

MEMORANDUM

Purchasing #25-006

DATE: January 16, 2025

TO: Gregory P. Harrison, City Manager

VIA: Mary Rivero, Director of Procurement & Contracts

FROM: Eric Seifer, Purchasing Supervisor

SUBJECT: Request for a Fiscal Increase in Standardization of Water and Reuse Water Meters

The Procurement & Contracts Department (formerly known as the General Services Department) accepts the recommendation from the Utilities Department to maintain Neptune Water Meters, Parts, and Accessories on the list of standardized purchases. According to Section 8. Other Methods of Procurement Section F. Standardization of the General Services Procedures Manual, “standardized items are unique to the City because the use of any other brand or source will put the particular City operation in jeopardy and not allow the proper city service to be completed.”

Since 2011, the City has uniquely outfitted its water/reuse systems with Neptune smart meters and its exclusive monitoring software to streamline utility operations in conjunction with section §32.45 (Standardization) of the City Ordinance.