

Orig. 18

ORDINANCE NO. 2019- 76

CITY OF POMPANO BEACH
Broward County, Florida

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF POMPANO BEACH, FLORIDA, APPROVING AND AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE A CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES BETWEEN THE CITY OF POMPANO BEACH AND SYNALOVSKI ROMANIK SAYE, LLC FOR DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES FOR THE FIRE/EMERGENCY OPERATIONS CENTER PROJECT; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to law, ten (10) days' notice has been given by publication in a paper of general circulation in the City, notifying the public of this proposed ordinance and of a public hearing in the City Commission Chambers of the City of Pompano Beach; and

WHEREAS, a public hearing before the City Commission was held pursuant to the published notice described above, at which hearing the parties in interest and all other citizens so desiring had an opportunity to be and were, in fact, heard; now, therefore,

BE IT ENACTED BY THE CITY OF POMPANO BEACH, FLORIDA:

SECTION 1. That an Agreement between the City of Pompano Beach and Synalovski Romanik Saye, LLC for design and construction administration services, a copy of which Agreement is attached hereto and incorporated herein by reference as if set forth in full, is hereby approved.

SECTION 2. That the proper City officials are hereby authorized to execute said Agreement.

SECTION 3. If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of

this Ordinance that can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable.

SECTION 4. This Ordinance shall become effective upon passage.

PASSED FIRST READING this 25th day of June, 2019.

PASSED SECOND READING this 9th day of July, 2019.



REX HARDIN, MAYOR

ATTEST:



ASCELETA HAMMOND, CITY CLERK

/jrm
6/4/19
L:ord/2019-206

03.18

AGREEMENT FOR PROFESSIONAL/CONSULTING SERVICES

THIS PROFESSIONAL/CONSULTING SERVICES AGREEMENT is made and entered into this 12 day of July, 2019, by the City of Pompano Beach, a Florida municipal corporation ("City") and Synalovski Romanik Saye, LLC, a Florida corporation ("Consultant"), collectively referred to as "the Parties."

WHEREAS, City advertised **RFQ P-54-18** in September 22, 2018, requesting firms to submit qualifications and experience for consideration to provide professional consulting services to the City for the design, bidding, and construction phase services to the City for the Fire/Emergency Operations Center ("Project");

WHEREAS, City desires to retain Consultant to provide professional architectural design and engineering consulting and related services, which Consultant is capable of providing under the terms and conditions described in this Agreement.

NOW, THEREFORE, in consideration of those mutual promises and the terms and conditions set forth hereafter, the parties agree as follows:

1. Contract Documents. This Agreement consists of the Scope of Work ("Exhibit A"), the Insurance Requirements ("Exhibit B"), and **RFQ P-54-18 and the Consultant's Response ("Exhibit C")**, all of which are attached and made a part of this Agreement. It is further agreed that no modification, amendment or alteration in the terms or conditions shall be effective unless contained in a written document executed with the same formality and off equal dignity as this Agreement. None of the provisions, terms and conditions contained in this Agreement may be added to, modified, superseded or otherwise altered, except by written instrument executed by the parties in accordance with Paragraph 24, Waiver and Modification. In the event of any conflict or inconsistency between this Agreement and the provisions in the incorporated Exhibits, resolution shall be attained by giving precedence in the following order: (i) this Agreement, (ii) Exhibit "A", and (iii) Exhibit "C".

2. Scope of Work. Consultant shall provide the services set forth in Exhibit "A", including all necessary, incidental and related activities required for full and complete performance of this Agreement ("Scope of Work"). This Agreement does not delineate every detail and minor work task required to be performed by Consultant to complete the Project. During the course of the Services included in this Agreement, if Consultant determines that work should be performed to complete the Project and, in Consultant's opinion, that work is outside the level of effort originally anticipated, whether or not the Scope of Work identifies the work items, Consultant shall notify the City's Contract Administrator in writing in a timely manner before proceeding with the Work. If Consultant proceeds with such work without notifying the City's Contract Administrator, the Work shall be deemed to be within the original level of effort, whether or not specifically addressed in the Scope of Work. Notice to City's Contract Administrator does not constitute authorization or approval by City to Consultant to perform the Work. Performance of

work by Consultant outside the originally anticipated level of effort without prior written City approval shall be at no additional cost to City.

3. City shall assist Consultant by placing at Consultant's disposal all information City has available pertinent to the Project, at no charge, including previous reports and any other data relative to design or construction of the Project. City shall arrange for access to, and make all provision for, Consultant to enter upon public and private property as required for Consultant to perform its Services. City shall review any itemized deliverables and documents required to be submitted by Consultant and respond in writing with any comments within the time set forth in Exhibit A. City shall give prompt written notice to Consultant whenever City observes or otherwise becomes aware of any material defect in the work of the Contractor or other material development that affects the scope or timing of Consultant's Services.

A. Consultant agrees to meet with City at reasonable times after reasonable notice.

B. Consultant acknowledges that it is aware of all the duties and responsibilities and agrees to perform such duties and responsibilities in a professional manner.

C. Notwithstanding any other remedy otherwise available to City, where the work product of Consultant is found to be deficient for the purpose for which it was produced, Consultant shall correct the deficiency at no cost to City.

D. Consultant shall pay its subconsultants, subcontractors and suppliers consistent with Chapter 218, Florida Statutes.

4. Term. The term of this Agreement shall begin upon complete execution by all Parties and shall end on the fifth (5th) anniversary of that date, provided that either party shall have the right to terminate this Agreement as set forth below.

5. Extension. In the event City determines Consultant to be in full compliance with this Agreement and Consultant's performance to be satisfactory, the City Contract Administrator, with City Commission approval, may extend the term of this Agreement for one two (2) year term beyond the term established above. The exercise of this option shall be by written notification issued by the City Contract Administrator and furnished to Consultant not less than sixty (60) days prior to the termination date of this Agreement.

6. Maximum Obligation. City agrees to pay Consultant as compensation for performance of all services as related to the Scope of Work as required under the terms of this Agreement, including salary costs and reimbursables. It is understood that the method of compensation is that of "maximum amount not-to-exceed" which means that Consultant shall perform all services set forth for total compensation in the amount of or less than that agreed to by City and Consultant for the Project.

7. Price Formula, Payment and Invoices.

A. Price Formula. City agrees to pay Consultant for performance of the Work set forth in this Agreement as follows:

Services and reimbursable expenses shall not exceed one million three hundred and twenty thousand three hundred dollars and 40/100 (\$1,320,300.40).

B. **Payment.** Consultant shall submit invoices to City in accordance to the fee schedule for each task under Exhibit "A", on a monthly basis, based on the progress of each task. All payments by City shall be made after the Work or task described in the Invoice has been verified as completed. Unless disputed by City as provided below, following City's receipt of a Proper Invoice as defined in §218.72, Florida Statutes, as amended, City shall forward Consultant payment for services as defined under Exhibit "A" Compensation. The City shall not be liable for any reimbursable expenses that have not been approved in advance, in writing, by City's Contract Administrator.

C. City may temporarily remove for review any disputed amount, by line item, from an invoice and shall timely provide Consultant written notification of any such disputed charge. Consultant shall provide clarification and a satisfactory explanation to City, along with revised copies of all such documents if inaccuracies or errors are discovered, within ten (10) days of receipt of City's notice of the disputed amount.

D. In the event City has a claim against Consultant for Work performed pursuant to this Agreement, which has not been timely remedied in accordance with the provisions of this Paragraph, City may withhold payment for the contested amount, in whole or in part, to protect itself from loss on account of defective Work, claims filed or reasonable evidence indicating probable filing of claims by other parties against Consultant, or Consultant's failure to make proper payments to subcontractors or vendors for material or labor. When the reason(s) for withholding payment are removed or resolved in a manner satisfactory to City, payment shall be made.

E. Resolution of improper payment requests or invoices shall be in accordance with §218.76, Florida Statutes, as amended.

8. Disputes. Any factual disputes between City and the Consultant in regard to this Agreement shall be directed to the City Manager for the City, and such decision shall be final.

9. Contract Administrators, Notices and Demands.

A. Contract Administrators. During the term of this Agreement, the City's Contract Administrator shall be Horacio Danovich and the Consultant's Contract Administrator shall be Deborah Martin (or their authorized written designee) as further identified below.

B. Notices and Demands. A notice, demand, or other communication hereunder by either party to the other shall be effective if it is in writing and sent via email, facsimile, registered or certified mail, postage prepaid to the representatives named below or is addressed and delivered to such other authorized representative at the address as that party, from time to time may designate in writing and forward to the other as provided herein.

If to Consultant: Merrill Romanik
1800 Eller Drive, Suite 500
Fort Lauderdale, FL 33316
Office: (954) 961-6806
Email: mromanik@synalovski.com

If to City: Horacio Danovich, Contract Administrator
100 West Atlantic Blvd
Pompano Beach, FL 33060
Office: (954) 786-7834
Email: horacio.danovich@copbfl.com

With a copy to: Antonio Pucci, Contract Manager
100 West Atlantic Blvd.
Pompano Beach, FL 33060
Phone: (954) 786-5574
Email: antonio.pucci@copbfl.com

With a copy to: Mark Berman, City Attorney
100 West Atlantic Blvd.
Pompano Beach, FL 33060
Phone: (954) 786-4614
Email: mark.berman@copbfl.com

10. Ownership of Documents and Information. All information, data, reports, plans, procedures or other proprietary rights in all Work products, developed, prepared, assembled or compiled by Consultant as required for the Work described in this Agreement, whether complete or unfinished, shall be owned by the City without restriction, reservation or limitation of their use and made available at any time and at no cost to City upon reasonable written request for its use or distribution as City deems appropriate, provided City has compensated Consultant for such Work product. City's re-use of Consultant's Work product shall be at its sole discretion and risk if done without Consultant's written permission. Upon completion of all Work or termination of this Agreement, copies of all of the above documents shall be promptly delivered to the City's Contract Administrator upon written request. The Consultant may not disclose, use, license or sell any work developed, created, or otherwise originated pursuant to this Agreement to any third party whatsoever. The rights and obligations created under this Paragraph shall survive the termination or expiration of this Agreement.

11. Termination.

A. City shall have the right to terminate this Agreement, in whole or in part, for cause by the Consultant, if the Consultant has not corrected the breach within ten (10) calendar days after written notice to Consultant identifying the breach. If the City erroneously, improperly or unjustifiably terminates for cause, such termination shall be deemed a termination for convenience, which shall be effective thirty (30) days after such notice of termination for cause is provided.

B. Termination for convenience shall be effective on the termination date stated in written notice provided by the City, which termination date shall be not less than thirty (30) days after the date of such written notice.

C. This Agreement may also be terminated by the City upon such notice as the City Manager deems appropriate under the circumstances in the event that the City Manager determines that termination is necessary to protect the public health or safety.

D. The Notice of Termination may include City's proposed Transition Plan and timeline for terminating the Work, requests for certain Work product documents and materials, and other provisions regarding winding down concerns and activities.

E. If there is any material breach or default in Consultant's performance of any covenant or obligation in this Agreement which has not been remedied within ten (10) business days after City's written Notice of Termination, City, in its sole discretion, may terminate this Agreement immediately and Consultant shall not be entitled to receive further payment for services rendered from the effective date of the Notice of Termination.

F. In the event of termination, City shall compensate Consultant for all authorized Work satisfactorily performed through the termination date under the payment terms set forth in Paragraph 7 above and all Work product documents and materials shall be delivered to City within ten (10) business days from the Notice of Termination. If any Work is in progress but not completed as of the date of the termination, then upon City's written approval, this Agreement may be extended until such Work is completed and accepted by City.

12. Force Majeure. Neither party shall be obligated to perform any duty, requirement or obligation in this Agreement if such performance is prevented by fire, hurricane, earthquake, explosion, war, civil disorder, sabotage, accident, flood, acts of God or by any reason of any other matter or condition beyond the control of either party, which cannot or could not be overcome by reasonable diligence and without unusual expense ("Force Majeure"). In no event shall economic hardship or lack of funds be considered an event of Force Majeure. If either party is unable to perform or is delayed in their performance of any obligations in this Agreement by reason of any event of Force Majeure, such inability or delay shall be excused for the time period during which compliance is prevented by such event and during such period thereafter as may be reasonably necessary for either party to correct the adverse effect of such event of Force Majeure.

In order to be entitled to the benefit of this provision, within five (5) days after the beginning of any such delay, a party claiming an event of Force Majeure shall have given the other party written notice of the cause(s), requested an extension for the period and also diligently proceeded to correct the adverse effect of any Force Majeure. The parties agree that, as to this provision, time is of the essence.

13. Insurance. Consultant shall maintain insurance in accordance with Exhibit "B" throughout the term of this Agreement.

14. Indemnification. Except as expressly provided in this Agreement, no liability shall attach to the City by reason of entering into this Agreement.

A. Consultant shall at all times indemnify and hold harmless the City, its officials, employees, volunteers and other authorized agents from and against any and all claims, demands, suit, damages, attorneys' fees, fines, losses, penalties, defense costs or liabilities suffered by the City to the extent caused by any negligent act, omission, breach, recklessness or misconduct of Consultant or any of its agents, officers, or employees, including any inaccuracy in or breach of any of the representations, warranties or covenants made by the Consultant, its agents, officers and employees, in the performance of services of this contract. To the extent considered necessary by City, any sums due Consultant pursuant to this Agreement may be retained by City until all of City's claims for indemnification have been settled or otherwise resolved, and any amount withheld shall not be subject to payment or interest by City.

B. Consultant acknowledges and agrees that City would not enter into this Contract without this indemnification of City by Consultant. The parties agree that one percent (1%) of the total compensation paid to Consultant pursuant to this Agreement shall constitute specific consideration to Consultant for the indemnification provided under this Paragraph and these provisions shall survive expiration or early termination of this Agreement.

15. Sovereign Immunity. Nothing in this Agreement shall be construed to affect in any way the rights, privileges and immunities of the City and its agencies, as set forth in Section 768.28, Florida Statutes.

16. Non-Assignability and Subcontracting.

A. Non-Assignability. This Agreement is not assignable and Consultant agrees it shall not assign or otherwise transfer any of its interests, rights or obligations in this Agreement, in whole or in part, to any other person or entity without City's prior written consent, which must be sought in writing not less than fifteen (15) days prior to the date of any proposed assignment. Any attempt by Consultant to assign or transfer any of its rights or obligations in this Agreement without first obtaining City's written approval shall not be binding on City and, at City's sole discretion, may result in City's immediate termination of this Agreement, at which time, City shall be released of any of its obligations under this Agreement. In addition, this Agreement and the rights and obligations in this Agreement shall not be assignable or transferable by any process or proceeding in court, or by judgment, execution, proceedings in insolvency, bankruptcy or receivership. In the event of Consultant's insolvency or bankruptcy, City may, at its option, terminate and cancel this Agreement without any notice of any kind whatsoever, in which event all rights of Consultant under this Agreement shall immediately cease and terminate.

B. Subcontracting. Prior to subcontracting for Work to be performed pursuant to this Agreement, Consultant shall be required to obtain the written approval of the City's Contract Administrator. If the City's Contract Administrator, in their sole discretion, objects to the proposed subcontractor, Consultant shall be prohibited from allowing that subcontractor to provide any Work pursuant to this Agreement. Even if the Consultant is permitted to subcontract Work in accordance with this Paragraph, Consultant shall remain responsible for any and all contractual obligations and shall also be responsible to ensure that none of its proposed subcontractors are listed on the *Convicted Vendors List* referenced in accordance with the provisions of Paragraph 28 below.

17. Performance Under Law. The Consultant, in the performance of duties under the Agreement, agrees to comply with all applicable local, state and federal laws and ordinances including, but not limited to, standards of licensing, conduct of business and those relating to criminal activity.

18. Audit and Inspection Records. The Consultant shall permit the authorized representatives of the City to inspect and audit all data and records of the Consultant, if any, relating to performance under the contract until the expiration of three (3) years after final payment under this contract.

The Consultant further agrees to include in all its subcontracts arising from this Agreement a provision to the effect that the subcontractor agrees that City or any of their duly authorized representatives shall, until the expiration of three (3) years after final payment under the subcontractor, have access to and the right to examine any directly pertinent books, documents, papers and records of such subcontractor, involving transactions related to the subcontractor.

19. Adherence to Law. The Consultant shall adhere to all applicable laws governing its relationship with its employees including, but not limited to, laws, rules, regulations and policies concerning worker's compensation, unemployment compensation and minimum wage requirements.

20. Independent Consultant. The Consultant shall be deemed an independent Consultant for all purposes, and the employees of the Consultant or any of its Consultants, subcontractors and the employees, shall not in any manner be deemed to be employees of City. As such, the employees of the Consultant, its Consultants or subcontractors, shall not be subject to any withholding for tax, social security or other purposes by City, nor shall such Consultant, subcontractor or employee be entitled to sick leave, pension benefits, vacation, medical benefits, life insurance, workers or unemployment compensation or the like from City.

21. Mutual cooperation. The Consultant recognizes that the performance of the Scope of Work pursuant to this Agreement is essential to the provision of vital public services and the accomplishment of the stated goals and mission of City. Therefore, the Consultant shall be responsible to maintain a cooperative and good faith attitude in all relations with City and shall actively foster a public image of mutual benefit to both parties. The Consultant shall not make any statements or take any actions detrimental to the City's effort.

22. Public Records.

A. The City of Pompano Beach is a public agency subject to Chapter 119, Florida Statutes. The Consultant shall comply with Florida's Public Records Law, as amended. Specifically, the Consultant shall:

1. Keep and maintain public records required by the City in order to perform the service.

2. Upon request from the City's custodian of public records, provide the City with a copy of requested records or allow the records to be inspected or copied within a

reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement's term and following completion of the Agreement if the Consultant does not transfer the records to the City.

4. Upon completion of the contract, transfer, at no cost to the City, all public records in possession of the Consultant, or keep and maintain public records required by the City to perform the service. If the Consultant transfers all public records to the City upon completion of the contract, the Consultant shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Consultant keeps and maintains public records upon completion of the contract, the Consultant shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records in a format that is compatible with the information technology systems of the City.

B. Failure of the Consultant to provide the above described public records to the City within a reasonable time may subject Consultant to penalties under §119.10, Florida Statutes, as amended.

PUBLIC RECORDS CUSTODIAN

IF THE CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

**CITY CLERK
100 W. Atlantic Blvd., Suite 253
Pompano Beach, Florida 33060
(954) 786-4611
RecordsCustodian@copbfl.com**

23. Governing Law; Venue; Waiver of Jury Trial. This Agreement has been and shall be construed as having been made and delivered within the State of Florida, and it is agreed by the Parties that this Agreement shall be governed by the laws of the State of Florida, both as to interpretation and performance. Any action at law, or in equity, shall be instituted and maintained only in courts of competent jurisdiction in Broward County, Florida. This Agreement and its terms, conditions and requirements comply with §287.055, Florida Statutes. **BY ENTERING INTO THIS AGREEMENT, CONSULTANT AND CITY EXPRESSLY WAIVE ANY RIGHTS**

EITHER PARTY MAY HAVE TO A TRIAL BY JURY OF ANY CIVIL LITIGATION RELATED TO THIS AGREEMENT. IF A PARTY FAILS TO WITHDRAW A REQUEST FOR A JURY TRIAL IN A LAWSUIT ARISING OUT OF THIS AGREEMENT AFTER WRITTEN NOTICE BY THE OTHER PARTY OF VIOLATION OF THIS SECTION, THE PARTY MAKING THE REQUEST FOR JURY TRIAL SHALL BE LIABLE FOR THE REASONABLE ATTORNEYS' FEES AND COSTS OF THE OTHER PARTY IN CONTESTING THE REQUEST FOR JURY TRIAL, AND SUCH AMOUNTS SHALL BE AWARDED BY THE COURT IN ADJUDICATING THE MOTION.

24. Waiver and Modification.

A. No waiver made by either party with respect to performance, manner, time, or any obligation of either party or any condition in this Agreement shall be considered a waiver of that party's rights with respect to the particular obligation or condition beyond those expressly waived in writing or a waiver of any other rights of the party making the waiver or any other obligations of the other party.

B. No Waiver by Delay. The City shall have the right to institute such actions or proceedings as it may deem desirable for effectuating the purposes of this Agreement provided that any delay by City in asserting its rights in this Agreement shall not operate as a waiver of such rights or limit them in any way. The intent of this provision is that City shall not be constrained to exercise such remedy at a time when it may still hope to otherwise resolve the problems created by the default or risk nor shall any waiver made by City with respect to any specific default by Consultant be considered a waiver of City's rights with respect to that default or any other default by Consultant.

C. Either party may request changes to modify certain provisions of this Agreement; however, unless otherwise provided for in this Agreement, any such changes must be contained in a written amendment executed by both parties with the same formality of this Agreement.

25. No Contingent Fee. Consultant warrants that other than a bona fide employee working solely for Consultant, Consultant has not employed or retained any person or entity, or paid or agreed to pay any person or entity, any fee, commission, gift or any other consideration to solicit or secure this Agreement or contingent upon or resulting from the award or making of this Agreement. In the event of Consultant's breach or violation of this provision, City shall have the right to terminate this Agreement without liability and, at City's sole discretion, to deduct from the Price Formula set forth in Paragraph 7 or otherwise recover the full amount of such fee, commission, gift or other consideration.

26. Attorneys' Fees and Costs. In the event of any litigation involving the provisions of this Agreement, both parties agree that the prevailing party in such litigation shall be entitled to recover from the non-prevailing party reasonable attorney and paraprofessional fees as well as all out-of-pocket costs and expenses incurred by the prevailing party in such litigation through all appellate levels.

27. No Third Party Beneficiaries. Consultant and City agree that this Agreement and other agreements pertaining to Consultant's performance hereunder shall not create any obligation on Consultant or City's part to third parties. No person not a party to this Agreement shall be a third-party beneficiary or acquire any rights hereunder.

28. Public Entity Crimes Act. As of the full execution of this Agreement, Consultant certifies that in accordance with §287.133, Florida Statutes, it is not on the *Convicted Vendors List* maintained by the State of Florida, Department of General Services. If Consultant is subsequently listed on the *Convicted Vendors List* during the term of this Agreement, Consultant agrees it shall immediately provide City written notice of such designation in accordance with Paragraph 9 above.

29. Entire Agreement. This document incorporates and includes all prior negotiations, correspondence, conversations, agreements or understandings applicable to the matters contained herein, and the parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, it is agreed that no deviation from the terms of this Agreement shall be predicated upon any prior representations or agreements, whether oral or written.

30. Headings. The headings or titles to Articles of this Agreement are not part of the Agreement and shall have no effect upon the construction or interpretation of any part of this Agreement.

31. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. A photocopy, email or facsimile copy of this Agreement and any signatory hereon shall be considered for all purposes as original.

32. Approvals. Whenever CITY approval(s) shall be required for any action under this Agreement, such approval(s) shall not be unreasonably withheld.

33. Absence of Conflicts of Interest. Both parties represent they presently have no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with their performance under this Agreement and that no person having any conflicting interest shall be employed or engaged by either party in their performance hereunder.

34. Promoting Project Objectives. Consultant, its employees, subcontractors, and agents shall refrain from acting adverse to the City's interest in promoting the goals and objectives of the Project. Consultant shall take all reasonable measures necessary to effectuate these assurances. In the event Consultant determines it is unable to meet or promote the goals and objectives of the Project, it shall immediately notify the City and the City, may then in its discretion, terminate this Contract.

35. Binding Effect. The benefits and obligations imposed pursuant to this Agreement shall be binding and enforceable by and against the Parties.

36. Severability. Should any provision of this Agreement or the applications of such provisions be rendered or declared invalid by a court action or by reason of any existing or subsequently enacted legislation, the remaining parts of provisions of this Agreement shall remain in full force and effect.

37. Truth-In-Negotiation Certificate. Consultant's compensation under this Agreement is based upon representations supplied to City by Consultant, and Consultant certifies that the information supplied, including without limitation in the negotiation of this Agreement, is accurate, complete, and current at the time of contracting. City shall be entitled to recover any damages it incurs to the extent such representation is untrue.

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IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year hereinabove written.

Witnesses:

CITY OF POMPANO BEACH

Ermy A. Sargent

By: [Signature]
REX HARDIN, MAYOR

Shelley R. Bartholomew

By: [Signature]
GREGORY P. HARRISON, CITY MANAGER

Attest:

Asceleta Hammond
ASCELETA HAMMOND, CITY CLERK

(SEAL)

APPROVED AS TO FORM:

[Signature]
MARK E. BERMAN, CITY ATTORNEY

STATE OF FLORIDA
COUNTY OF BROWARD

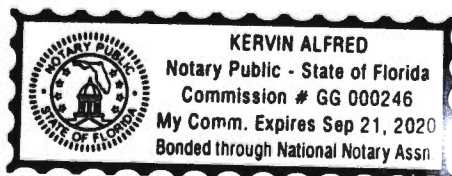
The foregoing instrument was acknowledged before me this 12 day of July, 2019 by **REX HARDIN** as Mayor, **GREGORY P. HARRISON** as City Manager, and **ASCELETA HAMMOND** as City Clerk of the City of Pompano Beach, Florida, a municipal corporation, on behalf of the municipal corporation, who is personally known to me.

NOTARY'S SEAL:

[Signature]
NOTARY PUBLIC, STATE OF FLORIDA

Kervin Alfred
(Name of Acknowledger Typed, Printed or Stamped)

Commission Number



"CONSULTANT"

Witnesses:

Lauren Holzman
(Print or Type Name)

Marcela Oviedo
(Print or Type Name)

Synalovski Romanik Saye, LLC

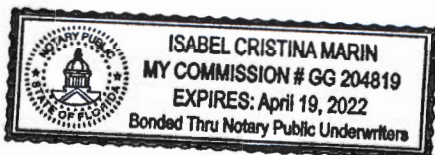
By: Manuel Synalovski, Manager

STATE OF FLORIDA

COUNTY OF BROWARD

The foregoing instrument was acknowledged before me this 14 day of June, 2019, by Manuel Synalovski as Manager of Synalovski Romanik Saye, LLC, a Florida limited liability company on behalf of the company. He is personally known to me or who has produced n/a (type of identification) as identification.

NOTARY'S SEAL:



Isabel C. Marin
NOTARY PUBLIC, STATE OF FLORIDA

Isabel C. Marin
(Name of Acknowledger Typed, Printed or Stamped)

GG 204819
Commission Number



SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design

Horacio Danovich
CIP and Innovation District Director
City of Pompano Beach
100 West Atlantic Boulevard, Room 276
Pompano Beach, Florida 33060

PROPOSAL NO.: M180929
PROJECT: Pompano Beach Fire/EOC
Public Safety Complex
LOCATION: 100 SW 3rd St, Pompano Beach, FL 33060

PROPOSAL DATE: 06.13.19

STARTING DATE: A.S.A.P.
COMPLETION DATE: A.S.A.P.

The undersigned proposes to provide professional services necessary to complete the following work: Basic Architectural, Structural Engineering, Mechanical, Electrical, Plumbing, Fire Protection & Communications Engineering, Civil Engineering, Landscape Architecture, LEED process, Site and Building Signage and Surveying professional services as required for a new Fire/EOC building with that includes Storage for the City Clerk and Logistics Team Support Space. Total project design guidelines for a Risk Category IV based on "Emergency Operation Center Design Criteria" (with Security, Sustainability, Interoperability and Flexibility), current Florida Building Codes (FBC), current Florida Energy Codes, to meet American Disability Act requirements, emergency disaster criteria in support the existing policy and procedure with expansion of future services delivery and be designed to meet LEED Silver Certification.

The New Emergency Operations Center building's footprint anticipated to be +/- 12,500 SF of program and a total building area of +/- 25,000 SF within a two (2) story (20' + 14') solution, as well as a separate four (4) Level Parking Garage Structure [Ground Level Height for Fire Vehicle Storage, plus 3 levels of parking (250 parking spaces total) with the top floor deck being open]. Construction Budget is anticipated at +/- \$15,000,000. Proposed site improvements are for +/- 1.9 Acre portion of the existing City of Pompano Beach Public Safety Complex located at 100 SW 3rd St, Pompano Beach, FL 33060.

Our services including LEED Services on this project will be supported by the following sub-consultants:

Structural Engineering – Saad Elia El-Hage Consulting Engineers

Mechanical, Electrical, Plumbing, Fire Protection & Communications Engineering - TLC Engineering

Civil Engineering – Keith and Associates

Landscape Architecture – Keith and Associates

Survey – Keith and Associates

SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design

1800 Eller Drive, Suite 500 • Fort Lauderdale, FL 33316
T 954.961.6806 • F 954.961.6807 • www.synalovski.com



SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design

Payments to be made as follows:

Description:	Fee
Programming/Schematic Design (30%)	\$ 171,601.20
Design Development (60%)	\$ 228,801.60
Construction Documents (90-100%)	\$ 457,603.20
Permitting/Bidding Assistance	\$ 57,200.40
Construction Administration	\$ 228,801.60
A/E Professional Services Sub-TOTAL	\$ 1,144,008.00
Reimbursable Allowance	\$ 57,200.40
Survey Update	\$ 13,000.00
LEED Services	\$ 106,092.00
A/E Professional Services TOTAL	\$ 1,320,300.40

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Consults with the owner to determine project goals and requirements (see attached "EOC Assessment Checklist"). The program, or architectural program will be developed and include estimated square footage of each usage type and any other elements that achieve the project goals. Study drawings, documents, or other media that illustrate the concepts of the design and include spatial relationships, scale, and form for the owner to review. (2) proposed schemes will be presented and one will be selected. Schematic design also is the research phase of the project, when zoning requirements or jurisdictional restrictions are discovered and addressed. This phase produces a final schematic design, to which the owner agrees after consultation and discussions and includes the DRC Site Plan Approval process with the City of Pompano Beach. Costs are estimated based on overall project volume. A LEED Silver Certification design at minimum and will be discussing schedule and process at this stage.

As-Built Verification

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Space Programming Meeting(s) with Key Stakeholders and End Users

Space Programming

Adjacency Diagrams

Building Code Analysis

Life Cycle Cost Analysis

DELIVERABLES (for DRC Review/Approval):

Basis of Design (Design Intent Documents)

LEED Checklist (LEED Requirements)

Opinion of Probable Cost (Benchmark Budget)

Project Schedule

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Schematic Design Civil Plan(s) and Details
Schematic Design Landscape Plan(s) and Details
Schematic Site Plan
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Schematic Reflected Ceiling Plans
Schematic Elevation(s)
Concept Rendering(s)

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\$228,801.60

Design development services use the initial design documents from the schematic phase and take them one step further. This phase lays out mechanical, electrical, plumbing, fire prevention, structural, and architectural details and includes the DRC Site Plan Approval process with the City of Pompano Beach.

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Updated Opinion of Probable Cost
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KEITH shall participate, with the CITY's representative, in a semi-final inspection for the purpose of determining if the project is substantially complete and participate in the preparation of a written "Punch List" of all incomplete, defective or deficient items. Upon notice from the CITY, participate in a final inspection together with CITY and contractor representatives to assure that all "Punch List" items are completed and the work is indeed completed in accordance with all contract documents. Upon completion of the final inspection, certify, in writing, that the work in-place is acceptable, subject to any conditions therein expressed.

Final Certification:

KEITH will prepare final certification to all appropriate permitting agencies utilizing record drawings for the design from the survey information supplied by the contractor, or by other means agreed to by both KEITH and CITY.

Note: It is the contractor's responsibility to coordinate through KEITH the scheduling of testing. KEITH shall represent the CITY in performing periodic observation of construction as necessary to confirm construction is in accordance with the approved plans.

We anticipate the following items requiring as-built certification:

- Water System
- Sanitary Sewer System
- Paving Grading and Drainage System

Note: Construction-related surveying (stakeout, as-builts, etc.) and testing (densities, concrete, LBR'S, etc.) services are not included in this Agreement.

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Payment due upon invoice at monthly intervals.

Any alteration or deviation from the aforementioned will be executed only upon written orders. Services not included in the above scope will be invoiced hourly as additional services and are not included in the above fees.

Reimbursable expenses such as copies, courier, asbestos surveys, geotechnical reports, faxes, Federal Express, interior design, long distance calls, mileage, permit expediting, permit fees, photography, environmental testing, postage, printing, processing fees, testing, Threshold/Special Inspections, and traffic studies shall be invoiced at 1.15 of cost.

Additional Services: Changes to approved decisions and services outside the scope of work are considered additional services and will be performed at our standard hourly billing rates.

Architectural Hourly Billing Rates:

Principal	\$ 200.00
Project Manager	\$ 175.00
Registered Architect	\$ 150.00
Technical Staff	\$ 125.00
Interior Designer	\$ 125.00
Graduate Architect	\$ 100.00
Clerical	\$ 75.00

You are hereby authorized to provide services required to complete the work described in the above proposal, for which the undersigned agrees in representation of City of Pompano Beach the amount stated in said proposal and according to the terms thereof. All collection costs inclusive of attorney's fees shall be the responsibility of the undersigned.

APPROVED

Reviewed by: _____

Date: _____

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Horacio Danovich
CIP and Innovation District Director
City of Pompano Beach
100 West Atlantic Boulevard, Room 276
Pompano Beach, Florida 33060

PROPOSAL NO.: M180929
PROJECT: Pompano Beach Fire/EOC
Public Safety Complex
LOCATION: 100 SW 3rd St, Pompano Beach, FL 33060

PROPOSAL DATE: 06.13.19
STARTING DATE: A.S.A.P.
COMPLETION DATE: A.S.A.P.

The undersigned proposes to provide professional services necessary to complete the following work: Basic Architectural, Structural Engineering, Mechanical, Electrical, Plumbing, Fire Protection & Communications Engineering, Civil Engineering, Landscape Architecture, LEED process, Site and Building Signage and Surveying professional services as required for a new Fire/EOC building with that includes Storage for the City Clerk and Logistics Team Support Space. Total project design guidelines for a Risk Category IV based on "Emergency Operation Center Design Criteria" (with Security, Sustainability, Interoperability and Flexibility), current Florida Building Codes (FBC), current Florida Energy Codes, to meet American Disability Act requirements, emergency disaster criteria in support the existing policy and procedure with expansion of future services delivery and be designed to meet LEED Silver Certification.

The New Emergency Operations Center building's footprint anticipated to be +/- 12,500 SF of program and a total building area of +/- 25,000 SF within a two (2) story (20' + 14') solution, as well as a separate four (4) Level Parking Garage Structure [Ground Level Height for Fire Vehicle Storage, plus 3 levels of parking (250 parking spaces total) with the top floor deck being open]. Construction Budget is anticipated at +/- \$15,000,000. Proposed site improvements are for +/- 1.9 Acre portion of the existing City of Pompano Beach Public Safety Complex located at 100 SW 3rd St, Pompano Beach, FL 33060.

Our services including LEED Services on this project will be supported by the following sub-consultants:

Structural Engineering – Saad Elia El-Hage Consulting Engineers
Mechanical, Electrical, Plumbing, Fire Protection & Communications Engineering - TLC Engineering
Civil Engineering – Keith and Associates
Landscape Architecture – Keith and Associates
Survey – Keith and Associates

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Space Programming

Adjacency Diagrams

Building Code Analysis

Life Cycle Cost Analysis

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Opinion of Probable Cost (Benchmark Budget)

Project Schedule

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Updated Opinion of Probable Cost
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EXHIBIT B

INSURANCE REQUIREMENTS

CONSULTANT shall not commence services under the terms of this Agreement until certification or proof of insurance detailing terms and provisions has been received and approved in writing by the CITY's Risk Manager. If you are responding to a bid and have questions regarding the insurance requirements hereunder, please contact the City's Purchasing Department at (954) 786-4098. If the contract has already been awarded, please direct any queries and proof of the requisite insurance coverage to City staff responsible for oversight of the subject project/contract.

