



Florida's Warmest Welcome

**CITY OF POMPANO BEACH  
REQUEST FOR QUALIFICATIONS  
P-50-18**

**Planning and Design Services for Seven  
Park Facility Improvement Projects**

**MANDATORY PRE-SUBMITTAL MEETING:**

**October 9, 2018, 1:00 P.M.**

**DEVELOPMENT SERVICES**

**CONFERENCE ROOM**

**100 W. ATLANTIC BLVD., 3<sup>RD</sup> FLOOR**

**RFQ OPENING: October 22, 2018, 2:00 P.M.**

**PURCHASING OFFICE**

**1190 N.E. 3RD AVENUE, BUILDING C (Front)**

**POMPANO BEACH, FLORIDA 33060**

September 7, 2018

CITY OF POMPANO BEACH, FLORIDA  
REQUEST FOR QUALIFICATIONS (RFQ)  
P-50-18

**Planning and Design Services for Seven Park Facility Improvement Projects**

Pursuant to Florida Statutes Chapter 287.055 "Consultants' Competitive Negotiation Act" (CCNA) the City of Pompano Beach invites professional firms to submit qualifications and experience for consideration to provide engineering, architecture and landscape architectural services to the City for the following projects:

- 1 - McNair Park Renovations (estimated maximum design fees \$475k, max.)
- 2 - Youth Sports Complex (estimated design fees \$375k, max.)
- 3 - Centennial Park Improvements (estimated design fees \$165k, max.)
- 4 - Kester Park Improvements (estimated design fees \$220k, max.)
- 5 - North Pompano Park Improvements (estimated design fees \$465k, max.)
- 6 - Ultimate Sports Park Improvements (estimated design fees \$450k, max.)
- 7 - Mitchell Moore Park Improvements (estimated design fees \$215k, max.)

The City will receive sealed proposals until **2:00 p.m. (local), October 22, 2018**. Proposals must be submitted electronically through the eBid System on or before the due date/time stated above. Any proposal received after the due date and time specified, will not be considered. Any uncertainty regarding the time a proposal is received will be resolved against the Proposer.

Proposer must be registered on the City's eBid System in order to view the solicitation documents and respond to this solicitation. The complete solicitation document can be downloaded for free from the eBid System as a pdf at: <https://pompanobeachfl.ionwave.net/CurrentSourcingEvents.aspx>. The City is not responsible for the accuracy or completeness of any documentation the Proposer receives from any source other than from the eBid System. Proposer is solely responsible for downloading all required documents. Responses will be electronically unsealed in a public forum and proposer names will be read aloud.

**Mandatory Pre-Submittal Meeting**

There will be a mandatory pre-submittal meeting to review the City's expectations for the project, including backgrounds and scopes, and answer questions from potential proposers on **October 9, 2018, beginning at 1:00 p.m.** in the Development Services Conference Room, 100 West Atlantic Blvd., 3<sup>rd</sup> Floor, Pompano Beach, Florida, 33060. **Proposals will not be accepted from firms that do not attend the pre-proposal conference.**

**1. Scope Of Services**

The City intends to issue a contract(s) to one or more professional engineering, architecture, and/or landscape architecture firm(s) to provide professional consulting services to the City for the design, bidding, and construction phase services for the seven park projects listed above. The City intends to short-list a minimum of one (1) and a maximum of three (3) firms. The number one ranked firm will be eligible for the contract with the highest anticipated fees' schedule. The number two ranked firm will be eligible for the second highest, and so forth. Should the City choose to select three (3) firms, then the number one ranked firm would be eligible for projects 1, 2, and 3. The number two firm would be eligible for projects 4 and 5, and the number 3 firm for projects 6 and 7. Should the City choose to select two (2) firms, then the number one (1) ranked firm may be retained for projects 1, 2, 3 and 4, while the number two (2) firm would be eligible for projects 5, 6, and 7.

Awards will be based on negotiated terms. Should the City be unable to come to terms with the number one ranked firm, then the City may choose to start negotiations with the number two firm. Should the City be unable to come to terms with the number two firm, the City may choose to negotiate with the number three firm. If the City is unable to come to terms with any of the short-listed firms, the City may choose to work with the number four ranked firm, and so forth. At any time, the City reserves the right to re-advertise and seek a new pool of applicants.

Proposed improvements vary by park. Anticipated design elements may include expansion, renovation and equipping facilities to include lighted synthetic football/soccer field, running track, tennis court, basketball court, playground with water features to include splash pad, meeting rooms, concession and senior center; replacement of flooring and renovating front desk areas; expanding the playground, open fields, ball fields, replacing dug outs and installation of perimeter fencing, etc. Other improvements may also be necessary and may be determined during the design process.

The Scope of Services may include, but is not limited, to the following:

- Prepare preliminary design reports, project schedules, feasibility analyses, site plans and/or design alternative recommendations and preliminary cost estimates. Identify any design restrictions resulting from unusual park-like configurations.
- Identify any tests that may be necessary to carry out a sound design including soils, concrete strength, permeability/percolation, density, pot holeing, etc.
- Prepare a detailed cost estimate at the 30%, 60% and 90% design intervals to confirm initial budget allocations and/or to seek City's advice before proceeding with final designs. The firm will be responsible for cost controls throughout the design and construction project except for design and construction elements added or deleted by an expressed City directive.
- Work hand-in-hand with a Construction Manager at Risk (CMAR) during the design process to ensure targeted construction costs can be met and constructability efforts will not result in a product that does not meet the City's expectations. Value engineering may be considered as a function of meeting budgets, but not at the expense of lesser quality.
- Conduct presentations to elected officials, advisory boards, staff, and the public.

- Prepare all required bidding and construction documents for the projects. This will include preparing surveys, design plans, supplementary contract requirements, technical specifications, cost estimates, responses to requests for information.
- Prepare plans for review and approval by Development Review Committee (DRC); Planning and Zoning (P&Z); Architectural Appearance Committee (AAC); City's Building Department; Broward County Traffic Engineering; Broward County Water Resources; Florida Department of Health (HRS); Florida Department of Environmental Protection (FDEP); Florida Department of Transportation (FDOT); and/or, any other government agency or City Department having jurisdiction or requiring plan review and approval.
- Attendance at City Commission, Advisory Committee meetings, pre-design, design, bidding and bid award meetings will be required.

Firms and/or any subconsultants must have previous experience in infrastructure projects, and must be licensed to practice Professional Engineering, Architecture, Landscape Architecture, Electrical Engineering, and Irrigation in the State of Florida.

#### PERMITTING/CONSTRUCTION ADMINISTRATION

Selected firm shall be responsible for all aspects of permitting and approvals except for specific requirements affecting the contractor(s). This section refers to preparation of permit applications and necessary plans (whether paper or electronic submittals), minimum number of site inspections, close-outs, construction progress meetings, change order's review, as-built plans, etc., as it may be deemed necessary for final project certification. The City, at its sole discretion, may choose to issue a contract for Construction Administration Services or carry out said activities with in-house Staff (i.e., own inspection services, etc.).

Firms must have previous municipal experience.

#### **2. Tasks/Deliverables**

Firms will provide plans at various intervals (30-60-90%) for City staff review. Firms will prepare 100% construction plans. Firms will assist during the permitting process and ensure documents are addressed in a timely fashion. Firms will provide onsite supervision on an as needed basis and as required for final project certification.

#### **3. Local Business Program**

On March 13, 2018, the City Commission approved Ordinance 2018-112, establishing a Local Business Program, a policy to increase the participation of City of Pompano Beach businesses in the City's procurement process.

For purposes of this solicitation, "Local Business" will be defined as follows:

1. **TIER 1 LOCAL VENDOR. POMPANO BEACH BUSINESS EMPLOYING POMPANO BEACH RESIDENTS.** A business entity which has maintained a permanent place of business within the city limits and maintains a staffing level, within this local office, of at least ten percent who are residents of the City of Pompano Beach or includes subcontracting commitments to Local Vendors Subcontractors for at least ten percent of the contract value. The permanent place of business may not be a post office box. The business must be located in a non-residential zone, and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the City of Pompano Beach for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.
2. **TIER 2 LOCAL VENDOR. BROWARD COUNTY BUSINESS EMPLOYING POMPANO BEACH RESIDENTS OR UTILIZING LOCAL VENDOR SUBCONTRACTORS.** A business entity which has maintained a permanent place of business within Broward County and maintains a staffing level, within this local office, of at least 15% who are residents of the City of Pompano Beach or includes subcontracting commitments to Local Vendors Subcontractors for at least 20% of the contract value. The permanent place of business may not be a post office box. The business must be located in a non-residential zone, and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the respective Broward County municipality for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.
3. **LOCAL VENDOR SUBCONTRACTOR. POMPANO BEACH BUSINESS.** A business entity which has maintained a permanent place of business within the city limits of the City of Pompano Beach. The permanent place of business may not be a post office box. The business must be located in a non-residential zone, and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the City of Pompano Beach for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.

You can view the list of City businesses that have a current Business Tax Receipt on the City's website, and locate local firms that are available to perform the work required by the bid specifications. The business information, sorted by business use classification, is posted on the webpage for the Business Tax Receipt Division: [www.pompanobeachfl.gov](http://www.pompanobeachfl.gov) by selecting the Pompano Beach Business Directory in the Shop Pompano! section.

The City of Pompano Beach is **strongly committed** to insuring the participation of City of Pompano Beach Businesses as contractors and subcontractors for the procurement of goods and services, including labor, materials and equipment. Proposers are required to participate in the City of Pompano Beach's Local Business Program by

including, as part of their package, the Local Business Participation Form (Exhibit A,) listing the local businesses that will be used on the contract, and the Letter of Intent Form (Exhibit B) from each local business that will participate in the contract.

The required goal for this RFP is 10% for Local Vendor.

If a Prime Contractor/Vendor is not able to achieve the level of goal attainment of the contract, the Prime Vendor will be requested to demonstrate and document that good faith efforts were made to achieve the goal by providing the Local Business Unavailability Form (Exhibit C), listing firms that were contacted but not available, and the Good Faith Effort Report (Exhibit D), describing the efforts made to include local business participation in the contract. This documentation shall be provided to the City Commission for acceptance.

The awarded proposer will be required to submit "Local Business Subcontractor Utilization Reports" during projects and after projects have been completed. The reports will be submitted to the assigned City project manager of the project. The Local Business Subcontractor Utilization Report template and instructions have been included in the bid document.

Failure to meet Local Vendor Goal commitments will result in "unsatisfactory" compliance rating. Unsatisfactory ratings may impact award of future projects if a sanction is imposed by the City Commission.

The city shall award a Local Vendor preference based upon vendors, contractors, or subcontractors who are local with a preferences follows:

1. For evaluation purposes, the Tier 1 and Tier 2 businesses shall be a criterion for award in this Request for Proposal (RFP). No business may qualify for more than one tier level.
2. For evaluation purposes, local vendors shall receive the following preferences:
  - a. Tier 1 business as defined by this subsection shall be granted a preference in the amount of five percent of total score.
  - b. Tier 2 business as defined by this subsection shall be granted a preference in the amount of two and one-half percent of total score.
3. It is the responsibility of the awarded vendor/contractor to comply with all Tier 1&2 guidelines. The awarded vendor/contractor must ensure that all requirements are met before execution of a contract.
4. **Required Proposal Submittal**

Sealed proposals shall be submitted electronically through the eBid System on or before the due date/time stated above. Proposer shall upload response as one (1) file to the eBid System. The file size for uploads is limited to 100 MB. If the file size exceeds 100 MB the response must be split and uploaded as two (2) separate files.

**Information to be included in the proposal:** In order to maintain comparability and expedite the review process, it is required that proposals be organized in the manner specified below, with the sections clearly labeled:

**Title page:**

Show the project name and number, the name of the Proposer's firm, address, telephone number, name of contact person and the date.

**Table of Contents:**

Include a clear identification of the material by section and by page.

**Letter of Interest:**

A Letter of Interest, signed by an authorized representative of your firm, expressing your understanding of the project and expressing a positive commitment to provide the services described herein. In the letter, include:

- complete corporate name of the primary firm responding
- applicable Federal Tax Identification Number
- address
- telephone and fax numbers
- name, title, and email of the person to contact regarding your submission

Please limit this section to two pages.

**Technical Approach:**

Firms or teams shall submit their technical approach to the tasks described in the scope, including details of how each phase of the project would be completed, and how their firm proposes to maintain time schedules and cost controls.

**Schedule:**

Proposer shall provide a timeline that highlights proposed tasks that will meet all applicable deadlines.

**Project Team Form:**

Submit a completed "Project Team" form. The purpose of this form is to identify the key members of your team, including any specialty subconsultants.

**Organizational Chart:**

Specifically identify the management plan (if needed) and provide an organizational chart for the team. The proposer must describe at a minimum, the basic approach to these projects, to include reporting hierarchy of staff and sub-consultants, clarify the individual(s) responsible for the co-ordination of separate components of the scope of services.

**Statement of Skills and Experience of Project Team:**

Describe the experience of the entire project team as it relates to the types of projects described in the Scope section of this RLI. Include the experience of the prime consultants as well as other members of the project team; i.e., additional personnel, sub-consultants, branch office, team members, and other resources anticipated to be utilized for this project. Name specific projects (successfully completed within the past five years) where the team members have performed similar projects previously.

**Resumes of Key Personnel**

Include resumes for key personnel for prime and subconsultants.

**References:**

References for past 5 or more projects in the tri-county area (Broward, Palm Beach, and Miami-Dade.) Describe the scope of each project in physical terms and by cost, describe the respondent's responsibilities, and provide the contact information (name, email, telephone number) of an individual in a position of responsibility who can attest to respondent's activities in relation to the project.

List any prior projects performed for the City of Pompano Beach.

**Office Locations:**

Identify the location of the office from which services will be rendered, and the number of professional and administrative staff at the prime office location. Also identify the location of office(s) of the prime and/or sub consultants that may be utilized to support any or all of the professional services listed above and the number of professional and administrative staff at the prime office location.

If firms are situated outside the local area, (Broward, Palm Beach, and Miami-Dade counties) include a brief statement as to whether or not the firm will arrange for a local office during the term of the contract, if necessary.

**Local Businesses:**

Completed Local Business program forms, Exhibits A-D.

**Minority Business Enterprises:**

It is the intent of the City of Pompano Beach to encourage minority and women owned firms to participate in the process. The methods by which this is accomplished should be developed and presented by the respondents in their submissions.

For any member of your team that is a certified Minority Business Enterprise (as defined by the State of Florida) you must include copies of their certifications for them to be considered toward Item 5 in the evaluation criteria. Complete Exhibit I and include all certificates in your electronic submittal.

**Litigation:**

Disclose any litigation within the past five (5) years arising out your firm's performance, including status/outcome.

**City Forms:**

Responses should include all City forms as stated above. Required forms must be completed and submitted electronically through the City's eBid System.

**5. Insurance**

The insurance described herein reflects the insurance requirements deemed necessary for this contract by the City. It is not necessary to have this level of insurance in effect at the time of submittal, but certificates indicating that the insurance is currently carried



or a letter from the Carrier indicating upgrade ability will speed the review process to determine the most qualified Proposer.

The successful Proposer(s) shall not commence operations until certification or proof of insurance, detailing terms and provisions of coverage, has been received and approved by the City of Pompano Beach Risk Manager.

The following insurance coverage shall be required.

- a. Worker's Compensation Insurance covering all employees and providing benefits as required by Florida Statute, Chapter 440, regardless of the size of the company (number of employees). The Contractor further agrees to be responsible for employment, control and conduct of its employees and for any injury sustained by such employees in the course of their employment.
- b. Liability Insurance
  - 1) Naming the City of Pompano Beach as an additional insured, on General Liability Insurance only, in connection with work being done under this contract.
  - 2) Such Liability insurance shall include the following checked types of insurance and indicated minimum policy limits.

**LIMITS OF LIABILITY**

Type of Insurance	each occurrence	aggregate
<b>GENERAL LIABILITY: MINIMUM \$1,000,000 per OCCURRENCE/\$1,000,000 AGGREGATE</b>		
* Policy to be written on a claims incurred basis		
XX comprehensive form		
XX premises - operations	bodily injury	
___ explosion & collapse hazard	property damage	
___ underground hazard		
___ products/completed operations hazard		
XX contractual insurance	bodily injury and property damage	
XX broad form property damage	combined	
XX independent contractors		
XX personal injury	personal injury	

**AUTOMOBILE LIABILITY: MINIMUM \$1,000,000 per OCCURRENCE/\$1,000,000 AGGREGATE**

bodily injury  
(each person)

XX	comprehensive form	bodily injury (each accident)	_____	_____
XX	owned	property damage	_____	_____
XX	hired	bodily injury and property damage		
XX	non-owned	combined		

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**REAL & PERSONAL PROPERTY**

XX comprehensive form Consultant must show proof they have this coverage.

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**EXCESS LIABILITY**

XX	umbrella form	bodily injury and property damage		
XX	other than umbrella	combined	\$2,000,000.	\$2,000,000.

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XX **PROFESSIONAL LIABILITY** \$2,000,000. \$2,000,000.  
\* Policy to be written on a claims made basis

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The certification or proof of insurance must contain a provision for notification to the City, and the City's contracted law enforcement provider if applicable, thirty (30) days in advance of any material change in coverage or cancellation.

The successful Proposer shall furnish to the City the certification or proof of insurance required by the provisions set forth above, within ten (10) days after notification of award of contract.

**6. Selection/Evaluation Process**

A Selection/Evaluation Committee will be appointed to select the most qualified firm(s). The Selection/Evaluation Committee will present their findings to the City Commission.

The Committee will rank responses based upon the following criteria.

<u>Criteria</u>	<u>Point Range</u>
1. Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City e. Litigation within the past 5 years arising out of firm's performance	0-40
2. Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-30
3. Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-5
4. Technical approach to perform the tasks described in the Scope of Services: a. Level of effort b. Effectiveness of the technical approach to complete each phase of the project, maintain time schedules and cost control	0-25
<b>Total</b>	<b>0-100</b>

Additional 0-5% for Tier1/Tier2 Local Business will be calculated on combined scoring totals of each company

Value of Work Previously Awarded to Firm (Tie-breaker) - In the event of a tie, the firm with the lowest value of work as a prime contractor on City of Pompano Beach projects within the last five years will receive the higher ranking, the firm with the next lowest value of work shall receive the next highest ranking, and so on. The analysis of past work will be based on the City's Purchase Order and payment records.

The Committee has the option to use the above criteria for the initial ranking to short-list Proposers and to use an ordinal ranking system to score short-listed Proposers following presentations (if deemed necessary) with a score of "1" assigned to the short-listed Proposer deemed most qualified by the Committee.

Each firm should submit documentation that evidences the firm's capability to provide the services required for the Committee's review for short listing purposes. After an initial review of the Proposals, the City may invite Proposers for an interview to discuss the proposal and meet firm representatives, particularly key personnel who would be assigned to the project. Should interviews be deemed necessary, it is understood that the City shall incur no costs as a result of this interview, nor bear any obligation in further consideration of the submittal.

When more than three responses are received, the committee shall furnish the City Commission (for their approval) a listing, in ranked order, of no fewer than three firms deemed to be the most highly qualified to perform the service. If three or less firms respond to the RLI, the list will contain the ranking of all responses.

The City Commission has the authority to (including, but not limited to); approve the recommendation; reject the recommendation and direct staff to re-advertise the solicitation; or, review the responses themselves and/or request oral presentations and determine a ranking order that may be the same or different from what was originally presented to the City Commission.

## **7. Hold Harmless and Indemnification**

Proposer covenants and agrees that it will indemnify and hold harmless the City and all of its officers, agents, and employees from any claim, loss, damage, cost, charge or expense arising out of any act, action, neglect or omission by the Proposer, whether direct or indirect, or whether to any person or property to which the City or said parties may be subject, except that neither the Proposer nor any of its subcontractors will be liable under this section for damages arising out of injury or damage to persons or property directly caused by or resulting from the sole negligence of the City or any of its officers, agents or employees.

## **8. Right to Audit**

Contractor's records which shall include but not be limited to accounting records, written policies and procedures, computer records, disks and software, videos, photographs, subcontract files (including proposals of successful and unsuccessful bidders), originals estimates, estimating worksheets, correspondence, change order files (including documentation covering negotiated settlements), and any other supporting evidence necessary to substantiate charges related to this contract (all the foregoing hereinafter referred to as "records") shall be open to inspection and subject to audit and/or

reproduction, during normal working hours, by Owner's agent or its authorized representative to the extent necessary to adequately permit evaluation and verification of any invoices, payments or claims submitted by the contractor or any of his payees pursuant to the execution of the contract. Such records subject to examination shall also include, but not be limited to, those records necessary to evaluate and verify direct and indirect costs (including overhead allocations) as they may apply to costs associated with this contract.

For the purpose of such audits, inspections, examinations and evaluations, the Owner's agent or authorized representative shall have access to said records from the effective date of this contract, for the duration of the Work, and until 5 years after the date of final payment by Owner to Consultant pursuant to this contract.

Owner's agent or its authorized representative shall have access to the Contractor's facilities, shall have access to all necessary records, and shall be provided adequate and appropriate work space, in order to conduct audits in compliance with this article. Owner's agent or its authorized representative shall give auditees reasonable advance notice of intended audits.

Contractor shall require all subcontractors, insurance agents, and material suppliers (payees) to comply with the provisions of this article by insertion of the requirements hereof in any written contract agreement. Failure to obtain such written contracts which include such provisions shall be reason to exclude some or all of the related payees' costs from amounts payable to the Contractor pursuant to this contract.

## **9. Retention of Records and Right to Access**

The City of Pompano Beach is a public agency subject to Chapter 119, Florida Statutes. The Contractor shall comply with Florida's Public Records Law, as amended. Specifically, the Contractor shall:

- a. Keep and maintain public records required by the City in order to perform the service;
- b. Upon request from the City's custodian of public records, provide the City with a copy of requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law;
- c. Ensure that public records that are exempt or that are confidential and exempt from public record requirements are not disclosed except as authorized by law;
- d. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the City; and
- e. Upon completion of the contract, transfer, at no cost to the City, all public records in possession of the Contractor, or keep and maintain public records required by

the City to perform the service. If the Contractor transfers all public records to the City upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records in a format that is compatible with the information technology systems of the City.

**10. No Discrimination**

There shall be no discrimination as to race, sex, color, age, religion, or national origin in the operations conducted under any contract with the City.

**11. Independent Contractor**

The selected firm will conduct business as an independent contractor under the terms of this contract. Personnel services provided by the firm shall be by employees of the firm and subject to supervision by the firm, and not as officers, employees, or agents of the City. Personnel policies, tax responsibilities, social security and health insurance, employee benefits, purchasing policies and other similar administrative procedures applicable to services rendered under this agreement shall be those of the firm.

**12. Staff Assignment**

The City of Pompano Beach reserves the right to approve or reject, for any reasons, Proposer's staff assigned to this project at any time. Background checks may be required.

**13. Contract Terms**

The contract resulting from this RFQ shall include, but not be limited to the following terms:

The contract shall include as a minimum, the entirety of this RFQ document, together with the successful Proposer's proposal. Contract shall be prepared by the City of Pompano Beach City Attorney.

If the City of Pompano Beach defends any claim, demand, cause of action, or lawsuit arising out of any act, action, negligent acts or negligent omissions, or willful misconduct of the contractor, its employees, agents or servants during the performance of the contract, whether directly or indirectly, contractor agrees to reimburse the City of Pompano Beach for all expenses, attorney's fees, and court costs incurred in defending such claim, cause of action or lawsuit.

**14. Waiver**

It is agreed that no waiver or modification of the contract resulting from this RLI, or of any covenant, condition or limitation contained in it shall be valid unless it is in writing and duly executed by the party to be charged with it, and that no evidence of any waiver or modification shall be offered or received in evidence in any proceeding, arbitration, or litigation between the parties arising out of or affecting this contract, or the right or obligations of any party under it, unless such waiver or modification is in writing, duly executed as above. The parties agree that the provisions of this paragraph may not be waived except by a duly executed writing.

**15. Survivorship Rights**

This contract resulting from this RFQ shall be binding on and inure to the benefit of the respective parties and their executors, administrators, heirs, personal representative, successors and assigns.

**16. Termination**

The contract resulting from this RFQ may be terminated by the City of Pompano Beach without cause upon providing contractor with a least sixty (60) days prior written notice.

Should either party fail to perform any of its obligations under the contract resulting from this RFQ for a period of thirty (30) days after receipt of written notice of such failure, the non-defaulting part will have the right to terminate the contract immediately upon delivery of written notice to the defaulting part of its election to do so. The foregoing rights of termination are in addition to any other rights and remedies that such party may have.

**17. Manner of Performance**

Proposer agrees to perform its duties and obligations under the contract resulting from this RFQ in a professional manner and in accordance with all applicable local, federal and state laws, rules and regulations.

Proposer agrees that the services provided under the contract resulting from this RFQ shall be provided by employees that are educated, trained and experienced, certified and licensed in all areas encompassed within their designated duties. Proposer agrees to furnish the City of Pompano Beach with all documentation, certification, authorization, license, permit, or registration currently required by applicable laws or rules and regulations. Proposer further certifies that it and its employees are now in and will maintain good standing with such governmental agencies and that it and its employees will keep all license, permits, registration, authorization or certification required by applicable laws or regulations in full force and effect during the term of this contract. Failure of Proposer to comply with this paragraph shall constitute a material breach of contract.

**18. Acceptance Period**

Proposals submitted in response to this RFQ must be valid for a period no less than ninety (90) days from the closing date of this solicitation.

## 19. RFQ Conditions and Provisions

The completed proposal (together with all required attachments) must be submitted electronically to City on or before the time and date stated herein. All Proposers, by electronic submission of a proposal, shall agree to comply with all of the conditions, requirements and instructions of this RFQ as stated or implied herein. All proposals and supporting materials submitted will become the property of the City.

Proposer's response shall not contain any alteration to the document posted other than entering data in spaces provided or including attachments as necessary. By submission of a response, Proposer affirms that a complete set of bid documents was obtained from the eBid System or from the Purchasing Division only and no alteration of any kind has been made to the solicitation. Exceptions or deviations to this solicitation may not be added after the submittal date.

All Proposers are required to provide all information requested in this RFQ. Failure to do so may result in disqualification of the proposal.

The City reserves the right to postpone or cancel this RFQ, or reject all proposals, if in its sole discretion it deems it to be in the best interest of the City to do so.

The City reserves the right to waive any technical or formal errors or omissions and to reject all proposals, or to award contract for the items herein, in part or whole, if it is determined to be in the best interests of the City to do so.

The City shall not be liable for any costs incurred by the Proposer in the preparation of proposals or for any work performed in connection therein.

## 20. Standard Provisions

### a. Governing Law

Any agreement resulting from this RFQ shall be governed by the laws of the State of Florida, and the venue for any legal action relating to such agreement will be in Broward County, Florida.

### b. Licenses

In order to perform public work, the successful Proposer shall:

Be licensed to do business in Florida, if an entity, and hold or obtain such Contractor' and Business Licenses if required by State Statutes or local ordinances.

### c. Conflict Of Interest

For purposes of determining any possible conflict of interest, each Proposer must disclose if any Elected Official, Appointed Official, or City Employee is also an owner, corporate officer, or an employee of the firm. If any Elected Official, Appointed Official, or City Employee is an owner, corporate officer, or an



employee, the Proposer must file a statement with the Broward County Supervisor of Elections pursuant to §112.313, Florida Statutes.

d. Drug Free Workplace

The selected firm(s) will be required to verify they will operate a "Drug Free Workplace" as set forth in Florida Statute, 287.087.

e. Public Entity Crimes

A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crime may not submit a proposal on a contract to provide any goods or services to a public entity, may not submit a proposal on a contract with a public entity for the construction or repair of a public building or public work, may not submit proposals on leases of real property to public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Florida Statute, Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

f. Patent Fees, Royalties, And Licenses

If the selected Proposer requires or desires to use any design, trademark, device, material or process covered by letters of patent or copyright, the selected Proposer and his surety shall indemnify and hold harmless the City from any and all claims for infringement by reason of the use of any such patented design, device, trademark, copyright, material or process in connection with the work agreed to be performed and shall indemnify the City from any cost, expense, royalty or damage which the City may be obligated to pay by reason of any infringement at any time during or after completion of the work.

g. Familiarity With Laws

It is assumed the selected firm(s) will be familiar with all federal, state and local laws, ordinances, rules and regulations that may affect its services pursuant to this RFQ. Ignorance on the part of the firm will in no way relieve the firm from responsibility.

h. Withdrawal Of Proposals

A firm may withdraw its proposal without prejudice no later than the advertised deadline for submission of proposals by written communication to the General Services Department, 1190 N.E. 3<sup>rd</sup> Avenue, Building C, Pompano Beach, Florida 33060.

i. Composition Of Project Team

Firms are required to commit that the principals and personnel named in the proposal will perform the services throughout the contractual term unless

otherwise provided for by way of a negotiated contract or written amendment to same executed by both parties. No diversion or substitution of principals or personnel will be allowed unless a written request that sets forth the qualifications and experience of the proposed replacement(s) is submitted to and approved by the City in writing.

j. Invoicing/Payment

All invoices should be sent to City of Pompano Beach, Accounts Payable, P.O. Drawer 1300, Pompano Beach, Florida, 33061. In accordance with Florida Statutes, Chapter 218, payment will be made within 45 days after receipt of a proper invoice.

k. Public Records

1. The City of Pompano Beach is a public agency subject to Chapter 119, Florida Statutes. The Contractor shall comply with Florida's Public Records Law, as amended. Specifically, the Contractor shall:
  - a. Keep and maintain public records required by the City in order to perform the service;
  - b. Upon request from the City's custodian of public records, provide the City with a copy of requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law;
  - c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the City; and
  - d. Upon completion of the contract, transfer, at no cost to the City, all public records in possession of the Contractor, or keep and maintain public records required by the City to perform the service. If the Contractor transfers all public records to the City upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records in a format that is compatible with the information technology systems of the City.
2. Failure of the Contractor to provide the above described public records to the City within a reasonable time may subject Contractor to penalties under 119.10, Florida Statutes, as amended.

## **PUBLIC RECORDS CUSTODIAN**

**IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:**

### **CITY CLERK**

**100 W. Atlantic Blvd., Suite 253**

**Pompano Beach, Florida 33060**

**(954) 786-4611**

**[RecordsCustodian@copbfl.com](mailto:RecordsCustodian@copbfl.com)**

#### **21. Questions and Communication**

All questions regarding the RFQ are to be submitted using the Questions feature in the eBid System. Questions must be received at least seven (7) calendar days before the scheduled solicitation opening. Oral and other interpretations or clarifications will be without legal effect. Addenda will be posted to the RFQ solicitation in the eBid System, and it is the Proposer's responsibility to obtain all addenda before submitting a response to the solicitation.

#### **22. Addenda**

The issuance of a written addendum or posting of an answer in response to a question submitted using the Questions feature in the eBid System are the only official methods whereby interpretation, clarification, or additional information can be given. If any addenda are issued to this RFQ solicitation the addendum will be issued via the eBid System. It shall be the responsibility of each Proposer, prior to submitting their response, to contact the City Purchasing Office at (954) 786-4098 to determine if addenda were issued and to make such addenda a part of their proposal. Addenda will be posted to the RFQ solicitation in the eBid System.

#### **23. Contractor Performance Report**

The City will utilize the Contractor Performance Report to monitor and record the successful proposer's performance for the work specified by the contract. The Contractor Performance Report has been included as an exhibit to this solicitation.

#### **Note: Communications**

No negotiations, decisions, or actions shall be initiated or executed by the firm as a result of any discussions with any City employee. Only those communications, which are in writing from the City, may be considered as a duly authorized expression on behalf of the City. In addition, only communications from firms that are signed and in writing will be recognized by the City as duly authorized expressions on behalf of firms.

**COMPLETE THE PROJECT TEAM FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE FORM IN ITS ENTIRETY AND INCLUDE THE FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB FOR THE RLI IN THE EBID SYSTEM.**

**PROJECT TEAM**

RFQ NUMBER \_\_\_\_\_

Federal I.D.# \_\_\_\_\_

**PRIME**

Role	Name of Individual Assigned to Project	Number of Years Experience	Education, Degrees
Principal-In-Charge	_____	_____	_____
Project Manager	_____	_____	_____
Asst. Project Manager	_____	_____	_____
Other Key Member	_____	_____	_____
Other Key Member	_____	_____	_____

**SUB-CONSULTANT**

Role	Company Name and Address of Office Handling This Project	Name of Individual Assigned to the Project
Surveying	_____	_____
Landscaping	_____	_____
Engineering	_____	_____
Other Key Member	_____	_____
Other Key Member	_____	_____
Other Key Member	_____	_____
Other Key Member	_____	_____

(use attachments if necessary)

**Exhibit – Contractor Performance Report**



**City of Pompano Beach, Purchasing Division  
1190 N.E. 3rd Avenue, Building C  
Pompano Beach, Florida, 33060**

**CITY OF POMPANO BEACH  
CONTRACTOR PERFORMANCE REPORT**

1. Report Period: from \_\_\_\_\_ to \_\_\_\_\_

2. Contract Period: from \_\_\_\_\_ to \_\_\_\_\_

3. Bid# & or P.O.#: \_\_\_\_\_

4. Contractor Name: \_\_\_\_\_

5. City Department: \_\_\_\_\_

6. Project Manager: \_\_\_\_\_

7. Scope of Work (Service Deliverables): \_\_\_\_\_

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### Exhibit – Contractor Performance Report

CATEGORY	RATING	COMMENTS
<b>1. Quality Assurance/Quality Control</b> - Product/Services of high quality - Proper oversight - Communication	Poor =1 Satisfactory =2 Excellent =3	
<b>2. Record Keeping</b> -Accurate record keeping -Proper invoicing -Testing results complete	Poor =1 Satisfactory =2 Excellent =3	
<b>3. Close-Out Activities</b> - Restoration/Cleanup - Deliverables met - Punch list items addressed	Poor =1 Satisfactory =2 Excellent =3	
<b>4. Customer Service</b> - City Personnel and Residents - Response time - Communication	Poor =1 Satisfactory =2 Excellent =3	
<b>5. Cost Control</b> - Monitoring subcontractors - Change-orders - Meeting budget	Poor =1 Satisfactory =2 Excellent =3	
<b>6. Construction Schedule</b> - Adherence to schedule - Time-extensions - Efficient use of resources	Poor =1 Satisfactory =2 Excellent =3	
<b>SCORE</b>	_____	<b>ADD ABOVE RATINGS/DIVIDE TOTAL BY NUMBER OF CATEGORIES BEING RATED</b>

#### **RATINGS**

**Poor Performance (1.0 – 1.59):** Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.

**Satisfactory Performance (1.6 – 2.59):** Generally responsive, effective and/or efficient; delays are excusable and/or results in minor program adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.

**Excellent Performance (2.6 – 3.0):** Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal direction; customers expectations are exceeded.

Would you select/recommend this contractor again? \_\_\_\_\_ Yes \_\_\_\_\_ No

Please attach any supporting documents to this report to substantiate the ratings that have been provided.

