

MEMORANDUM

DATE: March 19, 2018
TO: Asceleta Hammond, City Clerk
FROM: Jashona McGee, Unsafe Structure Board Secretary
SUBJECT: ATTENDANCE REPORT

In accordance with your request, I am submitting the following attendance record:

Unsafe Structure Board

Whitney Metivia

Attendance computed from May of 2016 through February of 2018.

Meetings Held:	6
Meetings Attended:	6