CONSULTANT is responsible to deliver to the CITY for timely review and written approval/disapproval Certificates of Insurance which evidence that all insurance required hereunder is in full force and effect and which name on a primary basis, the CITY as an additional insured on all such coverage.

Throughout the term of this Agreement, CITY, by and through its Risk Manager, reserve the right to review, modify, reject or accept any insurance policies required by this Agreement, including limits, coverages or endorsements. CITY reserves the right, but not the obligation, to review and reject any insurer providing coverage because of poor financial condition or failure to operate legally.

Failure to maintain the required insurance shall be considered an event of default. The requirements herein, as well as CITY's review or acceptance of insurance maintained by CONSULTANT, are not intended to and shall not in any way limit or qualify the liabilities and obligations assumed by CONSULTANT under this Agreement.

Throughout the term of this Agreement, CONSULTANT and all subcontractors or other agents hereunder, shall, at their sole expense, maintain in full force and effect, the following insurance coverages and limits described herein, including endorsements.

A. Worker's Compensation Insurance covering all employees and providing benefits as required by Florida Statute, Chapter 440. CONSULTANT further agrees to be responsible for employment, control and conduct of its employees and for any injury sustained by such employees in the course of their employment.

B. Liability Insurance.

(1) Naming the City of Pompano Beach as an additional insured as CITY's interests may appear, on General Liability Insurance only, relative to claims which arise from CONSULTANT's negligent acts or omissions in connection with CONSULTANT's performance under this Agreement.

(2) Such Liability insurance shall include the following checked types of insurance and indicated minimum policy limits.

Type of Insurance**Limits of Liability****GENERAL LIABILITY:**

Minimum 1,000,000 Per Occurrence and
\$2,000,000 Per Aggregate

* Policy to be written on a claims incurred basis

XX	comprehensive form	bodily injury and property damage
XX	premises - operations	bodily injury and property damage
—	explosion & collapse	
—	hazard	
—	underground hazard	
XX	products/completed operations hazard	bodily injury and property damage combined
XX	contractual insurance	bodily injury and property damage combined
XX	broad form property damage	bodily injury and property damage combined
XX	independent contractors	personal injury
XX	personal injury	

AUTOMOBILE LIABILITY:

☒ Minimum \$1,000,000 Per Occurrence and \$2,000,000 Per Aggregate. Bodily injury (each person) bodily injury (each accident), property damage, bodily injury and property damage combined.

XX	comprehensive form	<input type="checkbox"/> Minimum \$10,000/\$20,000/\$10,000
XX	owned	(Florida's Minimum Coverage)
XX	hired	
XX	non-owned	

REAL & PERSONAL PROPERTY

—	comprehensive form	Agent must show proof they have this coverage.
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EXCESS LIABILITY

Per Occurrence Aggregate

—	other than umbrella	bodily injury and property damage combined	\$2,000,000	\$2,000,000
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PROFESSIONAL LIABILITY

Per Occurrence Aggregate

XX	* Policy to be written on a claims made basis	\$5,000,000	\$5,000,000
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(3) If Professional Liability insurance is required, CONSULTANT agrees the indemnification and hold harmless provisions set forth in the Agreement shall survive the termination or expiration of the Agreement for a period of three (3) years unless terminated sooner by the applicable statute of limitations.

C. Employer's Liability. If required by law, CONSULTANT and all subcontractors shall, for the benefit of their employees, provide, carry, maintain and pay for Employer's Liability

Insurance in the minimum amount of One Hundred Thousand Dollars (\$100,000.00) per employee, Five Hundred Thousand Dollars (\$500,000) per aggregate.

D. Policies: Whenever, under the provisions of this Agreement, insurance is required of the CONSULTANT, the CONSULTANT shall promptly provide the following:

- (1) Certificates of Insurance evidencing the required coverage;
- (2) Names and addresses of companies providing coverage;
- (3) Effective and expiration dates of policies; and
- (4) A provision in all policies affording CITY thirty (30) days written notice by a carrier of any cancellation or material change in any policy.

E. Insurance Cancellation or Modification. Should any of the required insurance policies be canceled before the expiration date, or modified or substantially modified, the issuing company shall provide thirty (30) days written notice to the CITY.

F. Waiver of Subrogation. CONSULTANT hereby waives any and all right of subrogation against the CITY, its officers, employees and agents for each required policy. When required by the insurer, or should a policy condition not permit an insured to enter into a pre-loss agreement to waive subrogation without an endorsement, then CONSULTANT shall notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy which includes a condition to the policy not specifically prohibiting such an endorsement, or voids coverage should CONSULTANT enter into such an agreement on a pre-loss basis.



Florida's Warmest Welcome

**CITY OF POMPANO BEACH
REQUEST FOR QUALIFICATIONS
P-54-18**

**ARCHITECTURAL DESIGN SERVICES FOR
FIRE/EMERGENCY OPERATIONS CENTER**

**PRE-PROPOSAL CONFERENCE:
OCTOBER 4, 2018, 10:00 A.M.
PUBLIC WORKS CONFERENCE ROOM
1201 NE 5TH AVENUE
POMPANO BEACH, FLORIDA 33060**

**RFQ OPENING: OCTOBER 31, 2018, 2:00 P.M.
PURCHASING OFFICE
1190 N.E. 3RD AVENUE, BUILDING C (Front)
POMPANO BEACH, FLORIDA 33060**

September 21, 2018

CITY OF POMPANO BEACH, FLORIDA

REQUEST FOR QUALIFICATIONS (RFQ)
P-54-18

ARCHITECTURAL DESIGN SERVICES FOR FIRE/EMERGENCY OPERATIONS CENTER

Pursuant to Florida Statutes Chapter 287.055 "Consultants' Competitive Negotiation Act" the City of Pompano Beach invites professional firms to submit qualifications and experience for consideration to provide architectural design services to the City for the Fire/Emergency Operations Center.

The City will receive sealed proposals until **2:00 p.m. (local), October 31, 2018**. Proposals must be submitted electronically through the eBid System on or before the due date/time stated above. Any proposal received after the due date and time specified, will not be considered. Any uncertainty regarding the time a proposal is received will be resolved against the Proposer.

A pre-proposal conference will be held on October 4, 2018 beginning at 10:00 a.m. (local) in the Public Works Conference Room, 1201 N. E. 5th Avenue, Pompano Beach, Florida 33060.

Proposer must be registered on the City's eBid System in order to view the solicitation documents and respond to this solicitation. The complete solicitation document can be downloaded for free from the eBid System as a pdf at: <https://pompanobeachfl.ionwave.net/CurrentSourcingEvents.aspx>. The City is not responsible for the accuracy or completeness of any documentation the Proposer receives from any source other than from the eBid System. Proposer is solely responsible for downloading all required documents. Responses will be electronically unsealed in a public forum and the proposers names will be read aloud.

1. Scope Of Services

The City intends to issue a single contract to an engineering and/or, architectural, firm to provide professional consulting services to the City for the design, bidding, and construction phase services to the City for the Fire/Emergency Ops Center.

The project entails the construction of a new fire rescue and logistics complex to include an administrative center, emergency operations center, and a fire and EMS distribution center with storage space for emergency apparatus to be located in the Downtown Pompano Transit Oriented Corridor (DPTOC). This project has a design and construction administration budget of \$1 million and anticipated construction costs are estimated to be \$15 million.

The scope of services may include, but is not limited, to the following:

- Prepare preliminary design reports, feasibility analyses, site plans and/or design alternative recommendations and preliminary cost estimates.
- Conduct presentations to elected officials, staff, and the public.
- Prepare required bidding and construction documents for the projects. This will include preparing surveys, design plans, supplementary contract requirements, technical specifications, and cost estimates.
- Attendance at City Commission, pre-design, design, bidding and bid award meetings may be required.
- Coordinate processing the projects through all required governmental and quasi-governmental agencies, City Departments and other appropriate review boards.
- Prepare and process all required permit applications and submittal packages as required for permit issuance of all agency permits (i.e. State, County and City)
- Attend pre-bid meeting, respond to bidder questions, and prepare possible bid addendums for project revisions.
- Assist the City in making bid award recommendations for contracting/construction services.
- Provide construction administration/management services for the project. Services during construction may include periodic or routine inspections, threshold inspections, shop drawing/contractor submittal reviews and approvals, responding to contractor requests for information, and reviewing contractor payment applications.
- Provide project closeout services. This may include preliminary and final acceptance of projects, preparation and approval of punch list items and project certification as required to all permitting agencies.

Firms must have previous municipal experience.

2. Tasks/Deliverables

Firms will provide plans at various intervals (30-60-90%) for City staff review. Firms will prepare 100% construction plans. Firms will assist during the permitting process and ensure RFIs are addressed in a timely fashion. Firms will provide onsite supervision on an as needed basis and as required for final project certification.

3. Local Business Program

On March 13, 2018, the City Commission approved Ordinance 2018-112, establishing a Local Business Program, a policy to increase the participation of City of Pompano Beach businesses in the City's procurement process.

For purposes of this solicitation, "Local Business" will be defined as follows:

1. **TIER 1 LOCAL VENDOR. POMPANO BEACH BUSINESS EMPLOYING POMPANO BEACH RESIDENTS.** A business entity which has maintained a permanent place of business within the city limits and maintains a staffing level, within this local office, of at least ten percent who are residents of the City of Pompano Beach or includes subcontracting commitments to Local Vendors Subcontractors for at least ten percent of the contract value. The permanent place of business may not be a post office box. The business must be located in a non-residential zone, and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the City of Pompano Beach for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.
2. **TIER 2 LOCAL VENDOR. BROWARD COUNTY BUSINESS EMPLOYING POMPANO BEACH RESIDENTS OR UTILIZING LOCAL VENDOR SUBCONTRACTORS.** A business entity which has maintained a permanent place of business within Broward County and maintains a staffing level, within this local office, of at least 15% who are residents of the City of Pompano Beach or includes subcontracting commitments to Local Vendors Subcontractors for at least 20% of the contract value. The permanent place of business may not be a post office box. The business must be located in a non-residential zone, and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the respective Broward County municipality for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.
3. **LOCAL VENDOR SUBCONTRACTOR. POMPANO BEACH BUSINESS.** A business entity which has maintained a permanent place of business within the city limits of the City of Pompano Beach. The permanent place of business may not be a post office box. The business must be located in a non-residential zone, and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the City of Pompano Beach for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.

You can view the list of City businesses that have a current Business Tax Receipt on the City's website, and locate local firms that are available to perform the work required by the bid specifications. The business information, sorted by business use classification, is posted on the webpage for the Business Tax Receipt Division: www.pompanobeachfl.gov by selecting the Pompano Beach Business Directory in the Shop Pompano! section.

The City of Pompano Beach is **strongly committed** to insuring the participation of City of Pompano Beach Businesses as contractors and subcontractors for the procurement of goods and services, including labor, materials and equipment. Proposers are

required to participate in the City of Pompano Beach's Local Business Program by including, as part of their package, the Local Business Participation Form (Exhibit A,) listing the local businesses that will be used on the contract, and the Letter of Intent Form (Exhibit B) from each local business that will participate in the contract.

The required goal for this RFP is 10% for Local Vendor.

If a Prime Contractor/Vendor is not able to achieve the level of goal attainment of the contract, the Prime Vendor will be requested to demonstrate and document that good faith efforts were made to achieve the goal by providing the Local Business Unavailability Form (Exhibit C), listing firms that were contacted but not available, and the Good Faith Effort Report (Exhibit D), describing the efforts made to include local business participation in the contract. This documentation shall be provided to the City Commission for acceptance.

The awarded proposer will be required to submit "Local Business Subcontractor Utilization Reports" during projects and after projects have been completed. The reports will be submitted to the assigned City project manager of the project. The Local Business Subcontractor Utilization Report template and instructions have been included in the bid document.

Failure to meet Local Vendor Goal commitments will result in "unsatisfactory" compliance rating. Unsatisfactory ratings may impact award of future projects if a sanction is imposed by the City Commission.

The city shall award a Local Vendor preference based upon vendors, contractors, or subcontractors who are local with a preferences follows:

1. For evaluation purposes, the Tier 1 and Tier 2 businesses shall be a criterion for award in this Request for Proposal (RFP). No business may qualify for more than one tier level.
2. For evaluation purposes, local vendors shall receive the following preferences:
 - a. Tier 1 business as defined by this subsection shall be granted a preference in the amount of five percent of total score.
 - b. Tier 2 business as defined by this subsection shall be granted a preference in the amount of two and one-half percent of total score.
3. It is the responsibility of the awarded vendor/contractor to comply with all Tier 1&2 guidelines. The awarded vendor/contractor must ensure that all requirements are met before execution of a contract.

4. Required Proposal Submittal

Submission/Format Requirements

Sealed proposals shall be submitted electronically through the eBid System on or before the due date/time stated above. Proposer shall upload response as one (1) file to the

eBid System. The file size for uploads is limited to 100 MB. If the file size exceeds 100 MB the response must be split and uploaded as two (2) separate files.

Information to be included in the proposal: In order to maintain comparability and expedite the review process, it is required that proposals be organized in the manner specified below, with the sections clearly labeled:

Title page:

Show the project name and number, the name of the Proposer's firm, address, telephone number, name of contact person and the date.

Table of Contents:

Include a clear identification of the material by section and by page.

Letter of Interest:

A Letter of Interest, signed by an authorized representative of your firm, expressing your understanding of the project and expressing a positive commitment to provide the services described herein. In the letter, include:

- complete corporate name of the primary firm responding
- applicable Federal Tax Identification Number
- address
- telephone and fax numbers
- name, title, and email of the person to contact regarding your submission

Please limit this section to two pages.

Technical Approach:

Firms or teams shall submit their technical approach to the tasks described in the scope, including details of how each phase of the project would be completed, and how their firm proposes to maintain time schedules and cost controls.

Schedule:

Proposer shall provide a timeline that highlights proposed tasks that will meet all applicable deadlines.

Project Team Form:

Submit a completed "Project Team" form. The purpose of this form is to identify the key members of your team, including any specialty subconsultants.

Organizational Chart:

Specifically identify the management plan (if needed) and provide an organizational chart for the team. The proposer must describe at a minimum, the basic approach to these projects, to include reporting hierarchy of staff and sub-consultants, clarify the individual(s) responsible for the co-ordination of separate components of the scope of services.

Statement of Skills and Experience of Project Team:

Describe the experience of the entire project team as it relates to the types of projects described in the Scope section of this RFI. Include the experience of the prime consultants as well as other members of the project team; i.e., additional personnel,

sub-consultants, branch office, team members, and other resources anticipated to be utilized for this project. Name specific projects (successfully completed within the past five years) where the team members have performed similar projects previously.

Resumes of Key Personnel

Include resumes for key personnel for prime and subconsultants.

References:

References for past five (5) projects in the tri-county area (Broward, Palm Beach, and Miami-Dade.) Describe the scope of each project in physical terms and by cost, describe the respondent's responsibilities, and provide the contact information (name, email, telephone number) of an individual in a position of responsibility who can attest to respondent's activities in relation to the project.

List any prior projects performed for the City of Pompano Beach.

Office Locations:

Identify the location of the office from which services will be rendered, and the number of professional and administrative staff at the prime office location. Also identify the location of office(s) of the prime and/or sub consultants that may be utilized to support any or all of the professional services listed above and the number of professional and administrative staff at the prime office location.

If firms are situated outside the local area, (Broward, Palm Beach, and Miami-Dade counties) include a brief statement as to whether or not the firm will arrange for a local office during the term of the contract, if necessary.

Local Businesses:

Completed Local Business program forms, Exhibits A-D.

Minority Business Enterprises:

It is the intent of the City of Pompano Beach to encourage minority and women owned firms to participate in the process. The methods by which this is accomplished should be developed and presented by the respondents in their submissions.

For any member of your team that is a certified Minority Business Enterprise (as defined by the State of Florida) you must include copies of their certifications for them to be considered toward Item 5 in the evaluation criteria. Complete Exhibit I and include all certificates in your electronic submittal.

Litigation:

Disclose any litigation within the past five (5) years arising out your firm's performance, including status/outcome.

City Forms:

Responses should include all City forms as stated above. Required forms must be completed and submitted electronically through the City's eBid System.

5. Insurance Requirements

The insurance described herein reflects the insurance requirements deemed necessary for this contract by the City. It is not necessary to have this level of insurance in effect at the time of submittal, but certificates indicating that the insurance is currently carried or a letter from the Carrier indicating upgrade ability will speed the review process to determine the most qualified Proposer.

The successful Proposer(s) shall not commence operations until certification or proof of insurance, detailing terms and provisions of coverage, has been received and approved by the City of Pompano Beach Risk Manager.

If you are responding to a bid and have questions regarding the insurance requirements hereunder, please contact the City's Purchasing Department at (954) 786-4098. If the contract has already been awarded, please direct any queries and proof of the requisite insurance coverage to City staff responsible for oversight of the subject project/contract.

CONTRACTOR shall not commence services under the terms of this Agreement until certification or proof of insurance detailing terms and provisions has been received and approved in writing by the CITY's Risk Manager. If you are responding to a bid and have questions regarding the insurance requirements hereunder, please contact the CITY's Purchasing Department at (954) 786-4098. If the contract has already been awarded, please direct any queries and proof of the requisite insurance coverage to CITY staff responsible for oversight of the subject project/contract.

CONTRACTOR is responsible to deliver to the CITY for timely review and written approval/disapproval Certificates of Insurance which evidence that all insurance required hereunder is in full force and effect and which name on a primary basis, the CITY as an additional insured on all such coverage.

Throughout the term of this Agreement, CITY, by and through its Risk Manager, reserve the right to review, modify, reject or accept any insurance policies required by this Agreement, including limits, coverages or endorsements. CITY reserves the right, but not the obligation, to review and reject any insurer providing coverage because of poor financial condition or failure to operate legally.

Failure to maintain the required insurance shall be considered an event of default. The requirements herein, as well as CITY's review or acceptance of insurance maintained by CONTRACTOR, are not intended to and shall not in any way limit or qualify the liabilities and obligations assumed by CONTRACTOR under this Agreement.

Throughout the term of this Agreement, CONTRACTOR and all subcontractors or other agents hereunder, shall, at their sole expense, maintain in full force and effect, the following insurance coverages and limits described herein, including endorsements.

A. Worker's Compensation Insurance covering all employees and providing benefits as required by Florida Statute, Chapter 440. CONTRACTOR further agrees to be responsible for

employment, control and conduct of its employees and for any injury sustained by such employees in the course of their employment.

B. Liability Insurance.

(1) Naming the City of Pompano Beach as an additional insured as CITY's interests may appear, on General Liability Insurance only, relative to claims which arise from CONTRACTOR's negligent acts or omissions in connection with Contractor's performance under this Agreement.

(2) Such Liability insurance shall include the following checked types of insurance and indicated minimum policy limits.

Type of Insurance	Limits of Liability
GENERAL LIABILITY:	Minimum \$1,000,000 Per Occurrence and \$2,000,000 Per Aggregate
* Policy to be written on a claims incurred basis	
XX comprehensive form	bodily injury and property damage
XX premises - operations	bodily injury and property damage
— explosion & collapse	
— hazard	
— underground hazard	
XX products/completed operations hazard	bodily injury and property damage combined
XX contractual insurance	bodily injury and property damage combined
XX broad form property damage	bodily injury and property damage combined
XX independent contractors	personal injury
XX personal injury	
— sexual abuse/molestation	Minimum \$1,000,000 Per Occurrence and Aggregate
— liquor legal liability	Minimum \$1,000,000 Per Occurrence and Aggregate
AUTOMOBILE LIABILITY:	Minimum \$1,000,000 Per Occurrence and Aggregate. Bodily injury (each person) bodily injury (each accident), Property damage, bodily injury and property damage combined.
XX comprehensive form	
XX owned	
XX hired	
XX non-owned	
REAL & PERSONAL PROPERTY	

___ comprehensive form Agent must show proof they have this coverage.

EXCESS LIABILITY		Per Occurrence	Aggregate
___ other than umbrella	bodily injury and property damage combined	\$1,000,000	\$1,000,000

PROFESSIONAL LIABILITY		Per Occurrence	Aggregate
XX	* Policy to be written on a claims made basis	\$1,000,000	\$1,000,000

(3) If Professional Liability insurance is required, Contractor agrees the indemnification and hold harmless provisions set forth in the Agreement shall survive the termination or expiration of the Agreement for a period of four (4) years unless terminated sooner by the applicable statute of limitations.

CYBER LIABILITY		Per Occurrence	Aggregate
___	* Policy to be written on a claims made basis	\$1,000,000	\$1,000,000
___	Network Security / Privacy Liability		
___	Breach Response / Notification Sublimit (minimum limit of 50% of policy aggregate)		
___	Technology Products E&O - \$1,000,000 (only applicable for vendors supplying technology related services and or products)		
___	Coverage shall be maintained in effect during the period of the Agreement and for not less than four (4) years after termination/ completion of the Agreement.		

C. Employer's Liability. If required by law, CONTRACTOR and all subcontractors shall, for the benefit of their employees, provide, carry, maintain and pay for Employer's Liability Insurance in the minimum amount of One Hundred Thousand Dollars (\$100,000.00) per employee, Five Hundred Thousand Dollars (\$500,000) per aggregate.

D. Policies: Whenever, under the provisions of this Agreement, insurance is required of the CONTRACTOR, the CONTRACTOR shall promptly provide the following:

- (1) Certificates of Insurance evidencing the required coverage;
- (2) Names and addresses of companies providing coverage;
- (3) Effective and expiration dates of policies; and

(4) A provision in all policies affording CITY thirty (30) days written notice by a carrier of any cancellation or material change in any policy.

E. Insurance Cancellation or Modification. Should any of the required insurance policies be canceled before the expiration date, or modified or substantially modified, the issuing company shall provide thirty (30) days written notice to the CITY.

F. Waiver of Subrogation. CONTRACTOR hereby waives any and all right of subrogation against the CITY, its officers, employees and agents for each required policy. When required by the insurer, or should a policy condition not permit an insured to enter into a pre-loss agreement to waive subrogation without an endorsement, then CONTRACTOR shall notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy which includes a condition to the policy not specifically prohibiting such an endorsement, or voids coverage should CONTRACTOR enter into such an agreement on a pre-loss basis.

The successful proposer shall furnish to the City the certification or proof of insurance required by the provisions set forth above, within ten (10) days after notification of award of contract. Certificate(s) to be issued to City of Pompano Beach, Attention Risk Manager, 100 West Atlantic Boulevard, Pompano Beach, Florida, 33060..

6. Selection/Evaluation Process

A Selection/Evaluation Committee will be appointed to select the most qualified firm(s). The Selection/Evaluation Committee will present their findings to the City Commission.

The Committee will rank responses based upon the following criteria.

<u>Criteria</u>	<u>Point Range</u>
1. Prior experience of the firm with projects of similar size and complexity:	0-30
a. Number of similar projects	
b. Complexity of similar projects	
c. References from past projects performed by the firm	
d. Litigation within the past 5 years arising out of firm's performance	
2. Qualifications of personnel including sub consultants:	0-20
a. Organizational chart for project	
b. Number of technical staff	
c. Qualifications of technical staff:	
(1) Number of licensed staff	
(2) Education of staff	
(3) Experience of staff on similar projects	
3. Previous projects performed for the City:	0-10
a. Number of similar projects	
b. Complexity of similar projects	
4. Technical approach to perform the tasks described in the Scope of Services:	0-30
a. Level of effort	
b. Effectiveness of the technical approach to complete each phase of the project, maintain time schedules and cost control	
5. Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (include sub-consultants)	0-10
Total	0-100

Additional 0-5% for Tier1/Tier2 Local Business will be calculated on combined scoring totals of each company.

NOTE:

Financial statements that are required as submittals to prequalify for a solicitation will be exempt from public disclosure; however, financial statements submitted to prequalify for a solicitation, and are not required by the City, may be subject to public disclosure.

Value of Work Previously Awarded to Firm (Tie-breaker) - In the event of a tie, the firm with the lowest value of work as a prime contractor on City of Pompano Beach projects within the last five years will receive the higher ranking, the firm with the next lowest value of work shall receive the next highest ranking, and so on. The analysis of past work will be based on the City's Purchase Order and payment records.

The Committee has the option to use the above criteria for the initial ranking to short-list Proposers and to use an ordinal ranking system to score short-listed Proposers following presentations (if deemed necessary) with a score of "1" assigned to the short-listed Proposer deemed most qualified by the Committee.

Each firm should submit documentation that evidences the firm's capability to provide the services required for the Committee's review for short listing purposes. After an initial review of the Proposals, the City may invite Proposers for an interview to discuss the proposal and meet firm representatives, particularly key personnel who would be assigned to the project. Should interviews be deemed necessary, it is understood that the City shall incur no costs as a result of this interview, nor bear any obligation in further consideration of the submittal.

When more than three responses are received, the committee shall furnish the City Commission (for their approval) a listing, in ranked order, of no fewer than three firms deemed to be the most highly qualified to perform the service. If three or less firms respond to the RLI, the list will contain the ranking of all responses.

The City Commission has the authority to (including, but not limited to); approve the recommendation; reject the recommendation and direct staff to re-advertise the solicitation; or, review the responses themselves and/or request oral presentations and determine a ranking order that may be the same or different from what was originally presented to the City Commission.

7. Hold Harmless and Indemnification

Proposer covenants and agrees that it will indemnify and hold harmless the City and all of its officers, agents, and employees from any claim, loss, damage, cost, charge or expense arising out of any act, action, neglect or omission by the Proposer, whether direct or indirect, or whether to any person or property to which the City or said parties may be subject, except that neither the Proposer nor any of its subcontractors will be liable under this section for damages arising out of injury or damage to persons or property directly caused by or resulting from the sole negligence of the City or any of its officers, agents or employees.

8. Right to Audit

Contractor's records which shall include but not be limited to accounting records, written policies and procedures, computer records, disks and software, videos, photographs, subcontract files (including proposals of successful and unsuccessful bidders), originals estimates, estimating worksheets, correspondence, change order files (including documentation covering negotiated settlements), and any other supporting evidence necessary to substantiate charges related to this contract (all the foregoing hereinafter

referred to as "records") shall be open to inspection and subject to audit and/or reproduction, during normal working hours, by Owner's agent or its authorized representative to the extent necessary to adequately permit evaluation and verification of any invoices, payments or claims submitted by the contractor or any of his payees pursuant to the execution of the contract. Such records subject to examination shall also include, but not be limited to, those records necessary to evaluate and verify direct and indirect costs (including overhead allocations) as they may apply to costs associated with this contract.

For the purpose of such audits, inspections, examinations and evaluations, the Owner's agent or authorized representative shall have access to said records from the effective date of this contract, for the duration of the Work, and until 5 years after the date of final payment by Owner to Consultant pursuant to this contract.

Owner's agent or its authorized representative shall have access to the Contractor's facilities, shall have access to all necessary records, and shall be provided adequate and appropriate work space, in order to conduct audits in compliance with this article. Owner's agent or its authorized representative shall give auditees reasonable advance notice of intended audits.

Contractor shall require all subcontractors, insurance agents, and material suppliers (payees) to comply with the provisions of this article by insertion of the requirements hereof in any written contract agreement. Failure to obtain such written contracts which include such provisions shall be reason to exclude some or all of the related payees' costs from amounts payable to the Contractor pursuant to this contract.

9. Retention of Records and Right to Access

The City of Pompano Beach is a public agency subject to Chapter 119, Florida Statutes. The Contractor shall comply with Florida's Public Records Law, as amended. Specifically, the Contractor shall:

- a. Keep and maintain public records required by the City in order to perform the service;
- b. Upon request from the City's custodian of public records, provide the City with a copy of requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law;
- c. Ensure that public records that are exempt or that are confidential and exempt from public record requirements are not disclosed except as authorized by law;
- d. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the City; and

- e. Upon completion of the contract, transfer, at no cost to the City, all public records in possession of the Contractor, or keep and maintain public records required by the City to perform the service. If the Contractor transfers all public records to the City upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records in a format that is compatible with the information technology systems of the City.

10.

Communications

No negotiations, decisions, or actions shall be initiated or executed by the firm as a result of any discussions with any City employee. Only those communications, which are in writing from the City, may be considered as a duly authorized expression on behalf of the City. In addition, only communications from firms that are signed and in writing will be recognized by the City as duly authorized expressions on behalf of firms.

11. **No Discrimination**

There shall be no discrimination as to race, sex, color, age, religion, or national origin in the operations conducted under any contract with the City.

12. **Independent Contractor**

The selected firm will conduct business as an independent contractor under the terms of this contract. Personnel services provided by the firm shall be by employees of the firm and subject to supervision by the firm, and not as officers, employees, or agents of the City. Personnel policies, tax responsibilities, social security and health insurance, employee benefits, purchasing policies and other similar administrative procedures applicable to services rendered under this agreement shall be those of the firm.

13. **Staff Assignment**

The City of Pompano Beach reserves the right to approve or reject, for any reasons, Proposer's staff assigned to this project at any time. Background checks may be required.

14. **Contract Terms**

The contract resulting from this RFQ shall include, but not be limited to the following terms:

The contract shall include as a minimum, the entirety of this RFQ document, together with the successful Proposer's proposal. Contract shall be prepared by the City of Pompano Beach City Attorney.

If the City of Pompano Beach defends any claim, demand, cause of action, or lawsuit arising out of any act, action, negligent acts or negligent omissions, or willful misconduct of the contractor, its employees, agents or servants during the performance of the contract, whether directly or indirectly, contractor agrees to reimburse the City of Pompano Beach for all expenses, attorney's fees, and court costs incurred in defending such claim, cause of action or lawsuit.

15. Waiver

It is agreed that no waiver or modification of the contract resulting from this RLI, or of any covenant, condition or limitation contained in it shall be valid unless it is in writing and duly executed by the party to be charged with it, and that no evidence of any waiver or modification shall be offered or received in evidence in any proceeding, arbitration, or litigation between the parties arising out of or affecting this contract, or the right or obligations of any party under it, unless such waiver or modification is in writing, duly executed as above. The parties agree that the provisions of this paragraph may not be waived except by a duly executed writing.

16. Survivorship Rights

This contract resulting from this RFQ shall be binding on and inure to the benefit of the respective parties and their executors, administrators, heirs, personal representative, successors and assigns.

17. Termination

The contract resulting from this RFQ may be terminated by the City of Pompano Beach without cause upon providing contractor with a least sixty (60) days prior written notice.

Should either party fail to perform any of its obligations under the contract resulting from this RFQ for a period of thirty (30) days after receipt of written notice of such failure, the non-defaulting part will have the right to terminate the contract immediately upon delivery of written notice to the defaulting part of its election to do so. The foregoing rights of termination are in addition to any other rights and remedies that such party may have.

18. Manner of Performance

Proposer agrees to perform its duties and obligations under the contract resulting from this RFQ in a professional manner and in accordance with all applicable local, federal and state laws, rules and regulations.

Proposer agrees that the services provided under the contract resulting from this RFQ shall be provided by employees that are educated, trained and experienced, certified and licensed in all areas encompassed within their designated duties. Proposer agrees to furnish the City of Pompano Beach with all documentation, certification, authorization, license, permit, or registration currently required by applicable laws or rules and regulations. Proposer further certifies that it and its employees are now in and will maintain good standing with such governmental agencies and that it and its employees will keep all license, permits, registration, authorization or certification required by

applicable laws or regulations in full force and effect during the term of this contract. Failure of Proposer to comply with this paragraph shall constitute a material breach of contract.

19. Acceptance Period

Proposals submitted in response to this RFQ must be valid for a period no less than ninety (90) days from the closing date of this solicitation.

20. RFQ Conditions and Provisions

The completed proposal (together with all required attachments) must be submitted electronically to City on or before the time and date stated herein. All Proposers, by electronic submission of a proposal, shall agree to comply with all of the conditions, requirements and instructions of this RFQ as stated or implied herein. All proposals and supporting materials submitted will become the property of the City.

Proposer's response shall not contain any alteration to the document posted other than entering data in spaces provided or including attachments as necessary. By submission of a response, Proposer affirms that a complete set of bid documents was obtained from the eBid System or from the Purchasing Division only and no alteration of any kind has been made to the solicitation. Exceptions or deviations to this solicitation may not be added after the submittal date.

All Proposers are required to provide all information requested in this RFQ. Failure to do so may result in disqualification of the proposal.

The City reserves the right to postpone or cancel this RFQ, or reject all proposals, if in its sole discretion it deems it to be in the best interest of the City to do so.

The City reserves the right to waive any technical or formal errors or omissions and to reject all proposals, or to award contract for the items herein, in part or whole, if it is determined to be in the best interests of the City to do so.

The City shall not be liable for any costs incurred by the Proposer in the preparation of proposals or for any work performed in connection therein.

21. Standard Provisions

a. Governing Law

Any agreement resulting from this RFQ shall be governed by the laws of the State of Florida, and the venue for any legal action relating to such agreement will be in Broward County, Florida.

b. Licenses

In order to perform public work, the successful Proposer shall:

Be licensed to do business in Florida, if an entity, and hold or obtain such Contractor' and Business Licenses if required by State Statutes or local ordinances.

c. Conflict Of Interest

For purposes of determining any possible conflict of interest, each Proposer must disclose if any Elected Official, Appointed Official, or City Employee is also an owner, corporate officer, or an employee of the firm. If any Elected Official, Appointed Official, or City Employee is an owner, corporate officer, or an employee, the Proposer must file a statement with the Broward County Supervisor of Elections pursuant to §112.313, Florida Statutes.

d. Drug Free Workplace

The selected firm(s) will be required to verify they will operate a "Drug Free Workplace" as set forth in Florida Statute, 287.087.

e. Public Entity Crimes

A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crime may not submit a proposal on a contract to provide any goods or services to a public entity, may not submit a proposal on a contract with a public entity for the construction or repair of a public building or public work, may not submit proposals on leases of real property to public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Florida Statute, Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

f. Patent Fees, Royalties, And Licenses

If the selected Proposer requires or desires to use any design, trademark, device, material or process covered by letters of patent or copyright, the selected Proposer and his surety shall indemnify and hold harmless the City from any and all claims for infringement by reason of the use of any such patented design, device, trademark, copyright, material or process in connection with the work agreed to be performed and shall indemnify the City from any cost, expense, royalty or damage which the City may be obligated to pay by reason of any infringement at any time during or after completion of the work.

g. Familiarity With Laws

It is assumed the selected firm(s) will be familiar with all federal, state and local laws, ordinances, rules and regulations that may affect its services pursuant to this RFQ. Ignorance on the part of the firm will in no way relieve the firm from responsibility.

h. Withdrawal Of Proposals

A firm may withdraw its proposal without prejudice no later than the advertised deadline for submission of proposals by written communication to the General Services Department, 1190 N.E. 3rd Avenue, Building C, Pompano Beach, Florida 33060.

i. Composition Of Project Team

Firms are required to commit that the principals and personnel named in the proposal will perform the services throughout the contractual term unless otherwise provided for by way of a negotiated contract or written amendment to same executed by both parties. No diversion or substitution of principals or personnel will be allowed unless a written request that sets forth the qualifications and experience of the proposed replacement(s) is submitted to and approved by the City in writing.

j. Invoicing/Payment

All invoices should be sent to City of Pompano Beach, Accounts Payable, P.O. Drawer 1300, Pompano Beach, Florida, 33061. In accordance with Florida Statutes, Chapter 218, payment will be made within 45 days after receipt of a proper invoice.

k. Public Records

1. The City of Pompano Beach is a public agency subject to Chapter 119, Florida Statutes. The Contractor shall comply with Florida's Public Records Law, as amended. Specifically, the Contractor shall:
 - a. Keep and maintain public records required by the City in order to perform the service;
 - b. Upon request from the City's custodian of public records, provide the City with a copy of requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law;
 - c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the City; and
 - d. Upon completion of the contract, transfer, at no cost to the City, all public records in possession of the Contractor, or keep and maintain public records required by the City to perform the service. If the Contractor transfers all public records to the City upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements.