_____ Ratings completed by (print name)	_____ Ratings completed by signature	_____ Date
_____ Department Head (print name)	_____ Department Head Signature	_____ Date
_____ Vendor Representative (print name)	_____ Contractor Representative Signature	_____ Date

Comments, corrective actions etc., use additional page if necessary:

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## City of Pompano Beach Florida

### Local Business Subcontractor Utilization Report

Project Name (1)		Contract Number and Work Order Number (if applicable) (2)	
Report Number (3)	Reporting Period (4) to	Local Business Contract Goal (5)	Estimated Contract Completion Date (6)
Contractor Name (7)		Contractor Telephone Number (8) ( ) -	Contractor Email Address (9)
Contractor Street Address (10)	Project Manager Name (11)	Project Manager Telephone Number (12) ( ) -	Project Manager Email Address (13)

<b>Local Business Payment Report</b>						
Federal Identification Number (14)	Local Subcontractor Business Name (15)	Description of Work (16)	Project Amount (17)	Amount Paid this Reporting Period (18)	Invoice Number (19)	Total Paid to Date (20)
<b>Total Paid to Date for All Local Business Subcontractors (21) \$</b>						<b>0.00</b>

**I certify that the above information is true to the best of my knowledge.**

Contractor Name – Authorized Personnel (print) (22)	Contractor Name – Authorized Personnel (sign) (23)	Title (24)	Date (25)
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### Local Business Subcontractor Utilization Report Instructions

- Box (1) Project Name** – Enter the entire name of the project.
- Box (2) Contract Number (work order)** – Enter the contract number and the work order number, if applicable (i.e., 4600001234, and if work order contract include work order number – 4600000568 WO 01).
- Box (3) Report Number** - Enter the Local Business Subcontractor Utilization Report number. Reports must be in a numerical series (i.e., 1, 2, 3).
- Box (4) Reporting Period** - Enter the beginning and end dates this report covers (i.e., 10/01/2016 – 11/01/2016).
- Box (5) Local Contract Goal** - Enter the Local Contract Goal percentage on entire contract.
- Box (6) Contract Completion Date** - Enter the expiration date of the contract, (not work the order).
- Box (7) Contractor Name** - Enter the complete legal business name of the Prime Contractor.
- Box (8) Contractor Telephone Number** - Enter the telephone number of the Prime Contractor.
- Box (9) Contractor Email Address** - Enter the email address of the Prime Contractor.
- Box (10) Contractor Street Address** – Enter the mailing address of the Prime Contractor.
- Box (11) Project Manager Name** - Enter the name of the Project Manager for the Prime Contractor on the project.
- Box (12) Project Manager Telephone Number** – Enter the direct telephone number of the Prime Contractor's Project Manager.
- Box (13) Project Manager Email Address** – Enter the email address of the Prime Contractor's Project Manager.
- Box (14) Federal Identification Number** – Enter the federal identification number of the Local Subcontractor(s).
- Box (15) Local Subcontractor Business Name** – Enter the complete legal business name of the Local Subcontractor(s).
- Box (16) Description of Work** – Enter the type of work being performed by the Local Subcontractor(s) (i.e., electrical services).
- Box (17) Project Amount** – Enter the dollar amount allocated to the Local Subcontractor(s) for the entire project (i.e., amount in the subcontract agreement).
- Box (18) Amount Paid this Reporting Period** – Enter the total amount paid to the Local Subcontractor(s) during the reporting period.

- Box (19) Invoice Number** – Enter the Local Subcontractor’s invoice number related to the payment reported this period.
- Box (20) Total Paid to Date** – Enter the total amount paid to the Local Subcontractor(s) to date.
- Box (21) Total Paid to Date for All Local Subcontractor(s)** – Enter the total dollar amount paid to date to all Local Subcontractors listed on the report.
- Box (22) Contractor Name Authorized Personnel (print)** – Print the name of the employee that is authorized to execute the Local Subcontractor Utilization Report.
- Box (23) Contractor Name Authorized Personnel (sign)** – Signature of authorized employee to execute the Local Subcontractor Utilization Report.
- Box (24) Title** – Enter the title of authorized employee completing the Local Subcontractor Utilization Report.
- Box (25) Date** – Enter the date of submission of the Local Subcontractor Utilization Report to the City.

**REQUESTED INFORMATION BELOW IS ON LOCAL BUSINESS PROGRAM AND SMALL BUSINESS ENTERPRISE FORM ON THE BID ATTACHMENTS TAB. BIDDERS ARE TO COMPLETE FORM IN ITS ENTIRITY AND INCLUDE COMPLETED FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.**

EXHIBIT A  
CITY OF POMPANO BEACH, FLORIDA  
LOCAL BUSINESS PARTICIPATION FORM

RFQ Number & Title: \_\_\_\_\_

Prime Contractor's Name: \_\_\_\_\_

<u>Name of Firm, Address</u>	<u>Contact Person, Telephone Number</u>	<u>Type of Work to be Performed/Materials to be Purchased</u>	<u>Contract Percentage</u>

EXHIBIT B  
LOCAL BUSINESS  
LETTER OF INTENT TO PERFORM AS A SUBCONTRACTOR

RFQ Number \_\_\_\_\_

TO: \_\_\_\_\_  
(Name of Prime or General Bidder)

The undersigned City of Pompano Beach business intends to perform subcontracting work in connection with the above contract as (check below)

\_\_\_\_\_ an individual

\_\_\_\_\_ a corporation

\_\_\_\_\_ a partnership

\_\_\_\_\_ a joint venture

The undersigned is prepared to perform the following work in connection with the above Contract, as hereafter described in detail:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Name of Local Business Contractor)

\_\_\_\_\_  
(address)

\_\_\_\_\_  
(address City, State Zip Code)

BY: \_\_\_\_\_  
(Name)

EXHIBIT C  
LOCAL BUSINESS UNAVAILABILITY FORM

RFQ # \_\_\_\_\_

I, \_\_\_\_\_  
(Name and Title)

of \_\_\_\_\_, certify that on the \_\_\_\_\_ day of

\_\_\_\_\_, \_\_\_\_\_, I invited the following LOCAL BUSINESSES to bid work  
(Month) (Year)

items to be performed in the City of Pompano Beach.

Business Name, Address	Work Items Sought	Form of Bid Sought (i.e., Unit Price, Materials/Labor, Labor Only, etc.)

Said Local Businesses:

- \_\_\_ Did not bid in response to the invitation
- \_\_\_ Submitted a bid which was not the low responsible bid
- \_\_\_ Other: \_\_\_\_\_

Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

Note: Attach additional documents as available.

EXHIBIT D  
GOOD FAITH EFFORT REPORT  
LOCAL BUSINESS PARTICIPATION

RFQ # \_\_\_\_\_

1. What portions of the contract have you identified as Local Business opportunities?

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2. Did you provide adequate information to identified Local Businesses? Please comment on how you provided this information.

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3. Did you send written notices to Local Businesses?

\_\_\_\_ Yes      \_\_\_\_ No

If yes, please include copy of the notice and the list of individuals who were forwarded copies of the notices.

4. Did you advertise in local publications?

\_\_\_\_ Yes      \_\_\_\_ No

If yes, please attach copies of the ads, including name and dates of publication.

5. What type of efforts did you make to assist Local Businesses in contracting with you?

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7. List the Local Businesses you will utilize and subcontract percentage of work.

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LOCAL BUSINESS EXHIBIT "D" – Page 2

Local Business

% of Work

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

8. Other comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**EXHIBIT "E"**  
**CITY OF POMPANO BEACH, FLORIDA**  
**SMALL BUSINESS ENTERPRISE PARTICIPATION FORM**

RFQ Number & Title: \_\_\_\_\_ Contractor's Name: \_\_\_\_\_

<u>Name of Firm, Address</u>	<u>Contact Person, Telephone Number</u>	<u>Type of Work to be Performed/Materials to be Purchased</u>	<u>Contract Percentage</u>

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***(INCLUDE CERTIFICATES FOR ANY FIRMS LISTED ON THIS PAGE)***

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FOR CITY USE ONLY

Total SBE Contract Participation \_\_\_\_\_

Are documents requested submitted accordingly    \_\_\_ YES    \_\_\_ NO

EXHIBIT "F"  
SMALL BUSINESS ENTERPRISE  
LETTER OF INTENT TO PERFORM AS A SUBCONTRACTOR

RFQ Number \_\_\_\_\_

TO: \_\_\_\_\_  
(Name of Prime or General Contractor)

The undersigned intends to perform subcontracting work in connection with the above contract as (check below)

- |  |  |
|--|--|
| <input type="checkbox"/> an individual | <input type="checkbox"/> a corporation   |
| <input type="checkbox"/> a partnership | <input type="checkbox"/> a joint venture |

The undersigned is prepared to perform the following work in connection with the above Contract, as hereafter described in detail:

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\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Name of SBE Contractor)

\_\_\_\_\_  
(address)

\_\_\_\_\_  
(address City, State Zip Code)

BY: \_\_\_\_\_  
(Name)

EXHIBIT "G"  
SMALL BUSINESS ENTERPRISE  
UNAVAILABILITY FORM

RFQ # \_\_\_\_\_

I, \_\_\_\_\_  
(Name and Title)

of \_\_\_\_\_, certify that on the \_\_\_\_\_ day of

\_\_\_\_\_, \_\_\_\_\_, I invited the following SBE CONTRACTOR(s) to bid work  
(Month) (Year)

items to be performed in the City of Pompano Beach.

SBE Contractor Address	Work Items Sought	Form of Bid Sought (i.e., Unit Price, Materials/Labor, Labor Only, etc.)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Said SBE CONTRACTOR(s):

\_\_\_ Did not bid in response to the invitation

\_\_\_ Submitted a bid that was not the low responsible bid

\_\_\_ Other: \_\_\_\_\_

Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

Note: Attach additional documents as available.

EXHIBIT "H"  
SMALL BUSINESS ENTERPRISE  
GOOD FAITH EFFORT REPORT

RFQ # \_\_\_\_\_

1. What portions of the contract have you identified as SBE opportunities?

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2. Did you provide adequate information to identified SBE? Please comment on how you provided this information.

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3. Did you send written notices to SBEs?

Yes                       No

If yes, please include copy of the notice and the list of individuals who were forwarded copies of the notices.

4. Did you advertise in local publications?

Yes                       No

If yes, please attach copies of the ads, including name and dates of publication.

5. Did you contact any organizations with large constituents of SBE members for possible sub-contractors? Please attach list of resource organizations used.

6. What type of efforts did you make to assist SBEs in contracting with you?

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7. List the SBEs you will utilize and subcontract percentage of work.

<hr/>	<hr/>
<hr/>	<hr/>

SBE EXHIBIT "H" – Page 2

<u>SBE Name</u>	<u>% of Work</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

8. Other comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Note: Please attach the unavailability letters with this report.

**REQUESTED INFORMATION BELOW IS ON THE MINORITY BUSINESS ENTERPRISE PARTICIPATION FORM ON THE BID ATTACHMENTS TAB. BIDDERS ARE TO COMPLETE FORM IN ITS ENTIRITY AND UPLOAD COMPLETED FORM TO THE EBID SYSTEM**

EXHIBIT I

MINORITY BUSINESS ENTERPRISE PARTICIPATION

RFQ # \_\_\_\_\_

List all members of your team that are a certified Minority Business Enterprise (as defined by the State of Florida.) You must include copies of the MBE certificates for each firm listed with your electronic submittal.

Name of Firm	Certificate Included?

Bidder Company Name \_\_\_\_\_

**Qualifications Of Bidders**

To demonstrate qualifications to perform the work, and to be considered for award, each bidder shall submit at least three (3) business customer references. Provide information for business customers for whom you have performed work of this nature which you list as references, excluding the City of Pompano Beach. (Use an attachment if necessary.)

1. Name and address of customer: \_\_\_\_\_

\_\_\_\_\_

Contact person name, telephone number and email address: \_\_\_\_\_

\_\_\_\_\_

Description of services provided and date(s) of service: \_\_\_\_\_

\_\_\_\_\_

2. Name and address of customer: \_\_\_\_\_

\_\_\_\_\_

Contact person name, telephone number and email address: \_\_\_\_\_

\_\_\_\_\_

Description of services provided and date(s) of service: \_\_\_\_\_

\_\_\_\_\_

3. Name and address of customer: \_\_\_\_\_

\_\_\_\_\_

Contact person name, telephone number and email address: \_\_\_\_\_

\_\_\_\_\_

Description of services provided and date(s) of service: \_\_\_\_\_

\_\_\_\_\_



**City of Pompano Beach, Purchasing Division  
1190 N.E. 3rd Avenue, Building C  
Pompano Beach, Florida, 33060**

October 2, 2018

ADDENDUM #1, RFQ P-50-18

**PLANNING AND DESIGN SERVICES FOR  
SEVEN PARK FACILITY IMPROVEMENT PROJECTS**

To Whom It May Concern,

RFQ P-50-18.- Corrected Name Change

The remainder of the solicitation is unchanged at this time.

Sincerely,

Jill Klaskin Press, CPPO  
Purchasing Consultant

cc: website





**City of Pompano Beach, Purchasing Division  
1190 N.E. 3rd Avenue, Building C  
Pompano Beach, Florida, 33060**

October 9, 2018

ADDENDUM #2, RFQ P-50-18

**PLANNING AND DESIGN SERVICES FOR  
SEVEN PARK FACILITY IMPROVEMENT PROJECTS**

To Whom It May Concern,

Please review the following additional requirements for RFQ P-50-18.

**Reviewed and Audited Financial Statements:**

Proposers shall be financially solvent and appropriately capitalized to be able to service the City for the duration of the contract. Proposers shall provide a complete financial statement of your firm's most recent reviewed and audited financial statements indicating organization's financial condition and **uploaded as a separate file titled "Financial Statements" to the Response Attachments tab in the eBid System.** Financial statements provided shall not be older than six (6) months prior to the date of filing this Prequalification Application. The financial statements are to be reviewed and submitted with any accompanying notes and supplemental information.

The City of Pompano Beach reserve the right to reject financial statements in which the financial condition shown is of a date six (6) months or more prior to the date of filing. The City is a public agency subject to Chapter 119, Florida's Public Records Law and is required to provide the public with access to public records, however, financial statements that are required as submittals to prequalify for a solicitation will be exempt from public disclosure.

The City reserves the right to request additional information to ensure the proposer is financially solvent and has sufficient financial resources to perform the contract and shall provide proof thereof of its financial solvency. The City may as at its sole discretion ask for additional proof of financial solvency, including additional documents post proposal opening, and prior to evaluation that demonstrates the Proposer's ability to perform the resulting contract and provide the required materials and/or services.

The remainder of the solicitation is unchanged at this time.

Sincerely,

Jill Klaskin Press, CPPO  
Purchasing Consultant

cc: website



**City of Pompano Beach, Purchasing Division  
1190 N.E. 3rd Avenue, Building C  
Pompano Beach, Florida, 33060**

October 2, 2018

ADDENDUM #3, RFQ P-50-18

**PLANNING AND DESIGN SERVICES FOR  
SEVEN PARK FACILITY IMPROVEMENT PROJECTS**

To Whom It May Concern,

RFQ P-50-18.- Identification of items required for submission on "Response Attachment" tab.

The remainder of the solicitation is unchanged at this time.

Sincerely,

Jill Klaskin Press, CPPO  
Purchasing Consultant

cc: website



**City of Pompano Beach, Purchasing Division  
1190 N.E. 3rd Avenue, Building C  
Pompano Beach, Florida, 33060**

October 9, 2018

ADDENDUM #4, RFQ P-50-18

**PLANNING AND DESIGN SERVICES FOR  
SEVEN PARK FACILITY IMPROVEMENT PROJECTS**

To Whom It May Concern,

Attached are the Sign In Sheets for RFQ P-50-18 Mandatory Pre-Proposal conference.

**NOTE: Proposals will not be accepted from firms that did not attend the pre-proposal conference.**

The remainder of the solicitation is unchanged at this time.

Sincerely,

Jill Klaskin Press, CPPO  
Purchasing Consultant

cc: website



**City of Pompano Beach, Purchasing Division  
1190 N.E. 3rd Avenue, Building C  
Pompano Beach, Florida, 33060**

October 11, 2018

ADDENDUM #5, RFQ P-50-18

**PLANNING AND DESIGN SERVICES FOR  
SEVEN PARK FACILITY IMPROVEMENT PROJECTS**

To Whom It May Concern,

- 1) RFQ P-50-18. Removal of "Essential Requirements" form from "Response Attachment" tab.
- 2) Replace verbiage for "Reviewed and Audited Financial Statements" with the following:

**Reviewed and Audited Financial Statements:**

Proposers shall be financially solvent and appropriately capitalized to be able to service the City for the duration of the contract. Proposers shall provide a complete financial statement of the firm's most recent audited financial statements, indicating organization's financial condition and uploaded as a separate file titled "Financial Statements" to the Response Attachments tab in the eBid System.

Financial statements provided shall not be older than twelve (12) months prior to the date of filing this solicitation response. The financial statements are to be reviewed and submitted with any accompanying notes and supplemental information. The City of Pompano Beach reserve the right to reject financial statements in which the financial condition shown is of a date twelve (12) months or more prior to the date of submittals.

The City is a public agency subject to Chapter 119, Florida's Public Records Law and is required to provide the public with access to public records, however, financial statements that are required as submittals to prequalify for a solicitation will be exempt from public disclosure.

The City reserves the right to request additional information to ensure the proposer is financially solvent and has sufficient financial resources to perform the contract and shall provide proof thereof of its financial solvency. The City may as at its sole discretion ask for additional proof of financial solvency, including additional documents post proposal opening, and prior to evaluation that demonstrates the Proposer's ability to perform the resulting contract and provide the required materials and/or services.

A combination of two (2) or more of the following may substitute for audited financial statements:

- 1) Bank letters/statements for the past 3 months
- 2) Balance sheet, profit and loss statement, cash flow report
- 3) IRS returns for the last 2 years

Addendum #3, P-54-18

- 4) Letter from CPA showing profits and loss statements (certified)
- 5) NOTE:

NOTE: Financial statements that are required as submittals to prequalify for a solicitation will be exempt from public disclosure; however, financial statements submitted to prequalify for a solicitation, and are not required by the City, may be subject to public disclosure

The remainder of the solicitation is unchanged at this time.

Sincerely,  
Jill Klaskin Press, CPPO  
Purchasing Consultant  
cc: website

CITY OF POMPANO BEACH  
MANDATORY PRE-BID CONFERENCE

SIGN IN SHEET

**P-50-18**  
**PLANNING AND DESIGN SERVICES FOR**  
**SEVEN PARK FACILITY IMPROVEMENT PROJECTS**

DATE: 10/9/2018

**ATTENDEES NOTE:** Furnish complete information. **Only** companies represented on this sheet may submit a proposal for the above named projects.

Company Name Tierra South Florida, Inc.  
Your Name /Title McKayla Cadden - Marketing Coordinator  
Mailing Address 2765 Vista Parkway Suite 10  
City WPB State FL Zip Code 33411  
Telephone Number (800) 687-8536 Fax Number (800) 8570  
Email Address mcadden@tierrasf.com

Company Name Stantec Consulting Services, Inc.  
Your Name /Title Terrance Glunt / Principal  
Mailing Address 800 Fairway Dr. Suite 125  
City Deerfield Beach State FL Zip Code 33441  
Telephone Number (954) 481-2812 Fax Number (954) 481-2818  
Email Address tery-glunt@stantec.com

Company Name American Contractors  
Your Name /Title RAFAL DRADRACH / GC  
Mailing Address 3225 NE 13th St. #203  
City Pompano Beach State FL Zip Code 33062  
Telephone Number (954) 421-5159 Fax Number ( )  
Email Address SureFixInc@aol.com

Company Name R.J. Heisenbottle Architects  
Your Name /Title Kathia Green, Director of Business Dev.  
Mailing Address 2199 Ponce de Leon Blvd #400  
City Coral Gables State FL Zip Code 33134  
Telephone Number (305) 446-7799 Fax Number ( )  
Email Address Kgreen@rjha.net

**CITY OF POMPANO BEACH  
MANDATORY PRE-BID CONFERENCE**

**SIGN IN SHEET**

**P-50-18  
PLANNING AND DESIGN SERVICES FOR  
SEVEN PARK FACILITY IMPROVEMENT PROJECTS**

**DATE: 10/9/2018**

**ATTENDEES NOTE:** Furnish complete information. **Only** companies represented on this sheet may submit a proposal for the above named projects.

Company Name ~~DOOR~~ CRAVEN THOMPSON & ASSOC. INC.  
 Your Name /Title DOUGLAS TAYLOR  
 Mailing Address 3563 NW 53RD STREET  
 City FORT LAUDERDALE State FL Zip Code 33309  
 Telephone Number (954) 739-6400 Fax Number (954) 739-6402  
 Email Address dtaylor@craven-thompson.com

Company Name KEITH  
 Your Name /Title PAUL WEINBERG VP STEPHANIE RUSSELL  
 Mailing Address 301 E ATLANTIC BLVD  
 City POMPANO BEACH State FL Zip Code 33060  
 Telephone Number (954) 788 3400 Fax Number ( ) \_\_\_\_\_  
 Email Address \_\_\_\_\_

Company Name SYNAROVSKI ROMANIK SAM LLC  
 Your Name /Title DERMIK DOUGLAS | MKT MGR.  
 Mailing Address 1800 EWER DRIVE | SUITE 500  
 City FORT LAUDERDALE State FL Zip Code 33316  
 Telephone Number (954) 961-6806 Fax Number (954) 961-6807  
 Email Address DDOUGLAS@SYNAROVSKI.COM

Company Name GALE ASSOCIATES, INC.  
 Your Name /Title PETER SPANOS, PROJECT MANAGER  
 Mailing Address 160 N. WESTMONTE DR., SUITE 1200  
 City ALTAMONTE SPRINGS State FL Zip Code 32714  
 Telephone Number (407) 599-7031 Fax Number (407) 599-7077  
 Email Address ps@gainc.com

**CITY OF POMPANO BEACH  
MANDATORY PRE-BID CONFERENCE**

**SIGN IN SHEET**

**P-50-18  
PLANNING AND DESIGN SERVICES FOR  
SEVEN PARK FACILITY IMPROVEMENT PROJECTS**

**DATE: 10/9/2018**

**ATTENDEES NOTE:** Furnish complete information. **Only** companies represented on this sheet may submit a proposal for the above named projects.

Company Name THE TAMARA PEACOCK COMPANY ARCHITECTS

Your Name /Title AUNCIA OPPENHEIM, MARKETING COORDINATOR

Mailing Address 6500 NORTH ANDREWS AVE

City FORT LAUDERDALE State FL Zip Code 33309

Telephone Number (954) 728-8000 Fax Number ( ) \_\_\_\_\_

Email Address TAMARA@TAMARAPEACOCK.COM

Company Name CHEN MOORE & ASSOCIATES

Your Name /Title JOSE L. AZOSTA, VICE PRESIDENT

Mailing Address 500 W. CYPRESS CR. RD, STE 630

City FT LAUDERDALE State FL Zip Code 33309

Telephone Number (954) 730-0707 Fax Number ( ) \_\_\_\_\_

Email Address JAZOSTA@CHENMOORE.COM

Company Name Sport Surfaces (Sport Surfaces LLC)

Your Name /Title Anthony Collins / Technician

Mailing Address 7011 Wilson Road

City West Palm Beach State FL Zip Code 33411

Telephone Number ( ) 561-634-0664 Fax Number ( ) \_\_\_\_\_

Email Address paul@SportSurfaces.com

Company Name Walters Zackaria Associates

Your Name /Title Abbas Zackaria, President

Mailing Address 1500 W. Cypress Creek Rd, #105

City Ft. Lauderdale State FL Zip Code 33309

Telephone Number (954) 522 4123 Fax Number (954) 522 4128

Email Address abbas@wza-architects.com



**CITY OF POMPANO BEACH  
MANDATORY PRE-BID CONFERENCE**

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**P-50-18  
PLANNING AND DESIGN SERVICES FOR  
SEVEN PARK FACILITY IMPROVEMENT PROJECTS**

**DATE: 10/9/2018**

**ATTENDEES NOTE:** Furnish complete information. **Only** companies represented on this sheet may submit a proposal for the above named projects.

Company Name PSI, Inc.  
 Your Name /Title Kari Bates MKtg Coord  
 Mailing Address 6500 NW 12th  
 City Ft. Lauderdale State FL Zip Code 33309  
 Telephone Number ( ) 954 267 0965 Fax Number ( ) \_\_\_\_\_  
 Email Address Kari.bates@psiusa.com

Company Name KEITH AND SCHWAB  
 Your Name /Title BRIE REED VICE PRESIDENT  
 Mailing Address ~~BREED@KSFLA.COM~~ 6500 N ANDREWS AVE  
 City FOOT LAUDERDALE State FL Zip Code 33309  
 Telephone Number (954) 776 1616 Fax Number ( ) \_\_\_\_\_  
 Email Address BREED@KSFLA.COM

Company Name CPH  
 Your Name /Title Carolyn Gomez, Project Manager  
 Mailing Address 1992 SW 1st St  
 City Miami State FL Zip Code 33135  
 Telephone Number (305) 274-4805 Fax Number ( ) \_\_\_\_\_  
 Email Address cgomez@cphcorp.com

Company Name ALLEGUEZ ARCHITECTURE  
 Your Name /Title ANA ALLEGUEZ / PRESIDENT  
 Mailing Address 7294 SW 48 ST  
 City MIAMI State FL Zip Code 33155  
 Telephone Number (305) 461 4001 X113 Fax Number (305) 461 8002  
 Email Address ana@alleguezarchitecture.com

**CITY OF POMPANO BEACH  
MANDATORY PRE-BID CONFERENCE**

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**P-50-18  
PLANNING AND DESIGN SERVICES FOR  
SEVEN PARK FACILITY IMPROVEMENT PROJECTS**

**DATE: 10/9/2018**

**ATTENDEES NOTE:** Furnish complete information. **Only** companies represented on this sheet may submit a proposal for the above named projects.

Company Name Architecture Studio Inc.  
 Your Name /Title Vice President, Architect  
 Mailing Address 533 NE 3rd Ave Suite 4  
 City Fort Lauderdale FL State FL Zip Code 33301  
 Telephone Number (954) 271-2770 Fax Number ( ) \_\_\_\_\_  
 Email Address Rita@sosarchitect.com

Company Name MILLER LEGG  
 Your Name /Title KEISTEN LAWLER - MKT/BD  
 Mailing Address 5747 N. Andrews way  
 City Fort Lauderdale State FL Zip Code 33307  
 Telephone Number (9 ) 434-7000 Fax Number ( ) \_\_\_\_\_  
 Email Address KLAWLER@MILLERLEGG.COM

Company Name South Florida Grassing  
 Your Name /Title Homer Greene, Project Manager  
 Mailing Address ~~Sfgrassing@yahoo.com~~ PO Box 225  
 City Hobe Sound State FL Zip Code 33455  
 Telephone Number (72) 546-4191 Fax Number ( ) \_\_\_\_\_  
 Email Address Sfgrassing@yahoo.com

Company Name CALVIN, GORDAN & ASSOCIATES, INC.  
 Your Name /Title MIKE CONNER, SENIOR LANDSCAPE ARCHITECT  
 Mailing Address 1800 ELLER DRIVE, SUITE 600  
 City FT. LAUDERDALE State FLORIDA Zip Code 33316  
 Telephone Number (954) 266-6469 Fax Number (954) 921-8907  
 Email Address MCONNER@CGASOLUTIONS.COM

CITY OF POMPANO BEACH  
MANDATORY PRE-BID CONFERENCE

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P-50-18  
PLANNING AND DESIGN SERVICES FOR  
SEVEN PARK FACILITY IMPROVEMENT PROJECTS

DATE: 10/9/2018

ATTENDEES NOTE: Furnish complete information. Only companies represented on this sheet may submit a proposal for the above named projects.

Company Name Cartaya & Associates  
Your Name /Title Deborah Martin  
Mailing Address 2400 E. Commercial Blvd, Ste 201  
City Fort Lauderdale State FL Zip Code 33308  
Telephone Number 954 771-7224 Fax Number ( ) \_\_\_\_\_  
Email Address dmartin@cartayaandassociates.com

Company Name David Harris Engineering  
Your Name /Title David Harris  
Mailing Address 2743 NW 19th St.  
City Pomp State FL Zip Code 33069  
Telephone Number 954-971-7200 Fax Number ( ) \_\_\_\_\_  
Email Address Harrispe@Bellsouth.net

Company Name Savino & Miller Design Studio  
Your Name /Title Busi Manager  
Mailing Address 12345 NE 6th Ave  
City North miami State FL Zip Code 33161  
Telephone Number (305) 895 9082 Fax Number ( ) \_\_\_\_\_  
Email Address Sophia@savino-miller.com

Company Name \_\_\_\_\_  
Your Name /Title \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Telephone Number ( ) \_\_\_\_\_ Fax Number ( ) \_\_\_\_\_  
Email Address \_\_\_\_\_

# CITY OF POMPANO BEACH MANDATORY PRE-BID CONFERENCE

## SIGN IN SHEET

### P-50-18 PLANNING AND DESIGN SERVICES FOR SEVEN PARK FACILITY IMPROVEMENT PROJECTS

DATE: 10/9/2018

**ATTENDEES NOTE:** Furnish complete information. **Only** companies represented on this sheet may submit a proposal for the above named projects.

Company Name SGA MANAGEMENT, INC  
 Your Name /Title Eliana Hurtado, Project Manager  
 Mailing Address 1709 NW 79<sup>th</sup> Ave.  
 City Miami State FL Zip Code 33126  
 Telephone Number ( 786 75601622 ) Fax Number ( 786 3954281 )  
 Email Address admin@sgamanagementinc.com

Company Name PK ARCHITECTS  
 Your Name /Title ANDRE CABI / DIRECTOR  
 Mailing Address 24 NE 24<sup>th</sup> AVE  
 City POMP. State FL Zip Code 33062  
 Telephone Number ( 9 ) 941-3329 Fax Number ( ) \_\_\_\_\_  
 Email Address A CABI@PK-GROUP.COM

Company Name \_\_\_\_\_  
 Your Name /Title \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Telephone Number ( ) \_\_\_\_\_ Fax Number ( ) \_\_\_\_\_  
 Email Address \_\_\_\_\_

Company Name \_\_\_\_\_  
 Your Name /Title \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Telephone Number ( ) \_\_\_\_\_ Fax Number ( ) \_\_\_\_\_  
 Email Address \_\_\_\_\_

# CITY OF POMPANO BEACH MANDATORY PRE-BID CONFERENCE

## SIGN IN SHEET

### P-50-18 PLANNING AND DESIGN SERVICES FOR SEVEN PARK FACILITY IMPROVEMENT PROJECTS

DATE: 10/9/2018

**ATTENDEES NOTE:** Furnish complete information. **Only** companies represented on this sheet may submit a proposal for the above named projects.

Company Name Keith and Schmars  
 Your Name /Title Carlton Gillespie, Marketing Manager  
 Mailing Address 6500 N Andrews Ave  
 City Ft. Lauderdale State FL Zip Code 33309  
 Telephone Number (954) 776-1616 Fax Number ( ) \_\_\_\_\_  
 Email Address Cgillespie@ksfla.com

Company Name Robertson Recreational Products / Tot Twp  
 Your Name /Title Glenn Haab FL sales mgr  
 Mailing Address 4855 NW 96th Drive  
 City Coal Springs State FL Zip Code 33076  
 Telephone Number (954) 882-1366 Fax Number ~~(954)~~ 340-0402  
 Email Address gHaab@tottwf.com

Company Name McHarny & Associates Inc.  
 Your Name /Title Elena Costa Marketing  
 Mailing Address 2780 SW Douglas Rd. Ste. 302  
 City Miami State FL Zip Code 33133  
 Telephone Number ( ) 305-445-3765 Fax Number ( ) \_\_\_\_\_  
 Email Address ecosta@mcharny.com

Company Name \_\_\_\_\_  
 Your Name /Title \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Telephone Number ( ) \_\_\_\_\_ Fax Number ( ) \_\_\_\_\_  
 Email Address \_\_\_\_\_

**CITY OF POMPANO BEACH  
MANDATORY PRE-BID CONFERENCE**

SIGN IN SHEET

**P-50-18  
PLANNING AND DESIGN SERVICES FOR  
SEVEN PARK FACILITY IMPROVEMENT PROJECTS**

**DATE: 10/9/2018**

**ATTENDEES NOTE:** Furnish complete information. **Only** companies represented on this sheet may submit a proposal for the above named projects.

Company Name Kimley - Horn  
 Your Name /Title Rodrigo Torres / Stefano Viola  
 Mailing Address 600 N. Pine Island Road  
 City Plantation State FL Zip Code 33324  
 Telephone Number (954) 535 5133 Fax Number ( ) \_\_\_\_\_  
 Email Address Stefano.Viola@kimley-horn.com

Company Name BERMELLO Ajamil  
 Your Name /Title Kiek OLNEY, ELA  
 Mailing Address KOLNEY@BERMELLOAJAMIL.COM  
 City Miami State FL Zip Code 33028  
 Telephone Number (305) 960-3709 Fax Number ( ) \_\_\_\_\_  
 Email Address 2601 S. Bayshore DR Suite 1000

Company Name MY OWN CRUISING JOURNAL, INC  
 Your Name /Title PAT ANDERSON, PRESIDENT  
 Mailing Address 2650 N.E. 24<sup>th</sup> STREET  
 City POMPANO BEACH State FL Zip Code 33064  
 Telephone Number (954) 646-6603 Fax Number ( ) \_\_\_\_\_  
 Email Address PAT@PATANDERSONARTIST.COM

Company Name \_\_\_\_\_  
 Your Name /Title \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Telephone Number ( ) \_\_\_\_\_ Fax Number ( ) \_\_\_\_\_  
 Email Address \_\_\_\_\_



Florida's Warmest Welcome

**P-50-18 Addendum 5  
Supplier Response  
Keith and Associates, Inc.**

**Event Information**

Number: P-50-18 Addendum 5  
 Title: Planning & Design Services for Seven Park Facility Improvement Projects  
 Type: Request for Qualifications  
 Issue Date: 9/7/2018  
 Deadline: 10/22/2018 02:00 PM (ET)  
 Notes: Pursuant to Florida Statutes Chapter 287.055 "Consultants' Competitive Negotiation Act" (CCNA) the City of Pompano Beach invites professional firms to submit qualifications and experience for consideration to provide engineering, architecture and landscape architectural services to the City for the following projects:

- 1 - McNair Park Renovations (estimated maximum design fees \$475k, max.)
- 2 - Youth Sports Complex (estimated design fees \$375k, max.)
- 3 - Centennial Park Improvements (estimated design fees \$165k, max.)
- 4 - Kester Park Improvements (estimated design fees \$220k, max.)
- 5 - North Pompano Park Improvements (estimated design fees \$465k, max.)
- 6 - Ultimate Sports Park Improvements (estimated design fees \$450k, max.)
- 7 - Mitchell Moore Park Improvements (estimated design fees \$215k, max.)

