

EXHIBIT A (1)

Early Learning Coalition of Broward County, Inc.

Amendment # 003

to

CONTRACT No. BRHPC-EDAP-17-ELC2

X Program X Budget X Other

This amendment is entered into between the Early Learning Coalition of Broward County, Inc., hereinafter referred to as the "COALITION" and Broward Regional Health Planning Council, Inc., hereinafter referred to as the "CONTRACTOR," ("Amendment") and amends the contract identified as Contract # BRHPC-EDAP-17-ELC2, Eligibility and Enrollment and Fiscal Administration for School Readiness, Child Care Executive Partnership, Voluntary Prekindergarten, and Financially Assisted Child Care Programs, Fiscal Year: July 1, 2015-June 30, 2017, between the COALITION and the CONTRACTOR (hereinafter the "Contract").

WHEREAS, on June 10, 2016, the COALITION's Board of Directors approved a budget amount for FY2016-2017 of \$3,088,743 for School Readiness (SR) services, \$12,046 for Department of Children and Families' ("DCF") Refugee services, \$961,097 for Voluntary Prekindergarten (VPK) services, \$32,406,746 for School Readiness slot payments, \$2,447,306 for Child Care Executive Partnership (CCEP) slot payments, \$4,517,850 for Children Services Council slot payments, \$97,504 for DCF Refugee slot payments, \$743,631 for Contracted SR slot payments, and \$38,662,955 for VPK slot payments; and

WHEREAS, on June 10, 2016, the COALITION's Board of Directors approved revisions to the deliverables to clarify anti-fraud activities identified in the Contract; and

WHEREAS, the parties desire to amend the Contract in order to reflect said action by the COALITION's Board of Directors and amend certain provisions of the Contract to further clarify the responsibilities of the CONTRACTOR.

NOW THEREFORE, in consideration of the mutual terms, conditions, promises, covenants and payments hereinafter set forth in the Amendment, the parties to this Amendment hereby agree to amend the Contract as follows:

1. Page 1, Section C of the Contract, entitled *Contract Payment and Availability of Funding*, as previously amended through Amendment #002, is hereby further amended by deleting the amount of "\$3,695,641.00" and replacing it with the amount of "\$4,061,886.00."
2. Page 47, Section B.4.i. of Attachment 1, entitled *Schedule and Description of Deliverables, Deliverables, Records and Documentation* is hereby amended by adding the following deliverable at the end of the section i:

(14) *The Contractor shall develop and implement policy and procedures according to Florida Administrative Code 6M-9.400 Rule (Early Learning Coalition Anti-Fraud Plans) to address the detection and prevention of overpayments, abuse, and fraud relating to the provision of and payment for the school readiness program and Voluntary Prekindergarten Education Program services.*

3. Page 55, Section B. 6.b. (2) of Attachment 1, entitled *Schedule and Description of Deliverables, CONTRACTOR Responsibilities, CONTRACTOR Programmatic Responsibilities, Services* is hereby amended by adding the following at the end of the section (2):

(2.26) Adhere to the approved anti-fraud plan as it relates to client eligibility and provider payments.

4. Pages 93 to 111 of Exhibit A and Composite Exhibit B: Forms B-1, B-2, and B-3 of Attachment 1 to the Standard Core Contract, as previously amended through Amendment #002, is hereby further amended by replacing said exhibits in their entirety with **Exhibit A and Composite Exhibit B: Forms B-1, B-2, and B-3** of this Amendment to the Contract.
5. Page 131, Exhibit F to the Standard Core Contract is hereby amended by replacing said exhibit in its entirety with **Exhibit F** of this Amendment to the Contract.
6. Composite Exhibit J of Amendment #001 is hereby removed in its entirety and hereby incorporated in **Exhibit A and Composite Exhibit B: Forms B-1, B-2, and B-3** of this Amendment and with said reference to Exhibit J hereby removed as part of said incorporation.
7. Page 131, Exhibit H to the Standard Core Contract is hereby amended by replacing said exhibit in its entirety with **Exhibit H** of this Amendment to the Contract.

Except as modified herein, all remaining terms and conditions of this Contract shall remain in full force and effect.

All provisions in the Contract and any attachments thereto in conflict with this Amendment shall be changed to conform with this Amendment.

IN WITNESS WHEREOF, the parties hereto have caused this amendment to be executed by their officials thereunto duly authorized.

[THIS AREA INTENTIONALLY LEFT BLANK]

EARLY LEARNING COALITION OF BROWARD COUNTY, INC.

Witness

Renee Jaffe
Renee Jaffe

30 day of June, 2016

By

Laurie Sallarulo, Chair
Laurie Sallarulo, Chair

30 day of June, 2016

STATE OF Florida

COUNTY OF Broward

The foregoing instrument was acknowledged before me this 30 day of June, 2016 by Laurie Sallarulo of Early Learning Coalition of Broward County, Inc.

Name of Person

Early Learning Coalition of Broward County, Inc., on behalf of the corporation/agency.

He/She is personally known to me or produced _____ as identification
and did/did not first take an oath.

Type of Identification

Deborah Hopper
Signature - Notary Public

(SEAL)

Printed Name of Notary

Notary's Commission

My Commission Expires



Approved as to form by
Jacob C. Jackson, Esquire
General Counsel
Early Learning Coalition of Broward County, Inc.

By

Jacob Jackson, Esquire
Jacob Jackson, Esquire

Federal EID # (or SSN): 65-1060848

CONTRACTOR Fiscal Year Ending Date: 6/30/17

BROWARD REGIONAL HEALTH PLANNING COUNCIL, INC.

SIGNED BY: _____



Electronic Signature

NAME: Michael De Lucca

TITLE: President /CEO

Witness _____

STATE OF FLORIDA

COUNTY OF BROWARD

The foregoing instrument was acknowledged before me this 29th day of June, 2016
by Michael De Lucca of Broward Regional Health Planning on behalf of the
Name of Person
corporation/agency. He/She is personally known to me or produced _____
Type of Identification
as identification and did/did not first take an oath.

(SEAL)



Sandra Thompson
Signature - Notary Public

Sandra Thompson
Printed Name of Notary

FF934411
Notary's Commission No.

