL 33309  
jsimmons@gleassociates.com  
P: 754-223-2697  
F: 754-223-2937

**Robert B. Greene, PE, PG, CIH, LEED AP**  
President



## RFL No. E-22-20 CONTINUING CONTRACT FOR PROFESSIONAL ENVIRONMENTAL TESTING



# 02 TECHNICAL APPROACH

GLE routinely performs rapid-response, task-based **environmental assessments** and has served as the term consultant (i.e. environmental site assessments, asbestos, lead, mold, etc.) for more than 100 different multi-facility governmental entities throughout Florida. For each of these clients, GLE strives to provide the highest quality of work, professionalism and timely client service by developing the most effective solutions for occupant safety, budgetary, time constraints and public relations. This is proven by our high rate of repeat client work through projects similar to those required by this City of Pompano Beach contract.

GLE is continuously refining and improving our ability to manage and coordinate multiple projects. Planning for services on each project is conducted during weekly meetings, where personnel and resource scheduling takes place. Our management software program allocates services for each project on a task-specific basis, including subconsultant tasks, ensuring that no required work effort is overlooked. In addition, budgets and schedules are frequently updated, giving us the flexibility to quickly refocus our efforts.

Backed by extensive knowledge and experience, GLE is in a unique position to provide the City with professional environmental/engineering consulting services, and we will swiftly and economically address any and all environmental engineering issues associated with a project's design and implementation.

### GLE's specialized offerings include:

- Full Service office with Emergency Response Capability;
- Regional staff of specifically assigned multi-disciplined professionals with an additional pool of more than 20 cross-trained staff members to be assigned, as necessary, to meet the City's requirements;
- Vast experience and expertise in all areas of asbestos, lead, mold, and IAQ management, including design, project monitoring, site supervision and Operations & Maintenance Program design and implementation;
- Three CIHs, over 30 industrial hygienists, and two Florida Licensed Asbestos Consultants;
- Seven Professional Geologists
- Three Engineers
- Four LEED Accredited Professionals
- In-house certified and accredited NVLAP asbestos laboratory;
- In-house XRF capabilities for performing lead paint surveys; and
- EPA/State approved asbestos training courses

GLE strives to provide our clients with the highest quality of work, professionalism and timely client service, which is proven by our long-term relationships with public entities. Our extensive experience working under term environmental contracts provides us with a unique understanding of the scope outlined in this RFQ. As a full-service property consulting firm, we have the experience, personnel and equipment necessary to meet the multiple needs anticipated by this contract. GLE has offered all of the following services outlined below, since our inception in 1989.



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### Property Transactions/Due Diligence (Phase I ESAs)

GLE's staff has performed thousands of Phase I ESAs in accordance with ASTM E-1527 for numerous clients nationally including commercial lenders, private land owners, and municipalities. Our staff are experts in the evaluation of properties for acquisition by our clients.

#### Each Phase I ESA prepared by GLE includes the following:

- Site condition evaluations
- Evaluations of past site use and operational practices
- Property title searches (if required)
- Tenant records and archive researches
- Aerial photos, site maps and plan reviews
- Interviews with previous owners
- Construction records
- Environmental regulatory searches
- Current commercial & industrial operations
- Inventory of on-site hazardous materials, records & Material Safety Data Sheets (MSDS)
- Review of environmental files and permits
- Sanborn Maps (if available)
- Evaluation of various environmental transport routes

GLE's senior staff has expertise in dealing with the Petroleum Preapproval Program and is well known and respected by FDEP staff. Additional environmental services GLE offers, regarding petroleum distribution systems include the following:

- Closure Assessments (Tanks, Spill Buckets, Sumps, Dispenser Liners) conducted with 24 hours notice (Field Work Completed in 48 hours)
- LCAR Preparation for Secondary Discharges conducted within 30 days (Historic and Current Plume Size Comparison conducted prior to report submittal)
- SRFA Agreement Negotiation (Contamination Constituent and Plume Size Comparisons conducted and estimated cost impact calculated prior to SRFA negotiation with DEP)
- Limited Source Removal Initiative Site Cleanup with UST Upgrades Evaluations UST Upgrades/Remediation System Installation Coordination

### Phase II Environmental Site Assessments

Should a recognized environmental condition (REC) be identified, GLE will prepare a scope of work to address the potential for soil & groundwater impacts, implement the scope, and prepare a Phase II ESA report in accordance with ASTM E-1903-97 (re-approved 2002) standards which will include many of the following services:

- Development of testing programs
- Site explorations using soil borings (DPT)
- Excavation of test pits
- Collection and sampling soil, surface water and groundwater
- Installation of groundwater monitoring wells
- Sampling and identification of potentially hazardous waste
- Sampling of liquid and sediment in streams, ditches, ponds and surface runoff
- Sampling suspect areas of past spills
- Soil vapor surveys and monitoring
- Geophysical investigations
- Analysis of groundwater flow and contaminant transport
- Vapor Encroachment/ Vapor Intrusion Issues

Each Phase II ESA is unique and developed specifically to address each REC, based upon the results of the Phase I ESA and the site-specific investigation constraints (utilities locations, building locations, etc.). Once the Phase II ESA is completed, GLE will determine if the site requires further investigation or if there is no basis for further investigation or remedial action.



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### Assessment/Remediation Services

GLE's offices are staffed with professional engineers, geologists and senior scientists, who have considerable experience in the assessment of property impacts (e.g. petroleum, solvents, hazardous materials), identification, evaluation and selection of remediation treatment technologies (e.g. Excavation, air-sparge/soil vapor extraction (AS/SVE), Dual-Phase Extraction (DPE), Multi-phase Extraction (MPE), land farming, soil washing and/or Bioremediation) for cleanup of a property. GLE can provide the following environmental cleanup services:

- Site Assessments and SAR Preparation
- Remedial Action Plan Preparation (LSRAPs and Full RAP Preparation)
- Bid Package Preparation and Bidding Services
- Contract Preparation and Negotiation
- Remediation System Installation/Construction
- Remediation System Operation & Maintenance
- Well Sampling and Site Monitoring
- Site Reconstruction to Pre-Cleanup Conditions

GLE's senior engineers and geologists have considerable practical experience, giving them the ability to easily identify whether remediation is required or if site-specific, alternative site rehabilitation levels (SRLs) may be proposed. GLE's professional geologists and engineers have extensive experience negotiating with State (FDEP) and local environmental regulatory agencies to ensure that remedial action is taken only if necessary and appropriate. In addition, GLE's staff has completed multiple assessments determining Environmental Compliance with 24 CFR Part 50 (HUD Form 4128) and CFR Part 58.

### Asbestos Consulting Services

GLE offers complete asbestos consulting services. GLE has a long history conducting asbestos services and is the recognized leader in Florida for asbestos management. Our staff of asbestos consultants, EPA-AHERA certified building inspectors, contractor supervisors, management planners, designers, project managers and industrial hygienists has extensive experience providing cost-effective asbestos management services to public sector clients. Asbestos management services offered by GLE include:

### Abatement Project Management

- Drawings and Specifications
- Ambient Air Monitoring (using NIOSH 582 trained industrial hygiene technicians)
- Contract Administration/Estimating
- Facility Surveys and Inspections
- Laboratory Analyses
- Operations & Maintenance Plans
- Risk Management/Hazard Assessments
- Training of Custodial & Maintenance Personnel
- Employee Awareness Training
- Cost Recovery Services
- Respiratory Protection Programs

### Lead-Based Paint

GLE provides total LBP management from survey through abatement. A typical LBP project begins with an initial survey, thorough LBP testing and evaluation, and abatement design and implementation. Our services include:

- Inspections
- XRF Spectrum Analyzer Testing
- Laboratory Analysis for **Lead** in Air, Water, Soil and Dust
- Air Monitoring
- Risk Assessments
- Interim Control Development
- Operation and Maintenance Plans
- Plans and Specifications for **LBP Abatement**
- Construction Management/Construction Administration



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### Industrial Hygiene

GLE offers the expertise of a team of industrial hygiene and occupational health and safety consultants and technicians to help clients develop and implement thorough, cost-effective industrial hygiene programs that meet all EPA, OSHA, and other related regulations. We can conduct comprehensive sampling and analysis for a broad range of airborne contaminants, including metals, organics, silica, toxic gases and vapors, particulates, asbestos and other fibers, dust, acids and welding fumes. Our in-house analysis of workplace contaminants is backed by our stringent quality assurance controls. Our team of CIHs, scientists and professional engineers are also experienced in monitoring and assessing worker exposures to physical agents, including noise, ionizing and non-ionizing radiation and heat stress. We also provide consulting services in testing, sampling, analysis and risk assessment.

### Mold Assessments & Remediation Design

GLE helps clients address mold concerns quickly, offering the blend of expertise needed to develop responsible, cost-effective solutions that make sense for each client. GLE currently has on staff 10 Florida Licensed Mold Assessors; including 3 Certified Industrial Hygienists (CIHs) to perform mold inspections. With a highly qualified team of mold experts and more than a decade of experience solving indoor air problems, GLE is leading the field of mold assessment and remediation design. Our extensive practical experience, combined with a strong base of biological and facility expertise, helps ensure mold issues are addressed properly, greatly minimizing each client's financial risk.

### Indoor Air Quality

GLE provides indoor air quality (IAQ) services to evaluate health hazards associated with occupied environments. Our full staff of engineers and industrial hygienists has specific experience in indoor air quality (IAQ) evaluations. GLE is one of the few facilities consulting firms with both Registered Professional Engineers and CIHs on staff with extensive experience in IAQ. We can evaluate symptoms, determine the existing contaminants and prepare remediation plans. GLE's IAQ services include:

- Sick Building Syndrome Assessments
- Intrusive Pest/Pest Waste Assessment/Remediation
- Building Surveys
- HVAC Evaluations
- Moisture Evaluations
- Ambient Air Monitoring
- Sampling and Testing
- Health and Safety Training
- Corrective Action Implementation
- Project management
- Public Relations

### Radon

As one of the few Florida-licensed radon firms, GLE provides certified radon measurement and radon mitigation services that consist of the following:

- Building Surveys
- Mitigation Design and Construction
- Concentration Level Assessments
- Facility/Soil Measurements for Real Estate Transactions and New Construction

GLE has performed radon services for numerous clients, including several housing authorities and government agencies. Our familiarity and experience with statutory requirements for radon measurement testing and reporting has enabled us to develop a streamlined process, resulting in improved efficiencies and lower costs.



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### Technical Capabilities

GLE's full-service Ft. Lauderdale office has an extensive range of equipment available for use on each project, including direct reading multi-gas detectors, Jerome Mercury Vapor Analyzer, Anderson Impactor, X-Ray Fluorescence Spectrometer, and Organic Vapor Analyzers. In addition, we have full design capabilities with CADD work stations utilizing AutoCad 2018.

Our graphics capabilities consist of numerous AutoCADD workstations, the Adobe Creative Suite, high-resolution scanners, large format HP DesignJet plotters and HP Color LaserJet printers. Our computer system consists of Microsoft Office equipped Windows workstations, Windows NT file servers, Remote Access Services (RAS) servers, Microsoft Exchange servers, Web servers and application servers.

All 7 of GLE's locations are connected to each other through a wide area network (WAN) with bandwidths corresponding to the particular needs of each location. Through the WAN, each location is capable of sharing database, accounting, project and administrative files with the entire company. Our network is connected to the Internet through a dedicated T-1 line. E-mail and Web hosting services are run in-house. RAS servers allow remote employees to communicate with the company network through either a modem or the Internet on a secure, encrypted virtual private network connection. In addition, company information is widely shared via an intranet.

### Laboratory Capabilities

GLE's in-house asbestos laboratory routinely participates in the American Industrial Hygiene Association (AIHA) Proficiency Analytical Testing (PAT) Program and is certified under the National Voluntary Laboratory Accreditation Program (NVLAP) for bulk analysis. Realizing that turnaround time is often critical, GLE is extremely sensitive to that need.

We will meet your rapid response requirements by providing:

- ✓ Superior instrumentation and automation
- ✓ Computerized scheduling and data tracking
- ✓ On-site sampling and analyses
- ✓ Efficient sampling procedures
- ✓ Proper sample transportation and storage
- ✓ Automated report preparation
- ✓ Results reported via telephone, computer modem and fax

All laboratory services will be performed in accordance with FDLES, NIOSH, NVLAP and standard guidance procedures for PCM and PLM.

GLE utilizes EMSL Analytical Laboratory, in Miami, Florida, for analysis of samples by Transmission Electron Microscopy (TEM). As GLE's in-house laboratory provides the bulk of our sample analysis needs, the majority of our asbestos-related projects are not impacted by EMSL laboratory service costs.

### Project Management

GLE has a flat organizational structure that enables us to consistently meet the needs of each client's planned projects and respond quickly to any emergencies. We also dedicate senior consultants to be responsible for quality assurance/quality control. A single point of contact eliminates delays with report review and ensures that any urgent matters are addressed immediately by a senior level professional.



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### Cost Control

The key to managing multi-task projects is cost control interrelated with schedule control. GLE utilizes the Deltek system to develop and track costs. Budgets for each task and sub-task are entered into the system. Work can be charged under a pre-determined lump-sum fee or cost-plus arrangement with backup. For each task, man hours for each job classification and materials and equipment costs are established.

### Quality Control, Quality Assurance and Communication

John Simmons will serve as the single point-of-contact between GLE and the City's Contract Manager. As necessary, he will meet with the project manager, evaluate the scope of work and schedule, and assign the appropriate team to complete each project. As necessary, he will respond to any concerns expressed by the regulatory agencies with personal contact.

GLE maintains a strict, automated electronic QA/QC program. The program starts from the project initiation through our accounting system, which tracks project milestones and due dates. This tracking mechanism is updated in real time and is viewed corporately through a dashboard system on employee's computers. Upon project completion, all final deliverables are sent to a single repository for final QA/QC by a single service line reviewer. The system tracks the review process as well as the due date of the review. Upon completion of the review, an automated e-mail response is generated to the project manager to review and comments/corrections are made by the reviewer.

### Workload

GLE has the available employee resources to staff any project under this contract. GLE is currently averaging client utilization for all chargeable employees of approximately 68%, with a corporate goal similar to an industry standard of approximately 75%. This confirms GLE has the ability to immediately assume additional work from the City under this contract. Additionally, with the percentage of **projected** workload, we are fully capable of meeting any assigned task orders for this contract without the need to hire additional staff.

GLE aggressively manages the schedule of projects for completion on or ahead of schedule. Our internal procedures and solid subcontractor relationships allow us to priority schedule our projects for completion ahead of schedule. In the event of any deviations (e.g. additional scope, access denial) in a project schedule, we will promptly communicate with the City.

Please see a copy of our office's current and projected (labor backlog) workload on the following page.





Client	Name	LaborBudget	LaborEffort	LaborBacklog
DPC General Contractors	Personal Air Sample Analysis	\$750.00	\$531.25	\$218.75
School District of Palm Beach County	PBCSD West Transportation motor oil spill	\$16,732.00	\$6,754.88	\$8,432.93
New River Property Owners, LLC	New River Property Owners, PARM 2	\$2,000.00	\$1,423.75	\$433.55
Macy's Corporate Services, Inc.	Macys Keystone Freight Facility RC and m	\$3,200.00	\$1,235.00	\$1,965.00
Macy's Corporate Services, Inc.	Macys Keystone Freight Facility RC and m	\$2,240.00	\$0.00	\$2,240.00
Macy's Corporate Services, Inc.	Macys Keystone Freight Facility RC and m	\$2,080.00	\$1,755.00	\$325.00
Macy's Corporate Services, Inc.	Macys Keystone Freight Facility RC and m	\$2,080.00	\$127.50	\$1,952.50
Florida Department of Environmental Protection	FDEP warren Henry Motors	\$1,350.00		\$1,350.00
Florida Department of Environmental Protection	FDEP warren Henry Motors	\$15,750.00		\$15,750.00
Florida Department of Environmental Protection	FDEP warren Henry Motors	\$6,105.00		\$6,105.00
Florida Department of Environmental Protection	FDEP warren Henry Motors	\$4,000.00	\$1,517.41	\$2,482.59
Florida Department of Environmental Protection	FDEP ATC - Mobil 02-A26 Hollywood	\$2,815.00	\$2,649.87	\$165.13
Florida Department of Environmental Protection	FDEP ATC - Mobil 02-A26 Hollywood	\$3,360.00	\$34.10	\$3,325.90
Florida Department of Environmental Protection	FDEP ATC - Mobil 02-A26 Hollywood	\$12,121.00		\$12,121.00
Florida Department of Environmental Protection	FDEP Dine in Dash Out	\$2,307.21	\$1,743.52	\$563.69
Florida Department of Environmental Protection	FDEP Dine in Dash Out	\$35,854.50	\$3,065.90	\$32,788.60
Florida Department of Environmental Protection	FDEP Dine in Dash Out	\$4,505.00		\$4,505.00
Florida Department of Environmental Protection	FDEP Shell Biscayne	\$6,198.00	\$4,843.47	\$1,354.53
Florida Department of Environmental Protection	FDEP Shell Biscayne	\$2,145.00	\$286.88	\$1,858.12
Florida Department of Environmental Protection	FDEP Shell Biscayne	\$3,445.00		\$3,445.00
CBRE, Inc.	PMRCT-CBRE-SFLC Bldg-2 Seafrigo Suite #2	\$3,500.00	\$2,708.75	\$791.25
AECOM	ACM Airmon-Bridge#860361 Miramar Prkwy	\$63,625.00	\$13,086.71	\$50,538.29
Federal Aviation Admin (FAA)	Phase I FAA Miami Executive Airport - si	\$4,000.00	\$1,964.55	\$2,035.45
CBRE, Inc.	PMA - CBRE - TD Bank TDG0113 Ft Pierce	\$600.00	\$319.68	\$280.32
CBRE, Inc.	PMA - CBRE - TD Bank TDG0113 Ft Pierce	\$900.00		\$900.00
CBRE, Inc.	IH - TD Bank #0302 Lake City	\$1,000.00	\$700.99	\$299.01
CBRE, Inc.	PMA Visual - CBRE - 296 Alhambra Circle	\$300.00		\$300.00
CBRE, Inc.	PMA Visual - CBRE - 296 Alhambra Circle	\$300.00		\$300.00
CBRE, Inc.	PMA Visual - CBRE - 296 Alhambra Circle	\$765.00		\$765.00
Clark Construction Group, LLC	PMA - MBCC - Client Identified Areas	\$3,000.00	\$1,300.00	\$1,700.00
Cross Environmental Services (CES)	CES Well abandonment N River Drive	\$500.00	\$454.50	\$45.50
CBRE, Inc.	PMA Spec PMRCT - CBRE - Jimmy Johns West	\$710.00		\$710.00
Bible Baptist Church - Fort Pierce	PMA-BibleBaptistFP-Master Bedroom & Ba	\$740.00	\$710.28	\$29.72
HCR - Handex Consulting & Remediation, LLC	ACM Air - FDOT Bridge No. 864066	\$5,130.00	\$1,074.58	\$4,055.42
Cross Environmental Services (CES)	Cross Environmental Well abandonment	\$880.00	\$225.75	\$654.25
GLMC Group, LLC	PCM Final-GLMC-Galt Ocean #3712	\$600.00	\$447.50	\$152.50
ESA South, Inc.	ACM Air Monitoring - Miami VA Hospital -	\$2,090.00	\$1,978.90	\$111.10
AECOM	ACM Survey Bridges Nos. 890151 & 890152	\$1,110.00	\$1,104.33	\$5.67
Nova Consulting	Haz materials assessment MIA test cells	\$4,500.00	\$2,181.00	\$2,319.00
Johnson Bros. Corporation, a Southland Company	Lead Air Monitoring Services - Virgin Tr	\$10,500.00	\$1,018.75	\$9,481.25
Johnson Bros. Corporation, a Southland Company	Lead Air Monitoring Services - Virgin Tr	\$2,500.00	\$552.50	\$1,947.50
Johnson Bros. Corporation, a Southland Company	Lead Air Monitoring Services - Virgin Tr	\$1,000.00		\$1,000.00
Johnson Bros. Corporation, a Southland Company	Lead Air Monitoring Services - Virgin Tr	\$500.00	\$55.00	\$445.00
Florida Department of Management Services	ACM Clearance - Rhode Building	\$624.00	\$32.32	\$591.68
Florida Department of Management Services	ACM Clearance - Rhode Building	\$624.00	\$20.55	\$603.45
Florida Department of Management Services	ACM Clearance - Rhode Building	\$624.00	\$20.55	\$603.45
Florida Department of Management Services	ACM Clearance - Rhode Building	\$624.00	\$20.55	\$603.45
Florida Department of Management Services	ACM Clearance - Rhode Building	\$504.00		\$504.00
Cushman & Wakefield	PMA - CushWake - TSA Suite 110	\$920.00	\$904.99	\$15.01
Plaza Del Prado	Post Asbestos Abatement Air and Wipe Sam	\$2,720.00	\$633.67	\$2,086.33
Decon Environmental, Inc.	PMRCT - Irwin Hellman Residence	\$500.00	\$499.75	\$0.25
GLMC Group, LLC	PMA-GLMC-Plaza Del Mar #277A	\$750.00	\$670.00	\$80.00
GLMC Group, LLC	PMA-GLMC-Plaza Del Mar #277A	\$600.00		\$600.00
HCR - Handex Consulting & Remediation, LLC	ACM/MBC/XRF - 4 Osceola FLTPK Bridges	\$4,800.00	\$2,568.06	\$2,231.94
SGF Environmental Consultants, Inc.	ACM Sur Labor - SGF - Roof Samples in PI	\$650.00	\$591.04	\$58.96
Livingston Builders, Inc.	AOC - Livingston - Gruss Residence Pre-O	\$2,155.00	\$18.40	\$2,136.60
Watterson Environmental Group	PMA - Walgreens #009003 Weston FL	\$600.00	\$495.46	\$104.54
Interstate Restoration & Construction	ACM Bulk-Interstate-MiamiBusCtr-13 Units	\$450.00	\$219.50	\$230.50
Interstate Restoration & Construction	ACM Bulk-Interstate-MiamiBusCtr-13 Units	\$450.00	\$178.00	\$272.00
Interstate Restoration & Construction	ACM Bulk-Interstate-MiamiBusCtr-13 Units	\$450.00	\$140.50	\$309.50