If the Contractor keeps and maintains public records upon completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records in a format that is compatible with the information technology systems of the City.

2. Failure of the Contractor to provide the above described public records to the City within a reasonable time may subject Contractor to penalties under 119.10, Florida Statutes, as amended.

PUBLIC RECORDS CUSTODIAN

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

**CITY CLERK
100 W. Atlantic Blvd., Suite 253
Pompano Beach, Florida 33060
(954) 786-4611
RecordsCustodian@copbfl.com**

22. Questions and Communication

All questions regarding the RFQ are to be submitted using the Questions feature in the eBid System. Questions must be received at least seven (7) calendar days before the scheduled solicitation opening. Oral and other interpretations or clarifications will be without legal effect. Addenda will be posted to the RFQ solicitation in the eBid System, and it is the Proposer's responsibility to obtain all addenda before submitting a response to the solicitation.

23. Addenda

The issuance of a written addendum or posting of an answer in response to a question submitted using the Questions feature in the eBid System are the only official methods whereby interpretation, clarification, or additional information can be given. If any addenda are issued to this RFQ solicitation the addendum will be issued via the eBid System. It shall be the responsibility of each Proposer, prior to submitting their response, to contact the City Purchasing Office at (954) 786-4098 to determine if addenda were issued and to make such addenda a part of their proposal. Addenda will be posted to the RFQ solicitation in the eBid System.

24. Contractor Performance Report

The City will utilize the Contractor Performance Report to monitor and record the successful proposer's performance for the work specified by the contract. The Contractor Performance Report has been included as an exhibit to this solicitation.

COMPLETE THE PROJECT TEAM FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE FORM IN ITS ENTIRITY AND INCLUDE THE FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB FOR THE RLI IN THE EBID SYSTEM.

PROJECT TEAM

RFQ NUMBER _____

Federal I.D.# _____

PRIME

Role	Name of Individual Assigned to Project	Number of Years Experience	Education, Degrees
Principal-In-Charge	_____	_____	_____
Project Manager	_____	_____	_____
Asst. Project Manager	_____	_____	_____
Other Key Member	_____	_____	_____
Other Key Member	_____	_____	_____

SUB-CONSULTANT

Role	Company Name and Address of Office Handling This Project	Name of Individual Assigned to the Project
Surveying	_____	_____
	_____	_____
Landscaping	_____	_____
	_____	_____
Engineering	_____	_____
	_____	_____
Other Key Member	_____	_____
	_____	_____
Other Key Member	_____	_____
	_____	_____
Other Key Member	_____	_____
	_____	_____
Other Key Member	_____	_____
	_____	_____

(use attachments if necessary)

Exhibit – Contractor Performance Report



**City of Pompano Beach, Purchasing Division
1190 N.E. 3rd Avenue, Building C
Pompano Beach, Florida, 33060**

**CITY OF POMPANO BEACH
CONTRACTOR PERFORMANCE REPORT**

1. Report Period: from _____ to _____

2. Contract Period: from _____ to _____

3. Bid# & or P.O.#: _____

4. Contractor Name: _____

5. City Department: _____

6. Project Manager: _____

7. Scope of Work (Service Deliverables): _____

Exhibit – Contractor Performance Report

CATEGORY	RATING	COMMENTS
1. Quality Assurance/Quality Control - Product/Services of high quality - Proper oversight - Communication	Poor =1 Satisfactory =2 Excellent =3	
2. Record Keeping -Accurate record keeping -Proper invoicing -Testing results complete	Poor =1 Satisfactory =2 Excellent =3	
3. Close-Out Activities - Restoration/Cleanup - Deliverables met - Punch list items addressed	Poor =1 Satisfactory =2 Excellent =3	
4. Customer Service - City Personnel and Residents - Response time - Communication	Poor =1 Satisfactory =2 Excellent =3	
5. Cost Control - Monitoring subcontractors - Change-orders - Meeting budget	Poor =1 Satisfactory =2 Excellent =3	
6. Construction Schedule - Adherence to schedule - Time-extensions - Efficient use of resources	Poor =1 Satisfactory =2 Excellent =3	
SCORE	_____	ADD ABOVE RATINGS/DIVIDE TOTAL BY NUMBER OF CATEGORIES BEING RATED

RATINGS

Poor Performance (1.0 – 1.59): Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.

Satisfactory Performance (1.6 – 2.59): Generally responsive, effective and/or efficient; delays are excusable and/or results in minor program adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.

Excellent Performance (2.6 – 3.0): Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal direction; customers expectations are exceeded.

Would you select/recommend this contractor again? _____ Yes _____ No

Please attach any supporting documents to this report to substantiate the ratings that have been provided.

Ratings completed by (print name)

Ratings completed by signature

Date _____

Department Head (print name)

Department Head Signature

Date _____

Vendor Representative (print name)

Contractor Representative Signature

Date _____

Comments, corrective actions etc., use additional page if necessary:

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

City of Pompano Beach Florida

Local Business Subcontractor Utilization Report

Project Name (1)		Contract Number and Work Order Number (if applicable) (2)	
Report Number (3)	Reporting Period (4) to	Local Business Contract Goal (5)	Estimated Contract Completion Date (6)
Contractor Name (7)		Contractor Telephone Number (8) () -	Contractor Email Address (9)
Contractor Street Address (10)	Project Manager Name (11)	Project Manager Telephone Number (12) () -	Project Manager Email Address (13)

Local Business Payment Report						
Federal Identification Number (14)	Local Subcontractor Business Name (15)	Description of Work (16)	Project Amount (17)	Amount Paid this Reporting Period (18)	Invoice Number (19)	Total Paid to Date (20)
Total Paid to Date for All Local Business Subcontractors (21) \$						0.00

I certify that the above information is true to the best of my knowledge.

Contractor Name – Authorized Personnel (print) (22)	Contractor Name – Authorized Personnel (sign) (23)	Title (24)	Date (25)
---	--	------------	-----------

Local Business Subcontractor Utilization Report Instructions

- Box (1) Project Name** – Enter the entire name of the project.
- Box (2) Contract Number (work order)** – Enter the contract number and the work order number, if applicable (i.e., 4600001234, and if work order contract include work order number – 4600000568 WO 01).
- Box (3) Report Number** - Enter the Local Business Subcontractor Utilization Report number. Reports must be in a numerical series (i.e., 1, 2, 3).
- Box (4) Reporting Period** - Enter the beginning and end dates this report covers (i.e., 10/01/2016 – 11/01/2016).
- Box (5) Local Contract Goal** - Enter the Local Contract Goal percentage on entire contract.
- Box (6) Contract Completion Date** - Enter the expiration date of the contract, (not work the order).
- Box (7) Contractor Name** - Enter the complete legal business name of the Prime Contractor.
- Box (8) Contractor Telephone Number** - Enter the telephone number of the Prime Contractor.
- Box (9) Contractor Email Address** - Enter the email address of the Prime Contractor.
- Box (10) Contractor Street Address** – Enter the mailing address of the Prime Contractor.
- Box (11) Project Manager Name** - Enter the name of the Project Manager for the Prime Contractor on the project.
- Box (12) Project Manager Telephone Number** – Enter the direct telephone number of the Prime Contractor's Project Manager.
- Box (13) Project Manager Email Address** – Enter the email address of the Prime Contractor's Project Manager.
- Box (14) Federal Identification Number** – Enter the federal identification number of the Local Subcontractor(s).
- Box (15) Local Subcontractor Business Name** – Enter the complete legal business name of the Local Subcontractor(s).
- Box (16) Description of Work** – Enter the type of work being performed by the Local Subcontractor(s) (i.e., electrical services).
- Box (17) Project Amount** – Enter the dollar amount allocated to the Local Subcontractor(s) for the entire project (i.e., amount in the subcontract agreement).
- Box (18) Amount Paid this Reporting Period** – Enter the total amount paid to the Local Subcontractor(s) during the reporting period.

- Box (19) Invoice Number** – Enter the Local Subcontractor's invoice number related to the payment reported this period.
- Box (20) Total Paid to Date** – Enter the total amount paid to the Local Subcontractor(s) to date.
- Box (21) Total Paid to Date for All Local Subcontractor(s)** – Enter the total dollar amount paid to date to all Local Subcontractors listed on the report.
- Box (22) Contractor Name Authorized Personnel (print)** – Print the name of the employee that is authorized to execute the Local Subcontractor Utilization Report.
- Box (23) Contractor Name Authorized Personnel (sign)** – Signature of authorized employee to execute the Local Subcontractor Utilization Report.
- Box (24) Title** – Enter the title of authorized employee completing the Local Subcontractor Utilization Report.
- Box (25) Date** – Enter the date of submission of the Local Subcontractor Utilization Report to the City.

REQUESTED INFORMATION BELOW IS ON LOCAL BUSINESS PROGRAM AND SMALL BUSINESS ENTERPRISE FORM ON THE BID ATTACHMENTS TAB. BIDDERS ARE TO COMPLETE FORM IN ITS ENTIRITY AND INCLUDE COMPLETED FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.

**EXHIBIT A
CITY OF POMPANO BEACH, FLORIDA
LOCAL BUSINESS PARTICIPATION FORM**

RFQ Number & Title: _____

Prime Contractor's Name: _____

<u>Name of Firm, Address</u>	<u>Contact Person, Telephone Number</u>	<u>Type of Work to be Performed/Materials to be Purchased</u>	<u>Contract Percentage</u>

EXHIBIT B
LOCAL BUSINESS
LETTER OF INTENT TO PERFORM AS A SUBCONTRACTOR

RFQ Number _____

TO: _____
(Name of Prime or General Bidder)

The undersigned City of Pompano Beach business intends to perform subcontracting work in connection with the above contract as (check below)

_____ an individual

_____ a corporation

_____ a partnership

_____ a joint venture

The undersigned is prepared to perform the following work in connection with the above Contract, as hereafter described in detail:

(Date)

(Name of Local Business Contractor)

(address)

(address City, State Zip Code)

BY: _____
(Name)

EXHIBIT C
LOCAL BUSINESS UNAVAILABILITY FORM

RFQ # _____

I, _____
(Name and Title)

of _____, certify that on the _____ day of

_____, I invited the following LOCAL BUSINESSES to bid work
(Month) _____ (Year)

items to be performed in the City of Pompano Beach.

Business Name, Address	Work Items Sought	Form of Bid Sought (i.e., Unit Price, Materials/Labor, Labor Only, etc.)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Said Local Businesses:

- _____ Did not bid in response to the invitation
- _____ Submitted a bid which was not the low responsible bid
- _____ Other: _____

Name and Title: _____

Date: _____

Note: Attach additional documents as available.

EXHIBIT D
GOOD FAITH EFFORT REPORT
LOCAL BUSINESS PARTICIPATION

RFQ # _____

1. What portions of the contract have you identified as Local Business opportunities?

2. Did you provide adequate information to identified Local Businesses? Please comment on how you provided this information.

3. Did you send written notices to Local Businesses?

____ Yes ____ No

If yes, please include copy of the notice and the list of individuals who were forwarded copies of the notices.

4. Did you advertise in local publications?

____ Yes ____ No

If yes, please attach copies of the ads, including name and dates of publication.

5. What type of efforts did you make to assist Local Businesses in contracting with you?

7. List the Local Businesses you will utilize and subcontract percentage of work.

LOCAL BUSINESS EXHIBIT "D" – Page 2

Local Business

% of Work

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

8. Other comments: _____

REQUESTED INFORMATION BELOW IS ON THE MINORITY BUSINESS ENTERPRISE PARTICIPATION FORM ON THE BID ATTACHMENTS TAB. BIDDERS ARE TO COMPLETE FORM IN ITS ENTIRITY AND UPLOAD COMPLETED FORM TO THE EBID SYSTEM

EXHIBIT I

MINORITY BUSINESS ENTERPRISE PARTICIPATION

RFQ # _____

List all members of your team that are a certified Minority Business Enterprise (as defined by the State of Florida.) You must include copies of the MBE certificates for each firm listed with your electronic submittal.

Name of Firm	Certificate Included?

Bidder Company Name _____

Qualifications Of Bidders

To demonstrate qualifications to perform the work, and to be considered for award, each bidder shall submit at least three (3) business customer references. Provide information for business customers for whom you have performed work of this nature which you list as references, excluding the City of Pompano Beach. (Use an attachment if necessary.)

1. Name and address of customer: _____

Contact person name, telephone number and email address: _____

Description of services provided and date(s) of service: _____

2. Name and address of customer: _____

Contact person name, telephone number and email address: _____

Description of services provided and date(s) of service: _____

3. Name and address of customer: _____

Contact person name, telephone number and email address: _____

Description of services provided and date(s) of service: _____



**City of Pompano Beach, Purchasing Division
1190 N.E. 3rd Avenue, Building C
Pompano Beach, Florida, 33060**

October 2, 2018

ADDENDUM #1, RFQ P-54-18

ARCHITECTURAL DESIGN SERVICES FOR
FIRE/EMERGENCY OPERATIONS CENTER

To Whom It May Concern,

Please review the following additional requirements for RFQ P-54-18.

Public Meeting Notice

Request for Qualifications
Mandatory Pre-Proposal Meeting
for
RFQ: P-54-18

Title:
ARCHITECTURAL DESIGN SERVICES FOR FIRE/EMERGENCY
OPERATIONS CENTER

Starting at:
10:00 a.m., Date: Thursday, October 4, 2018

The remainder of the solicitation is unchanged at this time.

Sincerely,

Jill Klaskin Press, CPPO
Purchasing Consultant

cc: website



**City of Pompano Beach, Purchasing Division
1190 N.E. 3rd Avenue, Building C
Pompano Beach, Florida, 33060**

October 2, 2018

ADDENDUM #2, RFQ P-54-18

**ARCHITECTURAL DESIGN SERVICES FOR
FIRE/EMERGENCY OPERATIONS CENTER**

To Whom It May Concern,

Please review the following additional requirements for RFQ P-54-18.

**Notice to require various documents be uploaded as separate files to the
Response Attachments tab in the eBid System.**

The remainder of the solicitation is unchanged at this time.

Sincerely,

Jill Klaskin Press, CPPO
Purchasing Consultant

cc: website



**City of Pompano Beach, Purchasing Division
1190 N.E. 3rd Avenue, Building C
Pompano Beach, Florida, 33060**

October 4, 2018

ADDENDUM #3, RFQ P-54-18

**ARCHITECTURAL DESIGN SERVICES FOR
FIRE/EMERGENCY OPERATIONS CENTER**

To Whom It May Concern,

Please review the following additional requirements for RFQ P-54-18.

Reviewed and Audited Financial Statements:

Proposers shall be financially solvent and appropriately capitalized to be able to service the City for the duration of the contract. Proposers shall provide a complete financial statement of your firm's most recent reviewed and audited financial statements indicating organization's financial condition and **uploaded as a separate file titled "Financial Statements" to the Response Attachments tab in the eBid System.** Financial statements provided shall not be older than six (6) months prior to the date of filing this Prequalification Application. The financial statements are to be reviewed and submitted with any accompanying notes and supplemental information.

The City of Pompano Beach reserve the right to reject financial statements in which the financial condition shown is of a date six (6) months or more prior to the date of filing. The City is a public agency subject to Chapter 119, Florida's Public Records Law and is required to provide the public with access to public records, however, financial statements that are required as submittals to prequalify for a solicitation will be exempt from public disclosure.

The City reserves the right to request additional information to ensure the proposer is financially solvent and has sufficient financial resources to perform the contract and shall provide proof thereof of its financial solvency. The City may as at its sole discretion ask for additional proof of financial solvency, including additional documents post proposal opening, and prior to evaluation that demonstrates the Proposer's ability to perform the resulting contract and provide the required materials and/or services.

The remainder of the solicitation is unchanged at this time.

Sincerely,

Jill Klaskin Press, CPPO
Purchasing Consultant

cc: website



**City of Pompano Beach, Purchasing Division
1190 N.E. 3rd Avenue, Building C
Pompano Beach, Florida, 33060**

October 11, 2018

ADDENDUM #4, RFQ P-54-18

**ARCHITECTURAL DESIGN SERVICES FOR
FIRE/EMERGENCY OPERATIONS CENTER**

To Whom It May Concern,

RFQ P-54-18 Addition of Financial Statement Requirements to Response Attachments Tab. (See requirements below)

Reviewed and Audited Financial Statements:

Proposers shall be financially solvent and appropriately capitalized to be able to service the City for the duration of the contract. Proposers shall provide a complete financial statement of the firm's most recent audited financial statements, indicating organization's financial condition and uploaded as a separate file titled "Financial Statements" to the Response Attachments tab in the eBid System.

Financial statements provided shall not be older than twelve (12) months prior to the date of filing this solicitation response. The financial statements are to be reviewed and submitted with any accompanying notes and supplemental information. The City of Pompano Beach reserve the right to reject financial statements in which the financial condition shown is of a date twelve (12) months or more prior to the date of submittals.

The City is a public agency subject to Chapter 119, Florida's Public Records Law and is required to provide the public with access to public records, however, financial statements that are required as submittals to prequalify for a solicitation will be exempt from public disclosure.

The City reserves the right to request additional information to ensure the proposer is financially solvent and has sufficient financial resources to perform the contract and shall provide proof thereof of its financial solvency. The City may as at its sole discretion ask for additional proof of financial solvency, including additional documents post proposal opening, and prior to evaluation that demonstrates the Proposer's ability to perform the resulting contract and provide the required materials and/or services.

A combination of two (2) or more of the following may substitute for audited financial statements:

- 1) Bank letters/statements for the past 3 months
- 2) Balance sheet, profit and loss statement, cash flow report
- 3) IRS returns for the last 2 years
- 4) Letter from CPA showing profits and loss statements (certified)
- 5) NOTE:

NOTE: Financial statements that are required as submittals to prequalify for a solicitation will be exempt from public disclosure; however, financial statements submitted to prequalify for a solicitation, and are not required by the City, may be subject to public disclosure
The remainder of the solicitation is unchanged at this time.

Sincerely,

Jill Klaskin Press, CPPO
Purchasing Consultant

cc: website



**City of Pompano Beach, Purchasing Division
1190 N.E. 3rd Avenue, Building C
Pompano Beach, Florida, 33060**

October 12, 2018

ADDENDUM #4, RFQ P-54-18

ARCHITECTURAL DESIGN SERVICES FOR
FIRE/EMERGENCY OPERATIONS CENTER

To Whom It May Concern,

RFQ P-54-18 - Addition of Sign-In Sheets from Mandatory Pre-Bid.

The remainder of the solicitation is unchanged at this time.

Sincerely,

Jill Klaskin Press, CPPO
Purchasing Consultant

cc: website



**City of Pompano Beach, Purchasing Division
1190 N.E. 3rd Avenue, Building C
Pompano Beach, Florida, 33060**

October 12, 2018

ADDENDUM #4, RFQ P-54-18

ARCHITECTURAL DESIGN SERVICES FOR
FIRE/EMERGENCY OPERATIONS CENTER

To Whom It May Concern,

RFQ P-54-18 - Addition of Sign-In Sheets from Mandatory Pre-Bid.

The remainder of the solicitation is unchanged at this time.

Sincerely,

Jill Klaskin Press, CPPO
Purchasing Consultant

cc: website

CITY OF POMPANO BEACH MANDATORY PRE-BID CONFERENCE

SIGN IN SHEET

P-54-18 ARCHITECTURAL DESIGN SERVICES FOR FIRE/EMERGENCY OPERATIONS CENTER

DATE: 10/4/2018

ATTENDEES NOTE: Furnish complete information. **Only** companies represented on this sheet may submit a proposal for the above named projects.

Company Name WGI
 Your Name /Title Monte Lambert Senior Business Development
 Mailing Address 2305 Vista Parkway
 City West Palm Beach State FL Zip Code 33411
 Telephone Number (561) 543-2366 Fax Number ()
 Email Address Monte.Lambert@wgiinc.com

Company Name ARCHITECTS DESIGN GROUP
 Your Name /Title FREDERICK RAMBO, VP
 Mailing Address 333 KNOWLES AVE
 City ORLANDO State FL Zip Code 32789
 Telephone Number (407) 647-1706 Fax Number ()
 Email Address fredr@adgusa.org

Company Name MASTER CONSULTING ENGINEERS - MSBE WMBC
 Your Name /Title TONI FARBER, VP-BUS. DEV.
 Mailing Address 4101 RAVENS WOOD RD STE 307
 City FT. LAUDERDALE State FL Zip Code 33312
 Telephone Number (954) 210-7671 Fax Number ()
 Email Address TONI@MCEENGINEERS.COM

Company Name THE TAMARA PEACOCK COMPANY ARCHITECTS OF FLORIDA
 Your Name /Title ALI OPPENHEIM, MARKETING COORDINATOR
 Mailing Address 6500 N ANDREWS AVENUE
 City FORT LAUDERDALE State FL Zip Code 33309
 Telephone Number (954) 728-8000 Fax Number ()
 Email Address TAMARA@TAMRAPEACOCK.COM

CITY OF POMPANO BEACH MANDATORY PRE-BID CONFERENCE

SIGN IN SHEET

P-54-18 ARCHITECTURAL DESIGN SERVICES FOR FIRE/EMERGENCY OPERATIONS CENTER

DATE: 10/4/2018

ATTENDEES NOTE: Furnish complete information. **Only** companies represented on this sheet may submit a proposal for the above named projects.

Company Name SONG + ASSOCIATES
 Your Name /Title JILL LANIGAN, PRINCIPAL
 Mailing Address 1545 CENTREPARK DR. NORTH
 City WEST PALM BEACH State FL Zip Code 33401
 Telephone Number () 561-655-2423 Fax Number () 561-655-1482
 Email Address jlanigan@songandassociates.com

Company Name KEITH
 Your Name /Title SANDRA BRAVO /MARKETING
 Mailing Address 301 E. ATLANTIC BLVD.
 City POMPANO BEACH State FL Zip Code 33060
 Telephone Number () 954-788-3400 Fax Number ()
 Email Address sbravo@keithteam.com

Company Name McHarry & Associates
 Your Name /Title Elena Costa /Marketing
 Mailing Address 2780 SW Douglas Road, Ste 302
 City Miami State FL Zip Code 33133
 Telephone Number () 305 445-3765 Fax Number ()
 Email Address ecosta@mcharry.com

Company Name Cartaya & Associates
 Your Name /Title Deborah Martin - Mktg Mgr
 Mailing Address 2600 E Commercial Ave, Ste 201
 City FT. Lauderdale State FL Zip Code 33308
 Telephone Number () 954 771-2724 Fax Number ()
 Email Address dmartin@cartayaandassociates.com

CITY OF POMPANO BEACH MANDATORY PRE-BID CONFERENCE

SIGN IN SHEET

P-54-18 ARCHITECTURAL DESIGN SERVICES FOR FIRE/EMERGENCY OPERATIONS CENTER

DATE: 10/4/2018

ATTENDEES NOTE: Furnish complete information. **Only** companies represented on this sheet may submit a proposal for the above named projects.

Company Name CES ENGINEERING SERVICES
 Your Name /Title STEVEN COLLINS VICE PRESIDENT
 Mailing Address 1500 W. CYPRESS CK RD. SUITE 412
 City FT. LAUD. State FL Zip Code 33309
 Telephone Number () 954-990-0556 Fax Number () 860-635-1144
 Email Address SCOLLINS @ CESCT.COM

Company Name Walters Zackevia Associates
 Your Name /Title Abbas Zackevia, President
 Mailing Address 1500 W. Cypress Creek Rd, Suite 105
 City Fort Lauderdale State FL Zip Code 33309
 Telephone Number (954) 522-4123 Fax Number (954) 522-4128
 Email Address abbas@wza-architects.com

Company Name STEPHEN BOROFF, AIA, ARCHITECTS + PLANNERS
 Your Name /Title STEPHEN BOROFF / PRINCIPAL
 Mailing Address 901 NORTHPOINT PARKWAY, SUITE 101
 City WEST PALM BEACH State FL Zip Code 33407
 Telephone Number (561) 471-8520 Fax Number (561) 471-8539
 Email Address sboroff@sta-arch.com

Company Name Tierra South Florida
 Your Name /Title Bonni Funt, Business Development
 Mailing Address 2765 Vista Pkwy, Ste 10
 City WPB State FL Zip Code 33411
 Telephone Number (561) 687-8536 Fax Number (561) 687-8570
 Email Address BFunt@TierraSF.com

CITY OF POMPANO BEACH MANDATORY PRE-BID CONFERENCE

SIGN IN SHEET

P-54-18 ARCHITECTURAL DESIGN SERVICES FOR FIRE/EMERGENCY OPERATIONS CENTER

DATE: 10/4/2018

ATTENDEES NOTE: Furnish complete information. **Only** companies represented on this sheet may submit a proposal for the above named projects.

Company Name Tierra South Florida, Inc.
 Your Name /Title McKayla Cadden, Marketing Coordinator
 Mailing Address 2765 Vista Parkway, Suite 10, ~~100~~
 City West Palm Beach State FL Zip Code 33411
 Telephone Number (561) 687-8536 Fax Number (561) 687-8570
 Email Address mcadden@tierrasf.com

Company Name Saltz Michelson Architects
 Your Name /Title Natalia Castro / COO
 Mailing Address 3501 Griffin Road
 City Fort Lauderdale State FL Zip Code 33312
 Telephone Number (954) 266-2700 Fax Number (954) 266-2701
 Email Address NCastro@saltzmichelson.com

Company Name Saltz Michelson Architects
 Your Name /Title Erin Ladd / Business Development Manager / Urban Planner
 Mailing Address 3501 Griffin Road
 City Fort Lauderdale State FL Zip Code 33317
 Telephone Number (954) 266-2719 Fax Number (954) 266-2701
 Email Address eLadd@saltzmichelson.com

Company Name Curre Sowards Aquila Architects
 Your Name /Title Crystal Binford, Director of Business Development
 Mailing Address 185 NE 4th Avenue, Suite 101
 City Delray Beach State FL Zip Code 33483
 Telephone Number (561) 276-4951 Fax Number (561) 243-8184
 Email Address crystal@curre-architects.com

CITY OF POMPANO BEACH MANDATORY PRE-BID CONFERENCE

SIGN IN SHEET

P-54-18 ARCHITECTURAL DESIGN SERVICES FOR FIRE/EMERGENCY OPERATIONS CENTER

DATE: 10/4/2018

ATTENDEES NOTE: Furnish complete information. **Only** companies represented on this sheet may submit a proposal for the above named projects.

Company Name Netta Architects
 Your Name /Title Victor Caban-Diaz
 Mailing Address 1 Park Place, 621 NW 53rd St, Suite 350
 City Boca Raton, FL State FL Zip Code 33487
 Telephone Number (561) 400-1131 Fax Number ()
 Email Address vcabandiaz@nettaarchitects.com

Company Name Kinley-Horn & Associates, Inc.
 Your Name /Title Marissa Haring
 Mailing Address 600 N. Pine Island Road, Suite 450
 City Plantation State FL Zip Code 33324
 Telephone Number (954) 535-5133 Fax Number ()
 Email Address stefano.viola@kinley-horn.com

Company Name Max Wolfe Architect Inc.
 Your Name /Title DESIGN DIRECTOR - Jorge Valle
 Mailing Address 2997 DAY AV.
 City MIAMI State FL Zip Code 33133
 Telephone Number (954) 6124761 Fax Number ()
 Email Address max.wolfe@aol.com

Company Name IBT Group
 Your Name /Title PATRICIA RMUNDO, VP-ENGINEERING
 Mailing Address 1100 PARK CENTRAL BLVD S, SUITE 3500
 City POMPANO BEACH State FL Zip Code 33064
 Telephone Number (954) 974-2200 Fax Number (954) 973-2686
 Email Address PATRICIA.RMUNDO@IBIGROUP.COM

CITY OF POMPANO BEACH MANDATORY PRE-BID CONFERENCE

SIGN IN SHEET

P-54-18 ARCHITECTURAL DESIGN SERVICES FOR FIRE/EMERGENCY OPERATIONS CENTER

DATE: 10/4/2018

ATTENDEES NOTE: Furnish complete information. **Only** companies represented on this sheet may submit a proposal for the above named projects.

Company Name Kaufman Lynn Construction
 Your Name / Title Ryan Rexter / Director
 Mailing Address 3185 S. Cypress Ave
 City Delray Beach State FL Zip Code 33445
 Telephone Number (954) 687 5266 Fax Number ()
 Email Address rreter@kaufmanlynn.com

Company Name Innovative Group Inc.
 Your Name / Title Jalal Mahd. - P.M.
 Mailing Address 480 S. Cypress Rd Suite 100
 City Pompano Beach State FL Zip Code 33060
 Telephone Number (954) 778 0893 Fax Number (954) 785 1315
 Email Address Jalalmahd@Igroup1.com

Company Name SYNAKOVSKI ROMANIK SANC, LLC
 Your Name / Title DERRICK DOUGLAS / MGT. MANAGER
 Mailing Address 1800 EVER DRIVE, SUITE 500
 City FORT LAUDERDALE State FL Zip Code 33316
 Telephone Number (954) 961.6806 Fax Number (954) 961.6807
 Email Address 'DDOUGLAS@SYNAKOVSKI.COM

Company Name DTM TECH INC.
 Your Name / Title RODOLFO ARFA DIR. OF ENGINEERING
 Mailing Address 4521 PGP BLVD #323
 City PAUM PRACH GARDENS State FL Zip Code 33410
 Telephone Number () 561 531 7540 Fax Number () N/A
 Email Address DTMTECH.INC@GMAIL.COM

CITY OF POMPANO BEACH MANDATORY PRE-BID CONFERENCE

SIGN IN SHEET

P-54-18 ARCHITECTURAL DESIGN SERVICES FOR FIRE/EMERGENCY OPERATIONS CENTER

DATE: 10/4/2018

ATTENDEES NOTE: Furnish complete information. **Only** companies represented on this sheet may submit a proposal for the above named projects.

Company Name PGAL
 Your Name / Title Nikki Fortugno, Marketing Coordinator
 Mailing Address 791 Park of Commerce Blvd #400
 City Boca Raton State FL Zip Code _____
 Telephone Number (561) 988 4002 Fax Number () _____
 Email Address nfortugno@pgal.com

Company Name P6M
 Your Name / Title Juli Edwards Director of Business Development
 Mailing Address 791 Park of Commerce Blvd #400
 City Boca Raton State FL Zip Code 33487
 Telephone Number (561) 988 4002 Fax Number () _____
 Email Address JEDWARDS@P6M.com

Company Name ACAI Assoc.
 Your Name / Title Don Wilkin; Sr. Proj. Mgr.
 Mailing Address 2937 W. Cypress Creek Rd
 City Ft. Lauderdale State FL Zip Code 33312
 Telephone Number (954) 484 4000 Fax Number (954) 484-5588
 Email Address dwilkin@aecmworld.com

Company Name Currie Sowards Aguila Architects
 Your Name / Title Jose Aguila, Principal
 Mailing Address 185 NE 4th Ave, Suite 101
 City Delray Beach State FL Zip Code 33483
 Telephone Number (561) 276-4951 Fax Number (561) 243-8184
 Email Address JOSE@CSA-Architects.com

IN ORDER FOR YOUR FIRM TO COMPLY WITH THE CITY'S LOCAL BUSINESS PROGRAM AS A TIER 1 OR TIER 2 VENDOR, BIDDERS MUST COMPLETE THE INFORMATION BELOW AND UPLOAD THE FORM TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.

TIER 1 LOCAL VENDOR

_____ My firm has maintained a permanent place of business within the city limits and maintains a staffing level, within this local office, of at least ten percent who are residents of the City of Pompano Beach.

_____ My submittal includes subcontracting commitments to Local Vendors Subcontractors for at least ten percent of the contract value.

_____ My firm does not qualify as a Tier 1 Vendor.

TIER 2 LOCAL VENDOR

_____ My firm has maintained a permanent place of business within Broward County and maintains a staffing level, within this local office, of at least 15% who are residents of the City of Pompano Beach

_____ My submittal includes subcontracting commitments to Local Vendors Subcontractors for at least 20% of the contract value.

_____ My firm does not qualify as a Tier 2 Vendor.

I certify that the above information is true to the best of my knowledge.

(Date)

(Name of Local Business Contractor)

(Address)

(Address: City, State Zip Code)

BY: _____
(Name)

Question	Answer
The Qualification of Bidders Form seems to be geared towards Contractors rather than Professional Consultants. Since this is an RFQ for Professional A/E services and not construction is this form required>?	Please note correct form has now been added.
In reference to the references, it does not say in the proposal how old the references can be. Is there a limit for references?	Use your best judgment to indicate your favorability
<p>With reference to the City of Pompano Beach's request for a Reviewed and Audited Financial Statement, the cost of that documentation is very high, would the City consider instead a Compilation Report on our CPA's stationary? Please consider the cost associated with fulfilling the City's request:</p> <ol style="list-style-type: none"> 1. Audited Statement - \$6,000.00 - \$8,000.00 2. Financial Review \$5,000.00 3. Compilation Report - \$1,500.00 <p>The Compilation Report would include the CPA's report; balance sheet; profit & loss statement; cash flow report and a disclaimer on preparation methodology.</p> <p>Thank you for your consideration.</p>	<p>As an alternative to provide proof of solvency. Use a combination two (2) or more of the following:</p> <ol style="list-style-type: none"> 1) Bank letters/statements for the past 3 months 2) Balance sheet, profit and loss statement, cash flow report 3) IRS returns for the last 2 years 4) Letter from CPA showing profits and loss statements (certified)
Is the land acquisition included as part of the \$15 million?	No
Is the \$1 million for Design fees included as part of the \$15 million budget or is it in addition to the \$15 million?	Yes, included as part of the budget
In reference to Addendum # 3 will the City accept our firm's most recent Balance Statements lieu of providing "Audited Financial Statements?"	<p>As an alternative to provide proof of solvency. Use a combination two (2) or more of the following:</p> <ol style="list-style-type: none"> 1) Bank letters/statements for the past 3 months 2) Balance sheet, profit and loss statement, cash flow report 3) IRS returns for the last 2 years 4) Letter from CPA showing profits and loss statements (certified)
Can you please make available the sign-in-sheet from the pre-proposal meeting on Oct.4	Yes

Question	Answer
<p>During the pre-preproposal meeting on October 4th, Horacio mentioned that there was a preliminary programming document available. Will that document be posted in advance of the proposal deadline?</p> <p>Thank you!</p>	<p>No. It will be provided to the design team that's selected no. 1 ahead of finalizing the scope of work. The document in our possession is proprietary and we prefer not use it until a firm has been selected to do the work.</p>

City of Pompano Beach, FL (Purchasing) Individual Award

Bid Information		Contact Information		Ship to Information
Bid Creator	Jill Klaskin Press CPPO	Contact	Jill Press	Contact
Email	jill.press@copbfl.com	Address	1190 NE 3rd Avenue	Address
Phone	(954) 786-4166		Building C	
Fax			Pompano Beach, FL	
			33060	Telephone
Bid Number	P-54-18 Addendum 6	Telephone	954 (786) 4098	Fax
Title	Architectural Design Services For Fire.Emergency Operations Center	Fax		Email
		Email	purchasing@copbfl.com	
Bid Type	RFQ			
Issue Date	9/22/2018 02:01 PM (ET)			
Close Date	10/31/2018 02:00:00 PM (ET)			
Alternates				

Supplier Information		Supplier Notes
Company	SYNALOVSKI ROMANIK SAYE, LLC	
Contact	Manuel Synalovski, AIA, LEED AP	
Address	1800 Eller Drive Suite 500 Fort Lauderdale, FL 33316	
Telephone	(954) 961-6806	
Fax		
Email	msynalovski@synalovski.com	
Submitted	10/31/2018 12:35:38 PM (ET)	

Award Total : \$0.00



P-54-18 Addendum 6
SYNALOVSKI ROMANIK SAYE, LLC
Supplier Response

Event Information

Number: P-54-18 Addendum 6
Title: Architectural Design Services For Fire/Emergency Operations Center
Type: Request for Qualifications
Issue Date: 9/22/2018
Deadline: 10/31/2018 02:00 PM (ET)
Notes: Pursuant to Florida Statutes Chapter 287.055 "Consultants' Competitive Negotiation Act" the City of Pompano Beach invites professional firms to submit qualifications and experience for consideration to provide architectural design services to the City for the Fire/Emergency Operations Center.