The City will receive sealed proposals until 2:00 p.m. (local), October 22, 2018. Proposals must be submitted electronically through the eBid System on or before the due date/time stated above. Any proposal received after the due date and time specified, will not be considered. Any uncertainty regarding the time a proposal is received will be resolved against the Proposer.

Proposer must be registered on the City's eBid System in order to view the solicitation documents and respond to this solicitation. The complete solicitation document can be downloaded for free from the eBid System as a pdf at:  
<https://pompanobeachfl.ionwave.net/CurrentSourcingEvents.aspx>. The City is not responsible for the accuracy or completeness of any documentation the Proposer receives from any source other than from the eBid System. Proposer is solely responsible for downloading all

required documents. Responses will be electronically unsealed in a public forum and proposer names will be read aloud.

### Mandatory Pre Submittal Meeting

There will be a mandatory pre submittal meeting to review the City's expectations for the project, including backgrounds and scopes, and answer questions from potential proposers on October 9, 2018, beginning at 1:00 p.m. in the Development Services Conference Room, 100 West Atlantic Blvd., 3rd Floor, Pompano Beach, Florida, 33060. Proposals will not be accepted from firms that do not attend the pre-proposal conference

## Keith and Associates, Inc. Information

Address: 301 East Atlantic Blvd.  
Pompano Beach, FL 33060  
Phone: (954) 788-3400  
Fax: (954) 788-3400

By submitting this Response I affirm I have received, read and agree to the all terms and conditions as set forth herein. I hereby recognize and agree that upon execution by an authorized officer of the City of Pompano Beach, this Response, together with all documents prepared by or on behalf of the City of Pompano Beach for this solicitation, and the resulting Contract shall become a binding agreement between the parties for the products and services to be provided in accordance with the terms and conditions set forth herein. I further affirm that all information and documentation contained within this response to be true and correct, and that I have the legal authority to submit this response on behalf of the named Supplier (Offeror).

Paul Weinberg

*Signature*

*Submitted at 10/22/2018 12:59:53 PM*

PWeinberg@KEITHteam.com

*Email*

## Requested Attachments

### Bid Proposal

10020.M0.47 KEITH Response to P-50-18-test.pdf

Electronic version of proposal must be uploaded to the Response Attachments tab. The file size for uploads is limited to 100 MB. If the file size exceeds 100 MB the response must be split and uploaded as two (2) separate files.

### Reviewed and Audited Financial Statement

K&A 2017 FAR Audit\_Confidential.pdf

Will remain confidential pursuant to section 119.071 of the State of Florida Statutes.

### Local Business

Exhibit A-B ALL\_FORMATTED.pdf

Local Business Program Forms from the attachments tab must be completed and uploaded to this tab.

### Qualification Of Bidders

Qualifications\_Of\_Bidders\_Form.pdf

### Project Team Form

Project\_Team\_Form-KEITH.pdf

This form is to be completed and uploaded to the Response Attachments tab.

## Bid Attributes

### 1 Acknowledgement of Addenda

Check this box to acknowledge that you have reviewed all addenda issued for this solicitation.

Yes



**2 Terms & Conditions**

Check the box indicating you agree to the terms and conditions of this solicitation.

 Agree**3 Conflict of Interest**

For purposes of determining any possible conflict of interest, all bidders must disclose if any City of Pompano Beach employee is also an owner, corporate officer, or employee of their business. Indicate either "Yes" (a City employee is also associated with your business), or "No". (Note: If answer is "Yes", you must file a statement with the Supervisor of Elections, pursuant to Florida Statutes 112.313.) Indicate yes or no below with the drop down menu.

 No**4 Drug-Free Workplace**

Whenever two or more bids which are equal with respect to price, quality, and service are received for the procurement of commodities or contractual service, a bid received from a business that certifies that it has implemented a Drug-free Workplace Program shall be given preference in the award process. If bidder's company has a Drug-free Workplace Program as outlined in General Conditions, section 32., indicate that by selecting yes in the drop down menu.

 Yes**5 Vendor Certification Regarding Scrutinized Companies Lists (Any Dollar Amount)**

Section 215.4725, Florida Statutes, prohibits agencies from contracting (at any dollar amount) with companies on the Scrutinized Companies that Boycott Israel List, or with companies that are engaged in a boycott of Israel. As the person authorized to electronically sign on behalf of Respondent, I hereby certify by selecting the box below that the company responding to this solicitation is not listed on the Scrutinized Companies that Boycott Israel List. I also certify that the company responding to this solicitation is not participating in a boycott of Israel, and is not engaged in business operations in Syria or Cuba. I understand that pursuant to sections 287.135 and 215.4725, Florida Statutes, the submission of a false certification may subject company to civil penalties, attorney's fees, and/or costs.

 Certified

Bidder Company Name \_\_\_\_\_

**Qualifications Of Bidders**

To demonstrate qualifications to perform the work, and to be considered for award, each bidder shall submit at least three (3) business customer references. Provide information for business customers for whom you have performed work of this nature which you list as references, excluding the City of Pompano Beach. (Use an attachment if necessary.)

1. Name and address of customer: \_\_\_\_\_

950 NW 38th Street, Oakland Park, Florida 33309

Contact person name, telephone number and email address: \_\_\_\_\_

Description of services provided and date(s) of service: \_\_\_\_\_

2. Name and address of customer: \_\_\_\_\_

6600 University Drive, Parkland, Florida 33067

Contact person name, telephone number and email address: \_\_\_\_\_

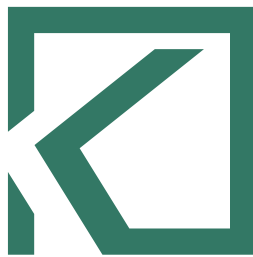
Description of services provided and date(s) of service: \_\_\_\_\_

3. Name and address of customer: \_\_\_\_\_

333 North New River Drive East, Suite 2200, Fort Lauderdale, Florida 33301

Contact person name, telephone number and email address: \_\_\_\_\_

Description of services provided and date(s) of service: \_\_\_\_\_



**KEITH**

*Engineering Inspired Design.*



Florida's Warmest Welcome

**Planning and Design Services for  
Seven Park Facility Improvement Projects**

**Request for Qualifications**

**P-50-18**

**October 22, 2018 - 2:00 P.M.**

**TITLE PAGE**

**CITY OF POMPANO BEACH**

**P-50-18**

*Planning and Design Services for  
Seven Park Facility Improvement Projects  
October 22, 2018*



301 East Atlantic Boulevard  
Pompano Beach, Florida 33060  
(954) 788-3400  
PWeinberg@KEITHteam.com

A handwritten signature in black ink, appearing to read 'Paul Weinberg'.

Paul Weinberg, PLA, ASLA  
Vice President of Planning &  
Landscape Architecture



***“We are proud to help our community advance - Each project is tremendously important to the people we call our neighbors”***

***- A. Dodie Keith-Lazowick***



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# LETTER OF INTEREST

1.0

*Quiet Waters Park, Deerfield Beach, FL*

Dear Selection Committee for Pompano Beach Park Project RFQ P-50-18,

It is with great pleasure that Keith and Associates, Inc. dba KEITH provides you our team submittal for the Pompano Beach Planning and Design Services for Seven Park Facility Improvement Projects RFQ P-50-18. We believe our team is positioned well within the Community, provides the expertise within our Craft and infuses all of our efforts with Precision and Creativity. We look forward to exploring all of these aspects in our response document with you. Over the past several years, the City of Pompano Beach has continued to reshape the community by reinvesting in the public realm. We applaud the City of Pompano Beach for continuing to reinvest in key assets for the community to ensure the future success of the City, its residents and our more than 3 million annual visitors. This type of investment in the public realm helps to democratize these assets to ensure access for a wide range of users and to ultimately enrich the multi-cultural fabric of our community.

Throughout the Firm's twenty year history, KEITH has been awarded over seventy-five continuing services contracts, including existing contracts for Professional Engineering Services with the City of Pompano Beach, as well as with the City of Pompano Beach's Community Redevelopment Agency. We have held a continuing service contract with the City of Pompano Beach for the last 16 years. As one of the veteran consulting firms in the community, KEITH is extremely qualified to meet your City needs. Our team's familiarity with City staff, City procedures, utility representatives, local conditions and the City's unique and diverse community provides us valuable insight into your project needs and requirements. Our experience with continuing services contracts, combined with our specific discipline knowledge, expertise in working in Pompano Beach, translates into an absolute minimal learning curve which can save the City precious resources including time and money. Our involvement in the Community extends well beyond the profession as we are active in the City and County on a philanthropic and community support level. This support can be seen in the time, talent and treasure that KEITH continues to give back.

KEITH is a multi-disciplinary firm that provide holistic site development solutions. KEITH is a team of nearly 125 professionals and is led by President Dodie Keith-Lazowick. KEITH is headquartered in Pompano Beach less than 1/2 mile from City Hall. KEITH also has offices in Miami, Orlando, Lake Worth and Fort Lauderdale. This project will be led by Paul Weinberg, PLA., serving as Vice President in Charge and Project Manager. KEITH's team has the expertise to provide Public Engagement/Consensus, Planning, Landscape Architecture, Survey, SUE, Civil Engineering, Transportation Engineering, Traffic Engineering, Construction Engineering Inspection and Program/Construction Management.

We believe that for a project to be successful, collaboration is key. For this effort we have partnered with our friends at Brooks + Scarpa (B+S) for Architecture and Design, Team Pain for Skateboard Park expertise, TLC Engineering for MEP and Structure, Florida Engineering & Testing for Geotech, HLB Lighting for lighting design, CMS Construction Management Services for cost estimating and Minuteman Press to provide print production services. Not only is this team qualified is it also comprised of firms that either reside within Pompano Beach or represent a minority or disadvantaged ownership.





KEITH believes in a holistic approach to the design process that can be categorized into three general phases:

Exploration Phase - The process of becoming familiar with an area through extensive analysis.

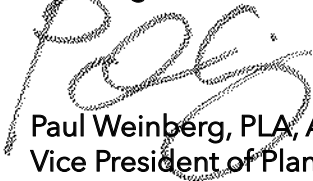
Inspiration Phase - The process of developing ideas emanating from the exploration process.

Implementation Phase - The process of activating a decision or plan.

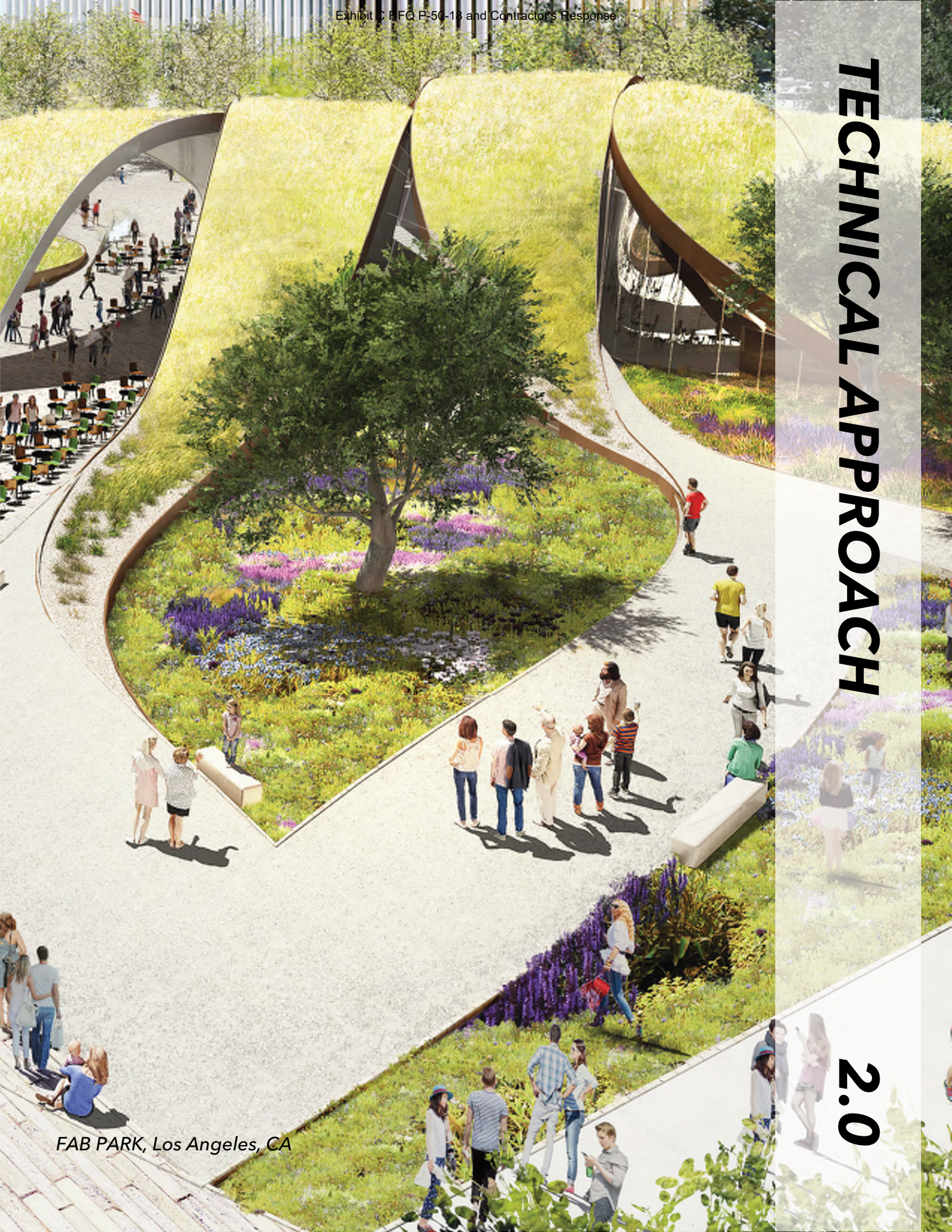
Each phase builds on the previous and seeks to combine a triple bottom line perspective; with an emphasis on Social, Ecological and Economic influences. This context based design approach considers multiple facets of the development process to result in a resilient solution that is cultivated for each project and task.

We further believe authenticity is what is needed in great public realm design, as these spaces are recognizable and distinct for the location, culture and community. The KEITH Team has been curated to provide this balance between context and forward thinking ideas, practical experience and commitment to excellence that aims to support the Pompano Beach Seven Park Facility Improvement Projects.

Best Regards,



Paul Weinberg, PLA, ASLA,  
Vice President of Planning & Landscape Architecture  
KEITH  
301 E Atlantic Blvd,  
Pompano Beach, FL 33060  
Tax ID No. 65-0806421  
Telephone: (954) 788-3400  
Email: PWeinberg@KEITHteam.com



# TECHNICAL APPROACH

## 2.0

FAB PARK, Los Angeles, CA

## TECHNICAL APPROACH

KEITH believes in a context-based approach that considers multiple facets of the development process resulting in solutions that are curated for each authentic scenario. In addition to the traditional design approach, we believe careful consideration should be given to economic, ecological and social factors. This cohesive approach to each project is engineered to enhance the opportunity for a resilient solution. This triple bottom line approach to the design process is also combined with the need to create a sense of place through enhanced aesthetic beauty and quality.

Our approach is categorized into the following three general phases:

- Exploration Phase - The process of becoming familiar with an area through extensive analysis.
- Inspiration Phase - The process of developing ideas emanating from the exploration process.
- Implementation Phase - The process of activating a decision or plan.

Each phase builds on the previous and seeks to combine a triple bottom line perspective; with an emphasis on Social, Ecology and Economic influences. This context based design approach considers multiple facets of the development process to result in a resilient solution that is cultivated for each project and task.

### **Project Understanding and Vision**

KEITH understands the City will select between one and three consultant firm to assist in developing up to seven of the park projects as outlined in the park master plan. These parks include McNair Park Renovations, Youth Sports Complex, Centennial Park Improvements, Kester Park Improvements, North Pompano Park Improvements, Ultimate Sports Park Improvements and Mitchell Moore Park Improvements. These parks represent a wide range of components and each project will require a tailored approach to meet the individual goals, program and project need. These Parks have been identified to be completed with the City's GO Bond funding and project budgets for both design and construction will be critical to maintain. In addition to cost management, schedule will be critical to ensure the funds are spent within the proper allocated time period.

The initial project goals are clearly stated, however prior to finalizing any approach or vision for the project, our team believes it will be key to allow a proper process and collaborative approach to the design. Our visioning process starts with the exploration of the stated project goals/elements and builds with the overlay of context to create an authentic narrative and place for people to enjoy and connect. Our team believes in making every project unique to its location and that there should be no preconceived design approach when it comes to the public realm. The end result of this process should be one that achieves excellence in design and aesthetic appearance, but more importantly serves the needs of the community and improves the social and ecological experience of the place, while keeping the economic influence and outcomes in perspective.

### **Project Administration**

Prior to the initiation of the project an outline for project administration and public consensus will be developed and agreed upon. These items will relate to internal and external communications and seek to keep all project goals, expectations and outcomes aligned. As part of this initial task, a detailed schedule will be refined and communicated in order to ensure the project is completed in the allotted time period. We recognize the management of the project and schedule is key to the success and funding for this project.

The KEITH team will provide a Project Manager and staff to administer the professional services described in this Scope of Services for the duration of the project. This will include a detailed schedule and budget that will be monitored and updated as appropriate. The KEITH team shall be available for progress meetings with City Staff, Boards and Elected Officials throughout the duration of the project.



## **Community Outreach and Community Consensus**

The KEITH team shall assist (or lead when appropriate) with development of presentations and public outreach meetings in an effort to communicate the intent of the project to the public. This may also include the facilitation of a workshop with various stakeholders at key points through the design process. Our team is very familiar with the stakeholders and community. We have lead several projects through various forms of community involvement. Depending on the project need, location and complexity, our team can coordinate a variety of items from meeting notification, website development, signage/advertisement, presentations and more. The key components to the process are:

**Preparation and Clear Communication** - The preparation for any public or community input is key to achieving results.

**Method of Delivery** - The delivery method needs to match the target audience.

**Document the Response** - A clear summary of the information acquired during the process is paramount.

**Analyze and Distill Data** - The art of public input is to separate the "signals" from the "noise".

A few recent examples of our stakeholder/community process include:

**Harbor Drive, Pompano Beach, FL** - This public project utilized a number of input processes, including a direct hot-line for Q&A. This unique approach allowed the KEITH team to be the front line of communication and protected the City Staff and Elected Officials.

**DC Alexander Park, Fort Lauderdale, FL** - This project is currently under development and the KEITH team has been responsible for the development of presentations, on-site billboards to advertise as well as to maintain a public website. The team utilized the data to guide the process and keep the key stakeholders aware of the project issues. Visit [www.dcalexanderpark.com](http://www.dcalexanderpark.com)

**Smothers Park, Owensboro, KY** - This process included a number of workshops, public meetings, and stakeholder groups to gain consensus. One unique stakeholder group included a workshop with kindergarten students to help design the playground. This level of involvement proved critical to the consensus building.

## **Cost Management and Budget Review**

While our team will be looking at each phase of the triple bottom line in our design process, we will pay close attention to the overall bottom line. We understand that accurate cost estimating and budgeting is essential to the success of any project in the public realm and this one is no different. Often, elected officials are asked to vote on items with budget considerations playing a large part in their decisions. Our team of designers, engineers and construction managers have the experience to provide these cost reviews at each stage of design. Initially, we will work with City Staff and City to identify both the program and associated budget ranges in the earlier phases. Once the parameters have been established, the future phases of design will work back to these agreed-to budgets, or in the scenario that a budget is to be changed, it will include a series of agreed upon decisions that would drive this type of change. Typically, our team is used to agreeing to a budget early on and meeting or exceeding those budgets throughout the process. As the project progresses with more detail or depending on the selected construction delivery method, the detail of pricing will also progress. We know that the costs associated with the projects are extremely important and we rely on our decades of built work, along with knowledge of the industry and the local market conditions to develop this information.

## **Exploration Phase**

**Data Gathering and Analysis** - The purpose of this task is to work collaboratively with the City, staff and community to understand the context and influences on the project and to communicate these for review and discussion. The team will review code and local government planning documents as part of this initial phase. The end goal is to develop an overview of the study area, previously prepared concepts and other influences to highlight strengths, weaknesses and opportunities. These findings will then be developed into a series of



presentations for review/input of the City and stakeholders.

Typical items evaluated at this stage might include, but not limited to:

- Pedestrian counts
- Roadway counts
- Multi-modal and Mass Transit
- Link analysis
- Drainage, Grading and Soil Analysis
- Ecologic and Climate considerations, including sea level rise
- CPTED Principles
- Viewshed and historic areas
- 3rd Party Agency or Stakeholder interest (FDOT, County, FPL, SFWMD, Etc.)
- Existing and Future Land-Use and Zoning
- Existing and proposed development (public or private) adjacent project

Additionally, as a part of this exploration phase the KEITH team will meet with City Staff to begin to identify a set of criteria to identify the skills to select a Construction Management Team. We understand that it is the City's goal to engage a Construction Manager At Risk (CMAR) in the design process. Our team is familiar with the CMAR process which is a delivery method that entails a commitment by the construction manager to deliver the project within a Guaranteed Maximum Price (GMP), in most cases. KEITH understands the nuance of a successful CMAR process

### **Inspiration Phase**

Based on the completed and approved Exploration Phase, the KEITH team will develop initial recommendations and ideas for review by the City, Staff and Stakeholders. The intent of this phase is to develop the preliminary design report and determine which of the ideas provide the best overall solution for the City's goals. Typically at this phase there will be a number of ideas or concepts developed for the project. Each will take a slightly contrasting approach - all of them will take input from the City, Stakeholders and appropriate team members to ensure the concepts represent the community's desire for the public realm. The drawings and presentations prepared during this phase of design will be more conceptual in nature, however they will be based on the detailed information gathered during the Exploration Phase and the Parks Master Plan Document.

Presentations, documents and drawings produced in this phase may include Illustrative plans, diagrams, before and after photo visualizations, 3D renderings, character imagery, opinions of probable costs, and other related graphic presentations to convey the overall intent of design. These documents will be reviewed and coordinated with City, staff, community and all identified stakeholders. If determined appropriate by the Team, this phase may also include a series of public workshops or community input sessions. Please refer to the project administration and public consensus description for additional information.

### **Implementation Phase**

Based on the completed and approved Inspiration Phase, as well as the selected project delivery method identified during the Exploration Phase, the KEITH team will develop detailed drawings and documents that aim to progress with a singular, identified direction for the project. In general, the process described here follows most closely with a design, bid and build process - however many of the team's drawings and deliverables will be similar; it is the pricing and level of coordination that varies.

Typically, the drawings in this phase will address many of the same items as noted in the previous phases; however, they will be at more detailed level. Drawings will be coordinated with all appropriate disciplines and agencies and developed in typical drawing or detailed design submittals including 30%, 60%, 90%, Permit and Construction Sets. All technical reports will be developed in a preliminary and final format either as a supplement to the drawing package or as a stand-alone document for potential grant application or other coordination/submittal purposes.



As part of the detailed design process, often there are changes that have developed from the "big ideas" generated early to the final details. Our team is accustomed to keeping the illustrative graphics updated to allow the City, Stakeholders and Elected Officials a realistic view of what is depicted in the detailed documents. We have found this to be especially helpful to ensure expectations are met when the project starts to come out of the ground.

In addition to the development of detailed design drawings, KEITH shall attend required pre-application meetings with agencies having jurisdiction over the facilities designed by KEITH, and prepare and submit the permit applications for the construction of the following improvements and process them through the following regulatory agencies:

#### Development Review

- Site Plan/Design Review (assumes site plan approval process to be led by CLIENT)
- City - Planning and Development Board
- Floodplain Management

#### Water and Sewer System

- Broward County Environmental Protection and Growth Management Department (BCEPGMD) - Sanitary Sewer
- Florida Department of Environmental Protection (FDEP) -Water and Sanitary Sewer
- Broward County Water and Wastewater (BCWWS) - Sanitary Sewer
- City - Water and Sanitary Sewer

#### Paving, Grading, and Drainage System

- Broward County Environmental Protection and Growth Management Department (BCEPGMD) - Stormwater
- Florida Department of Environmental Protection (FDEP) - Stormwater ERP
- Florida Department of Environmental Protection (FDEP) - NPDES/SWPPP
- City Engineering Division

#### Pavement Markings and Signage

- County Traffic Engineering Division
- City Engineering

#### Construction Manger At Risk (CMAR) Process

KEITH is prepared to assist the City in the development of an RFP and selection process of the CMAR if desired and applicable. At a minimum, KEITH is prepared to develop the required documents to support the selection process and to participate with the City to answer questions potential CMAR firms may have. Once a CM is selected KEITH will work with the City and CM to review documents and arrive at a GMP for the project. It is anticipated that the relationship between the City, CM and KEITH Team will be mutual and the team will work with the communities best interest in mind relative to review for costs, quality and long term care and maintenance. This process generally has the following benefits to the City:

A higher level of cost control from the start. During the design process, the CMAR provides cost estimates at contractually established points. If these cost estimates are in line with the established budget, the architect then moves on to the next phase of design. If not, the CMAR, Owner and Architect assess the cost estimate and make design changes to bring the design back into budget alignment. This process ensures budget success.



The CMAR is an Owner advocate and manages the project with the Owner's best interest in mind at all times.

The CMAR takes burden off of the Owner in managing and coordinating the project.

The Owner's risk is limited by the CMAR process providing the construction documents are complete and proper allowances and contingencies are built into the GMP.

Constructibility and value to the Owner are afforded by the Value Engineering expertise brought to the process by the CMAR.

#### Site Observations and Review

- A. KEITH will provide on-site coordination for the critical phases of construction associated with the site and amenity features.
- B. KEITH will visit the site at key times (as deemed appropriate by the Client) during construction of the facilities to observe the work of the contractor with regard to compliance with the design intent.
- C. KEITH will provide trips to nurseries to select and tag specimen plant materials
- D. KEITH will provide review of all requested shop drawings
- E. KEITH will provide assistance with contractor construction coordination issues

On the basis of its observations, KEITH will keep the Client informed of the progress of construction. KEITH may recommend to the Client the rejection of work failing to conform to the contract documents. KEITH will endeavor to secure compliance by the contractor to the plans and specifications. KEITH will not be responsible for construction means, methods, techniques, sequences or procedures, or job site safety, in connection with the work, and KEITH will not be responsible for the contractor's errors or omissions, or failure to carry out the work in accordance with the contract documents.

At the completion of the Implementation Phase, KEITH will work with City Staff to develop a maintenance guideline and schedule to ensure that any systems, equipment or elements within the park are properly maintained. This step ensures that the City's initial investment in the park is not lost over time. This maintenance guide will serve as a "how to" manual for the park and will also allow the City to evaluate the performance of the project to make decisions for future improvements for this park or other projects within the City.

## **Technologies**

The KEITH team possesses a number of technologies that allow us to communicate and deliver on our ideas in a more effective manner. Our team utilizes these technologies both in the field and in the office to verify accuracy of existing features through our 3D Scanning, Survey and Subsurface Utility Engineering (SUE) capabilities. This up front due diligence allows our team to ensure the base plans and data that is used to create future implementation plans is accurate and coordinated. In the design process, our team utilizes a number of visualization tools to create photo realistic renderings and video animations that are often key to presenting ideas to the Public and Elected Officials who are not often accustomed to reading detailed plans.

Often, we utilize drone images or footage as a part of this visualization to show before and after scenarios. As we progress to detailed design, our team has the capability of producing drawings in Revit / Civil 3D to allow for coordination of BIM (Building Information Modeling) and CIM (Civil Information Modeling) to allow optimum coordination and performance review of the projects systems. Our team utilizes multiple software platforms as well for both design and project management including but not limited to: AutoCAD, CivilCAD, Microstation, Adobe Creative Suite (Photoshop, Illustrator, InDesign, Premiere, Etc), Sketch-up, Lumion, Basecamp, Microsoft Suite (Word, Excel, Power Point, Project Scheduler, Etc), Skype and we also have full plotting and scanning capacity in office making production as efficient and cost effective as possible.





# SCHEDULE

# 3.0

*Pembroke Pines Pavilion, Pembroke Pines, FL*



## SCHEDULE AND QA/QC

At the start of the project KEITH will define/develop in coordination with staff and City a project schedule and procedures for QA/QC that will guide the project tasks. While all work elements must be executed in a quality fashion, they also must be performed responsively, in accordance with the city's schedule and budget objectives. Our depth of staff, both in number and experience, will permit us to continue to satisfy our project commitments for the city, without sacrificing quality and responsiveness. Potential delays and cost overruns are contained and minimized through routine weekly department meetings aimed at maximizing project scheduling effectiveness. Senior management oversight and weekly interaction ensures that the delivery, budget and project communication maintain the utmost priority within the Team. Communication is the key to identifying and resolving project pitfalls quickly, while maintaining schedules and budgets. We have found great success utilizing an approach that has led to effectively identifying problems and quickly defining solutions.

A major aspect of the Project Management and the quality commitment to this contract is independent peer review as part of our contract quality control/quality assurance program. Quality is obtained by successfully providing proper project approach, constant project supervision and communication, complete project documentation, active senior management involvement and a final formal quality review prior to submission to the City. Quality Control reviews are performed at many levels by key staff throughout the project timeline, including daily field reviews, weekly project status reviews, milestone reviews, CADD compliance of 95% or better and closures/data/calculations reviews. The Keith and Associates Team continually monitors its QA/QC plan and makes adjustments as lessons learned are implemented into the Plan.

Communication is paramount in any project; it becomes even more magnified in the public arena. Our team believes in thorough communication and understands how to effectively communicate graphically, verbally and in written format. The attention to detail in our communication ensures that expectations can be articulated, discussed and agreed on to set the stage for success. This inherent focus on communication is embedded within our QA/QC process and is implemented through the design process.





# PROJECT TEAM FORM

4.0

**COMPLETE THE PROJECT TEAM FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE FORM IN ITS ENTIRETY AND INCLUDE THE FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB FOR THE RLI IN THE EBID SYSTEM.**

**PROJECT TEAM**

RLI NUMBER P-50-18

Federal I.D.# 65-0806421

**PRIME**

Role	Name of Individual Assigned to Project	Number of Years Experience	Education, Degrees
Principal-In-Charge	A. Dodie Keith-Lazowick, PLS	41	B.S.
Project Manager	Paul Weinberg, PLA, ASLA	18	B.S.
Asst. Project Manager	Kelli Schueler, PLA	14	B.S.
Other Key Member	Michael Vonder Meulen, AICP	32	B.S.
Other Key Member			

**SUB-CONSULTANT**

Role	Company Name and Address of Office Handling This Project	Name of Individual Assigned to the Project
Surveying	KEITH - 301 E Atlantic Blvd Pompano Beach, FL 33060	Lee Powers, PSM, Mike Mossey, PSM, Dan Checchia
	KEITH - 301 E Atlantic Blvd Pompano Beach, FL 33060	Michael Phillips, PLA, Lucie Weiss, Misagh, Hosseinzadeh
Engineering	KEITH - 301 E Atlantic Blvd Pompano Beach, FL 33060	Alex Lazowick, PE, Steve Williams, PE Lori Treviranus, PE, Lisa Bernstein, PE
	Brooks + Scarpa - 808 E Las Olas Blvd, Ste 101, Fort Lauderdale, FL 33334	Jeff Huber, AIA Lawrence Scarpa, FAIA
Structural/MEP	TLC Engineering for Architecture - 800 Fairway Dr #250, Deerfield Beach, FL 33441	Ralph Baeza, PE Vincent McNish, PE
	Florida Engineering & Testing - 250 SW 13th Ave, Pompano Beach, FL 33069	Mark Mesiano, PE Paul Teninty
Lighting Design	HLB Lighting Design - 3250 NE 1st Ave, Ste 305, Miami, FL 33137	Barbara Horton Simi Veit
	Team Pain Skate Parks Design 890 Northern Way, Ste D1, Winter Springs, FL 32708	Tim Payne
Cost Estimating	CMS - Construction Management Services 10 Fairway Drive, Ste 301, Deerfield Beach, FL 33441	Keith Emery
Printing	Glorified Printing, Inc. DBA Minuteman Press 51 N Federal Hwy, Pompano Beach, FL 33062	Gloria Jacaruso





# ORGANIZATIONAL CHART

5.0

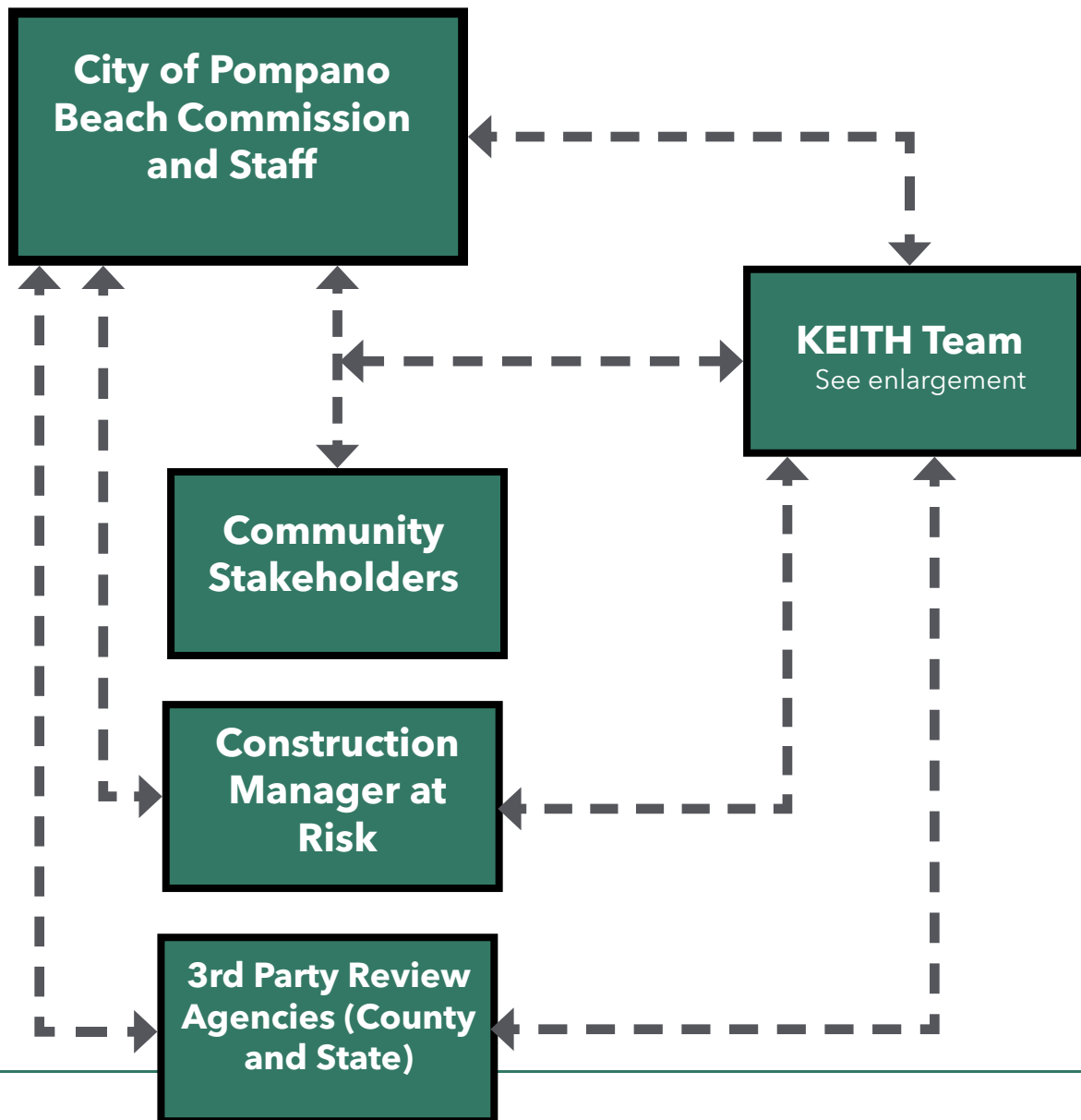
Levitt Pavilion at Esplanade Park, Fort Lauderdale, FL

## Project Team Overview

The KEITH Team has been curated specifically to respond to the unique aspects of the range of park projects identified in the City's Master Plan. Internally, KEITH, possess the qualifications and skill sets include Community Consensus/Stakeholder Input, Planning, Landscape Architecture, Survey, SUE, Civil Engineering, Transportation Planning/Engineering, Traffic Engineering, Parking Analysis, Land Development Regulations, 3D Visualization/BIM and Construction Management. In addition to the KEITH services we have partnered with our friends at Brooks + Scarpa, TLC Engineering, HLB Lighting, Florida Engineering & Testing, Construction Management Services (CMS) and Team Pain.