Interstate Restoration & Construction	ACM Bulk-Interstate-MiamiBusCtr-13 Units	\$450.00	\$178.00	\$272.00
Interstate Restoration & Construction	ACM Bulk-Interstate-MiamiBusCtr-13 Units	\$450.00	\$157.00	\$293.00
Interstate Restoration & Construction	ACM Bulk-Interstate-MiamiBusCtr-13 Units	\$450.00	\$173.25	\$276.75
Interstate Restoration & Construction	ACM Bulk-Interstate-MiamiBusCtr-13 Units	\$450.00	\$173.25	\$276.75
Interstate Restoration & Construction	ACM Bulk-Interstate-MiamiBusCtr-13 Units	\$450.00	\$178.00	\$272.00
Interstate Restoration & Construction	ACM Bulk-Interstate-MiamiBusCtr-13 Units	\$450.00	\$161.75	\$288.25
Interstate Restoration & Construction	ACM Bulk-Interstate-MiamiBusCtr-13 Units	\$450.00	\$161.75	\$288.25
Interstate Restoration & Construction	ACM Bulk-Interstate-MiamiBusCtr-13 Units	\$450.00	\$161.75	\$288.25
Interstate Restoration & Construction	ACM Bulk-Interstate-MiamiBusCtr-13 Units	\$450.00	\$161.75	\$288.25
Watterson Environmental Group	PMA-Walgreens #002292 Boca FL	\$600.00	\$81.86	\$518.14
BBMK Construction dba Blue Team Restoration	PMA - Marie Chantel Residence	\$800.00	\$490.00	\$310.00
Falcon Construction, LLC	Yoga Joint - 15887 Pines Boulevard, Pemb	\$760.00	\$516.05	\$243.95
Interstate Restoration & Construction	ACM Bulk-VU New River (DOL8.14.20 #307)	\$2,500.00	\$450.00	\$2,050.00
Northstar Contracting Group, Inc.	ACM Airmon - Northstar - Martin Plant As	\$10,000.00		\$10,000.00
Northstar Contracting Group, Inc.	ACM Airmon - Northstar - Martin Plant As	\$2,500.00		\$2,500.00
Northstar Contracting Group, Inc.	ACM Airmon - Northstar - Martin Plant As	\$650.00		\$650.00
Centennial Bank	Centennial Bank - PI 800 Marina Technical	\$1,350.00		\$1,350.00
Fidelity Inspection & Consulting Services	PCM Final-FICS-16670SW90thAve Palmetto	\$845.00		\$845.00
DPC General Contractors	ACM Clearance Sampling - FIU – Modesto A	\$575.00		\$575.00
DPC General Contractors	ACM Clearance Sampling - FIU – Modesto A	\$575.00		\$575.00
Community Redevelopment Assoc of FL	LCP Screening Survey - Marie & Antoine	\$450.00		\$450.00
School Board of Broward County, Florida (SBBC)	ACM Air - Hollywood Hills H. S. – FISH 1	\$6,515.00	\$5,405.00	\$1,110.00
School Board of Broward County, Florida (SBBC)	ACM Air - Nova HS – Bldg 11 FISH 263	\$2,315.00	\$1,570.00	\$745.00
School Board of Broward County, Florida (SBBC)	ACM Air - Stranahan HS– Bldg 9	\$2,315.00	\$2,112.50	\$202.50
School Board of Broward County, Florida (SBBC)	ACM Air Monitoring - Piper High School –	\$1,355.00	\$978.75	\$376.25
School Board of Broward County, Florida (SBBC)	ACM Air - Piper High School Bldg 1 VFT	\$29,100.00	\$9,927.50	\$19,172.50
School Board of Broward County, Florida (SBBC)	ACM Air - Nova High School – Bldg 11	\$1,715.00	\$1,390.00	\$325.00
School Board of Broward County, Florida (SBBC)	ACM Abatement Air Monitoring - Piper Hig	\$4,715.00	\$3,535.00	\$1,180.00
School Board of Broward County, Florida (SBBC)	AHERA Three-Year Re-Inspection - Gulfstr	\$3,400.00	\$2,947.50	\$452.50
School Board of Broward County, Florida (SBBC)	AHERA 3 Year Re-Inspection - S. Broward	\$4,600.00	\$3,820.00	\$780.00
School Board of Broward County, Florida (SBBC)	SBBC - IH Consulting - Becon ITV Printin	\$2,315.00	\$240.00	\$2,075.00
Macy's Corporate Services, Inc.	SPCC Plan Updates and Training at 2 Macy	\$1,200.00		\$1,200.00
Florida Department of Transportation - District 6	ACM Survey - Parcel 111 - 14910 NW 6th C	\$1,215.00	\$479.23	\$735.77
Florida Department of Transportation - District 6	ACM Survey - Parcel 111 - 14910 NW 6th C	\$1.00		\$1.00
Florida Department of Environmental Protection	FDEP - Sunshine 323 Tavernier	\$8,000.00	\$7,179.12	\$820.88
Florida Department of Environmental Protection	FDEP - Sunshine 323 Tavernier	\$3,000.00	\$1,451.25	\$1,548.75
Florida Department of Environmental Protection	All Tool Rental continued WO	\$17,573.00	\$8,556.38	\$9,016.62
Florida Department of Environmental Protection	All Tool Rental continued WO	\$15,473.00	\$1,287.27	\$14,185.73
Florida Department of Environmental Protection	All Tool Rental continued WO	\$13,535.00		\$13,535.00
Florida Department of Environmental Protection	All Tool Rental continued WO	\$17,370.00		\$17,370.00
Florida Department of Environmental Protection	Takaho Ranch SR	\$30,000.00	\$8,752.87	\$21,247.13
Florida Department of Environmental Protection	Takaho Ranch SR	\$20,000.00		\$20,000.00
Florida Department of Environmental Protection	FDEP City of Miami Motor Pool	\$4,000.00	\$2,981.55	\$1,018.45
Florida Department of Environmental Protection	FDEP City of Miami Motor Pool	\$3,500.00		\$3,500.00
Florida Department of Environmental Protection	FDEP City of Miami Motor Pool	\$4,000.00		\$4,000.00
Florida Department of Environmental Protection	FDEP shore park apts	\$2,125.00	\$1,669.90	\$455.10
Florida Department of Environmental Protection	FDEP shore park apts	\$4,141.45	\$2,406.41	\$1,735.04
Florida Department of Environmental Protection	FDEP shore park apts	\$4,000.00		\$4,000.00
Florida Department of Environmental Protection	FDEP Atlantic car wash cont'd WO	\$8,000.00	\$432.00	\$7,568.00
Florida Department of Environmental Protection	FDEP Atlantic car wash cont'd WO	\$8,000.00		\$8,000.00
Florida Department of Environmental Protection	FDEP Atlantic car wash cont'd WO	\$10,000.00		\$10,000.00
Florida Department of Environmental Protection	FDEP Atlantic car wash cont'd WO	\$10,000.00		\$10,000.00
Forensic Analytical Consulting Services	ACM Visual Clearance - FACS - ESA #9641	\$500.00	\$0.00	\$500.00
Forensic Analytical Consulting Services	ACM Visual Clearance - FACS - ESA #9641	\$500.00		\$500.00
Jackson Health System (JHS)	PMRCT - JMH - PPW Basement South Hall fr	\$675.00	\$145.31	\$529.69
Jackson Health System (JHS)	PMRCT - JMH - PPW Basement L-123 L-126 L	\$1,200.00	\$676.91	\$523.09
Jackson Health System (JHS)	ACM Survey - JMH - ACC E. Bldg. 63 HVAC	\$2,280.00	\$2,144.37	\$135.63
BELFOR Property Restoration	PMA - Belfor - Century Village - Camden	\$775.00	\$692.93	\$82.07
BELFOR Property Restoration	PMA/MMAP - Belfor - Concentra Urgent Car	\$5,500.00	\$4,215.00	\$1,285.00
BELFOR Property Restoration	Belfor - Tutor Time Plantation	\$600.00	\$465.00	\$135.00

BELFOR Property Restoration	Belfor - Tutor Time Plantation	\$500.00		\$500.00
BELFOR Property Restoration	Belfor - Tutor Time Plantation	\$500.00	\$350.00	\$150.00
BELFOR Property Restoration	PMA - Belfor - 8224 NW 13th Street	\$450.00	\$367.55	\$82.45
BELFOR Property Restoration	PMA - Belfor - 8224 NW 13th Street	\$450.00		\$450.00
BELFOR Property Restoration	PMA - Belfor - 8224 NW 13th Street	\$500.00	\$210.37	\$289.63
BELFOR Property Restoration	PMA - Belfor - 8224 NW 13th Street	\$200.00		\$200.00
BELFOR Property Restoration	MMA - 1244 South Pine Island Rd., Plant	\$4,500.00	\$865.00	\$3,635.00
BELFOR Property Restoration	ACM/PCM Final - Belfor - Century Village	\$200.00	\$180.48	\$19.52
BELFOR Property Restoration	ACM/PCM Final - Belfor - Century Village	\$200.00	\$180.48	\$19.52
BELFOR Property Restoration	ACM/PCM Final - Belfor - Century Village	\$300.00		\$300.00
BELFOR Property Restoration	ACM/PCM Final - Belfor - Century Village	\$300.00		\$300.00
BELFOR Property Restoration	ACM - Belfor - Guerrieri Residence - 123	\$500.00		\$500.00
BELFOR Property Restoration	Belfor-ACM-513 NE 21st Ct, Unit 525/529	\$300.00	\$265.10	\$34.90
BELFOR Property Restoration	Belfor-ACM-513 NE 21st Ct, Unit 525/529	\$500.00		\$500.00
BELFOR Property Restoration	PCM Final-CambridgeSquareApt 301	\$500.00		\$500.00
BELFOR Property Restoration	ACM/PCM Finals-Belfor-Cambridge Square	\$500.00		\$500.00
BELFOR Property Restoration	ACM/PCM Finals-Belfor-CambridgeSquare	\$500.00		\$500.00
BELFOR Property Restoration	ACM/PCM Finals-Belfor-CambridgeSquare	\$500.00		\$500.00
BELFOR Property Restoration	ACM/PCM Finals-Belfor-CambridgeSquare	\$500.00		\$500.00
BELFOR Property Restoration	ACM/PCM Finals-Belfor-CambridgeSquare	\$500.00		\$500.00
Confidential Bank	Phase I Elite Aluminum	\$1,750.00		\$1,750.00

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## 03 SCHEDULE

GLE recognizes the importance of close communication with client personnel and our own team members regarding the project budget, schedule and status. All GLE offices are networked and utilize e-mail. All personnel have individual PCs, including field managers, who utilize portables and wi-fi networking. As applicable, GLE proposes to set up an extranet where project information can be viewed by the entire team. GLE has developed databases to help multi-site owners manage their environmental issues. We currently utilize Microsoft Access and/or Excel for data management. Our Access database currently is being utilized by four government agencies with over 400 separate sites.

GLE aggressively manages the schedule of projects for completion on or ahead of schedule. Our internal procedures and solid subcontractor relationships allow us to priority schedule our projects for completion ahead of schedule. All of our environmental projects have been completed on or ahead of the outlined schedule proposed to our client. In the event of any deviations (e.g. additional scope, access denial) in a project schedule, we promptly communicate with our client.

Project overloads will be handled in a project-specific manner. GLE can complete work outside of normal business hours to ensure that tasks are completed accurately and on time. We have learned that there are four critical criteria to keeping a project on schedule:

1. Develop a detailed, accurate, agreed-upon schedule at project startup.
2. Review/update schedule regularly (at least weekly) and distribute to all personnel.
3. Hold team meetings to review schedule and budget.
4. Give project manager authority to allocate any resources necessary to successfully execute project.

After receipt of a project and notice to proceed, GLE's Project Manager will meet with each appropriate task manager to develop a detailed schedule and budget. The project will be broken into tasks and sub tasks, and schedules will be established. GLE utilizes Deltek for project tracking. The schedule is updated daily and available upon request.

All projects, regardless of geographic location, are managed by a single project manager. The manager coordinates all work from initial planning through final close out, serves as the primary client contact, and manages all in-house resources and subcontractors. Should weekly review indicate scheduling issues, the project manager has the authority to commit additional resources and modify the project sequence in order to meet the schedule.



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## 04 REFERENCES

### **PALM BEACH COUNTY**

Contact Name: Ms. Jazmina Ulmos  
 Address: 100 Australian Avenue, Suite 200  
 West Palm Beach, FL 33406  
 Phone: 561-233-5423  
 E-Mail: julmos@pbcgov.org  
 Dates: 2011-2020  
 Costs: \$399,674

GLE has provided various asbestos consulting services to Palm Beach County since 2011, including ACM air monitoring, ACM demolition and renovation surveys, and final reports. Facilities have varied and include the courthouse, a museum, Palm Beach International Airport, single family residential facilities, detention center, bridges, former veterinary clinic and other county-owned facilities.

GLE has performed pre-demolition and pre-renovation building surveys for asbestos-containing materials at structures ranging from residential homes, to medical facilities and corrections/stockade facilities. In addition, GLE has performed air monitoring and project supervision during the removal of asbestos-containing materials prior to the demolition of buildings.

### **PALM BEACH COUNTY SCHOOLS**

Contact Name: Ms. Amanda Gray  
 Address: 3300 Forest Hill Blvd, Suite A-323  
 West Palm Beach, FL 33406  
 Phone: (561) 684-5135  
 E-Mail: amanda.gray@palmbeachschools.org  
 Dates: 2010-2021  
 Costs: \$118,048

GLE has maintained a contract with the School District of Palm Beach County since 2010, providing asbestos, industrial hygiene and outdoor environmental consulting services throughout the District's facilities.

GLE performed indoor air quality (IAQ) assessments following occupant complaints at multiple school facilities. Assessments include visual assessments for potential sources that may adversely impact indoor air quality within heating, ventilation and air handling (HVAC) ductwork; and smoke testing restroom vent stacks to determine if exhaust odors may be entrained into exterior makeup air in rooftop HVAC components.

GLE has also assisted the District with outdoor environmental consulting projects including gopher tortoise surveys/permitting, underground storage tank closure, and petroleum discharge cleanup assessment/monitoring.



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### **SCHOOL BOARD OF BROWARD COUNTY**

Contact Name: Ms. Alison Witoshynsky  
 Address: 3775 Southwest 16th Street  
 Fort Lauderdale, FL  
 Phone: 754-321-4200  
 E-Mail: alison.witoshynsky@browardschools.com  
 Dates: 1996-Ongoing  
 Costs: \$3,000,000

GLE has served as the term environmental consultant for the SBBC since 1998. GLE has completed over 1,240 projects for SBBC under this contract, included in the scope are asbestos, lead, mold and related IAQ consulting services and remedial actions. Under this contract, GLE has completed projects, including asbestos inspection for AHERA compliance, asbestos abatement, LBP inspection, contamination assessments remedial design, remedial actions and emergency response. The AHERA compliant re-inspections are performed with GLE's EPA-certified and trained staff and includes the research and assembly of data accumulated from previous facility surveys and abatement projects performed. Additional confirmatory sampling is performed as necessary with the analytical results being incorporated into both the report and site plans prepared for the facility.

When concerns arose regarding LBP at a number of facilities, GLE was requested to conduct extensive testing to determine the magnitude of LBP present at these facilities. GLE performed the surveys utilizing an X-ray Fluorescent (XRF) device versus the traditional paint chip sample method. This allowed for reports to be provided to the School Board within a week of authorization and cost savings resulting from the elimination of lab fees and decreased time in the field. Additionally, this testing method allowed for a much more comprehensive report because of the increased number of test locations that were possible.

GLE also performed IAQ and mold evaluations of over 30 school campuses. After each project was completed, GLE's architectural division designed remedial and replacement activities which were performed under the supervision of GLE..

### **MIAMI-DADE AVIATION**

Contact Name: Mr. Foster Mack  
 Address: 4200 NW 36th Street, Building 5A, Suite 400  
 Miami, FL  
 Phone: 305-876-8326  
 E-Mail: fmack@miami-airport.com  
 Dates: 1991-Ongoing  
 Costs: Various

GLE has been contracted by the Miami-Dade Aviation Department (MDAD) since 1991 to provide miscellaneous hazardous engineering services. To date, we have completed approximately 175 individual projects totaling over \$1.25 million in fees. Work has included facilities consulting, including IAQ assessments and remedial design for asbestos, lead and radon. GLE completed a highly sensitive asbestos remediation project in Building 5A



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(the primary MDAD administration facility), where IAQ issues were identified and addressed. GLE's design and construction administration skills enabled the project to be completed on schedule without displacing the current occupants or causing a loss of staff productivity. The work involved the coordination of four (4) other consultants and five (5) contractors performing work on each of the five (5) floors simultaneously with work areas ranging from 5,000-8,000 SF each.

As part of a term contract for Miami Dade Aviation Authority, GLE has completed architectural/engineering projects that include but are not limited to the following:

**Concourse C Level 1 Asbestos Abatement/Demolition/ Renovation:** GLE was the prime consultant for a two-phased abatement, demolition and renovation project addressing Level 1 of Concourse C of the Miami International Airport (MIA). During a proposed renovation for the installation of a new baggage handling system, it was discovered that the original 1935 Concourse had been left in place and that a 1965 three-story major addition had been constructed over this concourse. GLE was retained for the project, and initial testing and investigations revealed asbestos-containing material (ACM) fireproofing on the structure above the original Concourse and a variety of other ACM in the walls and in the adjacent operating mechanical rooms.

It was discovered that the majority of the wiring for power, lighting, communications and life safety was constructed in the plenum area above the roof and below the fireproofing. The entire plenum area was heavily contaminated. These systems needed to be rerouted and activated before abatement could begin. GLE coordinated the electrical, mechanical, and structural design in addition to providing the abatement and replacement documents. The project required intense coordination between various departments of the airport, the user (American Airlines), various Miami-Dade County Departments, and the various consultants and required working in a restricted area during specified time-frames. Half of the renovated facility now accommodates the conveyor system for baggage handling operation, while the other half serves as offices and assembly spaces for American Airlines personnel. Two programmatic features included the need to complete this apron level construction without disrupting normal airport activities on the two floors above, and coordinating the baggage conveyor equipment installation with American Airlines' existing conveyor system without disrupting its operation.

**IAQ Evaluation, Building 5A:** GLE completed a highly sensitive asbestos remediation project in Building 5/5A, the primary aviation administration facility, where IAQ issues were identified and addressed. GLE's design and construction administration skills enabled the project to be completed on schedule without displacing the current occupants or causing a loss of staff productivity.

**Cargo Buildings, Asbestos Abatement & Demolition:** GLE was contracted to perform facility surveys and design services for the removal of asbestos containing materials and subsequent demolition of four cargo buildings consisting of a total of approximately 625,000 SF. Included in the project was field verifying the locations of all utilities servicing the structures, including mechanical, electrical and fuel supply lines, and ensuring that these were properly taken off-line without disrupting airport operations.



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**Asbestos/Lead/Radon Survey, Homestead Air Reserve Base (HARB), Homestead, FL:** GLE was retained by MDAD to provide complete inspections for asbestos, LBP and radon for 77 buildings (978,800 SF) as part of the takeover of HARB by Dade County, following base closure. These buildings were part of MIA's plan to move the air cargo operations to the Homestead location. GLE provided a four-man team working over weekends to meet the project requirements. GLE's contract included the development of CADD floor plans since most base documentation was destroyed by Hurricane Andrew. Asbestos surveys were conducted which met NESHAP requirements utilizing a modified AHERA sampling scheme. LBP was surveyed using 3rd generation XRF units. Where XRF sampling was inconclusive, paint chip samples were collected and analyzed. Radon measurement was conducted using charcoal absorption devices. For each building, a final report was prepared which detailed the finding of the asbestos, LBP and radon survey and presented cost estimates for abatement. A complete asbestos O&M Plan was prepared.