My Commission Expires: 12/15/19

Federal EIN # (or SSN): 59-2274772
CONTRACTOR Fiscal Year Ending Date: 06/30/17

EXHIBIT A ELC 2 Amendment #003

Early Learning Coalition of Broward County, Inc.
Broward Regional Health Planning Council - Budget Allocation
Contract # BRHPC-EDAP-17-ELC2 Amendment #003
Eligibility Determination, Application Processing, Slot Management, and Provider Payment - ELC 2
Fiscal Year 2016-2017
For the Period of July 1, 2016 through June 30, 2017

Category	OCA	OEL	CCEP (Purchasing Pool)	OEL - VPK	CSC/Other	Total Contract	Percent of Total Contract
Eligibility Determination & Enrollment/Slot Payment Management	97RDE*	\$ 2,339,206		\$	\$ 550,000	\$ 2,889,206	3%
Non-Direct Services/Eligibility	97RDE*		199,537			199,537	0.2%
VPK Administration/Payment Management	VPADM*			961,097		961,097	1%
Includes BDA and SYS					12,046	12,046	0%
Non-Direct Services (Total)		2,339,206	199,537	961,097	562,046	4,061,886	5%
Slots (Total)		33,150,377	2,447,306	38,662,955	4,615,354	78,875,992	95%
Purchasing Pool (Includes Gold Seal)	97RDE**		2,447,306			2,447,306	3%
OEL (determined by RFS Reports)	Various**	33,150,377				33,150,377	40%
CSC (Limited to Attachment 1A3c (1)(e))	Various with Limits**				4,517,850	4,517,850	5%
VPK Enrollment	VPPRS			38,662,955		38,662,955	47%
Other Direct Slots					97,504	97,504	0.1%
Total Allocated		\$ 35,489,583	\$ 2,646,843	\$ 39,624,052	\$ 5,177,400	\$ 82,937,878	100%

Match-6% Working Poor	\$ 700,000
Match-Purchasing Pool - County	1,467,000
Match-Purchasing Pool - Business	1,000,000
Projected Parent Assessed Fees	5,000,000
Number of Slots (\$54,500)	8,915
Number of VPK Slots (16,000 School Yr / 1,000 Summer)	17,000

Estimated STRA to Funding Source**	
School Readiness (AWT Base)	
93.558 - Temporary Assistance to Needy Families (TANF)	16.92%
93.558 - TANF Maintenance of Effort (MOE)	12.12%
93.575 - Child Care Development Fund (CCDF)	39.39%
93.596 - CCDF Mandatory	6.29%
93.596 - CCDF Matching	20.94%
93.596 - CCDF Maintenance of Effort (MOE)	4.24%
93.667 - Social Services Block Grant (SSBG)	0.09%
Total: U.S. Department of Health and Human Services	100%
Voluntary PreKindergarten (VPK)	
75.007 - General Revenue	100.00%

* Requires Copy of General Ledger for Actual Expenses
** As per the 2016-2017 OEL Preliminary Notice of Award

	SR	VPK	Other	Total
FY 2016-2017 Contract	38,136,426	39,624,052	5,177,400	\$ 82,937,878

COMPOSITE EXHIBIT B
ELC 2 Amendment #003

**FORM B-1: INDIVIDUAL PROGRAM BUDGET NARRATIVE
FOR EARLY LEARNING COALITION OF BROWARD COUNTY, INC.**

Proposed Budget for FY Ending:
June 30, 2017

Vendor Name: Broward Regional Health Planning Council

Program Name: ELC-2: Eligibility, Enrollment, and Fiscal Administration

REVENUES

4000 Contracts, Grants and Other Financial Assistance

4001 Contracts, Grants - State and Federal
Early Learning Coalition of Broward County Inc.

\$ 4,061,886

4010 Contracts, Grants - Local

4020 Contracts, Grants - Other

4020 Contracts, Grants - Other

4020 Contracts, Grants - Other

4050 Gifts, Donations and Pledges

4060 In-Kind

Total Revenue

\$ 4,061,886

COMPOSITE EXHIBIT B
ELC 2 Amendment #003

FORM B-1: INDIVIDUAL PROGRAM BUDGET NARRATIVE
FOR EARLY LEARNING COALITION OF BROWARD COUNTY, INC.

Vendor Name: Broward Regional Health Planning Council
Program Name: ELC-2: Eligibility, Enrollment, and Fiscal Administration

Proposed Budget for FY Ending:
June 30, 2017

EXPENDITURES

5000	Employee Provided Salaries and Benefits		
5001	Regular Salary	\$	2,138,548
5001	Overtime Salary		55,294
5000	Total Salaries		2,193,842
	Employee Benefits		
5005	Payroll Taxes	FICA /MICA-7.65% of Salaries Social Security = 6.20% / Medicare - 1.45%	168,487
5007	Benefits - Reemployment	First \$7,000 x 59.78 FTE x .0346	14,556
5010	Health, Dental, ADD & Life	\$560.98 x 12 x 59.78 FTE	404,062
5020	Retirement	5% - 15% depending on length of employment	87,328
5030	Life and Disability, Other Benefits		-
5040	Other Benefits		-
	Total Employee Benefits		674,432
5000	Total Salaries / Benefits		2,868,274

**COMPOSITE EXHIBIT B
ELC 2 Amendment #003**

**FORM B-1: INDIVIDUAL PROGRAM BUDGET NARRATIVE
FOR EARLY LEARNING COALITION OF BROWARD COUNTY, INC.**

Vendor Name: Broward Regional Health Planning Council Proposed Budget for FY Ending: June 30, 2017

Program Name: ELC-2: Eligibility, Enrollment, and Fiscal Administration

5100	Staff Development			
	5101 Staff Development	Staff going to Orange county and other ELC facilities.	4,000	
	5105 Tuition Reimbursement		-	
5100	Total Staff Development		4,000	
6000	Professional Services			
	6002 Auditing	Per auditors cost of A-133 audit	40,000	
	6005	Continuation of School Readiness Parent Portal and Eligibility Forms, training and support \$30,000. Case referral system and a secured hosted site \$19,250.(Outsourced to Bluejeanware)	49,250	
	6020 Temporary Employment	Temporary staff from employment agency to cover vacancies.	5,000	
	6025 Printing and Reproduction	Based on spending for 6 months \$19,347.86 x 2= \$38,695.72. Staples invoices for toner and paper.	38,696	
	6030 Repair and Maintenance	Wood Business Solutions for copiers and copiers maintenance. 6 first months spending \$3,727.17 x 2= \$7,454.34	7,454	

