

Application Form

Profile

Steven

First Name

Hjelmeir

Last Name

Middle Initial

steven@printbasics.com

Email Address

2216 N Cypress Bend Dr

Home Address

209

Suite or Apt

Pompano Beach

City

FL

State

33069

Postal Code

What district do you live in? \*

☒ District 5

Mobile: (954) 914-9424

Primary Phone

Alternate Phone

Are you a U.S Citizen?

☒ Yes ☐ No

Have you ever been convicted of a felony?

☐ Yes ☒ No

Current or prior service on governmental boards and/or committees:

President of Pompano Bch. Rotary Club

Business Information

Print Basics

Employer

Salesman

Job Title

Sales

Occupation

Business Address

1061 SW 30th Ave

City/State/Zip:

Deerfield Beach

Business Phone

954-354-0700

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## Interests & Experiences

### Which Boards would you like to apply for?

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Pompano Beach Economic Dev. Council: Submitted  
Public Art Committee: Submitted

[Resume\\_of\\_2022.pdf](#)

Upload a Resume

### Education

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Minimum 4 years experience, some College Knowledge of business administration, sales, and marketing, Negotiation skills, Ability to learn our business and to work independently to achieve goals. Ability to sell and be persuasive. Procurement of paper and supplies; keeping track of inventory in clean and organized.

### Experience

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### Past Positions

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None

### Hobbies

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Working in the committee through Rotary, Fishing and Golf

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### Are you a resident of Pompano Beach?

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☒ Yes ☐ No

### Do you own real property in the City of Pompano Beach?

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☐ Yes ☒ No

### Are you a registered voter?

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☒ Yes ☐ No

Question applies to Public Art Committee

### Select the category that applies to you. \*

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☒ Private Citizen (Community Development).

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## Demographics

**Ethnicity**

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☒ Caucasian/Non-Hispanic

**Gender**

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☒ Male

08/07/1971

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Date of Birth

**Do you have any disabilities?**

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☐ Yes ☒ No

**Making any false statements herein may be cause for revocation by the City Commission of any appointment to a Board/Committee.**

Steven Hjelmeir  
2216 N Cypress Bend Dr. # 209  
Pompano Bch., FL 33069  
Cell Phone 954-914-9424

To Whom It May Concern,

My people skills, organizational skills, and my management skills make me a great candidate for this position. I am a quick learner. I have managed up to 12 people. I have been in the printing field for over 30 years. I stay current with the technology in the industry.

Please review my resume and let me know if I may schedule an interview. You can call me at 954-914-9424 any time.

Sincerely,

Steven Hjelmeir

## Resume of

Steven Hjelmeir  
2216 N Cypress Bend Dr. #209  
Pompano Beach, FL 33069  
Cell Phone: 954-914-9424

### Education:

Piper High School:

Diploma

Broward Community College:

One Semester – Business Writing, English,  
and Algebra

### Employment:

Print Basics (Salesman) and Warehouse Manager

June 2013 – Present

Positions: Salesman-July 1,2019-Present  
Press Operator and Warehouse Manager June 2013

Duties: Minimum 4 years experience, some College Knowledge of business administration, sales, and marketing, Negotiation skills, Ability to learn our business and to work independently to achieve goals. Ability to sell and be persuasive. Procurement of paper and supplies; keeping track of inventory in clean and organized.

November 1998  
to June 2019

Broward County School Board (Printing Services)

Position: Press Operator

Duties: Operate printing press; Ryobi 3302 H, machine maintenance; procurement of paper and supplies; scheduling print jobs by priority and cost savings; vender scheduling; and customer relations.

Contact: Jim Haynes, Supervisor

January 1997 -  
November 1998 (full time)  
November 1998 –  
2010 (part time)

MOR Printing Inc.  
Tamarac, Florida

Position: Pressroom Manger and Folder Operator

Duties: Operate printing press Ryobi 3304 & 524, and folder; machine maintenance; job scheduling; vender scheduling; and customer relations. Contact: Owen Luttinger, Owner

June 1986  
To January 1997

Westgate Printing  
Plantation, Florida

Position: Pre press (Stripper), Press and Folder Operator and Bindery Manger

Duties: Laid out jobs for press; operate printing press and folder; maintenance of machines; organizing jobs for delivery to customers; and working with customers.

