














FY 2018-2023-2033 Strategic Plan Strategies - FY 2021 Q2 Progress Report







FY18-19 Strategies




Strategies	Priority	Initial Due Date	Adjustment Due Date	Strategy Progress Update	Percent Complete
SP GOALS					
					
 (ARCHIVE) STREET LIGHT POLICY AND EXPANSION	Policy - High	9/30/19	9/30/19	This project aims to promote Pompano Beach as a "Smart City" by replacing City and FPL owned streetlights with LED fixtures and providing Wi-Fi throughout the City. There are approximately 6,500 Streetlights in the City: 5,400 owned by FPL and 1,100 owned by City. Building Maintenance has verified the City-owned Streetlight inventory. This inventory will now be used to establish street lighting agreement, authorizing upgrading all with LED fixtures and transition ownership and maintenance to FPL, with FPL to include the associated cost. Timeline and cost (paid via monthly tariff) still to be determined. FPL has provided a Proposed LED Lighting Plan with quantity of lights and associated costs which will be incorporated into the Streetlighting Agreement to upgraded all FPL owned lights to LED. Before this agreement can be finalized the City Commission must approve separate streetlighting agreements for several neighborhoods which will be receiving additional lighting (e.g. Collier City, Liberty Park, Cresthaven). Streetlighting Agreements have been accomplished, costed, and funds identified (GO Bond). Date for review TBD. FPL will not provided a street lighting agreement until FPL makes decision to accept streetlights for installation on aluminum poles. Date TBD. (In subsequent quarters, reporting will be provided under the Strategic Plan 2019-2034 and Action Agenda 2019-2020).	25 %



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 (ARCHIVE) PUBLIC-PRIVATE PARTNERSHIPS (P-3): IMPLEMENTATION	Policy - High	5/31/19	9/30/19	<p>(Oceanside Site) Consist of developing the Oceanside site to include a parking garage and preparation of adjoining pads for commercial uses. RFQ, for a master developer to develop the Oceanside site, issued in February 2019 for Oceanside site 2nd parking garage development. Responses received in June 2019. RFQ Selection Evaluation Committee met in July 2019 and ranked/short listed firms for commission approval scheduled for September 10, 2019. City commission approved RFQ rankings on September 10, 2019. Schedule to issue Step 2 RFP in October 2019. Issued RFP on October 17, 2019. Due 1/28/20. On June 23, 2020, the City Commission authorized staff to proceed with negotiating a development agreement with a selected developer. Staff is currently negotiating a Development Agreement with a Developer for the Oceanside site development. (Innovation District) The CRA is entering into Phase 2 in seeking a Master Developer by issuing an RFP to those qualified under the Phase 1 process. Phase 2 RFP consist of solicitation for a complete design and financial proposals. Proposals are due on February 6, 2020. City/CRA received 1 submittals. A panel of reviewers is being assembled to evaluate the packages and provide a recommendation to City Commission. The panel agreed to host a presentation by the proposing firm to further evaluate the merits of their proposal. No action is planned for until after the presentation. The City continues to evaluate the only valid submittal received earlier in the year. A presentation by the Applicant is scheduled to occur before the end of 2020. (In subsequent quarters, reporting will be provided under the Strategic Plan 2019-2034 and Action Agenda 2019-2020).</p>	75 %
 Restroom Improvements: Dog Park, Kester Park, Community Park	Major Projects	6/30/19	6/30/19	<p>The four restrooms are complete and operational. All restrooms came in under or at budget. The public is enjoying use of these new facilities.</p>	100 %
 (ARCHIVE) Mullet Alley Open Space/Beer Garden	Major Projects	6/30/19	6/30/19	<p>Contractor has been contracted for work. Site plan amendments have delayed construction and will need to go back before DRC review tentatively scheduled for March 17, 2021. (In subsequent quarters, reporting will be provided under the strategy "The Backyard Old Town Pompano Beach" in the Strategic Plan 2020-2035 and Action Agenda 2020-2021).</p>	25 %