**COMPOSITE EXHIBIT B
ELC 2 Amendment #003**

**FORM B-1: INDIVIDUAL PROGRAM BUDGET NARRATIVE
FOR EARLY LEARNING COALITION OF BROWARD COUNTY, INC.**

Vendor Name: Broward Regional Health Planning Council
Program Name: ELC-2: Eligibility, Enrollment, and Fiscal Administration

Proposed Budget for FY Ending:
June 30, 2017

6035 Other Professional Services		Subcontracts: 211 Broward waitlist processing, SR Eligibility and Enrollment Support \$165,000. Consultant provides training and related observation and coaching services for School Readiness and Voluntary Prekindergarten program policies and procedures as well as the proper use of the Enhanced Field System (EFS) database (ELC Manatee Shared Services and Sharon Oakes) \$99,000. Data Analyst Consultant \$55,000. Appointment System \$24,000. ONE E-App	393,000
6000	Total Professional Services		533,400
6050	Direct Services - Child Care		-
7000	Occupancy		-
		59.78 FTE distribution for 12 months for office rent = \$76000. Office rent at 3 child care centers for BRHPC eligibility specialists for 12 months \$18,000.	95,599
7001	Rental - Office Space		
7002	Utilities	FTE distribution for 12 months for FPL invoices.	5,347
7003	Building Maintenance	FTE Distribution for 12 months for office maintenance and janitorial expense	10,647
7000	Total Occupancy		111,594
7050	Postage, Freight, Delivery		
		Postage, overnight and next-day deliveries, mail to families, providers, newsletter and packages.	8,900
7051	Postage, Freight, Delivery		

COMPOSITE EXHIBIT B
ELC 2 Amendment #003

FORM B-1: INDIVIDUAL PROGRAM BUDGET NARRATIVE
FOR EARLY LEARNING COALITION OF BROWARD COUNTY, INC.

Vendor Name: Broward Regional Health Planning Council
Program Name: ELC-2: Eligibility, Enrollment, and Fiscal Administration

Proposed Budget for FY Ending:
June 30, 2017

7050	Total Postage, Freight, Delivery		8,900
7100	Rental		
	7101 Rental - Office Equipment		-
7100	Total Rental		-
7150	Supplies		
	7151 Office Supplies and Office Expense Item		
		Based on the 6 months report of expenses and projected expenses. \$38.27 x 64= \$2,448.92 x12= \$29,387	29,387
7150	Total Supplies		29,387
7200	Communications		
	7201 Communications	Agency cell phones @ 4,583.19 Sprint Invoice per month=\$54,998.28 8 Mitel VOIP phones @ \$150 each + Class D license \$140 each \$290 x 8 = \$2,320. Comcast Business Internet Fiber optic @ 2,200 per month	
7200	Total Communications		59,518
7250	Insurance		
	7251 Insurance (D & O)		2,322
	7255 Insurance (Automobile)		-
	7260 Insurance (General Liability)		4,820

COMPOSITE EXHIBIT B
ELC 2 Amendment #003

FORM B-1: INDIVIDUAL PROGRAM BUDGET NARRATIVE
FOR EARLY LEARNING COALITION OF BROWARD COUNTY, INC.

Vendor Name: Broward Regional Health Planning Council
Program Name: ELC-2: Eligibility, Enrollment, and Fiscal Administration

Proposed Budget for FY Ending:
June 30, 2017

	7265	Insurance (Workers Compensation)		18,096
	7275	Insurance (Bond)		8,915
7250	Total Insurance			34,153
7300	Tangible Personal Property			
	7301	Equipment > \$1,000	4 Dell Latitude E6440 computer @ \$1,350 each \$5,400. 2 HP Color LaserJet Enterprise M651dn printers @ \$2,210 each \$4,220. 2 Samsung UN50J5500 50-Inch Displays @ \$1,200 each \$2,400. 1 Fax Server \$2,500. APC Battery Back up UPS Symetra \$4,000.	18,520
	7302	Equipment < \$1,000	12, 20" Dell Monitors @ \$160 each \$1,920. 18 Privacy screens @ \$100 each= \$1,800. 6 Dell Docking Station \$800	4,520
7300	Total Tangible Personal Property			23,040
7400	Quality			
	7401	Quality and Classroom materials		-
	7405	Training materials and space		-
	7410	Consumer Education and Outreach Mat		-
	7415	Grants to Providers		-
	7420	Scholarships and Other Education Opp		-

COMPOSITE EXHIBIT B
ELC 2 Amendment #003

FORM B-1: INDIVIDUAL PROGRAM BUDGET NARRATIVE FOR EARLY LEARNING COALITION OF BROWARD COUNTY, INC.			
Vendor Name: Broward Regional Health Planning Council		Proposed Budget for FY Ending: June 30, 2017	
Program Name: ELC-2: Eligibility, Enrollment, and Fiscal Administration			
7425	Wage Incentives		-
7400	Total Quality		-
7500	Travel		
7501	Travel - In-State - Travel		-
7505	Travel - Out of State - Travel		-
7510	Travel - Local	Estimated 565 miles x 12 months @ .445 per mile	3,017
7500	Total Travel		3,017
7600	Other Expenses		
7601	Bank Fees	Account maintenance, and ACH Fraud Control fees	27,230
7605	Application Software and Licenses and Support	54 Adobe Acrobat Pro 2015 @ \$166 each \$8,968. 54 Microsoft Office @ \$88 each \$4,752. Business Intelligence \$2,972. Microsoft Share Point User CAL @ \$42 each \$2,288. Microsoft Share Point Server \$2,352. 30 Remote Desktop Services user and devices @ \$70 each \$2,102. Microsoft SQL Server user cal 54 @ \$94 each \$5,050. Dell Open Manage \$750. Kaspersky Antivirus \$1,300.	32,004

COMPOSITE EXHIBIT B
ELC 2 Amendment #003

FORM B-1: INDIVIDUAL PROGRAM BUDGET NARRATIVE
FOR EARLY LEARNING COALITION OF BROWARD COUNTY, INC.

