

MEMORANDUM

Purchasing #18-002
October 26, 2017

To: Gregory P. Harrison, City Manager

Through: Otis J. Thomas, General Services Director

From: Jeffrey English, Purchasing Agent

Subject: Approval to Piggyback Osceola County Schools Contract #SDOC-16-B-087-LH for Playground Equipment Surfacing, Installation & Repair

Contract Need/Background

The Public Works Department requests approval for the furnishing and installation of playground equipment at Kester Park, from Top Line Recreation, Inc. Osceola County Schools issued bid SDOC-16-B-087-LH and awarded contracts on April 19, 2016. The contract is valid through April 18, 2019 with a one-year renewal option available.

Attached you will find copies of a memorandum from the Public Works Department and the Osceola County Schools Award letter, the Osceola County Schools bid document and quotation information from.

Funding

The \$110,885.81 for the Kester Park playground equipment installation will be funded from CIP 02-821/City Park Amenities, in Capital Projects account #302-7199-572.65-12.

Award Recommendation

After review of the Osceola County Schools bid and it is recommended that a purchase order be issued to Top Line Recreation, Inc., for the Kester Park playground equipment installation, per price discounts specified in the Osceola County Schools Contract #SDOC-16-B-087-LH.

enclosures

cc: file