The City will receive sealed proposals until 2:00 p.m. (local), October 31, 2018. Proposals must be submitted electronically through the eBid System on or before the due date/time stated above. Any proposal received after the due date and time specified, will not be considered. Any uncertainty regarding the time a proposal is received will be resolved against the Proposer.

A mandatory pre-proposal conference will be held on October 4, 2018 beginning at 10:00 a.m. (local) in the Public Works Conference Room, 1201 N. E. 5th Avenue, Pompano Beach, Florida 33060.

Proposer must be registered on the City's eBid System in order to

view the solicitation documents and respond to this solicitation. The complete solicitation document can be downloaded for free from the eBid System as a pdf at:
<https://pompanobeachfl.ionwave.net/CurrentSourcingEvents.aspx>. The City is not responsible for the accuracy or completeness of any documentation the Proposer receives from any source other than from the eBid System. Proposer is solely responsible for downloading all required documents. Responses will be electronically unsealed in a public forum and the proposers names will be read aloud

Contact Information

Contact: Jill Press
Address: 1190 NE 3rd Avenue
Building C
Purchasing
Pompano Beach, FL 33060
Phone: 954 (786) 4098 x
Email: purchasing@copbfl.com

SYNALOVSKI ROMANIK SAYE, LLC Information

Contact: Manuel Synalovski, AIA, LEED AP

Address: 1800 Eller Drive
Suite 500
Fort Lauderdale, FL 33316

Phone: (954) 961-6806

Email: msynalovski@synalovski.com

By submitting this Response I affirm I have received, read and agree to the all terms and conditions as set forth herein. I hereby recognize and agree that upon execution by an authorized officer of the City of Pompano Beach, this Response, together with all documents prepared by or on behalf of the City of Pompano Beach for this solicitation, and the resulting Contract shall become a binding agreement between the parties for the products and services to be provided in accordance with the terms and conditions set forth herein. I further affirm that all information and documentation contained within this response to be true and correct, and that I have the legal authority to submit this response on behalf of the named Supplier (Offeror).

Derrick Douglas

Signature

Submitted at 10/31/2018 11:35:39 AM

ddouglas@synalovski.com

Email

Requested Attachments**Bid Proposal**

P-54-18_FIRE_EOC_POMPANO.pdf

Electronic version of proposal must be uploaded to the Response Attachments tab. The file size for uploads is limited to 100 MB. If the file size exceeds 100 MB the response must be split and uploaded as two (2) separate files

Reviewed and Audited Financial Statement

CONFIDENTIAL - SRS_Financial_Statements_2015_17.pdf

Financial statements that are required as submittals to prequalify for a solicitation will be exempt from public disclosure. Label all financial documents "confidential."

Local Business Program

Local_Vendor_Forms.pdf

This form must be completed and included with your proposal that must be uploaded to the Response Attachments tab

Qualification of Bidders Form

Qualifications_Of_Bidders_Form.pdf

This form must be completed and included with your proposal that must be uploaded to the Response Attachments tab

Project Team Form

Project_Team_Form.pdf

This form must be completed and included with your proposal that must be uploaded to the Response Attachments tab

Tier1/Tier2 Compliance Form

T1_T2_signed.pdf

This form must be completed and included with your proposal that must be uploaded to the Response Attachments tab

Bid Attributes**1 Terms & Conditions**

Check the box indicating you agree to the terms and conditions of this solicitation.

☐ Agree

2 Acknowledgement of Addenda

Check this box to acknowledge that you have reviewed all addenda issued for this solicitation.

Yes

3 Local Business Participation Percentage

If you have indicated local business participation on the Local Business Participation Form Exhibit A enter the percentage of the contract that will be performed by local Pompano Beach businesses.

12%

4 Drug-Free Workplace

Preference must be given to Contractors submitting certification with their bid or proposal, certifying they have a drug-free workplace in accordance with Florida Statutes, Section 287.087. This requirement affects all public entities of the State and becomes effective January 1, 1991.

Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

(1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

(2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

(3) Give each employee engaged in providing the commodities or contractual services that are under bid, a copy of the statement specified in subsection (1).

(4) In the statement specified in subsection (1) notify the employees that as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace, no later than five (5) days after such conviction.

(5) Impose a sanction on, or require the satisfactory participation in, a drug abuse assistance or rehabilitation program if such is available in the employee's community, by an employee who is so convicted.

(6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

Select Yes below from the drop down menu to certify that your firm complies with the above requirements.

Yes

5 Vendor Certification Regarding Scrutinized Companies Lists (Over \$1,000,000.00)

Section 287.135, Florida Statutes, prohibits agencies from contracting with companies, for goods or services over \$1,000,000, that are on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List. Further, Section 215.4725, Florida Statutes, prohibits agencies from contracting (at any dollar amount) with companies on the Scrutinized Companies that Boycott Israel List, or with companies that are engaged in a boycott of Israel. As the person authorized to electronically sign on behalf of Respondent, I hereby certify by selecting the box below that the company responding to this solicitation is not listed on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies that Boycott Israel List. I also certify that the company responding to this solicitation is not participating in a boycott of Israel, and is not engaged in business operations in Syria or Cuba. I understand that pursuant to sections 287.135 and 215.4725, Florida Statutes, the submission of a false certification may subject company to civil penalties, attorney's fees, and/or costs.

☐ Certified



SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design



Architectural Design Services for Fire/ Emergency Operations Center

RFQ #P-54-18
10/31/18



SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design

1800 Eller Drive, Suite 500 • Fort Lauderdale, FL 33316
T - 954.961.6806 • F - 954.961.6807 • www.synalovski.com



SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design

1. Title Page



SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design

TITLE PAGE

City of Pompano Beach
Request for Qualifications
P-54-18

Architectural Design Services for
Fire/ Emergency Operations Center

SYNALOVSKI ROMANIK SAYE, LLC
1800 Eller Drive, Suite 500
Fort Lauderdale, FL 33316

954.961.6806

Merrill Romanik AIA, LEED AP
mromanik@synalovski.com

October 31th, 2018
2:00 PM



SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design

2. Table of Contents



SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design

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Architectural Design Services for Fire/ Emergency Operations Center

RFQ #P-54-18

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SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design

3. Letter of Interest



SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design

LETTER OF INTEREST

October 31st, 2018
City of Pompano Beach
Purchasing Office
1190 N.E. 3rd Avenue, Building C
Pompano Beach, Florida 33060

Re: Architectural Design Services for Fire/ Emergency Operations Center

Dear Selection Committee:

SYNALOVSKI ROMANIK SAYE, LLC (SRS) is pleased to submit our qualifications to the City of Pompano Beach. SRS is submitting under the Scope of Services for Construction of a New Fire Rescue and Logistics Complex. Including an Administrative Center, Emergency Operations Center and a Fire & EMS distribution Center with Storage Space for Emergency Apparatus.

SRS understands that the Scope of Services may include, but not limited, to the following: Preparing preliminary design reports, project schedules, feasibility analyses, site plans and/or design alternative recommendations and preliminary cost estimates. Conducting Presentations to elected officials, staff and the public.

Preparing required bidding and construction documents for the projects. Including preparing surveys, design plans, supplementary contract requirements, technical specifications and cost estimates. Attendance at City Commission, pre-design, design, bidding and bid award meetings as required. Attendance at pre-bid meetings, responding to RFI's from bidders and preparing possible bid addenda for project revisions.

Coordinating the processing of the projects through all required governmental and quasi-governmental agencies, City Departments and other appropriate review boards. Preparing and processing all required permit applications and submittal packages as required for permit issuance of all agency permits (State, County and City).

Assist the City in making bid award recommendations for contracting/construction services. Provide construction administration/management services for the project. SRS understands that Services during construction may include periodic or routine inspections, threshold inspections, shop drawings/ contractor submittals reviews and approvals, responding to contractor RFI's and reviewing contractor payment applications. Lastly, providing project closeout services. This may include preliminary and final acceptance of projects, preparation and approval of punch list items and project certification as required to all permitting agencies.

SRS has extensive experience with Municipal Projects, including Fire Stations/ Facilities, with over 30 Projects completed.

SRS is a multi-disciplinary Architecture and Interior Design Firm providing professional services in the State of Florida since 1988. For the past twenty-six (26) years, SRS has served thirty-two (32) municipalities throughout the State. Since, 2006, SRS has also had a branch office in Bradenton, Florida.

SRS's expertise in designing cost effective solutions without sacrificing design excellence is a legacy we share with all our Municipal Clients. Our success in delivering professional services during the past 26 years, as well as our familiarity with the city's design standards, provides us with a clear understanding and vision of what it is necessary to achieve your stated goals.

Our SRS Fort Lauderdale Team includes eighteen (18) design professionals. Our staff includes five (5) Registered Architects, one (1) Licensed Interior Designer, three (3) LEED Accredited Professionals (AP), five (5) Graduate Architects and three (3) Administrative Staff. As a Firm, our Senior Staff has been working together for the past twenty-six (26) years. As a Team, together with our Consultants, we have been responsible for over three hundred and eighty (380) exceptional Municipal Projects. The Firm's contact person is:



Merrill Romanik, AIA, LEED AP (Principal):

1800 Eller Drive, Suite 500
Fort Lauderdale, FL 33316
954.961.6806 (O)
954.961.6807 (F)
954.881.9200 (C)
mromanik@synalovski.com
Federal Tax ID - 270441433

The project will be led by Manuel Synalovski, AIA, LEED AP and Merrill Romanik, AIA, LEED AP. These principals have been with the Firm 30 and 26 years respectively. With a great reputation and vast experience in designing Municipal Public Safety Facilities including Fire Stations/ EOC's. SRS and its Consultants have serviced prestigious clients including the Cities of Aventura, Coconut Creek, Cooper City, Dania Beach, Hallandale Beach, Hollywood, Lauderhill, Lighthouse Point, Miramar, North Lauderdale, Palm Beach Gardens, Parkland, Pembroke Pines, Plantation, Pompano Beach, Tamarac, Weston, West Manatee Fire Rescue District; the Town of Davie; Seminole Tribe of Florida and Broward County.

Our continued success is a product of diligence, knowledge and service. We are true team leaders and we use our leadership abilities to ensure quality control, cost control, timeliness and design excellence. Our relationship with local regulatory agencies and our understanding of procedures and development requirements insures a pro-active service delivery. Reactive service is not an option as it diminishes the success of any development project. At this time, we respectfully request your consideration and our selection to serve The City of Pompano Beach. We clearly understand the work to be done and are confident that our proven qualifications and our "can-do" attitude will meet and exceed the expectations of Pompano Beach. Responsiveness, Continuity and Follow Through are all required advantages SRS brings to The City of Pompano Beach.

The proposal has been prepared pursuant to the requirements presented in the Request For Qualifications package advertised by Pompano Beach and was delivered prior to the due date of submission. Your consideration of our proposal is greatly appreciated. We look forward to joining your Team, and together, serve Pompano Beach.

In advance, we thank you this opportunity to present our qualifications that we may serve as your Consultant. Should you have any questions with the above, please do not hesitate to contact me personally. Merrill Romanik, AIA, LEED AP and I are available to represent our firm at your request.

Respectfully,



Manuel Synalovski, AIA, LEED AP
Managing Principal



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4. Technical Approach



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TECHNICAL APPROACH

The Project Manager for your proposed project, in this case, a Principal of the Firm, is personally responsible for Quality and Cost Control. She will lead the project from inception through certificate of completion, maintaining continuity and cohesiveness between the City of Pompano Beach, our Staff, our Consulting Engineers, the selected Contractor and their sub-contractors and ultimately will be responsible for project execution. This commitment to constant leadership promotes efficiency and delivers quality projects on time that are precisely responsive to the City's requirements. She was also the project manager for the design of The Charlotte Burrie Civic Center and the Improvements to The Emma Lou Olson Community Center.

Merrill Romanik, AIA, LEED AP is a Principal at Synalovski Romanik Saye, LLC. As an intern, she helped to launch the firm's Interior Design Studio, which she now manages alongside her architectural duties. In addition to her Architectural degrees, Merrill holds a Master's degree in Building Construction creating an informed and comprehensive understanding of the entire building process. With over 26-years' experience in both architecture and interiors, Merrill contributes her integrated approach to the SRS Team. She has significant experience in retail, hospitality, corporate interiors, academic and municipal project types and her public sector experience has always proven to be an asset to her private sector clients.

In the past, we have been extremely successful in properly planning and scheduling our own resources and that of our consultants. As necessary, as we have done in the past, we may limit our commitments to other clients and focus specifically on the goals of the City. Given the opportunity, we have no hesitation to limit all our work to those projects assigned to us by the City of Pompano Beach and thus assure your success.

Aggressive control of schedules and budgets has been one of the key factors in our Firm's growth and success. Especially in the case of Municipal Projects, the project budget simply cannot be exceeded. Similarly, the project schedule must be coordinated with the City of Pompano Beach's schedule, to ensure that we allow for sufficient time to move in. We maintain strict controls and enforce the team's awareness of the need to stay within budget and schedule throughout the entire design and construction process. We will also provide assistance to the City in helping to set a budget that is reasonable and attainable.

At the start of the project we typically conduct a 'value determination' meeting, at which the City Team, construction manager (if any) and Designers jointly set forth the requirements and expectations for each element of the project. The goal is to establish a common understanding of project quality and budget at the very beginning, before we begin design. Then, as the project proceeds, the following principles guide the team to be sure that the City's goals are met when the project opens and for many years to come.

Together with the budget, aggressive management of the project schedule is essential—not only so that city employees can be accommodated, but also so that incremental costs associated with delays can be minimized. Initial meetings will present the normal process of project delivery and what is to be expected of each of the participants—architects, engineers, and City Team. The proposed construction schedule will be developed jointly and key deadlines will be assigned to each of the participants. This will ensure consistently knowledgeable and timely response, and help to keep the project on schedule.



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The design process will consist of a milestone schedule organized by phase – Schematic Design, Design Development and Construction Documents. Each phase will contain a series of target dates that establish specific responsibilities for each party. The schedule will also designate weekly in-house team meetings for coordination of design and technical issues as well as a review of the target dates. We will also include monthly meetings with the owner's designated representative, reviewing all aspects of the project for further dissemination to board members and administrators.

The best time to control project cost is before design starts. Our cost consultant's role starts at the very beginning of the project, and continues through each designing phase and into construction, to bring continual in-house cost information to our project manager. Through active involvement in current construction projects, our cost consultant will ensure that construction costs (where applicable) and trends are constantly updated, and that current cost information informs all design decisions.

At the beginning of the project the Program Requirements or equivalent will articulate the needs of every space and guide the Designers. Accurate net areas provide the first step in maintaining budget compliance, and serve as a checklist as the design develops.

As each phase of the design—Schematic Design, Design Development and Construction Documents—nears completion, our cost consultant will assess the project cost. Additionally, the construction manager (if any) will provide an independent estimate. If the two sets of figures differ significantly, a reconciliation meeting is held to identify specific differences and arrive at a jointly accepted project budget. If reconciliation is achieved and the estimate is in excess of the projected budget, recommendations for program modification, value engineering or budget adjustments will be developed and discussed with the district prior to implementation.

As the project moves forward through design and construction, Synalovski Romanik Saye will deliver excellence by combining the focus of its team with Synalovski Romanik Saye resources. Our staff recognized specialists, in municipal facilities, is supported by consultants with proven experience in landscaping, civil, structural, electrical, mechanical plumbing, fire protection instrumentation and controls engineering; value engineering, CAD, cost estimating, project scheduling and construction observation (where applicable) —all the special disciplines and services required to deliver a successful building program.

Our goal is to provide the personal service, focus and reliability of medium size Firm, while bringing to our clients the most sophisticated new technology—in computer-aided design, in 3D modeling and animation, in construction, in quality assurance, in information resources and in budgeting—resources that only large Firm can support.

Virtually all equipment and facilities required by a large, state-of-art architectural practice are provided in-house, including large-scale plotting in color and black-and-white, high-volume color and black-and-white printing and binding, scanning and photographic facilities. Teleconference and video conference are used regularly, both in house and with clients, via both telephone and Internet platforms.

In recent years our offices have pioneered the use of project websites for collection dissemination of information about each project. Establishment of such an Internet site, which always includes appropriate levels of security, permits all team members to communicate and reach project information instantly.



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SYNALOVSKI ROMANIK SAYE (SRS) and our team of consultants have extensive experience in the delivery of municipal projects in the State of Florida, inclusive of Municipal Projects for several municipalities state-wide.

Key to the success of any project is the establishment of the duties at hand and identifying whom will be responsible for each activity. Our experience has proven that uncompromised communication and a clear decision making process will assure an amazing project is completed for City of Pompano Beach.

SRS looks forward to adding another City of Pompano Beach project to our list of successfully completed municipal projects. Candidly, we understand the needs and priorities of the City of Pompano Beach's scope very well.

From day one it will be established that all communication between the City of Pompano Beach will happen through Merrill Romanik, AIA, LEED AP, Project Manager from **SRS**. Merrill has been with the firm for over twenty-six (26) years and has focused her attention on the public sector. She will be responsible of all communication to the architectural staff and the design team of consultants. This proven system insures that communication and accountability is always maintained.

Here is how it works!

GATHER. Our services begin with data collection. It is important that all stake holders are part of the process so that any existing drawings, code compliance issues, relevant building maintenance information, pre-existing conditions, historical requirements, structural reports, systems and infrastructure evaluation, asbestos reports, project budget, time constraints, etal. are identified and shared with the team at the beginning of the project. The existing facility analysis will play a role in the building programming phase, since the facilities opportunities and limitations will be understood as early as possible.

PROGRAM. Our services continue with consultations with the City of Pompano Beach staff to brainstorm regarding the programmatic needs, priorities and essential adjacencies. The information shared will be documented in a written matrix that includes the space typology necessary, area requirements, equipment requirements, technology needs, finish and material evaluations, mechanical, electrical and plumbing needs and identifying significant relationships and hierarchy of the spaces.

SKETCH. Next **SRS** will assimilate the information on the existing structure and the desired programmatic needs into floor plan sketches that will be shared with the team for review and evaluation. Commentary will be addressed and adjustments will be made to the plans so that all stakeholders will be satisfied with the approach prior to proceeding with the construction documents process. In addition, an opinion of probable cost will be provided so that we all may confirm that the project is achievable within the budget. Should the project be out of alignment in relationship to the budget, now would be the time to have the discussions with the entire team, including our team of design consultants, about modifying the approach, evaluating the proposed systems, reducing scope, and evaluating alternate materials, equipment and systems.



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DEVELOP. Once the initial program and project requirements have been established and funding has been confirmed, the team will continue to develop the design and will insure that the most cost effective sustainable project is emerging. Throughout this effort, bi-weekly meeting will take place, and all key personnel will remain involved in the process. And initiate the agency review processes which may include a site plan approval process, a historical board review, engineering permitting, etc. **SRS** will furnish all necessary documents to apply for and secure regulatory permits. **SRS** will at a minimum introduce sustainable strategies at this time. Introducing low in initial investment that provide responsible, appropriate and money wise benefit to the City of Pompano Beach and the community will be easily accomplished. Should the City require LEED certification, **SRS** is capable and proven with the USGBC process and has four completed projects that are LEED certified (Lauderhill Municipal Complex – LEED NC Silver, Children’s Services Council – LEED NC Silver, Dania Beach Paul DeMaio Branch Library – LEED NC Gold and Toyota Lexus Service Training Facility – LEED Gold).

At the end of design development, a progress set of plans and an updated opinion of probable cost will be issued to the City of Pompano Beach for review and evaluation.

DOCUMENT. Upon receipt of the City’s review of the design development plans, **SRS** will shepherd the completion of the construction documents. Architectural, Civil Engineering, Landscape Architecture, Structural Engineering, Mechanical Engineering, Electrical Engineering, Plumbing and Fire Protection Engineering, Communications Engineering, Site Lighting, Interior Design, Acoustical Design and Cost Estimating plans (where applicable) will be created and Code compliant detailed plans, sections, details, schedules, and specifications will be provided. Where applicable, color selections and material finishes options will be reviewed with the City of Pompano Beach and final choices will be incorporated into the plans so that the permit/bid documents are comprehensive and inclusive.

PERMIT. **SRS** will shepherd the permit documentation for submission to the relevant permitting agencies. In advance of official submission to the Building Department, **SRS** would request that during the development of the project we schedule an appointment with the Building Officials and other authorities having jurisdiction to review the project scope and walk through the Code requirements with them, so that they too are part of the process and there are no surprise interpretations from the authorities having jurisdiction late in the game.

Once submitted, **SRS** will monitor the progress of the reviews and upon receipt of any commentary from plan reviewers **SRS** and the design-build team will address the questions promptly and thoroughly. We will recommend scheduling a meeting with the Building Officials when we are ready to resubmit so that we may review in person all responses and any remaining questions may be identified and solved on the spot.

SRS has one in-house professional dedicated solely to administrating and expediting approvals and permits for all of our projects. Further, we have established a strong relationship with the City’s Building Department, all County agencies involved in permitting and approvals for construction/development projects, and all Regional and State agencies also involved in permitting and approvals for construction/development projects. We understand not only the “process” in terms of time, but the “personalities” of the individuals involved in the “process”. Further, we understand and work with the “culture” of the many agencies with jurisdiction in the “process”. **SRS** has become so successful in this critical activity that we currently provide permit and approval administration services to other design professionals and various municipal clients. Further, the permitting process requires a true understanding and knowledge of sequence and the real time required by agencies, departments and jurisdictions for review, commentary and corrections. This multi-layered process must all be incorporated into project schedules to eliminate delays due to pending approvals. Because of our successful experience with permitting and jurisdictional approvals, our construction projects begin development on time.



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PRICE. SRS will assist the City of Pompano Beach during the bidding of the project. We will work with the City on determining the best value engineering options. We will shepherd the bid documents that will be distributed, monitor the bid process, respond to any requests for information during the bidding, analyze the bids received and provide the City of Pompano Beach with the recommendation on the award of the construction sub-contractors by the Design Team.

CONSTRUCT. Finally, we arrive at the construction phase of the project and our participation and continued communication will be critical to the success of the building process. During the construction we will remain an active participant by attending the regular construction progress meetings and by performing the tasks identified below:

- Advise the City of Pompano Beach on all aspects of the construction project.
- Monitor the Review of Shop Drawings and Submittals.
- Make periodic site visits to the project to observe the progress at appropriate intervals in the progress of the work.
- Assure that a high level of workmanship is maintained and achieved.
- Issue instructions to the Contractor, should any interpretations and clarifications be required.
- Review, evaluate and approve progress payments due based upon the progress of the work completed.
- Observe the initial operation of the building systems and confirm compliance with the specifications.
- Perform a final punch list.
- Report and establish final project completion, including recommending final payment at the appropriate time and retainage reduction, if appropriate. Get overseeing Department to Issue Certificate of Final Completion.
- Shepherd the submittal of AutoCAD format record documents to the City of Pompano Beach.

CELEBRATE. Lastly, we will celebrate with the City of Pompano Beach at the opening of your Fire Station/ EOC. The legacy of the project will live on for current and future residents to enjoy for years to come. Synalovski Romanik Saye, LLC will execute each phase of the project by way of a single point project manager delivery. Merrill Romanik, AIA, LEED AP, will shepherd the success of the project from start to finish. The duration of each phase of the project will be directed by Merrill, who has managed every municipal project completed by our Firm. Not a single Municipal Project designed by SRS has been late or over budget. Most of our projects have been awarded for both design and construction excellence.



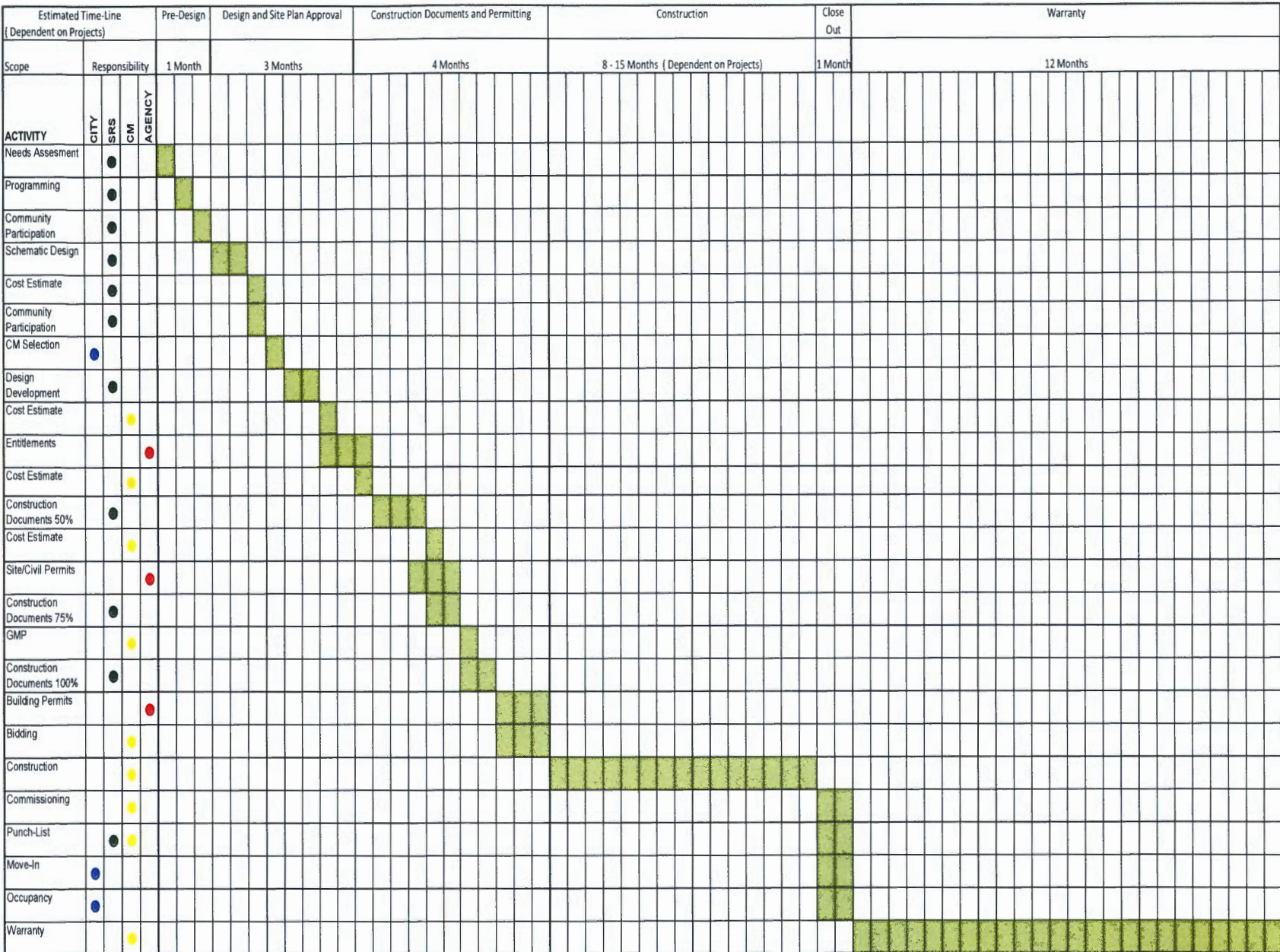
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5. Schedule



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SCHEDULE



Estimated Time Line
Architectural Design Services for
Fire/ Emergency Operations Center
P-54-18





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6. Project Team Form



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PROJECT TEAM FORM

COMPLETE THE PROJECT TEAM FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE FORM IN ITS ENTIRETY AND INCLUDE THE FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB FOR THE RLI IN THE EBID SYSTEM.

PROJECT TEAM

RLI NUMBER P-54-18

Federal I.D.# 270441433

PRIME

Role	Name of Individual Assigned to Project	Number of Years Experience	Education, Degrees
Principal-In-Charge	Manuel Synalovski, AIA, LEED AP	31	BA
Project Manager	Merrill Romanik, AIA, LEED AP	26	2 MBA's
Asst. Project Manager	Chris Bray	27	BA
Other Key Member	Pedro LaSalde	12	MBA
Other Key Member	Marcela Oviedo, LEED AP	12	MBA

SUB-CONSULTANT

Role	Company Name and Address of Office Handling This Project	Name of Individual Assigned to the Project
Surveying	Keith - 301 East Atlantic Boulevard Pompano Beach, FL 33060	Lee Powers, PSM
Landscaping	Keith - 301 East Atlantic Boulevard Pompano Beach, FL 33060	Michael Phillips, PLA, ASLA, ISA Certified Arborist
Engineering (Structural)	Saad El-Hage Consulting - 5601 Powerline Road Fort Lauderdale, FL 33309	Saad El-Hage, PE
MEP Engineering Other Key Member	TLC, Engineering for Architecture 800 Fairway Drive, #250, Deerfield Beach, FL 33441	Rafael Baeza, PE, LEED AP
Civil Engineering Other Key Member	Keith - 301 East Atlantic Boulevard Pompano Beach, FL 33060	Stephen Williams, PE
Other Key Member		
Other Key Member		

(use attachments if necessary)



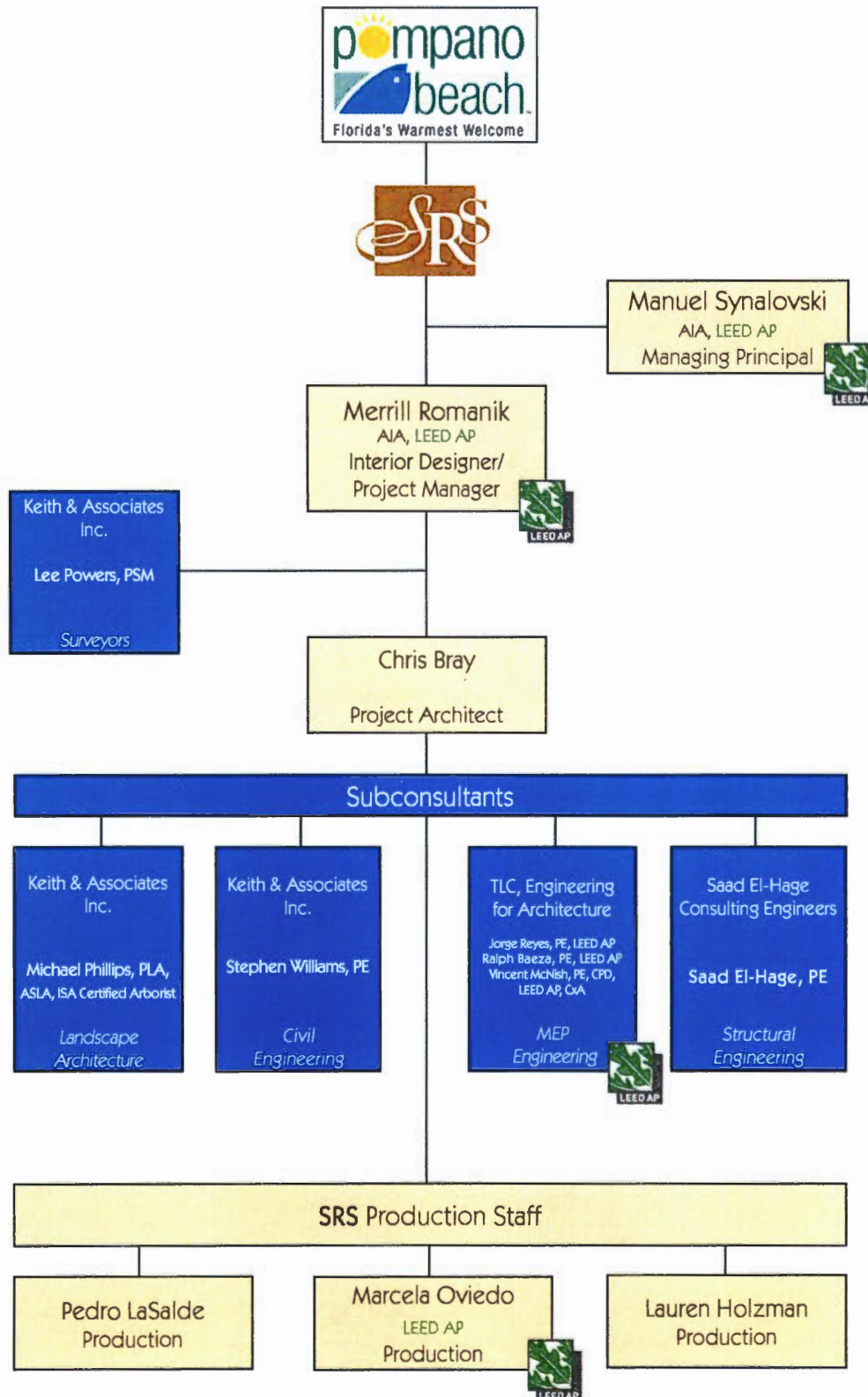
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7. Organizational Chart



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ORGANIZATIONAL CHART





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8. Statement of Skills & Experience of Project Team



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STATEMENT OF SKILLS

While **SRS** team members are all experienced, talented professionals, what sets them above the mark is their consummate diligence, attention to detail, and thoroughness. Each project is respectfully treated and managed as if it were the "only project": from project analysis to programming, to master planning, architectural design, bidding, permitting, interior design, and contract administration. Whatever it takes, no matter how small a detail, the **SRS** team is unequivocally committed to satisfying, and exceeding, every client's expectations.

SRS's expertise in designing cost effective solutions without sacrificing design excellence is a legacy we share with all our Public Safety Clients. Our success in delivering professional services during the past 30 years, provides us with a clear understanding and vision of what it is necessary to achieve your stated goals.

Synalovski Romanik Saye, LLC (**SRS**) sets client satisfaction as its primary focus. By conscious design, the firm consistently applies quality management principles to the practice of architecture and related services thereby earning a reputation for always meeting, and often exceeding, Client goals.

SRS approaches each project – whether large or small – with the utmost attention, giving it the time, energy and thorough supervision it requires. Our practice is diversified with an accomplished portfolio of work including residential, retail, mixed-use, commercial interiors, and hospitality, religious, institutional, academic and municipal projects. Some of the projects are small...some are large.

