





General Services Department
Purchasing

DATE: June 5, 2025

TO: Greg Harrison, City Manager

FROM: Bobby Clayton, Wastewater Pumping Manager 

VIA: Brian Donovan, Assistant City Manager 

SUBJECT: **CONCURRENCE**

This memo is to request a concurrence for the following:

On June 2, 2025, the Utilities Department responded to a report in which wastewater was discharging onto the roadway and the public swale right-of-way at 1100 S Federal Highway. Upon investigation, it was determined that the City's wastewater force main, approximately 6 feet underground, was in disrepair. Utilities is requesting approval for an emergency repair of the 16" wastewater force main.

In response to this urgent situation, the City selected DBF Construction, a local contractor. DBF Construction's proposal amounted to \$308,544.29, offering a net savings of \$31,445.71 compared to the alternative bid from Man Con Inc. of \$340,000. Reynolds Construction was unwilling to provide a quote for repair services.

As per Florida Administrative Code (F.A.C.) 62-604.500, regarding the operation and maintenance of collection and transmission systems, corrective actions must be taken when there is excessive leakage or exfiltration. Given the risk of environmental contamination and public safety concerns, immediate repairs were necessary.

It is recommended that a Purchase Order be issued to DBF Construction LLC for the total amount of \$308,544.29. In accordance with the City Code of Ordinances, the approval of the General Services Director with the concurrence of the City Manager is requested for this purchase. The following paragraph outlines the details of the procurement.

The Wastewater Pumping Division has submitted requisition 3025001844, for emergency force main repair services. The repair services will be funded from account 420-7623-535-65.12 Capital Projects/Construction.

Attached are copies of the requisition, the quote from the vendor and applicable pages.

Please confirm your approval by replying to this email. In accordance with the City Code of Ordinances, the concurrence of the City Manager will be requested for this purchase.

Amount: \$ 308,544.29

Reviewed & Approved By:

Signature: Bobby Clayton

Digitally signed by Bobby Clayton
Date: 2025.06.04 15:48:14 -04'00'

Date: June 5, 2025

Pursuant to General Services Purchasing Manual etc.

Reviewed: A. Randolph Brown

Digitally signed by A. Randolph Brown
Date: 2025.06.04 15:55:49 -04'00'

Date: _____

Approved: _____
Purchasing Director

Date: 6/18/25

Approved: 
City Manager

Date: 6-18-25

CC: