



# MEMORANDUM

City Manager's Office

DATE: July 9, 2025  
TO: Mark E. Berman, City Attorney  
FROM: Audrey L. Gaten, Executive Assistant *ALG*  
VIA: Greg Harrison, City Manager *GH*  
SUBJECT: Request for Resolution

I am requesting a resolution to grant the City Manager authority to perform and finish such matters as may have been budgeted and authorized during the City Commission's August hiatus. Please see attached sample from 2024.

Thank you.

Attachment

Cc: Michelle Mack, Paralegal

RESOLUTION NO. 2024-\_\_\_\_\_

**CITY OF POMPANO BEACH**  
**Broward County, Florida**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF POMPANO BEACH, FLORIDA, GRANTING THE CITY MANAGER AUTHORITY DURING THE CITY COMMISSION'S AUGUST HIATUS TO PERFORM AND FINISH SUCH MATTERS AS MAY HAVE BEEN BUDGETED AND AUTHORIZED, SUBJECT TO RATIFICATION THEREAFTER; PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Commission of the City of Pompano Beach does not conduct City Commission Meetings during the month of August; and

**WHEREAS**, it is necessary for the City to provide for such other unfinished matters as the City has funded and authorized; now, therefore,

**BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF POMPANO BEACH, FLORIDA:**

**SECTION 1.** That the City Manager is hereby authorized and appointed to perform and finish such matters as the City Commission may have budgeted and authorized, which do not require further approval of the City Commission.

**SECTION 2.** That the authority and powers granted herein are limited and shall lapse upon commencement of the first regular City Commission meeting in September 2024 and are further subject to ratification by the City Commission upon its recommencement in September 2024.

**SECTION 3.** That This Resolution shall become effective upon passage.

**PASSED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
**REX HARDIN, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**KERVIN ALFRED, CITY CLERK**