Many different building types have been designed to create a climate conducive to innovative design and to meet the changing needs of the clients we serve. Our continued success is a product of diligence, knowledge and service. We are true team leaders and we use our leadership abilities to ensure quality control, cost control, timeliness and design excellence. Our practice, focused in South Florida for the past 30 years, provides us with an incomparable edge and unique advantage as it relates to serving our local Community. We clearly understand the work to be done and are confident that our proven qualifications and our "can-do" attitude will meet and exceed your expectations.

To clients and associates, **SRS** is characterized by:

- Commitment
- Enthusiasm
- Experience
- Intelligent Design Solutions
 - Knowledge
 - Legendary Service
 - Prudent Budgeting
- Responsible Community & Environmental Values
- Visionary Management Practices

All of the key personnel identified will be easily made available, as the project schedule requires. Given our current workload and that of our consultants, we see no limitations with regard to scheduling. In the past, we have been extremely successful in properly planning and scheduling our own resources and that of our consultants. As necessary, as we have done in the past, we may limit our commitments to other clients and focus specifically on the goals of Pompano Beach as it relates to your Fire/ EOC Facility. Given the opportunity, we have no hesitation to limit all our work to those projects assigned to us by the City of Pompano Beach and thus assure your success.



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Our office is located within minutes of the proposed project and our communication technology promotes immediate communication capability with the City and our consultants.

In the past, we have been extremely successful in properly planning and scheduling our own resources and that of our consultants. As necessary, as we have done in the past, we may limit our commitments to other clients and focus specifically on the goals of the City of Pompano Beach.

Aggressive control of schedules and budgets has been one of the key factors in our Firm's growth and success. Especially in the case of municipal projects, the project budget simply cannot be exceeded. Similarly, the project schedule must be coordinated with Pompano Beach's schedule, to ensure that we allow for sufficient time to move in. We maintain strict controls and enforce the team's awareness of the need to stay within budget and schedule throughout the entire design and construction process.

Our current workload allows for 40% of our staffing resources to be dedicated full time to the City. Further, our current workload allows us to dedicate our best resources to you, and we will not commit to any further projects that may interfere with the success of your projects. Given the resources of SRS and that of our consultants, we do not see a situation where staffing will be a problem. We suggest that the requirements for staff utilization & availability be an ongoing submission requirement of this contract to make sure that all of your expectations are met.

At the start of the project we typically conduct a 'value determination' meeting, at which the City's Team, construction manager or CMAR and Designers jointly set forth the requirements and expectations for each element of the project. The goal is to establish a common understanding of project quality and budget at the very beginning, before we begin design. Then, as the project proceeds, the following principles guide the team to be sure that the City's goals are met when the opens and for many years to come.

Together with the budget, aggressive management of the project schedule is essential—not only so that patrons can be accommodated, but also so that incremental costs associated with delays can be minimized. Initial meetings will present the normal process of project delivery and what is to be expected of each of the participants — architects, engineers, and City of Pompano Beach Team. The proposed construction schedule will be developed jointly and key deadlines will be assigned to each of the participants. This will ensure consistently knowledgeable and timely response, and help to keep the project on schedule.

The design process will consist of a milestone schedule organized by both phases of the project – Design Development and Construction Administration. Each phase will contain a series of target dates that establish specific responsibilities for each party. The schedule will also designate weekly in-house team meetings for coordination of design and technical issues as well as a review of the target dates. We will also include monthly meetings with the City's designated representative, reviewing all aspects of the project for further dissemination to board members and administrators.

Further, the added process allows the completed project to be of the greatest possible value as it relates to money spent for facilities received. Timely value engineering is very much part of our cost estimating philosophy. This reduces the need for untimely changes and expensive Change Orders.



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SRS along with our Structural and MEP consultants, slated for this project, had just completed, in June 2018, the renovations to Fire Station No. 81 in the City of Weston and shall complete the renovations to Fire Station No. 55 & No. 67 in the first quarter of next year. The Team had also completed the design for the renovations of Fire Station No. 1 at the City of Palm Beach Gardens Municipal Complex, this project is in the bidding phase for the CMAR, **SRS** is also assisting with the selection process and answering RFI's. For context, Palm Beach Gardens EOC is located directly in between the City Hall and the Police Headquarters, both of which also being renovated by **SRS**. Additionally, our MEP subconsultant had worked on the DCP for the EOC. Keith & Associates will be our Civil Engineer, Landscape Architect and Surveyor for this project. **SRS**, Keith and Saad El-Hage are on the team currently working on Marathon Public Library, in Monroe County, as well as Charlotte Burrie Civic Center for the City of Pompano Beach.



SRS has completed two EOC's, in Pembroke Pines as part of Fire Station No. 101 and in the City of Miramar as part of Fire Station No. 84. The Firm has also done Schematic Drawings for The City of Lighthouse Point EOC and are currently working (October, 2018) on Pre-Design Programming and the Master Plan for the Broward County EOC, this project commenced in June of this year. Where we shall provide the County with: Site Visits to provide updated As-Built Floor Plans and Reflected Ceiling Plans of each floor of the Existing EOC and provide a Site Survey Report, including due diligence on the existing Utilities and Infrastructure surrounding the site, their points of Service requirements with applicable all Utilities, Identifying and documenting any neighborhood, sociological or demographic influences that will impact the facilities design and operation, Identifying and documenting goals for integrating public art into the project. As well as, potential points for achieving a LEED-Certified Building, Roof Survey of the existing EOC building, determine preliminary spatial requirements of structural, mechanical, electrical, plumbing and fire protection engineering.

Additionally, **SRS** shall present the County with three alternative sight layouts, conceptual drawings including site plan, floor plan, reflected ceiling plans, sections and elevations. Rendered drawings of the site plans, floor plans and elevations will also be provided. **SRS** shall also provide an opinion of probable cost.



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SRS BIM CAPABILITIES

Historically **SRS's** CAD capabilities have been a traditional 2D vector based platform, focused on production level high quality construction documents. Our AutoCAD 2012 design and documentation software allows the use of 3D design tools, however our Firm experience has predominantly been with 2D documentation. Our AutoCAD capabilities are enhanced by the use of Photoshop, InDesign and SketchUp as rendering tools.

In 2012, the entire **SRS** office was trained in REVIT and now have the knowledge and experience to develop specific projects utilizing intelligent 3D virtual representation in BIM (Building Information Modeling). Led by Principals, **SRS** can produce "intelligent" documents that provide practical and cost effective advantages: higher design quality, faster documentation process, minimal "mistake" potential, early collision detection, higher team efficiency, higher team collaboration, higher visualization quality and higher presentations materials.

The Firm has utilized Levels 0-3 BIM maturity for several municipal and private client projects to date and has the capability to provide 6D Asset Lifecycle Management. Since this is fairly new technology and not largely implemented throughout the industry, BIM is used at the request of the client and after first assessing their needs.





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SRS INSURANCE CERTIFICATE

Client#: 1053727		SYNALROM					
ACORD™		CERTIFICATE OF LIABILITY INSURANCE					
		DATE (MM/DD/YYYY) 12/14/2017					
<p>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.</p> <p>IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).</p>							
PRODUCER USI Insurance Services, LLC 1715 N. Westshore Blvd. Suite 700 Tampa, FL 33607 813 321-7500		CONTACT NAME: PHONE (A/C, No, Ext): 813 321-7500 FAX (A/C, No): E-MAIL: ADDRESS:					
INSURED Synalovski Romanik Saye, LLC 1800 Eller Drive #500 Fort Lauderdale, FL 33316-4210		INSURER(S) AFFORDING COVERAGE					
		NAIC #					
		INSURER A : Phoenix Insurance Company					
		INSURER B : Travelers Indemnity Company					
		INSURER C : Travelers Casualty and Surety Company					
		INSURER D : Admiral Insurance Company					
INSURER E :		INSURER F :					
COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:							
<p>THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.</p>							
INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	X	6609D35342A	12/23/2017	12/23/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED <input type="checkbox"/> AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	X	X	BA6G624112	12/15/2017	12/15/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	X	X	CUP4K271119	12/23/2017	12/23/2018	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	UB8J676605	12/23/2017	12/23/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Professional Liability			EO00004122901	12/10/2017	12/10/2018	\$1,000,000 per claim \$5,000,000 annl aggr.
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Professional Liability coverage is written on a claims-made basis.							
CERTIFICATE HOLDER				CANCELLATION			
For Proposals				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.			
				AUTHORIZED REPRESENTATIVE 			
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ACORD 25 (2016/03) 1 of 1 The ACORD name and logo are registered marks of ACORD MRLEW #S22071597/M22071553							



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SRS RELATED PROJECTS



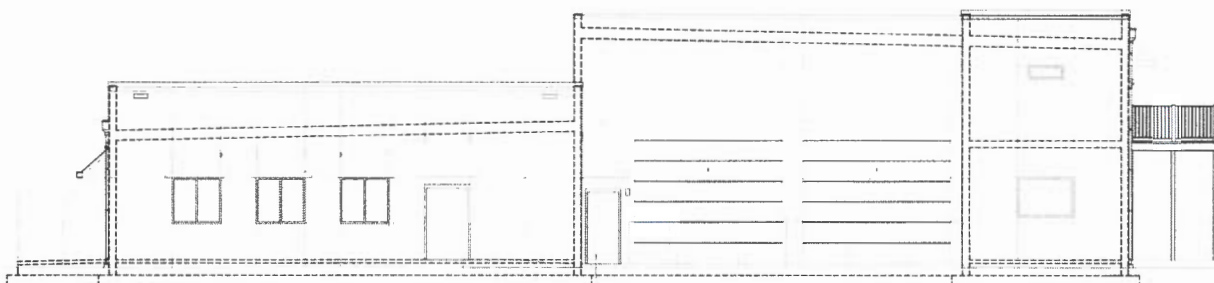
Palm Beach Gardens Municipal Complex Expansion & Renovation

Client	City of Palm Beach Gardens
Services	Programming Architectural Design Construction Documents Interior Design Permitting Contract Administration
Status	Completion for Early 2019

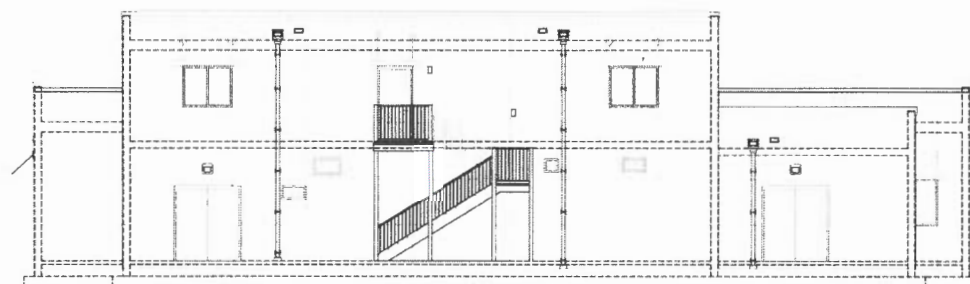
In the last 20 years, workplaces have been undergoing significant rethinking. Organizational managers are looking to the corporate model introduced in the "Google era": open, flexible, casual spaces with enhanced opportunity for staff collaboration, communication, and socialization, with the end result of enhanced staff interaction, teamwork, creativity, and productivity. The Palm Beach Gardens City Council approved interior remodeling of all departmental areas to replace compartmentalized, individual offices; limited, formal meeting spaces; and mazelike corridors. Improving the work environment to meet the needs of a burgeoning population, the plan includes renovation of 22,633 SF of space and an addition of 16,047 square feet. This included a +/- 16,000 SF in the City Hall; 2,000 SF at the Police Headquarters/ Crime Lab and Fire Station No.1 was expanded about 200 SF. to add a new Community Room.



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EAST ELEVATION



NORTH ELEVATION

Fire Department Training Facility

Client	City of Pembroke Pines
Services	Design Criteria Professional Bidding & Permitting Construction Documents Construction Administration
Status	Completed September 2018
Success	SRS designed the original Fire Training Campus in 2004, this included the Fire Training Tower and Administrative Facility. The City has since decided to upgrade the Training Building to bring it into the new era.

SRS was awarded a contract by the Pembroke Pines to create a Design Criteria Package for the New Fire Training Facility for the City and later in the process tasked with creating Construction Documents, Bidding & Permitting the project and eventually providing assistance during Construction.

The Facility will be +/- 8,230 SF, two-story building and at a minimum shall meet the hurricane standards for a 180 MPH, and exposure category c rating per ASCE 7-10, and F.B.C. 2014, CH 16, High Velocity Hurricane Zone. The Program will include Two Double deep Apparatus Bays, Administration Areas, Restrooms, Large and Small Classrooms/ Training Areas, Conference Rooms, Dining Area, Warming Kitchen, Generator Room, Storage and an exterior Fire Department Staff Training Area. SRS also provided LEED Alternative guidelines to achieve LEED Silver certification, as requested by the City.



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Architecture • Planning • Interior Design



Fire Station No. 107

Client	City of Miramar
Services	Site & Design Development Site Plan Approval Architectural Design Engineering Permitting Construction Documents Contract Administration
Status	Completed February 2018
Success	Keeping pace with community growth, a modern, pedestrian-friendly fire-fighting headquarters replaces a temporary fire station that served the community's growing needs, accommodating state-of-the-art equipment and much-improved administrative spaces and respite and living quarters for on-call firefighters.

Miramar Fire Station #107 is a three-bay, 14,127 SF facility on a 2.4-acre site, designed for maximum efficiency as well as administrative and existential needs of its fire-fighting and rescue personnel. Mediterranean in style, the visually appealing stucco-constructed building features parapets, elevations detailed with banding and relief, and flat and standing seam metal roofs. Responsive to current trends in community relations, the station offers a public lobby, public conference room, and public restroom, as well as 33 parking spaces. Personnel amenities include a day room, full kitchen, pantries, dining room, outdoor covered dining patio, bunk rooms for ten, communication/study room, exercise room, shower and changing rooms, laundry, and administrative offices. Technical spaces include electrical, data, decontamination, cascades, emergency medical supply, equipment storage, and bunker gear rooms.





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Fire Station No. 30

Client	City of Lauderdale
Services	Design Criteria Professional
Status	Completed May 2017
Success	Keeping pace with community growth, a modern, pedestrian-friendly fire-fighting station with state-of-the-art equipment and administrative/ community spaces and respite along with living quarters for on-call firefighters is required for the City.

The City tasked **SRS** to create a Design Criteria Package for the purpose of soliciting Design-Build Teams to bid on Lauderdale Fire Station #30 located at 4051 NW 16th Street.

The Design Criteria package included performance-oriented drawings and specifications for the scope of work defined, which included: Site Plan Floor Plan, Reflected Ceiling Plan, Building Elevations and one Building Section and Design Narrative/Outline Specifications and descriptive diagrams from the Structural Engineer, Landscape Architect and Mechanical, Electrical and Plumbing Engineers. Geotechnical Services and an Opinion of Probable Cost was also provided to the City.



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Architecture • Planning • Interior Design



Fire Station No. 81

Client	City of Weston
Services	Programming Master Planning Architectural Design Interior Design Services Bidding/ Permitting Construction Documents Contract Administration Cost Estimating Services
Status	Completed in 1999, Renovation 2018
Success	Renovation & Expansion of an Existing Firm Designed Fire Station updating it to accommodate the increased use by First Responders.

The fire station and police station share the same campus in the heart of the Weston community. Arvida, developer of Weston, hired our firm as Architect of Record to create a prototype, three-apparatus bay facility that would serve the growing community's neighborhoods. Working closely with City staff, end users, and Arvida, we fulfilled the developer's commitment to provide facilities at other future City locations.

In 2016, **SRS** was awarded a contract by the City to renovate all three (3) Fire Stations (No. 55 & No. 67 under construction), all originally designed by **SRS**. Interior Improvements were made to update the decor, fascade, furniture and fixtures. Additional scope included modernizing the infrastructure (wiring, plumbing etc.) of each Fire Station in order to mitigate issues from daily usage through out the years as well as to facilitate increasing usage by the Crew.

At Fire Station No. 81, a storage space was added to the existing building, for medical supplies used by the EMT's. Renovations were made to the entire Facility including the Apparatus Bays, Waiting Area, Chief's Office, Day Room, Restrooms, Kitchen, Hallways, All Dormitories and Ancillary Spaces - Laundry, Hose & Bunker Gear Storage, Custodial, etc.



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West Manatee Fire & Rescue Fire Station No.2

Client West Manatee Fire Rescue
Services Schematic Design
Design Development
Permitting
Construction Documents
Construction Administration

Status Completed in 2014

Success Renovation, addition and expansion was required for an older fire station. SRS meet and exceeded the requirements of the District.

In partnership, Ross Built and SRS worked closely with the West Manatee Fire Rescue District to renovate Fire Station #2. This was the third remodel and renovation done for the West Manatee Fire Rescue District, SRS recently completed renovations on the Fire Rescue Administration Building as well as Fire Station #1. The existing fire station, built in 1986, was improved inside and out so that the fire fighters and EMS staff remained operational 24/7 in their existing facility.

SRS added 2721 S.F. of new space to the already existing 7066 S.F., for a reception area, Dining Room, Kitchen, Day Room and Fitness/ Gym area. Inclusive of this was a new Fire Sprinkler System for the entire building. To adhere to ADA requirements, a handicap ramp was added for easy access to the building.



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West Manatee Fire & Rescue Fire Station No.1

Client	West Manatee Fire Rescue
Services	Programming Architectural Design Contract Administration Interior Design
Status	Completed in 2011
Success	Renovation, addition and expansion was required for an older fire station. SRS meet and exceeded the requirements of the District.

In partnership, Ross Built and SRS worked closely with the West Manatee Fire Rescue District remodel and renovate Fire Station #1. The existing fire station, built in 1987, was improved inside and out in two phases so that the fire fighters and EMS staff remained operational 24/7 in their existing facility. The energy performance of the building envelope of the nearly 25 year old structure was improved by providing enhanced foam insulation on the roof/ceiling assembly, new high performing air conditioning systems and ductwork, as well as state of the art energy efficient lighting. And the interior spaces were provided with a new fire sprinkler system, new fire alarm and ADA compliance issues were addressed in the new layout.

Today, the 7,100 SF fire station has a public lobby, 3 apparatus bays, individual sleeping quarters for the Fire staff, the Captain on duty and the EMS staff, a training room, a day room and kitchen, an office area, a fitness room and separate restroom/shower facilities for the Fire and EMS staff.



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Hollywood Fire Fleet Training & Maintenance Facility

Client	City of Hollywood
Services	Programming Architectural Design Interior Design Contract Administration
Status	Completed in 2010
Success	This state-of-the-art complex does triple duty as fleet maintenance, fire station, and training tower. It received the 2010 America's Crown Communities Excellence Award for Design.



On one campus adjacent to a City Park, the City of Hollywood Fire Department provided their Staff with a new \$5.6 million "training-based" Fire Station Facility (11,236 SF) as well as a Training Tower (8,775 SF) and Fleet Maintenance Facility (15,276 SF). The close proximity of these facilities allows the City to maximize the learning experience for the staff at one location, and allows the staff to conduct Community Outreach via informational programs on Fire Safety.

The new Fire Training and Fire Fleet Maintenance Facilities was completed in June 2010. It received the America's Crown Communities Excellence 2010 Award.



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Fire Station No. 70

Client	City of Miramar
Services	Programming Architectural Design Contract Administration
Status	Completed in 2007
Success	When a replacement was required for an older fire station, a Mediterranean style design was adapted in adherence to the City's ordinance.

A new 14,000 SF fire station was required to replace an existing structure. City ordinances called for Mediterranean style architecture to complement other City buildings. The fire station includes four bays, public conference room, communications room, day room, dining room, kitchen, lockers and restrooms, fitness room, individual sleeping quarters, and support spaces for the bunker area.



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GOVERNMENT



Miramar Fire Administration, Fire Station No. 84 & Emergency Operations Center

Client	City of Miramar
Services	Programming Architectural Design Contract Administration Interior Design
Status	Completed in 2007
Success	Expansion and Renovation of Fire Station # 84 and addition of centralized Administrative Structure housing The Emergency Operations Center.

To house the City of Miramar Fire Administration and Emergency Operations Center, the existing Fire Station No. 84 was expanded and renovated. By adding an 11,324 SF two-story addition to the North side of the existing building, SRS was able to provide community spaces, office, storage rooms, and emergency operations center spaces to suit their administrative needs. The renovations & addition was completed without interrupting the daily operations of the fire fighters.

In addition, the interior of the building was updated to complement the corporate headquarters that now surround the facility, and the structure and site were brought up to the current City of Miramar ordinances in the process.



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Fire Station No. 99

Client	City of Pembroke Pines
Services	Programming Architectural Design Interior Design Contract Administration
Status	Completed in 1998 New addition completed in 2006
Success	Efficiency of fire services as well as application to community architectural criteria were ensured by the firm's solution.

Fire Station No. 99 was the first of many fire stations designed for South Florida municipalities by our firm. Nestled at the east end of a shopping center development, the three-bay facility was designed to blend with the architectural character of the adjacent structure. The fleet of fire service equipment is showcased through the innovative use of transparent overhead coiling doors. Secondary roll-down shutters protect the doors and meet South Florida's hurricane protection standards. In 2006, new Captain's Quarters were added to meet the needs of the growing department.



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Fire Station No. 101 & EOC

Client	City of Pembroke Pines
Services	Programming Architectural Design Interior Design Contract Administration
Status	Completed in 2002
Success	The heart of the City's Emergency Operations Center is located on a multifunctional campus for enhanced accessibility and coordination of services.

The 17,750 SF Fire Station houses three apparatus bays, bunker gear areas, and sleeping, living, and working areas. Its second floor is the hub of the community's Emergency Operations Center. The multifunctional campus also features training facilities and fire fleet maintenance quarters.



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SRS FIRE FACILITY PROJECT LIST

City of Dania Beach

Fire Station No. 1 Replacement

Town of Davie

Fire Station No. 52 Master Planning

City of Hallandale Beach

Fire Station No. 60

Public Safety Building Master Plan

City of Hollywood

56th Avenue Fire Training Master Plan

Fire Training Facility

Fire Fleet Maintenance Facility

Fire Burn Building Facility

City of Lauderdale

Fire Station No. 30 Design Criteria Package

City of Lighthouse Point

Fire Station No. 22 Renovation

City of Margate

Fire Station No. 3

City of Miramar

Fire Station No. 70 Replacement

Fire Station No. 84 Administration Addition & EOC

Fire Station No. 107 Replacement

Public Safety Facility

City of Palm Beach Gardens

Fire Station No. 1 Renovation

City of Parkland

Public Safety Building

City of Pembroke Pines

Fire Station No. 33

Fire Station No. 79

Fire Station No. 89 Renovation

Fire Station No. 99

Fire Station No. 99 Addition

Fire Station No. 101 & EOC

Fire Training Facility

Fire Rescue Department Maintenance Facility

Gas Training Apparatus

Fire Burn Building

Fire Training Facility Campus DCP

City of Plantation

Fire Station No. 4 Bunk Room Addition

Fire Station No. 6

Fire Station No. 2 Renovation

Fire Station No. 2 Addition

City of Pompano Beach

Fire Station No. 61 Replacement

City of Tamarac

Fire Station No. 78

Seminole Tribe of Florida

Public Safety Building Master Plan

City of Weston

Fire Station No. 55 & Renovation

Fire Station No. 67 & Renovation

Fire Station No. 81 & Renovation

West Manatee Fire & Rescue Fire

Fire Administration Renovation

Fire Station No. 1 Remodel

Fire Station No. 2 Remodel



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SRS MUNICIPAL PROJECT LIST



City of Aventura

1. Police Department Dispatch Renovation & Expansion
2. Founders Park Restroom Improvements
3. Founders Park Splash Pool Pump House
4. Waterways Park Administration | Restroom Building



City of Boca Raton

1. ADA Transition Plan at Four City Parks
2. Meadows Park Pool Chemical Storage



Town of Bay Harbor Island

1. Officer Scott Winter's Park



Broward County

1. Law Library/JIS improvements
2. West Regional Courthouse
3. North Regional Courthouse Court Room #4
4. Court Administration
5. Mass Transit Bus Maintenance Facility
6. Hispanic Cultural and Educational Center
7. Revenue Collections Division Renovation - First Floor
8. Support Enforcement Division - First Floor
9. Emergency Generator at Booher Building
10. African American Library HVAC
11. Broward County Judicial Suites
12. Miramar Pineland Park
13. Air Monitoring Station
14. Continuing Contract for Architectural Services
15. Miramar Pineland Park Nature Center
16. Boulevard Gardens Park Community Center Improvements
17. T.Y. Park Restroom Building Renovations
18. C.B. Smith Aquatic Staff Building
19. Park Administration Building Analysis/ Recommendation
20. Quiet Waters Restroom Building Renovations
21. West Regional Courthouse Judicial 2nd Floor Renovations



City of Coconut Creek

1. City Hall Reconfiguration Space Planning
2. City Hall Generator Replacement/Upgrade
3. Material Storage Bins @ Public Services
4. Motor Pool Storage Building Addition
5. Public Services Building Addition
6. Public Safety Unisex Restroom Renovation/Remodeling
7. Recycling Storage Building Roof Remodeling
8. Sunshine Drive Rehabilitation Block Grant Program
9. Donaldson Park Master Plan
10. Cypress Creek Restroom Building
11. Park Services Building at the Recreation Complex
12. Windmill Park/Ted Thomas Center Site Planning
13. Winston Park Restroom Building
14. Continuing Contract for various City Projects
15. City Hall Storefront Replacement
16. Windmill Park Design Improvements



City of Cooper City

1. Police Department Headquarters
2. Sports Complex Restroom Building



City of Dania Beach

1. Paul DeMaio Dania Beach Branch Library
2. City Hall Schematic Design
3. Fire Station No. 1 Addition and Remodeling
4. CRA Facade Improvement Grant Program
 - a. Grampa's Bakery
 - b. Liggett Rexall Drug Store
 - c. Davidson's Antiques
 - d. 18 Realty
 - e. Brighton Dental
 - f. Dania Beach Florist
 - g. The Beauty Factory
 - h. Millenium Fire & Safety
 - i. 225 Dania Beach Boulevard
 - j. 1000 South Federal Highway
 - k. Liberty Suites
 - l. Fetch
 - m. Docker's Restaurant
 - n. Gallery of Amazing Things
 - o. Tuscany Cafe
 - p. Farah's Market
 - q. Kingshead Pub
 - r. Ward's Restaurant and Lounge
 - s. Nu-Black Septic Tank & Drainfield Co.
 - t. Brothers Food Market
5. CRA Merchant Assistance Grant Program
 - a. Kingshead Pub
 - b. Ward's Restaurant and Lounge
6. Ocean Park Revitalization Phase 1 Improvements



Town of Davie

1. Fire | EMS | Police Department Fuel Island
2. Davie Fleet Maintenance
3. Pine Island Park Restroom | Concession Buildings
4. Falcon's Lea Park
5. Police Firearms Training Facility
6. Continuing Services Contract



City of Delray Beach

1. CRA Design & Construction Administrative Services



Florida Department of Environmental Protection

1. Statewide Architectural & Engineering Services



City of Fort Lauderdale

1. City Hall ADA Updates
2. City Hall Lobby Improvements
3. SouthSide Cultural Arts Center
4. Continuing Services Contract
5. Aquatic Center Design Criteria
6. NorthSide School Restoration



City of Gainesville

1. Continuing Contract for Various City Projects
2. Alfred A. Ring Park Boardwalk Replacement



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City of Hallandale Beach

1. Fire Station No. 60 Master Planning
2. Hallandale Beach Branch Library Renovation
3. Continuing Services Contract
4. Ingalls Park/ Community Center Improvements



City of Hialeah

1. Continuing Contract for Various City Project



City of Highland Beach

1. Police Department Renovations



City of Hollywood

1. City Hall Additions and Renovations
2. 56th Avenue Fire Training Facilities
3. 56th Avenue Fire Maintenance Facility
4. 56th Avenue Training Tower
5. Oak Lake Community Center Renovation
6. Continuing Services for Architectural Design
7. Beach Maintenance Facility/ Municipal Vehicle Wash
8. Hollywood II



City of Key West

1. Continuing Professional Services - Architectural



Lakewood Ranch - Inter District Authority

1. Continuing Professional Services - Architectural



Town of Lauderdale-by-the-Sea

1. Town Hall Master Plan
2. Jarvis Hall Patio Enclosure



City of Lauderhill

1. Municipal Complex
2. Renaissance / Windemere Guardhouse
3. Tree Gardens Color Palette
4. Windemere Color Palettes and Facade Improvements
5. John E. Mullin Community Center Pool Schematics/ Interior
6. Sadkin Center Renovation / Interior Design
7. City Hall Annex
8. Cultural Museum Interior Design
9. City-wide Bus Shelter Program
10. James Bradley Park Improvements
11. Fire Station #57 Repaint
12. Fire Station #30 Needs Assessment
13. Fire Station #30 Design Criteria Professional
14. Veteran's Park Improvements Design Criteria Professional
15. St. George Park Improvements



City of Lighthouse Point

1. Police Station Renovation and Expansion
2. Fire Station Renovation & Improvements
3. Library Renovations and Expansion
4. City Hall Reconfiguration and Water Damage Remed.
5. Dixon Ahl Hall Improvements
6. Fire Station No. 22 Assessment
7. Dan Witt Park Community Center



City of Margate

1. Fire Station No. 3



City of Miami Beach

1. Miami Beach Golf Club Interior Design
2. North Shore Park Improvements



City of Miramar

1. Miramar Police West District Police Substation
2. Fire Station No. 70 Replacement
3. Fire Station No. 107
4. Fire Administration Expansion at Fire Station No. 84
5. Police Headquarters Expansion and Renovation
6. Old Police Department / Fire Station #70 Demolition Plans
7. Miramar Police East Substation Schematic Design
8. Miramar Regional Park Corporate Center
9. Continuing Services Contract



Monroe County

1. Marathon Library



City of North Lauderdale

1. Police Department Demolitions



City of North Miami

1. Continuing Contract for Various City Projects
2. Green Elderly Housing Schematic Design



City of Palm Beach Gardens

1. Police Tactical Training Facility
2. Continuing Contract for Professional Services
3. City Hall Renovations
4. Police Headquarters Renovations
5. Care Here & Wellness Gym @ Fire Station No. 1
6. Burns Road Recreation Center Renovation
7. City Monument Sign
8. District Park Restroom, Concession & Administration
9. Sand Hill Crane Turf Maintenance Building



City of Parkland

1. Public Safety Building



City of Pembroke Pines

1. City Hall Annex
2. City Hall Lobby Enclosure Building Shell
3. City Hall Lobby Enclosure Interior Design
4. City Hall Parking Garage Feasibility Study
5. City Hall Roof Analysis & Repair Feasibility Study
6. Charter High School UBCI Schematics
7. Fire-Rescue Department Maintenance Facility
8. Fire Station No. 33
9. Fire Station No. 79
10. Fire Station No. 89 Renovations
11. Fire Station No. 99
12. Fire Station No. 99 Addition
13. Fire Station No. 101
14. Pembroke Shore Gymnasium and Park
15. Pembroke Shore Optimist Building
16. Tanglewood Park Restroom Building



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17. Walter C. Young Restroom Building
18. Chapel Trail Park Concession Building
19. Pembroke Pines Central Campus (Pre & Elementary School)
20. Design Criteria Professional and UBCI Inspections Services
21. Pembroke Pines Charter Middle School
22. Design Criteria Professional and UBCI Inspection Services
23. Academic Village | P. Pines Charter High School
24. Pines Conference Center Feasibility Study
25. Police Headquarters Expansion Feasibility Study
26. Police Headquarters First Floor Renov. and Expansion
27. Police Headquarters Second Floor Renovation
28. Police Headquarter Fourth Floor Renovation
29. Pembroke Pines Fire Training Facility
30. Pembroke Pines Police Training Facility
31. Club 19 @ Pembroke Lakes Golf and Racquet Club
32. Police Station Command Post Storage Building
33. West District Police Substation
34. Portable School Site
35. Public Services Expansion
36. Chapel Trail Storage/Meeting Room
37. Silver Lakes Storage/Meeting Room
38. Pembroke Pines Police Equestrian Facility
39. Children's Harbor Restroom Building
40. Village Community Center
41. Ansin Park Concession Building
42. Cinnamon Park Concession Building
43. Pembroke Lakes Golf and Racquet Club Renovation
44. Dream Park @ Spring Valley Master Planning
45. City Center Master Plan
46. Flamingo Park Concession Building
47. Flanagan High School Restroom | Concession Building
48. Fletcher Park Community Center Renovation
49. Pines Central Park Concession Building
50. Pines Recreation Center Concession Building
51. Senior Center Pool/ Pool House & Connector
52. Spring Valley Park Concession Building
53. SW Pines Nature Center Teen/Senior Center Design/B
54. 9/11 Memorial Schematic Design
55. Public Services Master Plan
56. Pembroke Senior Housing Towers 1&2 @ Howard C. Foreman
57. Pembroke Senior Housing Towers 3 @ Howard C. Foreman
58. Susan B. Anthony Recovery Center
59. Civic Center/City Hall Design Criteria Professional
60. Continuing Contract for Architectural Services
61. Fire Training Facility DCP

City of Plantation

1. Fire Station No. 2 Remodeling
2. Fire Station No. 4 Bunk Room Addition
3. Fire Station No. 6
4. Police Department Expansion & Renovation
5. Volunteer Park Community Center
6. Jim Ward Park Community Center
7. Public Works Fleet Maintenance Facility
8. Central Park ADA Improvements



9. Plantation Community Center
10. Veltri Tennis Center Fire Remediation
11. Continuing Contract for Professional Services
12. Pine Island Park



City of Pompano Beach

1. Fire Station No. 61 Renovations
2. Charlotte Burrie Community Center
3. Architectural Services for Various City Projects
4. Emma Lou Olson Community Center Improvements



Seminole Tribe of Florida

1. Public Safety Feasibility Study



Town of Southwest Ranches

1. Town Hall Renovations
2. Town Hall Generator and Enclosure
3. Continuing Services Contract for Professional Services



City of Sunny Isles Beach

1. City Hall Improvements
2. Pelican Park Improvements
3. City Parking Garage Storage Enclosure



City of Sunrise

1. Public Works Compound with Public Works,
2. Fleet Maintenance -Leisure Services Facility
3. Sunrise Gas Facility
4. Sunrise Athletic Complex Drainage
5. Piper Field and Restroom
6. Civic Center Family Pool
7. Village Multipurpose Building



Town of Surfside

1. Continuing Services Contract



City of Tamarac

1. Fire Station No. 78
2. Continuing Services Contract
3. Behring Community Center Schematic Design
4. City Hall Entry Expansions



City of Weston

1. Weston City Hall
2. Fire Station No. 55/ Renovation
3. Fire Station No. 67/ Renovation
4. Fire Station No. 81/ Renovation
5. Police Services Center -- Broward Sheriff's Office
6. Public Services Infill
7. Public Works Complex/ Renovation
8. City Signage Program
9. Weston Tennis Center
10. Tequesta Park Concession | Restroom Building
11. Weston Library Park
12. Weston Community Center
13. Weston Community Center Expansion





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14. 102 Acre Regional Park
15. Park Pump Stations #1 & #2
16. Weston Tennis Center Expansion
17. Weston Community Center Expansion/ Renovation
18. Peace Mound Park Restroom Building
19. Continuing Professional Architectural Services
20. Indian Trace Restroom Building
21. Bonaventure Park Restroom Building
22. Park Auxiliary Building Renovations



West Manatee Fire Rescue

1. Fire Administration Renovations
2. Fire Station #1 Renovations
3. Fire Station #2 Remodel and Expansion



West Palm Beach

1. Fire Administration Renovations



U.S. Customs and Border Protection

1. Fort Lauderdale 15th Street Marine Patrol
Office Renovation



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Architecture • Planning • Interior Design

STRUCTURAL ENGINEER

SAAD ELIA EL-HAGE CONSULTING ENGINEERS, INC.

5601 NW 9TH AVENUE, SUITE 401 / FORT LAUDERDALE, FL 33309
OFFICE: (954) 771-8149 / FAX: (954) 771-8169

- STRUCTURAL BUILDING DESIGN
- THRESHOLD INSPECTIONS
- POOL STRUCTURE DESIGN

LETTER OF INTRODUCTION / RESUME

Saad Elia El-Hage Consulting Engineers, Inc. was established in 2001 to provide engineering services for multiple facets of the construction industry. Saad Elia El-Hage Consulting Engineers main venue of work is in structural building design and inspections. The company is 12 years old, and its principal has over twenty six years (26) of construction design experience in South Florida.

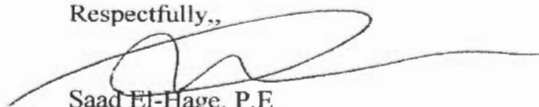
Designing diverse projects through out the State, country and abroad, Saad El-Hage is experienced in most types of construction methods and materials. Designs include the use of conventional footings, grade beams, piling, reinforced masonry walls, Tilt-up walls, precast floor elements, flat plate slabs, structural steel and most other methods common to the industry.

The diversity of projects the firm has been involved with over the years cuts across the full spectrum of building types. Projects range in size from 10 story building to banks and warehouses.. Municipal projects including police stations, fire stations , public work and utility facility buildings. Clients include such names as : City of Plantation, Pembroke Pines, Weston, Coconut creek, Coral Springs, Dania , Margate, Town of Davie and Hollywood.

Saad Elia El-Hage Consulting Engineers, Inc strives to stay abreast of new information. The firm maintains multiple in-house computer systems for structural design

Aside from experience and technical ability, Saad Elia El-Hage Consulting Engineers believes in the basic cornerstone of business development and client loyalty, that is service. Large or small, your project is important to us and we would like to include your name among our list of satisfied clients.

Respectfully,,



Saad El-Hage, P.E
President

Saad El-Hage Consulting Engineers has been the main Structural Consultant for the Firm for over 25 years, as such he has worked on over 85% of the Firm's Municipal Projects.



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MEP ENGINEERS



TLC Engineering for Architecture

A high-growth firm with talent, expertise, and experience, TLC is one of the largest MEP and structural engineering firms in the country. Since 1955, our clients have counted on us to provide what is needed, when it is needed. Our approach is simple: we understand our clients' needs, listen to their concerns, and work within their budgets. With corporate headquarters in Orlando, TLC also has offices in Cocoa, Dallas, Miami, Ft. Myers, Deerfield Beach, Tampa, Tallahassee, Jacksonville, and Nashville. Our 310-person staff includes 90 PE's, 24 EI's, 109 LEED Accredited Professionals, 28 ACG Certified Commissioning Authorities, one Certified Geothermal Designer and one Certified Indoor Air Qualified Professional. We also employ 13 Certified Plumbing Designers, two CPTED-certified professionals, specialists in Direct Digital Controls and BACNET Building Energy Management, two certified energy managers, and eight RCDD's. We've provided engineering services for buildings in 41 states including Alaska and Hawaii, plus several foreign countries.

MEP Services – Our expertise includes central plants, utility distribution, sustainable design, indoor air quality, and code compliance and enables us to produce comprehensive master plans, feasibility studies, renovations, and new facility designs. Our portfolio includes pre-conditioned air, thermal energy storage, LEED®-compliant sustainable building systems, low temperature air distribution, computer power distribution, heat pipe and desiccant systems for humidity control and the latest technology in lighting, controls, and air filtering systems.

Structural Services – Innovative use of state-of-the-art software and high-tech tools enables TLC to produce tailor-made structural solutions that are as creative as they are functional. Expertise includes structural analysis and design, 3-D computer modeling, structural system evaluation, building and threshold inspections, and existing building evaluations and investigations. With solid experience in high-rise and long-span buildings, historical renovations, commuter rail projects, and forensic analysis, TLC sets the standard for structural engineering.

Communications & Technology – Our professionals are adept at designing electronic systems for a wide variety of clientele. Using the latest computer-aided design and testing tools we produce cutting-edge designs that support each client's unique operations. Every design is crafted to allow flexibility for growth and change. Specialized applications include integrated security; audio/visual presentation; voice/video/data distribution; public address/sound; intercom; closed circuit television; broadband distribution; and video telepresence.

Computer and CADD Applications – TLC has been an early adapter and leader into the BIM world of MEP and structural engineering. The firm has seven years of experience using building information modeling in both MEP and structural disciplines and is one of the largest BIM license holders in the world. Our evolution has been in lockstep with the software industry's progress to provide a tool that can support both design and production capabilities. Original BIM work was in Autodesk ABS (Automated Building Systems), later called MEP 2008, because it was the appropriate production software per Autodesk; Revit migration for MEP design is underway as the software has matured to be able to handle the robust requirements of our projects. Our structural group has the same historical depth in modeling, and has been using Revit Structure for more than a year. In concert with our architectural clients, contractor colleagues and building owners, TLC has made significant progress in recognizing the team advantages of BIM. As the industry has evolved, we have gained experience in coordinating our models via Navisworks, interfacing with 3rd party software to enhance efficiency and using the new delivery processes embraced in integrated project delivery (IPD) to gain constructability and real-time cost input into our design decisions.

Sustainable Design – TLC has LEED-Accredited Professionals and ACG-Certified Commissioning Authorities in all 10 of our offices in Florida, Tennessee and Texas. More than 37% of our staff is LEED accredited. Our design/commissioning portfolio includes 62 LEED Certified projects totaling more than 7.7 million square feet of certified sustainable space. We are committed to the 2030 Challenge and have current experience in reaching net zero design solutions with a focus on Integrated Project Delivery.



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TLC EXPERIENCE



Relevant Experience

- **Brighton Public Safety Complex, Seminole Tribe of Florida, Brighton, Florida**
New police station, fire department, EOC and Tribal Services administration buildings for the Seminole Tribe of Florida. Registered LEED NC v2009 target silver. \$18.7 million/96,000sf/2012/MEP/AV/VD/Security
- **Charleston County Emergency Operations Call Center, Charleston, South Carolina**
The new two-story consolidated EOC/911 call center contains a master control room, offices, training rooms, a press debriefing area and support spaces. The project also includes a backup data center for Charleston County and a SCIF (Sensitive Compartmented Information Facility). The facility houses redundant electrical and water backup systems, to remain functional for at least 72 hours after a storm or emergency event. The project includes voice/data, CCTV, access control and audio/visual design services. Designed for LEED Silver Certification \$26.8 million/38,500 sf /2013/VD/AV/Security
- **Citrus County Emergency Operations Center, 911 Management Center and Sheriff's Office, Lecanto, Florida**
New 37,000 sf public safety complex integrating several services. \$12 million/2008/MEP/FP/CT
- **City of Ocoee Police Headquarters, Ocoee, Florida**
New 1- or 2-story police headquarters including office and support space, armory, booking, sally port, evidence lab and storage, vehicle processing, valuable vault, patrol reporting, reception/front desk and perhaps holding cells. Emergency power for round-the-clock operations. May require hurricane hardening to sustain Category 4 or 5 winds. \$4.5 million/20,000 sf/2008/MEP/FP/CT
- **Clay County EOC, Jacksonville, Florida**
Two-story office and emergency operations center. Voice/data into the structured cabling system for support of network electronics, outside plant design, communication room design, broadband television distribution and radio support infrastructure. AV includes presentation systems, public media interface, audio visual equipment and video conferencing support. 25,500 sf/2008/MEP/CT
- **Coconut Creek Public Works Building, Coconut Creek, Florida**
New two-story administration building including EOC, Dispatch, 911 Call Center and emergency response administrative spaces. Will require N+1 systems, standby power for the building and sustainable design elements. \$3 million/22,000 sf/2012/MEP/FP/AV/LEED administration/Energy modeling/Cx
- **Collier County Emergency Services Center, Naples, Florida**
Emergency management, medical services, 911 call center, television studio, emergency ops command center, and sheriff's office substation/Security design services; access control; CCTV; communications; intrusion detection; command center. \$37 million/125,000 sf/2009/ME/CT

Mechanical Engineering

Heating, Ventilation
Air Conditioning
Thermal Storage
Plumbing
Fire Protection

Electrical Engineering

Power Generation & Distribution
Lighting Design
Fault Current Analysis
Overcurrent Device Coordination
Arc-Flash Analysis
Surge/Lightning Protection
Emergency/Standby Power

Structural Engineering

Foundations & Framing
System Evaluation
Deep & Shallow Foundations
Forensic Analysis
Seismic/Wind Analysis
Threshold Inspections
Anti-Terrorism/Force Protection

Communications & Technology

Integrated Security Systems
Voice/Data Distribution
Securitized Communications
Audio/Visual Presentation
Wired and Wireless
LCD, LED & DLP Technologies
Video Teleconferencing

Sustainable Design

LEED® Administration
Sustainability Consulting
Energy/Daylight Modeling
Building Commissioning
Net-Zero Design

Energy Services

Energy Auditing
Energy Star Analysis
Existing Building Commissioning
Net Operating Income Improvements
Renewable Energy Initiatives
Energy Eff. Bldg Deduction 179D



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Relevant Experience

- **Gilchrist County Public Safety Complex, Trenton, Florida**
Two-site project: EMS-2, Fire Station with emergency personnel quarters and two vehicle bays. Second site - EMS-1, Fire Station fireman quarters and emergency operations center and public safety offices. \$2 million/25,000 sf/2008/M/E/CT
- **Gulf Coast Community College Emergency Operations Center, Panama City, Florida**
New 50,000-square-foot EOC facility that includes classroom space, conference rooms, a command center, storage space and offices and also houses the county's 911 call center. The joint-use facility is used on a daily basis by students training to become first responders such as police officers or paramedics. The project is also the only facility in the state built by a partnership of county government and education entities. Design includes audio/visual, voice/data and security systems. \$16 Million/2010/AV/VD/S
- **Hendry County Emergency Operations Center, Ft. Myers, Florida**
New building designed for operations management during hurricanes or other emergencies. The hardened, single-story concrete structure is built to withstand wind speeds of 180 mph and features back-up generators to ensure constant power to the center for at least 72 hours, survivable communications, a helipad and a communications tower. \$4.76 million/10,000 sf/2010/MEP/FP/CT
- **Hillsborough Emergency Operating Center, Tampa, Florida**
Two-story EOC/911 facility of approximately 60,000 square feet and maintenance and warehouse buildings encompassing 23,000 square feet. Communication system design for the facility will include the coordination of existing equipment to be transferred to the new location and selection assistance of new equipment within the facility, also providing full and detailed security system design. \$25 million/83,000 sf/2012/Security/V-D
- **Monroe County Emergency Operations Center, Marathon, Florida**
New emergency operations center (1,016 sf ground floor and 13,932 sf first floor) located on Marathon Airport property. Design to incorporate hardening against wind speeds of 225 mph, three-second gusts for essential ancillary structures and service equipment communications and technology systems provided on exterior of building. Design for minimum 72 hours self-contained, continuous operation. Including survivable communications to ensure connectivity with other EOC's, the state, and other pertinent agencies. \$13 million/14,948 sf/2010/MEP/CT
- **Palm Beach Gardens EOC, Palm Beach Gardens, Florida**
 - Design criteria for MEP for new design-build emergency operations communication center, LEED criteria and risk management.
 - Design to FEMA Standards, 1-story, Emergency Operations Communications Center, including Enhanced Wind Storm Protection (205 mph-3 second gust) masonry block walls, precast concrete roof joists/roof deck. Included mechanical CA for three AHU's. **Certified LEED NC 2.2 Silver.** \$3.5 million/17,000 sf/2010/S



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Relevant Experience

- **Pinellas County Emergency Operations Center, Largo, Florida**
The complex includes five buildings on a 40-acre site housing the County's emergency operations center, emergency communications and 911 call center, emergency medical services, Sheriff's admin/operations headquarters and dispatch center and vehicle maintenance and communications building. A 689-space parking garage and CEP will serve the complex. Designed to meet LEED certification standards. \$81.4 million/230,000 sf/2013/ AV/VD/Security
- **Sarasota County Public Safety Building, Sarasota, Florida**
New two-story 39,000 sf facility with a goal of obtaining LEED NC 2.2 Silver. \$12 million/39,000 sf/2014/MEP/FP/LEED administration/ Energy modeling
- **Sarasota Emergency Operating Center, Sarasota, Florida**
New EOC/911 facility includes voice/data, audio/visual and security design. \$14.5 million/34,000 sf/2013/AV/VD/Security
- **Seminole County Public Safety Building, Sanford, Florida**
Three-story office building including Sheriff's operations, public safety offices, classrooms, training rooms, computer/dispatch rooms, vehicle exam bays, sheriff's crime lab/\$14.4 million/120,000 sf/1997/S
Public Safety Bldg –Replacement of the uninterruptable protection system with a new redundant Base UPS distribution system.
\$150,000/2011/E/S
- **Sunrise Public Safety and Fire Station #72, Sunrise, Florida**
Five-story public safety building including an EOC, 911 operations center, public safety administration, fire station and firing range. 72-hour self-contained, continuous operation capability. \$30 million/ 148,000 sf/2011/MEP/FP/CT
- **Wilmington Emergency Operations Center, Wilmington, Delaware**
Facility addition to include mechanical, electrical, plumbing, fire protection, security systems CCTV, door access controls and computer cabling (voice/data). \$26 million/5,000 sf/2011/M/E/P/FP/CT



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SARASOTA COUNTY EMERGENCY OPERATIONS CENTER Sarasota, Florida



This storm-hardened emergency operations center (EOC) replaces Sarasota County's outdated EOC built in 1974 and not rated to withstand a major hurricane. The two-story EOC meets FEMA 361 standards and can withstand 253 mph wind speeds and a category 5 hurricane. During a countywide emergency, it can remain operational for up to 72 hours by self-generating power and can accommodate more than 300 people. A 250 foot communications tower is attached to the building and grounded for lightning strikes to further assure communication continuity during an emergency.

The 40,439 sf EOC houses Sarasota County's 911 emergency communications, 311 call center and sheriff's and fire administration training. It includes administrative offices, a main data room, intermediate distribution frame rooms, conference rooms and multipurpose rooms, along with police and fire response training areas. A media briefing room is equipped with press and FEMA truck pedestals to keep the public informed on a real-time basis.

The EOC has plenty of large displays, projection screens, projectors and LED TV monitors to provide continuous emergency communications and to assist responders in the call center with queuing and call efficiency.

The Category 6A structured cabling system includes 120 terminations that support multiple audio, visual, data and multimedia systems and that link a series of network devices from the EOC to other buildings on the 25-acre government campus. The system also transmits audio and video to the Sheriff's department and press area.

A radio room is used to distribute radio cables from the EOC to radio vendors. Smart-card technology allows keyless entry into and within the building. A CCTV recording system includes high definition (HD)-quality IP cameras with 30-day storage capacity.

The building features automated building systems controls for lighting and HVAC, along with low-flow metered fixtures to conserve water. Other energy efficient enhancements include LED lighting throughout most of the building.

To continue operations for weather-related or other emergency events, the EOC includes redundancies in the HVAC system, utility provider and voice and data feeds, along with uninterruptible power supply (UPS) backup and two 1250-kilowatt generators.

Architect

ADG
Winter Park, Florida

In association with FleischmanGarcia
Architecture
Tampa, Florida

Constructors

Joint Venture of AJAX Building
Corporation
Midway, Florida

Tandem Construction
Sarasota, Florida

Owner

Sarasota County
Sarasota, Florida

Major Components

Emergency Operations Center
911 Emergency Communications
311 Call Center
Training Facilities
Administration Offices

Project Size

40,439 square feet

Construction Cost

\$15.3 Million

Completion Date

2015

TLC Services

Mechanical, Electrical
Plumbing, Fire Protection
Audio-Visual, Voice-Data
Security, LEED Administration
Energy Modeling

Award

2016, APWA, Project of the Year,
(\$5 million to \$25 million)

Registered for LEED NC 2.2



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CHARLESTON COUNTY EMERGENCY OPERATIONS CENTER AND CONSOLIDATED 911 CENTER Charleston, South Carolina



Rendering courtesy of Architects Design Group

Located in the Deep South in beautiful Charleston, South Carolina, this new center brings together the 911 and emergency dispatch operations for law enforcement, EMS and fire operations for multiple jurisdictions operating within Charleston County. The two-story building consolidates the EOC and 911 Call Center functions into one location and includes a backup data center for Charleston County and a Sensitive Compartmented Information Facility (SCIF).

Flexibility, redundancy and survivability were among TLC's design goals. The security systems are fully integrated to include intrusion detection, access control, detention, and video surveillance throughout the facility and parking areas.

Voice Over IP (VOIP) telecommunications are provided by both wired and wireless network communications. Redundant service entrance feeds serve the facility to provide for survivability and connectivity options.

Audio/visual technology was incorporated throughout the facility including training rooms, EOC, 911 center, conference rooms and support spaces. High definition streaming audio and video are controlled using touch screen wired and wireless control systems to facilitate quick access to any number of internal or external audio video resources to allow for quick response to public safety situations.

The technology systems serving the various departments are tied together with a series of network devices that allow each area to communicate with other areas and enables users to access this information from any computer in the building. The system also sends audio and video from the EOC to other areas such as the 911 center, the press area—which feeds remote satellite truck pedestals for broadcasting—and even a FEMA trailer pedestal.

The EOC is designed to LEED® Silver criteria.

Architect
Architects Design Group
Winter Park, Florida

Constructor
Palmetto Construction Group LLC
Charleston, South Carolina

Owner
Charleston County
South Carolina

Major Components
Emergency Operations Center
911 Call Center
Offices
Conference Rooms

Project Size
38,500 sf

Construction Cost
\$13 Million

Completion Date
2012

TLC Services
Audio/Visual
Voice/Data
Security



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SUNRISE PUBLIC SAFETY BUILDING AND FIRE STATION #72 SUNRISE, FLORIDA



Photo by Sheryl Swartzle, TLC

Security, efficiency and cost-effectiveness are the hallmarks of the new Public Safety Building and Fire Station #72. Located on the City's Municipal Complex which includes City Hall, Library, Senior Center and a Cultural/Community Center, the two new buildings were designed to be contextual, efficient to construct and able to withstand natural or man-made disasters and continue to operate for a minimum of 72 hours.

Together, the Public Safety Building and the Fire Station combine to provide the City with a secure, storm-hardened, technologically sophisticated command center for Police and Fire Rescue Services. The five-story Public Safety Building houses the entire operations of the Police Department's 300 employees and includes Joint-use Broward County/City of Sunrise 911 Communications Center, Municipal Emergency Operations Center, data center, indoor eight-lane firing range, law enforcement command vehicle storage and fire-rescue administration/training facilities.

Fire Station #72 is a two-story, four-bay building adjacent to the Public Safety Building and the two buildings share a 4,900 sf central energy plant that provides 100% redundancy to all critical infrastructure components through two 1-megawatt diesel generators and parallel switching gear. Dual water-cooled chillers with a VAV system support the two buildings, providing a comfortable

climate for safety personnel while CRAC units provide the proper environmental conditions in IT rooms on the third and fifth floors of the public safety building. The IT rooms are also equipped with clean agent fire protection systems.

Security and communications are crucial to public safety. TLC designed an IP-based access control system utilizing smart cards that limit access in the complex, with biometric finger print readers on evidence storage lockers. A CCTV system with HD quality IP cameras monitors both interior and exterior of the building and has 30-day capacity. Suspect interview rooms have covert cameras and microphones with a recording system that is independent from the building CCTV system.

Voice/data requirements were met through creatively locating backbone routing for ease in connections. Audio/visual systems are zoned by floors and accessible from the phone system and incorporated with the community room, 911 center, EOC and conference rooms. Additional capacity is provided to a media pedestal external to the building.

Economic conditions benefitted the project through an advantageous bidding climate and created challenges due to reduced tax revenues. TLC's experience on numerous prior public safety complexes led to cost efficient solutions while providing a technologically advanced facility for the future of Sunrise.

Architect
Architects Design Group (ADG)
Winter Park, Florida

Owner
City of Sunrise

Constructor
Stiles
Ft. Lauderdale, Florida

Major Components
Emergency Operations Center
Firing range
911 center
Data center

Project Size
105,000 sf public safety building
18,000 sf fire station

Construction Cost
\$29 million

Completion Date
2011

TLC Services
Mechanical
Electrical
Plumbing
Fire Protection
Audio-Visual
Voice-Data
Security



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PALM BEACH GARDENS EMERGENCY OPERATIONS & COMMUNICATIONS CENTER Palm Beach Gardens, Florida

GREEN FACTS

LEED Silver for New Construction V. 2.2

Certification Awarded July 2011

SILVER 34 Points*

Sustainable Site 8

Water Efficiency 2

Energy & Atmosphere 4

(EA c1 - Achieved 3 Points/17.5%)

Materials & Resources 7

Indoor Environmental Quality 10

Innovation & Design 3

*Out of a possible 69 points



Under contract to Harvard Jolly, TLC was part of the design build criteria development team, responsible for the MEP and fire protection systems, along with audio-visual, voice-data and security systems. Subsequently, during the design-build delivery of this project, TLC engineers completed the structural design for this one-story emergency operations communications center.

The facility is situated between the existing Police Department Headquarters and City Hall and serves as a centralized law enforcement communications, emergency dispatch services and city-wide information system, including the 911 center, data center and dispatch center for the cities of Palm Beach Gardens, Jupiter and Juno Beach, along with hosting the city's emergency radio station, AM-1670.

The facility's structural design was developed in accordance with DOE-STD-1020, FEMA 361 and ARC 4496 standards to withstand a minimum of 205 MPH winds. The building structure is 12" concrete masonry units, reinforced and grout-filled solid to resist both wind and impact requirements. The roof is precast concrete joists supporting a 4" reinforced concrete deck. The roof system is supported by the exterior reinforced masonry walls, interior reinforced CMU masonry walls, concrete beams and concrete columns.

The backup generator is located in a hardened space within the building, while the mechanical systems are enclosed in an equipment yard with reinforced concrete masonry and a steel bar grating roof to prevent impact from flying debris.

The 911 call center and data rooms floor slabs were stepped down to accommodate a raised computer floor. The building has no windows and all doors are high impact rated doors to protect the occupants inside.

The facility is connected to the two adjacent buildings with cast-in-place covered walkways that include expansion joints between the canopies and the adjacent buildings. Exterior amenities include a concrete stage from which officials may address the public and hold news casts.

Project challenges included a tight project site and location directly adjacent to two existing buildings. In addition, a major water line along the property required the foundations be stepped down nearly six feet along one side of the building to protect the facility during future utility work.

Architect

SchenkelShultz Architecture
Orlando, Florida

Owner

City of Palm Beach Gardens
Florida

Constructor

Pirtle Construction Company
Davie, Florida

Major Components

Hurricane strengthened structure
Data rooms

Project Size

12,500 square feet

Construction Cost

\$2.5 million

Completion Date

2010

TLC Services

Structural
Mechanical
Electrical
Plumbing
Fire Protection
Audio - Visual
Voice - Data
Security



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**COLLIER COUNTY
EMERGENCY SERVICES CENTER
Naples, Florida**



Photo By Jim Landis/TLC

One of the most technically advanced emergency operation centers in the country, the Collier County Emergency Services Center is also home to the county sheriff's department, EMS team, numerous other county offices and the 9 11 call center.

As a means of meeting the diverse needs and space requirements, TLC met with department representatives in a series of intense user group workshops. Meticulous coordination was required to integrate the heating, ventilation, air conditioning, power, lighting, audio/visual and voice/data and security systems throughout the facility.

The building functions include:
New Sheriff's Communications Center with state-of-the-art 911 & dispatch
• New East Naples Sheriff's Sub-Station
• Back-up data hot site and information technology office
• Emergency Medical Services administrative office
• EMS/EM supply warehouse
• Emergency Management Department office
• New county Emergency Operations Center
• Public Information studio & press area

Among its features are:
• Category 5 hurricane resistance (175 mph/23' flood elevation)
• 100% backup electrical power (2x2.5

MegaWatt generators)

- Self-contained continuous operation
- Redundant telephone, satellite and radio communications

The technology systems serving the various departments are tied together with a series of network devices that allow each area to communicate with other areas – and enables users to access this information from any computer in the building. The system also sends audio and video from the EOC to other areas such as the 911 center, the Sheriff's department, the press area (which feeds remote satellite truck pedestals for broadcasting) and even a FEMA trailer pedestal.

In addition, TLC implemented a video communications system that allows telephone and video communication between Collier County and other county, state or regional entities. This way, critical documents and crisis updates can be seen as well as heard. The design includes a high-definition video wall with 18-foot-wide split screen and eight 63-inch plasma screens, as well as flat panels monitors throughout the facility.

The building and components were designed to withstand 175 mph wind loads and is in compliance with Collier County Standards for Vertical Construction. The tower was designed to withstand 140 mph sustained winds and 175 mph, three-second bursts with less than 2° sway at the top.

Architect

Harvard Jolly Clees Toppe
Ft. Myers, Florida
and
Scharf & Associates, Inc.
Ft. Lauderdale, Florida

Owner

Collier County Government
Naples, Florida

Constructor

Manhattan Construction
Naples, Florida

Major Components

Four Stories
Emergency Ops Command Center
Emergency Medical Services Center
911 Call Center
Sheriff's Office Substation
Television Studio/Press Area
High-Definition Video Wall
185-ft-tall Antenna Tower

Project Size

125,000 sf

Construction Cost

\$37 Million

Completion Date

2009

TLC Services

Mechanical
Electrical
Audio/Visual Presentation
Voice/Data Distribution
Security



CIVIL ENGINEERING, LANDSCAPE ARCHITECTURE AND SURVEYING

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Keith and Associates, Inc. was incorporated as a Florida corporation in 1998. As a mid-size closely-knit firm, we provide civil engineering, traffic engineering, surveying and mapping, subsurface utility engineering, planning, landscape architecture, construction management and virtual design and construction services. The firm was founded on the principal of achieving success by combining the latest technology with client oriented business practices, and a staff of experienced and talented professionals.

The firm's team of experts has extensive past and ongoing experience with both large-scale private and public sector projects. Our staff combines the technical work experience of over 100 professionals, each with an extensive working knowledge of local and regional projects. This convergence of experience has resulted in the development of a tremendous database of knowledge and information concerning local, past and ongoing projects, which is an invaluable asset we can provide to our clients.

Keith and Associates, Inc. understands the importance of community involvement and the necessity of working with local, state, and federal agencies in a hands-on cooperative manner to build consensus and receive subsequent approval of highly sensitive projects. This approach represents an underlying philosophy of the firm which results in a quality product, with emphasis on scheduling and cost effectiveness through team oriented management and quality control.

The professionals of Keith and Associates, Inc. continue to take great pride in the success of their undertakings. Our past experience is successfully demonstrated by a variety of governmental and municipal projects throughout South Florida and Palm Beach County. The following are a list of several projects with similar design, permitting and construction administration services similar to this RFP for Palm Beach County:

- Lake Worth Beach Complex Design, Lake Worth, Florida
- Glade View Elementary School Modernization, Belle Glade, Florida – LEED BD+C Schools
- Gove Elementary School Modernization, Belle Glades, Florida – LEED BD+C Schools - Silver
- Galaxy Elementary School Modernization, Boynton Beach, Florida - LEED BD+C Schools - Platinum
- Rosenwald Elementary School Modernization, South Bay, Florida – LEED BD+C Schools
- ALI Cultural Center, Pompano Beach, Florida
- Design/Build Pier Beach Parking Garage, Pompano Beach, Florida
- Pompano Beach Fire Station #11, Pompano Beach, Florida – LEED BD+C New Construction - Silver
- Pompano Beach Fire Station #103, Pompano Beach, Florida – LEED BD+C New Construction - Gold
- Pompano Beach Fire Station #24, Pompano Beach, Florida – LEED BD+C New Construction
- Pompano Beach Fire Station #25, Pompano Beach, Florida
- Pompano Beach Fire Station #61, Pompano Beach, Florida
- Design/Build Tamarac Fire Station #78, Tamarac, Florida - LEED BD+C New Construction
- Hallandale Beach Fire Rescue Station #7 and EOC Headquarters, Hallandale Beach, FL – LEED BD+C New Construction
- Miami Dade College David W. Dyer Federal Building & Courthouse Remodel and Restoration, Miami, Florida
- Broward Health North Emergency Department Expansion, Deerfield Beach, Florida
- Parkland City Hall Building Department Wing Expansion, Parkland, Florida
- Howard Tiger Recreational Center, Seminole Tribe of Florida, Hollywood, Florida



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LANDSCAPE ARCHITECTURE

Our Landscape Architecture Department specializes in the creative fusion of architecture, landscape architecture and the environment. The ability to offer in-house landscape architecture design capabilities, ISA certified arborist and certified landscape inspector provides for a more comprehensive unified team. Our team has provided innovative designs for institutional and commercial projects, residential and mixed-use developments, streetscape and roadway beautification, active and passive parks, plazas and various urban redevelopments. Whether it is in meeting the code of landscape ordinances with creativity or in creating spectacular lush destinations, we bring experience, knowledge, fresh energy and innovation to each project. Our approach is one of an extension of our clients' staff, offering guidance and assistance to make smart, long-term decisions that result in greater value for them, their projects, their stakeholders and our community as a whole. Regardless of the scope of the project, we pay special attention to architectural and landscape detail and welcome every opportunity to improve our environment.

KEITH
& ASSOCIATES, INC.
consulting engineers



SYNALOVSKI ROMANIK SAYE
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KEITH & ASSOCIATES EXPERIENCE



Hallandale Fire Rescue Station No. 7 and EOC Headquarters

Project Location: Hallandale Beach, FL
Project Commencement: 2014
Project Completion: 2018



Owner: City of Hallandale Beach Client: Currie Sowards Aguila Architects
Mr. Jose Aguila, AIA, LEED AP
(561) 276-4951
Jose@CSA-Architects.com

Project Description: The City's new main fire rescue headquarters and emergency management facility were developed to achieve LEED Silver Certification and include a 25,000-SF, two-story complex with four apparatus bays and living quarters for up to 16 firefighters. The new facility will be at SW Corner of Foster Road and NW 1st Avenue. In addition to on-duty fire rescue staff, the building will house the City's Fire Prevention Bureau including office space for fire inspectors, plans review and public education. The City's fire rescue administrative headquarters will be located within the new facility, in addition to its emergency operations, as well as meeting space. Construction documents for the project are complete and it is currently in the permitting phase.

KEITH provided civil engineering, landscape architecture and SUE services which included the following services: preparation of landscape and irrigation plans incorporating drought tolerant plants and 'Florida Friendly Landscaping' practices, as well as water saving irrigation components with a 'smart' controller and incorporation of a rain sensor; preparation of documents and attendance at City DRC, AAC and Planning and Zoning meetings for the site plan approval; prepared all required bidding and construction documents and cost estimates; provided assistance for LEED BD+C rating documentation and processing; attended pre-bid meeting, responded to bidder questions and prepared possible bid addenda for project revisions; provided construction engineering/management services for the projects; provided project close-out services.

Engineering Inspired Design.



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Tamarac Fire Station No. 78 Design/Build

Project Location: Tamarac, FL
Project Commencement: 2015
Project Completion: 2017



Owner: City of Tamarac Client: West Construction, Inc.
Mr. Peter Ganci, AIA
(561) 588-2027 ext. 33
Pganci@west-arch.com

Project Description: The old Fire Station No. 78 building was demolished and replaced with a new 9,300-SF facility. KEITH provided civil engineering, traffic and landscape architecture services during the construction of the Tamarac Fire Station, on behalf of West Construction. Civil engineering services include the development of preliminary design plans, preparation of LEED templates, attendance of coordination meetings, acquisition of the necessary permits and construction management services.

KEITH also prepared a Signal Modification Plan for actuating the existing traffic signal at the intersection of NW 47th Terrace and Commercial Blvd. for tactical use by the Tamarac Fire Department. Additionally, landscape architecture services will include a site analysis and tree inventory, development of tree disposition, landscape and irrigation plans and construction observation. As a Design/Build project, KEITH was an active participant in determining costs and cost alternatives to keep overall costs within the anticipated budget.

Engineering Inspired Design.



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KEITH

Pompano Beach Fire Station No. 24

Project Location: Pompano Beach, FL
Project Commencement: 2016
Project Completion: Ongoing



Owner: City of Pompano Beach Client: Currie Sowards Aguila Architects
Mr. Jose Aguila, AIA, LEED AP
(561) 276-4951
Jose@CSA-Architects.com

Project Description: The City of Pompano Beach requested to replace the existing Pompano Beach Fire Station No. 24 located at 2001 NE 10th Street in the City of Pompano Beach, with a new two-story 4 Bay Fire Station. The City was so pleased with the previous work done on Fire Station 11 that the design and development was also used for Fire Station 103 (with site adjustments) and now serves as the prototype design for the proposed Fire Station No. 24 design/build project.

KEITH, as a subconsultant partner to Currie Sowards Aguila Architects and West Construction, is currently providing engineering design and permitting, project coordination, surveying, landscape architecture and construction services for this project. The existing fire station will be demolished and prepared for the construction of the new station. New utilities and services along with new landscaping, 20 parking spaces and 3 visitor parking spaces, offices, training room and an exercise room on the first floor. The storm hardened structure will be designed and constructed to meet the Category V storms that can come our way. The Station will be designed to achieve a minimum level of Silver Certification and the Team will meet with FAA Consultant to finalize site and building plans to comply with FAA airspace requirements.

Engineering Inspired Design.



SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design



KEITH

Pompano Beach Fire Station No. 103

Project Location: Pompano Beach, FL
Project Commencement: 2011
Project Completion: 2016



Owner: City of Pompano Beach Client: Currie Sowards Aguila Architects
Mr. Jose Aguila, AIA, LEED AP
(561) 276-4951
Jose@CSA-Architects.com

Project Description: Fire Station No. 103 is located at 3721 N.E. 12th Avenue North of Sample Road in the City of Pompano Beach. The new two-story, three-bay fire station 103 is approximately 13,000-SF.

As a subconsultant to Currie Sowards Aguila Architects, KEITH's responsibilities included preparing boundary and topographic surveys, plat preparation and processing, preparation of documents and attendance at City DRC, AAC and Planning and Zoning meetings for the site plan approval, pre-application meeting with agencies having jurisdiction, prepared all required bidding and construction documents for the projects, design plans, supplementary contract requirements, technical specifications and cost estimates, provided assistance for LEED BD+C rating documentation and processing, prepared and processed all required plat permit applications and submittal packages as required for permit issuance of all agency permits (i.e. State, County and City), attended pre-bid meetings, responded to bidder questions and prepared possible bid addendums for project revisions, assisted the City in making bid award recommendations for contracting/construction services, provided construction engineering and inspection services for the project, and provided project close-out services, including preliminary and final acceptance of projects, preparation and approval of punch list items and project certification as required to all permitting agencies. This project achieved LEED Gold Certification.

Engineering Inspired Design.