Vendor Name: Broward Regional Health Planning Council
Program Name: ELC-2: Eligibility, Enrollment, and Fiscal Administration

Proposed Budget for FY Ending:
June 30, 2017

	7610	Web Service/hosting, support, back-up services and maintenance	Construct an IT infrastructure application and SharePoint operational functions: User authentication , procedural workflows, document storage/retrieval and printing/scanning services. Update and develop intranet sites and Team sites for operational units to assist with information dissemination, document management, reports, dashboards, blogs and sharing of team resources.	10,898
	7635	Miscellaneous/other current charges		
7600	Total	Other Expenses		70,132
	9001	Depreciation		-
9100	Indirect	Cost		
	9100	Indirect Cost		322,036
		Administrative Oversight - Salary and Fringe	Director of Finance - M Gimenez .33 FTE	24,750
		Administrative Oversight - Salary and Fringe	Division Director - M Rosiere .20 FTE	18,464
		Administrative Oversight - Salary and Fringe	IT System Administrator - J. Hill .14 FTE	8,255
		Administrative Oversight - Salary and Fringe	Admin Program Manager - M. DeLuca .61 FTE	116,375
		Administrative Oversight - Salary and Fringe	Admin Services Manager - Y. Falcone .28 FTE	20,582
		Administrative Oversight - Salary and Fringe	Accounting Manager - S. Thompson .27 FTE	15,001
		Administrative Oversight - Salary and Fringe	AP Processor - L. Edmunds .31 FTE	14,895
		Administrative Oversight - Salary and Fringe	Legal Counsel - J Werner .29 FTE	4,394
		Administrative Oversight - Salary and Fringe	Finance QA Coordinator - M. McNeerney .22 FTE	4,515

COMPOSITE EXHIBIT B
ELC 2 Amendment #003

FORM B-1: INDIVIDUAL PROGRAM BUDGET NARRATIVE
FOR EARLY LEARNING COALITION OF BROWARD COUNTY, INC.

Proposed Budget for FY Ending:
June 30, 2017

Vendor Name: Broward Regional Health Planning Council

Program Name: ELC-2: Eligibility, Enrollment, and Fiscal Administration

Administrative Oversight - Salary and Fringe	Data Tech - D Tamfee .33 FTE	6,787
Agency Insurance	Admin allocation based on % of total FTE	14,834
Agency Maintenance	Admin allocation based on % of total FTE	10,506
Agency Communications	Admin allocation based on % of total FTE	5,277
Agency Utilities	Admin allocation based on % of total FTE	5,638
Agency Software Licenses	Admin allocation based on % of total FTE	7,048
HR & MIS Consultants	Admin allocation based on % of total FTE	8,539
Copiers, computers, etc - equipment maintenance	Admin allocation based on % of total FTE	10,636
Printing supplies - toner, paper	Admin allocation based on % of total FTE	2,344
Office Supplies, postage, check stock for Agency	Admin allocation based on % of total FTE	14,977
Banking Services with Secure Pay Credit Line & Fraud c	Admin allocation based on % of total FTE	8,218
TOTAL	TOTAL	322,036
TOTAL EXPENDITURES		4,061,886

ALL FINANCIAL INFORMATION ROUNDED TO NEAREST DOLLAR

Adm Budget % based on FTE Agency Allocation FY 17

**FORM B-2: INDIVIDUAL PROGRAM BUDGET
BY FUNDING SOURCES**

Vendor Name: Broward Regional Health Planning Council
Program Name: ELC-2: Eligibility, Enrollment, and Fiscal Administration

Proposed Budget for FY Ending:
June 30, 2017
1/0/1900
(5)

		(1)	(2)	(3)	(4)	(5)
REVENUES		SR		VPK	Other Funds	TOTAL
4000	Contracts, Grants and Other Financial Assistance					
	Contracts, Grants - State and Federal					
4001	Early Learning Coalition of Broward County, Inc.	\$ 3,038,743.00	\$ -	\$ 961,097.00	\$ 62,046.00	\$ 4,061,886.00
4010	Contracts, Grants - Local					
4020	Contracts, Grants - Other					
4020	Contracts, Grants - Other					
4020	Contracts, Grants - Other					
4050	Gifts, Donations and Pledges					
4060	In-Kind					
	Total Revenue	\$ 3,038,743.00	\$ -	\$ 961,097.00	\$ 62,046.00	\$ 4,061,886.00

COMPOSITE EXHIBIT B
ELC 2 Amendment #003

FORM B-2: INDIVIDUAL PROGRAM BUDGET
BY FUNDING SOURCES

Vendor Name: Broward Regional Health Planning Council Proposed Budget for FY Ending: June 30, 2017
Program Name: ELC-2: Eligibility, Enrollment, and Fiscal Administration 1/0/1900

		(1)	(2)	(3)	(4)	(5)
		SR		VPK	Other Funds	TOTAL
EXPENDITURES						
5000	Employee Provided Salaries and Benefits					
5001	Regular Salary	\$ 1,618,161.00		\$ 511,677.00	\$ 8,710.00	\$ 2,138,548.00
5001	Overtime Salary	\$ 42,010.00		\$ 13,284.00	\$ -	\$ 55,294.00
5000	Total Salaries	\$ 1,660,171.00		\$ 524,961.00	\$ 8,710.00	\$ 2,193,842.00
	Employee Benefits					
5005	Payroll Taxes	\$ 123,223.00		\$ 38,964.00	\$ 658.00	\$ 168,486.91
5007	Benefits - Reemployment	\$ 11,058.00		\$ 3,497.00	\$ 77.00	\$ 14,555.52
5010	Health	\$ 305,746.00		\$ 96,679.00	\$ 1,637.00	\$ 404,061.62
5020	Retirement	\$ 66,348.00		\$ 20,980.00	\$ -	\$ 87,328.00
5030	Life and Disability, Other Benefits	\$ -		\$ -		
5040	Other Benefits					
	Total Employee Benefits	\$ 506,375.00		\$ 160,120.00	\$ 2,372.00	\$ 674,432.05
5000	Total Salaries / Benefits	\$ 2,166,546.00	\$ -	\$ 685,081.00	\$ 11,082.00	\$ 2,862,709.00
5100	Staff Development					
5101	Staff Development	3,039.00		961.00		\$ 4,000.00
5105	Tuition Reimbursement					

COMPOSITE EXHIBIT B
ELC 2 Amendment #003

FORM B-2: INDIVIDUAL PROGRAM BUDGET
BY FUNDING SOURCES

Vendor Name: Broward Regional Health Planning Council

Proposed Budget for FY Ending:

Program Name: ELC-2: Eligibility, Enrollment, and Fiscal Administration

June 30, 2017

1/01/1900

	(1)	(2)	(3)	(4)	(5)
	SR		VPK	Other Funds	TOTAL
5100 Total Staff Development	\$ 3,019.00	\$ -	\$ 981.00	\$ -	\$ 4,000.00
6000 Professional Services					
6002 Auditing	30,390.00		9,610.00		\$ 40,000.00
6005 Information Technology	37,418.00		11,832.00		\$ 49,250.00
6020 Temporary Employment	3,799.00		1,201.00		\$ 5,000.00
6025 Printing and Reproduction	29,400.00		9,296.00		\$ 38,696.00
6030 Repair and Maintenance	5,663.00		1,791.00		\$ 7,454.00
6035 Other Professional Services	260,597.00		82,403.00	50,000.00	\$ 393,000.00
6000 Total Professional Services	\$ 367,267.00	\$ -	\$ 116,133.00	\$ 50,000.00	\$ 533,400.00
6050 Direct Services - Child Care					\$ -
7000 Occupancy					\$ -
7001 Rental - Office Space	72,632.00		22,967.00		\$ 95,599.00
7002 Utilities	4,062.00		1,285.00		\$ 5,347.00
7003 Building Maintenance	8,090.00		2,558.00		\$ 10,648.00
7000 Total Occupancy	\$ 84,784.00	\$ -	\$ 26,810.00	\$ -	\$ 111,594.00
7050 Postage, Freight, Delivery					
7051 Postage, Freight, Delivery	6,762.00		2,138.00		\$ 8,900.00
7050 Total Postage, Freight, Delivery	\$ 6,762.00	\$ -	\$ 2,138.00	\$ -	\$ 8,900.00
7100 Rental					
7101 Rental - Office Equipment	-		-		\$ -
7100 Total Rental	\$ -	\$ -	\$ -	\$ -	\$ -
7150 Supplies					
7151 Office Supplies and Office Items	22,327.00		7,060.00		\$ 29,387.00
7150 Total Supplies	\$ 22,183.00	\$ -	\$ 7,204.00	\$ -	\$ 29,387.00

COMPOSITE EXHIBIT B
ELC 2 Amendment #003

FORM B-2: INDIVIDUAL PROGRAM BUDGET BY FUNDING SOURCES					
Vendor Name: <u>Broward Regional Health Planning Council</u>		Proposed Budget for FY Ending:			
Program Name: <u>ELC-2: Eligibility, Enrollment, and Fiscal Administration</u>		<u>June 30, 2017</u>			
		<u>1/0/1900</u>			
	(1)	(2)	(3)	(4)	(5)
	SR		VPK	Other Funds	TOTAL
7200 Communications					
7201 Communications	45,219.00		14,299.00		\$ 59,518.00
7200 Total Communications	\$ 45,219.00	\$ -	\$ 14,299.00	\$ -	\$ 59,518.00
7250 Insurance					
7251 Insurance (D & O)	1,764.00		558.00		\$ 2,322.00
7255 Insurance (Automobile)	-		-		
7260 Insurance (General Liability)	3,662.00		1,158.00		\$ 4,820.00
7265 Insurance (Workers Compensation)	13,698.00		4,332.00	\$ 66.00	\$ 18,096.00
7275 Insurance (Bond)	6,773.00		2,142.00		\$ 8,915.00
7250 Total Insurance	\$ 25,897.00	\$ -	\$ 8,190.00	\$ 66.00	\$ 34,153.00
7300 Tangible Personal Property					
7301 Equipment > \$1,000	14,071.00		4,449.00		\$ 18,520.00
7302 Equipment < \$1,000	3,434.00		1,086.00		\$ 4,520.00
7300 Total Tangible Personal Property	\$ 17,505.00	\$ -	\$ 5,535.00	\$ -	\$ 23,040.00
7400 Quality					
7401 Quality and Classroom materials			-		\$ -
7405 Training materials and space					\$ -
7410 Consumer Education and Outreach Materials					\$ -
7415 Grants to Providers				-	\$ -
7420 Scholarships & Education Opportunities					\$ -
7425 Wage Incentives					\$ -
7400 Total Quality	\$ -	\$ -	\$ -	\$ -	\$ -

**FORM B-2: INDIVIDUAL PROGRAM BUDGET
BY FUNDING SOURCES**

Vendor Name: Broward Regional Health Planning Council

Proposed Budget for FY Ending:

Program Name: ELC-2: Eligibility, Enrollment, and Fiscal Administration

June 30, 2017

1/01/1900

	(1)	(2)	(3)	(4)	(5)
	SR	VPK	Other Funds	TOTAL	
7500					
Travel					
7501 Travel - In-State - Travel	-	-		\$	-
7505 Travel - Out of State - Travel				\$	-
7510 Travel - Local	2,292.00	725.00		\$	3,017.00
Total Travel	\$ 2,292.00	\$ 725.00	\$ -	\$	3,017.00
7600					
Other Expenses					
7601 Bank Fees	20,688.00			\$	27,230.00
7605 Software and Licenses and Support	24,315.00	6,542.00		\$	32,004.00
7610 IT/Web /hosting, support, back-up and maintenance	7,598.00	2,402.00	898.00	\$	10,898.00
7615 Other employee related expenditures	-	-		\$	-
7620 Dues and Subscriptions	-	-		\$	-
7625 Taxes, Licenses and fees	-	-		\$	-
7630 In-Kind expenditure	-	-		\$	-
7635 Miscellaneous/other current charges	-	-		\$	-
Total Other Expenses	\$ 52,601.00	\$ 16,633.00	\$ 898.00	\$	70,132.00
9000					
Depreciation				\$	-
9001 Depreciation	-				-
9100					
Indirect Cost					
9100 Indirect Cost	\$ 244,668.00	\$ 77,368.00		\$	322,036.00
TOTAL EXPENDITURES	\$ 3,038,743.00	\$ -	\$ 961,097.00	\$ 62,046.00	\$ 4,061,886.00
	0.76	0.24			

ALL FINANCIAL INFORMATION ROUNDED TO NEAREST DOLLAR

COMPOSITE EXHIBIT B
ELC 2 Amendment #003

FORM B-3: PERSONNEL BUDGET NARRATIVE

FOR EARLY LEARNING COALITION OF BROWARD COUNTY, INC.

