



MEMORANDUM

Human Resources

To: Mayor and City Commission

From: Ed Beecher, Human Resources Director

Subject: Performance Evaluation for Mark E. Berman, City Attorney

Date: October 10, 2019

At the City Commission's direction, each Charter Officer, reporting directly to the City Commission, is to be evaluated annually on the established hire date anniversary.

The Human Resources Department plans to submit to the City Commission an agenda item for discussion and consideration, for the annual performance evaluation for Mark E. Berman, City Attorney at your meeting of November 12, 2019.

In anticipation of the Commission's review, Human Resources has prepared the attached suggested performance evaluation for your consideration. An emailed version of this correspondence and suggested performance evaluation has also been provided for your convenience. At your discretion, you may review and complete at your leisure, and return to me upon completion. I will share your written assessments of performance with Mr. Berman.

If you have any questions, please do not hesitate to call me.

Thank you.

CC: Gregory P. Harrison, City Manager
Mark E. Berman, City Attorney

EB/City Attorney/ Performance Evaluation 2019