**Concourse E Satellite Transit Shuttle Miami, Lead-Based Paint Abatement:** GLE performed testing of the steel structure supporting the Concourse E Satellite Transit Shuttle for the presence of lead-based paint (LBP), and assessed the potential impact of our findings with regards to the refurbishment project scheduled for the structure. The shuttle support structure is approximately one mile in length round-trip, 25 feet wide and in some locations 40 feet off the ground with continuous traffic flow below. Our findings indicated that LBP was present over all exposed steel support surfaces. GLE was requested to design and apply value engineering principals to abatement activities to reduce the potential \$4 million dollar cost to abate the entire structure to \$500,000 in order to allow for the refurbishment project to proceed within budget and on schedule. GLE obtained structural plans from the engineering firm, and was able to design the project to abate only those locations to be directly impacted by the scheduled project. The final cost for contracting and consulting services associated with the largest lead abatement project ever undertaken at MIA was approximately \$425,000.

### **FDEP—CITY OF MIAMI POLICE DEPARTMENT MOTOR POOL**

Contact Name: Mr. Roberto Rodriguez  
Address: 4200 NW 36th Street, Building 5A, Suite 400  
Miami, FL  
Phone: 850-488-3965  
E-Mail: [fmack@miami-airport.com](mailto:fmack@miami-airport.com)  
Dates: 1991-Ongoing  
Costs: Various

GLE completed the assessment of former underground storage tanks and dispensing equipment related to the fueling of vehicles and an emergency generator at a Miami Police Department Motor Pool for the FDEP. Our team coordinated with multiple agencies and contractors for access to a secured facility during prescribed hours. The project resulted in a full assessment of soil and groundwater impacts reported within a site assessment report provided to the FDEP and City of Miami which identified soil impacts existing within the subsurface and recommended monitoring of the impacts prior to site completion.

GLE has not performed any work for the City of Pompano Beach.





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# 05 PROJECT TEAM FORM

Please see attached form.



**COMPLETE THE PROJECT TEAM FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE FORM IN ITS ENTIRITY AND INCLUDE THE FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.**

**PROJECT TEAM**

SOLICITATION NUMBER E-22-20

Federal I.D.# 59-2975164

**PRIME**

Role	Name of Individual Assigned to Project	Number of Years Experience	Education, Degrees
Principal-In-Charge	<u>Robert B. Greene, PE, PG, CIH, LEED AP</u>	<u>40</u>	<u>BS, Civil &amp; Geology; MS, Geology</u>
Project Manager	<u>John Simmons</u>	<u>35</u>	<u></u>
Asst. Project Manager	<u>Rafe Padgett, CIAQP, CIEC</u>	<u>26</u>	<u>BS, Environmental Science</u>
Other Key Member	<u>Kevin Koenig, PG</u>	<u>23</u>	<u>BS, Geology</u>
Other Key Member	<u>Michaels Collins, CIH, CSP, CIEC</u>	<u>23</u>	<u>BS, IH and Chemistry MS, Occupational Health &amp; Safety PhD--Ongoing</u>
*Please see resumes for more detailed information.			

**SUB-CONSULTANT**

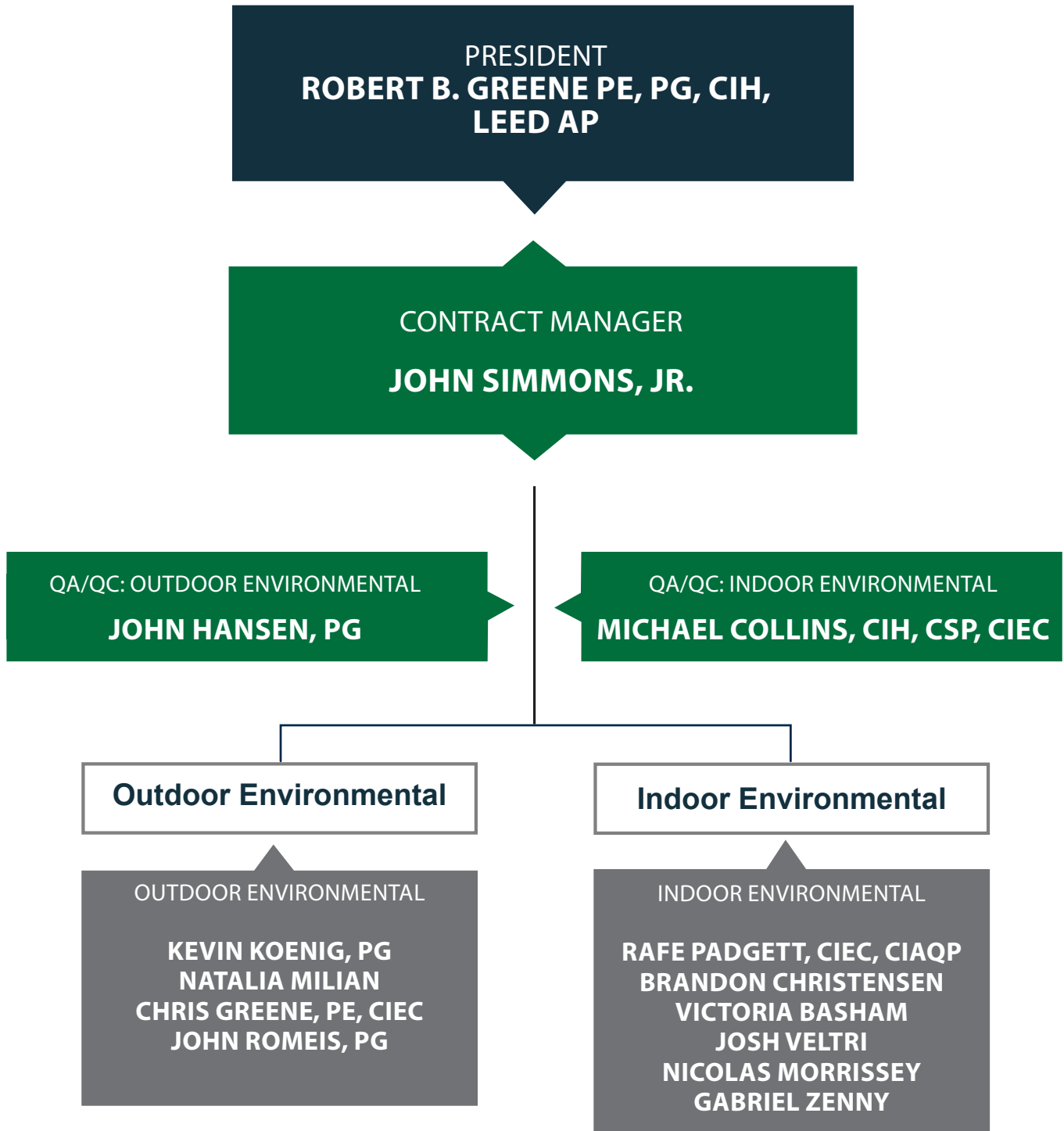
Role	Company Name and Address of Office Handling This Project	Name of Individual Assigned to the Project
Surveying	<u></u>	<u></u>
Landscaping	<u></u>	<u></u>
Engineering	<u></u>	<u></u>
Other Key Member	<u></u>	<u></u>
Other Key Member	<u></u>	<u></u>
Other Key Member	<u></u>	<u></u>

(use attachments if necessary)

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# 06 ORGANIZATIONAL CHART



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GLE has put this professional team together based on academic background, professional ability, and past project experience with similar contracts. Contract Manager, John Simmons, and Project Principal, Robert Greene, will ensure that all tasks assigned under this contract are fulfilled. Our office is staffed with the proper mix of expertise for high-quality and cost-effective project performance. Each team member has extensive project management experience, as well as a thorough knowledge of current best practice and regulations, helping ensure your project stays on time and within budget. GLE commits to maintaining the team presented in this proposal throughout the duration of this contract.

GLE's long-standing, proven management structure provides clients with the confidence that their project will be managed to the highest standards. Our management approach provides the following key benefits:

- Single point of contact
- Clear communication
- Consistency of personnel
- Back office support
- Extensive public sector experience
- Educated and experienced professionals
- Rapid response
- Quality control

### **Hierarchy and Coordination**

The City's Contract Manager will be John Simmons, Director of South Florida Operations. As contract manager, Mr. John Simmons will be the single point-of-contact and will oversee all projects for the City. With over 30 years of experience completing both indoor and outdoor environmental projects, he will coordinate with Indoor Project Manager, Rafe Padgett, CIAQP, CIEC; and Outdoor Environmental Project Manager, Kevin Koenig, PG, on the day to day project activities, and provide senior technical support if needed. As Contract Manager, he understands that your vision and goals are paramount from the start, and will oversee the entire project team for this contract to ensure that the vision and goals are met at every level. Mr. Simmons has the authority to commit the total resources of the company to drive successful execution of this contract on time and within the budget.

For indoor environmental services, Mr. Michael Collins, CIH, CSP, CIEC, will provide QA/QC services for all indoor environmental projects and corresponding reports. Mr. Collins will work with Mr. Padgett and the appropriate project industrial hygienist to ensure all projects and reports are completed accurately and in a timely manner.

Similarly, for outdoor environmental services, Mr. John Hansen, PG, will provide QA/QC services for all outdoor environmental projects and corresponding reports. Mr. Hansen will work with Mr. Koenig and the appropriate project environmental scientist to ensure all projects and reports are completed accurately and in a timely manner.

Senior technical reviews are concurrent with ongoing project activities, and aid in obtaining the most cost-efficient, high-quality product to our clients.

Mr. Padgett and Mr. Koenig will run lead on projects for the city, and will be supported in the field by our team of industrial hygienists and environmental scientists, as shown in the organizational chart above.

### **Consistent Communication**

GLE believes that clients are best served when clear communication lines are established. Your single point of contact will coordinate closely to ensure good communication, establish a schedule, and help you resolve any issues that may arise.



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### **Consistency of Personnel**

Throughout our history, GLE has attracted and retained the highest quality personnel. Our low staff turnover ensures that your project will be completed by essentially the same team that begins it. In the event that any critical team member must be replaced, we have clear guidelines for a smooth hand-off, to ensure your project experiences maximum continuity.

### **Educated and Experienced Professionals**

Each GLE team member selected for this contract has vast experience providing consulting services for government facilities. Our team is unsurpassed in both local experience and government project experience. We are currently engaged on continuing service contracts for over 150 public entities in the Southeastern United States.

### **Staff Availability**

Our team has the availability to complete any work assigned by the City, on-time or ahead of schedule. Project Principal, QA/QC Managers, and your Contract Manager currently have approximately 10-17% availability. Senior Project Managers have approximately 15-20% availability, and field support staff have approximately 20-25% availability. Our team has worked together on projects in and around Pompano Beach for years—offering the City a team of seasoned professionals ready to get to work.



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# 07 STATEMENT OF SKILLS & EXPERIENCE OF THE PROJECT TEAM

One of the key criteria to the success of this contract will be our consistency of personnel. Because of our extensive public experience, GLE will eliminate confusion and reduce administration time for each of your projects. We commit to maintain the management team outlined below and will add additional senior environmental professionals with extensive environmental experience throughout the duration of this contract if need be.

GLE's overall team of professionals dedicated to support this contract, include:

- ✓ Two Florida Licensed Asbestos Consultants
- ✓ Three Certified Industrial Hygienists
- ✓ One Certified Hazardous Materials Manager
- ✓ Seven Lead Risk Assessors
- ✓ Ten Mold Assessors
- ✓ Four Radon Measurement Technicians
- ✓ Four Radon Measurement Specialists
- ✓ One Radon Mitigation Specialist
- ✓ Two Architects
- ✓ Four Engineers
- ✓ Eight Geologists
- ✓ 20 Industrial Hygienists
- ✓ Eight Environmental Scientists

In addition to the above, we also have on staff laboratory specialists, technicians and technical support staff, all of whom welcome the opportunity to serve The City.

Within our pool of technical professionals, GLE has over 20 individuals who are EPA and state certified to perform asbestos inspections, project supervision and air monitoring. All of these individuals have completed the Asbestos Project Supervisor, Inspector and NIOSH 582 courses. GLE has over 10 environmental technical professionals with 40-hour HAZWOPER training for performing environmental field sample programs.

### **Miami-Dade County Internal Services Department—Miami-Dade Police**

#### **Miami-Dade Police Groundwater Sampling**

Diniester Marcelo • 786-469-2770 • diniester.marcelo@miamidade.gov

3501 NW 46th St, Miami, FL 33142

**Project Dates:** 2019

**Team:** John Simmons, John Hansen, Kevin Koenig, Natalia Millan

**Cost:** \$ 2,879.50

GLE was retained by Miami-Dade County Internal Services Department to conduct the annual groundwater sample collection and analysis of two monitoring wells at the Hammocks Miami-Dade Police Department. The Department operates a 1,200 aboveground storage tank containing diesel fuel, requiring annual sample collection and analysis by the Miami-Dade County Environmental Quality Control Board.



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### School District of Palm Beach County

#### Environmental Term Contract

Amanda Gray • 561-684-5135 • amanda.gray@palmbeachschools.org (Indoor Environmental)

Anne Meador • 561-684-5142 • anne.meador@palmbeachschools.org (Outdoor Environmental)

3300 Forest Hill Blvd, Suite A-323, West Palm Beach, FL 33406

**Project Dates:** 2010-Ongoing

**Team:** Robert B. Greene, John Simmons, John Hansen, Michael Collins, Rafe Padgett, Brandon Christensen, Natalia Milan, Josh Veltri, Victoria Basham, Nicolas Morrissey

**Cost:** \$135,000

GLE has maintained a contract with the School District of Palm Beach County since 2010, providing asbestos, industrial hygiene and outdoor environmental consulting services throughout the District's facilities.

GLE performed indoor air quality (IAQ) assessments following occupant complaints at multiple school facilities. Assessments include visual assessments for potential sources that may adversely impact indoor air quality within heating, ventilation and air handling (HVAC) ductwork; and smoke testing restroom vent stacks to determine if exhaust odors may be entrained into exterior makeup air in rooftop HVAC components.

#### West Transportation Facility

Assessment and characterization of an underground piping break at the school bus maintenance facility. Motor oil was identified as released from the broken piping and assessed within an area of approximately 100 square feet and source removal was proposed. As the location is adjacent to the fuel island utilized to fuel school buses, the initial excavation was required to be backfilled. The continuing work was put to bid with GLE winning based on pricing and expertise. GLE installed a series of recovery wells and utilizing absorbent socks reduced the areal extent to approximately 50 square feet. Closure is expected within six months with a costs savings of almost \$20,000 versus other competitive bids.

GLE has also assisted the District with exterior environmental consulting projects including gopher tortoise surveys/permitting, underground storage tank closure, and petroleum discharge cleanup assessment/monitoring.

### Sarasota County / Florida Department of Environmental Protection

#### Petroleum Restoration Program (PRP)

Susan Murray • 850-488-3965 • smurray@scgov.net

55 East 59th Street, New York, New York, 10022

**Project Dates:** June 2014 to Present

**Team:** Robert B. Greene, John Romeis, John Hansen

**Cost:** \$ 200,000.00

GLE was assigned the facility by PRP in June 2014, and actively coordinated with FDEP PRP personnel for site access with the Property Owner and Responsible Party. GLE commenced site activities, including the Baseline Groundwater Sampling event on January 21, 2015, which determined that the current AS/SVE system would need to be re-started. Additional interface with the Property Owners by GLE regarding acceptable access and working conditions for GLE and/or other personnel was conducted, to ensure minimal interference with business operations during GLE field activities. Additionally, GLE conducted repair of a remediation system vault during May 2015, at the specific request of the Property Owner, and was thereafter authorized



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by the Property Owner to proceed with remediation and field activities. After the aforementioned coordination and vault repair activities, GLE performed the AS/SVE system start up on June 12, 2015, and has operated and maintained the system until October 2016, when the work order expired. The system was restarted in December 2016, and ran until January 2017, when the SVE blower and motor failed due to age.

At the request of the FDEP, a Level 1 Limited Scope Remedial Action Plan Modification (LSRAPM) was completed and approved on February 22, 2017, which specified the addition of three (3) AS wells and three (3) SVE wells within the Right-Of-Way (ROW), in the vicinity of two off-site monitor wells, both located northwest of the property and both exceeding Natural Attenuation Default Concentrations (NADCs) for total Xylenes.

In March and April 2017, the LSRAPM was implemented with the following tasks completed, which were detailed in the Task 8 Deliverable Remedial Action Interim Report, dated May 11, 2017:

- Confirmed with Charlotte County that a ROW permit would not be required for the remedial system modification.
- Installation of AS wells (AS-18, 19, and 20), within the ROW.
- Installation of SVE wells (SVE-10, 11 and 12) within the ROW.
- Underground piping and trenching to existing remedial piping, including vacuum and pressure testing.
- Installation of a new 5-hp regenerative blower and motor.
- Installation of a new system trailer ventilation fan and SVE total flow meter.

GLE completed AS-SVE operation, maintenance, sampling and reporting from May 2017 through April 2018, when the work order ended and the system was turned off due to noise complaints. At the request of the Sarasota County, GLE conducted a soil closure assessment at the site on March 28, 2018. The assessment consisting of 8 hand auger borings completed to a depth of 10 feet with OVA screening at one foot intervals and selected samples for laboratory analysis determined that the vadose zone soil meets Soil Cleanup Target Levels (SCTLs).

Based on the most recent groundwater sampling completed on November 12, 2018, total Xylene concentrations exceed NADCs at MW-28. Despite reductions from past remediation efforts, it appears that a persistent source of dissolved hydrocarbons remains present under the footprint of the building at MW-28. GLE proposes the installation of two additional AS angled wells, and two additional SVE angled wells, directed under the building. Both wells would be installed via direct push technology (DPT) with AS wells installed to a depth of 25 feet at an angle of 35 degrees from vertical and SVE wells installed to a depth of 8 feet at an angle of 45 degrees. As an additional cost savings, the four new remediation wells will be connected to existing underground piping at existing wells SVE-5 and 6, AS-13 and 15. Given the remediation system's capabilities, multiple other wells can be operated, if needed.





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**Rocha BJJ Corp.**

**Phase I and Phase II Taft Street**

Vagner Rocha • 954-868-8600 • vagnerrocha82@gmail.com

8904 Taft Street, Hollywood, Florida 33024

**Project Dates:** October 2018 to November 2018

**Team:** John Simmons, John Hansen, Kevin Koenig, Natalia Millan, Gabriel Zenny

**Cost:** \$9,125.00

GLE was contracted to perform a Phase I Environmental Site Assessment (ESA) on a Property identified as 6592-6594 Taft Street located in Hollywood, Broward County, Florida 33024. GLE determined the Property was a former dry cleaner and recommended a Phase II ESA be performed. The Phase II was conducted consisted of laboratory analysis for soil and groundwater taken from the Property, as well as sub slab vapor analysis of the sub concrete slab for volatile organic compounds. The results indicated the presence of trace concentrations of volatile organic compounds in groundwater. Additionally, sub slab vapor concentration indicated the potential for hazardous vapors to enter the building. GLE recommended the sealing of interior utility perforations and the collection of indoor air samples. Results did not report the presence of indoor concentrations of volatile organic compounds and the building slab was sealed. The final report recommended no further action and the property transaction was approved for financing.

**Jackson Memorial Hospital**

**Environmental Term Contract**

Wayne Ferdinand • 786-295-9005 • Wferdinand@um-jmh.org

1611 NW 12th Ave, Miami, FL 33136

**Project Dates:** 1990-Ongoing

**Team:** Robert Greene, John Simmons, John Hansen, Michael Collins, Rafe Padgett, Kevin Koenig, Natalia Millan, Brandon Christensen, Josh Veltri, Victoria Basham, Gabriel Zenny

**Cost:** \$1,570,000

GLE has held an environmental term contract with Jackson Memorial Hospital (JMH) since 1990. During this time, GLE has performed over 210 projects related to indoor air quality (IAQ), asbestos consulting, preparation of contamination assessment plans, performance of contamination assessments, and risk assessments. Realizing that hospital surgical rooms, intensive care units, emergency rooms and life support equipment must have a non-interrupted power supply, GLE operates under strict regulations and caution. A power supply failure in this environment could be catastrophic.

An Expanded Contamination Assessment Plan (ECAP) was prepared by GLE to satisfy the requirements of Miami-Dade County Department of Environmental Resources Management (DERM) prior to the development of a multi-story parking garage on a site near downtown Miami. Previous soil testing programs performed on-site revealed hazardous and non-hazardous concentrations of arsenic and lead. Upon DERM's approval of the ECAP, hazardous contaminated soils were excavated and disposed.