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 (ARCHIVE) Palm Aire Community Main Entry Way Beautification: Sign	Major Projects	4/30/19	12/31/19	Coordination underway to take ownership of Broward property where sign is currently erected. Per Broward County Appraiser, property now belongs to FDOT. Seeking District 5 Commissioner input to proceed with revisions to sign. Will coordinate with Palm Aire Community to determine if they desire to match color scheme with the Gateway sign that was recently completed on SW 36th Ave. Coordinating with Vice-Mayor Moss to arrange meeting with Club Link Management who must provide electrical and irrigation utility to incorporate in the proposed sign design. Expect to have meeting in January. (In subsequent quarters, reporting will be provided under the Strategic Plan 2019-2034 and Action Agenda 2019-2020).	10 %
SP GOALS					
 Goal 2: Preferred Place to Do Business					
 INNOVATION DISTRICT DEVELOPMENT	Policy - Top	2/29/20	2/29/20	This task is completed final approval was received on October 27, 2020.	100 %
 (ARCHIVE) COMMUTER RAIL STATION IN DOWNTOWN	Policy - Top	4/30/19	4/30/19	A strategic parcel of land has recently been purchased by an industrial developer who plans to build a warehouse on the site. This parcel is strategically placed to allow for Tri-Rail to switch over from CSX RR tracks to the FEC RR tracks. On August 6th key staff met with Brightline to discuss a future commuter rail station in the downtown area. Staff has had multiple conversations with the Broward MPO, SFRTA and FDOT regarding an Industrial REIT (First Industrial, Chicago) purchase of a strategic piece of vacant property adjacent to the existing FEC spur that lies in close proximity to the CSX tracks, which Tri-Rail operates on. This vacant parcel is strategic because it is where the spur would curve north and connect the two rail lines. This is the LONE spur in Broward County that places the two rail lines in close proximity. NONE of the agencies say that they are in position to purchase the vacant parcel from the developer, who has stated that they were open to the transaction. This vacant parcel is one of the two or three places in so Fla where this can happen and the only place in Broward County. Brightline/Virgin trains are developing new stations in Boca Raton and Aventura, they have given no indication that another Broward station will be added, this makes sense as its purpose is to be a high speed rail line and NOT a commuter rail line, as Tri-Rail is. (In subsequent quarters, reporting will be provided under the Strategic Plan 2019-2034 and Action Agenda 2019-2020).	0 %

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 (ARCHIVE) AIR PARK DEVELOPMENT	Policy	12/31/19	12/31/19	The lease for development of Parcel Y has been negotiated and approved. An update to the AirPark Master Plan is underway. First of two Public Meetings was held April 9, 2019 to seek community input to the Plan. Estimated completion date of the Plan still on schedule for November 2019. Plan Review Committee will meet in November to review draft master plan prior to final Public Information Open House meeting for comment to be held in December. Estimated date to bring Proposed Plan to City Commission is February 25, 2020. Planning Review Committee (PRC) Meeting was held in December. Expect to have final public meeting in February, finalize draft and present to City Commission in April for approval. (In subsequent quarters, reporting will be provided under the Strategic Plan 2019-2034 and Action Agenda 2019-2020).	60 %
 PIER AREA DEVELOPMENT	Mgmt - High	12/31/19	12/31/20	The development plans has been implemented. The individual projects are being reported separately. This task is complete.	100 %
 (ARCHIVE) PARCEL "Y" AIR PARK DEVELOPMENT	Mgmt	12/31/19	11/30/20	Parcel Y lease has been executed by the City. The developer is now designing the project. Design, permitting, and construction is estimated to be 18 months. Parcel Y development has not proceeded per lease agreement. City is considering other options for parcel. (In subsequent quarters, reporting will be provided under the Strategic Plan 2019-2034 and Action Agenda 2019-2020).	75 %
 (ARCHIVE) MLK Boulevard Reconstruction Project: Phase 3 – Design	Major Projects	7/31/19	7/31/19	Desing team continues to prepare construction documents for final bids. The complete package is expected to be ready by the end of July 2019. MPO reported plans to be near completion and the agency and FDOT are preparing to advertise for construction services in late November. MPO reported FDOT advertised for final Design/Build services and awaits responses to solicitation. Closure and recommendations are due in November. MPO will host a pre-bid meeting on October 24 to interview firms that will conduct the construction work. A contract isn't expected to be ready until March 2020. MPO held a pre-proposal meeting for the 2016 TIGER project. This meeting was scheduled for Wednesday, October 23, 2019. Over a dozen would-be applicants were in attendance. MPO advised the applicants of the scope and informed them about the upcoming solicitation to be posted in December. Awaiting contract award to firm ranked no. 1 in March. FDOT expected to enter into contract by June 15, but COVID-19 has caused the process to be delayed. Design is nearly complete, but permitting process is lagging behind. (In subsequent quarters, reporting will be provided under the Strategic Plan 2019-2034 and Action Agenda 2019-2020).	88 %



