

MEMORANDUM

Purchasing #19-011
December 3, 2018

To: Gregory P. Harrison, City Manager

Through: Otis J. Thomas, General Services Director

From: Jeff English, Purchasing Agent

Subject: Approval to Piggyback Lake County Florida Contract #17-0606L "Fire Equipment Parts – Supplies – Service"

Contract Need/Background

The Fire Logistics Division requests approval to piggyback Lake County Florida Contract #17-0606L "Fire Equipment Parts – Supplies – Service" as needed, from Ten-8 Fire Equipment, Inc. Lake County issued bid 17-0606, and awarded a contract to the vendor listed above. The current contract is valid through June 30, 2019, with three (3) remaining one-year renewals.

Attached you will find copies of a memorandum from the Fire Logistics Division, and the executed contract.

Funding

As needed purchases for bunker gear, various brands of parts, supplies, equipment, and services will be funded from accounts 001-2210-522.46-30 & 140-2231-522.46-30 / Machinery & Equipment, 001-2210-522.46-40 & 140-2231-522.46-40 / Maintenance Contracts, 001-2210-522.52-15 & 140-2231-522.52-15 / Small Tools Minor Equipment, and 001-2210-522.52-51 & 140-2231-522.52-51 / FD Bunker Gear. The estimated annual expense for these purchases is \$150,000.00.

Award Recommendation

After review of the Lake County bid, it is recommended that as needed purchase orders be issued to Ten-8 Fire Equipment, Inc., the awarded vendor, for Fire Equipment Parts – Supplies – Service, at the prices specified in the Lake County Florida Contract #17-0606L.