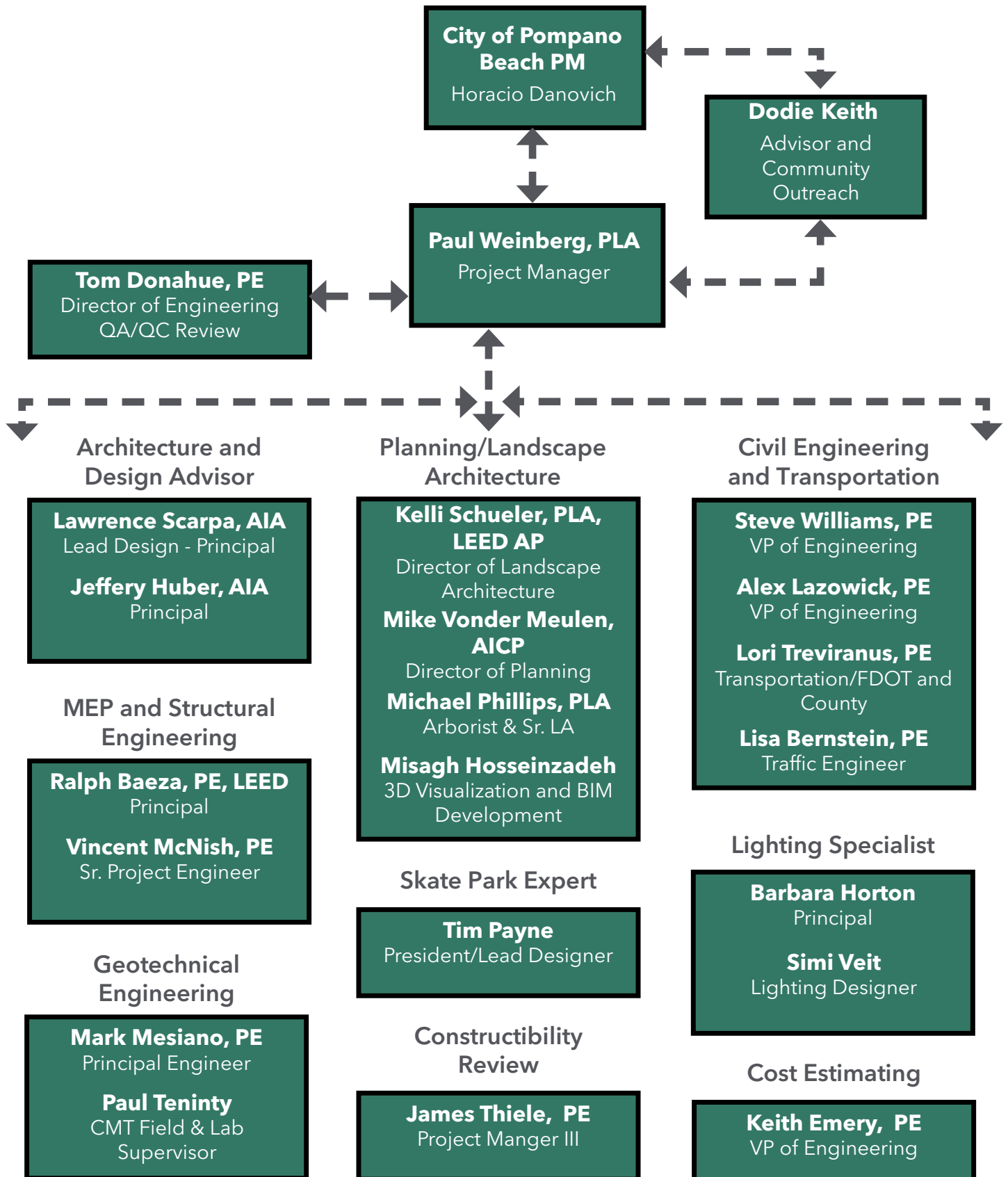
## General Organizational Structure

KEITH will work directly with the City of Pompano Beach Commission and Staff to ensure clear communication is maintained throughout the process. In addition to communication with the City it will be critical to facilitate community outreach with the Community Stakeholders, to have a strong working relationship with the eventual Construction Manager at Risk, as well as required coordination with City, County and State Review agencies.



## Detailed Organizational Structure

The KEITH team will utilize the following key personnel to ensure the success of the project. These teams will work hand in hand throughout the process to ensure successful delivery and Paul Weinberg will be the main point of contact for this phase of the project. For additional Key Personnel please see detailed resumes included in Section 7.0.



# **STATEMENT OF SKILLS/EXPERIENCE 6.0**



## STATEMENT OF SKILLS AND EXPERIENCE

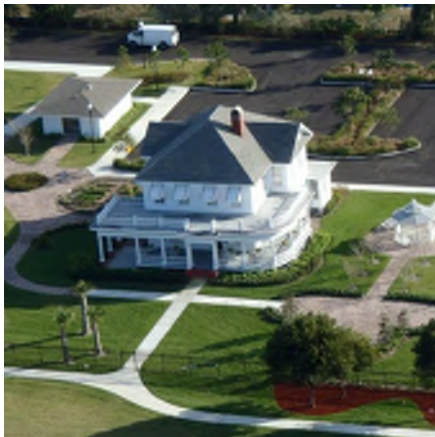
The KEITH Team has worked on a combined total of more than 100 park and recreation projects in Broward County over the last 2 decades. These range in size from pocket parks, public plazas, skate parks, sport fields and regional parks. The team has worked through complexity of schedule, budget and program to ensure the success of these projects is maintained. The KEITH team has the blend of experiences to handle every aspect of the projects needs from start to finish. Some of the team's collective experience is included below for review and consideration. In addition to the projects showcased below our team has worked on more than 300 projects in the City of Pompano Beach - for a list please refer to section 8.0.

Collectively our team posses expertise in Community Involvement, Planning/Landscape Architecture, Civil Engineering, Transportation Engineering, MEP/Structural, Specialty Lighting Design, Cost Estimating, Skate Park Design, Turf/Sport Fields, Constructibility and QA/QC. These skills combined with KEITH's presence in the community in a philanthropic way and knowledge of the City's review and development process make our team the best qualified team.



*"In my years serving as a Director of Parks and Recreation agency's in both state and local government, I have found very few civil engineering companies that approach a client's interest like KEITH. I have found them to be extremely practical, thorough and responsive in their planning and civil engineering work for Broward County Parks. What separates them from the typical engineering firm is their unusual devotion to the client relationship and desire to give back to the communities they live and work in. From a parks and environmental perspective, they are a step ahead of their peers in the industry."*

- Dan West, Director of Broward County Parks and Recreation



### Sample McDougald Historic House (Centennial Park)

**Project Location:** Pompano Beach, FL    **Project Size:** +/- 1.25 Acres  
**Completion Date:** 2011    **Project Value:** In-Kind  
**Reference:** Dirk DeJong    **Email:** dirk@furmaninsurance.com  
**Phone:** 954-943-5050

**Project Description** - Originally constructed in 1916 on Dixie Highway in Pompano Beach, this historic home was relocated in 2001 to its new home at 450 NE 10th Street in Pompano Beach. The house interior has been renovated through community participation through 2007. KEITH is proud to have provided the required civil engineering and surveying services in-kind to the Sample-McDouglad House Preservation Society. KEITH is a "Heritage-Society" level donor to this facility and Dodie Keith-Lazowick is an Honorary Board of Director.



### Annie Adderly Gillis Park

**Project Location:** Pompano Beach, FL    **Project Size:** 1.15 Acres  
**Completion Date:** Ongoing    **Project Value:** \$675,000  
**Reference:** Horacio Danovich    **Email:** horacio.danovich@copbfl.com  
**Phone:** 954-786-7834

**Project Description** - KEITH is providing civil engineering and landscape architecture services for the renovation of the existing Annie Adderly Gillis Park. This project will provide a facelift to this open space to create a large Urban Plaza while maintaining balance with ample green space. The park will serve to bring people in through the implementation of a stage area for events, interactive play opportunities, exercise equipment, improved lighting and adequate shading.







### Mullet Alley Plaza

**Project Location:** Pompano Beach, FL **Project Size:** Less than 1 Acre  
**Completion Date:** Ongoing **Project Value:** \$375,000  
**Reference:** Horacio Danovich **Email:** horacio.danovich@copbfl.com  
**Phone:** 954-786-7834

**Project Description** - KEITH is providing civil engineering and landscape architecture services for an existing parking lot (between NE 2nd Street, NE 1st Street, Flagler Ave and NE 1st Avenue) into a usable outdoor plaza that the surrounding businesses and community can use. KEITH developed the site plan including landscape, hardscape, amenities, and all the infrastructure required (water, sewer, drainage) associated for this development. The Plaza will include murals on the buildings, outdoor seating, a space to develop restaurants, a small stage for local performances, lighting, fencing, etc.



### Blanche Ely High School Stadium Enhancements

**Project Location:** Pompano Beach, FL **Project Size:** 11 Acres  
**Completion Date:** 2011 **Project Value:** \$7.3 Million  
**Reference:** Sam Bays **Email:** sam.bays@browardschools.com  
**Phone:** 754-321-4600

**Project Description** - As the civil engineering design team member, KEITH was responsible for all phases of design, permitting and construction/inspection services associated with the demolition and reconstruction of the Blanche Ely's Football Stadium, athletic field, design for a proposed field turf, recreational facility and home and visitor concession stands.



### Nature Playscape at Quiet Waters Park (NRPA Grant Project)

**Project Location:** Deerfield Beach, FL **Project Size:** 7 Acres  
**Completion Date:** Ongoing **Project Value:** \$30,000  
**Reference:** Katharine Hendrickson **Email:** khendrickson@broward.org  
**Phone:** 954-357-5113

**Project Description** - KEITH's Alex Lazowick (Board Member of Parks Foundation of Broward County) and Landscape Architecture team assisted Quiet Waters Park to win the NRPA/Disney Play Spaces Grant of \$30,000 to create an innovative and inclusive play space for kids. KEITH's design team created an outdoor Nature playground including several unique stations like the Wetland Education and Water Play, Mining Zone, Sand Zone, Native Garden and Sensory Play areas. KEITH's concept "Nature Playscape" beat hundreds of submissions as one of the 25 grants given.



### Parkland Tennis Center at Quigley Park

**Project Location:** Parkland, FL **Project Size:** 5.4 Acres  
**Completion Date:** 2017 **Project Value:** \$3 Million  
**Reference:** Sowande Johnson **Email:** sjohnson@cityofparkland.org  
**Phone:** 954-757-4144

**Project Description** - KEITH provided surveying, planning, engineering, landscape architecture and construction management services for the demolition of an existing 5.4-acre City park to accommodate the construction of this new state of the art tennis center with 12 clay hydro courts, one practice court, one office building with restrooms/locker room facilities, one maintenance building, required lighting and other site amenities. KEITH also assisted in procuring and pre-selecting the contractor in order meet the aggressive project timeline.



### Everglades Holiday Park

**Project Location:** Fort Lauderdale, FL  
**Completion Date:** Ongoing  
**Reference:** Martin Gross

**Project Size:** 15 Acres  
**Project Value:** \$1.25 Million  
**Email:** mgross@broward.org  
**Phone:** 954-370-3810

**Project Description** - KEITH is providing comprehensive design, surveying, permitting, bid and construction phase services for Everglades Holiday Park. The improvements include renovation, construction and/or reconstruction of boat docks, boat ramps, parking, ancillary buildings, limited utility infrastructure, other minor park related amenities and improvements. This project includes LEED Green design principles.



### Quiet Waters Park

**Project Location:** Deerfield Beach, FL  
**Completion Date:** 2012  
**Reference:** Dan West

**Project Size:** 427 Acres  
**Project Value:** \$2.27 Million  
**Email:** danwest@broward.org  
**Phone:** 954-537-2844

**Project Description** - KEITH provided complete surveying, civil design, permitting and construction management services for the redevelopment/improvements to Quiet Waters Park. The improvements included complete demolition and reconstruction of the gatehouse/ticket booth facility, realignment of main park entrance along Powerline Road, construction of a new maintenance facility, restroom building, parking lot renovations to meet ADA criteria and drainage improvements throughout the park.



### Tradewinds Park

**Project Location:** Coconut Creek, FL  
**Completion Date:** 2011  
**Reference:** Dan West

**Project Size:** +/-307 Acres  
**Project Value:** \$250,000  
**Email:** danwest@broward.org  
**Phone:** 954-537-2844

**Project Description** - KEITH provided complete surveying, civil design, permitting and construction management services for redevelopment/improvements to Tradewinds Park. The improvements included complete demolition and relocation of the soccer field complex (including three soccer fields, concession building, drainage system, etc.), softball field complex (including four ASA approved softball fields), new gatehouse/ticket booth facility, realignment of main park entrance along Sample Road, parking lot renovations and drainage improvements throughout the park.



### Barkland Dog Park

**Project Location:** Parkland, FL  
**Completion Date:** 2012  
**Reference:** Sowande Johnson

**Project Size:** +/- 2 Acres  
**Project Value:** Over \$320,000  
**Email:** sjohnson@cityofparkland.org  
**Phone:** 954-757-4144

**Project Description** - In response from the residents, the City Commission agreed to construct a dog park adjacent to the existing Liberty Park area. KEITH provided surveying, engineering design, permitting and construction administration services for this park. The park includes a covered gazebo, benches, dog specific play devices, a trail system and dog washing stations. The project included extensive public outreach to the community and agencies having jurisdiction.



### Wahoo Inlet Park (Hillsboro Inlet)

**Project Location:** Pompano Beach, FL  
**Completion Date:** Ongoing  
**Reference:** Horacio Danovich

**Project Size:** 5 Acres  
**Project Value:** TBD  
**Email:** horacio.danovich@copbfl.com  
**Phone:** 954-786-7834

**Project Description** - Improvements to upland and underwater recreational experience to the existing Wahoo Inlet Park including a bus pull out additional parking facilities and seaside improvements, including a handicapped accessible ramp to the water, steps alongside the seawall for the use of the general public, delineation of swimmers protected zone, coordination and assigning location of underwater sculptures and other artificial reef artifacts. KEITH provided surveying and engineering services.



### Smothers Park

**Project Location:** Owensboro, KY  
**Completion Date:** 2011  
**Reference:** Joe Schepers

**Project Size:** 15 Acres  
**Project Value:** \$60 Million  
**Email:** schepersjg@rwra.org  
**Phone:** 270-687-8440

**Project Description** - Members of the KEITH team worked on the design and delivery process for the Smothers Park Project. This included public consensus building, development of conceptual plans, presentation to elected officials and stakeholders, coordination with sub-consultants, development of detailed design documents and delivery of the construction phase. The resulting project is an award winning, sought after regional park that has changed the face of the community.



### Huizenga Park and Plaza

**Project Location:** Fort Lauderdale, FL  
**Completion Date:** Ongoing  
**Reference:** Elizabeth Van Zandt

**Project Size:** 4 acres  
**Project Value:** TBD  
**Email:** elizabeth@ddaftl.org  
**Phone:** 954-463-6574

**Project Description** - Members of the KEITH team were involved in a series of studies ranged from simplistic to more robust in the development scenarios and considered maintaining a passive/open space to a potential P3 development scenario for the future use of Huizenga Park and Plaza. Working with members of the DDA, the team developed creative solutions that would ensure connectivity between the Las Olas Corridor and the Riverwalk would be enhanced and intuitive. The team looked at a series of creative and sustainable solutions for consideration of the DDA and potential stakeholders.



### Tunnel Top Park

**Project Location:** Fort Lauderdale, FL  
**Completion Date:** Ongoing  
**Reference:** Elizabeth Van Zandt

**Project Size:** Less than 1 Acre  
**Project Value:** \$225,000  
**Email:** elizabeth@ddaftl.org  
**Phone:** 954-463-6574

**Project Description** - The Riverwalk and DDA of Fort Lauderdale have been studying a number of visionary projects to connect and active the downtown riverfront district corridor. Members of the KEITH team have been a part of the visioning for several key projects including Tunnel Top Park. The project is set to create a stage within the public realm that links the surrounding context together and will be a mini Klyde Warren Park or High Line for the City and bridge the gap between Laura Ward Plaza, the Riverfront and the Las Olas Corridor.



### Levitt Pavilion

**Project Location:** Fort Lauderdale, FL **Project Size:** 2.5 Acres  
**Completion Date:** Ongoing **Project Value:** \$6.5 Million  
**Reference:** Courtney Crush **Email:** CCrush@crushlaw.com  
**Phone:** 954-522-2010

**Project Description** - Esplanade Park has long served as a respite, offering peaceful green space with calming views of the New River in Fort Lauderdale. A valued landmark, Esplanade Park connects the Riverwalk with the surrounding Performing Arts Center, Museum of Science and Discovery, residents and local businesses. Through the support of the Levitt Foundation, this unique location has been reimagined as a vibrant venue for the arts, as well a memorial space honoring the legacy of the Seminole Tribe within this historic space.



### DC Alexander Park

**Project Location:** Fort Lauderdale, FL **Project Size:** 2.5 Acres  
**Completion Date:** Ongoing **Project Value:** \$5 Million  
**Reference:** Tom Green **Email:** tgreen@fortlauderdale.gov  
**Phone:** 954-828-4008

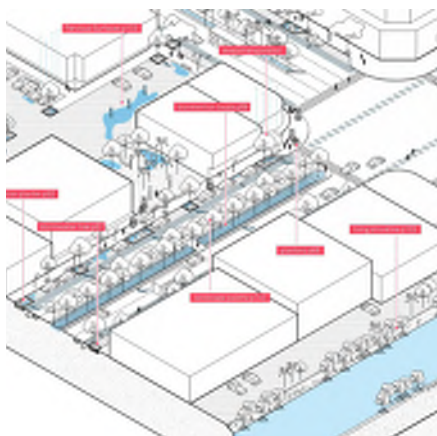
**Project Description** - DC Alexander Park is a one-acre park in an area prominently located on Fort Lauderdale Beach and across from the Fort Lauderdale Aquatic Center. KEITH is serving as the prime consulting managing a multi-disciplinary team including Brooks + Scarpa for the proposed improvements meant to establish the park as an iconic memorable place, including an interactive family-oriented element, restrooms, greenspace and much more.



### Broward County Miscellaneous Parks Projects

**Project Location:** Broward County, FL **Project Size:** N/A  
**Completion Date:** 2010 **Project Value:** \$400 Million Bond  
**Reference:** Martin Gross **Email:** mgross@broward.org  
**Phone:** 954-370-3810

**Project Description** - As part of the Broward County \$400 Million Bond Program, KEITH provided general surveying and mapping services to the County's Park and Recreation Department on an as-needed basis for this continuing contract. Boundary and Topographic surveys were performed to various parks that needed improvements, enhancements and expansion through the County. Some of the parks that KEITH worked on included CB Smith Aquatics Center, Driftwood Park, Roosevelt Gardens Park, West Lake Park, Driftwood Park, Birch Las Olas Marina and Palm Aire Recreation Center.



### Fast Forward Fort Lauderdale Design and Construction Manual

**Project Location:** Pompano Beach, FL **Project Size:** 36 Square Miles  
**Completion Date:** Ongoing **Project Value:** N/A  
**Reference:** Jeff Huber **Email:** huber@brooksscarpa.com  
**Phone:** 904-540-9135

**Project Description** - KEITH is in collaboration with Brooks + Scarpa and is developing a manual to set the tone for future development with an emphasis on resilient planning and design. Key elements include assessment of sea level rise, mobility planning, landscape architecture elements, CPTED principles and over development patterns. KEITH is responsible for planning, landscape architecture and assistance with Community/Stakeholder input and research.



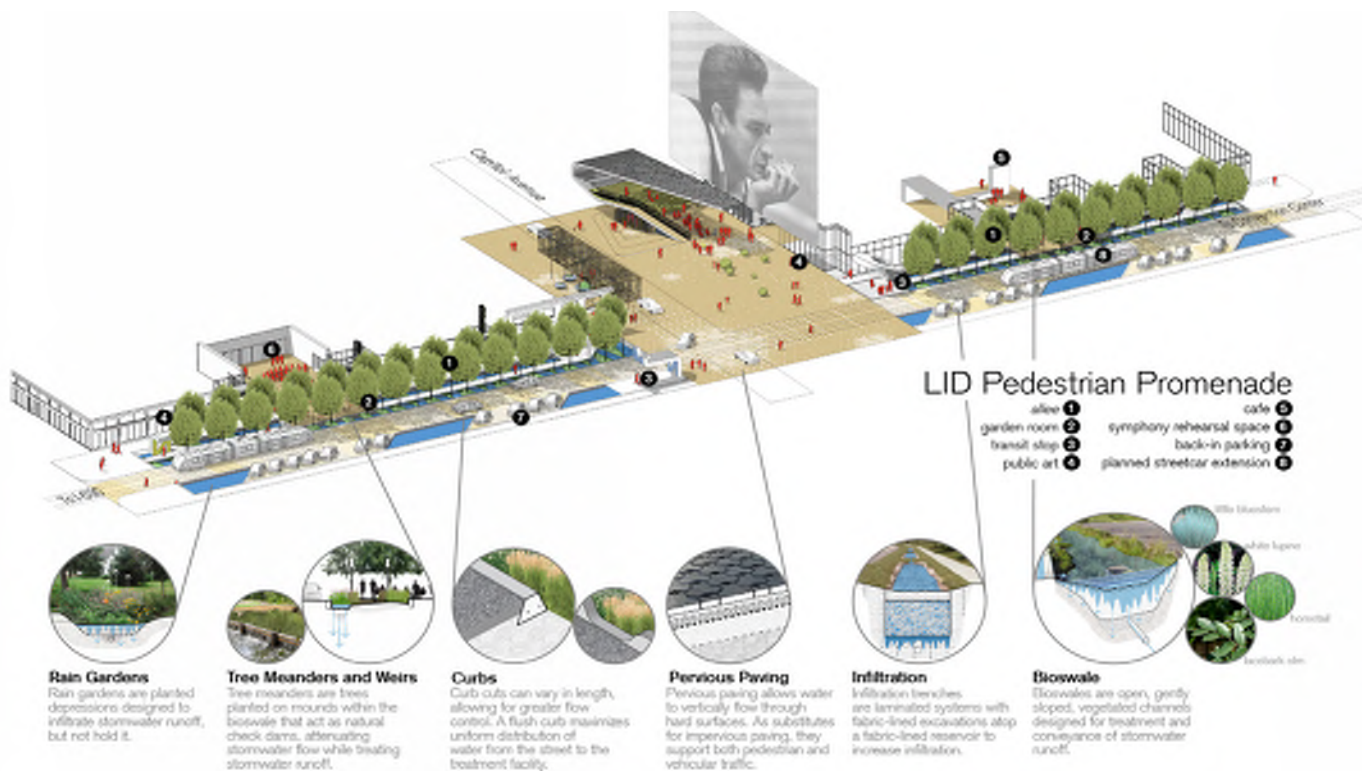
**Plummer Park**  
West Hollywood, CA



Plummer Park is the city's major park and open space. The project encompasses an entire new subterranean parking structure under a renovated and re-imagined existing park. It includes the renovation and expansion of the 1948 Fiesta Hall into a quality, contemporary multi-purpose performance venue; improvement and expansion of parkland and green space; a new 3,500 square foot preschool building and adjacent playground; and a new 800 car fully subterranean parking garage for park patrons and the public.

THE PROJECT ADDS 47,000 SQUARE FEET OF NEW GREEN SPACE—MORE THAN 18%—TO THE PARK. THE ROOF OF THE GARAGE WILL BECOME PARK, WITH EIGHT DISTINCT OUTDOOR AREAS, A NEW, PRESCHOOL, AND UPDATED FIESTA HALL, PLUMMER PARK WILL BECOME A MULTIPURPOSE, GREEN HEART OF THE COMMUNITY.





Ecological stormwater management infrastructure coupled with context-sensitive street design.

## The Creative Corridor Little Rock, AR

This reclamation of a neglected historic Main Street proposes a land-use mix different from Main Street’s traditional retail base. The plan provides an affordable downtown living option in Little Rock combining residential, office, and culture and tourism. The latter includes space for the symphony, ballet, arts center, visual artists, theater, and dance, as well as a culinary arts economy that triangulates restaurants, demonstration, and education. To ensure a coherent identity among different eras of development, design solutions rely on the urbanism of streetscapes—landscape architecture, ecological engineering, public space configurations, and architectural frontage systems.

Project design was funded under an NEA “Our Town” 2011-2012 grant. The USEPA and the Arkansas Natural Resources Commission committed \$1.2 million in capital funding to implement the plan’s demonstration LID streetscapes.

Phase 1 was completed in 2015 at a cost of \$4 million. Currently, historic structures in the Creative Corridor are either under contract or undergoing more than \$30 million in rehabilitation, due in large part to the streetscape enhancements.

\*Project completed by the Arkansas Community Design Center under the direction of Principal Jeffrey Huber.





Gate  
Pemb



Public space should not be merely decoration, it should enhance user experience. As part of a new Civic Center Complex that includes a performing arts hall and art gallery for the City of Pembroke Pines, Brooks + Scarpa Architects designed new entry and shade canopy sculptures with attending landscape features. These sculptures and landscape elements frame pedestrian gateways into a new public plaza, providing wayfinding and anchoring a sense-of-arrival. Designed as public art, the aluminum sculptures emerge as tree columns that lead up to an array of rings with perforated plates that spin in the continuous breeze of south Florida. The experience under the sculptures creates a dappled light effect as you walk between bromeliad mounds—an experience like that of a tropical forest. The sculptures provide shaded area for seating, as well as programmable up lighting that enhances user experience.





*Renderings presented to the city as part of the Historic Commission and Architectural Review approval process during the design criteria phase and prior to issuance of the Design/Build RFP.*

## First & Broadway Civic Park Los Angeles, California

LOOK TO THE FUTURE by looking at the past. 1st and Broadway is a 1.96 acre park located in the heart of Los Angeles. With views of City Hall and a close proximity to established public works like Caltrans and Grand Park, 1st and Broadway is primed to not only continue the City's high standards but also set forth a new precedent for parks--the park of the future. The landmark park is emblematic of Los Angeles' creative fervor, joy of life, and consciousness to climate change. 1st and Broadway enhances the City's culture while redefining the relationship between Angeles and urbanity by allowing visitors to reflect upon the past, expand the present and project onto the future. In an era of climate change, the design supports a citizenry that is capable, aware, inspired and involved in water's essential role in sustaining agriculture and urban life.

At its most basic, simplest form, the park is a reflection of its geology. Marine clystone covers its northeast corner, leading to an alluvial plain at its southern-most corner. Sited at the high, the event space opens to a field of flowing striations made of reclaimed concrete rubble. The organic gesture to the park's significant context moves through the site, guiding the flow of water through a series of interwoven terraces and cisterns to an

expansive dry well within what was the alluvial plain.

Taking full advantage of its adjacencies, the park appropriates the green spaces of City Hall Park and Grand Park by minimizing its boundaries with extended pathways that emphasize diagonal axes and an expansion of the existing tree lines. The native oaks and sycamores change in density throughout the site to reveal clearings within the center of the park. The open, void spaces, when inactive are a sanctuary space where visitors escape the noise of the City. When activated with art exhibitions, the void spaces become platforms, encouraging the exchange of ideas. These void spaces, combined with terraces that move through the park in a fluid, continuous expression--transforming from step to bench to planter with each move, create spaces for people to interact with and respond to as both individual and communal scales. Visitors can walk, run, sit, climb, feel the park. Hard and soft surfaces are interlaced. Vertical walls become sloped benches, steps peel back to become tree planters. The varying, flexible landscape and architectural details allow visitors to interpret its use and to take ownership of the park.







Above - Renderings presented to the city as part of the Historic Commission and Architectural Review approval process during the design criteria phase and prior to issuance of the Design/Build RFP. Below - Concept plan of the street scape and facade design.



## EXPERIENCE



### 2016-2017 Project of the Year by the American Society of Civil Engineers – South Carolina Section

#### Sk8 Charleston Skate Park

#### Charleston County Parks & Recreation Commission

1549 Oceanic Street  
Charleston, SC 29403

#### Contact:

Patricia Newshutz  
Director of Capital Projects  
843-762-8112  
pnewshutz@ccprc.com

#### Size:

32,500 square feet  
Advanced & intermediate bowls, snake run & street plaza

**Skatepark completion:** 6/5/16

Charleston has had a rich history in skateboarding and because of that, in 1988 Team Pain's founder, Tim Payne, was commissioned to design and build the now infamous "Charleston Hanger" Skate Park. In 2011, the County went out to bid for a skate park design and Team Pain was awarded the design phase of the project. The first site location was under a highway near downtown Charleston, however, after 2 years of planning they had to look for another location due to the costly rehabilitation of the property. The County then found unused land right next to the famous "bridge to nowhere" and Team Pain redesigned the skate park to adapt the original design to fit into the new area. Hightower Construction was awarded the overall project and the specialty skatepark construction was change ordered to bring in Team Pain. The budget allowed us to incorporate color, brick stamping and skateable art features. The park consists

of an advanced competition level bowl with pool coping, waterfall and hips. An intermediate bowl containing pool coping, tile and hips. The street section runs the entire length of the west side of the park which is 320 feet long. It contains various rails, bump to bar, down rails, stairs, brick china bank, manual pads, roll over, granite ledges, bowled corner, extensions and a volcano. A 220 foot long snakerun complete with moguls, hips, extensions and a love seat along with the 2 bowls lie on the east side of the park. Integral colored concrete along with painted street elements round out this skate park. The County held a week long Grand Opening where thousands of people showed up. This skate park is an outstanding example of the County and Community coming together to make a great addition to the East Coast skating scene. Now the bridge is somewhere; right next to this awesome 32,500 square foot destination skate park!

## EXPERIENCE



**“2014 Build It Award” - from the Heart of Florida Section Florida Chapter of the American Planning Association**

### Lakeland Skate Park at Fletche Park

#### City of Lakeland

800 US 98 South  
Lakeland, FL 33801

#### Contact:

Pamela Page  
Deputy Director of Parks & Recreation  
863 834-6088  
pam.page@lakelandgov.net

#### Size:

24,000 square feet  
Street Plaza, Obstacles, Snake Run,  
Bowls & Sculptural Elements

**Skatepark completion:** 5/1/13

This project was an inspiration for the dedication the City of Lakeland had for their community of skaters. The force behind it was Deputy Director of Parks and Recreation, Pam Page. From the moment the city said go; it was all positive vibes to say the least. The City fully backed all of our suggestions to ensure the most multi level park for their community. From the colored concrete and the granite ledges this park packs a punch. Located in the heart of Lakeland, Florida the community was asking for a well rounded park. Through community input we put our heads together to produce a park for all disciplines and levels. This park is broken up into 4 main skating areas. The Advanced bowl is a multi level bowl with hips that allow for big airs and transfers. The Intermediate bowl has many elements like; hips, extensions, transitions to bank to walls, escalators and mogul all lining up perfect

for continuous momentum. The street course has ledges, Jersey barricades, multi manual pads, granite, manual pads and flat bars, banks, step ups, stairs and handrails and a little mini ramp. Last but not least is the Snake Run featuring pool coping and tile in the deep end, mini spine, hips, ledges, metal coping, concrete spine edge and bump to bump roll in. The City change ordered for additional architectural concrete seating benches and Team Pain provided these services.

Because the City listened to their community and wanted to provide an outstanding skate park facility, Lakeland is now a skateboarding mecca with skaters coming from nearby states to enjoy this destination park.

## EXPERIENCE



**Voted "Best Skate Park in Colorado 2017" by the Denver West Westword Newspaper**

### Ulysses Skate Park

**Owner:**

City of Golden, CO  
1470 10th Street  
Golden, CO 80401

**Contact:**

Rod Tarullo  
Director of Parks, Recreation & Golf  
303-384-8120  
rtarullo@cityofgolden.net

**Size:**

21,500 square feet  
Intermediate bowl, street plaza, ditch course with features, beginner area & full pipe

**Skatepark completion:** 11/11/16

The City of Golden had an existing above ground skate park consisting of wood and prefabricated skate elements. The site location had an existing batting cage that was underutilized, as well. The City of Golden wanted to remodel and update the skate park using poured in place concrete to bring it to current and modern standards of skate parks. The City put out a Design/Build RFP and awarded the project to Team Pain. There were 2 public input meetings with the community to understand what the majority of the riders wanted in the updated skate park. The responses included an intermediate bowl with a large street plaza, beginner area and a unique feature that was also skateable. In addition, the community wanted to remove the batting cage to implement more square footage for the park. Lighting was also included in the contract price.

