

## MEMORANDUM

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Purchasing #19-034

May 29, 2019

To: Gregory P. Harrison, City Manager

Through: Otis J. Thomas, General Services Director

From: Jill Klaskin Press, Purchasing Consultant

Subject: Background for RFQ P-26-19, Construction Management at Risk (CMAR)  
Services for Various Parks Improvements Projects

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### Contract Need/Background

A Request For Qualifications (RFQ), P-26-19 was issued to select four (4) firms to establish contracts with the City to provide Construction Management at Risk (CMAR) Services for Various Parks Improvements Projects. Horacio Danovich, Capital Improvement Projects Director, provided the project scope of services.

### Notice List

The Notice List was created by using companies suggested by the requesting department, companies that have responded to prior solicitation, companies that have registered in the eBid System, and companies from appropriate listings in other source books.

Number of firms submitting responsive proposals - 12

### Advertising

The RFQ was advertised in the Sun Sentinel, and notices were sent to bid notice agencies throughout the nation. The RFQ was also posted on the City's eBid System for download by interested firms and sent to all registered bidders by email.

### Selection/Evaluation Committee

Twelve (12) responses were received to the solicitation. The Selection/Evaluation Committee met on May 28, 2019 to review and evaluate the responses. This meeting was posted as a "Public Meeting." The twelve (12) responses were reviewed and scored, and the Committee determined that the highest ranked firms, Kaufman Lynn Construction, Shiff Construction, a local Pompano Beach firm, DiPompeo Construction Corp., a local Pompano Beach firm, and West Construction would be recommended for the contract negotiation phase of the solicitation process. Copies of the minutes, voting matrix and scoring sheets, are attached.

### Market Research

The General Services Department conducted outreach to fifteen (15) local Pompano Beach Construction firms to inform them of the solicitation.

Recommendation

The recommendation from the Selection/Evaluation Committee to the City Commission is to approve the ranking order, and authorize the City staff to negotiate contracts with the highest ranked firms, Kaufman Lynn Construction, Shiff Construction, DiPompeo Construction Corp. and West Construction. Further authorization is requested to continue with the succeeding ranked firms should an impasse occur in the negotiations with the recommended firms. This solicitation was assigned a 10% Local Business participation goal. The firms being recommended have committed to meeting that goal.

Attachments

cc: file