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 (ARCHIVE) 335 MLK Boulevard: Phase 3 - Ali Cultural Arts Center - Development Agreement	Mgmt in Progress	8/31/18	8/31/18	Interlocal agreement between City and CRA was approved by CRA Board on October 17th, 2018. RFP drafted for interior buildout of office space. Project cancelled...direction for build-out to be used by CRA office space has changed. Cultural Affairs Dept. will perform build out to be used for cultural purposes. Commencing design phase. Venue address is 353 Dr. Martin Luther King Jr. Awaiting proposed design scope of work from architect. Preliminary sketch scope of work being developed for work order approval to an existing professional design consultant agreement. Project delayed due to COVID-19 pandemic conditions and restrictions. Identification of project design funding source and design plans are needed for development agreement. (In subsequent quarters, reporting will be provided under the Strategic Plan 2019-2034 and Action Agenda 2019-2020).	25 %
SP GOALS  Goal 3: Preferred Place to Visit					
 (ARCHIVE) MAJOR HOTEL DEVELOPMENT	Policy - Top	12/31/20	12/31/20	The Hilton Hotel plans to open May 2021. The other major hotel will be part of the development of the Innovation District of which the master developer solicitation is still active and waiting for in person City Commission/CRA meeting. (In subsequent quarters, reporting will be provided under the Strategic Plan 2019-2034 and Action Agenda 2019-2020).	45 %
 ISLE OF CAPRI DEVELOPMENT	Policy - High	9/30/19	9/30/19	This is a private sector development. Staff does track it's development activities through the various City review processes. The pandemic has slowed the development of the site. The Cordish Group has reached out to the City to convey that the project, however slowed, will continue as proposed.	10 %
 CULTURAL ARTS MASTER PLAN: UPDATE	Policy	7/31/19	7/31/19	Staff and consultant are presenting a draft Cultural Arts Master Plan Update to the Cultural Arts and Public Art Committees for their review and comment beginning May 2021. Adoption date has been extended to September 2021 due to COVID-19 pandemic conditions and restrictions.	70 %
 NYC Harbor	Major Projects	3/31/19	4/30/20	Construction in progress. The project is moving slowly. The contractor is catching up with inspections and proceeding with structural elements.	75 %
 Fishing Village Development: Concession Arts 3/19, Oceanic Restaurant 4/19	Major Projects	4/30/19	4/30/19	Concession (Lucky Fish/Tiki Bar) opened on July 10, 2021. Oceanic Restaurant opened August 30, 2019.	100 %
SP GOALS  Goal 4: Superior Capacity for Growth Through Quality, Sustainable Development					




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 GARDEN ISLE ENTRANCE BRIDGE	Policy - High	7/31/19	7/31/19	The preliminary concepts are complete. The bridge height has been explored and determination made that the bridge cannot be raised without compromising safety.	20 %
 (ARCHIVE) DIXIE ATLANTIC IMPROVEMENTS	Mgmt - Top	7/31/19	7/31/19	Team received a Notice to Proceed and is preparing for the first public meeting (May 15th) and second presentation (July 17th). Input reflected support for conceptual design to do a road diet on Atlantic Boulevard and provide important upgrades to Dixie Highway. Design team is evaluating final cross sections and meeting with FDOT and County staff to plan review address comments. At the suggestion and request from RMA (City's consultants), the team modified the proposed cross section north of Atlantic Boulevard to accommodate on-street parking on the west side of the roadway. In addition, the cross section of Atlantic Boulevard was re-evaluated and plans were shared with FDOT. FDOT advised that they would support the design subject to demonstrating no impact to I-95. Team was given green light to finalize plans for the south half of the project from McNab Road to SW 3rd Street. Team finalize cross sections on Atlantic Boulevard and submitted plans for approval to FDOT. Team also worked on cross sections north of NE 6th Street. Plans for south section are done and GMP is complete. Plans for mid section and north are 50% complete. A preliminary GMP is nearly ready. Permits from Broward County are on hand for south section and in progress for the rest. FEC received plans, but has not provided feedback, yet. FEC plans will affect crossings at Atlantic Boulevard and NE 3rd Street. (In subsequent quarters, reporting will be provided under the Strategic Plan 2019-2034 and Action Agenda 2019-2020).	65 %
 TREE INVENTORY, POLICY AND PROGRAM	Mgmt - High	9/30/19	9/30/19	No progress made this quarter. Will provide proposed draft to Development Services by 5/26/2021 for review.	5 %




