

MEMORANDUM

Purchasing #21-019
March 10, 2021

To: Gregory P. Harrison, City Manager

Through: Carla R. Byrd, General Services Director

From: Jeff English, Purchasing Agent

Subject: Approve piggyback of Orange County FL Contracts Y19-197A “EMS Medications” and Y17-108 A “EMS Equipment and Supplies”

It is recommended that as-needed Purchase Orders be issued to the awarded vendor of Orange County Florida Contracts Y19-197A and Y17-108A: Boundtree Medical, LLC. In accordance with the City Code of Ordinances, the concurrence of the City Manager is requested for this purchase. The paragraphs provided below outline the details of the procurement.

Fire Administration has submitted a memo request for purchases not to exceed \$175,000.00/year for as-needed deliveries of medications and EMS supplies, from Boundtree Medical, LLC., the vendor awarded Orange County Florida Contracts Y19-197A and Y17-108A.

Orange County Florida initiated Bids Y19-197-SW for “EMS Medications”, and Y17-108A “EMS Equipment and Supplies”. Of the resulting Orange County, Florida contracts, Y19-197A is valid through September 30, 2021, with three (3) 1-year renewals, and Y17-108A is valid through June 8, 2021, with one (1) 1-year renewal. The City Code of Ordinances allows us to make a piggyback purchase of this type.

The estimated \$175,000.00/year in as-needed medication, and EMS equipment/supply deliveries will be purchased from budgeted accounts 140-2231-522-52-20 and 140-2231-522-52-52.

Attached is a memo from Fire Administration, and the applicable pages from Orange County Florida Contracts Y19-197A and Y17-108A.