

**MINUTES  
SELECTION / EVALUATION COMMITTEE**

**RFQ P-08-19  
Construction Management at Risk (CMAR) Services for Various Streetscape  
Improvements Projects  
Thursday, March 14, 2019  
9:15 AM**

The committee consisted of:

Earl Bosworth, Assistant City Manager (Voting)  
Daniel Keester, Principal Planner (Voting)  
David McGirr, Chief Engineering Inspector (Voting)  
Michael Taylor, Stormwater Supervisor (Voting)  
Horacio Danovich, CIP Director (Non-Voting)

Also in attendance: Jill Klaskin Press, Purchasing Department (Non-Voting)

The meeting was held to evaluate the proposals received in response to the City's solicitation to establish a contract to provide Construction Management at Risk (CMAR) Services for Various Streetscape Improvements Projects. This meeting was posted as a "Public Meeting." Six (6) firms submitted responses to the City's Request for Qualifications. The meeting was called to order at 9:15 AM.

Horacio Danovich led the technical discussion. The Purchasing Department reviewed evaluation procedures and distributed Conflict of Interest Statements for completion by all voting members. Each Committee member had reviewed all of the responses in advance of the meeting. Giannetti Contracting was declared non-responsive because they failed to provide Confidential Financial Statements, as required in the solicitation.

The Committee discussed each of the remaining proposals, and scored the responses using voting forms containing the evaluation criteria published in the RFQ, with the following results:

(1)	The Whiting Turner Contracting Co.....	371.05
(2)	Burkhardt Construction, Inc.....	370.65
(3)	Kaufman Lynn Construction.....	327
(4)	State Contracting & Engineering.....	322.88
(5)	Shiff Construction.....	295.05
(6)	Giannetti Contracting Corp.....	0.

The consensus of the Committee was that the two (2) highest ranked firms would be recommended for moving forward. Pursuant to City Ordinance 2018-46 establishing a Local Business Program, Burkhardt Construction, and Shiff Construction were awarded an additional 5% for compliance with Tier 1 requirements. State Contracting & Engineering and The Whiting-Turner Contracting Co. were awarded an additional 2.5% for compliance with Tier 2 requirements. The Committee decided oral presentations would not be required as the scoring results showed sufficient distinction between the responding firms. An agenda item will be prepared to present the final ranking to the City Commission for their approval to enter into a contract, with The Whiting Turner Contracting Co., the firm with the highest rank and Burkhardt Construction, Inc., the 2<sup>nd</sup> highest ranked firm.

A copy of the voting matrix is attached. An agenda item will be prepared to present the Committee's recommendation to the City Commission for their approval to negotiate with the highest ranked firms, The Whiting Turner Contracting Co. and Burkhardt Construction, Inc. as detailed above. The committee also agreed to request additional authorization to enter into a contract with the succeeding firm, if an impasse in negotiation occurs between the City and a top ranked firm. The Committee meeting adjourned at 10:15 a.m.