

**MINUTES
SELECTION / EVALUATION COMMITTEE
RFQ T-14-19 Construction Management at Risk (CMAR)
Services Senior Activity Center**

**Purchasing Department Conference Room
2:00 p.m. 6/4/2019**

The following voting members of the committee were present:

Daniel Keester, Principal Planner (voting)
Scott Moore, Recreation Manager (Voting)
Whitney Rawls, NWCRA Advisory Committee Member (Voting)
Suzette Sibble Assistant City Manager (Voting)

Also in attendance: Tammy R. Thompkins: Purchasing Agent, Jeff English: Purchasing Agent, and Horacio Danovich, Capital Improvement and Innovation Director (Non-Voting)

This meeting was held for presentations from the four (4) firms that had been scored highest by the Committee at a meeting held on April 3, 2019. On May 6, 2019, Purchasing received an email from Kaufman Lynn Construction withdrawing from the solicitation. This meeting was posted as a "Public Meeting" both at City Hall and at the Purchasing Division office, and on the City's website.

The schedule of presentations was:

2:00 p.m. The Whiting –Turner Contracting
2:45 p.m. Verdex Construction, LLC
3:25 p.m. Pirtle Construction Company

Each firm was given fifteen-minutes for their presentation, with a fifteen-minute question and answer period immediately following. During their presentations, the firms discussed their capabilities and experience. The Committee had specific follow-up questions of each firm.

After the final presentation the Committee discussed their perception of each presentation and each firm's overall response to the solicitation. Committee members scored the firm they considered most qualified to provide the required services to the City with "1," and the next-most-qualified "2," etc. The firm with the fewest total points was ranked #1. The members scored the short-listed firms with the following results:

1	Verdex Construction, LLC	4 points
2	Pirtle Construction Company	8 points
3	The Whiting-Turner Contracting.....	12 points

A copy of the voting matrix is attached.

An agenda item will be prepared to present the final ranking to the City Commission for their approval to negotiate and enter into a contract, with Verdex Construction, LLC. the firm with the highest rank. Further authorization is requested to continue with the succeeding ranked firms should an impasse occur in the negotiations with the recommended firm. This solicitation was assigned a 10% Local Business participation goal. The firm being recommended has committed to meeting that goal.

The meeting adjourned at approximately 3:00 p.m.