Proposed Budget for FY Ending:
June 30, 2017

Vendor Name: Broward Regional Health Planning Council

Program Name: ELC-2: Eligibility, Enrollment, and Fiscal Administration

(1)	(2)	(3)	(4)	(5)		(6)	(7)	(8)	(9)	(10)
				FROM	TO					
PERSONNEL	% OF TIME	Vendor SALARY	bonus In Salary	DATES		NUMBER OF PAY PERIODS	SALARY / PP	% OF TOTAL SALARY	AMOUNT	TOTAL
<i>Positions/Salaries</i>										
Eligibility Manager	79.0%	68,950	2,000	7/1/2016	6/30/2017	26	\$ 2,651.92	100.0%	\$ 54,471.00	\$ 54,471.00
Admin Assistant	100.0%	27,000	500	7/1/2016	6/30/2017	26	\$ 1,038.46	100.0%	\$ 27,000.00	\$ 27,000.00
Assoc Eligibility Manager	79.0%	41,170	1,000	7/1/2016	6/30/2017	26	\$ 1,583.46	100.0%	\$ 32,524.00	\$ 32,524.00
Eligibility Specialist III	100.0%	38,752	750	7/1/2016	6/30/2017	26	\$ 1,490.45	100.0%	\$ 38,752.00	\$ 38,752.00
Eligibility Specialist III	79.0%	38,752	750	7/1/2016	6/30/2017	26	\$ 1,490.45	100.0%	\$ 30,614.00	\$ 30,614.00
Eligibility Specialist II	79.0%	32,761	750	7/1/2016	6/30/2017	26	\$ 1,260.04	100.0%	\$ 25,881.00	\$ 25,881.00
Eligibility Specialist II	79.0%	32,761	750	7/1/2016	6/30/2017	26	\$ 1,260.04	100.0%	\$ 25,881.00	\$ 25,881.00
Eligibility Specialist II	100.0%	32,761	750	7/1/2016	6/30/2017	26	\$ 1,260.04	100.0%	\$ 32,761.00	\$ 32,761.00
Eligibility Specialist II	79.0%	32,761	750	7/1/2016	6/30/2017	26	\$ 1,260.04	100.0%	\$ 25,881.00	\$ 25,881.00
Eligibility Specialist II	79.0%	32,761	750	7/1/2016	6/30/2017	26	\$ 1,260.04	100.0%	\$ 25,881.00	\$ 25,881.00
Eligibility Specialist II	100.0%	32,761	750	7/1/2016	6/30/2017	26	\$ 1,260.04	100.0%	\$ 32,761.00	\$ 32,761.00
Eligibility Specialist II	100.0%	32,761	750	7/1/2016	6/30/2017	26	\$ 1,260.04	100.0%	\$ 32,761.00	\$ 32,761.00
Eligibility Specialist II	79.0%	32,761	750	7/1/2016	6/30/2017	26	\$ 1,260.04	100.0%	\$ 25,881.00	\$ 25,881.00
Eligibility Specialist II	100.0%	32,761	750	7/1/2016	6/30/2017	26	\$ 1,260.04	100.0%	\$ 32,761.00	\$ 32,761.00
Eligibility Specialist II	79.0%	32,761	750	7/1/2016	6/30/2017	26	\$ 1,260.04	100.0%	\$ 25,881.00	\$ 25,881.00
Eligibility Specialist II	100.0%	32,761	750	7/1/2016	6/30/2017	26	\$ 1,260.04	100.0%	\$ 32,761.00	\$ 32,761.00
Eligibility Specialist II	100.0%	32,761	750	7/1/2016	6/30/2017	26	\$ 1,260.04	100.0%	\$ 32,761.00	\$ 32,761.00
Eligibility Specialist II	79.0%	32,761	750	7/1/2016	6/30/2017	26	\$ 1,260.04	100.0%	\$ 25,881.00	\$ 25,881.00
Eligibility Specialist II	100.0%	32,761	750	7/1/2016	6/30/2017	26	\$ 1,260.04	100.0%	\$ 32,761.00	\$ 32,761.00
Eligibility Specialist II	79.0%	32,761	750	7/1/2016	6/30/2017	26	\$ 1,260.04	100.0%	\$ 25,881.00	\$ 25,881.00
Eligibility Specialist II	100.0%	32,761	750	7/1/2016	6/30/2017	26	\$ 1,260.04	100.0%	\$ 32,761.00	\$ 32,761.00
Eligibility Specialist II	100.0%	32,761	750	7/1/2016	6/30/2017	26	\$ 1,260.04	100.0%	\$ 32,761.00	\$ 32,761.00

BRHPC-EDAP-17-ELC2

**COMPOSITE EXHIBIT B
ELC 2 Amendment #003**

**FORM B-3: PERSONNEL BUDGET NARRATIVE
FOR EARLY LEARNING COALITION OF BROWARD COUNTY, INC.**

Vendor Name: **Broward Regional Health Planning Council** Proposed Budget for FY Ending: **June 30, 2017**
 Program Name: **ELC-2: Eligibility, Enrollment, and Fiscal Administration**