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 (ARCHIVE) CITY/BROWARD NEXT COMPREHENSIVE PLAN: UPDATE	Mgmt	12/31/20	12/31/20	This project is required by the City's Strategic Plan in order to be in compliance with any State requirements and also the County's recent BrowardNEXT comprehensive plan amendment. On 12/11/2019, City Commission accepted the committee's rankings and authorized staff to prepare a contract with the highest ranked vendor - Calvin Giodano and Associates. The contract was approved by City Commission. Additional P&Z interviews and City Commission interviews scheduled in April. There is an additional all day meeting set up to coordinate with all stakeholders. The Comprehensive Plan will travel to P&Z/ City Commission early 2020. At the December 11th City Commission meeting, the Commission accepted the selection committee's ranking and authorized staff to prepare a contract with the highest ranked vendor - Calvin Giordano and Associates. The goal is to take the contract to a City Commission meeting in February 2019. First community meeting occurred in June 2019. Second community meeting took place on October 24th. The consultants are finalizing the Data and Analysis sections of the 14 Plan Elements and staff is drafting the Goals, Objectives and Policies for the 14 Plan Elements. The Comprehensive Plan will travel to P&Z/ City Commission early 2020. (In subsequent quarters, reporting will be provided under the Strategic Plan 2019- 2034 and Action Agenda 2019-2020).	80 %
 (ARCHIVE) WATER TREATMENT PLANT ELECTRICAL SYSTEM REHABILITATION	Mgmt	9/30/19	9/30/19	The electrical engineer is completing the Electrical Master Plan update. Upon completion, Staff will apply for State Revolving Funding, then go out to bid for construction. Drafting the solicitation for consulting services is on-going. Work continues on solicitation for consulting services. Working with Engineering, the final revisions for the Electrical Master Plan Update, design and Consulting Services RFQ was sent to Purchasing for solicitation on 11/25/19. (In subsequent quarters, reporting will be provided under the Strategic Plan 2019- 2034 and Action Agenda 2019-2020).	18 %





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 (ARCHIVE) Mobile Maps System Replacement	Mgmt in Progress	9/30/18	4/30/19	<p>City Staff testing found an issue when saving the utility inspections back to the database with the offline applications. After consulting support staff from Geocortex, ESRI and City IT staff and executing several possible solutions to this issue, we have decided on a new course of action. This new course of action will require the GIS staff to reconfigure the GIS datasets, republish the service and rebuild the data replicas. The GIS staff is also consulting with the Utility staff to consider using the online applications in the field. This option would require all of the Utility field vehicles to be able to access the online system. The GIS staff is working both online and offline options to bring this project to be fully operational. The three new Geocortex mobile applications which are replacing the original Mobile Maps System are fully functional. The GMAF Viewer software has been installed on all of the Utility staff laptops. Training has been scheduled for the Water staff, Waste Water staff, and the Storm Water staff in mid-January. When the training is complete, the Utility staff will conduct their software testing. We anticipate to be fully functional by early February. (In subsequent quarters, reporting will be provided under the Strategic Plan 2019- 2034 and Action Agenda 2019-2020).</p>	99 %
 (ARCHIVE) Wastewater Force Main Assessment	Mgmt in Progress	12/31/18	6/30/21	<p>Survey was distributed to various Utilities to determine what methodology, sonic testing, for assessing force mains is being utilized by others. Due to the scope of work and complexity a qualified engineering firm will be needed to develop a project scope statement, define roles and responsibilities, and assist in project management. We will locate and interview a specialized engineering consultant to restructure the inspection plan and rank the objectives. We are anticipating a completion of the design/report for January 2020 with portions of the current 240K going to design. Met internally to discuss options for a services contract to employ an engineering firm as a liaison for the project. We will have a utility engineering contract prepared for Commission the first week of March 2020. The engineering firm will develop a force main phasing map and an RFP for force main assessment in April 2020. Professional services and scope of services contract was prepared for Chen Moore and Associates. CMA will assist the wastewater pumping division in the preparation of a program for a condition assessment of the critical sanitary force mains. The contract was prepared and sent to Chen Moore for review on 3/10/20. On 3/19/20 the contract signed by Chen Moore was sent to city hall for approval by the city manager. (In subsequent quarters, reporting will be provided under the Strategic Plan 2019-2034 and Action Agenda 2019-2020).</p>	20 %