As part of the project, GLE also performed a Risk Assessment to develop risk-based acceptable lead levels for the remaining on-site materials. The Risk Assessment addressed potential human and environmental receptors and the potential exposure during and following construction of the parking garage. The Risk Assessment Report was approved by DERM. GLE then prepared a Health and Safety Plan to provide a safe



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and healthy working environment for the protection of employees and the general public. As a part of this plan, an employee medical surveillance program was conducted which included initial monthly blood sampling throughout the duration of soil related work on the project, and final blood lead level analysis. In addition to medical monitoring, personal and ambient air monitoring was performed to determine airborne concentrations of lead and the potential personal exposure. GLE performed an initial five day air sampling program to determine exposure levels, future monitoring and employee protection requirements. Personal and ambient air monitoring and reporting was performed weekly thereafter, of personal protective equipment, proper hygiene procedures, safe work procedures, medical monitoring and air sampling. GLE's work also included the collection and analysis of numerous composite soil samples during the construction of an exfiltration trench on-site. Analytical results revealed non-hazardous concentrations of lead. Due to the volume of soils excavated from the exfiltration trench and the cost to dispose of them off-site, GLE submitted a proposal to DERM for depositing the soils on-site, under a concrete ramp. DERM approved the soil encapsulation proposal and the client realized significant cost savings. GLE submitted a final report to DERM at the completion of the project.

GLE has performed three (3) contamination assessments for JMH, one of which was at a motor pool facility contaminated with petroleum hydrocarbons. The assessment consisted of an extensive soil boring program and screening with an organic vapor analyzer; installation of shallow and deep monitor wells; groundwater sampling and analysis; determination of the horizontal and vertical extent of soil and groundwater contamination on-site; determination of groundwater flow direction; performance of a potable well survey; research of regional and local geology and hydrogeology; and preparation of a CAR for submittal to DERM.

Additionally, GLE has performed numerous asbestos surveys throughout this 3,000,000 square feet (SF) campus. GLE has also prepared a detailed operations and maintenance program for managing and implementing these materials in-place. As part of this program, GLE trained over 200 maintenance and environmental services personnel. Prior to renovation of various areas of the facility, GLE has prepared plans and specifications for abatement, and performed contract administration and air monitoring during the abatement.

GLE has performed IAQ investigations for various areas and facilities in the hospital. The projects have consisted of interviews with affected individuals, development of testing programs, and inspection of the HVAC systems. Based on the results of our initial inspections and occupant interviews, GLE performed air quality testing, including temperature, relative humidity, carbon dioxide, volatile organic compounds (VOCs), formaldehyde, methane and bioaerosols. GLE also performed evaluations of the HVAC system, including the air handlers and distribution system. After evaluation and testing, GLE developed detailed recommendations for modifications or other remedial actions to improve indoor air quality. During one investigation of the pharmacy, it was noted that hospital personnel were working with a number of cancer testing drugs that were carcinogenic, if inhaled. Since these experimental drugs did not have TLVs or sampling or testing protocols, GLE developed a testing and analysis procedure for detection of low airborne concentrations of these chemicals.



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## **Palm Beach County**

### **Asbestos and Industrial Hygiene Services**

Jazmina Ulmos • 561-233-5423 • julmos@pbcgov.org  
 100 Australian Avenue, West Palm Beach, FL 33406

**Project Dates:** 2011-2020

**Team:** Robert Greene, John Simmons, John Hansen, Michael Collins, Rafe Padgett, Kevin Koenig, Natalia Millan, Brandon Christensen, Josh Veltri, Victoria Basham, Gabriel Zenny

**Cost:** \$400,000

GLE has provided various asbestos consulting services to Palm Beach County since 2011, including ACM air monitoring, ACM demolition and renovation surveys, and final reports. Facilities have varied and include the courthouse, a museum, Palm Beach International Airport, single family residential facilities, detention center, bridges, former veterinary clinic and other county-owned facilities.

GLE has performed pre-demolition and pre-renovation building surveys for asbestos-containing materials at structures ranging from residential homes, to medical facilities and corrections/stockade facilities. In addition, GLE has performed air monitoring and project supervision during the removal of asbestos-containing materials prior to the demolition of buildings.

## **Florida Power & Light**

### **Asbestos Consulting Services**

Joseph Stearns • 305-246-7301 • joseph.m.stearns@fpl.com  
 6451 South Ocean Drive, Jensen Beach, FL 34957

**Team:** Robert Greene, John Simmons, Michael Collins, Rafe Padgett, Brandon Christensen, Josh Veltri, Victoria Basham, Gabriel Zenny

**Project Dates:** 2006-Ongoing

**Cost:** \$370,000

GLE has provided the following services at the Turkey Point and Port St. Lucie Nuclear Power Plants for more than 12 years.

Services provided by GLE include:

- ✓ Asbestos surveys to identify the presence and location of suspect ACM associated with various building, structures, and associated piping.
- ✓ Collection and analysis of suspect asbestos-containing materials in accordance with regulations as established by the OSHA and the NESHAP.
- ✓ Asbestos sample collection performed by GLE's EPA/AHERA-accredited inspectors.
- ✓ Asbestos abatement project monitoring and supervision during the bi-annual outages for repair and maintenance activities.
- ✓ Post-asbestos abatement inspections and air clearance testing.
- ✓ OSHA personnel air sampling for the presence of airborne lead, cadmium, and/or hexavalent chromium during torch-cutting activities, and/or maintenance activities associated with the cast cranes.
- ✓ Sampling of LBP performed primarily utilizing GLE's in-house XRF.
- ✓ Confirmatory paint-chip samples collected for analysis at an independent accredited laboratory.
- ✓ Preliminary assessments for water-damaged and/or mold-impacted building materials.
- ✓ Project monitoring and supervision during mold remediation and cleaning activities.
- ✓ Post-mold remediation air sampling and documentation.



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### FDOT Districts 1, 2, 5, 6, 7 & the Turnpike Division

#### Asbestos Consulting Term Contracts

Jesus Alvarez • 305-470-5158 • Jesus.Alvarez@dot.state.fl.us  
1000 NW 111th Avenue RM-6105-B, Miami, FL 33172

**Project Dates:** 2003-Ongoing

**Team:** Robert Greene, John Simmons, Michael Collins, Rafe Padgett, Brandon Christensen, Josh Veltri, Victoria Basham, Chris Greene, John Romeis

**Cost:** \$3,000,000

GLE has served as the asbestos consultant for Right-of-Way and Turnpike contracts within various districts throughout the State of Florida. Services provided include facility surveys, asbestos abatement and demolition project designs, contract administration and air monitoring. Well in excess of 1,000 individual projects have been performed in conjunction with demolition and roadway construction.

We have successfully provided consulting services for emergency response actions within buildings occupied by FDOT personnel. All work performed under these contracts have been performed in accordance with established state regulations, submitted for approval within pre-established time frames without resulting in any delay to FDOT projects.

Additionally, GLE conducted an assessment for asbestos-containing materials (ACM) associated with bridges and miscellaneous structures of the FDOT I-75 Segment D Project in Broward County, Florida. The surveys were performed by GLE EPA/AHERA accredited asbestos inspectors. Laboratory analysis was conducted to determine the presence of asbestos mineral fibers associated with sampled suspect asbestos-containing materials. Any identified asbestos-containing materials to be impacted by proposed construction-related activities were removed and disposed of by a state of Florida licensed asbestos abatement contractor prior to commencing with any activities that might disturb the asbestos-containing materials.

GLE provided a properly certified project representative to perform project monitoring, and air monitoring during the abatement of asbestos-containing materials. The GLE project representative was on-site and performed air monitoring throughout the duration of the abatement project phase, as needed, to ensure that airborne emissions were maintained within acceptable levels, as required by regulatory standards. This monitoring allowed for comparison with applicable EPA and OSHA regulations and aid in the evaluation of the effectiveness of the abatement procedures.

GLE's field representative observed work practices when on site to ensure that work was being performed in compliance with applicable regulations pertaining to asbestos abatement. This included, but was not limited to, observing containment systems and removal methods, general worker safety practices, and security of waste enclosures prior to transfer to the landfill.

At the completion of the project, GLE's project representative observed the work area for cleanliness and compliance with applicable asbestos regulations. Asbestos air samples obtained during the execution of this project were analyzed in general accordance with NIOSH 7400 procedures utilizing Phase Contrast Microscopy (PCM).

During our contract with the FDOT, GLE has always managed to not disrupt the flow of traffic, keeping bridges accessible and roads open.



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### Miami-Dade Aviation Department (MDAD)

#### Environmental Term Contract

Foster Mack • 305-876-8326 • fmack@miami-airport.com

P.O. Box 025504, Miami, FL 33102

**Project Dates:** 1991-Ongoing

**Team:** Robert Greene, John Simmons, Michael Collins, Rafe Padgett, Brandon Christensen, Josh Veltri, Victoria Basham

**Cost:** > \$1,250,000

GLE has been contracted by the MDAD since 1991 to provide miscellaneous engineering and hazardous materials services. Work has included facilities consulting, including IAQ assessments, industrial hygiene evaluations, mold consulting, remedial design for asbestos, lead, and radon. To date, we have completed approximately 187 individual projects totaling over \$1.4 million in fees.

**Various Buildings:** GLE has promptly conducted mold consulting activities in response to water infiltration at numerous MDAD facilities. GLE's licensed and credentialed staff has routinely provided rapid response to assist in the delineation and subsequent development of corrective action recommendations associated with water and/or mold-impacted building materials. GLE has also provided remediation recommendations to address the observed damage and performed post-remediation verification activities to confirm that the remediation work was adequately performed. Specifically, GLE conducted water / mold consulting for 18 projects to date in 2019, 18 projects in 2018, and 10 projects in 2017.

**Building 5A:** GLE completed a highly sensitive asbestos remediation project in Building 5A (the primary MDAD administration facility), where IAQ issues were identified and addressed. GLE's design and construction administration skills enabled the project to be completed on schedule without displacing the current occupants or causing a loss of staff productivity. The work involved the coordination of four (4) other consultants and five (5) contractors performing work on each of the five (5) floors simultaneously with work areas ranging from 5,000-8,000 SF each.

*"Thank you for the excellent service and high level of professionalism your staff has provided me at Miami International Airport. GLE's work over the past years has helped our facility maintain Airport Operations and recognize real cost savings throughout many asbestos abatement operations we have conducted throughout our facilities. I can strongly recommend GLE to any airport facility managers for the performance of environmentally related projects. Since GLE is fully aware of specific airport concerns, such as security, maintaining an operation facility and, of course, the overall liability associated with such work, I am confident that any such projects you take on will be very successful. I look forward to continuing to work with you in the future."*

– Foster Mack, Miami-Dade County Aviation Department.



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### **School Board of Broward County**

#### **Environmental Term Contract**

Alison Witoshynsky • 754-321-4200 • alison.witoshynsky@browardschools.com

7720 West Oakland Park Blvd., Sunrise, FL 33311

**Project Dates:** 1998-Ongoing

**Team:** Robert Greene, John Simmons, Michael Collins, Rafe Padgett, Brandon Christensen, Natalia Millan, Josh Veltri, Victoria Basham, Gabriel Zenny, Nicolas Morrissey

**Cost:** > \$15,000,000

GLE has served as the term environmental consultant for the SBBC since 1998. GLE has completed over 1,240 projects for SBBC under this contract, included in the scope are asbestos, lead, mold and related IAQ consulting services and remedial actions. Under this contract, GLE has completed projects, including asbestos inspection for AHERA compliance, asbestos abatement, LBP inspection, contamination assessments remedial design, remedial actions and emergency response. The AHERA compliant re-inspections are performed with GLE's EPA-certified and trained staff and includes the research and assembly of data accumulated from previous facility surveys and abatement projects performed. Additional confirmatory sampling is performed as necessary with the analytical results being incorporated into both the report and site plans prepared for the facility.

When concerns arose regarding LBP, GLE was requested to conduct extensive testing to determine the magnitude of LBP present at these facilities. GLE performed the surveys utilizing an X-ray Fluorescent (XRF) gun versus the traditional paint chip sample method. This allowed for reports to be provided to the School Board within a week of authorization and cost savings resulting from the elimination of lab fees and decreased time in the field. Additionally, this testing method allowed for a much more comprehensive report because of the increased number of test locations that were possible.

GLE also performed IAQ and mold evaluations of over 30 school campuses. After each project was completed, GLE's architectural division designed remedial and replacement activities which were performed under the supervision of GLE. The estimated value of this ongoing term contract is \$15,000,000.

### **Total Facility Services, Inc.**

#### **Ongoing Environmental Consulting**

Dariceli Heredia • 954-586-4029 • Dheredia@tfsseusa.com

557 NE 28th Court, **Pompano Beach, FL 33064**

**Project Dates:** 2015-Ongoing

**Team:** Robert Greene, John Simmons, Michael Collins, Rafe Padgett, Brandon Christensen, Natalia Millan, Josh Veltri, Victoria Basham

**Cost:** \$416,000

GLE has completed over 90 indoor air quality (IAQ), asbestos, indoor contamination assessment/cleanup, and mold projects for Total Facility Services, Inc. (TFS), typically on short notice and with quick turnaround time to facilitate re-occupancy following unplanned incidents.

TFS provides facility maintenance and construction management services to a wide variety of building owners. Upon receipt of an occupant complaint or indoor environmental quality concern, TFS contacts GLE to identify, design remedies, and verify completion for the condition. GLE's services typically include quick-turnaround assessments following moisture intrusion/mold events, occupant IAQ complaints, category 3 "black water"/sewage contamination incidents, and asbestos testing.



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### Florida Department of Corrections

#### Environmental Consulting

Michael Richel • 941-628-4116 • Richel.Michael@mail.dc.state.fl.us  
501 South Calhoun Street, Tallahassee, FL 32399

**Project Dates:** 1990-Ongoing

**Team:** Robert Greene, John Simmons, Michael Collins, Rafe Padgett, Brandon Christensen, Natalia Millan, Josh Veltri, Victoria Basham

**Cost:** \$268,000

GLE is currently providing environmental consulting services consisting of asbestos and lead surveys and mold / indoor air quality consulting for various facilities owned and operated by the Florida Department of Corrections (FDOC) throughout the state of Florida. To date, we have performed 106 projects for the FDOC. Our services have been performed in both secured and non-secured facilities, including Union Correctional Institute (CI), Avon Park CI, Charlotte CI, Marianna Work Release Center (WRC), Orlando Community Release Center, Melbourne Probation and Parole Office, Everglades CI, Martin CI, Opa-Locka WRC, South Florida Reception Center, and Hollywood WRC.

Most recently, GLE provided the following vital consulting services:

2017 – GLE conducted Roof Asbestos Surveys associated with wind and water impacts associated with Hurricane Irma at Homestead/Dade Correctional Institution and Okeechobee Correctional Institution. GLE's survey activities were instrumental in fast-tracking the permitting for the needed repairs.

2018 and 2019 – GLE conducted Roof Asbestos Surveys associated with large scale renovation plans that included:

- ✓ Gulf Correctional Institution Annex - Asbestos Roof surveys of 50 Buildings
- ✓ Madison Correctional Institution and Madison Work Camp - Asbestos Roof Surveys of 39 Buildings
- ✓ Jackson Correctional Institution, Asbestos Roof Surveys of 38 Buildings
- ✓ Holmes Correctional Institution, Asbestos Roof Surveys of 30 Buildings
- ✓ Liberty Correctional Institution - Asbestos Roof Surveys of 23 Buildings
- ✓ Walton Correctional Institution and Work Camp - Asbestos Roof Surveys of 25 Buildings
- ✓ NW Reception Center Roofs Asbestos Roof Surveys of 24 Buildings

The asbestos and lead surveys have been performed prior to renovations or demolition activities. Our mold and IAQ consulting activities have been requested based on occupant complaints. Since 2002 GLE has completed over \$265,000 in services to the Florida Department of Corrections.



## RFL No. E-22-20 CONTINUING CONTRACT FOR PROFESSIONAL ENVIRONMENTAL TESTING



### Florida Atlantic University

#### Asbestos & IAQ Consulting Services

Dennis Zabel • 561-297-3106 • dzabel@fau.edu  
777 Glades Road, Building 69, Boca Raton, FL 33431

**Project Dates:** 1998-Ongoing

**Team:** Robert Greene, John Simmons, Michael Collins, Rafe Padgett, Brandon Christensen, Natalia Millan, Josh Veltri, Victoria Basham

**Cost:** \$423,000

GLE is currently providing asbestos, lead-based paint (LBP), mold and indoor air quality consulting for Florida Atlantic University (FAU). In this capacity, GLE performs asbestos renovation and demolition surveys, IAQ and mold assessments and air testing, designs abatement and remediation plans, and provides air-monitoring services for facilities throughout the Boca Raton, Davie, and Harbor Branch Campuses. GLE has performed three-year AHERA re-inspections at Henderson Elementary for FAU, and has assessed over 60 buildings at the Harbor Branch Campus for asbestos-containing materials and LBP. GLE has prepared technical reports for the University outlining our findings, conclusions and recommendations and routinely schedules work after hours, or during the weekend, to accommodate the University's schedule and minimize interruptions.

### Florida Department of Environmental Protection

#### State of Florida Petroleum Restoration Program Agency Term

Diane Pickett • 850-245-8821 • Diane.Pickett@dep.state.fl.us  
2600 Blairstone Road, MS 4575, Tallahassee, FL 32399

**Project Dates:** 2014-Ongoing

**Team:** Robert Greene, John Simmons, John Hansen, Kevin Koenig, Natalia Millan, Chris Greene, John Romeis

**Cost:** > \$5,000,000

GLE has been selected to provide environmental consulting services to the State of Florida Petroleum Restoration Program (PRP) as an Agency Term Contractor (ATC). GLE was awarded contract in the North, Central and South Regions of Florida, as prescribed by the Florida Department of Environmental Protection (FDEP). In our capacity as an active ATC, GLE performs Site Assessments, Remedial Action Planning, and Site Remediation/Restoration activities to clean up the petroleum releases eligible for State of Florida funding under the Early Detection Incentive (EDI) Program, the Abandoned Tank Restoration Program (ATRP), the Petroleum Liability and Restoration Insurance Program (PLRIP) and the Petroleum Cleanup Participation Program (PCPP).

GLE is currently applying our extensive experience in the Petroleum Reimbursement Program, the Petroleum Preapproval Program and the PRP's new ATC program to provide cleanup for the State of Florida on twenty (20) sites totaling over \$1,000,000 in fees. The Projects include Limited Site Assessments (LSAs), Remedial Action Plan Modifications (RAPMs), and Remedial Action Construction (RAC) projects at sites throughout Florida.





RFL No. E-22-20  
**CONTINUING CONTRACT FOR PROFESSIONAL  
 ENVIRONMENTAL TESTING**



**New River Property Owners, LLC**

**Bizzi Partners**

Steven Della Salla • 941-861-0605 • DellaSalla@bizzipartners.com

North Miami Beach Site, FL

**Project Dates:** February 2018 to present

**Team:** John Simmons, John Hansen, Kevin Koenig

**Cost:** \$120,000

***Emergency Response, Tank Closure Assessment, Initial Remedial Action, Site Assessment, Remedial Action, Post Active Monitoring***

Client was in the process of the demolition of multiple buildings when the demolition contractor discovered a series of unknown underground storage tanks (USTs). GLE was contacted by a project manager familiar with GLE and requested a quick response from GLE. GLE was able to mobilize to the site with contractors to create a safe zone for identification of chemical discharges and utilize health and safety procedures to minimize impacts to the environment. Initial actions included:

- Determination of approximate volumes and initial characterization of liquids;
- Utilization of absorbents to collect loose liquids and create impoundments;
- Utilization of vacuum trucks for removal of liquids from the USTs;
- Cleaning of USTs prior to excavation and transport for disposal.

GLE manifested the disposal of the cleaned USTs and began an assessment of the impacted areas. Direct push technology and the use of prepacked monitoring wells was scoped for the assessment in order to minimize investigative waste, costs and time during both drilling and well development. The results of the assessment reported the presence of soil and groundwater impacts resulting from the leaking underground storage tanks.

Based on the assessment, GLE returned to the site to perform an initial source removal. An excavator was utilized to remove a total of 200 tons of impacted soils transported offsite for thermal treatment. The excavator removed soils to beyond the water table and succeeded in opening up a large area of exposed and impacted groundwater. Laboratory results of samples collected from groundwater monitoring wells reported the presence of petroleum impacts within groundwater and limited to the general area of the open excavation. Based on this the open excavation was left open and a Limited Scope Remedial Action Plan (LSRAP) was prepared to address the groundwater impacts.

A LSRAP proposed open hole sparge technology as a remedial strategy. The LSRAP was prepared and submitted to Broward County Growth Management and Environmental Protection Division for approval. The LSRAP was approved and implemented by GLE and the approved remedial system was operated for a period of five weeks. The results of the remedial system operation reported the removal of dissolved contaminants from the groundwater to concentrations below regulatory limits. A Remedial Action Summary Report recommended no further action for the site and was approved.