(1) PERSONNEL	(2) % OF TIME	(3) Vendor SALARY	bonus in Salary	(4) DATES		(6) NUMBER OF PAY PERIODS	(7) SALARY / PP	(8) % OF TOTAL SALARY	(9) AMOUNT	(10) TOTAL
				FROM	TO					
<i>Positions/Salaries</i>										
Payment Specialist II	79.0%	32,761	750	7/1/2016	6/30/2017	26	\$ 1,260.04	100.0%	\$ 25,881.00	\$ 25,881.00
Payment Specialist II	100.0%	32,761	750	7/1/2016	6/30/2017	26	\$ 1,260.04	100.0%	\$ 32,761.00	\$ 32,761.00
Payment Specialist II	79.0%	32,761	750	7/1/2016	6/30/2017	26	\$ 1,260.04	100.0%	\$ 25,881.00	\$ 25,881.00
Payment Specialist II	79.0%	32,761	750	7/1/2016	6/30/2017	26	\$ 1,260.04	100.0%	\$ 25,881.00	\$ 25,881.00
Payment Specialist II	79.0%	32,761	750	7/1/2016	6/30/2017	26	\$ 1,260.04	100.0%	\$ 25,881.00	\$ 25,881.00
Payment Specialist II	79.0%	32,761	750	7/1/2016	6/30/2017	26	\$ 1,260.04	100.0%	\$ 25,881.00	\$ 25,881.00
Payment Specialist II	100.0%	32,761	750	7/1/2016	6/30/2017	26	\$ 1,260.04	100.0%	\$ 32,761.00	\$ 32,761.00
Payment Specialist II	79.0%	32,761	750	7/1/2016	6/30/2017	26	\$ 1,260.04	100.0%	\$ 25,881.00	\$ 25,881.00
Payment Specialist II	100.0%	32,761	750	7/1/2016	6/30/2017	26	\$ 1,260.04	100.0%	\$ 32,761.00	\$ 32,761.00
Payment Specialist II	100.0%	32,761	750	7/1/2016	6/30/2017	26	\$ 1,260.04	100.0%	\$ 32,761.00	\$ 32,761.00
Payment Specialist II	100.0%	32,761	750	7/1/2016	6/30/2017	26	\$ 1,260.04	100.0%	\$ 32,761.00	\$ 32,761.00
Payment Specialist I	100.0%	28,996	500	7/1/2016	6/30/2017	26	\$ 1,115.23	100.0%	\$ 28,996.00	\$ 28,996.00
Payment Specialist I	100.0%	28,996	500	7/1/2016	6/30/2017	26	\$ 1,115.23	100.0%	\$ 28,996.00	\$ 28,996.00
Match Coordinator	50.0%	56,430	1,000	7/1/2016	6/30/2017	26	\$ 2,170.38	50.0%	\$ 28,215.00	\$ 28,215.00
QA Auditor	77.0%	54,560	1,000	7/1/2016	6/30/2017	26	\$ 2,098.46	77.0%	\$ 42,011.00	\$ 42,011.00
Lead QA Specialist	100.0%	35,756	750	7/1/2016	6/30/2017	26	\$ 1,375.25	100.0%	\$ 35,756.00	\$ 35,756.00
QA/Monitoring Specialist	100.0%	35,756	750	7/1/2016	6/30/2017	26	\$ 1,375.25	100.0%	\$ 35,756.00	\$ 35,756.00
QA/Monitoring Specialist	100.0%	35,756	750	7/1/2016	6/30/2017	26	\$ 1,375.25	100.0%	\$ 35,756.00	\$ 35,756.00
Fraud Unit Specialist	100.0%	35,756	750	7/1/2016	6/30/2017	26	\$ 1,375.25	100.0%	\$ 35,756.00	\$ 35,756.00
Division Director	16.0%	93,553	1,000	7/1/2016	6/30/2017	26	\$ 3,598.19	16.0%	\$ 14,968.00	\$ 14,968.00
EFS Administrator/Back Up	85.0%	35,756	750	7/1/2016	6/30/2017	26	\$ 1,375.25	85.0%	\$ 30,393.00	\$ 30,393.00

BRHPC-EDAP-17-ELC2

COMPOSITE EXHIBIT B
ELC 2 Amendment #003

FORM B-3: PERSONNEL BUDGET NARRATIVE

FOR EARLY LEARNING COALITION OF BROWARD COUNTY, INC.

Proposed Budget for FY Ending:

June 30, 2017

Vendor Name: Broward Regional Health Planning Council

Program Name: ELC-2: Eligibility, Enrollment, and Fiscal Administration

(1)	(2)	(3)	(4)		(5)		(6)	(7)	(8)	(9)	(10)
PERSONNEL	% OF TIME	Vendor SALARY	bonus in Salary	DATES		NUMBER OF PAY PERIODS	SALARY / PP	% OF TOTAL SALARY	AMOUNT	TOTAL	
				FROM	TO						
Positions/Salaries											
EFS Administrator	100.0%	42,200	1,000	7/1/2016	6/30/2017	26	\$ 1,623.08	100.0%	\$ 42,200.00	\$ 42,200.00	
Data Analyst	15.0%	42,730	500	7/1/2016	6/30/2017	26	\$ 1,643.46	15.0%	\$ 6,410.00	\$ 6,410.00	
Data Analyst	100.0%	35,000	750	7/1/2016	6/30/2017	26	\$ 1,346.15	100.0%	\$ 35,000.00	\$ 35,000.00	
ELC AR Processor	100.0%	45,500	500	7/1/2016	6/30/2017	26	\$ 1,750.00	100.0%	\$ 45,500.00	\$ 45,500.00	
ELC AP Processor	100.0%	45,500	500	7/1/2016	6/30/2017	26	\$ 1,750.00	100.0%	\$ 45,500.00	\$ 45,500.00	
ELC Screener	100.0%	32,761	500	7/1/2016	6/30/2017	27	\$ 1,213.37	200.0%	\$ 32,761.00	\$ 32,761.00	
ELC Screener	100.0%	32,761	500	7/1/2016	6/30/2017	27	\$ 1,213.37	200.0%	\$ 32,761.00	\$ 32,761.00	
Accounting Processor	100.0%	45,500	500	7/1/2016	6/30/2017	28	\$ 1,625.00	300.0%	\$ 45,500.00	\$ 45,500.00	
										2,129,838.00	
Eligibility Specialist II - DCF	26.6%	32,761	750	7/1/2016	6/30/2017	26	1260.04	100.0%	\$ 8,710.00	\$ 8,710.00	
									76.0%	\$ 1,618,161.00	
									24.0%	\$ 511,677.00	
Total Salaries	59.78								\$ 2,129,838.00	\$ 2,138,548.00	

BRHPC-EDAP-17-ELC2

EXHIBIT F

ELC 2 Amendment #003

EARLY LEARNING COALITION OF BROWARD COUNTY, INC.

