

EXHIBIT A
SCOPE OF WORK

1. Creative City Collaborative of Pompano Beach, Inc. (hereinafter referred to as “Contractor”) will provide support for the current commitments to operations, management and programming at the Pompano Beach Cultural Center. The support will include currently scheduled events and rentals and all Cultural Alliance programmed events including but not limited to:
 - a. Outré Theater's Hedwig and the Angry Inch (March 22 - April 8, 2018)
 - b. TheatreSouth production of "A Class Act (April 18 - May13)
 - c. South Florida Chamber Ensemble Events (April 29, May 20, 2018)
 - d. Venetian Arts Society – Tribute to Arturo Filippio (July 24, 2018)
 - e. Rootz of Music concert (August 26, 2018)
2. In addition, Contractor will continue to work cooperatively with City staff to fully implement an orderly transition for the new Cultural Affairs Department to assume responsibility for operations, management and programming of the Cultural Arts Center.
3. Contractor shall provide the City's Contract Administrator regular programming reports as required.
4. Contractor shall attend weekly scheduled meetings with City staff to ensure effective communications regarding this Scope of Work and that it is performed expeditiously and in the best possible way and manner.
5. As required by the City, Contractor shall provide complete Public Event Applications, Site Plans and proof of insurance for review and approval to the City's Contract Administrator a minimum of forty-five (45) days prior to said events or mutually agreed upon time frame.
6. Contractor shall provide all personnel and equipment needed to provide the Work required hereunder in an efficient and safe manner as directed by the Public Event Application.
7. To ensure public safety and to keep the facilities on the Property in good, safe working condition, Contractor shall immediately provide the City's Contract Administrator written notice of any and all hazardous conditions and/or repairs or maintenance necessary on the Property.
8. Contractor shall provide the City's Contract Administrator written notice of any accidents or incidents occurring at the Property in which damage to property or injury to a person occurs within 24 hours of said accident or incident and cooperate fully with City in any investigation of same.

EXHIBIT A
SCOPE OF WORK

9. Contractor shall provide support for services hereunder consistent with City policies which require Contractor to perform its obligations under this Agreement in a professional manner at all times. Contractor agrees to follow City policies and procedures but in the absence thereof, Contractor shall exercise its reasonable judgment in discharging duties hereunder.
10. Contractor shall not program new activities or contract for events or rental activity at the Cultural Center without the approval of the City.
11. Contractor shall not reduce approved rental rates for the Cultural Center spaces.
12. At the direction of the City Manager, or his designee, Contractor will perform other reasonable services to support activities at the Pompano Beach Cultural Center.
13. The Contractor will receive payment for any and all applicable expenses and payroll incurred related to the operations of the Cultural Center. Said payment shall not exceed \$65,000 in any given month during the duration of this agreement.
14. All income during the term of this agreement shall inure to the City of Pompano Beach.
15. At the expiration of the agreement, all assets of Contractor will become the property of the City of Pompano Beach.