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✓ Climate Change and Sea Level Rise (Broward County): Report	Mgmt in Progress	12/31/18	8/31/19	County and Army Corps of Engineers have completed their analysis and County adopted new seawall elevation codes in March of 2020. All 31 municipalities have been given 2-years (until March of 2022) to amend their codes to be in compliance.	100 %
↓ (ARCHIVE) Water Supply Plan/Water Master Plan: Update	Mgmt in Progress	4/30/19	4/30/19	The Water Supply Plan was approved by City Commission on 12/11/2018. Consultant is working with SCADA representatives to obtain the additional data needed to incorporate into the analysis. Consultant is working on verification of assets in the distribution system in order to conduct modeling efforts. Also, consultant is reviewing the population projections, peaking factors, per capita demand factors and finish water demands. On August 27, 2019, a progress meeting was held to address the projected population demand, hydraulic modeling efforts, storage capacity and benchmarking. The Utilities Department in conjunction with our consultant are currently working on the verification of pipe age and material found in the water distribution system. Water Distribution piping material verification complete. Consultant is currently working on the draft plans. The Utilities Department received the projected population and water demands. Additional data was provided to the consultant regarding future large users to incorporate in modeling efforts. A progress meeting was held on December 11, 2019 to discuss the data compiled and utility staff completed the conservation section of the master plans. (In subsequent quarters, reporting will be provided under the Strategic Plan 2019-2034 and Action Agenda 2019-2020).	60 %
↓ (ARCHIVE) Reuse Master Plan: Update	Mgmt in Progress	4/30/19	4/30/19	Staff has supplied the consultant GIS data for the distribution system. Data has been obtained for the treatment plant. A follow up meeting and plant tour was held on January 8th. Consultant is currently analyzing data received. The City received the first draft update of the Reuse Master Plan. Review of draft completed and feedback was submitted to the consultant. Arranged progress meeting to clarify comments on the draft plan. We are in the process of deploying data loggers to the distribution system to capture pressure readings. This data will then be used to calibrate the hydraulic model. Our Consultant was provided with pump curves of low and high pressure pumps. The Utilities Department is currently in the process of identifying locations in the reuse system to install data loggers. Data loggers were installed and data collection is ongoing. (In subsequent quarters, reporting will be provided under the Strategic Plan 2019-2034 and Action Agenda 2019-2020).	60 %
↑ Broward Outfall Shutdown	Mgmt in Progress	12/31/25	12/31/25	90% of the Pipe line is completed to Palm Beach County. Work continues on the reuse plant expansion.	40 %