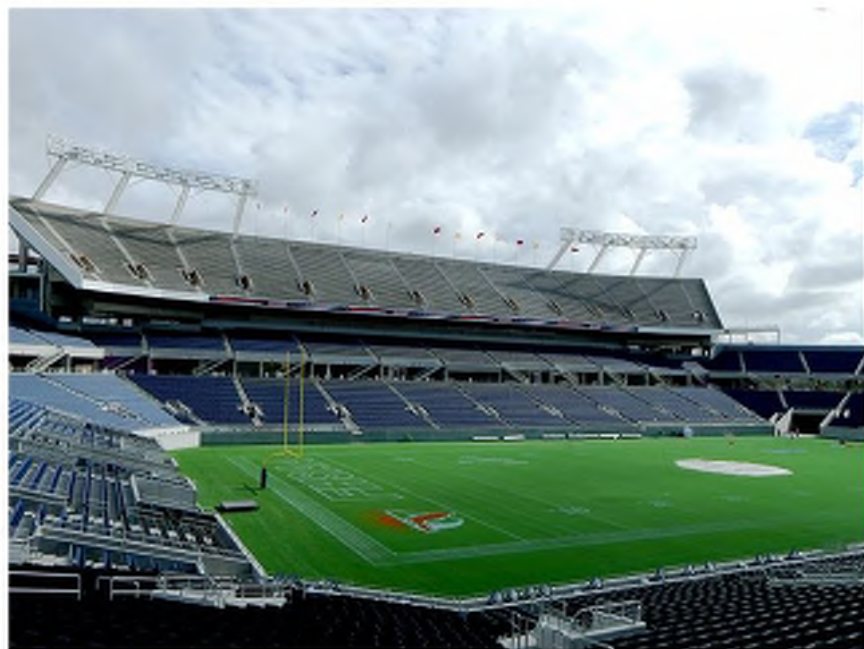
The park consists of an intermediate level bowl with pool coping that waterfalls and 2 hips and 5 corners. There is a long ditch style element with many features allowing you to easily ride around and through it. At the end of this feature is a bowl with extension. The street plaza wraps around the ditch area in a horseshoe shape that starts off on the south side of the park. It water

falls down twice to accommodate for stair and ledge features and also creates speed for the bump to bar obstacle. At the entrance of the park there was a seating area that was perfect to add the beginners area and included different ledges and a manual pad feature. In addition to all of this, we added a full pipe feature which is a replica of a very famous skate spot in Canada. Aptly named the "Big O" it was built at the 1976 Olympics as a tunnel walkway to get into the stadium. After the games it was abandoned where skaters began using it as a skate park. After 20 years Canada made it a historical spot and when the stadium was being torn down at great expense they moved it to another location. Seeing that most of the users will never get a chance to skate this famous spot we thought it was a great idea to replicate it here in the US for riders to enjoy. This is an unusual pipe because the shape is oval instead of round. We also designed a 2 foot by 8 foot metal piece to fit into the top of the pipe with "Golden" laser cut into the metal. When the sun shines just right, it casts a shadow of "Golden" on the ground. The community couldn't be happier with the new and improved skate park and we are excited to have been able to be a part of this fun project!



**FEATURED SPORTS LIGHTING**

**Camping World Stadium Renovation**  
Orlando, Florida



**Architects**

HNTB Architecture  
Kansas City, Missouri

Rhodes + Brito  
Orlando, Florida

**Constructors**

Turner Construction  
Orlando, Florida

JCB Construction  
Orlando, Florida

**Owner**

City of Orlando  
Orlando, Florida

**Major Components**

Plaza Deck  
Indoor Clubs  
Open-Air Clubs  
Loge Boxes  
Suites  
Concessions  
Team Locker Rooms

**TLC Services**

Mechanical  
Electrical  
Plumbing  
Fire Protection  
Voice-Data  
Security  
Commissioning

**Awards**

2015, ABC Central Florida  
Chapter, Excellence in  
Construction – Award of Merit,  
Entertainment Facilities  
(Over \$100M) Category

2014, Downtown Orlando  
Partnership,  
Golden Brick Award of Excellence  
and  
Public Projects Gold Brick

**JetBlue Park at Fenway South**  
Ft. Myers, Florida



**Architects**

Populous  
Kansas City, Missouri

Parker/Mudgett/Smith Architects  
Ft. Myers, Florida

**Constructor**

Manhattan Construction  
Ft. Myers, Florida

**Owner**

Lee County Government  
Ft. Myers, Florida

**Major Components**

Spring Training Stadium  
Concession Stand  
Indoor Batting Area and Batting  
Tunnels  
Central Energy Plant  
Baseball and Soccer Practice  
Fields  
Outdoor Party Area/Portable  
Concessions  
Central Energy Plant

**Construction Cost**

\$55 Million

**Completion Date**

2012

**TLC Services**

Mechanical  
Electrical  
Plumbing  
Fire Protection  
Audio-Visual  
Voice-Data  
Security  
Energy Modeling

**Project Size**

130-acre site  
236,000 square feet of structures  
11,000 seat capacity



**POMPANO BEACH PUBLIC LIBRARY**  
**Pompano Beach, Florida**

LEED Certified for NC V2009  
 Certification Awarded November 2016



This new 5,400 square foot library offers its occupants Wi-Fi connection throughout and a large meeting room with 1,000 square feet. The single-story beachside library also has a main lobby, staff lunch room, circulation room, reference desk area, work room and offices.

To meet the City of Pompano Beach's sustainability goal of LEED Certified for the project, TLC used energy modeling to analyze various design options and selected ones that would yield the most energy efficiency. Sustainability features that were implemented, including LED light fixtures, low-flow plumbing fixtures, occupancy sensors and demand-controlled ventilation (DCV), yielded annual energy savings of 12% and a water use reduction of 37% over the baseline.

The library scored the most LEED points under the sustainable sites category for its close proximity to other community-related buildings and public transportation options. The maximum of three LEED points were achieved from providing 8% of preferred parking spaces for low-emitting and fuel-efficient vehicles. Vegetated open space within the library's boundary exceeds the local zoning's open space requirement for the site by 200%, which gave the project an extra point toward LEED certification.



Air conditioning is accomplished by three split system air handling units: one for the library, another for the meeting room and a third to condition the connective hallways / common spaces. Unconditioned fresh air is ducted to the return duct of each AHU. Each unit is operated by an independent wall-mounted controller.

In high-occupancy areas of the library, a DCV system with CO<sub>2</sub> sensors is used to adjust outside ventilation air based on the number of occupants, resulting in energy savings.

Interior lighting is provided by efficient overhead fixtures generally under the control of occupancy sensors. Exterior lighting is controlled by a programmable time clock.

**Architect**  
 West Architecture + Design, LLC  
 Lake Worth, Florida

**Constructor**  
 West Construction, Inc.  
 Lake Worth, Florida

**Owner**  
 City of Pompano Beach

**Major Components**  
 Library  
 Kitchenette  
 Meeting Space

**Project Size**  
 5,400 square feet

**Construction Cost**  
 \$1.5 Million

**Completion Date**  
 2015

**TLC Services**  
 Mechanical  
 Electrical  
 Plumbing  
 Fire Protection  
 LEED Administration  
 Commissioning  
 Energy Modeling  
 Sustainability Consulting



**CITY OF BOCA RATON  
CONTINUING SERVICES CONTRACTS  
Boca Raton, Florida**



TLC has been working with the City of Boca Raton since 2003 under two consecutive continuing services contracts. Recent projects have consisted of assessments for several of their facilities and HVAC upgrades as a result of the recommendations provided by TLC. All facilities remained operational during renovations.

Selected task order projects completed under these contracts include:

- **CCTV for City Parks:** CCTV system to provide coverage of the parking lots in Sugar Sand Park, Lake Wyman Community Park, Patch Reef Park, Hughes Park and Sand Pine Park.
- **City Hall:** An addition to the IT room required the design of back-up A/C, UPS and dry chemical fire suppression, as well as upgrading existing chillers.
- **Municipal Library:** Extensive charrettes involving the community and library staff led to the programming of a new building that incorporates green technologies and materials and is eligible for LEED Certification. The library includes areas for collections, computers, patron seating, employee workspace and public amenities such as a coffee bar, bookstore and 200-seat multipurpose meeting room.
- **City Hall and Community Center:** Upgrades for the connections from the relocated transfer switches to the City Hall/Community Center, including exhaust ventilation of existing Florida Power Light vault.
- **Sugar Sand Park Community Center:** Review of the Test and Balance Report and recommendations for remedial work to reconcile temperature or humidity anomalies.

**Prime Consultant**  
TLC

**Owner**  
City of Boca Raton

**Construction Cost**  
<\$2,000,000  
(each project)

**Completion Date**  
First Contract:  
2003 – 2014

Second Contract:  
2015 – Ongoing

**TLC Services**  
Mechanical  
Electrical  
Plumbing

# SAN JACINTO PLAZA

## RENOVATION



### PROJECT HIGHLIGHTS

Historic Monument Lighting  
Water Feature Lighting

### ARCHITECT

SWA Group

### LOCATION

El Paso, TX

### PROJECT BACKGROUND

1.7 Acres | \$6 M

### Illumination evokes an elegant and inviting urban park for El Paso Visitors.

Once known for its live alligator enclosure, the re-imagined urban gathering space now offers amenities such as a botanical garden, outdoor reading room, produce market, children's splash pad, café, and an area for washoes (a game similar to horseshoes but with water). The new design also integrates historic elements such as Luis Jimenez's "Los Lagartos" statue, which pays homage to the park's former reptilian inhabitants. A shade structure protects the monument, which serves as a central axis point for the park.

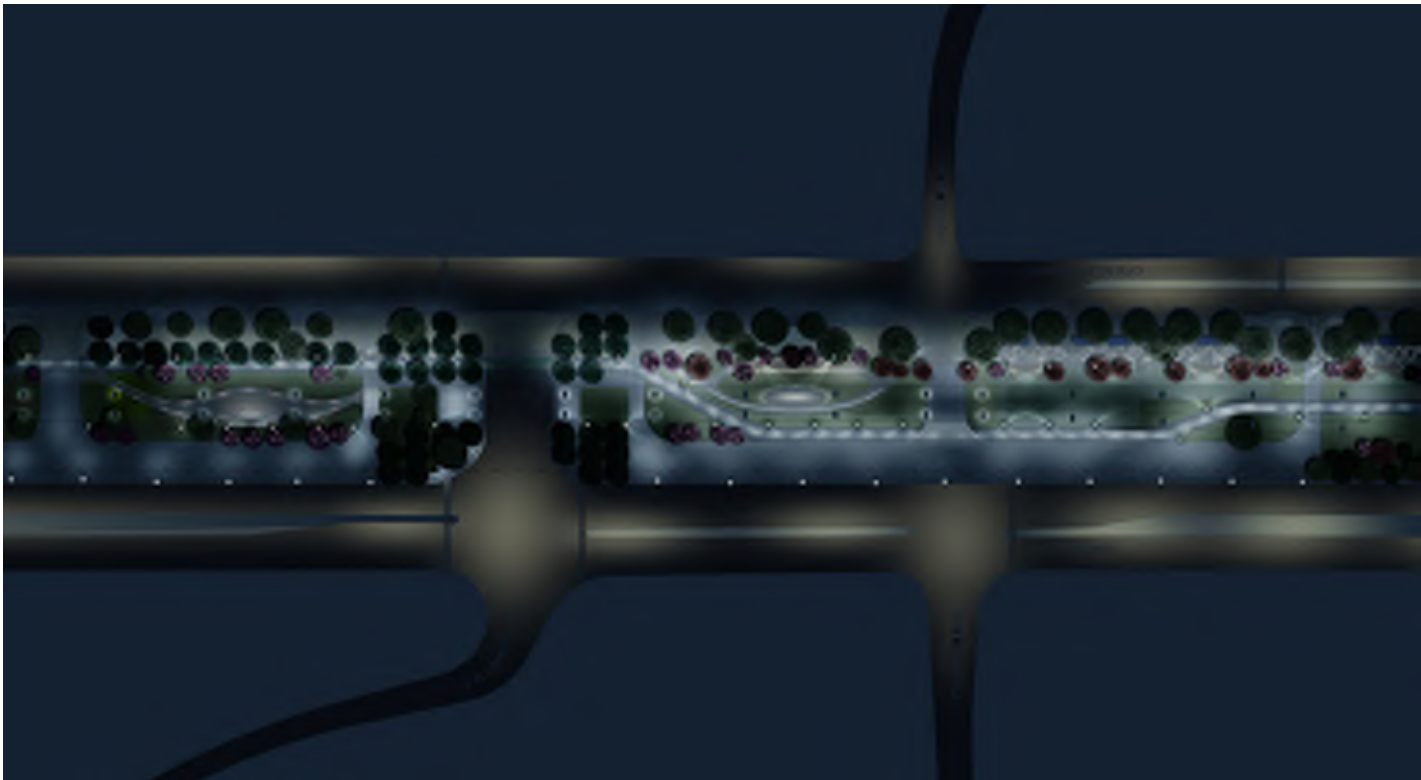
HLB's scope included pathways, plazas, historical monuments, gardens, shade canopies, courtyards, and general lighting for water elements. Festoon lights over gathering spaces and perimeter LED tree uplights allow for a nighttime stroll with ambiance. Bollards integrate primary and secondary pathways into a cohesive lighting scheme, and strategically placed pole lights provide security, wayfinding, and aesthetically enhance the nighttime scene.





# THE MIAMI UNDERLINE

METRORAIL, 10-MILE LINEAR PARK & URBAN TRAIL



**CLIENT**  
James Corner Field Operations

**CLIENT CONTACT**  
Isabel Castilla  
212.433.1450

**DESIGN SERVICES FEE**  
\$76,500\*

**PROJECT COST**  
Confidential

*\*Fee for Master Plan and Phase 1 services*

**It's Miami's time to shine with the Underline.**

The Underline will transform the land below Miami's Metrorail into a 10-mile signature linear park, urban trail, and living art destination in order to create a safer, healthier, more connected and engaged community. HLB is collaborating with James Corner Field Operations to establish illumination strategies for the park that will lend to safety, mobility and a sense of place through the park.

The lighting design plays a significant role in bringing the Underline's four character zones to life while also supporting a cohesive design vocabulary along the corridor. Considered as a series of three layers, the lighting will provide ample illumination to support safety and highlight key project features. Lighting elements will incorporate sensors that will raise the light levels from 50% to full output when motion is detected. This feature allows for energy savings along the 10-mile corridor, maintains low light levels in residential areas, and notifies cars and pedestrians when there is a presence approaching on the path. The lighting design for the Underline supports this important civic space's standing as an inclusive community asset with amenities and art that will connect people to place.

C

M

S CONSTRUCTION MANAGEMENT SERVICES, INC.

## **PARK PROJECTS EXPERIENCE**

### **City of Deerfield Beach – Sullivan Park**



In 2014 CMS provided Construction Documents Cost Estimating for the expansion and redevelopment of the park, working with the Community Redevelopment Agency of Deerfield Beach. This project included boat slips for transient boats, floating docks for canoes and kayaks, pedestrian boardwalk along the water's edge connecting to the Cove Shopping Center, a restroom building (1,520 SF), and the creation of a pleasant park space.

Site Work = 130,519 SF

Total Probable Cost = \$4,672,410.00

### **City of Dania Beach – Ocean Park**



In 2015 CMS provided Design Development and Construction Documents Cost Estimating for the revitalization of Ocean Park which included the restroom buildings renovation, new kayak building, new pedestrian drop-off/pickup area at park entrance, furnishings (benches, grills, trash receptacles, picnic tables, hammock, volleyball nets & wood supports), new dumpster, sand dune restoration, lighting, and landscaping)

Site Size for Phase I only = 76,000 SF

Total Probable Cost = \$2,694,212.00

### **City of Miami with Miami-Dade County (Transportation & Public Works Department/Parks & Recreation Department) – The Underline, Phase I – Brickell Backyard**



In 2017 and 2018 CMS provided Construction Documents Cost Estimating for the development of a 10-mile linear, urban park located under the Metrorail which will consist of pedestrian trails, bicycle trails, an outdoor gym, picnic pockets, a dog park, and living-art destination areas—all landscaped with native vegetation (estimating also included contaminated soil remediation).

CMS only estimated the first ½ mile, which is the Brickell Backyard segment, and will run through the most “urbanized” section of the project.

Total Probable Cost = \$10,783,157.00

# **RESUMES OF KEY PERSONNEL**

# **7.0**



*Soundscape Park, Miami, FL*



## ADOLPHINE "DODIE" KEITH-LAZOWICK, PLS

President

Ms. Dodie Keith-Lazowick, with over 41 years of professional experience, succeeds her father, Bill Keith, as a second-generation professional surveyor, President and Managing Principal of the firm. By continuing the civic philosophy and commitment to professional excellence, the firm has grown to over 100 qualified staff members and services South Florida. Ms. Keith-Lazowick handles the daily operations of the firm serving as the Corporate Officer for all contracts, assuming responsibility for providing sufficient resource allocations and corporate commitment to our diverse client base.

Ms. Keith-Lazowick is well known to the community and the agencies through her years of professional practice, local involvement and as a 55+ year resident of Broward County. Her extensive experience in South Florida has encompassed many phases of planning, design and construction including Civil Engineering, Surveying and Mapping, Comprehensive Land Planning, Landscape Architecture, Subsurface Utility Locations and Utility Coordination, and Construction Management. As a Senior Project Coordinator-Manager, she has supervised and provided complete development services of both public and private projects for commercial, industrial, transportation, aviation, marine, mixed-use and residential developments. She has particular expertise in governmental liaison and has been extremely successful as an advocate for the permitting and approvals of our projects due to her professional proactive approach.

### RELEVANT PROJECT EXPERIENCE

**City of Pompano Beach & CRA Miscellaneous Engineering Services Contract: (2002-ongoing)**  
KEITH has served as the General Engineering Consultant for the City of Pompano Beach for over 16 years. Ms. Keith-Lazowick is the Contract Manager/Elected Officials Liaison for the firm on an as needed basis. Many of the project assignments have been in the redevelopment of roadways, parking facilities and utility infrastructure design. All services of the firm are utilized including planning, civil engineering, surveying, subsurface utility engineering, and landscape architecture.

**City of Deerfield Beach & CRA Miscellaneous Engineering Services Contract: (2004-ongoing)**  
KEITH has served as the General Engineering Consultant for the City of Deerfield Beach for over 14 years. KEITH is providing on-going continuing serves as needed including engineering and surveying and mapping services to the municipality. Ms. Keith-Lazowick serves as the senior staff/elected officials liaison for the firm.

**City of Parkland Miscellaneous Planning & Engineering Services Contract: (2007-ongoing)**  
KEITH has served as the General Planning and Engineering Consultant for the City of Parkland for over 11 years. KEITH is providing on-going continuing serves as needed including general planning, engineering and surveying and mapping services to the municipality. Ms. Keith-Lazowick serves as the senior staff/elected officials liaison for the firm.

**Blanche Ely High School Athletic Field Enhancements, Pompano Beach, FL:** Ms. Keith-Lazowick served as Contract Manager/Principal-In-Charge for the Broward County School District for this design build project being performed by Balfour Beatty Construction Company. The project includes complete renovation of the football stadium, home and visitor concession stands, baseball fields, as well as redevelopment of the site infrastructure to accommodate the reconstruction. KEITH prepared the paving, grading and drainage, water distribution and sanitary sewer collection plans associated with the project.



*Years of Experience*  
41

*Education*  
B.S. Land Surveying,  
University of Florida,  
1982

*Professional Registrations*  
Professional Surveyor &  
Mapper, State of Florida,  
#4105 (1984)

*Professional Affiliations*  
Florida Survey and  
Mapping Society (FSMS)

*American Congress on  
Surveying and Mapping*

*National Society of  
Professional Surveyors*

*Publications*  
Co-editor, "Laws and  
Regulations Affecting  
Surveying Practice in  
Florida," ACSM/FSPLS  
Student Chapter, 1982

Co-author, "Total Station  
Capability," Proceedings  
of the ASCM, Fall 1984,  
San Antonio, Texas



## **PAUL WEINBERG, PLA, ASLA**

Vice President of Planning and Landscape Architecture



Mr. Paul Weinberg is a multi-talented designer and team leader who has been based in South Florida since 2000. During this time, he has worked with a variety of significant public and private sector projects including urban parks, hotels, campuses, plazas, mixed-use development, entertainment districts, streetscapes, waterfront and residential projects that provide meaning and purpose to the community. He has a unique understanding of how to create immersive, authentic and memorable spaces that create place identity to bring vitality to each district. He is committed to a team-based approach that delivers creative, thought-provoking solutions tailored to the distinct character of each project. This collaboration starts with the multi-disciplinary approach at KEITH and builds to include other partners, consultants, and co-collaborators.

### **RELEVANT PROJECT EXPERIENCE**

**Pompano Beach CRA District Improvements, Pompano Beach, FL:** Mr. Weinberg was integral to the planning, urban design and landscape architecture improvements for this redevelopment project that has created a vibrant, beach-side promenade, encouraging citizens to enjoy new recreational and social opportunities. This project has generated millions of dollars of private development based on the improvements made to the increase the aesthetic and function of the public realm.

**Fast Forward Fort Lauderdale Design and Construction Manual, Fort Lauderdale, FL:** KEITH is working with renowned architecture firm Brooks + Scarpa to develop a design and construction manual for a sustainable and resilient community and cohesive public realm that could potentially impact every facet of infrastructure and design within the city. Mr. Weinberg is responsible for the planning and landscape architecture elements of the manual.

**DC Alexander Park Improvements, Fort Lauderdale, FL:** The DC Alexander Park is viewed as the "front yard" of the Fort Lauderdale Aquatic Center and occupies a prominent location on Fort Lauderdale Beach. Mr. Weinberg is leading the design, planning and permitting of this improvement project in conjunction with the City's CRA. He is managing a multi-disciplinary team to create a legacy project that will serve as an iconic, memorable place.

**Levitt Pavilion and Esplanade Park, Fort Lauderdale, FL:** Mr. Weinberg led a team to develop a design for a new concert venue and pavilion in Downtown Fort Lauderdale at the Esplanade Park. A primary goal was to embrace local heritage of Native American culture and celebrate the river location while providing a state-of-the-art park and concert facility. The project is a catalyst to new development in Fort Lauderdale's civic core and will provide citizens with an attractive public environment for daily use and special events, including the addition of an iconic tunnel top park.

**Smothers Park, Owensboro, KY:** Mr. Weinberg led the design and delivery process for the Smothers Park Project. This includes public consensus building, development of conceptual plans, presentation to elected officials and stakeholders, coordination with sub-consultants, development of detailed design documents and delivery of the construction phase. The resulting project is an award winning, sought after regional park that has changed the face of the community.

*Years of Experience*  
18

*Education*  
B.S. Landscape  
Architecture, Michigan  
State University, 2000

*Professional  
Registrations*  
Registered Landscape  
Architect, State of  
Florida, #LA6666804  
(2005)

*Council of Landscape  
Architecture Registration  
Boards (CLARB Certified)*

*Professional Affiliations*  
Urban Land Institute,  
Member

*American Society of  
Landscape Architects  
(ASLA), Member*

*American Resort  
Development  
Association (ARDA),  
Member*

*Riverwalk Trust, Board  
Member*

*MSU Landscape  
Architecture Advisory  
Board, Board Member*



## **KELLI SCHUELER, PLA, LEED AP**

Director of Landscape Architecture



*Years of Experience*  
14

*Education*  
B.S. Landscape  
Architecture, Oklahoma  
State University, 2003

*Professional  
Registrations*  
Registered Landscape  
Architect, State of Texas,  
#2959 (2014)

*Council of Landscape  
Architecture Registration  
Boards (CLARB Certified)*

*Professional Affiliations*  
United States Green  
Building Council  
(USGBC)

*USGBC LEED Accredited  
Professional*

Ms. Kelli Schueler is a landscape architect and dedicated project manager who provides planning, design and project management services for a wide variety of project types through all phases of the development process. Her knowledge of the local environment, native species and sustainable best practices is combined with a creative approach that is detail oriented, ensuring designs are implemented efficiently and precisely. Her skills include project management, team leadership, production management, construction documentation and observation, regulatory approval and LEED documentation and sustainable strategies.

### **RELEVANT PROJECT EXPERIENCE**

**Annie Gillis Park, Pompano Beach, FL:** A renovation of the existing Annie Gillis Park in Pompano, this project provides a facelift to this open space to create a large Urban Plaza, while maintaining balance with ample green space. The park serves to bring people in through the implementation of a stage area for events, interactive play opportunities, exercise equipment, improved lighting and adequate shading, all of which serve to activate the park on a regular basis and provide a flexible space for multiple uses.

**Fast Forward Fort Lauderdale Design and Construction Manual, Fort Lauderdale, FL:** KEITH is working with renowned architecture firm Brooks + Scarpa to develop a design and construction manual that would facilitate a sustainable and resilient community, as well as a cohesive public realm that could potentially impact every facet of infrastructure and design within the city.

**Levitt Pavilion and Esplanade Park, Fort Lauderdale, FL:** I worked with a team to develop a design for a new concert venue and pavilion in Downtown Fort Lauderdale at the Esplanade Park. The design embraces local heritage of Native American culture and celebrates the river location while providing a state-of-the-art park and concert facility for the public. The project serves as a catalyst to new development in Fort Lauderdale's civic core and will provide citizens with an attractive public environment for daily use and special events.

**DC Alexander Park Improvements, Fort Lauderdale, FL:** The DC Alexander Park is viewed as the "front yard" of the Fort Lauderdale Aquatic Center and occupies a prominent location on Fort Lauderdale Beach. Ms. Schueler is managing and coordinating the design of this improvement project.

**Las Olas Boulevard Improvements, Fort Lauderdale, FL:** Ms. Schueler was part of the design team that worked to develop a conceptual design package for Improvements along Las Olas Boulevard. Conceptual studies include modifications to improve traffic flow and help unify the district while enhancing the quality of the pedestrian experience. This was accomplished through a re-defined street section incorporating widened pedestrian sidewalks, reduced travel lanes, enhanced crosswalks with identifying plant material, sharrow lanes, site furnishings and other complete streets principles.

**Granite Hotel, Fort Lauderdale, FL:** A boutique hotel and mixed-use development located on A1A directly adjacent to DC Alexander Park in Fort Lauderdale. This project is a multi-story high rise development with a blend of indoor /outdoor spaces that comingle with the public realm. The project is designed to engage the beach, as well as the adjacent park / green space. The location sets itself up for both views and a potential future connection to the Intercoastal and Swimming Hall of Fame to the West and is designed keeping this in mind. I am managing and coordinating the design and ongoing development of this project.



**Michael Phillips, PLA, ASLA, ISA Certified Arborist**  
Senior Landscape Architect



Mr. Michael Phillips has over 32 years of experience in the field of Landscape Architecture. Since 1986, Mr. Phillips has conceptualized, hand sketched and CAD drafted construction documents in the public and private sector. He has been involved with projects ranging from schematic design through final completion, including plant selection, field inspections and project certification. He has produced landscape architecture construction documents that encompass tree survey and tree disposition plans, hardscape layouts and details, grading plans, planting plans, lighting plans and irrigation plans. Additionally, he is well versed in LEED requirements, 'Florida Friendly Landscaping' guidelines, Green Book Standards and FDOT design standards and indexes. In addition to design and overall project management, Mr. Phillips plays a critical role as the QA/QC officer for the Landscape Architecture department. In conjunction with the deliverables schedule, he develops QA/QC milestones that aid in keeping the project on schedule, while ensuring the plans are compliant with all applicable codes, ordinances and Indexes. Additionally, his input is key in site inventory and analysis, coordinating with our Survey Department to establish the location and species of trees and appraising the dollar value of such trees, which is paramount in the process of developing tree disposition plans followed by landscape plans that preserve existing trees and vegetation.

*Years of Experience*  
32

*Education*  
B.S. Interior Design,  
Florida State University,  
1985

*Professional Registrations*  
Registered Landscape  
Architect, State of  
Florida, #LA0001540  
(1995)

*ISA Certified Arborist #FL*  
9346A

*Professional Affiliations*  
American Society of  
Landscape Architects  
(ASLA), Member

*United States Green  
Building Council - South  
Florida*

## RELEVANT PROJECT EXPERIENCE

**Quigley Park Tennis Center, Parkland, FL:** This project included demolition of an existing 5.4-acre City park to accommodate the construction of a new state-of-the-art tennis center with twelve clay hydro courts (including one center court with covered bleacher area), one practice court, one office building with restroom/locker room facilities, one maintenance building, required specialty lighting/landscape/irrigation and other site amenities. Mr. Phillips was responsible for developing the overall landscape architecture and irrigation design, as well as tree removal and mitigation plans.

**Patch Reef Park, Boca Raton, FL:** Mr. Phillips served as landscape architect responsible for preparing new master plan concepts for the existing Patch Reef Park in Boca Raton. Patch Reef Park is an actively used park that is situated on 55 acres of land. Completed in 1987, the park caters to its surrounding communities and communities at large. The park currently provides facilities for organized sports, a community center, picnic areas, playgrounds, nature/fitness trails as well as other community activities. Mr. Phillips prepared analysis of the existing condition of the park amenities, and the findings were reflected in a report to the stakeholders.

**Seminole Palms Park, Palm Beach County, FL:** Landscape architect involved in the production of site details for ball fields and recreation amenities. Responsible for the design of landscape plans that incorporated a mix of appropriate native and non-native plants. Plans for bidding and construction were produced that incorporated site plans, site details, and landscape plans.

**Seminole Palms Aquatic Park, Palm Beach County, FL:** Landscape architect responsible for landscape and irrigation plans for the aquatic facility. Also developed design and layout of features such as slides, lazy river, splash pads and wading pools. Performed on-site coordination with contractor and conducted inspections.

**Orchard View Park, Delray Beach, FL:** Mr. Phillips served as the project landscape architect responsible for site planning, site detailing, play equipment specifications, landscape plans, tree removals and mitigation plans. This neighborhood park is tucked into a natural hammock. Walking paths and playgrounds were designed that related to the character of this location.



## LUCIE WEISS

Lead Designer



*Years of Experience*  
20

*Education*  
B.S. Landscape  
Architecture, University  
of Wisconsin, 2006, Cum  
Laude

*B.S. Architecture and  
Civil Engineering,  
University of Brno, Brno,  
Czech Republic, 2000*

*Awards*  
CLARB's Wayne Grace  
National Design  
Competition Winner

*ASLA Student Chapter  
Award of Merit*

Ms. Lucie Weiss has over 20 years of architectural illustration experience with various media and digital 3D modeling. Ms. Weiss also has more than 10 years of resort design, high end community planning and master planning experience across the globe involving site visits and coordination meetings across the US, UAE, China and the Caribbean. She is committed to a team-based approach that delivers creative, cutting-edge solutions tailored to the needs of each project. Her leadership, creativity and artistic talents have been recognized with multiple project awards and recognition. Ms. Weiss expertly works with multiple software including AutoCad, Illustratro, InDesign, Photoshop, SketchUp and Microsoft products.

### RELEVANT PROJECT EXPERIENCE

**Al Ain Wildlife Park & Resort Master Planning, Al Ain, United Arab Emirates:** Ms. Weiss was part of the leading team of multi-disciplinary group of consultants in creating the vision for the Al Ain Wildlife Park & Resort to become a world class leisure, learning and living destination by developing an integrated, commercially and environmentally sustainable, "deserts of the world", safaris, resort and residential community. Inspired by conservation and environmental stewardship, the Al Ain Wildlife Park & Resort was slated to include a mix of resort, residential, commercial, retail, educational and entertainment elements all surrounded by the natural beauty of Al Ain and the created desert landscapes of Arabia, Africa, and Asia. Ms. Weiss was actively involved in the planning and design process for the conceptual, schematic and design development phases. Ms. Weiss participated in numerous site visits to promote accuracy of the overall design.

**Bayshore Hotel, Fort Lauderdale, FL:** Ms. Weiss is currently providing design and illustration services associated with landscape architecture and site planning to address the development of this 1.5 acre hotel property with commercial/retail components located one block from Las Olas Beach. Ms. Weiss is currently developing the conceptual site plan, hardscape plan with fine grading and supporting 3D renderings as part of the conceptual submittal.

**Pixl Condominiums, Plantation, FL:** Ms. Weiss is currently providing design and illustration services associated with survey, planning, landscape architecture and civil engineering for this multistory residential project in Plantation, Florida. Ms. Weiss is currently developing the conceptual site plan and supporting material as part of the conceptual submittal for arrival sequence and three activity zones for Pixl residents.

**Multiple 3D Modeling Services and Architectural Illustrations - Multiple Projects, Coral Springs, FL:** Ms. Weiss was the lead designer in creating 3D modeling services and architectural illustrations for globally renowned architectural, landscape architectural and other services for various firms in the United States, United States of Emirates and the Bahamas.

**St. Regis Bahia Beach Resort & Golf Club Master Planning, Design and Construction Administration Services - Rio Grande, Puerto Rico:** Ms. Weiss was part of the leading team that provided schematic design, design development, construction documents and construction administrative services for all residential components, golf clubhouse, hotel, town center, beach club and all-inclusive on-site amenities. Ms. Weiss the designer of the construction details and documents for the hotel and spa, and was actively involved in the planning and design process throughout the project.





## MISAGH HOSSEINZADEH

3D Visualization and Landscape Designer



Mr. Misagh Hosseinzadeh is a landscape designer who provides planning and design services for a wide variety of project types through all phases of the development process, including 3D visualizations. Due to his background in architectural engineering and advanced education in landscape architectural program at University of Arizona, he has comprehensive understanding of built and natural environment. As a 3D specialist and landscape designer, he continues to develop his knowledge and skills in BIM environment to make sure every aspect of design works perfectly with other components. His knowledge of the local environment, native species and sustainable best practices is combined with a creative approach that is detail oriented, ensuring designs are implemented efficiently and precisely.

*Years of Experience*  
22

*Education*  
M.S., Landscape  
Architecture, University  
of Arizona, Tucson, AZ  
2014

*B.S., Architectural  
Engineering, Azad  
University, Iran 2009*

### RELEVANT PROJECT EXPERIENCE

**Isle Casino Re-Envisioning, Pompano Beach, FL:** KEITH was tasked with providing a new vision of the raceway and property to this state of the art gaming and entertainment destination including approximately 1,500 slots, 38 live-action poker tables, 6 restaurants, live harness racing and live entertainment. KEITH's design team is currently working on a presentation showing illustrations of future potential development of the site while taking advantage of the current site focusing on residential, mixed-use, retails and office developments. Mr. Hosseinzadeh inspected the project site to complete his analysis for the re-envisioning as well as the 3D illustrated designs for the presentation.

**808 SE 4th Street Design, Fort Lauderdale, FL:** KEITH is currently providing site and civil work for this medium size (77 Units, 15 Stories) residential development with a rear terrace, mid-level pool deck, and upper level community gathering/dog park right on the Fort Lauderdale New River. KEITH is currently creating the conceptual design with the focusing on art, inside/out connectivity to enhance the user experience with the space. Mr. Hosseinzadeh is currently producing the traffic study and drafting the 3D illustrated designs and documents.

**Braun Residence, Fort Lauderdale, FL:** KEITH is currently providing landscape design services to this private high-end, single-family development in Fort Lauderdale with several amenity spaces, yacht/boat docking opportunities. The intention of this design is to create a contemporary space within a lush, tropical environment. Mr. Hosseinzadeh assisted with designing the exterior landscape and created a 3D illustrative site plan and package for presentation to the architect and client.

**Bayshore Beach Hotel, Fort Lauderdale, FL:** KEITH is currently providing landscape design and site planning services on this mixed-use development in Fort Lauderdale with retail ground floor, parking garage and residential units on top. The focus on this project is to create multi-level connectivity due to the site topography and designing different pocket size shaded seating areas along the site to great opportunity for user interaction and have constant active zones along the site.