PARENT CO-PAYMENT SLIDING FEE SCHEDULE

ANNUAL GROSS INCOME - NUMBER OF PERSONS IN FAMILY

DAILY FEE		ANNUAL GROSS INCOME - NUMBER OF PERSONS IN FAMILY														
*Primary Child	**Sibling Child(ren)	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT
0.73	0.55	0.55	0.41	0	0	0	0	0	0	0	0	0	0	0	0	0
1.35	1.01	1.01	0.76	0.55	0.41	0.27	0.22	0.18	0.14	0.11	0.08	0.06	0.04	0.03	0.02	0.01
2.08	1.56	1.56	1.17	0.88	0.66	0.44	0.33	0.22	0.16	0.12	0.09	0.07	0.05	0.03	0.02	0.01
4.14	3.11	3.11	2.33	1.78	1.34	1.00	0.77	0.55	0.40	0.30	0.22	0.16	0.12	0.09	0.07	0.05
4.91	3.68	3.68	2.76	2.07	1.55	1.11	0.84	0.62	0.45	0.34	0.25	0.18	0.13	0.10	0.07	0.05
5.52	4.14	4.14	3.11	2.33	1.78	1.34	1.00	0.77	0.55	0.40	0.30	0.22	0.16	0.12	0.09	0.07
8.33	6.25	6.25	4.69	3.52	2.64	1.95	1.46	1.08	0.80	0.60	0.45	0.33	0.24	0.18	0.13	0.09
9.53	7.15	7.15	5.36	4.00	2.96	2.16	1.60	1.16	0.88	0.66	0.50	0.37	0.28	0.21	0.15	0.10
10.73	8.05	8.05	6.04	4.48	3.28	2.38	1.76	1.28	0.96	0.72	0.54	0.40	0.30	0.22	0.16	0.12
11.93	8.95	8.95	6.71	4.96	3.60	2.60	1.92	1.36	1.00	0.76	0.56	0.42	0.32	0.24	0.18	0.13
13.13	9.85	9.85	7.39	5.36	3.84	2.72	2.00	1.40	1.04	0.78	0.58	0.44	0.34	0.26	0.19	0.13
14.33	10.75	10.75	8.06	5.84	4.16	2.96	2.16	1.52	1.12	0.84	0.62	0.46	0.36	0.28	0.21	0.14
15.53	11.65	11.65	8.74	6.24	4.40	3.04	2.24	1.60	1.16	0.88	0.66	0.50	0.38	0.29	0.22	0.15
16.73	12.55	12.55	9.41	6.72	4.72	3.20	2.40	1.72	1.24	0.92	0.68	0.52	0.40	0.31	0.23	0.16

*Apply these fees to the youngest child in the family.

** Apply these fees to older siblings

Part-Time = less than 6 hours daily and/or afterschool, holidays, and teacher workdays
Full-Time = 6 hours or more daily and/or winter, spring, and summer breaks

2016 Florida Poverty Level (FPL)

Effective July 1, 2016

EXHIBIT H
LISTING OF REPORTS

Reports	Frequency	Due Date	Reference
Anti-Fraud Plan	Annually	By May 30	Attachment 1, B.6.a. (2)
Continuity of Operations Plan (COOP) / Update	Annually	Within 30 days of contract execution and By June 1 thereafter	Attachment 1, B.1.a.(10) and B.6.a.(3)
Internal Control Questionnaire	Annually	During Annual Fiscal Monitoring	Attachment IV
Annual Report	Annually	By August 15	Attachment I, B.4.b (4) (f)
CCR&R Staffing List	Annually	By Aug. 30 (then monthly within 2 days of staffing changes)	Attachment I, B.4.b (4) (c); Exhibit D
13 th month Invoice	Annually	40 days after the Contact ends	Standard Contract, Paragraph G.
Property Inventory Report	Annually & as needed thereafter	By September 1	Standard Contract, Paragraph I
Revenue and Expenditure Report	Annually	By October 1	Attachment I, B.4.b (3) (b)
Financial and Single Audit Report	Annually	Within the earlier of thirty (30) days after receipt of the audit report or by March 31	Attachment II
Cost Allocation Plan or Certification Form	Annually	By April 30	Attachment 1, B.6.a.(1)
CCR&R Level 1 Evaluation	Annually	Within 4 months of starting training in CCR&R (then annually if Level 2 certification is not achieved within one year of Level 1 certification)	Attachment I, B.4.b (4) (c); Exhibit D
CCR&R Coordinator Evaluations	As needed	Within 4 months of starting training in CCR&R and following completion of Level 1 certification	Attachment I, B.4.b (4) (c); Exhibit D
CCR&R Level 2 Evaluation	One time	Optional; Within 4 months of starting training in CCR&R and following completion of Level 1 certification; must be re-taken only if Accountability Review indicates need for additional training	Attachment I, B.4.b (4) (c); Exhibit D
Match Report	Monthly	By the 15 th day after the period	Attachment I, B.4.b.(3)g Attachment I, B.5.a. (4) Attachment I, B.6.a.(4)
Invoices	Monthly	By the 14 th day after the period	Attachment I, D.1.
Management Reports	Monthly, Quarterly, Year End	By the 14 th day after the period	Attachment I, B.4.b.

EXHIBIT H
LISTING OF REPORTS

Teenage Parent Program (TAPP) Data / Numbers	Monthly	No later than 25 calendar days following last day of reporting month (submit with SR invoice)	Attachment I, B.4.b (3) (h)
Return Interest Earned on Funds	Quarterly	By 20th of month following every quarter	Attachment I, E. 4.
Six Month Financial Report	Annually	January 23rd	Attachment I, E. 6.