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 <p>(ARCHIVE) Inter Utility Water Connections: Design, Funding (SRF) - Fort Lauderdale (7/18) Broward County (1/19)</p>	Major Projects	2/1/19	1/31/19	<p>Field meetings with Broward County and homeowners in Lighthouse Point resulted on the interconnect being moved down the street. Adjustment to the design is underway. Broward County has reviewed the revised plans for the Lighthouse Point interconnect. the interlocal agreement with Broward County and with the City of Fort Lauderdale are being finalized. An RFI was received from Broward County and a response is in progress. Following Broward County approval, the Bid Set documents will be provided to the City of Pompano Beach. The consultant is putting together the drawing and specification bid set. The City is finalizing the Interlocal Agreement with Broward County and submitted responses to Broward County questions. The City reached out to Fort Lauderdale on June 24th and is waiting for a response. A meeting was held with the City of Fort. They have verbally agreed to the inter -local agreement. Working on inner-local agreement with City of Fort Lauderdale and Broward County. City of Pompano executes the Interlocal Agreement and sent it to Broward County to process it also. City of Ft. Lauderdale has failed to respond to latest requests by COPB. City of Pompano Beach has reached out to City of Ft. Lauderdale; they are waiting on a response back from their City Attorney's office. Broward County is finalizing their review of the City Resolution for the Inner-local Agreement. Agreement approved by COPB and is headed to BC Commission in November. COPB is working on the last details with Ft. Lauderdale contract to send to our Commission. (In subsequent quarters, reporting will be provided under the Strategic Plan 2019-2034 and Action Agenda 2019-2020).</p>	25 %
 <p>(ARCHIVE) Annual Wastewater Collection System: Pipe Lining</p>	Major Projects	12/31/18	9/30/19	<p>Wastewater Collection staff is continuing to televising and cleaning suspect areas of the City. We are gathering mains that will need to be re-lined this upcoming year. Our current contract is just expiring. Currently purchasing is working to get the relining contract posted back out for bid. Insituform (Lining) continues the re-lining of the laterals , they are on the last batch of laterals and expected to be completed in the next week. The lining of the gravity mains are completed. Work is expected to continue though Sept. Currently we have 1.94 of gravity mains and 86 laterals. Primary Wastewater gravity main lining area's by commissioners District</p> <ul style="list-style-type: none"> • LS 32 -- District 1 • LS 37 -- District 1 • LS 44 -- District 1 • LS 61 -- District 3 • LS 35 -- District 1 <p>Our wastewater system is older to the east and demanding more lining and repair of the old. Our contractor got delayed on the final phase of lateral lining. (In subsequent quarters, reporting will be provided under the Strategic Plan 2019- 2034 and Action Agenda 2019-2020).</p>	95 %

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 (ARCHIVE) Building Hardening: Water Treatment Building: Design Utility	Major Projects	12/31/18	12/31/18	Received and reviewing 60% design...consultant incorporated Engineering and Water Treatment Plant comments into design. Final design sent to the Building Department to vet out any issues. Consultant continues to finalize bid specs and documents for coatings. Design is going through dry run at Building Department for comments. City staff reviewed and approved coatings specifications. Designs and bid specifications complete. Utilities worked with consultant on public notification and submittal of application for \$3.2M in hardening grant funding. (In subsequent quarters, reporting will be provided under the Strategic Plan 2019- 2034 and Action Agenda 2019-2020).	25 %
 (ARCHIVE) Reuse Storage Tank: NE 3rd Avenue: Land Acquisition	Major Projects	9/30/19	9/30/19	Two properties remain to be purchased for the assembly of 2212 NE 13th St. and 220 NE 13th St. The Natjack property is under contract for a private buyer to purchase, set to close in July 2019 for development as a medical office use. The purchaser has submitted a variance and special exception application for the July Zoning Board of Appeals meeting. Conceptual plan for Natjack Dixie Highway site for Televac South approved December 2018. Letter of intent for purchase of Dixie Highway site for \$850,000 (contingent upon appraisal) accepted by seller 12/20/2018. Price negotiations on hold to finalize purchase price based upon January 2019 appraised value of \$800,000. Televac South owner needs to sign relocation agreement prior to purchase of property. Owner is buying out partners and will not enter into an agreement to relocate and sell property until July 2019. Realtor for Natjack received offer on property April 8, 2019. Property may sell prior to owner entering into agreement with City. Property is still on the market as of May 30, 2019. (In subsequent quarters, reporting will be provided under the Strategic Plan 2019- 2034 and Action Agenda 2019-2020).	35 %
 Water Filter Rebuild (14)	Major Projects	9/30/21	9/30/24	Project on hold pending findings of pilot testing and consultant update of technical memorandum.	12 %