**PIXL Development, Plantation, FL:** KEITH is currently providing civil engineering, planning, landscape and surveying services for this community/residential development in the Plantation, Florida area. This complex includes mixed-use of retail, office, residential zones with several outdoor amenity spaces like pools, gardens, playgrounds and on street café seating. Mr. Hosseinzadeh developed conceptual designs for this property.



## MICHAEL VONDER MEULEN, AICP

Director of Planning

Mr. Michael Vonder Meulen has over 32 years of local, national and international experience in urban planning, zoning and project management systems. Since 1986, Mr. Vonder Meulen's experience has included many phases of Public Sector and Private Sector Land Planning, Site Planning and Permitting services. He has directed project services, from planning, design and construction management throughout the United States, Caribbean and Brazil. He has drafted numerous zoning text amendments for many cities throughout South Florida including new and revised residential, commercial, educational, mixed use and transit oriented districts, density monitoring systems (DMS) and transfer of development rights (TDRs). Mr. Vonder Meulen also has extensive comprehensive planning experience preparing many Comprehensive Plans, Evaluation and Appraisal Reports (EARs) and Comprehensive Plan updates and amendments. He also has experience with grant writing in which he was awarded grants for more than \$9 million including Florida Recreation Development Assistance Program (FRDAP), Land and Water Conservation Fund (LWCF), and Intermodal Surface Transportation Efficiency Act (ISTEA).

### RELEVANT PROJECT EXPERIENCE

**Blanche Ely Historical Museum Renovation and Restoration, Pompano Beach, FL:** KEITH, along with design partner Cartaya and Associates Architects, are providing planning, surveying, engineering and landscape architecture services for the renovation and restoration for the 2,700-SF Blanche Ely Historic Home and Museum for the City of Pompano Beach. To allow the museum, a special exception and two variances were necessary through the Zoning Board of Appeals, along with the City's standard site plan review process. ADA improvements are proposed which will enable the City to change the Certificate of Occupancy from a residence into a community educational facility and cultural heritage museum.

**Parkland Comprehensive Master Plan for "The Wedge":** Mr. Vonder Meulen served as the Senior Planner responsible for this master planning endeavor. The Master plan area consists of 1,949-acre wedge shaped property located between County Line Road and Loxahatchee Road from Palm Beach County to Broward County. It was imperative to identify the future development characteristics and the impacts to the City of Parkland and North Springs Improvement District (NSID) whom will be providing services to these future developments in these annexation areas. The plan was developed through an analysis of existing conditions, an analysis of Level of Service Standards, Meetings Property Stakeholders, and Agencies having jurisdiction.

**The Girl Scouts of Broward County, Camp Telogia, City of Parkland, FL:** Mr. Vonder Meulen was involved in site planning, rezoning, and land use clarification for this 13-acre recreational camping facility re-development project. The project included the research and validation of the "PR" Land Use designation on the City's Land Use Map but omitted from the text document of City's existing Comprehensive Plan.

**Fire Station 24, Pompano Beach, FL:** The City of Pompano Beach intends to build a new fire station to be located at 1101 North Federal Highway. KEITH is platting the property, which will be restricted to 20,000 SF. Mr. Vonder Meulen was responsible for preparing, processing and recording the plat, in addition to preparing an Access Management Plan as required by Broward County Land Development Code.



*Years of Experience*  
32

*Education*  
B.S. of Urban Planning,  
University of Cincinnati,  
OH, 1986

*Achievement of  
Professional Practice  
Certificate, University of  
Cincinnati, OH, 1986*

*Graduate Studies, Florida  
Atlantic University, Boca  
Raton, FL, 1993- 1995*

*Professional  
Registrations*  
American Institute  
of Certified Planners  
Certificate #9153,  
Washington, DC, 1991

*Professional Affiliations*  
Urban Planner  
Representative for the  
City of Fort Lauderdale  
CRA Board (2012-  
Present)

*Urban Land Institute  
(2004-Present)*

*American Planning  
Association  
(1982-Present)*

*Editor, Broward  
Planning, American  
Planning Association  
Section Newsletter  
(1994)*



## ALEX LAZOWICK, PE, M.ASCE

Executive Vice President

Mr. Lazowick was introduced to civil engineering and construction by his grandfather, Mr. Bill Keith, founder of the firm. He is eager for the challenge to be the third family generation professional working to provide quality developments within the South Florida community. Mr. Lazowick has gained experience in civil engineering design projects including water, sewer and drainage systems, roadway design, permitting, and construction administration services. He understands the importance of working together as a team to quickly identify and establish project goals and achieve successful results in the most expedient and cost effective manner. His qualifications include knowledge with AutoCAD Civil 3D, Navisworks, Revit, BIM, Microsoft Office, computer networking, and he possesses excellent communication skills. Mr. Lazowick is also a Board Member for the Parks Foundation of Broward County, focusing on supporting and promoting the overall benefits of maintaining and improving a healthy and sustainable park, recreation and natural area system for residents of an visitors to Broward County.

### RELEVANT PROJECT EXPERIENCE

**City of Pompano Beach Miscellaneous Civil Engineering Services, Pompano Beach, FL:** KEITH has served as the General Engineering Consultant for the City of Pompano Beach for over 16 years. Mr. Lazowick serves as one of the Project Engineers for the firm on an as needed basis. Many of the project assignments have been in the redevelopment of roadways, parking facilities and utility infrastructure design. All services of the firm are utilized including planning, civil engineering, surveying, subsurface utility engineering, and landscape architecture.

**Nature Playscape at Quiet Waters Park, Deerfield Beach, FL:** Mr. Lazowick and members of KEITH's Landscape Architecture team assisted Quiet Waters Park to win the National Recreation and Park Association/Disney Play Spaces Grant of \$30,000 to create an innovative and inclusive play space for kids. KEITH's design team created an outdoor nature playground concept including several unique stations like the Wetland Education and Water Play, Mining Zone, Sand Zone, Native Garden and Sensory Play areas. KEITH's concept "Nature Playscape" beat hundreds of submissions as one of only 25 grants given.

**Barkland - Parkland Municipal Dog Park, Parkland, FL:** Mr. Lazowick provided the preliminary engineering design of water, drainage, sidewalks and parking areas associated with the design for this 4 acre municipal recreational development project. Coordination with landscape architect subconsultant and agency permitting were required for this project.

**Pompano Beach Design/Build Pier Beach Parking Garage, Pompano Beach, FL:** The new Pompano Beach Pier/Beach Parking Garage is located at the southeast corner of North Ocean Blvd. (SR A1A) and NE 3rd Street on a 3.5-acre site. The new parking garage includes five stories, 625 parking spaces, speed ramp to facilitate access to higher levels of the garage and some retail space on the ground level fronting NE 3rd Street and the new Pier Street. As part of the design-build team, KEITH was responsible for planning, surveying, utility coordination/investigation, civil engineering, landscape design and construction inspection of the project.

**KOI Residences and Marina, Pompano Beach, FL:** Mr. Lazowick assisted with the design and permitting tasks associated with the development of this 8.8 acre parcel which includes 350 residential condos and apartments, integrated with restaurant and retail commercial within a compact integrated gated community. Project is located along Atlantic Boulevard (SR 814) also includes a 48 slip marina. Design includes off-site FDOT turn lanes, exfiltration trench accented stormwater management system, lift station serving all uses, and an extensive internal roadway system connecting all 13 buildings. Site and utility infrastructure was designed and modeled with AutoCAD Civil 3D.



*Years of Experience*  
10

*Education*  
B.S. Civil ENgineering,  
University of North  
Florida, 2010

*Professional Registrations*  
Professional Engineer,  
State of Florida, #78625  
(2015)

*Professional Affiliations*  
ASCE Member

*FES Member*

*BIM Smart Foundation  
Member*

*BuildingSMART  
Foundation Member*

*Professional  
Certifications*  
Troxler Nuclear Gauge

*FDOT Workzone Traffic  
Control Intermediate  
Level MOT*

*30 Hour OSHA  
General Industry safety  
and health hazard  
recognition and  
prevention*



**STEPHEN WILLIAMS, PE**  
Vice President of Civil Engineering



Mr. Stephen Williams has been engaged in civil and transportation engineering design and construction in South Florida since 1970. Mr. Williams has served as the record engineer for numerous transportation, utility, water management, municipal, aviation, recreation, roadway and land development (governmental, residential, mixed-use and commercial) projects in South Florida. These include projects at Florida's Turnpike, Miami International and Fort Lauderdale-Hollywood International Airports and multiple projects for the local municipalities, school districts and universities. Projects have included roadway and site engineering design and analysis (paving, grading, drainage, water and sanitary sewer design and construction administration) for both private and governmental clients. He has served as the general municipal civil engineering consultant to cities of Oakland Park, Miramar, Plantation, Fort Lauderdale, Sunrise, Pompano Beach and Tamarac throughout his career. Notably, Mr. Williams developed a SWMM EXTRAN computer model for the 55,000-acre Indian River Farms Water Control District. Mr. Williams also serves as the Firm's Senior Quality Assurance /Quality Control (QA/QC) Officer and continuously monitors all projects for compliance with our established QA/QC Program.

### RELEVANT PROJECT EXPERIENCE

**City of Pompano Beach Miscellaneous Civil Engineering Services, Pompano Beach, FL:** KEITH has served as the General Engineering Consultant for the City of Pompano Beach for over 16 years. Mr. Williams serves as one of the firm's QA/QC Manager on an as needed basis. Many of the project assignments have been in the redevelopment of roadways, parking facilities and utility infrastructure design. All services of the firm are utilized including planning, civil engineering, surveying, subsurface utility engineering, and landscape architecture.

**Everglades Holiday Park, Broward County, FL:** KEITH is providing comprehensive design, permitting, bid and construction phase services associated with site improvements at Everglades Holiday Park. The improvements include renovation, construction and/or reconstruction of boat docks, boat ramps, parking, ancillary buildings, limited utility infrastructure, other minor park related amenities and improvements. This project will include LEED "Green" design principles. Mr. Williams is serving as the project manager and Engineer of Record.

**Oakland "Bark", Oakland Park, FL:** Mr. Williams served as the Project Manager where he developed, designed and permitted plans for the City's first Dog Park, located on a 2.5-acre abandoned police and sheriff's training site. The design and construction documents for two large and separate canine fitness courses with 18 exercise stations including new parking and lighting, picnic shelters, a management office kiosk, a pet wash-down station, as well as unique signage, fencing and access control features to ensure safe and friendly operations.

**Margate CRA General Engineering Consulting Services, Margate, FL:** KEITH is currently providing civil engineering, surveying, utility locating, landscape architecture, traffic and environmental services for this continuing services contract for the City of Margate CRA. Mr. Williams is serving as KEITH's contract manager responsible for providing professional engineering services for projects identified in the CRA's Capital Improvement Plan and miscellaneous engineering services.

**Continuing Contract for Professional Engineering Services, Town of Southwest Ranches, FL:** KEITH is providing civil engineering and civil engineering inspection and review services for this continuing services contract. Mr. Williams is serving as KEITH's contract manager responsible for providing professional engineering services for projects identified in the City's Capital Improvement Plan and miscellaneous engineering services.

*Years of Experience*  
48

*Education*  
B.S. Civil Engineering,  
University of Florida,  
1997

*Professional Registrations*  
State of Florida  
Professional Engineer,  
#32090 (1982)

*Professional Affiliations*  
American Society of  
Civil Engineers (ASCE),  
Member

*Florida Engineering Society (FES), Member*

*National Society of Professional Engineers (NSPE)*



## **Lori Treviranus, PE**

Vice President of Transportation

Ms. Lori Treviranus has over 17 years of experience in civil engineering, providing the highest quality infrastructure and facility solutions to transportation agencies, local governments, private developers and institutional clients. She is experienced in roadway design, intersection development, super-elevation transitions, roadway modeling, cross-sections, pedestrian/bike paths, master planning, hydrology/hydraulic studies, cost estimation, stormwater control plans preparation, drainage and utility design, NPDES permitting and SWPPP preparation and implementation. In addition, she is familiar with the surveying aspect of civil engineering and has experience working with sustainable designs. Typical scopes of work she has been responsible for include acquisition and due diligence tasks, creation of conceptual plans and assistance with funding throughout the project phases and public outreach activities.

### **RELEVANT PROJECT EXPERIENCE**

**FDOT District 4, Design Services for Washington Street and 72nd Avenue Mobility Improvements, Hollywood, FL:** This project will widen existing portions of Washington Street and 72nd Avenue to accommodate installation of bike lanes, while performing ADA upgrades and drainage improvements as needed. This project's stakeholders include FDOT, the City of Hollywood and the Broward County Metropolitan Planning Organization (MPO). Ms. Treviranus is responsible for coordinating with these agencies, while leading the design team.

**FDOT District 4, SE 3rd Avenue from SE 17th Street to SE 6th Street, Broward County, FL:** This project included the milling, resurfacing and restriping of SE 3rd Street to convert a five-lane roadway to a four-lane roadway with buffered bicycle lanes in downtown Fort Lauderdale. The project concept created a complete street to accommodate multiple road users, while also preserving the Town's historic oak tree canopy and utilizing context sensitive solutions to avoid tree removal. ADA ramps were improved or added, crosswalks were striped and drainage modifications were included at the SE 14th Street intersection. The project also replaced/installed new signage necessary to conform to MUTCD and current Greenbook Design Standards. The key issue of this project was coordination; we coordinated with the City of Fort Lauderdale and Broward County for their preferences and standards, Broward County Metropolitan Planning Organization (MPO) since they funded a portion of the project and FDOT District 4 as the client and project facilitator.

**FDOT District 4, SR 80 from SR 15/N. Main Street to the Railroad Tracks, Palm Beach County, FL:** Ms. Treviranus was responsible for milling and resurfacing SR 80, a four-lane, divided roadway with urban and rural typical sections. This roadway is designated as a strategic intermodal system (SIS) facility, rural principal east-west arterial other. The project runs from east of SR 15/N. Main Street to east of the railroad tracks, a total distance of 3.4-miles. The inside and outside shoulders were widened, which flattened side slopes to improve errant vehicle recovery potential and repaired/replaced concrete tractor crossings. The urban typical section of the road included curb and gutter, a landscaped median and turn lanes. The rural typical section had open drainage with a 64-foot grass median and 10-foot paved shoulders that served as unstriped bicycle lanes. Guardrail was added at drop off locations and address length of advancement standards. A sign inventory was conducted; substandard single- and multi-post signs were replaced and tractor crossing signage was added. Advanced warning loops were replaced at the intersection of SR 15 due to the milling. The Level 2 temporary traffic control plan (TTCP) included barrier walls to accommodate for the placement of the new concrete slab for tractor crossings.



*Years of Experience*  
17

*Education*  
B.S. Civil Engineering,  
University of Florida,  
2000

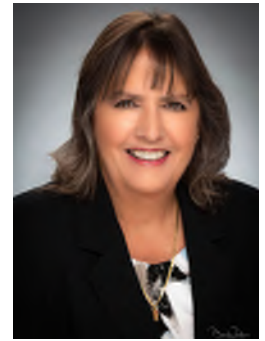
*Professional Registrations*  
State of Florida  
Professional Engineer,  
#73684 (2011)

*Professional Certifications*  
Qualified SWPPP  
Development/  
Practitioner, California  
#66408

*Professional Affiliations*  
American Society of Civil  
Engineers (ASCE)



**LISA BERNSTEIN, PE**  
Director of Traffic Engineering



Ms. Lisa Bernstein, PE, is an accomplished transportation engineer with over 30+ years of experience in both the public and private sector. She has reviewed and managed projects from roadway construction to traffic impact studies. She is proficient in plan design and review including site plans, signing and marking, signalization, traffic control agreements, permit review and submittals. She has prepared and reviewed trip generation reports, traffic impact studies, signal warrant analyses, parking studies, roadway compliance reports, crash analyses and land use amendments. Ms. Bernstein interacts well with clients and government staff to produce positive results that benefit the project. KEITH is certified with the Florida Department of Transportation for the following Group 6 and 7 Traffic Engineering services: 6.1 Traffic Engineering Studies, 6.2 Traffic Signal Timing, 7.1 Signing, Pavement Marking and Channelization, 7.2 Lighting, 7.3 Signalization.

*Years of Experience*  
34

*Education*  
B.S. Civil Engineering,  
University of Central  
Florida, 1995

*Professional Registrations*  
State of Florida  
Professional Engineer,  
#55470 (1999)

*Professional Certifications*  
FDOT Advanced  
Maintenance of Traffic

*Professional Affiliations*  
Fellow, Institute of  
Transportation Engineers  
Member, Florida Section

## RELEVANT PROJECT EXPERIENCE

**Signalization and Pavement Marking Improvements along MLK Boulevard at Intersections with Blount Road and NW 31st Avenue, Pompano Beach, FL:** KEITH is currently providing professional services for the signalization and pavement marking improvements along MLK Boulevard at the Blount Road and NW 31st Avenue intersections. The new signalization to the Blount Road intersection will facilitate safe and reasonable access for southbound traffic on Blount Road to access MLK Boulevard and will properly sequence with the existing signal at NW 31st Avenue. The design plans provided by KEITH include pavement markings, paving, curbing, signage, conduit trenching, grading and sodding, including a complete set of traffic signal design plans to construct a new mast arm assembly at the intersection of Blount Road and MLK Boulevard.

**East Sunrise Blvd Traffic Signal and Lighting Design: Middle River Drive to NE 26 Ave, Sunrise, FL:** Ms. Bernstein provided professional traffic signal design services, as the Engineer of Record, for three (3) intersections along with corridor lighting for East Sunrise Blvd from Middle River Drive to NE 26 Ave. The project included full signal plan at three (3) intersections that were being converted from span wire to mast arms and high mast lighting. Ms. Bernstein prepared the signal plans, including underground utility locations, signal interconnect, mast arm design, traffic signal timing and pavement markings. The lighting plans included circuit runs, power service required, pole design, using concrete spun poles, and roadway lighting placement design. The mast arm tabulation included signal head location, arm lengths and pole types. New interconnect was provided as part of the upgrade.

**Signal Design, Broward County, FL:** Ms. Bernstein performed various signal designs throughout Broward County including:

- Commercial Boulevard from NW 47th Avenue to NW 33rd Avenue
- Sunrise Boulevard from Middle River Drive to NE 26th Avenue
- SR7 and Prospect Road
- University Drive at Nova Southeastern and SE 36th Street
- Broward County School Flashers at SR7 and NW 41st Street
- Hollywood Fire Station Signal at 2741 Stirling Road

**Transportation Study SR-A1A Hillsborough Beach Boulevard to Boca Raton City Limits, Deerfield Beach, FL:** Ms. Bernstein served as project manager for this transportation study consisting of traffic counts, pedestrian counts, conceptual roadway alignment designs and parking evaluations.



**JAMES THIELE, PE**  
Project Manager III



Mr. James Thiele has over 30+ years of experience in performing Land Development Civil Engineering in South and Central Florida as well as central Pennsylvania. His experience includes all aspects of site planning, grading and drainage, sanitary sewer collection, water distribution system design and construction supervision services. His experience includes senior level project oversight and management of multiple stages of the design and development processes for residential, recreational, commercial, industrial and institutional developments. His ability to reduce complex technical language to readily understandable terms has afforded him numerous assignments representing governmental bodies for the firms he has worked for. Utilizing his vast experience, he has mentored scores of other Engineers that have gone on to successful noteworthy careers.

All the projects Mr. Thiele has worked on required interaction and coordination with multiple governing agencies as well as other professional disciplines. Knowing the process from conception to project close-out affords him the ability to foresee issues that affect costs, schedule and quality of a project. He uses this knowledge and experience to quickly address and solve any problems that inevitably arise during a project and proactively seeks to remediate any issues for the client's best interest.

## RELEVANT PROJECT EXPERIENCE

**Quigley Park Tennis Center, Parkland, FL:** KEITH is the prime consultant for the Parkland Tennis Center at Quigley Park Project and has been providing Surveying, Planning, Engineering, Landscape Architecture design/permitting and construction management services. This project includes demolition of an existing 5.4 acre City park to accommodate the construction of a new state-of-the-art tennis center with twelve (12) clay hydro courts, practice court, restrooms, locker room facilities and maintenance building.

**Pioneer Park Improvements, Deerfield Beach, FL:** As part of our continuing contract with the City of Deerfield Beach, KEITH provided civil engineering design and permitting services for the Pioneer Park Improvements, which include the redesign of the upland portion of the boat ramps, access drive isles and boat/trailer parking areas; design of the retaining wall along the access drive isles to maintain 2% cross slope to boat ramp; and the design for the utility (water and sewer) stub outs for the proposed restroom building.

**Crandon Park Tennis Center, Key Biscayne, FL:** KEITH has provided professional civil engineering services associated with renovations of the stadium including replacement of the existing perimeter baywalk, emergency drive-aisle, new plaza and additions including new restaurant building and drop-off area. Scope of services include the engineering design, permitting and construction administration services for the required potable water distribution and sanitary sewer infrastructure improvements, paving/grading and drainage design to support these site improvements. In addition, since the western half of the facility was a formal landfill special design/construction methods are required for the infrastructure and stormwater pollution prevention design.

**Intracoastal Park, Sunny Isles Beach, FL:** KEITH provided civil engineering design services on this 2.37 acre passive park project consisting of two separate land parcels split by Poinciana Drive (City R-O-W), and bounded by Collins Avenue (SR A1A) to the east and the Intracoastal Waterway to the west. Mr. Thiele exercised overall project oversight for this new passive park.

*Years of Experience*  
38

*Education*  
B.S. Civil Engineering,  
University of Miami,  
1978

*Professional Registrations*  
Professional Engineer,  
State of Florida, #33256  
(1983)



## THOMAS DONAHUE, PE

Director of Engineering



*Years of Experience*  
40

*Education*  
B.S. Civil Engineering,  
Northeastern University,  
1978

*Professional Registrations*  
State of Florida  
Professional Engineer,  
#60529 (2033)

*Professional Affiliations*  
National Association  
of Industrial and Office  
Parks (NAIOP) Member

*Institute of Transportation Engineers, Gold Coast Chapter Member*

*American Society of Civil Engineers Member*

Mr. Thomas Donahue has more than 40 years of experience in civil engineering projects including 15 years in South Florida. His qualifications include engineering design, quality assurance/quality control management, planning and environmental studies. Mr. Donahue's comprehensive experience includes: residential, commercial and industrial development, site plans, airports, highways, environmental analysis, local, state and federal permitting, right-of-way plans, utility and military designs. Project management experience includes management of professional staff of engineers, landscape architects and CAD personnel, development of project scope of work, contract negotiations, budgets, scheduling, quality control, oversight of resident inspectors and surveyors, review and processing of contractor's pay requests and client contact.

### RELEVANT PROJECT EXPERIENCE

**Pompano Beach Municipal Golf Course, Pompano Beach, FL:** Mr. Donahue provided civil engineering services as a consultant to the Greg Norman Golf Course Design Company for design, permitting and construction of the new signature golf course for the City of Pompano Beach. The project involved complete regrading of the site including dredging and filling of lakes and installation of a new irrigation system. This was Greg Norman's first municipal golf course design and provided the City of Pompano Beach with one of the finest municipal golf courses in Florida and a pillar for the community for both residents and tourists. The project totaled \$3.5 million and the new golf course opened in Spring 2013.

**Signalization & Pavement Marking Improvements along MLK Boulevard at Intersections with Blount Road and NW 31st Avenue, Pompano Beach, FL:** As part of our General Engineering Continuing Contract with the City of Pompano Beach, KEITH is currently providing engineering, surveying and SUE services to provide new signalization to the Blount Road and MLK Boulevard intersection that will link and properly sequence with the existing signal at NW 31st Avenue and MLK Boulevard.

**MLK Boulevard Improvements, Pompano Beach, FL:** KEITH was selected to provide professional engineering design and related services to the City of Pompano Beach and the Pompano Beach CRA for roadway improvements along MLK Boulevard (aka Hammondville Road) between NW 31st Avenue (turnpike ramp) and Powerline Road in accordance with the Phase II "Educational Corridor" improvements. The roadway improvements include incorporating new sidewalks, dedicated bicycle lanes and roadside swales along both sides of the roadway, roadway milling and resurfacing (with some widening and other miscellaneous improvements).

**Miami-Dade Public Schools, Miami-Dade County, FL:** Mr. Donahue served as QA/QC Manager responsible for internal quality assurance and quality control aspects during project design and the construction process to ensure that all designs met local, state and federal compliance and internal QC processes. Projects included:

- Southwest Miami Senior High School, Miami, FL
- Hialeah-Miami Lakes Senior High School, Hialeah, FL
- Benjamin Franklin K-8 Center, North Miami, FL

**Waste Management Center Beautification Project, Broward County, FL:** Mr. Donahue managed all aspects of the project including the conceptual and final design, tree assessment and mitigation, permit coordination, construction administration of perimeter streetscape, facility signage, entry features and amenities.





## LEE POWERS, PSM

Director of Surveying & Mapping

Mr. Lee Powers has over 13 years of experience in land surveying and mapping in South Florida. He has worked with many local municipalities and government agencies to create and/or modernize their GIS Systems. He has also performed construction, right-of-way, control, ALTA, boundary, as-built and topographic (both acreage and coastal) surveys. He has extensive laser scanning experience with a particular emphasis on architectural modeling, historical preservation and infrastructure monitoring. He is well-versed in the scan-to-model workflow. He coordinates our BIM/VDC staff to ensure a quality and accurate model. Mr. Powers has extensive Project Management experience for large-scale projects and continuing service type contracts for both public and private sector clients. He is knowledgeable in the use of a wide range of state-of-the-art surveying equipment and associated computer technologies. He has extensive experience in field crew supervision, quality control and client relations.

### RELEVANT PROJECT EXPERIENCE

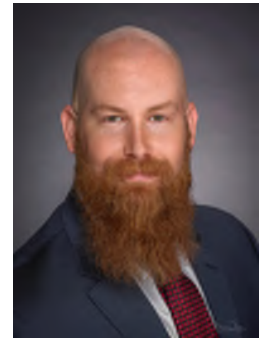
**Hillsboro Boulevard Inlet Park & Seawall, Deerfield Beach, FL:** Mr. Powers served as the Project Surveyor for this project consisting of replacement of the existing seawall for the park adjacent to the Hillsboro Inlet in Pompano Beach, Florida. The project required hydrographic and topographic survey of the inlet cross-section and shoreline to facilitate the design, permitting, and replacement of the existing seawall as well as as-built surveys of existing boat slips. Because much of the project was located seaward of the Coastal Construction Control Line, the surveys were performed in accordance with the requirements of the Florida Department of Environmental Protection-Division of Beaches and Shores as set forth in Section 62B-33.0081.

**NE Corner of NW 6th Avenue and MLK Boulevard Plat/Replat, Pompano Beach, FL:** KEITH was responsible for preparing, submitting, processing and recording the required plat document. The parcel located within the Pompano Beach CRA contained approximately 2.8 acres. Mr. Powers was responsible for the boundary survey, plat preparation, processing and recordation, as well as for preparing an Access Management Plan, as required by the Broward County Land Development Code.

**Hammondville Road Boundary and Topographic Survey, Pompano Beach, FL:** KEITH was tasked with preparing a boundary survey of the parcel located at 731 Hammondville Road. Subsequent requests from the Pompano Beach CRA included additional survey tasks, including review of title report, sketch and description of an FPL utility easement and various sketch and legal descriptions in support of the CRA's desire to develop an office/retail tenant space with associated parking lot at a unified site comprised of three land parcels.

**Galaxy Elementary School & Replacement Park, Boynton Beach, FL:** KEITH performed all of the field and office work required to provide the School Board of Palm Beach County with boundary and topographic surveys of Galaxy Elementary, Galaxy Park, and the proposed replacement park site, and also provided a tree survey for the conservation area. In addition, the firm also prepared sketches and legal descriptions.

**Broward College North Campus Continuing Contract for Surveying Services, Coconut Creek, FL:** KEITH is providing surveying services as-needed as part of our continuing services contract with Broward College. Responsibilities include collecting and providing various types of survey data to assist with engineering and the overall construction process. To date, we have provided an as-built survey of chill water lines for Eido's Café & Bookstore located on the north campus, and SUE and mapping services for Building 49.



*Years of Experience*  
13

*Education*  
B.S. Land Surveying & Geomatics Engineering,  
Purdue University, West  
Lafayette, Indiana 2005

*Professional Registrations*  
Registered Professional  
Surveyor & Mapper,  
State of Florida, #6805  
(2010)

*Professional Affiliations*  
BIM Smart Foundation  
Member

*Florida Society of Professional Surveyors & Mappers*  
American Resort

*Certifications*  
Transportation Worker  
Identification Credential  
(TWIC)

*FDOT Maintenance of Traffic*



## **MICHAEL MOSSEY, PSM**

Senior Surveyor & Mapper



Mr. Mossey has over 40 years of experience in land surveying and mapping in South Florida. He has extensive senior project management experience for large-scale projects and continuing service, on-call type contracts for both public and private sector clients. He is a highly talented Quality Surveyor with a successful track record in budget estimation, valuation of items and completing projects on time. Mr. Mossey's experience includes a wide range of projects incorporating GIS deliverables for various agencies including Broward County, the Federal Aviation Administration (FAA) and municipalities. Mr. Mossey is knowledgeable in the use of a wide range of state-of-the-art surveying equipment, automated field data collection systems and associated computer technologies. He has overseen and performed construction, right-of-way, control, boundary, as-built (both acreage and coastal), topographic, quantity and condominium surveys. In addition, he has provided full service platting in the tri-county area jurisdictions, title encumbrance determinations, GIS data base building and American Land Title Association (ALTA) surveys.

### **RELEVANT PROJECT EXPERIENCE**

**Broward County Parks and Recreation Department General Surveying Consultant Services Contract:** As part Broward County's \$400 Million Bond Program, KEITH provided general surveying and mapping services to the County's Park and Recreation Department. As Survey Project Manager, Mr. Mossey prepared Boundary and Topographic surveys for multiple parks including CM Smith Park Aquatics Center, Central Broward Regional Park, Tradewinds Park, Quiet Waters Park and Driftwood.

**City of Pompano Beach Miscellaneous Civil Engineering Services, Pompano Beach, FL:** KEITH has served as the General Engineering Consultant for the City of Pompano Beach for over 16 years. Mr. Mossey serves as one of the Senior Project Surveyors for the firm on an as needed basis. Many of the project assignments have been in the redevelopment of roadways, parking facilities and utility infrastructure design. All services of the firm are utilized including planning, civil engineering, surveying, subsurface utility engineering, and landscape architecture. Mr. Mossey prepared Boundary and Topographic surveys, as well as sketches of description for Pompano Community Park, Highlands Park, Alsdorf Park, Rustic Bridge Park, Founders Park and Lovely Park.

**Tradewinds Park, Coconut Creek, FL:** KEITH was responsible for providing complete civil engineering design, permitting, construction inspection and certification services for the redevelopment of the existing park facilities including the relocation of the baseball fields and concession area, soccer fields, seating area, proposed pavilion for Broward County Parks and Recreation. The scope of work included water distribution, sanitary sewer, drainage, grading, pavement marking and signage, surface water pollution prevention and ADA compliance design, plans and permits.

**Quiet Waters Park, Deerfield Beach, FL:** KEITH provided complete surveying, civil design, permitting and construction management services for redevelopment/improvements throughout Broward County's Quiet Waters Park (427 acre regional park). The improvements included the complete demolition and reconstruction of the gatehouse/ticket booth facility, realignment of the main park entrance at Powerline Road, construction of a new main maintenance facility and service yard used for all Broward County Parks, new restroom building, rehabilitation of existing parking lots and sidewalks throughout the site to meet ADA criteria and drainage/water distribution/wastewater collection improvements throughout.

*Years of Experience*  
40

*Education*  
Maryville College,  
Maryville, Tennessee

*Professional Registrations*  
State of Florida  
Professional Surveyor &  
Mapper #5660

*Professional Affiliations*  
Florida Society of  
Professional  
Surveyors & Mappers

*Secretary, Broward  
Chapter FSMS,  
1999-2000 and  
2000-2001*



## **DANIEL CHECCHIA**

Vice President of Location Services

Mr. Checchia has over 21 years of experience in transportation engineering, surveying, civil design and construction related fields, with expertise in Subsurface Utility Engineering (SUE), including Utility Coordination. His duties are to oversee the day-to-day operations of all Subsurface Utility Engineering and Coordination projects for our firm. Mr. Checchia is responsible for assisting clients with utility research, identification, data management and coordination. Besides having developed a strong rapport with local utilities and municipalities, his knowledge and experience in the Subsurface Utility Engineering process allows him to easily recognize utility conflicts during design and construction. He has been involved on a variety of projects such as design, design/build and private sector work. Mr. Checchia's understanding of the Quality Levels in the ASCE Guidelines enables him to manage a project from pre-design to post construction, negotiating to minimize utility impacts and suggesting and implementing cost effective timely resolutions for utility conflicts. Mr. Checchia is fully knowledgeable of the FDOT Utility Coordination process, with eight years of involvement working on multiple types of transportation projects.

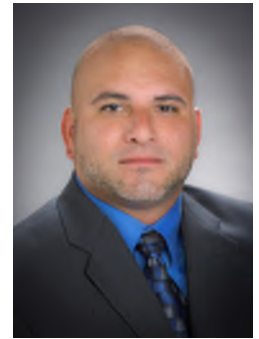
### **RELEVANT PROJECT EXPERIENCE**

**Pompano Beach Boulevard Streetscape, Pompano Beach, FL:** KEITH provided Quality Level "B" utility designation, Quality Level "A" utility locates and mapping services for this development of a unique beach front venue in the City of Pompano. The firm designated the above horizontal alignment of any existing known/unknown, toneable and non-toneable utilities using combination of geo-physical prospecting equipment and Ground Penetrating Radar. This information was then collected and used by the design team to identify the activities of existing subsurface facilities. The firm was then requested to perform utility verifications of the facilities by using non-destructive/ non-intrusive vacuum excavation services. The Utilities we exposed and cataloged to help the design team resolved potential conflicts with proposed design improvements.

**Engineering Consultant Services for Highway Construction and Engineering Design, Broward County, FL:** As a subconsultant to Atkins, KEITH provided surveying and subsurface utility engineering support for various county-wide transportation and general civil engineering projects. Typical services included design surveys, topographic surveys, water crossing surveys, 3D laser scanning, utility designation, locating and mapping to support project designs as well as post-construction services associated with new traffic signals, signal conversions, mast arm installations, evaluations of existing utilities, roadway widening, bridge rehabs, intersection improvements and school zone improvements among others.

**Pompano Beach Design/Build Pier Beach Parking Garage, Pompano Beach, FL:** The new Pompano Beach Pier/Beach Parking Garage is located at the southeast corner of North Ocean Blvd. (SR A1A) and NE 3rd Street on a 3.5-acre site. The new parking garage includes five stories, 625 parking spaces, speed ramp to facilitate access to higher levels of the garage and some retail space on the ground level fronting NE 3rd Street and the new Pier Street. As part of the design-build team, led by Kaufman Lynn Construction, KEITH was responsible for planning, surveying, utility coordination/investigation, civil engineering, landscape design, permitting and construction inspection of the project.