RFL No. E-22-20  
**CONTINUING CONTRACT FOR PROFESSIONAL  
ENVIRONMENTAL TESTING**



**Miller Oil Company**

**Gatlin Shell, Port. St. Lucie - Remedial Action Plan**

Ralph Ferraro • 757-640-2124 • rferraro@milleroilco.com

2173 SW Gatlin Boulevard, Port St. Lucie, FL 34953

**Project Dates:** 2015-2017

**Team:** Robert Greene, John Simmons, John Hansen, Kevin Koenig, Natalia Millan

**Cost:** \$5,429.00

GLE completed the site assessment activities at an active gasoline service station, which involved the delineation and removal free product observed in onsite monitoring wells, including additional assessment of shallow and deep groundwater. GLE completed a Site Assessment Report (SAR), which was approved by FDEP. GLE developed a remedial approach for the site involving impacted soils and groundwater impacted with volatile organic aromatics (VOAs) and polynuclear aromatic hydrocarbons (PAHs) in the form of a Remedial Action Plan (RAP).



RFL No. E-22-20  
CONTINUING CONTRACT FOR PROFESSIONAL  
ENVIRONMENTAL TESTING



# 08 RESUMES

Please see resumes on the following pages.





## JOHN SIMMONS, JR.

Contract Manager

*Time Assigned to Project: 20%*



### SUMMARY

Mr. Simmons has over 33 years of experience and serves as the Director of South Florida Operations. He manages the daily operations, business development, client relations, and contract negotiations for the area. His experience in the environmental consulting services field includes a diverse background in facilities consulting, contracting, general construction, environmental remediation, and environmental compliance. Mr. Simmons has a proven ability to manage regional and national contracts for a variety of clients that include public sector, private and industrial clients. He has also served as an instructor for EPA-approved Asbestos Worker and Supervisor courses at the University of Florida.

### PROJECT EXPERIENCE

#### SCHOOL BOARD OF BROWARD COUNTY:

Contract Administrator/Client Manager for an environmental consulting term contract worth over \$15M that GLE held for over 12 years. The scope of work included asbestos, lead, water intrusion and mold, and related Indoor Air Quality (IAQ) consulting services and remedial actions. He managed and supervised asbestos-containing material inspections for Asbestos Hazard Emergency Response Act (AHERA) compliance, asbestos abatement oversight and air monitoring, lead-based paint inspections, water damage and mold damage assessments and remediation, contamination assessments, remedial design, remedial actions, and emergency response. GLE completed over 1,250 individual projects for the School Board.

#### MIAMI INTERNATIONAL AIRPORT:

Contract Administrator/Client Manager for this environmental contract for Miami International Airport (MIA), which is the largest US gateway for Latin America and the Caribbean. It is also one of the leading international passenger and freight airports in the world, with a terminal encompassing more than seven million square feet. Contract included asbestos-containing material (ACM) inspections, asbestos abatement oversight and air monitoring, lead-based paint (LBP) inspections, water damage and mold damage assessments and remediation, contamination assessments, remedial design, remedial actions, and emergency response.

#### HOMESTEAD AIR RESERVE BASE (HARB):

Contract Administrator/Client Manager for projects at the HARB. Projects included assessments for ACM, LBP and radon for multiple facilities related to a large base closure project.



#### EXPERIENCE

33 Years



#### GLE EMPLOYEE

27 Years



#### LICENSES

EPA Lead-Based Paint Assessor (FL)

Radon Measurement Technician (FL)



#### CERTIFICATIONS

AHERA Asbestos Contractor/Supervisor  
 AHERA Asbestos Inspector  
 AHERA Asbestos Management Planner  
 EPA Model Lead-Based Paint Risk Assessor  
 NIOSH 582: Sampling & Evaluating Airborne Asbestos Dust  
 RMD's LPA-1/XRF Lead Paint Inspection System



**INDUSTRIAL HYGIENE PRACTICE:**

Mr. Simmons has conducted Contract Administration and Client Management for hundreds of investigations involving IAQ, industrial hygiene, ACM, water intrusion and mold-impacted building materials. He has been responsible for pricing work estimates, conducting assessments, preparing technical reports and abatement/remediation specifications, training staff, and project oversight.

**JACKSON MEMORIAL HOSPITAL:**

Managed IAQ investigations for various areas and facilities in the hospital and developed detailed recommendations for modifications or other remedial actions to improve IAQ. During one investigation of the pharmacy, it was noted that hospital personnel were working with a number of cancer testing drugs that were carcinogenic, if inhaled. Since these experimental drugs did not have threshold limit values (TLVs) or sampling/testing protocols, GLE developed a testing and analysis procedure for detection of low airborne concentrations of these chemicals.

**FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT):**

Contract Administrator/Client Manager for a large portfolio of projects involving the sampling of over 500 bridge structures for asbestos-containing materials, and/or painted components for the presence of cadmium, chromium, lead and zinc.

**VARIOUS INSURANCE COMPANIES:**

Conducted residential and commercial microbiological investigations, developed project design and mold remediation protocols, and coordinated remediation activities with abatement contractors for numerous residential and commercial properties throughout Florida.

**THE VILLAGIO OF PALMETTO BAY APARTMENTS:**

On-site Industrial Hygienist for this project in Miami. Conducted limited indoor Volatile Organic Compound (VOC) and Polynuclear Aromatic Hydrocarbon (PAH) air sampling for three two-story buildings impacted by a fire. He also acted as the liaison between the general contractor, property association, and the 56-unit owners.

**TURKEY POINT NUCLEAR POWER PLANT:**

Contract Administrator/Client Manager for projects that involved asbestos air monitoring and project management during the asbestos abatement of various areas related to outage repair work. In addition, was responsible for evaluating work practices and interpreting sampling results for reporting to safety compliance officers.

**FLORIDA ATLANTIC UNIVERSITY:**

Project director on this asbestos and lead-based paint consulting services contract with the Florida Atlantic University. Project work included performing asbestos surveys, designing abatement plans, providing air monitoring services for facilities throughout the campus, and performing three-year AHERA re-inspections and LBP surveys.

**HILLSBOROUGH COUNTY SCHOOL BOARD:**

Project management related to LBP abatement, air monitoring, wipe sampling, and construction management for various projects involving the abatement of LBP from educational facilities in Hillsborough County.





## ROBERT B. GREENE, PE, PG, CIH, LEED AP

President, Principal-In-Charge  
*Time Assigned to Project: 5%*



### SUMMARY

Mr. Greene has served in the architecture, engineering, environmental consulting and remediation, and general construction arenas for 40 years. He has been president of GLE since 1989 and managed numerous design, consulting, and construction projects for public and private sector clients throughout the United States. In addition, he has served as an expert witness for litigation involving environmental and construction issues.

Mr. Greene served as an EPA-approved instructor for the University of Florida, Environmental Institute, and GLE courses that deal with hazardous wastes, environmental compliance, asbestos, lead, radon, and indoor air quality (IAQ) issues.

Mr. Greene is on the forefront of new state and federal regulations dealing with environmental issues. He was appointed by the governor to the Florida Asbestos Committee, which was responsible for developing state asbestos regulations.

### PROJECT EXPERIENCE

**PUBLIC SECTOR:** Mr. Greene served as Principal-in-Charge for numerous public sector term contracts including the Cities of Coral Springs, Haines City, and Tampa; Broward, Hillsborough, Lake, Manatee, Osceola, Pinellas, Seminole, and St. Lucie Counties; Florida Department of Environmental Protection, Department of Management Services, Department of Military Affairs, Department of Transportation, and US Department of Veteran Affairs; Federal Emergency Management Agency, Naval Facilities Engineering Command Southeast, and U.S. Air Force. His success in this arena stems from GLE's ability to offer each client many diversified services. When issues arise during projects, he is able to quickly mobilize GLE resources to develop cost-efficient-solutions.

**MIAMI-DADE AVIATION DEPARTMENT:** Mr. Greene has served as Principal-in-Charge for this contract for the Miami-Dade Aviation Department (MDAD) since 1991 to provide miscellaneous hazardous engineering services. To date, we have completed approximately 175 individual projects totaling over \$1.25 million in fees. Work has included facilities consulting, including IAQ assessments and remedial design for asbestos, lead and radon.



#### EXPERIENCE

40 Years



#### GLE EMPLOYEE

40 Years



#### EDUCATION

Bachelor of Science, Civil  
Engineering  
Georgia Institute of  
Technology—1983

Master of Science,  
Engineering Geology  
Georgia Institute of  
Technology—1979

Bachelor of Science, Geology  
University of Florida—1977



#### LICENSES

Professional Engineer (PE)  
(FL, AL, GA, LA, MS, SC, TN,  
TX)

Professional Geologist (PG)  
(FL, GA)

Asbestos Consultant (FL)

Asbestos Contractor (FL)

General Contractor (GC)  
(FL)

Pollutant Storage System  
Contractor (PCC) (FL)

Mold Assessment  
Consultant (TX)





## CERTIFICATIONS

Certified Industrial Hygienist (CIH)  
LEED Accredited Professional  
Georgia Soil & Water Conservation Commission—Level II Certified Design Professional



## PROFESSIONAL AFFILIATIONS

American Board of Industrial Hygienists (ABIH)  
CEO Council  
National Council of Examiners for Engineering and Surveying

### Jackson Memorial Hospital:

Mr. Greene served as Senior Environmental Engineer and Senior Geologist since 1990 for this ongoing environmental term contract. He managed more than 200 separate projects dealing with indoor air quality (IAQ), asbestos consulting, contamination assessment plans, performance of contamination assessment, and risk assessment. As part of this program, GLE trained more than 200 maintenance and environmental services personnel. Mr. Greene supervised IAQ investigations for various areas and facilities in the hospital and recommended detailed modifications or other remedial actions. One investigation of the pharmacy revealed that hospital personnel were working with a number of cancer-testing drugs that were carcinogenic if inhaled. Since these experimental drugs did not have Threshold Limit Values (TLVs) or sampling/testing protocols, GLE developed a testing and analysis procedure for detecting low airborne concentrations of these chemicals.

### FLORIDA ATLANTIC UNIVERSITY:

Principal-in-Charge currently providing asbestos, lead-based paint, mold and IAQ consulting for Florida Atlantic University (FAU). In this capacity, GLE performs asbestos renovation and demolition surveys, IAQ and mold assessments and air testing, designs abatement and remediation plans, and provides air-monitoring services for facilities throughout the Boca Raton Campus. GLE has performed three-year AHERA re-inspections at Henderson

Elementary for FAU, and has assessed over 60 buildings at the Harbor Branch Campus for asbestos-containing materials and lead-based paint. We prepared technical reports for the University outlining our findings, conclusions and recommendations. GLE routinely schedules work after hours, or during the weekend, to accommodate the University's schedule and minimize interruptions to the University's operations.

**SOUTHWEST FLORIDA WATER MANAGEMENT DISTRICT (SWFWMD):** Mr. Greene served as Engineer of Record for numerous SWFWMD inspections of existing stormwater systems. He reviews the SWFWMD permit files and directly supervises the site inspections. When deficiencies are identified, Mr. Greene developed recommendations, specifications and/or details for the most efficient solution to correct the deficiency. When the stormwater management system was functioning properly, Mr. Greene developed a report to SWFWMD indicating the findings. Based on GLE's report, SWFWMD issued a Statement of Inspection for Proper operation and Maintenance.

**STATE OF FLORIDA PETROLEUM RESTORATION PROGRAM ACT:** Mr. Greene serves as the Principal Senior Geologist for the State of Florida Petroleum Restoration Program. He performs, supervises and provides senior technical reviews of Site Assessments, Remedial Action Planning, and Site Remediation/Restoration activities to clean up the petroleum releases eligible for State of Florida funding under the Early Detection Incentive (EDI) Program, the Abandoned Tank Restoration Program (ATRP), the Petroleum Liability and Restoration Insurance Program (PLRIP) and the Petroleum Cleanup Participation Program (PCPP). He has developed drilling programs for soil and groundwater sampling for contamination assessments.

Mr. Greene has performed, supervised and provided senior technical review of numerous Limited Site Assessments and comprehensive contamination assessments. He has developed soil and groundwater sampling programs and performed evaluation of the data as well as recommendations for remediation strategies. He has supervised and provided reviews of RAPs and managed the installation of remediation systems.





## JOHN K. HANSEN, PG

Outdoor Environmental: QA/QC

*Time Assigned to Project: 5-10%*



### EXPERIENCE

31 Years



### GLE EMPLOYEE

2 Years



### EDUCATION

Master of Science,  
Geology  
University of North  
Florida—1988

Bachelor of Science,  
Geology and Meteorology  
Northern Illinois  
University—1985



### LICENSES

Professional Geologist  
(PG) (FL)



### TRAINING

OSHA Hazwoper 40 hour  
and annual 8 hour  
safety training  
Project Management  
Associate Status, IT  
Corporation, 1993  
Frontline Leadership  
Training Course, IT  
Corporation, 1992  
Total Quality Management I  
Course, Mobile Oil  
Corporation, 1992  
DNAPL Site  
Characterization and  
Remediation Course,  
Waterloo, 1996

## SUMMARY

Mr. Hansen is a Professional Geologist with more than 31 years of experience in environmental and geological consulting. He has extensive experience in environmental assessments of petroleum, chlorinated solvent, and pesticide impacted sites throughout Florida. Mr. Hansen is also experienced in remedial plans such as design, construction, and operation and maintenance for both petroleum and dry cleaning sites. He is well versed in compliance sampling and reporting for both petroleum and chlorinated solvent sites. Mr. Hansen also has technical expertise in geotechnical forensic explorations for residential and commercial sinkhole claims.

## PROJECT EXPERIENCE

### FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT):

Mr. Hansen was responsible for multiple Level 1 assessments identifying potential environmental impacts that may affect future road and/or pond construction activities. Duties included reviewing and analyzing Florida Department of Environmental Protection (FDEP) map direct web site and data base, FDOT's EBIT web site and data base, historical aerial photos, USGS topographic surveys, city directories, and fire insurance maps.

### DLA/MACDILL AIR FORCE BASE:

Mr. Hansen was responsible for an Above Ground Storage Tank (AST) assessment, NPDES Permit renewal, NPDES monthly sampling and DMR reporting. Additionally he was responsible for completion of a GPR survey of all taxi ways and tarmacs at the base.

### FDEP WASTE MANAGEMENT SITE INVESTIGATION SECTION CONTRACT:

As the contract and project manager, Mr. Hansen assisted the FDEP in all aspects of site investigations for identification of source zones at landfills, industrial, residential, and commercial sites. Multiple projects, from Dunedin to Lakeland, have included soil and groundwater assessment of pesticides, herbicides, metals, nutrients, acids, solvents and petroleum hydrocarbons. Tasks also have included site access, permitting, IDW classification, and disposal.







## PUBLICATIONS

Graves, D., Hansen, J., and Kean, J., 1997. *Natural Attenuation Selected as Remedial Alternative for Chlorinated Solvent Site in Florida*. Conference on Remediation of Chlorinated and Recalcitrant Compounds.

Hansen, J., 1991. *Unique Application of Several Remedial Technologies at an Environmentally Sensitive Limited Access Petroleum Contaminated Site*. IT Technology Exchange Symposium.

Smith, D., and J. Hanson, 1989. *Distribution of Potentially Elevated Radon Levels in Florida Based on Surficial Geology*. Southeastern Geology. 30.

Hansen, J., 1988. *Distribution of the Gamma Radiation of the Surficial Deposits of the Florida Panhandle*. Master Thesis.

Hansen, J., 1987. *Seismic Refraction Profiling Across Known Shallow Caverns, Implications for the Detection of Subsurface Cavities*. Florida Academy of Sciences 51st Annual Meeting.

## STAR ENTERPRISE/TEXACO FDEP PETROLEUM PRE-APPROVAL PROGRAM:

Mr. Hansen provided services at over 40 petroleum impacted sites included wastewater permitting; hazardous waste classification, separation, and disposal; initial remedial action soil removal; contamination assessments; monitor only plans; groundwater and soil remedial design, natural attenuation, installation of oxygen release compound (ORC), portable groundwater treatment system operations, NPDES permitting, installation, operation and maintenance; remedial pilot tests including pumping, percolation, soil vapor extraction, air sparging, vacuum enhanced pumping.

## CITIZENS PROPERTY INSURANCE:

Duties included execution of geotechnical forensic explorations for residential and commercial sinkhole claims that included supervision and evaluation of hand cone penetrometers, ground penetrating radar (GPR), damage assessment, floor elevation surveys, hand augers and standard penetration test (SPT) geotechnical borings.

## 7-ELEVEN, FDEP PETROLEUM CLEANUP PROGRAM SITES:

As project manager, Mr. Hansen was responsible for supplemental and TSAR assessments involving direct push technology, soil and groundwater source removals primarily during UST upgrades, remedial design and installation, construction plans, permitting and operation and maintenance of groundwater and soil remediation systems.

## OLD HOPEWELL ROAD BROWNFIELD SITE:

As project manager, Mr. Hansen completed a pesticide assessment approval that included installation of multiple sonic installed wells defining four separate hydraulic zones. Work also included code violation cleanup of illegally disposed of wastes on property and building demolition.

## FLORIDA ARMY NATIONAL GUARD:

Mr. Hansen completed Lead (Pb) assessments, remediation, and the disposal of hazardous waste at 21 indoor firing ranges.

## NAVRAC, SOUTHERN DIVISION, MULTIPLE RCRA SITES AND INSTALLATION RESTORATION SITES AT NAS KEY WEST, FL:

As project geologist, Mr. Hansen's duties at the historical land disposal areas and DDT mixing areas included work plan preparation, cost estimation, scheduling, monitoring well installation, soil and groundwater sampling, data reduction, and report preparation.

## PRATT & WHITNEY PCB-IMPACTED SOLID WASTE MANAGEMENT UNIT (SWMU):

As project geologist, Mr. Hansen's responsibilities included budgeting, scheduling, field coordination, health and safety, and document production for a DNAPL assessment which included Cone Penetrometer Technology (CPT) drilling to depths of over 135 feet below land surface.





## MICHAEL B. COLLINS, CIH, CSP, CIEC

Indoor Environmental QA/AC

*Time Assigned to Project: 5-10%*



### EXPERIENCE

22 Years



### GLE EMPLOYEE

14 Years



### EDUCATION

Master of Science  
Occupational Health &  
Safety  
Middle Tennessee State  
University—2014

Bachelor of Industrial  
Hygiene and General  
Chemistry  
University of North  
Alabama—1995



### CERTIFICATIONS

Certified Industrial  
Hygienist (CIH)  
Certified Safety  
Professional (CSP)  
Council-Certified Indoor  
Environmental  
Consultant (CIEC)



### LICENSES

Asbestos Project  
Designer (TN, AL)  
Asbestos Management  
Planner (TN, KY)  
Asbestos Inspector (TN)

## SUMMARY

Mr. Collins has 22 years of experience in planning and managing complex industrial hygiene and environmental projects and investigations. As a Certified Industrial Hygienist (CIH), Mr. Collins has conducted and directed chemical exposure assessments and air sampling for a wide range of contaminants. Additionally, he has conducted a variety of OSHA-related activities, including noise surveys, hearing threshold shift counseling, respiratory fit testing, and general and local ventilation assessments. Specially trained in mold assessment and remediation in buildings, Mr. Collins provides recommendations and remediation designs for the cleanup and removal of mold, including post remediation sampling.

As an EPA AHERA-accredited asbestos inspector, management planner, and project designer, Mr. Collins has conducted a multitude of asbestos surveys, developed asbestos management plans, and designed technical specifications for large and small-scale asbestos removal projects. From 1999-2003, Mr. Collins concurrently served as the Lab Manager of a NVLAP-accredited asbestos lab.

Mr. Collins currently serves two primary roles within GLE. His primary function is the corporate role of Principal CIH, providing senior technical support to all offices for IH, asbestos, lead, radon, indoor air quality (IAQ), training programs, and safety-related projects. He revised the corporate Health and Safety Plan, developed the corporate Quality Assurance Manual, and developed two California-approved asbestos training courses. Mr. Collins' secondary responsibility is the overall administration of the Nashville, Tennessee branch of GLE, where he is responsible for day-to-day operations, project management, business development, and employee development. Mr. Collins also serves as an Adjunct Professor at the University of North Alabama in the Chemistry and Industrial Hygiene Department.