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 (ARCHIVE) Water Wells Off Air Park: Study	Mgmt in Progress	12/31/20	12/31/20	Existing water wells on the Air Park property will need to be relocated. The FAA requires all facilities with non aviation use to be rented. The Study will help determine which site off the Air Park are best suited for relocation. Solicitation was finalized with the assistance from Engineering and sent to Purchasing. Purchasing posted the solicitation in May and scheduled to close mid July. Solicitation closed. received 3 submittals which are under review. Selection committee meets August 7th. Reviewed RLI submittals, committee met and ranked submittals, Purchasing to submit agenda item for Commission approval. Selection approval going before Commission October 7th and meeting to negotiate terms of contract with consultant scheduled. RLI awarded to selected consultant by Commission. City reviewed and commented on draft scope of work. Consultant working on cost for scope for contract. (In subsequent quarters, reporting will be provided under Wellfield Performance and Relocation Study in the Strategic Plan 2019- 2034 and Action Agenda 2019-2020).	22 %
 (ARCHIVE) Palm Aire Western Well Sites: Protection	Mgmt in Progress	12/31/20	12/31/20	This project entails the development of eight future well locations in southern Palm Aire. Currently, working with consultant on the scope of work. A draft of the solicitation for consulting services have been sent to purchasing. Purchasing posted the solicitation in May. All three submittals received are under review. Selection committee meets August 7th. Reviewed RLI submittals, committee met and ranked submittals, Purchasing to submit agenda item for Commission approval. Selection approval going before Commission October 7th and meeting to negotiate terms of contract with consultant scheduled. RLI awarded to selected consultant by Commission. City reviewed and commented on draft scope of work. Consultant working on cost for scope for contract. (In subsequent quarters, reporting will be provided under Wellfield Performance and Relocation Study in the Strategic Plan 2019- 2034 and Action Agenda 2019-2020).	22 %
SP GOALS					
■ Goal 5: Quality and Affordable City Services					
 (ARCHIVE) BSO STAFFING EVALUATION AND CONTRACT	Policy - Top	9/30/19	9/30/20	Discussions scheduled for September 2019...contract is set to expire on September 30th, 2020. On September 19th, 2019 a meeting was held between BSO and the City, to include legal representation, to discuss updates to renew the police services contract which expires September 30th, 2020. Currently, a draft is being developed and reviewed by both legal offices. (In subsequent quarters, reporting will be provided under the Strategic Plan 2019- 2034 and Action Agenda 2019-2020).	90 %

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 (ARCHIVE) CITY FACILITIES CONDITION ASSESSMENT AND PLAN	Mgmt	9/30/19	9/30/19	The City Commission approved a contract with Facility Dude to complete the assessment of 81 City facilities at the 1/23/2018 City Commission meeting. On site data collection on the facilities was completed in February 2019. Completed a review of the draft Facilities Condition Assessment Plan received in March 2019. A presentation of the Plan is scheduled for October 22nd, 2019. Proposed CIP projects in the Capital Forecasting Module will be considered for inclusion in the FY21-25 CIP 5-Year Plan...budget submission is due March 2020. Currently, finalizing the proposed preventative maintenance tasks, which will complete the Plan. Assessment of Facilities complete and final report now being prepared. Currently developing report which will identify projected capital investment and preventative maintenance required for City's infrastructure. Will provide to CM in January 2020. All facilities have been assessed. CIP projects generated by plan will be submitted in the FY 21 Budget. Deadline for submission of CIP projects expected to be February 2020. Assessment Plan present to city commission October 22, 2019. (In subsequent quarters, reporting will be provided under the Strategic Plan 2019-2034 and Action Agenda 2019-2020).	50 %
 OPERATION AND MAINTENANCE PLAN FOR GO BOND PROJECTS	Mgmt	9/30/19	9/30/21	The Finance Dept., Fire Rescue and Parks & Recreation are collaborating on this endeavor, along with the Budget Office. All assumptions derived from the analysis will be provided to the Budget Office and used in the creation of multi-year financial projections. Staff will be reviewing the long term impact of these estimates during the FY 20-21 budget cycle.	15 %
 Personnel Files Scanning	Mgmt in Progress	9/30/18	9/30/18	Due to COVID-19 project has been placed on hold until City Hall reopens.	0 %
 (ARCHIVE) Water Meter Replacement Program: 200 (AMI)	Mgmt in Progress	9/30/18	9/30/19	Phase one and two of the meter change out program is complete. Phase three has started from SW 18th St. to McNab Rd., between Dixie Hwy. and Cypress Rd. Twelve hundred meters and aged dual check devices are in the process of being replaced. Due to the procurement of water meters, this phase shall conclude the second week of October. Phase four will start from McNab Rd. to SW 18 CT., between Dixie Hwy. and Cypress Rd - approximately 350 meters and dual check devices. For FY 2019, new water meter were changed outs alongside aged dual check devices and new dual check devices were added as needed. However, due to budgetary dilemmas, we fall short of our 10% goal of meter change outs for FY 2019; completing 72% of our intended goal. Therefore, we will add our unsuccessful percentage from FY 2019 to our FY 2020 meter change out goals. (This item is not included in the FY 2019/2020 Action Agenda. Therefore, this project is being closed out for reporting since it is an ongoing annual project).	72 %