**FDOT D6 Districtwide Utility Coordination Services, Miami-Dade County, FL:** As a Prime consultant, KEITH is providing utility coordination services to FDOT District 6. The services provided under this task work order contract include initial contact, pre-design, contact, final design contact, utility clear package, utility project file & documents and project status report.



*Years of Experience*  
21

*Education*  
AS of Applied Science  
in Construction  
Technology, Suffolk  
County Community  
College, 2008

*Professional Affiliations*  
Founding Board of  
Director-SUE Association

*Transportation &  
Expressway Authority  
Membership of Florida  
(TEAM FL)*

*Florida Utility  
Coordination Committee  
(FUCC)*

*Certifications*  
FDOT Maintenance of  
Traffic

*Issues Affecting SUE*

*Risk Management and  
Professional Liability in  
SUE*

*Rebuilding America's  
Infrastructure*

*SAFE PIPES Act and  
Related Legislation*



## ARACELY ANDOLLO-SOTO

Utility Coordination Manager



Ms. Andollo-Soto has 22 years of experience in the area of utility coordination, for both design-build and traditional design-bid-build projects. She has worked predominantly with FDOT Districts 4 and 6, Turnpike Enterprise, MDX and Miami-Dade County. She has extensive experience in permitting through municipal and governmental agencies such as Water & Sewer Departments, Department of Environmental Resources Management, South Florida Water Management District, Florida Department of Environmental Protection, Department of Health and other State and federal agencies. Ms. Andollo-Soto has also managed the construction phase of a project including RFI's, review and processing shop drawings and coordination among clients, contractors and Engineers of Record.

### RELEVANT PROJECT EXPERIENCE

**FDOT D4 Districtwide Utility Coordination Production Support, Broward County, FL:** This project involved utility coordination for various roadway projects within FDOT District 4. Ms. Andollo-Soto served as the Lead Utility Coordinator, supervising tasks including all phases of negotiation and relocation of electric, telecom/cable, water/sewer and gas/fuel utilities impacted by FDOT projects. She provides these services in accordance with FDOT's standards, policies and procedures; and is familiar with FDOT's utility agreements with vendors and utilities such as: Florida Power & Light Distribution, Transmission and FiberNet; Comcast, AT&T/Bellsouth, Verizon, Level 3 Communications, Qwest Communications, Sprint/Nextel, Broward County Water & Wastewater, Indian River County Utilities, Martin County Utilities, Palm Beach County Utilities, St. Lucie County Utilities, City of Ft. Lauderdale, City of Oakland Park, City of Pompano Beach, City of Port St. Lucie, City of Riviera Beach, City of St. Lucie, City of Sunrise Water & Sewer, City of Tamarac, City of Wilton Manors, City of Vero Beach Water & Sewer, Florida Gas Transmission, Crown Castle, Fiberlight, Hotwire, Windstream, XO Communications and others.

**FDOT D6 SR-907 (Alton Road) at the Intersections of 5th, 10th and 14th Street, Miami-Dade County, FL:** This 3-phase project (a strung project) was part of the overall lead reconstruction project of SR 907 (Alton Road) from 5th Street to Michigan Avenue). This project encompassed drainage improvements (including pump stations and bulkhead outfalls) with relocations for facilities owned by Florida Gas Transmission, TECO Peoples Gas, FP&L (Distribution) and City of Miami Beach. Ms. Andollo-Soto provided Utility Coordination for the District and worked with the aforementioned UAOs, in addition to coordinating with AT&T Florida, Atlantic Broadband and Verizon Business.

**FDOT D6 Utility Coordination Services for SR-A1A (Collins Avenue), Miami-Dade County, FL:** KEITH was requested by the contract project manager to provide utility coordination services for FDOT project FM#440169-1-52-01. KEITH is responsible for providing utility coordination services for SR A1A (Collins Ave.) from Fountain St. to 17th St. for signalized intersection lighting (lighting retrofits at signalized intersections) to clear this project for utility certification.

**FDOT D6 SR-968 (W Flagler Street) from W 27th Avenue to W 2nd Avenue, Miami-Dade County, FL:** This 3-phase project consists of roadway full reconstruction and extensive excavation for lighting, signalization and landscaping with relocations for facilities (including joint-use poles and duct banks). Ms. Andollo-Soto is providing Utility Coordination for the District and working with AT&T Florida, Comcast Cable, FP&L, FiberNet, MD-WASD, and TECO Peoples Gas.

*Years of Experience*  
22

*Education*  
B.S. Civil Engineering,  
Florida International  
University, 1998

*Associate in Arts, Miami-  
Dade College, 1993*

*Professional  
Certifications*  
Utility Coordination  
Certification, Florida  
Utility Coordination  
Committee (FUCC) 2014

*-FUCC "Utility  
Coordination  
Certification - Design"  
Module*

*-FUCC "Utility  
Coordination  
Certification - Cost  
Estimating & Billing"  
Module*

*-FUCC "Utility  
Coordination  
Certification -  
Coordination" Module*

*American Public Works  
"Introduction to Damage  
Prevention and Safety"*

*FDOT "Advanced Work  
Zone Traffic Control"*

*FDEP "Storm Water,  
Erosion, & Sedimentation  
Control Inspector"*

*Professional Affiliations*  
APWA, member since  
1998

*ASCE, member since  
1998*



## **STEVE HIGH**

Engineering Inspector II



Mr. Steve High joined the firm in 2008 and has more than 46 years of experience in land development, project management, roadway and utility construction inspection. He has managed daily construction activities relating to earthwork operations, asphalt paving, utility relocations, concrete placement and drainage pipe installation. His experience includes preparing daily inspection reports on all activities, job progression, personnel and equipment, as well as interfacing with contractors on behalf of clients and accountability for job site coordination. His current capacity of Senior Construction Inspector requires monitoring and inspection of all phases of construction work, as well as coordination with clients, contractors, public agencies, utilities and affected property owners. His experience includes project management and field engineering inspection experience for both public and private projects.

### **RELEVANT PROJECT EXPERIENCE**

**Pompano Beach Parking Garage, Pompano Beach, FL:** As part of the design/build team, KEITH was responsible for Planning, Surveying, Utility Coordination/Investigation, Civil Engineering, Landscape Design, Permitting and Construction Inspection of the project. Our professional services include extensive community and municipal outreach, complete topographic and boundary surveying, utility investigation of all public and private utilities within and adjacent to the project limits, complete civil design to adequately provide water/fire/sanitary sewer service and stormwater management design/grading of the site to ensure compliance with recently changed federal/state and local criteria, full landscape and irrigation design, permitting through all jurisdictional agencies and construction inspection and certification services.

**Tradewinds Park, Coconut Creek, FL:** KEITH was responsible for providing complete civil engineering design, permitting, construction inspection and certification services for the redevelopment of the existing park facilities including the relocation of the baseball fields and concession area, soccer fields, seating area, proposed pavilion for Broward County Parks and Recreation. The scope of work included water distribution, sanitary sewer, drainage, grading, pavement marking and signage, surface water pollution prevention and ADA compliance design, plans and permits.

**Mainlands Park, Tamarac, FL:** The City of Tamarac was deeded the back nine holes of the former Monterey Golf Course to be developed as a park facility. Design elements of the park included a multi-purpose trail along the perimeter of the park and elevations to raise pathways, drinking fountains, shaded benches, fitness stations, a nature kiosk, fishing pier/observation platform, covered picnic tables, restroom facility, trash receptacles and parking. KEITH provided engineering permitting, and construction observation/administration services.

**Coconut Creek High School Stadium Enhancement, Coconut Creek, FL:** Mr. High is the Senior Inspector for the firm, providing all construction engineering inspection services for the school's stadium redevelopment facilitated through a City of Coconut Creek Contract as a Design/Build Project funded by the School Board of Broward County. The project includes demolition of existing stadium, reconstruction including athletic field, athletic track, bleaches, emergency access, concession building and utility upgrades including the installation of water mains, sewer mains, paving and drainage, landscaping and irrigation. Mr. High was responsible for the oversight of all CEI services, subcontractor coordination and final certification packages.

*Years of Experience*  
46

*Education*  
Broward College  
Palm Beach College

*Professional Registrations*  
FDEP Stormwater  
Management Inspector  
License #5696

*Professional Certifications*  
Asphalt Paving  
Technician Level 1

*Earthwork Construction Inspection, Level 1*

*Concrete Field Technician, Level 1*

*ACI Concrete Field Testing Technician, Grade I*

*Troxler Nuclear Gauge*

*Final Estimates Level 1*

*FDOT Temporary Traffic Control - Advanced*

*Drilled Shaft Inspection*

*Auger Cast Pile Inspector's Course*

*IMSA Traffic Signals Level 1*

*10-Hour OSHA Safety Certification*



**Jeffrey Huber** AIA, LEED AP, NCARB  
*Project Manager, Principal, Brooks + Scarpa*



Jeffrey Huber is a Principal and Director of Planning and Urban Design at Brooks + Scarpa, and manages the firm's South Florida office. With over 14 years of professional experience, Huber is an award winning architect and urban designer that has designed and overseen construction of numerous public works projects, including over 15 parks. He has served as architect-of-record and project manager for various municipal streetscape improvements, urban plazas, public art projects, municipal and private parks including waterfront parks, ecological stormwater infrastructure, and building/structural projects. This experience includes design, technical, planning, permitting, construction documents and construction administration services. Clients include municipalities, state and national agencies, and community redevelopment agencies. His experience in design and construction services and years at a community design center have allowed him to deliver projects on schedule and within the stated project goals, satisfying client and stakeholder requirements. His diversity of project experience situates him in a unique position for the *Currie Park* project, where public engagement, and the design of park and architectural elements will surely be required.

**EDUCATION**

Master of Architecture, University of Florida 2004

Bachelor of Design in Architecture, University of Florida 2002

**REGISTRATIONS**  
 Florida AR95504

NCARB Certificate #71004

Leed® Accredited Professional

**SELECT AWARDS**

2018 AIA National Award for Regional and Urban Design - Salty Urbanism, Fort Lauderdale

2018 AIA National Award for Regional and Urban Design - Conway Watershed Plan, Conway Arkansas

2018 AIA Florida Honor Award

2017 AIA National Award for Architecture - The SIX: Disabled Veterans Housing, Los Angeles

2017 AIA National Young Architects Award

2017 AIA Florida Honor Award

2017 AIA Florida Object Award

Huber will serve as the team project manager and ensure that all project key personnel and CRA staff have a clear line of communication throughout the project duration.

**Select Project Experience**





## Lawrence Scarpa FAIA

*Lead Designer, Principal-in-Charge, Brooks + Scarpa*



Founder and Principal at Brooks + Scarpa, Lawrence Scarpa, FAIA is an award winning architect and urban designer. Recognized internationally for his innovative use of material and environmentally sensitive designs, he oversees all design work at Brooks + Scarpa. Along with his work at Brooks + Scarpa, he is a co-founder of The Affordable Housing Design Leadership Institute (AHDLI) and Livable Places, Inc. a non-profit policy and development company dedicated to providing livable, sustainable, and affordable mixed-use housing in the urban environment.

A large part of the firms success can be traced to Scarpa's design philosophy, which emphasizes client requirements and user experience above the imposition of any particular design. Working carefully to understand the functional and behavioral patterns intrinsic to each new project and site, Scarpa's goal is to produce a park that leaves a lasting impression on users and visitors, heightening their sense of awareness and engagement with the waterfront environment. Having designed numerous parks that included substantial public engagement and stakeholder involvement, as well as involved the activation of passive parks, Scarpa will work closely with Huber in management of the Currie Waterfront Park project. Scarpa will serve as the lead designer or the redevelopment and activation of Currie Park.

### EDUCATION

Master of Architecture, University of Florida

Bachelor of Design, University of Florida

### REGISTRATIONS

California, C21812  
 Florida, AR00132227  
 North Carolina, 8534  
 Missouri, A-2008011825  
 Arizona, 50353  
 Montana

### FELLOW

American Institute of Architects

### SELECT AWARDS

2018 AIA National Award for Regional and Urban Design - Salty Urbanism, Fort Lauderdale

2018 AIA National Collaborative Practice Award

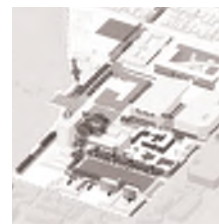
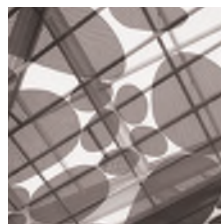
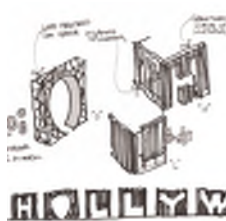
2017 AIA National Award for Architecture - The SIX: Disabled Veterans Housing, Los Angeles

2017 AIA Florida Honor Award

2017 AIA Florida Object Award

2017 AIA Fort Lauderdale Honor Award

### Select Project Experience





**RALPH BAEZA, PE, LEED AP**  
**Senior Electrical Engineer / Principal**



**Experience**

Mr. Baeza is a registered professional engineer with over thirty years of experience, in all aspects of electrical engineering, project management and design in the building construction industry. Mr. Baeza background with engineering systems encompasses high, medium and low voltage power, normal and emergency power, lighting, fire alarm, telephone, television, public address, security, lighting protection, environmental control and building management for residential, commercial, institutional and industrial buildings. Selected relevant projects include:

**Lakes by the Bay, Cutler Bay, Florida**

The project consists of changing the site plans to add batting cages, update - sport lighting system of city park for three baseball fields, two soccer fields, one concessions / restroom building, located in the City of Cutler Bay, Florida. \$10 million / 2011

**Boca West Country Club Expansion Renovation and Improvements, Boca Raton, Florida**

Expansion includes new clubhouse with multifunction space, patio area, meeting room and improvements to boutique, locker room, administrative areas, parking, site lighting and entrance. Renovations of Engineering & Cart Storage Building, first and second floors and additional IT equipment with upgrades to HVAC, natural gas feeders and electrical systems. Central Chiller Plant for Social Club, Golf Club, Sports Club & Engineering Building incorporates new water cooled chiller plant and underground piping. \$18 million / 146,100 sf

**Crandon Park Tennis Center Renovation, Miami Beach, Florida**

Interior and exterior renovations for a 5,500 seat grandstand. The interior spaces include locker rooms, restrooms, storage on first level and broadcasting booth on the second level; also small incidental office and hospitality spaces. The total area is approximately 20,000 sf. TLC's scope included site power and lighting for the stadium/ 7,000 sf conditioned / 2015

**Hunter's Run Golf & Racquet Club, Lakeland, Florida**

The project is to consist of the design for approximately 6,500 sf of additions and 34,000 sf of alterations to the existing clubhouse, approximately 40,500 GSF overall, located in Boynton Beach, Fl. \$4 million / 40,500 sf

**City of Miami Springs Aquatic Facility, Miami Springs, Florida**

New single-story aquatic support facility with 3,000 sf of pool equipment and locker room, a 400 sf concession space, 1,200 sf of administrative offices and a 4,000 sf multi-purpose room along with open air cabanas, pool and site lighting. \$5 million / 8,600 sf

**Education**

*Universidad Nacional Autonoma de Honduras*

*M.B.A., Business Administration*  
 1991

*Universidad Nacional Autonoma de Honduras*

*B.S., Electrical and Industrial Engineering*  
 1984

**Years of Experience**

*TLC: 10 years*  
*Prior: 25 years*

**Percentage Assigned to Project:**

*30%*

**Registrations**

*PE FL 42641*

**Professional Affiliations**

*NSPE, Member*  
*IEEE, Member*  
*USGBC, Member*





**VINCENT L. MCNISH, PE, LEED AP, CPD, CXA**  
**Senior Project Engineer / Associate**

**Experience**

Mr. McNish has twenty-six years' experience in all phases of mechanical engineering analysis and design for HVAC systems for all building types including educational, commercial and industrial facilities. Plumbing experience involves commercial and residential building configurations, systems design and code compliance studies. Fire Protection designs include wet, dry and pre-action systems experience. Several types of hazards occupancies include low and medium high-rise commercial and residential buildings. Selected relevant projects include:

**South Dade Park Aquatic Center, Miami, Florida**

New aquatic center which includes an eight-lane swimming pool, an office building with restrooms, lockers and first aid clinic. \$3.1 million / 5,190 sf

**Crandon Park Tennis Center Renovation, Miami Beach, Florida**

Interior and exterior renovations for a 5,500 seat grandstand. The interior spaces include locker rooms, restrooms, storage on first level and broadcasting booth on the second level; also small incidental office and hospitality spaces. The total area is approximately 20,000 sf. TLC's scope included site power and lighting for the stadium/ 7,000 sf conditioned / 2015

**City of Miami Springs Aquatic Facility, Miami Springs, Florida**

New single-story aquatic support facility with 3,000 sf of pool equipment and locker room, a 400 sf concession space, 1,200 sf of administrative offices and a 4,000 sf multi-purpose room along with open air cabanas, pool and site lighting. \$5 million / 8,600 sf

**Boca Raton Continuing Services, Boca Raton, Florida**

Work Order 1 - 3 include site lighting for parking and paved walkways with energy efficient LED replacement, complete with photometric calculations for Woodlands Park, Hughes Park and Meadows Park, which also includes the pool surface and wet deck in Work Order 4. Work Order 5 covers testing of HVAC system and fume hood in lab room of Utilities Facility Building 24 with recommendations for eventual replacement.

**City of Miami Gardens Bunche Park, Miami Gardens, Florida**

New two-story recreation center with a multipurpose gymnasium and basketball court. \$3.5 million / 20,000 sf

**City of Miami Gardens Betty T. Ferguson Park, Miami Gardens, Florida**

Renovations to Ferguson Park, including lighting, bathrooms, and exterior canopy.



**Education**

Florida International University  
 M.S., Mechanical Engineering  
 1992  
 University of West Indies  
 B.S., Mechanical Engineering  
 1984

**Years of Experience**

TLC: 19 years  
 Prior: 8 years

**Percentage Assigned to Project:**

30%

**Registrations**

PE FL 53287

**Certifications**

LEED AP, GBCI  
 CPD, ASPE  
 CxA, ACG

## KEY RESUME



**TIM PAYNE**  
FOUNDER | PRESIDENT  
LEAD DESIGNER



## BRIEF HISTORY

Team Pain's Founder & President, Tim Payne is renowned for his 30 + years of continuous contribution to the skate park industry. Since his humble beginnings of building skate ramps in central Florida back in the late 1970's, Mr. Payne has only had one profession and that is designing and building skate parks. His many years of skateboarding and surfing experience coupled with his unique design and construction capabilities has made him a leader in the skate park industry; personally designing and building over 200 skate structures worldwide. He is respectfully acknowledged for developing extremely challenging "first-ever" structures that push the limits of skateboarding and bmx biking for professional riders, in addition to, providing numerous private training facilities for core industry companies, televised media events like the X-Games and MTV Sports & Music Festivals, as well as, several motion pictures. Because of this he has received Lifetime Achievement Awards, inductions into industry Hall of Fames and interviews and articles in prestigious publications.

When forming Team Pain in 1997, Tim knew the only way to continue producing high quality, one of a kind custom skate parks was to ensure everyone in the company was an expert at skating. With the exception of 2 administrative staff, every Team Pain member has a minimum of 10 years skateboarding experience. This quality coupled with extensive design knowledge and meticulous craftsmanship contributes to the overall core understanding of how the design and final product is achieved to develop a true custom skate park that the users will get the most enjoyment of for years to come. Mr. Payne, his staff and colleagues work closely with communities, municipalities, general contractors, architects, engineers and professional skateboarders to develop a one of kind Team Pain skate park.

Today, Tim has the overall responsibility for the management and outcome of each Skate Park Project. He ensures the final design is developed in relation to the Owner and community's input by overseeing the design concepts and project engineer during the design development phase. He also ensures a streamlined construction plan is in place by managing Team Pain's Construction Superintendents, as well as, the general site contractor, for the overall site work, during the entire construction process, to achieve a high quality skate park while staying within the Owner's overall schedule and budget.

## AWARDS &amp; RECOGNITION

March 2017: Denver Westword News voted Ulysses Golden SKate Park "Best Skate Park in Colorado"

2015 "White House Champions of Change" - Apex, NC

"2014 Build It Award" - FL Ch. American Planning Assoc. - Lakeland Skate Park

"May 2012: Wall Street Journal "The Architect of Awesome Ripping"

March 2012: Denver Westword News voted Arvada Skate Park "Best Skate Park in Colorado"

2011 Starburst Award - Lafayette, CO Skate Park

2010 Award of Excellence from American Concrete Institute - Lafayette, CO Skate Park

2010 Starburst Award - Steamboat Springs, CO Bear River Skate Park

March 2010: Denver Westword News voted Roxborough Skate Park "Best Skate Park in Colorado"

April 2009: "The 10 Best of Everything Families" publication National Geographic

March 2009: Denver Westword News:Colorado Springs, CO "Best Skate Park in Colorado"

January 2007: Tim Payne: Induction to Florida Skater "Hall of Fame"

August 2006: Time Magazine: "It's All In The Swoop"

June 2003: Tim Payne: "Lifetime Achievement Award" from FloridaSkater.com

2002: "Merit Award for Design" by the Colorado Chapter American Society of Landscape Architects



## ENGINEERING & TESTING, INC.

Phone: (866) 781-6889 • Fax: (866) 784-8550  
 www.floridaengineeringandtesting.com  
 250 S.W. 13<sup>th</sup> Avenue  
 Pompano Beach, FL 33069



**Mark A. Mesiano, P.E.**  
**Principle Engineer**

Mr. Mesiano has over 25 years of experience in the construction industry. He has extensive experience in program management in all phases of construction. His expertise includes Quality Assurance/Quality Control Manager and Threshold Inspector services for airports, highways, sports stadiums/arenas, power plants.

### Select Projects:

### Education:

B.S. Civil Engineering,  
 University of South Florida,  
 1990

### Professional Registration:

Professional Engineer, Florida  
 Registration No. 48202

Professional Engineer,  
 Colorado, Registration No.  
 31593 (inactive)

### Technical Certifications:

- Florida DOT Pre-stressed Concrete Inspector
- Radiation Safety Officer and Instructor, PSI, Inc.
- Structural Masonry Inspector, FL Concrete & Products Association (expired)
- Nuclear Gauge Training and Safety, Earthworks Instrumentation, Inc.
- Concrete Field Testing Technician - Level I, American Concrete Institute (expired)
- Certified Engineering Technician - Level II Soil, Concrete, Asphalt Testing, National Institute for Certification in Engineering Technologies (NICET) (inactive)

- E470 Highway project in Colorado - Resident Project Manager\PE for all QC testing of Soils, Concrete & Asphalt for Segments I, II, and III (29 miles of 4 lane toll highway, with 30 bridge structures). Responsibilities included overall management for all field, laboratory, & administrative operations including managing field\laboratory technicians from a minority partner. Note: Project required a **fully equipped on-site laboratory** with Soils, Concrete & Asphalt testing capabilities (project utilized Superpave asphalt pavement mixes and an on-site laboratory equipped with gyratory compactor & nuclear ovens for asphalt content). The project won the following awards:
  - 1998 & 1999 National Asphalt Pavement Association – Quality in Construction Award for Segments II and III
  - 1998 Colorado Asphalt Pavement Association - Best in Colorado 120<sup>th</sup> Avenue to Parker Road (Segments I, II, and III)
  - 1999 American Concrete Pavement Association - Segments II and III Concrete Paving
- Tampa International Airport South Parking Garage - Project Manager for all materials testing for the new 6 level parking garage structure with 11 acre footprint, totaling approximately 66 acres of concrete parking deck. Responsible for supervising several resident full-time technicians and laboratory testing of soils and concrete.
- Tampa International Airport – Resident Inspector responsible for inspections and testing of Airside “F” Terminal Building, Airside “F” ATS, and Airside “F” Loading Bridge Caissons.
- Ft. Lauderdale Executive Airport: Taxiway "Alpha" Relocation – Project Manager for soil and concrete testing services.
- Miami International Airport Mover APM System – Concrete Testing Services.
- Palm Beach International Airport: Galaxy Hangar “H” – Project Engineer responsible for supervising resident building inspector and testing technicians.
- St. Lucie Airport Fire Station – Project Manager for soil & concrete testing.
- Jacksonville International Airport – Project Manager for soil & concrete testing (with onsite laboratory) at Taxiway Relocations for Concourse "C".
- Quality Control Manager: Experienced in revising and updating Quality Control Manuals and the set-up and accreditation of multiple laboratories for AASHTO\FDOT\USACOE\CMEC accreditations including initial and recertification inspections.



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 www.floridaengineeringandtesting.com  
 250 S.W. 13<sup>th</sup> Avenue  
 Pompano Beach, FL 33069



### Professional Certifications:

- CTQP Earthwork Constr. Inspection – Level 1
- CTQP Concrete Field Technician – Level 1
- CTQP Qualified Sampler Technician
- CTQP Aggregate Base Testing Technician
- CTQP Concrete Lab Technician – Level 1
- CTQP LBR Technician
- ACI Aggregate Testing Technician – Level 1
- ACI Aggregate Base Testing Technician
- ACI Concrete Laboratory Testing Technician- Level 1
- ACI Concrete Strength Testing Technician
- ACI Concrete Field Testing Technician – Grade I
- Florida Structural Masonry Inspector
- Georgia Structural Masonry Inspector
- Georgia Erosion Control Inspector Level I B
- 40 Hour OSHA
- Nuclear Gauge Training
- Radiation Safety
- Nuclear Gauge Operation
- Nuclear Gauge Transport

### PAUL M. TENINTY CMT Field & Laboratory Supervisor

Mr. Teninty has over 20 years of construction materials testing, inspection and construction related experience. He is highly skilled in supervising all work, paperwork, equipment, etc. for field & laboratory technicians in regards to construction materials testing, laboratory testing, and inspection/monitoring projects. His expertise includes performing testing and laboratory work as needed, including compaction testing, various types of concrete testing, structural masonry inspections, auger cast piling inspections, vibrofloatation inspections, demucking inspections, earthwork monitoring, roof uplift testing, field withdrawal resistance testing, and various types of soil/concrete laboratory testing including grain size analysis, moisture density (proctor) tests, limerock bearing ratio (LBR) tests.

### Select Projects:

- Ft. Lauderdale International Airport Parking Garage – Piling Inspector for Driven/Auger-Cast/Drilled Shaft
- Broward Regional Park, Lauderhill, Florida – Soil Testing Technician, density testing for large park with amphitheater, playing fields, etc.
- Silver Falls at Miramar, Florida – Earthwork Inspector (full time) for 275 acres of site development
- Botanica, Jupiter, Florida – Resident Earthwork Inspector for 300-400 acres of site development
- Home Depot, various locations – Project Manager for testing and inspections
- Belk Department Store, various locations – Project Manager for testing and inspections
- CVS Pharmacy, various locations – Project Manager for testing and inspections

HLB



## BARBARA CIANCI HORTON

CLD, FIALD

Senior Principal

*“Light has the seemingly magical power to transform objects into environments and environments into experiences.”*

### PROFESSIONAL AFFILIATIONS

International Association of Lighting Designers,  
Past President 2014-2015

Nuckolls Fund for Education,  
Board Member

NCQLP/LC Certified

IESNA

ASLA Affiliate Member

### YEARS OF EXPERIENCE

38 Years

### EDUCATION

Fashion Institute of Technology,  
Bachelors of Fine Arts in Interior Design

### AWARDS

IES Illumination Award of Merit -  
Cambridge Public Library  
Cambridge, MA

IES Illumination Award of Merit -  
National World War II Memorial  
Washington, DC

IES Illumination Award of Merit -  
Stanford University Law School  
Palo Alto, CA

IES Illumination Award of Merit -  
Temple Beth Elohim  
Wellesley, MA

IES Illumination Award of Merit -  
W Hotel Boston  
Boston, MA

Barbara Horton captures light with a special brilliance for designing solutions to meet challenging requirements. Barbara's strength arises from her broad interest in the arts and its affect on people. Combined with her knowledge of technical advances in lighting, Barbara creates powerful solutions to meet client goals — no cookie-cutter approach.

Ms. Horton inspires HLB's viewpoint to create a lighting practice that offers a visionary perspective with a pragmatic approach to every design. As CEO, Barbara oversees the firm's legacy with an emphasis on creating a culture that is highly driven, curious, motivated for growth and profitability, balances the quality of life and work and is poised to lead the lighting industry.

Over 30 years experience forged the belief that delivery is as important as the inspiration. In Barbara's role as Senior Principal working with clients she infuses the firm's five values into every project. Recognizing the challenges of today's environmental stewardship for lighting conservation is an opportunity, to create smart solutions that balance budgets and functionality with quality lighting experiences.

### EXPERTISE

Ms. Horton is one of HLB's Senior Design Principals and Practice Leaders in urban lighting and healthcare. She is actively involved in several professional organizations including, President of IALD. An avid sailor and skier, she sparks to the outdoor environments and the benefits of light and darkness as a part of our wellbeing. Barbara's portfolio also includes a well-rounded expertise in notable lighting projects for corporate, academic, recreation, hospitality/retail and performing arts among others.

### PROJECT HIGHLIGHTS

Miami Baywalk - Riverwalk, Miami, FL | Savino Miller Design Studio

West Palm Beach City, West Palm Beach, FL | CH2M Hill

Curtis Hixon Park, Tampa, FL | AECOM, Thomas Balsley Associates

Kissimmee Lakefront Park, Kissimmee, FL | AECOM

The Miami Underline, Miami, FL | James Corner Field Operations

Lincoln Road Masterplan, Miami Beach, FL | James Corner Field Operations

I-395 Redevelopment Competition, Miami, FL | AECOM

National Harbor, Prince George, MD | Sasaki Associates

Coney Island Steeplechase Plaza and B&B Carousel, Brooklyn, NY | AECOM

HLB



## SIMI VEIT

Assoc. IALD, MIES, LC

Senior Associate

*“The art of lighting design is understanding and arranging a scientific phenomenon into a creative composition that stimulates the emotions and entertains the senses.”*

### PROFESSIONAL AFFILIATIONS

NCQLP Lighting Certification

Illuminating Engineering Society,  
Member

International Association of Lighting Designers,  
Associate Member

### YEARS OF EXPERIENCE

7 Years

### EDUCATION

Penn State University,  
Bachelors of Architectural Engineering

### AWARDS

IES Illumination Award of Merit -  
53rd St. New York Public Library  
New York, NY

IES Illumination Award of Merit -  
Google Cambridge Center  
Cambridge, MA

Lighting Magazine – 2018  
40Under40 North America

Penn State Architectural Engineering – 2012  
Thornton Tomasetti First Place BIM Thesis Award

As a design team leader in HLB's Miami studio, Simi thrives in an active and collaborative environment, always looking for ways to use her analytical skills in a creative manner. She aims to create lighting solutions that are stimulating and satisfy not only for visual comfort requirements, but end user expectations.

Simi's artistic interest in lighting design blossomed in High School Theater when she worked closely with the technical director to design the lighting for the school plays. Since she was rather proficient in Math and Science she decided to major in Architectural Engineering. However, staying true to her artistic passion she specialized in the lighting/electrical option, focusing specifically on lighting design. Throughout her education she was exposed to the array of multifaceted computer software employed within the lighting design and construction industries. Her architectural engineering education culminated with a senior thesis that collaborated with the three other AE disciplines exploring BIM and IPD procedures in the construction industry. A large part of the thesis was exploring how Revit can be used as design software and how it dovetails with other lighting computer programs.

### EXPERTISE

Using her tech savvy skills, Simi heads the HLB Day-Calc group (part of the Daylighting and Sustainable Design or “DSD” studio), which focuses on a variety of computer software used to calculate daylight such as Ecotect, Daysim, Diva, and Radiance. Simi is also a member of the Revit group, which aims to keep HLB ahead of the BIM and IPD curve, as well as arm the firm in taking on Revit projects while coordinating its design in 3D as technology advances. Simi has been working on a large variety of projects at HLB, ranging anywhere from small galleries to large corporate campuses and enjoys the challenge of working with the wide diversity of teams.

### PROJECT HIGHLIGHTS

Miami Baywalk - Riverwalk, Miami, FL | Savino Miller Design Studio

Delray Beach Center Park, Delray Beach, FL | Currie Sowards Aguila Architects

Miami Underline, Miami, FL | James Corner Field Operations

I-395 Redevelopment Competition, Miami, FL | AECOM

Lincoln Road Masterplan, Miami Beach, FL | James Corner Field Operations

Paseo Ponti, Miami, FL | Stantec Architecture

Newport Park, Jersey City, NJ | LeFrak Organization

C

M

**S CONSTRUCTION MANAGEMENT SERVICES, INC.****KEITH (ARMON PHILLIP) EMERY****Principal-in-Charge****Education:**

Bachelor's Degree in Civil Engineering and Construction Management with a Higher National Certificate (H.N.C.)  
Diploma in Quantity Surveying and Estimating from the University of Lancashire (London, England)

**Work Experience:**

Over 50 years of experience that includes eleven years self-employed as President of a General Contracting/Management firm in the Caribbean and Europe and 42 years as President of CMS-Construction Management Services, Inc. (established in 1980, incorporated in 1976); Expert Witness Services provided for numerous court cases

**Professional Background:**

High rises, offices, condominiums, townhomes, single-family homes, shopping centers, airport facilities, cruise-port facilities, service stations, banks, drainage systems, sewer/water mains and pumping stations, museums, auditoriums/theaters, cultural arts centers, schools (K-12), colleges and universities, hospitals and medical facilities, storage and maintenance facilities, highways and secondary roads, bridges, parking garages, parks, community and recreational centers, libraries, country clubs, hotels and resorts, public safety facilities, courthouses and judicial complexes, police stations, fire stations, various state and federal government projects, etc.