## TRAINING

AHERA Asbestos  
Project Designer (TN)  
AHERA Asbestos  
Management Planner  
(FL, TN)  
AHERA Asbestos  
Inspector (FL, TN)  
40-Hour OSHA Hazwoper



## PROFESSIONAL AFFILIATIONS

American Board of  
Industrial Hygienists  
(ABIH)  
Industrial Air Quality  
Association (IAQA)  
Phi Kappa Phi Honor  
Society

## PROJECT EXPERIENCE

### JACKSONVILLE ELECTRIC AUTHORITY (JEA):

Mr. Collins provides task management, field operations, and project management for various asbestos, lead-based paint surveys, exposure assessments for asbestos and lead, Polychlorinated Biphenyls (PCB) surveys, IH assessments, (including sampling and analysis for chromium VI, nickel, vanadium, arsenic, total dust, and respirable dust), IAQ investigations/inspections, including fungal inspections and sampling, emergency response to disturbances of asbestos and lead containing materials, and arsenic and fly ash sampling.

### SCHOOL BOARD OF BROWARD COUNTY:

Mr. Collins served as one of GLE's project CIHs for a term environmental consultant contract with the School Board of Broward County, Florida. The scope of services included asbestos, lead, mold, and related IAQ consulting services and remedial actions. Under this contract, Mr. Collins completed many projects, including asbestos inspection for AHERA compliance, asbestos abatement, IH consulting, HVAC assessments, lead-based paint inspection, contamination assessments, remedial design, and emergency response.

### MANATEE COUNTY:

Mr. Collins provided senior project management and technical support for field assessment activities to adequately assess IAQ within the Manatee County Courthouse Building. Tasks included a complete area walkthrough and review of the HVAC systems. HVAC system components were evaluated to determine their operational condition related to optimum IAQ conditions. Detailed observations and qualitative moisture tests were conducted of building materials suspected to have mold/water damage. Using nationally recognized protocols, numerous area measurements of temperature, microbial particulate sampling, moisture readings, and relative humidity were obtained, as well as several area measurements of carbon dioxide (CO<sub>2</sub>) from within subject areas. The building envelope was also evaluated. All exterior building materials, including door and window systems of this historic structure, were accessed to determine if they were contributing to moisture intrusion within the facility. GLE assembled all background information, sampling results, and physical observations into a written report containing formal findings, conclusions (diagnoses), and recommendations for appropriate corrective action(s). After the above scope of work was completed, GLE was tasked to perform a follow-up study. Mr. Collins provided senior technical assistance, including evaluation and interpretation of analytical data. This scope of work for the follow-up study included: walkthrough visual observations, temperature/relative humidity measurements, carbon dioxide measurements, and microbial, formaldehyde, Volatile Organic Compound (VOC), mycotoxin, Legionella and particulate sampling.





## KEVIN KOENIG, PG

Senior Project Manager—Outdoor  
*Time Assigned to Project: 15%*



### EXPERIENCE

21 Years



### GLE EMPLOYEE

2 Year



### EDUCATION

Bachelor of Science  
 Geology, Florida Atlantic  
 University—1997



### LICENSES

Professional Geologist (FL)



### CERTIFICATIONS

Stormwater Management  
 Inspector  
 Maintenance of Traffic –  
 FDOT Advanced  
 ISO-14001 Training –  
 MDAD



### TRAINING

OSHA 40-hour HAZWOPER  
 OSHA 8-hour HAZWOPER  
 OSHA Hazardous Materials  
 Handling & Identification

## SUMMARY

With more than 21 years of environmental experience in management and completion of assessment projects, remediation projects, environmental construction projects, hazardous materials identification, permitting, and technical report preparation and qualification. Mr. Koenig is a Florida licensed Professional Geologist with a specialization in groundwater and soil contaminant fate and transport. Mr. Koenig has been certified by the Florida Department of Transportation in Advanced Maintenance of Traffic (MOT) and has effectively utilized this training to safely and efficiently sustain an exemplary safety record establishing MOT at project locations.

## PROJECT EXPERIENCE

### THE MILE, MIXED USE CONSTRUCTION SITE, 3622 SW 22ND STREET, MIAMI, FLORIDA:

Senior Project Manager for soil gas assessment of a 13 story multi use building for sub slab contaminants relating to an adjacent underground petroleum system. Project scope included assessment, pilot testing and mitigation design. Petroleum impacts above the EPA VISL guidelines were identified in vadose zone soils beneath the proposed residential portion of the building. A pilot test determined the effective radius of influence for the design and construction of a sub slab depressurization system. A series of six sub slab depressurization points were installed and manifolded to a low pressure vent resulting in negative sub slab pressure. Professional Fees \$100,000.

### MIAMI DADE COUNTY INTERNAL SERVICES, MIAMI FLORIDA:

Senior Project Manager in conjunction with the construction services department including; NW 62 street – Multiple buildings, assessment prior to demolition, Biscayne 27 - Multiple buildings, assessment prior to demolition.



**MIAMI DADE AVIATION DEPARTMENT (MDAD), MIAMI, FLORIDA:**

Project manager for environmental tenant audits from 2012-2015. Required site inspections for environmental compliance of MDAD facilities in tenant operated facilities with the goal of ISO 14001 compliance. Inspected 32 facilities ranging from small maintenance facilities to large international airlines. Results identified several facilities needing upgraded management practices. Consultant worked with the tenants to improve processes and equipment as needed to prevent health and safety exposure and environmental releases.

**I-595 ON RAMP TO THE FLORIDA TURNPIKE NORTHBOUND, FORT LAUDERDALE, FLORIDA:**

Project and field manager for two tanker truck rollovers resulting in the discharge of 4,000 to 6,000 gallons of diesel fuel and gasoline to the subsurface. Site assessment showed impacts beneath the roadway and down an embankment adjacent to a wetland. Remedial plan involved chemical injection and source removal. Site involved two responsible parties including an insurance company. Multiple consultants and contractors involved. Site was also renovated by the FDOT during the remediation further complicating the project. Showed the project managers ability to navigate complicated negotiations involving both private and public entities with amicable agreements, cost effectiveness and project progress resulting.

**LYONS ROAD AT ATLANTIC BOULEVARD, POMPANO BEACH, FLORIDA:**

Project and field manager for the removal and disposal of a large homeless camp using heavy equipment. Developed a health and safety plan to address biological and human hazards. Multiple biohazard locations identified including makeshift toilets, animal remains, used needles, illegal drug paraphernalia and illegal drug manufacturing. Additional hurdles included homeless evacuation and police coordination with construction crews. Shows the ability to navigate sensitive human interactions and hazardous circumstances, ability to anticipate unknowns.

**Florida Turnpike Mainline Mile Post 144, Fort Pierce Turnpike Plaza North, Port St. Lucie, Florida:**

Senior Project Manager for assessment, permitting, source removal with dewatering and restoration of petroleum impacted soil and groundwater from multiple petroleum releases related to the former operation of a gasoline dispensing station. Free product within groundwater was identified resulting in a hazardous atmosphere requiring monitored level B SCBA during excavation. Impacted groundwater was treated prior to permitted discharge using a parallel air diffuser system with an FDEP approved monitoring program. Results indicated 100% efficiency and no discharge of petroleum constituents during operation. Effective sectional source removal of petroleum impacted soils to a depth of 17 feet below surface. A total of 20,109.47 tons of impacted soils were removed. Impacted soils were disposed at a Class One Subtitle D landfill under non-hazardous manifest. The site was backfilled and compacted with virgin material.

**CASTROL BULK OIL FACILITY, 500 PINE STREET, ORLANDO, FLORIDA:**

Project manager for the divestment of a bulk oil facility. The facility is 2 acres including 22 aboveground tanks of varying capacity, bulk oil mixing tanks, warehouse and loading racks. Scope included inspections for compliance and records review and assessment for historical releases. The assessment resulted in the FDEP closure of a historical underground storage tank release. Assisted staff in compliance corrections and cleanup prior to the sale of the facility.





## NATALIA MILLAN

### Outdoor Environmental

*Time Assigned to Project: 15%*



## SUMMARY

Ms. Millan is a project manager who currently serves as a key contributor to GLE's diverse environmental project portfolio by providing hazardous material and hazardous waste classification, asbestos building inspections, asbestos and lead-based paint surveys, indoor air quality (IAQ) surveys, mold assessments, project supervision, and air monitoring services for many of GLE's clients. Ms. Millan has four years of experience in environmental consulting. Experiences include, but are not limited to, Phase I environmental assessments, National Environmental Policy Act (NEPA) reports, and asbestos and lead assessments.

## PROJECT EXPERIENCE

### VARIOUS TELECOMMUNICATION CLIENTS:

Ms. Millan has completed numerous Phase I ESAs, and NEPA reports including natural resource reviews and tribal consultations throughout the Northeast, Mid-Atlantic, West, and Southeast United States. Clients have included Verizon Wireless, AT&T Mobility, Sprint, T-Mobile, Crown Castle, American Towers, and well as several confidential clients. Reports were completed in various client required formats including ASTM 1527-13.

### VARIOUS PRIVATE FINANCIAL CLIENTS:

Ms. Millan has completed numerous Phase I ESAs throughout the Northeast, and Mid-Atlantic United States for various confidential clients. Reports were prepared and completed in various client required formats including ASTM 1527-13.

### HURRICANE HARVEY/IRMA RESPONSE:

Ms. Millan served as an initial responder and assessor for the Hurricane Irma recovery effort. The assessment included moisture mapping and water damage assessment of various commercial and residential structures and coordinating remediation efforts with contractors.



### EXPERIENCE

7 Years



### GLE EMPLOYEE

3 Year



### EDUCATION

Bachelor of Science,  
University of North  
Florida—2014



### LICENSES

Asbestos Inspector  
(VA, MD)



### TRAINING

AHERA Asbestos  
Contractor/Supervisor  
AHERA Asbestos  
Inspector  
NIOSH 582: Sampling  
& Evaluating Airborne  
Asbestos Dust  
OSHA HAZWOPER  
Scissor Lift Training





## CHRISTOPHER GREENE, PE, CIEC

### Outdoor Environmental

*Time Assigned to Project: 15%*



#### EXPERIENCE

7 Years



#### GLE EMPLOYEE

7 Years



#### EDUCATION

Bachelor of Science,  
Industrial and Systems  
Engineering,  
Auburn University—2013



#### LICENSES & CERTIFICATIONS

Professional Engineer (FL)  
Council-Certified Indoor  
Environmental  
Consultant (CIEC)



#### TRAINING

AHERA Asbestos Inspector  
AHERA Asbestos Contractor/  
Supervisor  
NIOSH 582: Sampling &  
Evaluating Airborne  
Asbestos Dust  
OSHA Hazwoper  
OSHA 10-Hour General  
Industry Safety & Health  
UAS Pilot License  
Fundamentals of Engineering  
Exam—Passed

## SUMMARY

Mr. Greene has proven experience with environmental projects. He is a Radon Measurement Specialist and an NRPP certified Radon Residential Measurement Provider. He has 7 years of environmental project experience and brings extensive experience with Radon testing and mitigation. He is also a Florida Licensed Professional Engineer. He is knowledgeable in the latest manufacturing and quality systems and techniques including Six Sigma, LEAN production processes to save money and increase safety. In his time with GLE, Mr. Greene has performed numerous Phase I Environmental Site Assessments (ESAs) as well as lead and asbestos surveys, accurately completing hundreds of survey reports.

## PROJECT EXPERIENCE

### FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION—VARIOUS LOCATIONS:

Mr. Greene has been involved in assessing multiple state-funded petroleum cleanup sites in Florida. Duties included monitoring well installation, soil sampling, monitoring well surveying, groundwater monitoring, monitoring well abandonment, and system operation and maintenance.

### VARIOUS PRIVATE FINANCIAL CLIENTS:

Mr. Greene has completed numerous Phase I and Phase II ESAs throughout Florida. Clients have included JPMorgan Chase, Banking Branch and Trust, Citrus Bank, Tampa Housing Authority, Synovus Bank, Intervest Bank, American Momentum Bank, and Bank of Tampa. He prepares and completes reports in various client-required formats.

### INDOOR AIR QUALITY (IAQ) AND MOLD:

Mr. Greene conducted Preliminary Mold and Indoor Air Quality (IAQ) inspections of facilities varying in size from 100 to several thousand square feet. These inspections encompassed the collection of relative humidity, temperature, viable and nonviable fungal spore bioaerosol samples, carbon monoxide/dioxide measurements and culturable swabs.

### FLORIDA DEPARTMENT OF TRANSPORTATION—DISTRICT 7:

Mr. Greene has conducted pre-demolition asbestos surveys on various parcels acquired by the FDOT in support of the various right-of-way projects within District 7.





## JOHN ROMEIS, PG

### Outdoor Environmental

*Time Assigned to Project: 15%*



#### EXPERIENCE

15 Years



#### GLE EMPLOYEE

9 Years



#### EDUCATION

Professional Science  
Master's (PSM) Degree in  
Geology  
University of South  
Florida—Current

Bachelor of Science,  
Environmental Science  
University of South  
Florida—2004



#### LICENSES

Professional Geologist  
(PG) - FL



#### TRAINING

AHERA Asbestos  
Inspector  
OSHA Hazwoper

## SUMMARY

Mr. Romeis has 15 years of environmental due diligence experience and has managed and conducted numerous Phase I and Phase II Environmental Site Assessments (ESAs), Property Condition Assessments (PCAs), and geotechnical explorations on commercial and residential properties throughout the Southeast United States. Mr. Romeis also managed several soil and groundwater remediation projects and conducted several projects including sampling asbestos, lead-based paint, radon, and mold. Mr. Romeis is also a Project Manager in the FDEP's Petroleum Restoration Program (PRP), and has managed dozens of project across Central and South Florida.

## PROJECT EXPERIENCE

### FDEP—AGENCY TERM CONTRACT (ATC) PROJECTS:

Mr. Romeis has conducted multiple FDEP ATC projects throughout Central and South Florida. Those project included remediation system oversight, remediation system repair, O&M visits, subsurface investigations, well installations, data collection, surveying, contamination delineation, and reporting. Multiple investigations have resulted in the obtainment of Site Rehabilitation Complete Orders (SRCOs).

### FLORIDA DEPARTMENT OF TRANSPORTATION—DISTRICT 7:

Mr. Romeis has conducted pre-demolition asbestos surveys on various parcels acquired by the FDOT in support of the various right-of-way projects within District 7.

### WEST RIVER REDEVELOPMENT PROJECT:

Mr. Romeis has managed the environmental assessment portion of the West River Redevelopment Project in Tampa. GLE's role in the project was to define the limits of vinyl chloride groundwater impacts that migrated onto the Property from an up-gradient facility. GLE was also responsible for the Phase I ESA activities and 24 CFR Part 50/58 Environmental Review Reports (ERR) required for special funding.







## RAFE A. PADGETT, CIAQP, CIEC

Senior Project Manager—Indoor  
*Time Assigned to Project: 15%*



### EXPERIENCE

24 Year



### GLE EMPLOYEE

9 Year



### EDUCATION

Bachelor of Science,  
Environmental Science,  
Florida International  
University —2000

Graduate Coursework,  
Environmental Science,  
University of Florida  
—2010



### LICENSES

Mold Assessor (FL)



### CERTIFICATIONS

Certified Indoor Air Quality  
Professional (CIAQP)  
Council-Certified Indoor  
Environmental  
Consultant (CIEC)



### TRAINING

AHERA Asbestos  
Contractor/Supervisor  
AHERA Asbestos Inspector  
AHERA Asbestos Project  
Designer  
NIOSH 582: Sampling  
& Evaluating Airborne  
Asbestos Dust

## SUMMARY

Mr. Padgett has over 24 years of experience as an environmental, health and safety professional, with diversified consulting and management experience. He has developed and provided client-advocacy-related services for Industrial Hygiene and Indoor Air Quality (IAQ) assessment and remediation projects, including mold remediation, asbestos-containing materials and lead-based paint assessment and abatement projects, industrial hygiene sampling, health and safety assessments and compliance, and hazardous materials emergency response. He has a proven ability to deliver innovative and cost-effective solutions for a wide variety of clients. Mr. Padgett is a versatile manager with a comprehensive background in communication, problem solving, technical writing, and strong communication skills. He has managed various projects throughout the state of Florida involving clients such as attorneys, commercial and residential contractors, developers, major department stores, military installations, school boards, universities, and other private and governmental clients.

## PROJECT EXPERIENCE

**INDUSTRIAL HYGIENE PRACTICE:** Mr. Padgett has conducted hundreds of investigations involving IAQ, industrial hygiene, asbestos-containing materials, water intrusion and mold-impacted building materials. He has been responsible for pricing work estimates, conducting assessments, preparing technical reports and abatement/remediation specifications, training staff, and project oversight.

**CITY OF FORT LAUDERDALE:** Mr. Padgett managed a comprehensive ACM survey for buildings owned by the City of Fort Lauderdale. The survey results were implemented into data for the purpose of tracking ACM. The work included the assessment of buildings, preparation of technical reports, scheduling and coordination with asbestos abatement contractors, and budget estimates.

**BROWARD COLLEGE:** Mr. Padgett managed a comprehensive multi-campus ACM survey. The survey results were implemented into data for the purpose of tracking ACM at Broward College in Davie, Florida. The work included the assessment of buildings, preparation of technical reports, scheduling and coordination with asbestos abatement contractors, and budget estimates.



**HOSPITAL—PRIVATE HOSPITAL IN MIAMI BEACH, FLORIDA:**

Mr. Padgett managed a large scale assessment and mold remediation project at a hospital facility located in Miami Beach, Florida. Multiple operating rooms were impacted by water intrusion when a fire sprinkler supply line burst resulting in over \$1 million in damage and repairs. This project involved coordination of efforts and liaison activities between the general contractor, sub-contractors, building owner, insurance representatives and hospital administration.

**PRIVATE SOUTH FLORIDA UNIVERSITY:**

Mr. Padgett managed a large remediation project associated with a private university located in south Florida. The project evolved into the assessment of moisture intrusion, mold-impacted building materials, indoor air quality consulting, asbestos consulting, review of project documentation, and preparation of responses for litigation.

**FLORIDA ATLANTIC UNIVERSITY—HARBOR BRANCH RESEARCH CAMPUS:**

Mr. Padgett managed the assessment of approximately 60 buildings at the Florida Atlantic University Harbor Branch campus. The assessment included surveys for ACM, mold-impacted building materials, moisture intrusion, IAQ and LBP and the preparation of technical reports outlining the assessment findings, conclusions and recommendations.

**SCHOOL BOARD OF BROWARD COUNTY:**

Mr. Padgett managed assessment, repair and remediation activities as part of a mold and moisture intrusion term contract for the School Board of Broward County. The work included the assessment of building envelopes, development of technical reports recommending repair activities and price estimates, oversight of building envelope repairs, assessment of water intrusion damage and mold impacts and managing mold-impacted material removal and remediation activities. In addition, Mr. Padgett managed and performed numerous projects involving the inspection and sampling of school buildings for asbestos-containing materials, asbestos abatement oversight and air clearance testing.

**THE CLUB AT BRICKELL CONDOMINIUM:**

Mr. Padgett managed a \$1.2 million assessment and mold remediation project at a 46-story condominium located in downtown Miami, Florida. The building was impacted by water intrusion during construction activities. This project involved coordination of efforts and liaison activities between the general contractor, sub-contractors, building owner, building developer, unit owners, and attorneys.

**FREEDOM TOWER:**

Mr. Padgett managed a \$1.1 million assessment and mold remediation project in the 17-story historical Freedom Tower building located in Miami, Florida. The work included the assessment and removal of mold-impacted building materials.





## BRANDON CHRISTENSEN

### Indoor Environmental

*Time Assigned to Project: 15%*



### SUMMARY

Mr. Christensen has over 15 years of experience as an environmental technician conducting asbestos, Indoor Air Quality, industrial hygiene, lead, mold and radon consulting services for numerous public and private entities.

### PROJECT EXPERIENCE

#### SCHOOL BOARD OF BROWARD COUNTY:

Mr. Christensen served as the abatement project supervisor, including final clearances. He conducted multiple periodic 3-year AHERA inspections. He was responsible for Indoor Air Quality studies, final clearances, and technical reports.

#### MIAMI DADE COUNTY SCHOOL BOARD:

Mr. Christensen served as the abatement project supervisor, including final clearances. He served as the demolition supervisor, including monitoring and final clearances. Mr. Christensen was responsible for Indoor Air Quality studies, final clearances, and technical reports.

#### PALM BEACH COUNTY RISK MANAGEMENT:

Inspector and supervisor responsible for NESHAP asbestos surveys. Mr. Christensen served as abatement project supervision, including final clearances. He served as the demolition supervisor, including monitoring and final clearances. He was responsible for Indoor Air Quality studies, final clearances and technical reports.

#### FLORIDA ATLANTIC UNIVERSITY:

Inspector and supervisor responsible for NESHAP asbestos surveys, lead surveys and mold inspections. Mr. Christensen served as abatement project supervision, including final clearances. He was responsible for Indoor Air Quality studies, final clearances and technical reports.