Strategies	Priority	Initial Due Date	Adjustment Due Date	Strategy Progress Update	Percent Complete
 (ARCHIVE) Event Permits	Mgmt in Progress	9/30/18	5/31/20	<p>Create a web application for Parks and Recreation to build City Event Maps for permitting and planning City events. Good progress has been made on the basemap layers for this project. The basemap is composed of new GIS layers created by the GIS staff. The AutoCAD City Parking drawing files have been geocoded and added to these GIS layers. We have also added City Landscape areas, parking data, and park amenities to these GIS layers. Next we will be adding the City building and City Tree data to the basemap layers. The basemap is only one part of this project. The editing GIS layers, the web maps and the web application have all been created. The final step, before we present the application to the Parks and Recreation staff, will be to publish the basemap, and configure the web application. (In subsequent quarters, reporting will be provided under the Strategic Plan 2020-2035 and Action Agenda 2020-2021, this strategy is a duplicate of the Parks and Recreation Web Map Editing Application strategy).</p>	75 %
 (ARCHIVE) Risk Management Software: Replacement	Mgmt in Progress	9/30/18	9/30/18	<p>The Actuary reports have been created in new Risk Master report Writer and were used to successfully balance the data conversion from existing Risk Master to the New Risk Master v 18.2 We have received the amendment to the contract from DXC to move from a multi tenant environment to a single tenant environment which will allow the application to be secured via COPBFL IP address (access will go through COPBFL firewall for an extra level of security). Once the amendment has been signed off by all parties, it will take approx.. 6 weeks for the new environment to be created. Addendum is now fully executed. RiskMaster is building the new server. Due to the recent finding that the business intelligence portion of RiskMaster is not white listed, all efforts are on hold pending further information from RiskMaster. Contracts are now signed for the BI single tenant environment. It's estimated 6 weeks will be required to build the server. Server will be available to us to commence RiskMaster application testing next week, November 11, 2019. RiskMaster is now up and running. Staff is entering new claims into the system and continue performing data cleansing in order to rule out any issues. Awaiting CorVel import/automatic upload function. (In subsequent quarters, reporting will be provided under the Strategic Plan 2019- 2034 and Action Agenda 2019-2020).</p>	80 %

Strategies	Priority	Initial Due Date	Adjustment Due Date	Strategy Progress Update	Percent Complete
 (ARCHIVE) Fire Department Inventory System	Mgmt in Progress	9/30/19	9/30/19	<p>The Operative IQ inventory module is the software utilized by the Fire Dept. Logistics for inventory control of medical supplies, clothing, station cleaning supplies, and fire equipment. By maintaining accurate inventory levels and setting up customized reports, the F. D. will be able to improve forecast of inventory levels and reduce shortages and vendor delays. The program goal is to have a fully operational software system by 9/2020. Current status includes: clothing inventory software 100%, EMS inventory system 100%, Narcotics tracking is being tracked manuall - PO has been issued to purchase software. Training on the Operative IQ software is anticipated to be 100% complete by September 2019 and 60% of the program will be implemented. (In subsequent quarters, reporting will be provided under the Strategic Plan 2019- 2034 and Action Agenda 2019-2020).</p>	90 %
 (ARCHIVE) Fire Life Safety Public Education Program: Expansion	Mgmt in Progress	9/30/18	9/30/19	<p>Fire Prevention has established a Public Education Group to create written S.O.P.'s for all public education programs. PBFR will be off track until we hire the Life safety Educator. Currently, creating a Job Description and planning the hiring process. A new Life Safety Public Educator position has been created. Staff is currently finalizing job description with HR. Life Safety Public Educator job description has been developed. HR is expected to post it in January. The completion of this project included hiring the Life Safety Educator position, approved in the FY 2020 budget. The position has unfortunately been frozen due to the pandemic and will thus not be advertised until further notice (or FY 2022) from the City Manager. Once the position is filled, the fire department will proceed with the further expansion of the program. (In subsequent quarters, reporting will be provided under the Strategic Plan 2019- 2034 and Action Agenda 2019-2020).</p>	80 %