**Project Experience:****Construction Management/Owner's Representative (Park Projects):**

Broward County – Vista View Park Expansion (Davie) and Prototype Park Facilities (includes Tradewinds Park in Coconut Creek and Carver Ranches Park in West Park) ▪ City of Coconut Creek – Lakeside Park, Sabal Pines Park, Donaldson Park/Rowe Community Center and Coconut Creek Community Center, Fern Forest Nature Center, Windmill Park's Ted Thomas Recreation Center, City Hall Retrofit ▪ City of North Miami Beach – Taylor Park, 167<sup>th</sup> Street Athletic Field, and Washington Park ▪ City of Fort Lauderdale – Joseph C. Carter Park ▪ City of Deerfield Beach – Pioneer Park Community Center (Phase I)

**Quantity Surveyor/Cost & Quality Consultant (Development/Expansion/Renovation of Parks):**

City of Fort Lauderdale – Everglades Holiday Park ▪ City of Hollywood – Young Circle Arts Park New Visual Arts Building ▪ Palm Beach County – South County Regional Park (Boca Raton) ▪ Martin County – Halpatokee Regional Park Site Improvements (Stuart) ▪ City of Fort Lauderdale – Civil Peoples Park ▪ City of Parkland – Western Park Community Center and Amphitheatre ▪ City of Lauderdale Lakes – Northgate Park Expansion ▪ City of Miramar – Cultural Arts Center/Arts Park ▪ Town of Davie – Potter Park (Community Center and Gymnasium) ▪ City of Boca Raton – Countess de Hoernle Park Development, Meadows Park – Walkway and Pool Lighting, Hughes Park – Site Lighting, Woodlands Park – Site Lighting ▪ Village of Royal Palm Beach – Commons Park (New Clubhouse and Sporting Center) ▪ City of Miami – Museum Park Miami; José Marti Park Renovations; The Underline (New Linear Park and Bicycle Path under Metrorail) ▪ City of Miami Beach – Grapeland Park, South Pointe Park Improvements and Pier Project ▪ City of Miami Lakes – Royal Oaks Park Community Center ▪ Sunny Isles Beach – Heritage Park and Parking Garage ▪ University of Miami – Wellness Park ▪ City of Deerfield Beach – Sullivan Park Redevelopment ▪ City of Dania Beach – Ocean Park Revitalization Plan ▪ City of Aventura – Aventura Park Development ▪ Waller Park Renovations

# REFERENCES



*Sample McDougald House, Pompano Beach, FL*

**8.0**



## REFERENCES

### CRA Beachfront and Streetscape - Pompano Beach, Florida

Dr. Horacio Danovich -  
City of Pompano Beach  
100 West Atlantic Boulevard  
Pompano Beach, Florida 33060  
(954) 786-7834  
Horacio.Danovich@copbfl.com



### Pier Parking Garage - City of Pompano Beach, Florida

Peter Flotz -  
Lansing Melbourne Group (LMG)  
2420 E Sunrise Blvd #90  
Fort Lauderdale, Florida 33304  
(954) 990-7510  
PFlotz@lmggroup.us



Scope of Work: The Pompano Beach Boulevard Streetscape project included the redesign of Pompano Beach Boulevard roadways, median and pedestrian pathways adjacent to Pompano Beach, south of the pier to Atlantic Boulevard, including a signature plaza at the end of Atlantic Boulevard, and North to NE 5th Street. This South Florida project is a recipient of a 2013 Award of Honor by FASLA (Florida ASLA) and is the only project recognized by the Urban Land Institute (ULI) as an award finalist that does not include a major building.

Year Completed: 2016

Budget: Estimated construction costs of \$7.5 Million

### Tradewinds Park- Coconut Creek, Florida

Dan West-  
Broward County Parks and Recreation Division  
950 NW 38th Street  
Oakland Park, Florida 33309  
(954) 537-2844  
DanWest@broward.org



Description of Work: KEITH was responsible for providing complete civil engineering design, permitting, construction inspection and certification services for the redevelopment of the existing park facilities including the relocation of the baseball fields and concession area, soccer fields, seating area, proposed pavilion for Broward County Parks and Recreation. The scope of work included water distribution, sanitary sewer, drainage, grading, pavement marking and signage, surface water pollution prevention and ADA compliance design, plans and permits. Since the water and sewer services within the park are provided by the City of Coconut Creek, KEITH performed capacity analysis for both systems to ensure they would be capable of providing acceptable service. In addition, the firm assisted Broward County Parks and Recreation Division to process water and sewer agreements with the City of Coconut Creek.

Year Completed: 2011

Budget: Estimated construction costs of \$3 Million



## Levitt Pavilion at Esplanade Park - Fort Lauderdale, Florida

Courtney Crush -  
 Levitt Foundation  
 333 North New River Drive East, Suite 1500  
 Fort Lauderdale, FL 33301  
 (954)-522-2010  
 CCrush@crushlaw.com



Description of Work: Re-invention of Esplanade park in downtown Fort Lauderdale in conjunction with the addition of a new state of the art events platform and stage. Study context of surrounding uses and develop iconic statement for this Riverfront park.

Year Completed: Ongoing - Currently in Conceptual and Consensus Building Process

Budget: Estimated construction costs of \$2.5 Million

## Parkland Tennis Center at Quigley Park - Parkland, Florida

Sowande Johnson-  
 City of Parkland  
 6600 University Drive  
 Parkland, FL 33067  
 (954) 757-4144  
 sjohnson@cityofparkland.org



Description of Work: KEITH is the Prime consultant for the Parkland Tennis Center at Quigley Park Project located at 7931 Parkside Drive in Parkland, FL. KEITH has been providing Surveying, Planning, Engineering, Landscape Architecture design/permitting and construction management services. This project includes demolition of an existing 5.4-acre City park to accommodate the construction of a new state-of-the-art tennis center with twelve (12) clay hydro courts (including one (1) center court with covered bleacher area), one (1) practice court, one office building with restroom/locker room facilities, one maintenance building, required specialty lighting/landscape/irrigation and other site amenities. In addition, KEITH assisted the City in procuring and preselecting the contractor in order for the City to have the new facility completed within an aggressive timeline.

Year Completed: 2017

Budget: Estimated construction costs of \$3 Million

## Huizenga Park/Tunnel Top Park - Fort Lauderdale, Florida

Jenni Morejon-  
 Fort Lauderdale Downtown Development Authority  
 110 E. Broward Boulevard, Suite 1610  
 Fort Lauderdale, FL 33301  
 (954)-463-6574  
 Jenni@ddaftl.org



Description of Work: Esplanade Park has long served as a respite, offering peaceful green space with calming views of the New River in Fort Lauderdale. A valued landmark, Esplanade Park connects the Riverwalk with the surrounding Performing Arts Center, Museum of Science and Discovery, residents and local businesses. Through the support of the Levitt Foundation, this unique location has been reimagined as a vibrant venue for the arts, as well a memorial space honoring the legacy of the Seminole Tribe within this historic space.

Year Completed: Ongoing

Budget: Estimated construction costs of \$6.5 Million

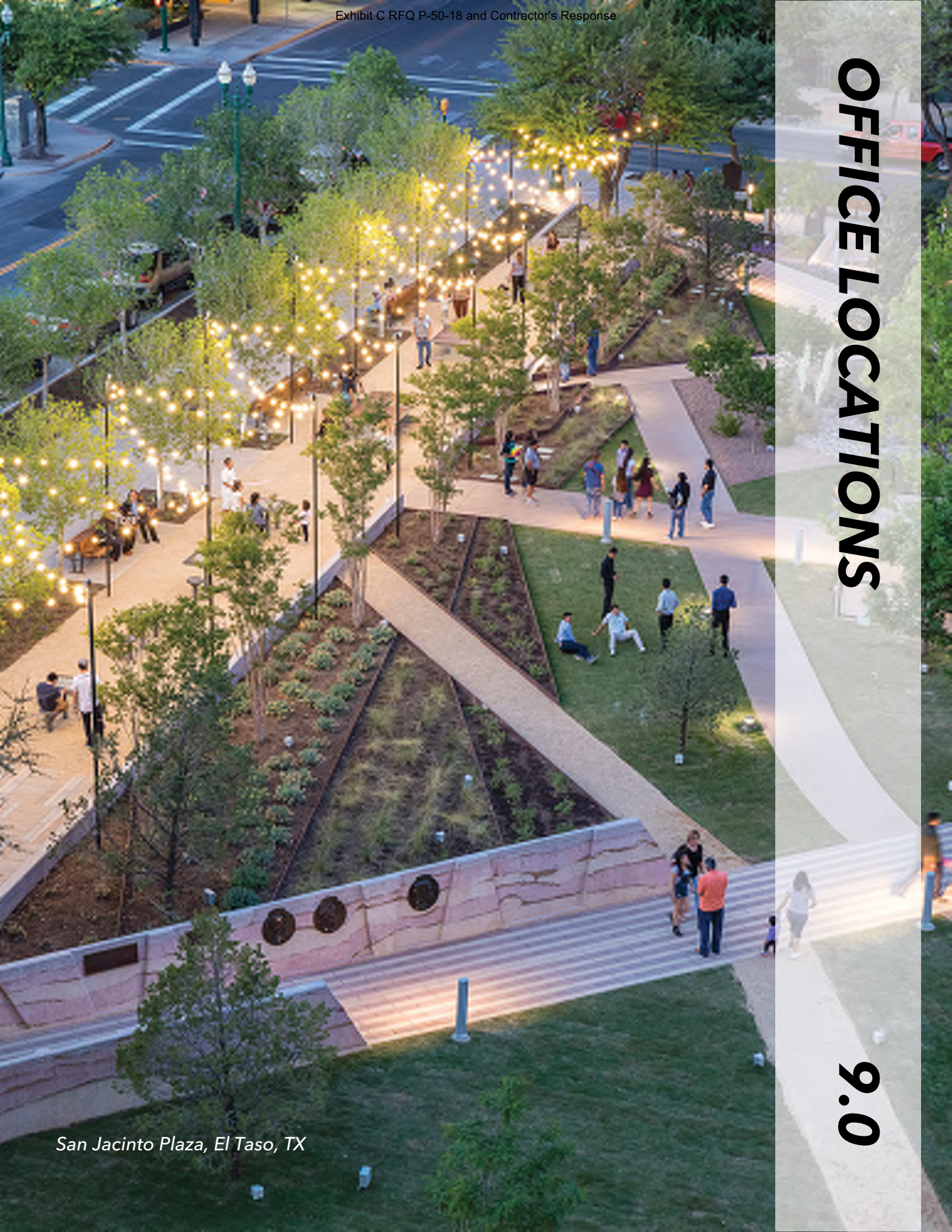


## PAST PROJECTS PERFORMED IN POMPANO BEACH

KEITH has successfully completed nearly 300 public and private projects in the City of Pompano Beach since 2001. Over the years, in service to the City of Pompano Beach, KEITH has demonstrated their ability as a team to get the job done in a timely and cost-effective manner on several key transportation and utility projects in the City. This relevant project experience over many years reinforces the fact that the KEITH Team has a proven ability to get the job done on not just on project, but on a continuous basis.

In addition to the numerous projects, KEITH's commitment to the local community goes well beyond our business tax receipt. We have contributed countless hours of in-kind services to the City and non-profit groups to better our community. We have been extensively involved in the Chamber, the EDC and supporting charities such as 4Kids, Yuletide Event, Jacobs Ladder, Relay for Life and many more. Dodie Keith serves as the chair for the Broward Partnership for Homeless. Our team is known for being willing to help out for the cause whenever called on and we see this level of involvement in the Community as an honor. Our founding Principal William (Bill) Keith has been commemorated with two parks dedicated for his and the companies long time commitment to community.

POMPANO BEACH LIBRARY	HARBOR DRIVE - SKETCH OF DESCRIPTIONS
BAY DRIVE OUTFALL	ALLEY VACATION WEST CRA
GARDEN DRIVE AREA	GALUPPI'S LEASE/CONCESSION AGREEMENT
POMPANO BEACH MUNICIPAL PIER	PALMAIRE CONDO COMMON AREA PARCEL
OLD POMPANO CANAL	POMPANO AIRPARK - PARCEL SKETCHES
SE 8TH COURT BRIDGE REPLACEMENT	POMPANO BEACH NW CRA- SURVEYING
FORCE MAIN REPLACEMENT	POMPANO BEACH NW CRA- ENGINEERING
S.CYPRESS RD/SE 5TH CT DESIGN SURVEY	50 NE 1ST ST
REUSE WATER MAIN DISTRIBUTION SYSTEM	POMPANO BEACH PIER
SE 50TH ST & RIVERSIDE DRIVE SURVEY	POMPANO BEACH NW CRA/VACATION SERVICES
POMPANO BEACH DOG PARK	POMPANO BEACH BLVD/ E ATLANTIC SURVEY
POMPANO BEACH MUNICIPAL CEMETERY	OLD POMPANO SURVEY/NORTH OF ATLANTIC
PALM AIRE PARK	NW CRA LOTS 1-50 UPDATE BNDRY SURVEYS
FB FIRE STATION #11	OLD POMPANO SURVEY-SOUTH OF ATLANTIC
EASEMENT SERVICES	MLK SURVEY - IRS TO DIXIE HIGHWAY
POMPANO MUNICIPAL GOLF COURSE	NW CRA VACATE 4TH STREET & 4TH AVENUE
NW CRA BOUNDARY SURVEY-EAST OF LARKINS	ESQUIRE LAKES SIGNS
UTILITY CASING FEDERAL HIGHWAY	MIXED USE DOWNTOWN CONNECTIVITY PLAN
WRENER PROPERTY-1845 N. POWERLINE ROAD	NW 6TH STREET -DIXIE TO NW 6TH AVENUE
6TH STREET SPECIFIC PURPOSE SURVEY	NW 6TH STREET - WEST
3 PARKS BOUNDARY SURVEY	NE 1ST STREET BOUNDARY SURVEY
ATA SURVEY	POMPANO SPRINGS - UTILITY EASEMENT
SANTA BARBARA WATER LINE	ORTANIQUE
NE 4TH ST - REUSE WATER LINE EXPANSION	NW 6TH AVENUE - STREET LIGHT LOCATIONS
GIS MAPPING SERVICES PILOT PROJECT	PLATTING NE CORNER 6TH AND MLK
FIRE STATION 503 -SURVEYING/PLATTING	FPL UTILITY EASEMENTS-ATLANTIC BOULEVARD
RIVERSIDE DRIVE DIRECTIONAL DRILL	NW 7TH AVENUE BOUNDARY SURVEY
NORTH OCEAN PARK TOPO SURVEY	TOPO SURVEY-3440 EAST ATLANTIC SE 28TH AVE
HILLSBORO BAY FOOT BRIDGE	MLK BOULEVARD - UPDATE SURVEY
FB BOULEVARD WATERMAIN DESIGN	731 HAMMONDVILLE RD
CIVIC CAMPUS TOPOGRAPHIC SURVEY	OCEANSIDE FIRE STATION- TOPO SURVEY
SANTA BARBARA REUSE WATER LINE EXPANSION	DOWNTOWN CONNECTIVITY PLAN
SIEN SOUNDINGS IN INTRACOASTAL	WACHOVIA PARKING LOT
SW 9TH AVENUE ROADWAY IMPROVEMENTS	MALLEK PROPERTY
OCEANSIDE PARCELA	MLK BOULEVARD IMPROVEMENTS
BRINY AVENUE	368 NW 8TH AVENUE
POMPANO BEACH LEGAL DESCRIPTION OF CITY	15TH STREET LANDSCAPE EASEMENT
HARBORS EDGE PLAYGROUND REPLACEMENT	6TH STREET LANDSCAPE EASEMENT
POMPANO BEACH HUD LOAN ASSISTANCE	FEC FLAGLER CORRIDOR
CIVIC CAMPUS/OLD POMPANO TOPO UPDATE	370 N. FLAGLER AVE - BNDRY & TOPO SURVEY
SW 1ST AVENUE VACATION	REZONING MLK & NW 6TH AVE
NW 9TH AVENUE R/W STAKEOUT	ATLANTIC POINT
SW 35TH AVE SIDEWALK & PEDESTRIAN BRIDGE	739 HAMMONDVILLE RD -FINISH FLOOR ELEV
STORMWATER FIRE EASEMENT 793 TO 205 S	TRAFFICWAYS PLAN AMENDMENT MLK BLVD
FPL EASEMENT POMPANO AIRPARK	OWNERS REP
BUSTIC BRIDGE PARK	AMERICAN LEGION BOUNDARY SURVEY
MLK BLVD EDUCATIONAL CORRIDOR WATER MAIN	RAILEY HOTEL
NE 9TH COURT SKETCH & LEGAL DESCRIPTION	SW 2ND STREET
FIRE STATION 24 - 2091 NE 11TH STREET	HARBOR VILLAGE SURVEY REVISION
FIRE STATION 61 - 2121 NW 3RD STREET	NE 5TH ST FPL EASEMENT
FIRE STATION 52 - 50 SW 27TH AVENUE	COMMUNITY GARDEN
ATA OVERHEAD UTILITY CONVERSION	113 NE 1ST AVE/117 NE 1ST ST BNDRY & TOPO
NW CRA 18 ELEVATION CERTIFICATIONS	344 NW 2ND STREET
NE 1ST AVE/2ND STREET PARKING LOT SURVEY	OLD POMPANO AREA WATER & SEWER IMPROVE
NORTH RIVERSIDE PARK	HAMMONDVILLE ROAD LEGAL DESCRIPTIONS
WIKHOOD INLET PARK	ALL BUILDING -NW 4TH AVE/NW 4TH ST
POMPANO BEACH MUNICIPAL AIR PARK	NW 4TH ST SKETCH & DESCRIPTION
DIXIE HIGHWAY ROW ADJUSTMENTS	ALL PARCEL
POMPANO BEACH ELKS CLUB	MLK WATER MAIN DESIGN DIXIE TO IRS
BLANCE ELY HOUSE IMPROVEMENTS	BEACH LIBRARY RELOCATION
223 NE 13TH STREET SURVEY	NE 1ST STREET SKETCH OF DESCRIPTION
PALM AIRE FIRE STATION - MCNAB AND 34TH AVE	OCEANSIDE PLAY
POMPANO BEACH WOMENS CLUB	2771 E. ATLANTIC BLVD HARBOR VILLAGE
ANNIE GILLES PARK	BLOUNT ROAD SIGNAL DESIGN
EAST ATLANTIC BOUNDARY SURVEYS	MLK BLVD AND NW 27TH AVE MEDIAN
INDIAN MOND PARK PAVILION	SKATE PARK AT COMMUNITY PARK



# OFFICE LOCATIONS

# 9.0

## OFFICE LOCATIONS

All of the KEITH key personnel, subconsultants and staff responsible for the production of work associated with this contract will perform their work from our Corporate office, which is conveniently located .30 miles from City Hall. Our proximity to the City allows us the opportunity to provide a level of responsiveness that few firms are able to match. Our commitment is to always be there when you need us.

### *KEITH at a glance*

Corporation since 1998  
Professional & Technical Staff: 123  
Administrative Staff: 13

#### LOCAL PRIME CONSULTANT

KEITH  
301 East Atlantic Boulevard  
Pompano Beach, Florida 33060  
(954) 788-3400

#### LOCAL & W/MBE GEOTECHNICAL SUBCONSULTANT

Florida Engineering & Testing  
250 SW 13th Avenue  
Pompano Beach, Florida 33069  
(954) 781-6889

#### LOCAL PRINTING SUBCONSULTANT

Minuteman Press  
51 N. Federal Highway  
Pompano Beach, Florida 33062  
(954) 942-4300

#### M/WBE ARCHITECTURAL SUBCONSULTANT

BROOKS + SCARPA  
808 East Las Olas Boulevard, Suite 101  
Fort Lauderdale, Florida 33301  
(954) 683-1236

#### M/WBE & SBE COST ESTIMATING SUBCONSULTANT

CMS Construction Management Services  
10 Fairway Drive, Suite 301  
Deerfield Beach Florida 33341  
(954) 481-1611

#### M/WBE LIGHTING SUBCONSULTANT

HLB Lighting Design  
10 Fairway Drive, Suite 301  
Deerfield Beach Florida 33341  
(954) 481-1611

#### STRUCTURAL AND MEP SUBCONSULTANT

TLC Engineering for Architecture  
800 Fairway Drive, Suite 250  
Deerfield Beach, Florida 33441  
(954) 418-9096

#### SKATE BOARD EXPERTISE SUBCONSULTANT

Team Pain Skate Parks  
890 Northern Way, suite D1  
Winter Springs, Florida 32708  
(407) 366-9221



# LOCAL BUSINESS ENTERPRISES

10.0

*Blanche Ely High School Football Stadium, Pompano Beach, FL*

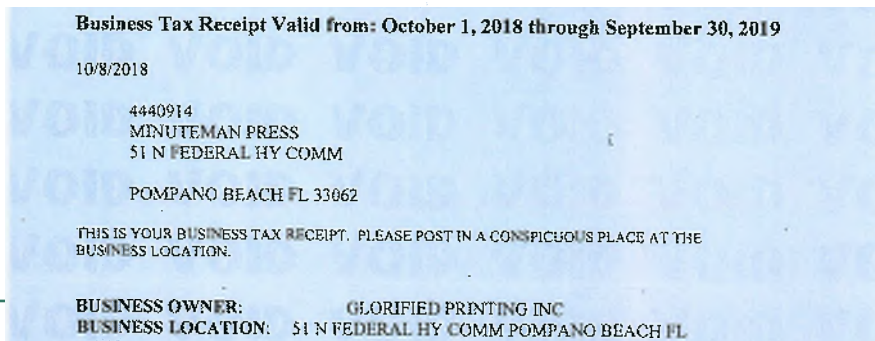
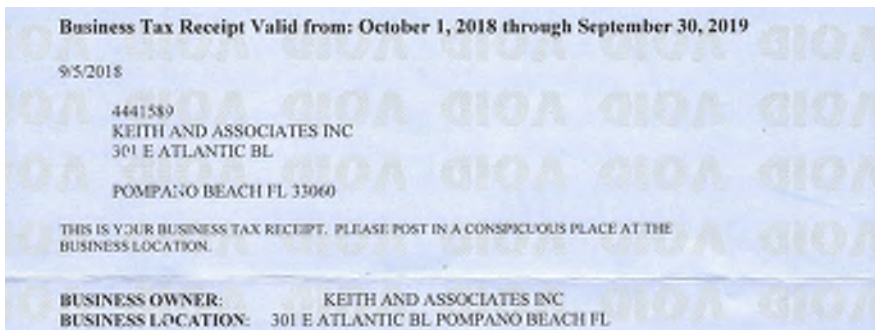
LOCAL BUSINESS EXHIBIT "A"  
 CITY OF POMPANO BEACH, FLORIDA  
 LOCAL BUSINESS PARTICIPATION FORM

Solicitation Number & Title: P-50-18 Planning/Design Services for Seven Park Facility Improvements

Prime Contractor's Name: KEITH

<u>Name of Firm, Address</u>	<u>Contact Person, Telephone Number</u>	<u>Type of Work to be Performed/Material to be Purchased</u>	<u>Contract Amount</u>
KEITH (Keith and Associates, Inc.)	Paul Weinberg 954-788-3400	Planning, Surveying, SUE/UC, Landscape Architecture, Civil Engineering, CEI, Community Outreach	60%
Florida Engineering & Testing, Inc.	Christine Chang 954-781-6889	Geotechnical Engineering	5%
Glorified Printing, Inc. DBA Minuteman Press	Gloria Jacaruso 954-692-2177	Printing Services	5%

LOCAL BUSINESS EXHIBIT "A"









LOCAL BUSINESS EXHIBIT "B"  
LOCAL BUSINESS  
LETTER OF INTENT TO PERFORM AS A LOCAL SUBCONTRACTOR

Bid Number P-50-18

TO: KEITH  
(Name of Prime or General Bidder)

The undersigned City of Pompano Beach business intends to sell commodities or perform subcontracting work in connection with the above contract as (check below)

an individual  a corporation  
 a partnership  a joint venture

The undersigned is prepared to sell product(s) or perform the following work in connection with the above Contract, as hereafter described in detail:

**Printing Services**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_

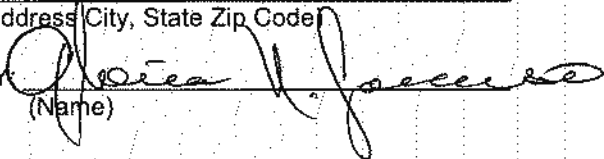
at the following price: \_\_\_\_\_

10/22/18  
(Date)

Minuteman Press  
(Name of Local Business Contractor)

51 N Federal Highway  
(address)

Pompano Beach, FL 33062  
(address City, State Zip Code)

BY:   
(Name)





# MINORITY BUSINESS ENTERPRISES 11.0

*Pompano Beach Boulevard Streetscape, Pompano Beach, FL*

**REQUESTED INFORMATION BELOW IS ON THE MINORITY BUSINESS ENTERPRISE PARTICIPATION FORM ON THE BID ATTACHMENTS TAB. BIDDERS ARE TO COMPLETE FORM IN ITS ENTIRITY AND UPLOAD COMPLETED FORM TO THE EBID SYSTEM**

EXHIBIT I

MINORITY BUSINESS ENTERPRISE PARTICIPATION

RFQ #     P-50-18    

List all members of your team that are a certified Minority Business Enterprise (as defined by the State of Florida.) You must include copies of the MBE certificates for each firm listed with your electronic submittal.

<b>Name of Firm</b>	<b>Certificate Included?</b>
Brooks + Scarpa Architects, Inc.	YES
Florida Engineering & Testing, Inc.	YES
Horton Lees Brogden Lighting Design, Inc. (HLB)	YES
CMS - Construction Management Services, Inc.	YES





December 1, 2017

Ms. Barbara Horton  
Horton Lees Brogden Lighting Design Inc.  
38 E. 32nd Street  
11th Floor  
New York, NY 10016

e-mail: [ecantavella@hlblighting.com](mailto:ecantavella@hlblighting.com)

SUBJECT: CITY OF ORLANDO M/WBE CERTIFICATION AWARD LETTER

Dear Ms. Horton:

We are pleased to inform you that **Horton Lees Brogden Lighting Design Inc.** has been certified as a WBE by the City of Orlando. This certification is valid until 11/30/2019. This Certification is specifically for the approved line(s) of business specified and does not automatically certify your company in any other commodity or service. **Horton Lees Brogden Lighting Design Inc.** will be listed in the City of Orlando's MWBE Directory with the certified line(s) business listed on the following page. The directory can be accessed via the City's internet at link provided below.

<https://cityoforlando.mwbe.com/directory.asp>

As a condition of continued certification you must file a Re-Certification Application not less than sixty (60) days prior to the date of expiration of the existing certification. Failure to file this application will result in the termination of your certification. However, if at any time the ownership, control, location and/or minority/women-owned business status of your firm changes, the City of Orlando MBE Official should be notified immediately of the changes.

Please be advised that all M/WBE provisions of Chapter 57, Articles II & III of the Code of the City of Orlando must be maintained in order for your firm to retain its M/WBE Certification status. Be advised that failure to maintain compliance with the above noted requirements will result in termination of certification.

Your firm's participation on City of Orlando contracts will be credited only toward WBE goals for the certified line(s) of business listed. While your participation on City of Orlando contracts is not limited to your certified line(s) of business, credit towards WBE goals will be given only for work done in the area(s) which your firm is certified for.

Thank you for your continued interest in the City of Orlando's program.

Sincerely,

*Bruno Portigliatti*

Bruno Portigliatti, Chairman Certification Board



# LITIGATION

12.0

*Smothers Park, Owensboro, KY*



## LITIGATION

KEITH has not had any business-related lawsuits and litigation, claims, arbitrations, and administrative hearings; negligence; errors and omissions; and contract defaults, terminations, suspensions, or failure to perform brought by or against the firm or its principals and officers during the last (5) years.



# CITY FORMS

13.0

Huizenga Park, Fort Lauderdale, FL





Bidder Company Name KEITH**Qualifications Of Bidders**

To demonstrate qualifications to perform the work, and to be considered for award, each bidder shall submit at least three (3) business customer references. Provide information for business customers for whom you have performed work of this nature which you list as references, excluding the City of Pompano Beach. (Use an attachment if necessary.)

1. Name and address of customer: Broward County Parks and Recreation Department

950 NW 38th Street, Oakland Park, Florida 33309

Contact person name, telephone number and email address: Dan West, Director

954-357-8100 - DanWest@Broward.org

Description of services provided and date(s) of service: Worked on various parks projects for the County: Tradewinds Park (2011) providing surveying, engineering and construction management services. Quiet Waters Park (2012) providing surveying, engineering and construction management services

2. Name and address of customer: City of Parkland

6600 University Drive, Parkland, Florida 33067

Contact person name, telephone number and email address: Sowande Johnson, Assistant City Manager - 954-757-4144 - SJohnson@CityofParkland.org

Description of services provided and date(s) of service: Worked on various projects for the City: Quigley Tennis Park (2017) providing surveying, planning, engineering, landscape architecture and construction management services. Barkland Dog Park (2012) providing surveying, engineering and construction admin services

3. Name and address of customer: Levitt Foundation

333 North New River Drive East, Suite 2200, Fort Lauderdale, Florida 33301

Contact person name, telephone number and email address: Courtney Crush President - 954-522-2010 - CCrush@crushlaw.com

Description of services provided and date(s) of service: Worked on Levitt Pavilion at Esplanade Park (Ongoing). Provided planning, design and landscape architecture services.



N/A

LOCAL BUSINESS EXHIBIT "C  
LOCAL BUSINESS  
UNAVAILABILITY FORM

BID # P-50-18

I, Paul Weinberg, Vice President of Planning and Landscape Architecture  
(Name and Title)

of KEITH, certify that on the 22nd day of  
October, 2018, I invited the following LOCAL BUSINESSES to bid work  
items to be performed in the City of Pompano Beach:

Business Name, Address	Work Items Sought	Form of Bid Sought (i.e., Unit Price, Materials/Labor, Labor Only, etc.)
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Said Local Businesses:

- Did not bid in response to the invitation
- Submitted a bid which was not the low responsible bid
- Other: \_\_\_\_\_

Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

Note: Attach additional documents as available.



N/A

LOCAL BUSINESS EXHIBIT "D"  
GOOD FAITH EFFORT REPORT  
LOCAL BUSINESS PARTICIPATION

BID # P-50-18

1. What portions of the contract have you identified as Local Business opportunities?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Did you provide adequate information to identified Local Businesses? Please comment on how you provided this information.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Did you send written notices to Local Businesses?

Yes       No

If yes, please include copy of the notice and the list of individuals who were forwarded copies of the notices.

4. Did you advertise in local publications?

Yes       No

If yes, please attach copies of the ads, including name and dates of publication.

5. What type of efforts did you make to assist Local Businesses in contracting with you ?

\_\_\_\_\_  
\_\_\_\_\_

7. List the Local Businesses you will utilize and subcontract amount.

_____	\$ _____
_____	\$ _____
_____	\$ _____

8. Other comments: \_\_\_\_\_

\_\_\_\_\_



**N/A** LOCAL BUSINESS EXHIBIT "D" – Page 2

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**EXHIBIT "E"**  
**CITY OF POMPANO BEACH, FLORIDA**  
**SMALL BUSINESS ENTERPRISE PARTICIPATION FORM**

P-50-18 Planning/Design Services for

RFQ Number & Title: Seven Park Facility Improvement Projects Contractor's Name: KEITH

Name of Firm, Address	Contact Person, Telephone Number	Type of Work to be Performed/Materials to be Purchased	Contract Percentage
CMS - Construction Management Services, Inc. 10 Fairway Drive, Suite 301, Deerfield Beach, FL 33441	Keith Emery 954-481-1611	Cost Estimating	5%

**(INCLUDE CERTIFICATES FOR ANY FIRMS LISTED ON THIS PAGE)**

FOR CITY USE ONLY

Total SBE Contract Participation \_\_\_\_\_

Are documents requested submitted accordingly \_\_\_ YES \_\_\_ NO

RFQ P-50-18 32





N/A

EXHIBIT "G"  
SMALL BUSINESS ENTERPRISE  
UNAVAILABILITY FORM

RFQ # P-50-18

I, Paul Weinberg, Vice President of Planning and Landscape Architecture  
(Name and Title)

of KEITH, certify that on the 22nd day of

October, 2018, I invited the following SBE CONTRACTOR(s) to bid work  
(Month) (Year)

items to be performed in the City of Pompano Beach.

SBE Contractor Address	Work Items Sought	Form of Bid Sought (i.e., Unit Price, Materials/Labor, Labor Only, etc.)

Said SBE CONTRACTOR(s):

\_\_\_ Did not bid in response to the invitation

\_\_\_ Submitted a bid that was not the low responsible bid

\_\_\_ Other: \_\_\_\_\_

Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

Note: Attach additional documents as available.



N/A

EXHIBIT "H"  
SMALL BUSINESS ENTERPRISE  
GOOD FAITH EFFORT REPORT

RFQ # \_\_\_\_\_ P-50-18 \_\_\_\_\_

1. What portions of the contract have you identified as SBE opportunities?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Did you provide adequate information to identified SBE? Please comment on how you provided this information.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Did you send written notices to SBEs?

\_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please include copy of the notice and the list of individuals who were forwarded copies of the notices.

4. Did you advertise in local publications?

\_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please attach copies of the ads, including name and dates of publication.

5. Did you contact any organizations with large constituents of SBE members for possible sub-contractors? Please attach list of resource organizations used.

6. What type of efforts did you make to assist SBEs in contracting with you?

\_\_\_\_\_  
\_\_\_\_\_

7. List the SBEs you will utilize and subcontract percentage of work.

\_\_\_\_\_

\_\_\_\_\_





SBE EXHIBIT "H" – Page 2

N/A

SBE Name

% of Work

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

8. Other comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Note: Please attach the unavailability letters with this report.





**KEITH**

*Engineering Inspired Design.*

*KEITHteam.com*

**COMPLETE THE PROJECT TEAM FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE FORM IN ITS ENTIRITY AND INCLUDE THE FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB FOR THE RLI IN THE EBID SYSTEM.**

**PROJECT TEAM**

RLI NUMBER \_\_\_\_\_

Federal I.D.# \_\_\_\_\_

**PRIME**

Role	Name of Individual Assigned to Project	Number of Years Experience	Education, Degrees
Principal-In-Charge	_____	_____	_____
Project Manager	_____	_____	_____
Asst. Project Manager	_____	_____	_____
Other Key Member	_____	_____	_____
Other Key Member	_____	_____	_____

**SUB-CONSULTANT**

Role	Company Name and Address of Office Handling This Project	Name of Individual Assigned to the Project
Surveying	_____	_____
Landscaping	_____	_____
Engineering	_____	_____
Architecture	_____	_____
Structural/MEP	_____	_____
Geotechnical	_____	_____
Lighting Design	_____	_____

Skate Park Design	Team Pain Skate Parks Design 890 Northern Way, Ste D1, Winter Springs, FL 32708	Tim Payne
Cost Estimating	CMS - Construction Management Services 10 Fairway Drive, Ste 301, Deerfield Beach, FL 33441	Keith Emery
Printing	Glorified Printing, Inc. DBA Minuteman Press 51 N Federal Hwy, Pompano Beach, FL 33062	Gloria Jacaruso



LOCAL BUSINESS EXHIBIT "B"  
LOCAL BUSINESS  
LETTER OF INTENT TO PERFORM AS A LOCAL SUBCONTRACTOR

Bid Number \_\_\_\_\_

TO: \_\_\_\_\_  
(Name of Prime or General Bidder)

The undersigned City of Pompano Beach business intends to sell commodities or perform subcontracting work in connection with the above contract as (check below)

\_\_\_\_\_ an individual

\_\_\_\_\_ a corporation

\_\_\_\_\_ a partnership

\_\_\_\_\_ a joint venture

The undersigned is prepared to sell product(s) or perform the following work in connection with the above Contract, as hereafter described in detail:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

at the following price: \_\_\_\_\_

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Name of Local Business Contractor)

\_\_\_\_\_  
(address)

\_\_\_\_\_  
(address City, State Zip Code)

BY: \_\_\_\_\_  
(Name)





