

**MINUTES**  
**SELECTION / EVALUATION COMMITTEE**  
**RFQ E-11-19**  
**Construction Management At Risk (CMAR) Services For Public Services Complex**  
**Purchasing Department Conference Room**  
**2:00 p.m. 5/6/2019**

The following voting members of the committee were present:

Wayne Adkins, Broward Sheriff's Office Major (Voting)  
Earl Bosworth, Assistant City Manager (Voting)  
Michael Hohl, Assistant Fire Chief (Voting)  
Kimberly Spill-Cristiano, Emergency Manager (Voting)

Also in attendance: Tammy R. Thompkins: Purchasing Agent, Jeff English: Purchasing Agent, and Horacio Danovich, Capital Improvement and Innovation Director (Non-Voting)

This meeting was held for presentations from the three (3) firms that had been scored highest by the Committee at a meeting held on April 2, 2019. This meeting was posted as a "Public Meeting" both at City Hall and at the Purchasing Division office, and on the City's website.

The schedule of presentations was:

2:05 p.m. Verdex Construction, LLC  
2:45 p.m. Pirtle Construction Company  
3:25 p.m. Kaufman Lynn Construction Inc.

Each firm was given fifteen-minutes for their presentation, with a fifteen-minute question and answer period immediately following. During their presentations, the firms discussed their capabilities and experience. The Committee had specific follow-up questions of each firm.

After the final presentation the Committee discussed their perception of each presentation and each firm's overall response to the solicitation. Committee members scored the firm they considered most qualified to provide the required services to the City with "1," and the next-most-qualified "2," etc. The firm with the fewest total points was ranked #1. The members scored the short-listed firms with the following results:

1	Kaufman Lynn Construction Inc. ....	5 points
2	Pirtle Construction Company .....	7 points
3	Verdex Construction, LLC.....	12 points

A copy of the voting matrix is attached.

An agenda item will be prepared to present the final ranking to the City Commission for their approval to negotiate and enter into a contract, with Kaufman Lynn Construction Inc., the firm with the highest rank. Further authorization is requested to continue with the succeeding ranked firms should an impasse occur in the negotiations with the recommended firm. This solicitation was assigned a 10% Local Business participation goal. The firm being recommended has committed to meeting that goal.

The meeting adjourned at approximately 4:00 p.m.