#### EXPERIENCE

15 Years



#### GLE EMPLOYEE

8 Years



#### LICENSES

EPA Lead-Based Paint Assessor (FL)  
Radon Measurement Technician (FL)



#### TRAINING

AHERA Asbestos Contractor/Supervisor  
AHERA Asbestos Inspector  
AHERA Asbestos Management Planner  
EPA Model Lead-Based Paint Risk Assessor  
NIOSH 582: Sampling & Evaluating Airborne Asbestos Dust  
RMD's LPA-1/XRF Lead Paint Inspection System  
OSHA HAZWOPER





## VICTORIA BASHAM

### Indoor Environmental

*Time Assigned to Project: 15%*



## SUMMARY

Ms. Basham currently serves as a key contributor to GLE's diverse environmental project portfolio by providing hazardous material and hazardous waste classification, spill response and clean up, asbestos and lead-based paint surveys and abatement, and project supervision and air monitoring services for many of GLE's clients.

She completed an internship with the South Florida Water Management District as a Geospatial Services Intern. During her internship she digitized the environmental permits; created ArcMap's using ArcGIS 10, and completed data conversion as well as any other miscellaneous GIS tasks as needed by supervisors.

## PROJECT EXPERIENCE

### SCHOOL BOARD OF BROWARD COUNTY:

- Ms. Basham has conducted multiple Pre-Mold/ Post-Mold Assessments for multiple Schools. She was also the Project Manager for multiple mold remediation projects held during school breaks.
- Wrote an extensive report of our findings, and remediation recommendations
- Kept efficient logs of daily work
- Conducted Pre and Post air samples for mold remediation projects
- Visually inspected all areas post remediation
- Made sure all workers had on proper PPE during the remediation process

### UNIVERSITY OF MIAMI HEALTH:

- Managed an extensive Category 3 flood
- Conducted pre swab sampling prior to remediation
- Moisture mapped all affected areas
- Involved in all oversight. Present for all meetings/conference calls
- Wrote an extensive report of our findings, and remediation recommendations
- Kept efficient logs of daily work
- Tested all areas after remediation was completed



### EXPERIENCE

3.5 Years



### GLE EMPLOYEE

3.5 Years



### EDUCATION

Bachelor of Science,  
Environmental Science,  
Nova Southeastern  
University—2016



### TRAINING

AHERA Asbestos  
Contractor/Supervisor  
AHERA Asbestos  
Inspector  
NIOSH 582: Sampling  
& Evaluating Airborne  
Asbestos Dust





## JOSHUA VELTRI

### Indoor Environmental

*Time Assigned to Project: 15%*



## SUMMARY

Mr. Veltri currently serves as a key contributor to GLE's diverse environmental project portfolio by providing hazardous material and hazardous waste classification, spill response and clean up, asbestos and lead-based paint surveys and abatement, and project supervision and air monitoring services for many of GLE's clients.

His background includes an internship with the City of West Palm Beach where he completed reporting, processing, and analyzing. He assisted in informative community outreach regarding environmental sustainability in everyday life. He also recruited and informed local businesses about environmental sustainability through the friendly competition titled "The Green Business Challenge". Mr. Veltri has extensive experience with Ituran USA IWEB 2 software, Geological Mapping, Field Reporting, Arc Map GIS, Chemistry Lab skills, and general field experience.

## PROJECT EXPERIENCE

### SCHOOL BOARD OF BROWARD COUNTY (SBBC):

Solely responsible for the Pinewood Elementary School asbestos survey and report. Led the team responsible for the asbestos portion of the Northeast High School asbestos and lead-based paint survey. Led the Pompano Beach Middle School asbestos survey and completed the final report. Assisted on the JP Taravella AHERA 3-Year Report. Assisted Mr. Brandon Christensen on other SBBC ACM Surveys. Worked on air monitoring for multiple SBBC projects including the Coral Springs Middle School FISH 236 project.

### MIAMI BEACH CONVENTION CENTER:

Performed air monitoring for lead based paint and supervised a crew of 15-30 people daily. Performed air monitoring for asbestos, performed visual inspections and final clearances. After damage from hurricane Irma, I provided mold-consulting services, which included cutting drywall and visually inspecting drywall cavities while accessing areas on a boom and/or scissor lift. Supervised the mold remediation contractor throughout construction of containment, removal, and final clean, as well as performed PMRCT and visual conformation tests on all removed drywall.



### EXPERIENCE

3.5 Years



### GLE EMPLOYEE

3.5 Years



### EDUCATION

Bachelor of Science  
Environmental Science  
Broward College—2016

Associate of Science  
Business Management  
Broward College—2009



### LICENSES

EPA Lead-Based Paint  
Assessor (FL)



### CERTIFICATIONS

AHERA Asbestos  
Contractor/Supervisor  
AHERA Asbestos  
Inspector  
NIOSH 582: Sampling  
& Evaluating Airborne  
Asbestos Dust  
EPA Model Lead-Based  
Paint Risk Assessor  
EPA Lead Inspector





## NICOLAS MORRISSEY

### Indoor Environmental

*Time Assigned to Project: 15%*



## SUMMARY

Mr. Morrissey currently serves as a key contributor to GLE's diverse environmental project portfolio by providing hazardous material and hazardous waste classification, spill response and clean up, asbestos and lead-based paint surveys and abatement, and project supervision and air monitoring services for many of GLE's clients.

## PROJECT EXPERIENCE

### **FDOT DEMOLITION AIR MONITORING:**

Mr. Morrissey performed demolition air monitoring and oversight on a large scale demolition of a warehouse building. Oversight of the project entailed monitoring demolition contractor to ensure contractor was abiding all FDOT demolition regulations and rules, as well as perform personnel and area air monitoring of the site.

### **CITY OF PEMBROKE PINES ASBESTOS AIR MONITORING:**

Mr. Morrissey performed asbestos air monitoring and oversight on a large scale asbestos abatement project. Both friable and non-friable ACM were abated throughout the multi week long project. After each phase of the project was completed, visual inspections and clearance sampling were performed.

### **SCHOOL BOARD OF BROWARD COUNTY ACM PRE-RENOVATION SURVEY'S :**

Mr. Morrissey assisted Mr. Joshua Veltri, an Environmental Protection Agency/Asbestos Hazard Emergency Response Act (EPA/AHERA) accredited inspector, in multiple surveys for the School Board of Broward County. The project included visually observing all areas under the scope of work, delineating homogenous suspect materials, collecting samples of suspect materials in discrete locations and taking photographic documentation. He additionally assisted Mr. Joshua Veltri in report preparation and assisted in creating first drafts of school floor plans for Computer Aided Drafting.



### EXPERIENCE

2 Year



### GLE EMPLOYEE

2 Year



### EDUCATION

Bachelor of Science  
Biology  
Nova Southeastern  
University—2017

Associate of Arts,  
Broward College—2014



### CERTIFICATIONS

AHERA Asbestos  
Contractor/Supervisor  
AHERA Asbestos  
Inspector  
NIOSH 582: Sampling  
& Evaluating Airborne  
Asbestos Dust





## GABRIEL ZENNY Indoor Environmental

*Time Assigned to Project: 15%*



### SUMMARY

Mr. Zenny currently serves as a key contributor to GLE's diverse environmental project portfolio by providing hazardous material and hazardous waste classification, spill response and clean up, asbestos and lead-based paint surveys and abatement, and project supervision and air monitoring services for many of GLE's clients.

### PROJECT EXPERIENCE

#### FLORIDA DEPARTMENT OF TRANSPORTATION:

Performed air monitoring for lead and asbestos in addition to executing lead wiping, Final Clearance testing, and Visual Inspections to assure the client that the material had been removed. Mr. Zenny also performed air monitoring for general demolition to assure the client that the demolition had been performed properly.

#### JACKSON MEDICAL HOSPITAL (JMH):

Mr. Zenny conducts pre-mold and post-mold assessments, air testing, and particulate surficial sampling for Jackson Memorial Hospital.

#### MULTIPLE CONFIDENTIAL NATIONAL RETAILERS:

Projects include a roof replacement survey and various flooring renovation surveys. Performed Air Monitoring for Asbestos floor tile and black mastic as well as Final Clearance Testing and Visual Inspection for the department store.

#### SCHOOL BOARD OF BROWARD COUNTY (SBBC):

Mr. Zenny has completed numerous asbestos inspection, air monitoring, and lead-in-water testing services for schools throughout Broward County, FL. Mr. Zenny completed over 14 projects for the school board.

#### COMMUNITY REDEVELOPMENT ASSOCIATES OF FLORIDA (CRA):

Mr. Zenny has conducted multiple Pre-Mold/ Post-Mold Assessments, Moisture Mapping throughout South Florida as client needed.



#### EXPERIENCE

2 Year



#### GLE EMPLOYEE

2 Year



#### EDUCATION

Bachelor of Science,  
Environmental Science,  
Broward College—2016



#### TRAINING

AHERA Asbestos  
Contractor/Supervisor  
NIOSH 582: Sampling  
& Evaluating Airborne  
Asbestos Dust



## RFL No. E-22-20 CONTINUING CONTRACT FOR PROFESSIONAL ENVIRONMENTAL TESTING



# 09 OFFICE LOCATIONS

GLE will service this contract from our Ft. Lauderdale office, located less than 5 miles away at:  
**1000 NW 65th Street, Suite 300-D, Ft. Lauderdale, FL 33309**

Our Ft. Lauderdale office consists of 12 employees; 2 administrative, 10 technical.

While our office address states Ft. Lauderdale, located a mere 4.4 miles away, our team feels equally familiar with the City of Pompano Beach. In fact, GLE's proposed Outdoor Senior Project Manager, Kevin Koenig, PG, lives a mere 3.4 miles from the City's offices. Additionally, over half of our Ft. Lauderdale team lives under 10 miles away from the City. Our GLE team believes in supporting our surrounding communities, including the City of Pompano Beach.

**If additional resources are needed GLE will pull from our other five Florida offices.**

### **Tampa**

5405 Cypress Center Drive, Suite 110  
Tampa, FL 33609  
813-241-8350

### **Orlando**

1155 S. Semoran Boulevard, Suite 3-1111  
Winter Park, FL 32792  
407-658-4151

### **Jacksonville**

8659 Baypine Road, Suite 306  
Jacksonville, FL 32256  
904-296-1880

### **Gainesville**

2228 NW 40th Terrace, Suite C  
Gainesville, FL 32605  
352-335-6648

### **Miami**

1221 Brickell Avenue, Suite 900  
Miami, FL 33131  
305-377-8755

While GLE's hours of operation are Monday through Friday from 8:00 a.m. to 5:00 p.m., we provide 24-hour, seven days-per-week emergency response to meet all of your needs. In addition, all of GLE's key team members are equipped with mobile phones and all key team members have remote computer access.





RFL No. E-22-20  
CONTINUING CONTRACT FOR PROFESSIONAL  
ENVIRONMENTAL TESTING



# 10 LITIGATION

GLE has been involved in one suit relative to Legionnaires testing. The suit was settled.





Client success since 1989



1000 NW 65<sup>TH</sup> Street, Suite 300-D  
Ft. Lauderdale, FL 33309  
(754) 223-2697

[www.gleassociates.com](http://www.gleassociates.com)



April 8, 2021

**\*VIA EMAIL\***

City of Pompano Beach  
 1201 NE 5th Ave.  
 Pompano Beach, Fla. 33060

**Re: RLI-E-22-20 Continuing Contract for GLE Associates Inc. – Fee Structure**

Herein find our pricing fee structure based on hourly rates:

**Billing Rate Schedule**

<b>Labor</b>	<b>Rate</b>
Project Principal	\$185.00
Expert Witness Consulting	\$200.00
Expert Witness Trial & Deposition	\$350.00
Licensed Asbestos Consultant	\$150.00
Certified Industrial Hygienist	\$150.00
Senior Project Manager	\$115.00
Project Manager	\$90.00
State of Florida Mold Assessor	\$115.00
Senior Industrial Hygienist/Senior Environmental Scientist	\$115.00
Staff Industrial Hygienist/Staff Environmental Scientist	\$90.00
Environmental Technician	\$80.00
Lead Risk Assessor	\$115.00
Lead Inspector	\$90.00
CADD Technician I	\$65.00
Administrative II	\$70.00
Administrative I	\$55.00
<b>Other</b>	
Mileage	Gov. Rate
Laboratory Costs/Samples	+15%
Other direct Costs	+15%

GLE Associates, Inc.

## EXHIBIT C

### INSURANCE REQUIREMENTS

CONSULTANT shall not commence services under the terms of this Agreement until certification or proof of insurance detailing terms and provisions has been received and approved in writing by the CITY's Risk Manager. If you are responding to a bid and have questions regarding the insurance requirements hereunder, please contact the City's Purchasing Department at (954) 786-4098. If the contract has already been awarded, please direct any queries and proof of the requisite insurance coverage to City staff responsible for oversight of the subject project/contract.

CONSULTANT is responsible to deliver to the CITY for timely review and written approval/disapproval Certificates of Insurance which evidence that all insurance required hereunder is in full force and effect and which name on a primary basis, the CITY as an additional insured on all such coverage.

Throughout the term of this Agreement, CITY, by and through its Risk Manager, reserve the right to review, modify, reject or accept any insurance policies required by this Agreement, including limits, coverages or endorsements. CITY reserves the right, but not the obligation, to review and reject any insurer providing coverage because of poor financial condition or failure to operate legally.

Failure to maintain the required insurance shall be considered an event of default. The requirements herein, as well as CITY's review or acceptance of insurance maintained by CONSULTANT, are not intended to and shall not in any way limit or qualify the liabilities and obligations assumed by CONSULTANT under this Agreement.

Throughout the term of this Agreement, CONSULTANT and all subcontractors or other agents hereunder, shall, at their sole expense, maintain in full force and effect, the following insurance coverages and limits described herein, including endorsements.

A. Worker's Compensation Insurance covering all employees and providing benefits as required by Florida Statute, Chapter 440. CONSULTANT further agrees to be responsible for employment, control and conduct of its employees and for any injury sustained by such employees in the course of their employment.

B. Liability Insurance.

(1) Naming the City of Pompano Beach as an additional insured as CITY's interests may appear, on General Liability Insurance only, relative to claims which arise from CONSULTANT's negligent acts or omissions in connection with CONSULTANT's performance under this Agreement.

(2) Such Liability insurance shall include the following checked types of insurance and indicated minimum policy limits.

**Type of Insurance****Limits of Liability****GENERAL LIABILITY:**

Minimum 1,000,000 Per Occurrence and  
\$1,000,000 Per Aggregate

\* Policy to be written on a claims incurred basis

XX	comprehensive form	bodily injury and property damage
XX	premises - operations	bodily injury and property damage
—	explosion & collapse hazard	
—	underground hazard	
XX	products/completed operations hazard	bodily injury and property damage combined
XX	contractual insurance	bodily injury and property damage combined
XX	broad form property damage	bodily injury and property damage combined
XX	independent contractors	personal injury
XX	personal injury	

**AUTOMOBILE LIABILITY:**

Minimum \$1,000,000 Per Occurrence and \$1,000,000 Per Aggregate. Bodily injury (each person) bodily injury (each accident), property damage, bodily injury and property damage combined.

- XX comprehensive form
- XX owned
- XX hired
- XX non-owned

**REAL & PERSONAL PROPERTY**

— comprehensive form                      Agent must show proof they have this coverage.

**EXCESS LIABILITY**

Per Occurrence    Aggregate

XX	Umbrella and other than umbrella	bodily injury and property damage combined	\$2,000,000	\$2,000,000
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**PROFESSIONAL LIABILITY**

Per Occurrence    Aggregate

XX	* Policy to be written on a claims made basis		\$2,000,000	\$2,000,000
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(3) If Professional Liability insurance is required, CONSULTANT agrees the indemnification and hold harmless provisions set forth in the Agreement shall survive the termination or expiration of the Agreement for a period of three (3) years unless terminated sooner by the applicable statute of limitations.

C. Employer's Liability. If required by law, CONSULTANT and all subcontractors shall, for the benefit of their employees, provide, carry, maintain and pay for Employer's Liability

Insurance in the minimum amount of One Hundred Thousand Dollars (\$100,000.00) per employee, Five Hundred Thousand Dollars (\$500,000) per aggregate.

D. Policies: Whenever, under the provisions of this Agreement, insurance is required of the CONSULTANT, the CONSULTANT shall promptly provide the following:

- (1) Certificates of Insurance evidencing the required coverage;
- (2) Names and addresses of companies providing coverage;
- (3) Effective and expiration dates of policies; and
- (4) A provision in all policies affording CITY thirty (30) days written notice by a carrier of any cancellation or material change in any policy.

E. Insurance Cancellation or Modification. Should any of the required insurance policies be canceled before the expiration date, or modified or substantially modified, the issuing company shall provide thirty (30) days written notice to the CITY.

F. Waiver of Subrogation. CONSULTANT hereby waives any and all right of subrogation against the CITY, its officers, employees and agents for each required policy. When required by the insurer, or should a policy condition not permit an insured to enter into a pre-loss agreement to waive subrogation without an endorsement, then CONSULTANT shall notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy which includes a condition to the policy not specifically prohibiting such an endorsement, or voids coverage should CONSULTANT enter into such an agreement on a pre-loss basis.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/24/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Lassiter-Ware Insurance 1300 N. Westshore Blvd. Suite 110 Tampa FL 33607		<b>CONTACT NAME:</b> Wendy Tyree <b>PHONE (A/C, No, Ext):</b> (800) 845-8437 <b>FAX (A/C, No):</b> (888) 883-8680 <b>E-MAIL ADDRESS:</b> wendyt@lassiterware.com	
<b>INSURED</b> GLE Associates, Inc. 5405 Cypress Center Drive, Suite 110 Tampa FL 33609		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Crum & Forster Specialty Ins Co. NAIC # 44520 <b>INSURER B:</b> Old Dominion Insurance Co. 40231 <b>INSURER C:</b> Granite State Ins. Co. 23809 <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	

**COVERAGES**

CERTIFICATE NUMBER: 20-21 Cert

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			EPK133613	12/31/2020	12/31/2021	EACH OCCURRENCE	\$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000
	<input checked="" type="checkbox"/> Contractors Pollution Liability						MED EXP (Any one person)	\$ 25,000
	<input checked="" type="checkbox"/> Contractual Liability	Y	Y				PERSONAL & ADV INJURY	\$ 1,000,000
GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE	\$ 2,000,000
	<input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG	\$ 2,000,000
	OTHER:							\$
B	<b>AUTOMOBILE LIABILITY</b>			B1P2513F	12/31/2020	12/31/2021	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS		Y				BODILY INJURY (Per accident)	\$
	<input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$
							PIP-Basic	\$ 10,000
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR			EFX116733	12/31/2020	12/31/2021	EACH OCCURRENCE	\$ 5,000,000
	<input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE	\$ 5,000,000
	DED	RETENTION \$						\$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>			WC001469933	12/31/2020	12/31/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N					E.L. EACH ACCIDENT	\$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	Y				E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
A	Professional Liability (Claims-Made) Limits included with General Liability			EPK133613	12/31/2020	12/31/2021	Each Claim	\$1,000,000
							Aggregate	\$2,000,000

**APPROVED**


By Danielle Thorpe at 11:11 am, Mar 25, 2021

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Continuing Service Contract RLI No. E-22-20

City of Pompano Beach is included as an additional insured under the terms and conditions of the attached forms and the General Liability Policy, when additional insured status is required by written contract. A Blanket Waiver of Subrogation is included as part of the General Liability, Automobile Liability and Workers Compensation Policies and applies when required by written contract, provided the contract is executed prior to any loss.

**CERTIFICATE HOLDER****CANCELLATION**

City of Pompano Beach PO Drawer 1300  Pompano Beach FL 33061	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
CONTRACTORS POLLUTION LIABILITY COVERAGE PART

### **SCHEDULE**

<b>Name Of Additional Insured Person(s) or Organization(s)</b>
Blanket when specifically required in a written contract with the named insured.

**SECTION III – WHO IS AN INSURED** within the Common Provisions is amended to include as an additional insured the person(s) or organization(s) indicated in the Schedule shown above, but only with respect to liability caused, in whole or in part, by “your work” for that insured which is performed by you or by those acting on your behalf.

**ALL OTHER TERMS AND CONDITIONS OF THE POLICY REMAIN UNCHANGED.**

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

### SCHEDULE

Name Of Additional Insured Person(s) or Organization(s)
Blanket when specifically required in a written contract with the named insured.

**SECTION III – WHO IS AN INSURED** within the Common Provisions is amended to include as an additional insured the person(s) or organization(s) indicated in the Schedule shown above, but only with respect to liability for “bodily injury” or “property damage” caused, in whole or in part, by “your work” at the location designated in the Schedule shown above performed for that additional insured and included in the “products-completed operations hazard”.

ALL OTHER TERMS AND CONDITIONS OF THE POLICY REMAIN UNCHANGED.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**AMENDED WAIVER OF TRANSFER OF RIGHTS  
OF RECOVERY AGAINST OTHERS TO US**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
CONTRACTORS POLLUTION LIABILITY COVERAGE PART  
ERRORS AND OMISSIONS LIABILITY COVERAGE PART  
THIRD PARTY POLLUTION LIABILITY COVERAGE PART  
ONSITE CLEANUP COVERAGE PART

**SCHEDULE**

<b>Name of Person(s) or Organization(s)</b>
Blanket when specifically required in a written contract with the named insured.