SYNALOVSKI ROMANIK SAYE
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SURVEYORS



KEITH

Pompano Beach Continuing Contracts

Project Location: Pompano Beach, Florida
Project Commencement: 2002
Project Completion: On-going



Client: City of Pompano Beach
Dr. Horacio Danovich, PE, CIP Manager
(954) 786-7834
Horacio.Danovich@copbfl.com

Project Description: KEITH is currently providing general engineering services to the municipality on an as-needed basis on this ongoing continuing services contract. KEITH has served as the General Engineering Consultant for the City for over 16 years. Some of the projects provided under this contract include:

- SE 8th Court Bridge Replacement
- Municipal Reclaimed Water Main Design
- Pompano Beach Sidewalk Construction Program
- Harbor Drive Beautification and Roadway Improvements
- Municipal golf course, cemetery, dog park and pier renovations
- Pompano Beach branch library renovations
- Oceanside Fire Station No. 11
- NE 4th Street Reuse Water Line Expansion
- Condition Assessments for Various City Owned Buildings and Facilities
- Pompano Beach Boulevard Water Main Design
- Municipal Chiller Plant
- Fire Station No. 103 Design
- SW 36th Avenue Sidewalk and Pedestrian Bridge
- Founders Park
- Pompano Air Park Maintenance Building Design

KEITH is currently providing general surveying and mapping services to the municipality on an as-needed basis on this ongoing continuing services contract. KEITH has served as the General Surveying Consultant for the City for over 16 years. Some of the projects provided under this contract include:

- South Cypress Road and SE 15th Court Intersection Design Survey
- Pompano Beach branch library Topographic Survey
- SE 13th Street Force Main Design Survey
- Utility Casting Federal Highway Design Survey
- SR A1A Survey and Subsurface Utility Engineering (SUE) services from Hillsboro Blvd to Terra Mar Drive
- Permanent Emergency Generators Design Survey for City Hall and Public Safety Building
- GIS Mapping Pilot Project
- North Riverside Drive Directional Drill Survey and SUE services
- Briny Avenue Survey and SUE services
- Palm Aire Park Topographic Survey
- SE 9th Avenue Bridge Replacement Design Survey
- Civic Campus/Old Pompano Topographic Survey and Updated Surveys
- Intracoastal Waterway Sign Surroundings Specific Purpose Survey
- Santa Barbara Reuse Water Line Expansion Topographic Survey
- Rustic Bridge Park Design Survey
- NE 4th Street Specific Purpose Survey

Engineering Inspired Design.



SYNALOVSKI ROMANIK SAYE
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City of Pompano Beach CRA Miscellaneous Engineering & Surveying Services

Pompano Beach, Florida



Client:

City of Pompano Beach CRA
Ms. Phyllis Korab, Assistant City Manager
100 West Atlantic Boulevard
Pompano Beach, Florida 33060

**Continuing Miscellaneous Engineering/Surveying Services Contract
Contract Awarded 2002 – On-Going**

Project Description:

Keith and Associates, Inc. is currently providing general engineering and surveying and mapping services to the CRA on an as needed basis on this ongoing continuing services contracts. Some projects provided under this contract include:

- MLK Boulevard Study & Boundary Survey
- MLK Boulevard Planning & Design
- FEC Railroad Right-of-Way Study
- Municipal Pier Restaurant Redevelopment
- MLK Boulevard Street Vacation Services
- Pompano Beach Boulevard Streetscape & Dune Revitalization
- East Atlantic Boulevard/Pompano Beach Boulevard Surveys
- Old Pompano Area Design Survey (North of Atlantic Boulevard)
- NW CRA Update Boundary Survey to Design Survey
- MLK Boulevard Survey (I-95 to Dixie Highway)
- Right-of-Way Vacations & Dedications for NW CRA (NW 4th Street and NW 4th Avenue)
- Esquire Lakes Sign Survey
- Professional Services for Mixed-Use Downtown Pompano Connectivity Plan
- NW 6th Street Topographic Survey and Street Light Locations
- NE 1st Street Boundary Survey
- Pompano Springs Utility Easements
- Ortanique Boundary Survey
- NW Corner of NW 6th Avenue/MLK Boulevard Plat & Re-Plat
- FPL Utility Easements
- MLK Boulevard Update Survey
- Professional Services for the Development of 731 Hammondville Road
- Professional Services for MLK Boulevard Streetscape Improvements
- FEC Flagler Corridor Landscape Easements
- Pompano Beach Library Branch Relocation Survey
- Rezoning of NE Corner of MLK Boulevard & NW 6th Avenue
- Atlantic Point Boundary and Topographic Surveys
- Trafficway Plan Amendment for MLK Boulevard/Hammondville Road
- Bailey Hotel Boundary Survey
- Old Pompano Area Water and Sewer Improvements for Future Development Restaurants
- MLK Boulevard Water Main Design





9. Resumes of Key Personnel



SYNALOVSKI ROMANIK SAYE
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SRS RESUMES

Manuel Synalovski, AIA, LEED AP

Project Principal



Education

Bachelor of Architecture,
University of Miami
Continuing Education, Ongoing

Registration & Certifications

American Institute of Architects
Registered Architect, Florida
Registered Architect, Puerto Rico
Registered Architect, Connecticut
Registered Architect, Illinois
Registered Architect, Texas
NCARB
Uniform Building Code Inspector, Florida
Broward County Board of Rules and Appeals
Nat'l Fire Protection Administration
LEED Accredited Professional
Planning and Zoning Board Member, Plantation, FL

Professional Affiliations

President, B'nai Aviv in Weston, Florida
President, Area Agency for the Aged
Sponsor, Children's Harbor
Sponsor, Kids in Distress - Wilton Manors, FL
Sponsor, Jewish Federation of Broward
Sponsor, Rotary Club in Weston, FL
Sponsor, Samuel Scheck Hillel Day School
Sponsor, David Posnack Hebrew Day
Sponsor, DPJCC
Sponsor, Muscular Dystrophy Association, USA
Sponsor, United States Fund for UNICEF
Sponsor, City of Hope
Sponsor, University of Miami Alumni Assn., FL
Sponsor, Broward College Scholarship Fund, FL
Sponsor, Hispanic Unity - Hollywood, FL
Sponsor, Jewish Theological Seminary, NY

Biography

Founder and managing principal, Manny is responsible for ensuring the availability of resources to support clients' projects, establishing architectural design objectives, and ultimately promising that clients' objectives are consistently met. He has considerable expertise in academic facilities, retail, hospitality, municipal, religious, mixed-use workplace, and residential design projects.

His professional affiliations and community service roles are legendary. And those who know him best, know Manny as an individual of impeccable character, candor, integrity, and intelligence. A son of many cultures, Manny is an extraordinary communicator — attentive listener, responsive spokesperson, diplomatic negotiator, consensus-seeker, and problem-solver. Manny's gift for relationship building stands him in good stead with clients, government bodies, community leaders, and contractor partnerships.

Professional Experience

Fire Station No. 81, Weston, FL
Fire Station No. 70, Miramar, FL
Fire Station No. 3, Margate, FL
Fire Station No. 33, Pembroke Pines, FL
Fire Station No. 78, Tamarac, FL
Fire Station No. 61 Renovations, Pompano Beach, FL
Fire Station No. 52, Davie, FL
Fire Station No. 1, Dania Beach, FL
Fire Station No. 55, Weston, FL
Fire Station No. 60, Hallandale Beach, FL
Fire Station No. 6, Plantation, FL
Fire Station No. 107 Schematic Design, Miramar, FL
Fire Station No. 67, Weston, FL
Fire Station No. 101 & EOC, Pembroke Pines, FL
Fire Station No. 84 & EOC, Miramar, FL
Fire Station No. 2 Renovation & Addition, Plantation, FL
Fire Station No. 22 Renovation, Lighthouse Point, FL
Fire Training Station & Fire Fleet Maintenance Building, Hollywood, FL
Fire Rescue Department Maintenance Facility, Pembroke Pines, FL
Fire Burn Building Facility, Hollywood, FL
Fire Burn Building, Pembroke Pines, FL
Gas Training Apparatus, Pembroke Pines, FL
Parkland Public Safety, Parkland, FL



SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design



Education

Bachelor of Architecture,
University of Florida

Master of Building Construction,
University of Florida

Master of Architecture,
Georgia Institute of Technology

Registration & Certifications

American Institute of Architects

Registered Architect, Florida

Registered Interior Designer, Florida

NCARB

International Association of Chiefs of Police

National Fire Protection Administration

LEED Accredited Professional

Community Affiliations

Florida Green Building Council Member

Fairchild Tropical Botanical Garden Member

Hispanic Unity of Florida

Miami Shores Chamber of Commerce Member

Merrill Romanik, AIA, LEED AP

Project Manager

Biography

As a principal of the firm, Merrill brings a multitude of talents and significant expertise in architecture, building construction, and interior design. When she joined the firm as an intern in 1992, Merrill soon envisioned an expanded spectrum of services that would offer clients a one-stop shop, and helped launch the firm's Interior Design Studio. Internship soon led to a permanent associate position and later to Principal.

Merrill's integrated approach to project planning and client needs has added a unique dimension to the firm's overall perspective and performance. Moreover, Merrill adheres to the highest standards of aesthetic, technical, and environmental values, which have become the professional criteria and credo for the entire team.

Relevant Experience

West Manatee Fire Rescue District's Administrative Headquarters - Bradenton, FL

West Manatee Fire Rescue District's Fire Station #1 Remodel - Holmes Beach, FL

West Manatee Fire Rescue District's Fire Station #2 Remodel - Bradenton, FL

Fire Station No. 70 - Miramar, FL

Fire Station No. 107 - Miramar, FL

Fire Administration Addition at Fire Station No. 84 - Miramar, FL

Fire Station No. 22 Renovation - Lighthouse Point, FL

Fire Station No. 1 - Dania Beach, FL

Hollywood Fire Training Facility & Fleet Maintenance - Hollywood, FL

Fire Station No. 89 - Pembroke Pines, FL

Fire Station No. 101 & Emergency Operations Center - Pembroke Pines, FL

Fire Station No. 22 Renovation - Lighthouse Point, FL

Fire Station No. 55 - Weston, FL

Fire Station No. 81 - Weston, FL

Fire Station No. 67 - Weston, FL

Fire Station No. 84 & EOC, Miramar, FL

West District Police Substation - Miramar, FL

Seminole Tribe Public Safety Building - Hollywood, FL

West District Police Substation - Pembroke Pines, FL

Police Headquarter Addition & Renovation - Pembroke Pines, FL

Police Dispatch Expansion/ Improvements - Aventura, FL

Police Department Expansion and Renovation - Plantation, FL

Police Department Relocation - Lighthouse Point, FL

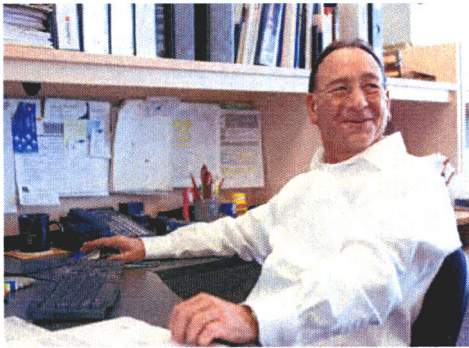
Broward Sheriff's Office District VIII - Weston, FL

Broward County EOC Renovation - Plantation, FL

Lighthouse Point EOC Schematics - Lighthouse Point, FL



SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design



Education

Bachelor of Science, Architecture
Florida A&M University

Chris Bray
Project Architect

Biography

With nearly 28 years' experience, Chris contributes his expertise to managing projects of all types and sizes to successful completion. From his first job with **SRS**, he has honed his skills and grown as an architect and manager. Chris is expertly knowledgeable about construction materials, methods, systems, and components specific to South Florida. He is meticulously detail oriented and coordinates all project elements to maintain quality control and a smooth process. He is consistently adept at recognizing and servicing a client's needs, from conceptual design to turnkey operation. He is a collaborative professional, working with and often supervising the design team. A South Florida native, Chris was born in Hollywood and attended St. Thomas Aquinas High School in Fort Lauderdale. He lives near the water and enjoys boating and aquatic activities of all sorts. With **SRS**, he has participated in a variety of projects throughout South Florida: Mixed-use, academic, municipal, commercial, and recreational facilities.

Relevant Experience

Fire Station # 55, Weston, FL

Fire Station # 3, Margate, FL

Fire Station # 70 - Miramar, FL

West Manatee Fire Rescue # 2, Manatee County, FL

Fire Station #101 & EOC, Pembroke Pines, FL

Fire Station # 6, Plantation, FL

Fire Station # 67, Weston, FL

Fire Station # 78, Tamarac, FL

Fire Station # 79, Pembroke Pines, FL

Fire Station # 99, Pembroke Pines, FL

Dania Beach Fire Station # 1 Addition and Remodel, Dania Beach, FL

Pembroke Pines Fire Training Facility, Pembroke Pines, FL

Lauderhill Municipal Complex, Lauderhill, FL

Lighthouse Point Library, Lighthouse Point, FL

Village Multipurpose Building, Sunrise, FL

The Village Community Center, Pembroke Pines, FL

Paul DeMaio Dania Beach Branch Library, Dania Beach, FL

Hispanic Library & Cultural Center, Broward County, FL

Public Safety Building, Parkland, FL

Police Station Renovation and Expansion, Lighthouse Point, FL

Police Services Center - BSO - Weston, FL



SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design

SRS LICENSES

RICK SCOTT, GOVERNOR	KEN LAWSON, SECRETARY				
STATE OF FLORIDA DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION BOARD OF ARCHITECTURE & INTERIOR DESIGN					
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">LICENSE NUMBER</td> <td></td> </tr> <tr> <td>AA28001863</td> <td></td> </tr> </table>		LICENSE NUMBER		AA28001863	
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AA28001863					
The ARCHITECT CORPORATION Named below IS CERTIFIED Under the provisions of Chapter 481 FS. Expiration date: FEB 28, 2019					
SYNALOVSKI ROMANIK SAYE, LLC 1800 ELLER DRIVE, SUITE 500 FORT LAUDERDALE FL 33316					
ISSUED: 12/28/2016	SEQ # L1612280001511				



RICK SCOTT, GOVERNOR	KEN LAWSON, SECRETARY				
STATE OF FLORIDA DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION BOARD OF ARCHITECTURE & INTERIOR DESIGN					
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LICENSE NUMBER					
AR0011628					
The ARCHITECT Named below IS LICENSED Under the provisions of Chapter 481 FS. Expiration date: FEB 28, 2019					
SYNALOVSKI, MANUEL 1800 ELLER DRIVE SUITE 500 FORT LAUDERDALE FL 33316					
ISSUED: 12/28/2016	SEQ # L1612280001441				



RICK SCOTT, GOVERNOR	KEN LAWSON, SECRETARY				
STATE OF FLORIDA DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION BOARD OF ARCHITECTURE & INTERIOR DESIGN					
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LICENSE NUMBER					
AR0015810					
The ARCHITECT Named below IS LICENSED Under the provisions of Chapter 481 FS. Expiration date: FEB 28, 2019					
ROMANIK, MERRILL ANN 1018 NE LITTLE RIVER DRIVE MIAMI FL 33138					
ISSUED: 12/28/2016	SEQ # L1612280001421				





SYNALOVSKI ROMANIK SAYE
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STRUCTURAL ENGINEER

SAAD EL-HAGE, P.E. – Structural Engineer

EDUCATION

California State University

Masters of Science, Civil Engineering, 1985

Louisiana State University

Bachelor of Science, Civil Engineering, 1984

PROFESSIONAL REGISTRATION

Professional Engineer, Florida, 1989

Threshold Inspector, Florida, 1991

EXPERIENCE AND QUALIFICATIONS

- * Computer programming experience in PCA, MathCad, Enercalc. In-house RAM structural design program.
- * Experience in private and public sector projects including retail, office buildings, multi-family Municipal, fire station, recreational facilities and school board projects. Design phase and contract administration.
- * Experience with all construction design and building methods for this area.
- * Experience in Recreation facilities include the Hallandale Cultural and performing Arts Center, Coconut Creek Lyons/Johnson Sports Center, Pembroke Shores Park Gymnasium and Sports Complex in Pembroke Pines, Volunteer Park Recreation Center in Plantation, Tamarac Community Center and numerous smaller support buildings for many parks throughout Broward County.

KEY PROJECTS

Parkland Public Safety Building, City of Parkland
 Aventura Police Station Dispatch Reconfiguration
 City of Coconut Creek Public Safety
 Broward Sheriff's Office Gymnasium at the Public Safety Building
 City of Lighthouse Point Police Station
 Miramar Police Headquarters
 City of Weston Police Services Center, BSO District VIII
 Hollywood Fire Training Station and Fire Fleet Maintenance Building, City of Hollywood
 Fire Station No. 81, City of Weston
 Fire Station No. 67, City of Weston
 Fire Station No. 55, City of Weston
 Seminole Tribe Public Safety Building, Hollywood, FL
 Cooper City Police Headquarters, City of Cooper City
 West District Police Substation, City of Pembroke Pines
 Police Command Post, City of Pembroke Pines
 Police Headquarter Addition & Renovation, City of Pembroke Pines
 West District Police Substation, City of Miramar
 Police Department Expansion and Renovation, City of Plantation
 Police Department Relocation, City of Lighthouse Point



SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design

STRUCTURAL LICENSES

State of Florida

Board of Professional Engineers

Attests that

Saad Elia El Hage Consulting Engineers, Inc.



FBPE
FLORIDA BOARD OF
PROFESSIONAL ENGINEERS

Is authorized under the provisions of Section 471.023, Florida Statutes, to offer engineering services to the public through a Professional Engineer, duly licensed under Chapter 471, Florida Statutes.

Expiration: 2/28/2019

Audit No: 228201900156 R

CA Lic. No:

8801

State of Florida

Board of Professional Engineers

Attests that

Saad Elia El-Hage, P.E.



BPE

Is licensed as a Professional Engineer under Chapter 471, Florida Statutes

Expiration: 2/28/2019

Audit No: 228201900407

P.E. / SI Lic. No:

42550 0965

SPECIAL INSPECTOR



SYNALOVSKI ROMANIK SAYE
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MEP ENGINEERS



RALPH BAEZA, PE, LEED AP *Senior Electrical Engineer / Principal*



Experience

Ralph is a registered professional engineer with over twenty-five years of experience, in all aspects of electrical engineering, project management and design in the building construction industry. His background with engineering systems encompasses high, medium and low voltage power, normal and emergency power, lighting, fire alarm, telephone, television, public address, security, lighting protection, environmental control and building management for residential, commercial, institutional and industrial buildings. Ralph works as Senior Electrical Engineer and Project Manager leading the staff of engineers and designers by conducting design criteria, calculations, system layouts, coordination, specifications and construction observation. Selected relevant projects include:

City of Miramar Police Headquarters Building, Miramar, Florida

Design criteria for a new headquarters integrated into an existing parking garage structure. The new three-story structure will provide retail space at the ground floor and police department on the second and third floors. 80,000 sf

City of Miramar Police Substation, Miramar, Florida

Stand-alone facility with patrol related spaces, short-term holding cells, locker room and showers, administration and public spaces. 9,000 sf

City of Weston Fire Stations 81, 67 and 55, Weston, Florida

Renovation of three fire stations with scope of work limited to reconfiguring the living quarters located left of the vehicle bays and retrofitting the site lighting to LED. Includes a new EMS storage room, just behind the dorm room of the apparatus bay. Plumbing design for domestic water and sanitary system to accommodate architectural modifications.

City of Tamarac Fire Station 78, Tamarac, Florida

The project consists of a new single-story fire station of approximately 7,000 sq ft. The facility includes the required spaces to accommodate the living quarters for staff of seven, offices, storage rooms, as well as related spaces such as parking lot, interior roadways, a fuel station, emergency generator and connection to all public utilities. \$10 Million / 7,000 sf

City of Palm Beach Gardens Municipal Complex, Palm Beach Gardens, Florida

MEP engineering for the renovation of 26,886 SF of existing administrative area and a building expansion for 12,200 SF of the City Hall. Also, the renovation of the Police Department second floor and expansion of its ground floor and renovation of the Fire Department administrative area for 3,200 sf/\$7 million/

Education

Liberty University
Ph.D., Business Administration in
Organizational Leadership
2017
Universidad Nacional Autonoma de
Honduras
B.S., Electrical and Industrial Engineering
1984

Years of Experience

TLC: 10 years
Prior: 25 years

Registrations

PE FL 42641

Professional Affiliations

NSPE, Member
IEEE, Member
USGBC, Member



SYNALOVSKI ROMANIK SAYE
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JORGE E. REYES, PE, LEED AP, CxA
Senior Mechanical Engineer / Principal

Experience

Jorge's experience includes the design of several large commercial and educational facilities in the United States as well as in South America. He has more than 20 years of experience including all phases of mechanical engineering analysis and design for HVAC, thermal energy storage systems for all building types, and process piping. Jorge is an energetic leader for the mechanical team in TLC's Miami office. His outgoing personality helps him build solid relationships with his clients and colleagues. Selected relevant projects include:

Boynton Beach Police and Fire Department - Phase I, Boynton Beach, Florida

Phase I of the project consists of a 30% Design Package for MEPFP and Technology. The Fire Department is a facility approximately 12,000 square feet and the Police Department is a facility approximately 52,000 square feet. The Phase I services include the design package along with cost estimating support to the building (HJ High). The FD and PD are a portion of the Town Center project for Boynton Beach with a total construction budget of \$105M. The construction budget for the FD is approximately \$4M and the construction budget for the PD is approximately \$15.5M. \$19.5 million / 64,000 sf

City of Coconut Creek Public Works Building, Coconut Creek, Florida

New two-story Public Works administration building includes EOC, Dispatch, 911 Call Center and emergency response administrative spaces. N+1 systems, standby power for the building and sustainable design elements. Relocation and reconnection of site infrastructure including fiber optics and data services. Certified LEED NC 2009 Silver. \$7 million / 22,000 sf

City of Ft. Lauderdale Fire Station #49, Ft. Lauderdale, Florida

New three-story fire station consisting of three vehicle bays, community center, living quarters, and third level penthouse to accommodate electrical utility and generator. \$8 million / 12,000 sf

City of Miami Fire Station #14, Miami, Florida

Two-story facility includes bays for four trucks, dormitories, offices, a recreation room, kitchen, and support spaces. \$10 million / 10,000 sf

City of Miramar Police Headquarters Building, Miramar, Florida

Design criteria for a new headquarters integrated into an existing parking garage structure. The new three-story structure will provide retail space at the ground floor and police department on the second and third floors. Provided security design for OnSSI Occularis CCTV. 80,000 sf Certified LEED NC 2009 Gold.



Education

Florida Atlantic University
B.S., Mechanical Engineering
1993

Years of Experience

TLC: 21 years
Prior: 4 years

Registrations

PE FL 54904

Certifications

Professional Affiliations



SYNALOVSKI ROMANIK SAYE
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VINCENT L. MCNISH, PE, LEED AP, CPD, CXA
Senior Project Engineer / Associate

Experience

Vincent has 22 years of experience in all phases of mechanical engineering analysis and design for HVAC systems for all building types including educational, commercial and industrial facilities. His areas of expertise are various types HVAC systems, central cooling and heating plants, building pressure and thermal load analysis, building energy conservation related to HVAC systems. Plumbing experience involves commercial and residential building configurations, systems design and code compliance studies. Fire Protection designs include wet, dry and pre-action systems experience. Several types of hazards occupancies include low and medium high-rise commercial and residential buildings. Selected relevant projects include:

City of Boca Raton Police/Fire Training Facilities, Boca Raton, Florida

Renovations to 116,800 SF facility. Addition of new south training site building on 15 acres with a combination of indoor and outdoor training venues, administration building, four classrooms, repelling & fire tower, two-story, 360° control tower. Training for city employees, basic fire academy, highly specialized fire and fire-rescue training, and highly specialized police tactical operations training, including SWAT Ops, Canine Ops, and Emergency Vehicle Ops/Fire Services Vehicle Maintenance Bays. \$15 million / 116,800 sf

City of Miami Fire Station No. 14, Miami, Florida

Two-story facility includes bays for four trucks, dormitories, offices, a recreation room, kitchen and support spaces. \$10 million / 10,000 sf

City of Miramar Police Department Logistics Office, Miramar, Florida

New logistics office for the Police Department for the City of Miramar. The new facility consists of approximately 7,000 sf and includes utility storage vehicle facilities, briefing room, logistics storage, staff locker room, showers and restrooms plus other support spaces./7,000 sf

City of Miramar Police Headquarters Building, Miramar, Florida

Design criteria for a new headquarters integrated into an existing parking garage structure. The new three-story structure will provide retail space at the ground floor and police department on the second and third floors. 80,000 sf

City of Miramar Public Safety Building, Miramar, Florida

The project consists of MEP/FP and Technology design for a new public safety complex of approximately 25,000 square feet. The facility includes evidence storage, and office areas. 25,000 sf



Education

Florida International University
M.S., Mechanical Engineering
1992
University of West Indies
B.S., Mechanical Engineering
1984

Years of Experience

TLC: 19 years
Prior: 8 years

Registrations

PE FL 53287

Professional Affiliations



SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design

MEP LICENSES

State of Florida

Board of Professional Engineers

Attests that

TLC Engineering for Architecture, Inc.



FBPE
FLORIDA BOARD OF
PROFESSIONAL ENGINEERS

Is authorized under the provisions of Section 471.023, Florida Statutes, to offer engineering services to the public through a Professional Engineer, duly licensed under Chapter 471, Florida Statutes.

Expiration: 2/28/2019

Audit No: 228201902484 R

CA Lic. No:

15

State of Florida

Board of Professional Engineers

Attests that

Ralph Baeza, P.E.



FBPE
FLORIDA BOARD OF
PROFESSIONAL ENGINEERS

Is licensed as a Professional Engineer under Chapter 471, Florida Statutes

Expiration: 2/28/2019

Audit No: 228201916137 R

P.E. Lic. No:

42641



SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design

State of Florida

Board of Professional Engineers

Attests that

Jorge E. Reyes, P.E.

Do not alter this document in any form.

Is licensed as a Professional Engineer under Chapter 471, Florida Statutes

Expiration: 2/28/2019

Audit No: 228201935628 D

-Always verify licenses online at MyFloridaLicense.com-

This is your license. It is unlawful for anyone other than the licensee to use this document.



P.E. Lic. No:
54904

State of Florida

Board of Professional Engineers

Attests that

Vincent Leon McNish, P.E.

Is licensed as a Professional Engineer under Chapter 471, Florida Statutes

Expiration: 2/28/2019

Audit No: 228201923709 R



P.E. Lic. No:
53287



SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design

CIVIL ENGINEER



STEPHEN WILLIAMS, PE Vice President of Civil Engineering

Mr. Stephen Williams has been engaged in civil and transportation engineering design and construction in South Florida since 1970. Mr. Williams has served as the record engineer for numerous transportation, utility, water management, municipal, aviation, recreation, roadway and land development (governmental, residential, mixed-use and commercial) projects in South Florida. These include projects at Florida's Turnpike, Miami International and Fort Lauderdale-Hollywood International Airports and multiple projects for the local municipalities, school districts and universities. Projects have included roadway and site engineering design and analysis (paving, grading, drainage, water and sanitary sewer design and construction administration) for both private and governmental clients. He has served as the general municipal civil engineering consultant to cities of Oakland Park, Miramar, Plantation, Fort Lauderdale, Sunrise, Pompano Beach and Tamarac throughout his career. Notably, Mr. Williams developed a SWMM EXTRAN computer model for the 55,000-acre Indian River Farms Water Control District. Mr. Williams also serves as the Firm's Senior Quality Assurance /Quality Control (QA/QC) Officer and continuously monitors all projects for compliance with our established QA/QC Program.

RELEVANT PROJECT EXPERIENCE

Pompano Beach Fire Station No. 24 Design/Build, Pompano Beach, FL: KEITH, as a subconsultant partner to Currie Sowards Aguila Architects and West Construction, is currently providing engineering design and permitting, project coordination, surveying, landscape architecture and construction services for the replacement of the existing Pompano Beach Fire Station 24 located at 2001 NE 10th Street. The scope of work includes design and construction for this new two story, multi-bay fire protected building. New utilities and services along with new landscaping, 23 parking spaces, offices training room and an exercise room on the first floor.

Hallandale Fire Station No. 7 and EOC Headquarters, Hallandale Beach, FL: The City's new main fire rescue headquarters and emergency management facility were developed to achieve LEED Silver Certification and includes a 25,000-SF, two-story complex with four apparatus bays and living quarters for up to 16 firefighters. In addition to on-duty fire rescue staff, the building will house the City's Fire Prevention Bureau including office space for fire inspectors, plans review and public education. KEITH provided civil engineering, landscape architecture and SUE services.

Tamarac Fire Station No. 78 Design/Build, Tamarac, FL: KEITH, as a subconsultant partner to West Architecture, provided civil engineering, permitting, traffic engineering, landscape architecture and construction services for the replacement of the existing Tamarac Fire Station 78 located at 4801 W Commercial Blvd in Tamarac, Florida. The 9,300-SF facility was constructed with LEED-certified products. As a Design/Build project, KEITH has been an active participant in determining costs and cost alternatives to keep overall costs within the anticipated budget.

Continuing Contract for Professional Engineering Services, Town of Southwest Ranches, FL: KEITH is providing civil engineering and civil engineering inspection and review services for this continuing services contract. Mr. Williams is serving as KEITH's contract manager responsible for providing professional engineering services for projects identified in the City's Capital Improvement Plan and miscellaneous engineering services.



Years of Experience
48

Education
B.S. Civil Engineering,
University of Florida,
1997

Professional
Registrations
State of Florida
Professional Engineer,
#32090 (1982)

Professional Affiliations
American Society of
Civil Engineers (ASCE),
Member

Florida Engineering
Society (FES), Member

National Society of
Professional Engineers
(NSPE)

Engineering Inspired Design.



SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design

State of Florida

Board of Professional Engineers

Attests that
Keith & Associates, Inc.



Is authorized under the provisions of Section 471.023, Florida Statutes, to offer engineering services to the public through a Professional Engineer, duly licensed under Chapter 471, Florida Statutes.

Expiration: 2/28/2019

Audit No: 228201900747 R

CA Lic. No:
7928

State of Florida

Board of Professional Engineers

Attests that
Stephen Donald Williams, P.E.



Is licensed as a Professional Engineer under Chapter 471, Florida Statutes

Expiration: 2/28/2019

Audit No: 228201907490 R

P.E. Lic. No:
32090



SYNALOVSKI ROMANIK SAYE
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LANDSCAPE ARCHITECT



Michael Phillips, PLA, ASLA, ISA Certified Arborist Senior Landscape Architect

Mr. Michael Phillips has over 32 years of experience in the field of Landscape Architecture. Since 1986, Mr. Phillips has conceptualized, hand sketched and CAD drafted construction documents in the public and private sector. He has been involved with projects ranging from schematic design through final completion, including plant selection, field inspections and project certification.

He has produced landscape architecture construction documents that encompass tree survey and tree disposition plans, hardscape layouts and details, grading plans, planting plans, lighting plans and irrigation plans. Additionally, he is well versed in LEED requirements, 'Florida Friendly Landscaping' guidelines, Green Book Standards and FDOT design standards and indexes. In addition to design and overall project management, Mr. Phillips plays a critical role as the QA/QC officer for the Landscape Architecture department. In conjunction with the deliverables schedule, he develops QA/QC milestones that aid in keeping the project on schedule, while ensuring the plans are compliant with all applicable codes, ordinances and indexes. Additionally, his input is key in site inventory and analysis, coordinating with our Survey Department to establish the location and species of trees and appraising the dollar value of such trees, which is paramount in the process of developing tree disposition plans followed by landscape plans that preserve existing trees and vegetation.

RELEVANT PROJECT EXPERIENCE

Pompano Beach Design/Build Fire Station No. 24, Pompano Beach, FL: KEITH, as a subconsultant partner to Currie Sowards Aguila Architects and West Construction, is currently providing engineering design and permitting, project coordination, surveying, landscape architecture and construction services for the replacement of the existing Pompano Beach Fire Station 24 located at 2001 NE 10th Street. The scope of work includes design and construction for this new two story, multi-bay fire protected building. New utilities and services along with new landscaping, 23 parking spaces, offices training room and an exercise room on the first floor. A firefighter living area, dormitories, kitchen and day room will be located on the second floor.

Hallandale Fire Station No. 7 and EOC Headquarters, Hallandale Beach, FL: The City's new main fire rescue headquarters and emergency management facility were developed to achieve LEED Silver Certification and includes a 25,000-SF, two-story complex with four apparatus bays and living quarters for up to 16 firefighters. In addition to on-duty fire rescue staff, the building will house the City's Fire Prevention Bureau including office space for fire inspectors, plans review and public education. KEITH provided civil engineering, landscape architecture and SUE services.

Tamarac Fire Station No. 78 Design/Build, Tamarac, FL: KEITH, as a subconsultant partner to West Architecture, is currently providing civil engineering, permitting, traffic engineering, landscape architecture and construction services for the replacement of the existing Tamarac Fire Station 78 located at 4801 W Commercial Blvd in Tamarac, Florida. The existing 6,000-SF building will be demolished and replaced with a new constructed 9,300-SF facility using LEED-certified products. As a Design/Build project, KEITH has been an active participant in determining costs and cost alternatives to keep overall costs within the anticipated budget. Mr. Phillips oversaw the design of the landscape and irrigation plans, the tree inventory and preparation of the tree disposition plan and was responsible for coordinating with the design/build team.

Plantation Fire Station No. 1, Plantation, FL: KEITH is responsible for the development of the site plan and is currently coordinating with the design architect to develop the landscape and civil engineering for the project. The intention is to utilize xeriscape and low maintenance materials that will provide aesthetics, as well as include CPTED principles for safety.



Years of Experience
32

Education
B.S. Interior Design,
Florida State University,
1985

Professional
Registrations
Registered Landscape
Architect, State of
Florida, #LA0001540
(1995)

ISA Certified Arborist #FL
9346A

Professional Affiliations
American Society of
Landscape Architects
(ASLA), Member

United States Green
Building Council - South
Florida

Engineering Inspired Design.



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RICK SCOTT, GOVERNOR

JONATHAN ZACHEM, SECRETARY

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF LANDSCAPE ARCHITECTURE

LICENSE NUMBER	
LC26000457	

The LANDSCAPE ARCHITECT BUSINESS
Named below HAS REGISTERED
Under the provisions of Chapter 481 FS.
Expiration date: NOV 30, 2019



KEITH AND ASSOCIATES, INC.
301 EAST ATLANTIC BOULEVARD
POMPANO BEACH FL 33060



ISSUED: 10/04/2017

DISPLAY AS REQUIRED BY LAW

SEQ # L1710040001707

RICK SCOTT, GOVERNOR

JONATHAN ZACHEM, SECRETARY

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF LANDSCAPE ARCHITECTURE

LICENSE NUMBER	
LA0001540	

The LANDSCAPE ARCHITECT
Named below HAS REGISTERED
Under the provisions of Chapter 481 FS.
Expiration date: NOV 30, 2019



PHILLIPS, MICHAEL J
470 NW 8TH STREET
BOCA RATON FL 33432



ISSUED: 11/16/2017

DISPLAY AS REQUIRED BY LAW

SEQ # L1711160001720



SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design

SURVEYOR



LEE POWERS, PSM Director of Surveying & Mapping

Mr. Lee Powers has over 13 years of experience in land surveying and mapping in South Florida. He has worked with many local municipalities and government agencies to create and/or modernize their GIS Systems. He has also performed construction, right-of-way, control, ALTA, boundary, as-built and topographic (both acreage and coastal) surveys. He has extensive laser scanning experience with a particular emphasis on architectural modeling, historical preservation and infrastructure monitoring. He is well-versed in the scan-to-model workflow. He coordinates our BIM/VDC staff to ensure a quality and accurate model. Mr. Powers has extensive Project Management experience for large-scale projects and continuing service type contracts for both public and private sector clients. He is knowledgeable in the use of a wide range of state-of-the-art surveying equipment and associated computer technologies. He has extensive experience in field crew supervision, quality control and client relations.

