

**MINUTES
SELECTION / EVALUATION COMMITTEE
RFP P-18-21 Construction Services for Pier Street West**

**ZOOM PRESENTATIONS
6/28/2021**

The following voting members of the Selection/Evaluation Committee (Committee) were present:

Horacio Danovich, Go Bond and Innovation District Director - Voting
Brian Donovan, Assistant City Manager - Voting
Hector Gandia, Engineering Project Manager I – Voting
John Sfiropoulos – City Engineering- Voting
Nguyen Tran – CRA Director- Voting

Also in attendance: Jeff English, Purchasing Agent (Non-Voting) and Jill Klaskin Press, Purchasing Supervisor (Non-Voting)

This meeting was held for presentations from the three (3) firms that had been scored highest by the Committee at a meeting held on June 14, 2021. Pursuant to section 286.0113 of Florida Statutes, the Presentation portion was not held as a public meeting. The final selection and evaluation portion of the meeting was posted as a “Public Meeting” both at City Hall and at the Purchasing Division office, and on the City’s website.

The schedule of presentations was:

1:30 p.m. DBF Construction, LLC
2:00 p.m. MBR Construction, Inc.
2:30 p.m. DP Development, LLC

Having submitted written responses to the Committee questions, each firm was given ten (10) minutes for its presentation, with a ten (10) minute question and answer period immediately following. During their presentations, the firms discussed their capabilities and experience. The Committee had specific follow-up questions of each firm.

After the final presentation, the Committee discussed its perception of each presentation and each firm’s overall response to the solicitation. Committee members scored the firm they considered most qualified to provide the required services to the City with “1”, and the next-most-qualified “2”, etc. The firm with the fewest total points was ranked #1. The members scored the short-listed firms with the following results:

1	MBR Construction, Inc	5 points
2	DP Development, LLC.....	12 points
3	DBF Construction, LLC	13 points

A copy of the voting matrix is attached.

An agenda item will be prepared to present the final ranking to the City Commission for its approval to negotiate and enter into a contract, with MBR Construction, Inc., the firm with the highest rank. Further authorization is requested to continue with the succeeding ranked firms should an impasse occur in the negotiations with the recommended firm. This solicitation was assigned a 10% Local Business participation goal. The recommended firm has committed to meeting that goal.

The meetings were adjourned at approximately 3:21 p.m.