

MEMORANDUM

Purchasing #17-117
July 14, 2017

To: Gregory P. Harrison, City Manager

Through: Otis J. Thomas, General Services Director

From: Jeff English, Purchasing Agent

Subject: Approval to Piggyback City of Homestead Contract 201419 for Pump & Electric Motor Repairs

Contract Need/Background

The Utilities Department's Water Treatment Plant requests approval to purchase pump & electric motor repairs, as needed, from Condo Electric Motor Repair, Inc. The City of Homestead issued bid 201419 on August 2014, and awarded a contract to the vendor listed above. The current contract, which is in its first renewal period, is valid through September 30, 2017 with a one-year renewal option available.

Attached you will find copies of a memorandum from Utilities Department, the City of Homestead Award letter, the bid tabulation, and the City of Homestead bid document.

Funding

Pump & Electric Motor Repairs purchases will be funded from the appropriate Utilities operating account based on the purchase. Based upon usage the estimated expense will be \$74,000.00 per fiscal year.

Award Recommendation

After review of the City of Homestead bid, it is recommended that purchase orders be issued to Condo Electric Motor Repair, Inc., the awarded vendor, as needed, for the purchase of pump & electric motor repairs at the prices specified in the City of Homestead Bid 201419.

enclosures

cc: file