RELEVANT PROJECT EXPERIENCE

Pompano Beach Design/Build Fire Station No. 24, Pompano Beach, FL: KEITH, as a subconsultant partner to Currie Sowards Aguila Architects and West Construction, is currently providing engineering design and permitting, project coordination, surveying, landscape architecture and construction services for the replacement of the existing Pompano Beach Fire Station 24 located at 2001 NE 10th Street. The scope of work includes design and construction for this new two story, multi-bay fire protected building. New utilities and services along with new landscaping, 23 parking spaces, offices training room and an exercise room on the first floor. A firefighter living area, dormitories, kitchen and day room will be located on the second floor.

Pompano Beach Fire Station No. 52, Pompano Beach, FL: KEITH is currently providing surveying and platting services to Fire Station No. 52 in Pompano Beach, Florida as part of our general engineering contract for the City of Pompano Beach. KEITH survey team conducted boundary and topographic surveys for platting and design purposes per the City's request.

Pompano Beach Fire Station No. 61, Pompano Beach, FL: KEITH is currently providing survey, subsurface utility engineering and platting services associated with Fire Station No. 61 and the remnant parcel immediately south of the Fire Station site, located in Pompano Beach, Florida as part of our general engineering contract for the City of Pompano Beach. KEITH survey team conducted boundary and topographic surveys for platting and design purposes per the City's request.

Pompano Beach Fire Station No. 103, Pompano Beach, FL: As a subconsultant partner to Currie Sowards Aguila Architect, KEITH's responsibilities included preparing boundary and topographic surveys, plat preparation and processing, preparation of documents and attendance at City DRC, AAC and Planning and Zoning meetings for the site plan approval, pre-application meeting with agencies having jurisdiction and prepared all required bidding and construction documents for the projects, design plans, supplementary contract requirements, technical specifications and cost estimates. The fire station is located at 3721 NE 12th Avenue North of Sample Road in the City of Pompano Beach. The new 2-story, three-bay fire station 103 is approximately 13,000 SF.

Hallandale Fire Station No. 7 and EOC Headquarters, Hallandale Beach, FL: The City's new main fire rescue headquarters and emergency management facility was developed to achieve LEED Silver Certification and include a 25,000 SF, two-story complex with four apparatus bays and living quarters for up to 16 firefighters. In addition to on-duty fire rescue staff, the building will house the City's Fire Prevention Bureau including office space for fire inspectors, plans review and public education. KEITH is providing civil engineering, landscape architecture and SUE services.



Years of Experience
13

Education
B.S. Land Surveying &
Geomatics Engineering,
Purdue University, West
Lafayette, Indiana 2005

Professional
Registrations
Registered Professional
Surveyor & Mapper,
State of Florida, #6805
(2010)

Professional Affiliations
BIM Smart Foundation
Member

Florida Society of
Professional Surveyors &
Mappers
American Resort

Certifications
Transportation Worker
Identification Credential
(TWIC)

FDOT Maintenance of
Traffic

Engineering Inspired Design.



SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design



Florida Department of Agriculture and Consumer Services
Division of Consumer Services
Board of Professional Surveyors and Mappers
2005 Apalachee Pkwy Tallahassee, Florida 32399-6500

License No.: **LB6860**
Expiration Date February 28, 2019

Professional Surveyor and Mapper Business License

Under the provisions of Chapter 472, Florida Statutes

KEITH AND ASSOCIATES INC
301 EAST ATLANTIC BLVD
POMPANO BEACH, FL 33060-6643

A handwritten signature in black ink, appearing to read 'Adam H. Putnam'.

ADAM H. PUTNAM
COMMISSIONER OF AGRICULTURE

This is to certify that the professional surveyor and mapper whose name and address are shown above is licensed as required by Chapter 472, Florida Statutes.



Florida Department of Agriculture and Consumer Services
Division of Consumer Services
Board of Professional Surveyors and Mappers
2005 Apalachee Pkwy Tallahassee, Florida 32399-6500

License No.: **LS6805**
Expiration Date February 28, 2019

Professional Surveyor and Mapper License

Under the provisions of Chapter 472, Florida Statutes

LEE POWERS
301 E ATLANTIC BLVD
POMPANO BEACH, FL 33060-6643

A handwritten signature in black ink, appearing to read 'Adam H. Putnam'.

ADAM H. PUTNAM
COMMISSIONER OF AGRICULTURE

This is to certify that the professional surveyor and mapper whose name and address are shown above is licensed as required by Chapter 472, Florida Statutes.



SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design

10. References



SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design

REFERENCES

1. Project Name: **West Manatee Fire & Rescue Fire #2**
 Project Address: 10350 Cortez Road, Bradenton, FL 34209
 Type of Project: Design/Build Renovation of an 6,586 Sq. Ft. Fire Station
 Current Contact Name: Chief Andy Price (Fire Chief)
 Phone #: 941-741-3900
 Email: andy.price@wmfr.org
 *Additional Projects: West Manatee Fire Station No.1 & Fire Administration Building Remodel
2. Project Name: **Miramar Fire Station No. 107**
 Project Address: 11811 Miramar Parkway, Miramar, FL 33025
 Type of Project: New Build Fire Station (Seeking LEED Silver)
 Current Contact Name: Ms. Bissy Vempala (City Engineer)
 Phone #: 954-602-3320
 Email: bjvempala@ci.miramar.fl.us
 *Additional Projects: Fire Station No. 70, Fire Station No. 84 & EOC; Police West Substation & Police Department Renovation/ Expansion
3. Project Name: **Pembroke Pines Fire Training Facility**
 Project Address: : 1011 SW 208th Avenue, Pembroke Pines, FL 33029
 Type of Project: Design Criteria Package, Construction Documents
 Current Contact Name: Mr. Steve Buckland (Assistant Director of Public Services)
 Phone #: 954-518-9107
 Email: sbuckland@ppines.com
 *Additional Projects: Fire Station No. 99, 79, 33, 89, 101 & EOC, Police Western Substation & Police Department Renovation
4. Project Name: **Weston Fire Station No. 81 Renovation**
 Project Address: 17350 Royal Palm Boulevard, Weston, FL 33326
 Type of Project: Renovation of an existing Fire Station originally designed by SRS
 Current Contact Name: Ms. Patricia Bates (City Clerk)
 Phone #: 954-385-2000
 Email: pbates@westonfl.org
 *Additional Projects: Fire Station No. 55, 67 & Renovations; City Hall; Police Services Center & Renovation; Public Works/ Fleet Maintenance Facility & Renovation
5. Project Name: **Fire Training, Fire Station and Fire Fleet Maintenance Facility**
 Project Address: 3400 N 56th Avenue, Hollywood, FL 33021
 Type of Project: New Fire Station, Fire Training Facility w/ Fire Tower & Fire Fleet Maintenance
 Current Contact Name: Bob Wertz (City Engineer/ Project Manager)
 Phone #: 954-921-3992
 Email: bwertz@hollywoodfl.org
 *Additional Projects: City Hall Improvements, Beach Maintenance Office Facility & Municipal Vehicle Wash.



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QUALIFICATION OF BIDDERS FORM

For the City of Pompano Beach, SRS has recently worked on the Design for Charlotte Burrie Civic Center and Improvements to Emma Lou Olson Civic Center. In February, 2008 under the Firm Name 'Cubellis' - SRS performed an existing building diagnostics on Fire Station No. 61 - Merrill Romanik was the Project Manager.

Bidder Company Name SYNALOVSKI ROMANIK SAYE, LLC

Qualifications Of Bidders

To demonstrate qualifications to perform the work, and to be considered for award, each bidder shall submit at least three (3) business customer references. Provide information for business customers for whom you have performed work of this nature which you list as references, excluding the City of Pompano Beach. (Use an attachment if necessary.)

1. Name and address of customer: City of Miramar, 2300 Civic Center Place,
Miramar, FL 33025

Contact person name, telephone number and email address: Ms. Bissy Vempala, PE; City Engineer
954.602.3320, bjvempala@ci.miramar.fl.us

Description of services provided and date(s) of service: Fire Station No. 107 - Site & Design Development,
Site Plan Approval, Architectural Design, Engineering, Permitting, Construction Documents & Contract Administration

Completed: February 2018

2. Name and address of customer: City of Pembroke Pines, 601 City Center Way
Pembroke Pines, FL 33025

Contact person name, telephone number and email address: Mr. Steven Buckland, Asst. Dir. of Public Services
954.518.9107, sbuckland@ppines.com

Description of services provided and date(s) of service: Fire Training Facility
Design Criteria Professional, Bidding & Permitting, Construction Documents, Construction Administration (when ready)

Completed: September 2018

3. Name and address of customer: City of Weston, 17200 Royal Palm Boulevard
Weston, FL 33326

Contact person name, telephone number and email address: Ms. Patricia Bates, MMC; City Clerk
954.385.2000, pbates@westonfl.org

Description of services provided and date(s) of service: Fire Station No. 81 Renovation
Programming, Master Planning, Architectural Design, Interior Design, Bidding & Permitting, Construction Documents,

Contract Administration, Cost Estimating Services - Completed: June 2018



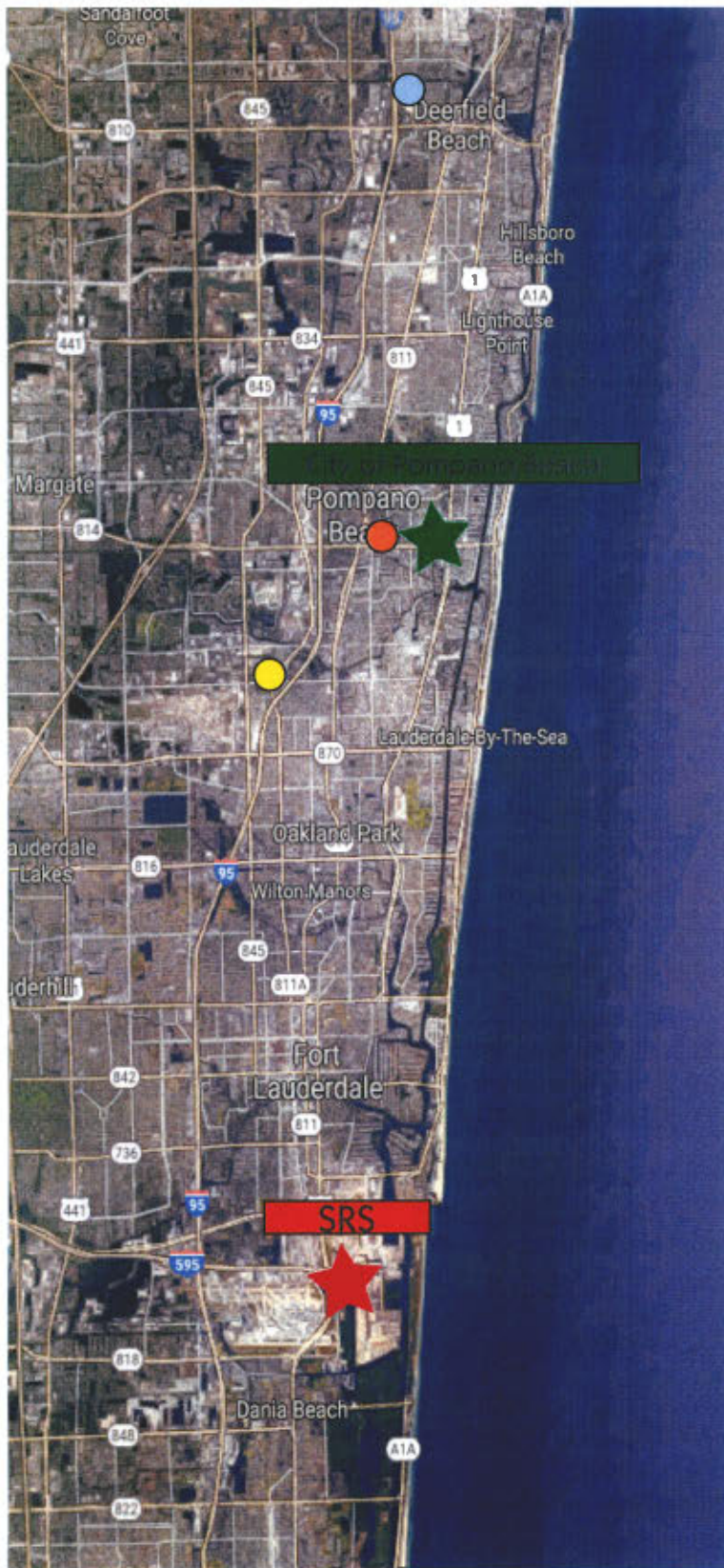
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Architecture • Planning • Interior Design

11. Office Locations



SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design

OFFICE LOCATIONS



Prime

- ★ **Synalovski Romanik Saye, LLC**
1800 Eller Drive, Suite 500
Fort Lauderdale, FL 33316
15 Professional & 3 Administrative
- ★ **City of Pompano Beach**
100 West Atlantic Boulevard
Pompano Beach, FL 33060

Travel Distance : 15 Miles | Travel Time : 17 Minutes

Sub-Consultants

- **Saad El-Hage Consulting Engineers**
5601 Powerline Road
Fort Lauderdale, FL 33309
Structural Engineering
- **TLC, Engineering for Architecture**
800 Fairway Drive, #250
Deerfield Beach, FL 33441
MEP & Fire Engineering
- **Keith & Associates**
301 East Atlantic Boulevard
Pompano Beach, FL 33060
Civil Engineering, Landscape Architecture
& Surveying



SYNALOVSKI ROMANIK SAYE
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12. Local Business



EXHIBIT A

REQUESTED INFORMATION BELOW IS ON LOCAL BUSINESS PROGRAM AND SMALL BUSINESS ENTERPRISE FORM ON THE BID ATTACHMENTS TAB. BIDDERS ARE TO COMPLETE FORM IN ITS ENTIRETY AND INCLUDE COMPLETED FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.

EXHIBIT A
CITY OF POMPANO BEACH, FLORIDA
LOCAL BUSINESS PARTICIPATION FORM

RFQ Number & Title: P-54-18 - Architectural Design Services
Fire/ Emergency Operations Center

Prime Contractor's Name: SYNALOVSKI ROMANIK SAYE, LLC

<u>Name of Firm, Address</u>	<u>Contact Person, Telephone Number</u>	<u>Type of Work to be Performed/Materials to be Purchased</u>	<u>Contract Percentage</u>
Keith, 301 East Atlantic Boulevard	Alex Lazowick - 954.788.3400	Civil Engineering, Landscape Architecture,	12%
Pompano Beach, FL 33060		Surveying.	



SYNALOVSKI ROMANIK SAYE
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EXHIBIT B

LOCAL BUSINESS EXHIBIT "B"
LOCAL BUSINESS
LETTER OF INTENT TO PERFORM AS A LOCAL SUBCONTRACTOR

Bid Number P-54-18

TO: SYNALOVSKI ROMANIK SAYE, LLC
(Name of Prime or General Bidder)

The undersigned City of Pompano Beach business intends to sell commodities or perform subcontracting work in connection with the above contract as (check below)

☐ an individual

☒ a corporation

☐ a partnership

☐ a joint venture

The undersigned is prepared to sell product(s) or perform the following work in connection with the above Contract, as hereafter described in detail:

Civil Engineering, Survey, Landscape Architecture

at the following price: _____

10/31/18

(Date)

Keith and Associates, Inc.

(Name of Local Business Contractor)

301 E. Atlantic Boulevard

(address)

Pompano Beach, FL 33060

(address City, State Zip Code)

BY: Alex Lazowick

(Name)



SYNALOVSKI ROMANIK SAYE
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EXHIBIT C

EXHIBIT C
LOCAL BUSINESS UNAVAILABILITY FORM

RFQ # P-54-18

I, Manuel Synalovski, AIA, LEED AP
(Name and Title)

of SYNALOVSKI ROMANIK SAYE, LLC, certify that on the 31st day of
October, 2018, I invited the following LOCAL BUSINESSES to bid work
(Month) (Year)

items to be performed in the City of Pompano Beach.

Business Name, Address	Work Items Sought	Form of Bid Sought (i.e., Unit Price, Materials/Labor, Labor Only, etc.)
<u>Keith & Associates</u>	<u>Civil Engineering,</u>	<u>Professional Services</u>
<u>301 East Atlantic Boulevard,</u>	<u>Landscape Architecture</u>	
<u>Pompano Beach, FL 33060</u>	<u>Surveying</u>	
<u>IBI Group</u>	<u>Civil Engineering</u>	<u>Professional Services</u>
<u>1100 Park Central Boulevard</u>	<u>Landscape Architecture</u>	
<u>Pompano Beach, FL 33064</u>	<u>Surveying</u>	

Said Local Businesses:

IBI Did not bid in response to the invitation

 Submitted a bid which was not the low responsible bid

Keith & Associates Other: Responded favorably and is on the Team

Name and Title: Manuel Synalovski, AIA, LEED AP

Date: 10/31/2018

Note: Attach additional documents as available.



SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design

EXHIBIT D

EXHIBIT D GOOD FAITH EFFORT REPORT LOCAL BUSINESS PARTICIPATION

RFQ # P-54-18

1. What portions of the contract have you identified as Local Business opportunities?

Civil Engineering, Landscape Architecture, Surveying.

2. Did you provide adequate information to identified Local Businesses? Please comment on how you provided this information.

Information was provided by email, telephone and personal conversation at the pre-bid conference

3. Did you send written notices to Local Businesses?

 Yes x No

If yes, please include copy of the notice and the list of individuals who were forwarded copies of the notices.

4. Did you advertise in local publications?

 Yes x No

If yes, please attach copies of the ads, including name and dates of publication.

5. What type of efforts did you make to assist Local Businesses in contracting with you?

SRS reached out to two Engineering Companies within the Pompano Beach
City limits, only one responded, they are added to the team.

7. List the Local Businesses you will utilize and subcontract percentage of work.



SYNALOVSKI ROMANIK SAYE
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LOCAL BUSINESS EXHIBIT "D" – Page 2

Local Business

% of Work

Keith & Associates, Inc.

12%

8. Other comments: _____



SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design



**CITY OF POMPAÑO BEACH
BUSINESS TAX RECEIPT
FISCAL YEAR: 2018 - 2019**

THIS IS NOT A BILL

Business Tax Receipt Valid from: October 1, 2018 through September 30, 2019

9/5/2018

4441589
KEITH AND ASSOCIATES INC
301 E ATLANTIC BL

POMPAÑO BEACH FL 33060

THIS IS YOUR BUSINESS TAX RECEIPT. PLEASE POST IN A CONSPICUOUS PLACE AT THE BUSINESS LOCATION.

BUSINESS OWNER: KEITH AND ASSOCIATES INC
BUSINESS LOCATION: 301 E ATLANTIC BL POMPAÑO BEACH FL

RECEIPT NO: 19-00065569
CLASSIFICATION: PROFESSIONAL OFFICE (SEE REQUIREMENTS)

NOTICE: A NEW APPLICATION MUST BE FILED IF THE BUSINESS NAME, OWNERSHIP OR ADDRESS IS CHANGED. THE ISSUANCE OF A BUSINESS TAX RECEIPT SHALL NOT BE DEEMED A WAIVER OF ANY PROVISION OF THE CITY CODE NOR SHALL THE ISSUANCE OF A BUSINESS TAX RECEIPT BE CONSTRUED TO BE A JUDGEMENT OF THE CITY AS TO THE COMPETENCE OF THE APPLICANT TO TRANSACT BUSINESS. THIS DOCUMENT CANNOT BE ALTERED.

BUSINESS TAX RECEIPTS EXPIRE SEPTEMBER 30TH OF EACH YEAR



SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design



**CITY OF POMPANO BEACH
BUSINESS TAX RECEIPT
FISCAL YEAR: 2018 - 2019**

THIS IS NOT A BILL

Business Tax Receipt Valid from: October 1, 2018 through September 30, 2019

9/5/2018

4465689
WILLIAMS, STEPHEN D
301 E ATLANTIC BL

POMPANO BEACH FL 33060

THIS IS YOUR BUSINESS TAX RECEIPT. PLEASE POST IN A CONSPICUOUS PLACE AT THE BUSINESS LOCATION.

BUSINESS OWNER: WILLIAMS, STEPHEN D
BUSINESS LOCATION: 301 E ATLANTIC BL POMPANO BEACH FL

RECEIPT NO: 19-00094122
CLASSIFICATION: PROFESSIONAL-ENGINEER (PROF,CIVIL,ELECT)

NOTICE: A NEW APPLICATION MUST BE FILED IF THE BUSINESS NAME, OWNERSHIP OR ADDRESS IS CHANGED. THE ISSUANCE OF A BUSINESS TAX RECEIPT SHALL NOT BE DEEMED A WAIVER OF ANY PROVISION OF THE CITY CODE NOR SHALL THE ISSUANCE OF A BUSINESS TAX RECEIPT BE CONSTRUED TO BE A JUDGEMENT OF THE CITY AS TO THE COMPETENCE OF THE APPLICANT TO TRANSACT BUSINESS. THIS DOCUMENT CANNOT BE ALTERED.

BUSINESS TAX RECEIPTS EXPIRE SEPTEMBER 30TH OF EACH YEAR



SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design



**CITY OF POMPANO BEACH
BUSINESS TAX RECEIPT
FISCAL YEAR: 2018 - 2019**

THIS IS NOT A BILL

Business Tax Receipt Valid from: October 1, 2018 through September 30, 2019

9/5/2018

4441643
KEITH-LAZOWICK, A DODIE
301 E ATLANTIC BL

POMPANO BEACH FL 33060

THIS IS YOUR BUSINESS TAX RECEIPT. PLEASE POST IN A CONSPICUOUS PLACE AT THE BUSINESS LOCATION.

BUSINESS OWNER: KEITH AND ASSOCIATES INC
BUSINESS LOCATION: 301 E ATLANTIC BL POMPANO BEACH FL

RECEIPT NO: 19-00065636
CLASSIFICATION: PROFESSIONAL-SURVEYOR (LAND/MARINE)

NOTICE: A NEW APPLICATION MUST BE FILED IF THE BUSINESS NAME, OWNERSHIP OR ADDRESS IS CHANGED. THE ISSUANCE OF A BUSINESS TAX RECEIPT SHALL NOT BE DEEMED A WAIVER OF ANY PROVISION OF THE CITY CODE NOR SHALL THE ISSUANCE OF A BUSINESS TAX RECEIPT BE CONSTRUED TO BE A JUDGEMENT OF THE CITY AS TO THE COMPETENCE OF THE APPLICANT TO TRANSACT BUSINESS. THIS DOCUMENT CANNOT BE ALTERED.

BUSINESS TAX RECEIPTS EXPIRE SEPTEMBER 30TH OF EACH YEAR



SYNALOVSKI ROMANIK SAYE
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13. Minority Business Enterprises



SYNALOVSKI ROMANIK SAYE
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EXHIBIT I

REQUESTED INFORMATION BELOW IS ON THE MINORITY BUSINESS ENTERPRISE PARTICIPATION FORM ON THE BID ATTACHMENTS TAB. BIDDERS ARE TO COMPLETE FORM IN ITS ENTIRITY AND UPLOAD COMPLETED FORM TO THE EBID SYSTEM

EXHIBIT I

MINORITY BUSINESS ENTERPRISE PARTICIPATION

RFQ # P-54-18

List all members of your team that are a certified Minority Business Enterprise (as defined by the State of Florida.) You must include copies of the MBE certificates for each firm listed with your electronic submittal.

Name of Firm	Certificate Included?
SYNALOVSKI ROMANIK SAYE, LLC	YES

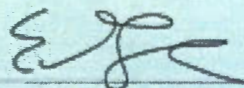
State of Florida

Minority Business Certification

SYNALOVSKI ROMANIK SAYE, LLC

Is certified under the provisions of
287 and 295.187, Florida Statutes, for a period from:

06/21/2017 to 06/21/2019



Erin Rock, Secretary
Florida Department of Management Services



Office of Supplier Diversity • 4050 Esplanade Way, Suite 380 • Tallahassee, FL 32399 • 850-487-0915 • www.dms.myflorida.com/osd



SYNALOVSKI ROMANIK SAYE
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SRS MINORITY CERTIFICATION



14. Litigation



SYNALOVSKI ROMANIK SAYE
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SRS LITIGATION STATEMENT

SYNALOVSKI ROMANIK SAYE, LLC affirms that at this time has no current proceedings; no outstanding judgments and no pending investigations. There are no lawsuits, actions or administrative, arbitration or other proceedings or governmental investigations pending or threatened against or relating to the Firm or the Firm's properties or business. The Firm has not entered into or been subject to any consent decree, compliance order, or administrative order with respect to any property owned, operated, leased, or used by the Firm. The Firm has not received any request for information, notice, demand letter, administrative inquiry, or formal or informal complaint or claim with respect to any property owned, operated, leased, or used by the Firm for its clients or any facilities or operations thereon.



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15. City Forms



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TIER 1 & TIER 2 LOCAL VENDOR

IN ORDER FOR YOUR FIRM TO COMPLY WITH THE CITY'S LOCAL BUSINESS PROGRAM AS A TIER 1 OR TIER 2 VENDOR, BIDDERS MUST COMPLETE THE INFORMATION BELOW AND UPLOAD THE FORM TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.

TIER 1 LOCAL VENDOR

☐ My firm has maintained a permanent place of business within the city limits and maintains a staffing level, within this local office, of at least ten percent who are residents of the City of Pompano Beach

☐ My submittal includes subcontracting commitments to Local Vendors Subcontractors for at least ten percent of the contract value

☒ My firm does not qualify as a Tier 1 Vendor.

TIER 2 LOCAL VENDOR

☐ My firm has maintained a permanent place of business within Broward County and maintains a staffing level, within this local office, of at least 15% who are residents of the City of Pompano Beach

☐ My submittal includes subcontracting commitments to Local Vendors Subcontractors for at least 20% of the contract value.

☒ My firm does not qualify as a Tier 2 Vendor.

We have a Local Vendors on the Team - however, the Contract Value of their Services is 12%.

I certify that the above information is true to the best of my knowledge.

10/31/2018
(Date)

SYNALOVSKI ROMANIK SAYE, LLC
(Name of Local Business Contractor)

1800 Eller Drive, Suite 500
(Address)

Fort Lauderdale, FL 33316
(Address: City, State Zip Code)

BY: 
(Name)

Manuel Syralovski AIA, LEED AP



SYNALOVSKI ROMANIK SAYE
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BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT

115 S. Andrews Ave., Rm. A-100 Ft. Lauderdale, FL 33301-1895 – 954-831-4000

VALID OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019

DBA:
Business Name: SYNALOVSKI ROMANIK SAYE, LLC

Receipt #: 316-233742
Business Type: ARCHITECT

Owner Name: MANUEL SYNALOVSKI
Business Location: 1800 ELLER DR STE 500
FT LAUDERDALE

Business Opened: 06/02/2010
State/County/Cert/Reg: AR0011628
Exemption Code:

Business Phone:

Rooms Seats Employees Machines Professionals
4

For Vending Business Only						
Number of Machines:				Vending Type:		
Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	Total Paid
30.00	0.00	0.00	0.00	0.00	0.00	30.00

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS

THIS BECOMES A TAX RECEIPT

WHEN VALIDATED

This tax is levied for the privilege of doing business within Broward County and is non-regulatory in nature. You must meet all County and/or Municipality planning and zoning requirements. This Business Tax Receipt must be transferred when the business is sold, business name has changed or you have moved the business location. This receipt does not indicate that the business is legal or that



ACKNOWLEDGEMENT OF ADDENDA

SRS acknowledges the receipt of Addenda 1- 6 for RFQ P-54-18



EXHIBIT A

REQUESTED INFORMATION BELOW IS ON LOCAL BUSINESS PROGRAM AND SMALL BUSINESS ENTERPRISE FORM ON THE BID ATTACHMENTS TAB. BIDDERS ARE TO COMPLETE FORM IN ITS ENTIRETY AND INCLUDE COMPLETED FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.

EXHIBIT A
CITY OF POMPANO BEACH, FLORIDA
LOCAL BUSINESS PARTICIPATION FORM

RFQ Number & Title: P-54-18 - Architectural Design Services
Fire/ Emergency Operations Center

Prime Contractor's Name: SYNALOVSKI ROMANIK SAYE, LLC

<u>Name of Firm, Address</u>	<u>Contact Person, Telephone Number</u>	<u>Type of Work to be Performed/Materials to be Purchased</u>	<u>Contract Percentage</u>
Keith, 301 East Atlantic Boulevard Pompano Beach, FL 33060	Alex Lazowick - 954.788.3400	Civil Engineering, Landscape Architecture, Surveying.	12%



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EXHIBIT B

LOCAL BUSINESS EXHIBIT "B"
LOCAL BUSINESS
LETTER OF INTENT TO PERFORM AS A LOCAL SUBCONTRACTOR

Bid Number P-54-18

TO: SYNALOVSKI ROMANIK SAYE, LLC
(Name of Prime or General Bidder)

The undersigned City of Pompano Beach business intends to sell commodities or perform subcontracting work in connection with the above contract as (check below)

☐ an individual

☒ a corporation

☐ a partnership

☐ a joint venture

The undersigned is prepared to sell product(s) or perform the following work in connection with the above Contract, as hereafter described in detail:

Civil Engineering, Survey, Landscape Architecture

at the following price: _____

10/31/18

(Date)

Keith and Associates, Inc.

(Name of Local Business Contractor)

301 E. Atlantic Boulevard

(address)

Pompano Beach, FL 33060

(address City, State Zip Code)

BY: **Alex Lazowick**

(Name)



SYNALOVSKI ROMANIK SAYE
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EXHIBIT C

EXHIBIT C LOCAL BUSINESS UNAVAILABILITY FORM

RFQ # P-54-18

I, Manuel Synalovski, AIA, LEED AP
(Name and Title)

of SYNALOVSKI ROMANIK SAYE, LLC, certify that on the 31st day of
October, 2018, I invited the following LOCAL BUSINESSES to bid work
(Month) (Year)

items to be performed in the City of Pompano Beach.

Business Name, Address	Work Items Sought	Form of Bid Sought (i.e., Unit Price, Materials/Labor, Labor Only, etc.)
Keith & Associates	Civil Engineering,	Professional Services
301 East Atlantic Boulevard,	Landscape Architecture	
Pompano Beach, FL 33060	Surveying	
IBI Group	Civil Engineering	Professional Services
1100 Park Central Boulevard	Landscape Architecture	
Pompano Beach, FL 33064	Surveying	

Said Local Businesses:

IBI Did not bid in response to the invitation

 Submitted a bid which was not the low responsible bid

Keith & Associates Other: Responded favorably and is on the Team

Name and Title: Manuel Synalovski, AIA, LEED AP

Date: 10/31/2018

Note: Attach additional documents as available.



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EXHIBIT D

EXHIBIT D GOOD FAITH EFFORT REPORT LOCAL BUSINESS PARTICIPATION

RFQ # P-54-18

1. What portions of the contract have you identified as Local Business opportunities?

Civil Engineering, Landscape Architecture, Surveying.

2. Did you provide adequate information to identified Local Businesses? Please comment on how you provided this information.

Information was provided by email, telephone and personal conversation at the pre-bid conference

3. Did you send written notices to Local Businesses?

 Yes x No

If yes, please include copy of the notice and the list of individuals who were forwarded copies of the notices.

4. Did you advertise in local publications?

 Yes x No

If yes, please attach copies of the ads, including name and dates of publication.

5. What type of efforts did you make to assist Local Businesses in contracting with you?

SRS reached out to two Engineering Companies within the Pompano Beach
City limits, only one responded, they are added to the team.

7. List the Local Businesses you will utilize and subcontract percentage of work.



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LOCAL BUSINESS EXHIBIT "D" – Page 2

<u>Local Business</u>	<u>% of Work</u>
Keith & Associates, Inc.	12%

8. Other comments: _____



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EXHIBIT I

REQUESTED INFORMATION BELOW IS ON THE MINORITY BUSINESS ENTERPRISE PARTICIPATION FORM ON THE BID ATTACHMENTS TAB. BIDDERS ARE TO COMPLETE FORM IN ITS ENTIRITY AND UPLOAD COMPLETED FORM TO THE EBID SYSTEM

EXHIBIT I

MINORITY BUSINESS ENTERPRISE PARTICIPATION

RFQ # P-54-18

List all members of your team that are a certified Minority Business Enterprise (as defined by the State of Florida.) You must include copies of the MBE certificates for each firm listed with your electronic submittal.

Name of Firm	Certificate Included?
SYNALOVSKI ROMANIK SAYE, LLC	YES



SYNALOVSKI ROMANIK SAYE
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SRS MINORITY CERTIFICATION

State of Florida

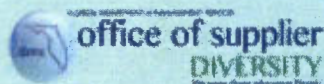
Minority Business Certification

SYNALOVSKI ROMANIK SAYE, LLC

Is certified under the provisions of
287 and 295.187, Florida Statutes, for a period from:

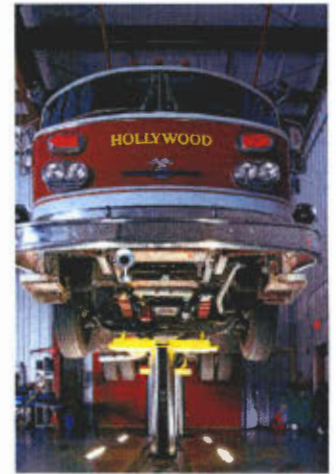
06/21/2017 to 06/21/2019

Erin Rock, Secretary
Florida Department of Management Services





SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design



SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design

1800 Eller Drive, Suite 500 • Fort Lauderdale, FL 33316
T - 954.961.6806 • F - 954.961.6807 • www.synalovski.com

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/16/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER USI Insurance Services, LLC 2502 N Rocky Point Drive Suite 400 Tampa, FL 33607		CONTACT NAME: PHONE (A/C, No, Ext): 813 321-7500 FAX (A/C, No): E-MAIL: ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Phoenix Insurance Company	
		INSURER B: Travelers Indemnity Company	
		INSURER C: Travelers Casualty and Surety Company	
		INSURER D: Admiral Insurance Company	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X	X	6609D35342A	12/23/2018	12/23/2019	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY	X	X	BA6G624112	12/15/2018	12/15/2019	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10,000	X	X	CUP4K271119	12/23/2018	12/23/2019	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	X	N/A	UB8J676605	12/23/2018	12/23/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
D	Professional Liability			E000004122302	12/10/2018	12/10/2019	\$1,000,000 per claim \$5,000,000 annl aggr.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Professional Liability coverage is written on a claims-made basis.

RE: RFQ P-54-18 Architectural Design Services for Fire/Emergency Operation Center.

The General Liability and Automobile Liability policies include an automatic Additional Insured endorsement that provides Additional Insured status to the Certificate Holder, only when there is a written contract that requires such status, and only with regard to work performed on behalf of the named insured.

APPROVED

RISK MANAGEMENT

ON: 6/16/19

BY: [Signature]

CERTIFICATE HOLDER

CANCELLATION

City of Pompano Beach
 100 West Atlantic Boulevard
 Pompano Beach, FL 33060

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

[Signature]

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