**SECTION VI – COMMON CONDITIONS, item 17. Transfer Of Rights of Recovery Against Others To Us** within the Common Provisions is amended by the addition of the following:

Solely as respects the person(s) or organization(s) indicated in the Schedule shown above, we waive any right of recovery we may have against the person(s) or organization(s) indicated in the Schedule shown above because of payments we make for “damages” arising out of your ongoing operations or “your work” performed under a written contract with that person(s) or organization(s) and included in the “products-completed operations hazard”.

However, this waiver shall not apply to “damages” resulting from the sole negligence of the person(s) or organization(s) indicated in the Schedule shown above.

**ALL OTHER TERMS AND CONDITIONS OF THE POLICY REMAIN UNCHANGED.**

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.****COMMERCIAL AUTOMOBILE ELITE PLUS ENDORSEMENT**

This endorsement modifies insurance provided under the following:

**BUSINESS AUTO COVERAGE FORM**

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

**1. BROAD FORM INSURED****A. Subsidiaries and Newly Acquired or Formed Organizations**

The Named Insured shown in the Declarations is amended to include:

- (1) Any legally incorporated subsidiary in which you own more than 50% of the voting stock on the effective date of the Coverage Form. However, the Named Insured does not include any subsidiary:
  - (a) That is an "insured" under any other automobile policy or
  - (b) That would be an "insured" under such a policy but for (i) its termination or (ii) the exhaustion of its Limit of Insurance.
- (2) Any organization that is acquired or formed by you and over which you maintain majority ownership. However, the Named Insured does not include any newly formed or acquired organization:
  - (a) That is a partnership, joint venture or limited liability company,
  - (b) That is an "insured" under any other policy,
  - (c) That has exhausted its Limit of Insurance under any other policy, or
  - (d) 180 days or more after its acquisition or formation by you, unless you have given us notice of the acquisition or formation.

Coverage does not apply to "bodily injury" or "property damage" that results from an "accident" that occurred before you formed or acquired the organization.

**B. Employees as Insureds**

Paragraph **A.1. - WHO IS AN INSURED OF SECTION II - LIABILITY COVERAGE** is amended to add:

Any "employee" of yours while using a covered "auto" you don't own, hire or borrow in your business or your personal affairs.

**C. Lessors as Insureds**

Paragraph **A.1 - WHO IS AN INSURED OF SECTION II - LIABILITY COVERAGE** is amended to add:

e. The lessor of a covered "auto" while the "auto" is leased to you under a written agreement if:

- (1) The agreement requires you to provide direct primary insurance for the lessor and
- (2) The "auto" is leased without a driver. Such a leased "auto" will be considered a covered "auto" you own and not a covered "auto" you hire.

**2. ADDITIONAL INSURED BY CONTRACT, PERMIT OR AGREEMENT**

The following is added to **A.1 WHO IS AN INSURED OF SECTION II - LIABILITY COVERAGE**:

Any person or organization for whom you are required to name as an additional insured in a written contract or agreement that is executed or signed by you prior to a "bodily injury" or "property damage" occurrence is an "insured" for liability coverage, but only to the extent that person or organization qualifies as an "insured" under the **Who Is An Insured** provision contained in **Section II** of the coverage form.

If specifically required by the written contract or agreement referenced in the paragraph above, any coverage provided by this endorsement to an additional insured shall be primary and any other valid and collectible insurance available to

the additional insured shall be non-contributory with this insurance. If the written contract does not require this coverage to be primary and the additional insured's coverage to be non-contributory, then this insurance will be excess over any other valid and collectible insurance available to the additional insured.

### 3. AUTOS RENTED BY EMPLOYEES

Any "auto" hired or rented by your "employee" on your behalf and at your direction will be considered an "auto" you hire.

The **OTHER INSURANCE** Condition is amended by adding the following:

If an "employee's" personal insurance also applies on an excess basis to a covered "auto" hired or rented by your "employee" on your behalf and at your direction, this insurance will be primary to the "employee's" personal insurance.

### 4. HIRED AUTO PHYSICAL DAMAGE COVERAGE

If hired "autos" are covered "autos" for Liability Coverage and if Comprehensive, Specified Causes of Loss, or Collision coverages are provided under this Coverage Form for any "auto" you own, then the Physical Damage coverages provided are extended to "autos" you hire or borrow, subject to the following limit. The most we will pay for "loss" to any hired "auto" is:

- (1) \$50,000;
- (2) The actual cash value of the damaged or stolen property at the time of the "loss"; or
- (3) The cost of repairing or replacing the damaged or stolen property,

whichever is smallest, minus a deductible. The deductible will be equal to the largest deductible applicable to any owned "auto" for that coverage. No deductible applies to "loss" caused by fire or lightning. Hired Auto Physical Damage coverage is excess over any other collectible insurance. Subject to the above limit, deductible and excess provisions, we will provide coverage equal to the broadest coverage applicable to any covered "auto" you own.

We will also cover loss of use of the hired "auto" if it results from an "accident", you are legally liable and the lessor incurs an actual financial loss, subject to a maximum of \$1,000 per "accident".

This extension of coverage does not apply to any "auto" you hire or borrow from any of your "employees", partners (if you are a partnership), members (if you are a limited liability company), or members of their households.

### 5. PHYSICAL DAMAGE – ADDITIONAL TEMPORARY TRANSPORTATION EXPENSE COVERAGE

Paragraph **A.4.a. OF SECTION III – PHYSICAL DAMAGE COVERAGE** is amended to provide a limit of \$75 per day and a maximum limit of \$2,250.

### 6. EXTRA EXPENSE – BROADENED COVERAGE

Under paragraph **A. OF SECTION III – PHYSICAL DAMAGE COVERAGE**, the following Coverage is added:

We will pay for the expense of returning a stolen covered "auto" to you subject to Paragraph C. Limit of Insurance.

### 7. LOAN/LEASE GAP COVERAGE

Under **SECTION III - PHYSICAL DAMAGE COVERAGE**, if a long-term leased or financed "auto" is a covered "auto", we will pay in the event of a total "loss" your additional legal obligation to the lessor or loss payee for any difference between the actual cash value of the "auto" at the time of the "loss" and the "outstanding balance" of the lease.

"Outstanding balance" means the amount you owe on the lease at the time of "loss" less any amounts representing taxes; overdue payments; penalties, interest or charges resulting from overdue payments; additional mileage charges; excess wear and tear charges; lease termination fees.

### 8. AIRBAG COVERAGE

Under Paragraph **B. Exclusions of SECTION III - PHYSICAL DAMAGE COVERAGE**, the following is added:

The exclusion relating to mechanical breakdown does not apply to the accidental discharge of an air bag.

## 9. AMENDED DUTIES IN THE EVENT OF ACCIDENT, CLAIM, SUIT, OR LOSS

The requirement in **LOSS CONDITIONS 2.a – DUTIES IN THE EVENT OF ACCIDENT, CLAIM, SUIT, OR LOSS – of SECTION IV – BUSINESS AUTO CONDITIONS** that you must notify us of an “accident” applies only when the “accident” is known to:

- (1) You, if you are an individual
- (2) A partner, if you are a partnership; or
- (3) A member, if you are a limited liability company; or
- (4) An executive officer or insurance manager, if you are a corporation.

## 10. UNINTENTIONAL FAILURE TO DISCLOSE HAZARDS

If you unintentionally fail to disclose any hazards existing at the inception date of your policy, we will not deny coverage under this Coverage Form because of such failure.

## 11. WAIVER OF SUBROGATION

**Transfer Of Rights Of Recovery Against Others To Us** of **SECTION IV – BUSINESS AUTO CONDITIONS** is amended by adding the following:

We waive any right of recovery we may have against any person or organization to or for whom we make payment and with whom you have a written contract that requires such waiver because of payments we make for damages under this Coverage Form.

## 12. RESULTANT MENTAL ANGUISH COVERAGE

The definition of “bodily injury” in **SECTION V – DEFINITIONS** is replaced by the following:

“Bodily injury” means bodily injury, sickness, or disease sustained by any person, including mental anguish or death resulting from any of these.

## 13. NOTICE OF CANCELLATION TO THIRD PARTY

The following is added to **A.2., Cancellation of COMMON POLICY CONDITIONS**

If we initiate a cancellation or non-renewal for any reason, other than non-payment of premium, we will mail notice of cancellation to the person or organization scheduled on the policy as an additional insured 30 days before the effective date of cancellation. We will mail such notice to the address of the Additional Insured scheduled on the policy and in at least 30 days before the effective date of the cancellation or non-renewal.

If the Insured initiates the cancellation or in case of non-payment of premium, we will not mail advance notice but, a final cancellation notice will be sent to the person or organization scheduled on the policy as an additional insured. We will mail such notice to the additional insured address upon final cancellation of the policy.

## 14. VEHICLE WRAP COVERAGE

Paragraph **A. Coverage** of **Section III – PHYSICAL DAMAGE COVERAGE** is amended to include the following additional paragraph:

### Vehicle Wrap

In the event of a “loss” to a covered “auto”, we will provide the following coverage if such “loss” is caused by:

- a. Other than collision only if the Declarations indicates that comprehensive Coverage is provided for the covered “auto”;
- b. Specified Causes of Loss only if the Declarations indicates that Specified Causes Of Loss Coverage is provided for the covered “auto”; or
- c. Collision only if the Declarations indicates that Collision Coverage is provided for the covered “auto”.

We will pay for “loss” to a “vehicle wrap” that is installed on the covered “auto”. The most we will pay for “loss” is \$5,000 per policy period.

We will not pay for “loss” due to and confined to wear and tear; or damage to paint or the vehicle caused by faulty installation of a “vehicle wrap”.

The “vehicle wrap” is subject to the Comprehensive deductible for the covered “auto”, except in the event of a “loss” to a covered “auto” for which such vehicle is involved in a collision and there is both:

- (1) Collision damage to the vehicle; and
- (2) Damage to the “vehicle wrap”

Then the collision deductible will apply.

If the “vehicle wrap” is damaged in a collision the lesser of replacement cost or original purchase cost of the “vehicle wrap” will apply.

**SECTION V. DEFINITIONS** is amended to include the following additional definition.

“Vehicle Wrap” means self-adhesive vinyl decals or sheets applied to the exterior body or window of a covered “auto”. Signs or other graphics painted or magnetically affixed to the vehicle are not considered vehicle wraps.

#### **15. GARAGEKEEPERS**

The most current version of endorsement CA 99 37 that is approved in your state is added to the policy on an Excess insurance basis with a maximum limit of \$10,000 and a \$500 deductible for each Customer’s Auto for all perils. The limit is applicable on a blanket basis to all Insured owned locations.

#### **16. ORIGINAL EQUIPMENT MANUFACTURER REPLACEMENT PARTS**

**SECTION III – PHYSICAL DAMAGE COVERAGE, C. Limit of Insurance**, Paragraph 1. Is amended to include:

However, if the covered “auto” has less than 36,000 miles on its odometer, then the following condition will apply:

We will pay the cost to replace the damaged parts (excluding glass and mechanical parts) with new Original Equipment Manufacturer replacement parts if the damaged parts cannot be repaired.

#### **17. FIRE DEPARTMENT SERVICE CHARGE**

Paragraph **A.4. Coverage Extensions of SECTION III – PHYSICAL DAMAGE COVERAGE** is amended by adding the following:

##### **c. Fire Department Service Charge**

When a fire department is called to save or protect a covered “auto”, its equipment, its contents, or occupants from a covered cause of loss, we will pay up to \$1,500 for your liability for fire department service charges:

- (1)** Assumed by contract or agreement prior to loss; or
- (2)** Required by local ordinance

No deductible applies to this additional coverage.

#### **18. LOSS OF USE TO RENTAL CAR**

Paragraph **A.4. Coverage Extensions of SECTION III – PHYSICAL DAMAGE COVERAGE** is amended to add the following:

##### **d. Rental Expense**

We will pay the following expenses that you or any of your “employees” are legally obligated to pay because of a written contract or agreement entered into for use of a rental vehicle in the conduct of your business:

**MAXIMUM WE WILL PAY FOR ANY ONE CONTRACT OR AGREEMENT:**

1. \$1,000 for loss of income incurred by the rental agency during the period of time that vehicle is out of use because of actual damage to, or “loss” of, that vehicle, including income lost due to absence of that vehicle for use as a replacement;
2. \$500 for administrative expenses incurred by the rental agency, as stated in the contract or agreement

#### **19. EXTENDED COVERAGE – BAIL BONDS**

Paragraph **A.2.a. (2) of SECTION II – LIABILITY COVERAGE** is replaced by the following:

(2) Up to \$3,000 for cost of bail bonds (including bonds for related traffic law violations) required because of an “accident” we cover. We do not have to furnish these bonds

#### **20. EXTENDED COVERAGE – LOSS OF EARNINGS**

Paragraph **A.2.a. (4) of SECTION II – LIABILITY COVERAGE** is replaced by the following:

(4) All reasonable expenses incurred by the “insured” at our request, including actual loss of earnings up to \$500 a day because of time off from work.

#### **21. LOCKOUT REIMBURSEMENT COVERAGE**

We will reimburse up to \$75 per occurrence to cover your actual expenses incurred when a locksmith must be called:

- (1)** To open a covered “auto” because the keys are locked inside the auto; or
- (2)** To make a key for a covered “auto” because the key has been lost or stolen.

No deductible applies

**22. NON-OWNED TRAILER – INCREASED LOAD CAPACITY**

The following is added to C. of **SECTION I – COVERED AUTOS**:

Non-owned “trailers” with a load capacity of 5,000 pounds or less designed primarily for travel on public roads

**23. EXTENDED COVERAGE – BUSINESS PERSONAL PROPERTY AND PERSONAL EFFECTS**

Paragraph **A.4** of **SECTION III - PHYSICAL DAMAGE COVERAGE** is amended by the following:

Physical Damage Coverage on a covered “auto” may be extended to “loss” to your “business personal property” or “personal effects”, not otherwise covered in the policy or, if you are an individual, the personal property of a family member, that is in the covered “auto” at the time of “loss”. The most we will pay for any one “loss” under this coverage extension is \$500.

**SECTION V - DEFINITIONS** is amended by adding the following:

“Business Personal Property” and “Personal Effects” means tangible property that is worn or carried by an “insured”. It does not include tools, jewelry, money or securities.

**24. RENTAL REIMBURSEMENT COVERAGE**

**SECTION III – PHYSICAL DAMAGE COVERAGE** is amended by the addition of the following:

- (1) We will pay for rental reimbursement expenses incurred by you for the rental of an “auto” because of “loss” to a covered “auto.” Payment applies in addition to the otherwise applicable amount of each coverage you have on a covered “auto.” No deductibles apply to this coverage.
- (2) We will pay only for those expenses incurred during the policy period beginning 24 hours after the “loss” and ending, regardless of the policy’s expiration, with the lesser of the following number of days:
  - (a) The number of days reasonably required to repair or replace the covered “auto.” If “loss” is caused by theft, this number of days is added to the number of days it takes to locate the cov-

ered “auto” and return it to you; or

(b) 30 days.

(3) Our payment is limited to the lesser of the following amounts:

(a) Necessary and actual expenses incurred; or

(b) \$50 per day.

(c) The Maximum Payment is \$1,500

(4) This coverage does not apply while there are spare or reserve “autos” available to you for your operations.

(5) If “loss” results from the total theft of a covered “auto” of the private passenger type, we will pay under this coverage only that amount of your rental reimbursement expenses which is not already provided for under the **PHYSICAL DAMAGE COVERAGE Extension**.

If Rental Reimbursement Coverage is already on the policy at higher limits, then that coverage replaces, and is not added to, the coverage provided above.

**25. TEMPORARY SUBSTITUTE PHYSICAL DAMAGE**

Paragraph **C.** of **SECTION I – COVERED AUTOS** is amended by the addition of the following:

If Physical Damage Coverage is provided by this Coverage Form, the following type of vehicle is also a covered “auto” for Physical Damage Coverage:

Any “auto” you do not own while used with the permission of its owner as a temporary substitute for a covered “auto” you own that is out of service because of its:

- a. Breakdown
- b. Repair
- c. Servicing
- d. “Loss”; or
- e. Destruction

**26. TOWING AND LABOR COVERAGE**

Paragraph **A.2.** of **SECTION III – PHYSICAL DAMAGE COVERAGE** is replaced by the following:

We will pay up to \$200 for towing and labor costs incurred each time a covered “auto” of the private passenger type or a truck of less than



20,000 pounds gross vehicle weight is disabled. However, the labor must be performed at the place of disablement.

## 27. NEW AUTO REPLACEMENT

In the event of a total loss to your "new" "auto" of the private passenger type or a truck of less than 10,000 pounds gross vehicle weight to which this coverage applies, as show in the Declarations, we will pay at your option either:

1. The verifiable new "auto" purchase price of your damaged auto, not including any insurance or warranties purchased; or
2. The purchase price, as negotiated by us, of a new "auto" of the same or similar make, model and equipment, not including any furnishing, parts or equipment not installed by the manufacturer or manufacturer's dealership;

This coverage is provided without deduction for depreciation.

### CONDITIONS

"New" means an "auto" in which you are the original owner and the "auto" has not been previously titled.

Coverage under this endorsement shall be applicable:

1. for no more than 365 days from the date of purchase of the "auto" to which it applies, plus the remainder of the policy term in which the 365th day from purchase ends, and;
2. When the "auto" has less than 15,000 miles

All other provisions of this policy apply.

## 28. DRIVE OTHER CAR FOR EXECUTIVE OFFICERS

### A. Changes In Covered Autos Liability Coverage

Any "auto" you do not own, hire or borrow is a covered "auto" for Liability Coverage while being used by any of your "executive officers", except:

- a. Any "auto" owned by that "executive officer" or any "family member", or
- b. Any "auto" used by that "executive officer" while working in a business of selling, servicing, repairing or parking "autos".

### B. Changes In Auto Medical Payments and Uninsured and Underinsured Motorists Coverage

The following is added to **Who Is An Insured**:

Any "executive officer" is "insured" while "occupying" or while a pedestrian when being struck by any "auto" you do not own except:

Any "auto" owned by that "executive" or by any "family member".

### C. Changes In Physical Damage Coverage

Any private passenger type "auto" you do not own, hire or borrow is a covered "auto" while in the care, custody or control of any of your "executive officers" except:

- (1) Any "auto" owned by that "executive officer" or any "family member".
- (2) Any "auto" owned by that "executive officer" while working in a business of selling, servicing, repairing or parking "autos".

### D. Additional Definitions:

As used in this endorsement:

"Executive officer" means a person holding any of the officer positions created by your charter, constitution, by-laws or any other similar governing document, and that person's spouse, while a resident of the same household.

"Family member" means a person related to the "executive officer" by blood, marriage or adoption who is a resident of the "executive officer's" household including a ward or foster child.

### E. The Insurance provided under this provision will be:

Equal to the broadest of those coverages afforded any covered "auto", and Excess over any other collectible insurance.

**WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT**

This endorsement changes the policy to which it is attached effective on inception date of the policy unless a different date is indicated below.

This endorsement, effective 12:01 AM 12/31/2020 forms a part of Policy No. WC 001-46-9933

Issued to GLE ASSOCIATES, INC.

By GRANITE STATE INSURANCE COMPANY

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.

This agreement shall not operate directly or indirectly to benefit any one not named in the Schedule.

**Schedule**

ANY PERSON OR ORGANIZATION WITH WHOM YOU HAVE ENTERED INTO A CONTRACT, A CONDITION OF WHICH REQUIRES YOU TO OBTAIN THIS WAIVER FROM US. THIS ENDORSEMENT DOES NOT APPLY TO BENEFITS OR DAMAGES PAID OR CLAIMED:

- 1. PURSUANT TO THE WORKERS' COMPENSATION OR EMPLOYERS' LIABILITY LAWS OF KENTUCKY, NEW HAMPSHIRE, OR NEW JERSEY; OR,
- 2. BECAUSE OF INJURY OCCURRING BEFORE YOU ENTERED INTO SUCH A CONTRACT.

This form is not applicable in Kansas for private construction contracts as defined in K.S.A. 16-1801 through K.S.A 16-1807 or public construction contracts as defined in K.S.A. 16-1901 through 16-1908, except where permitted by statute or other applicable law, such as for use in wrap-up insurance programs.

Any person or organization for which the employer has agreed by written contract, executed prior to loss, may execute a waiver of subrogation. However, for purposes of work performed by the employer in Missouri, this waiver of subrogation does not apply to any construction group of classifications as designated by the waiver of right to recover from others (subrogation) rule in our manual.

This form is not applicable in California, Kentucky, New Hampshire, New Jersey, Texas, or Utah.

