

MEMORANDUM

Purchasing #23-016
March 21, 2023

To: Gregory P. Harrison, City Manager

Through: Carla R. Byrd, General Services Director

From: Jeff English, Purchasing Agent

Subject: Approval to Piggyback City of Tarpon Springs, FL Contract #200076-B-JL for Liquid Sodium Hypochlorite

Contract Need/Background

The Utilities Department's Water and the Reuse Treatment Plants request approval to piggyback the City of Tarpon Springs Contract 200076-B-JL to purchase Sodium Hypochlorite as needed from Odyssey Manufacturing Co. The City of Tarpon Springs, FL issued Invitation to Bid (ITB) 200076-B-JL on May 2021, and awarded a contract to the vendor previously listed. The current contract is valid through May 26, 2023, with a one-year renewal that includes a per gallon price increase of \$0.35. The renewal, which is valid May 27, 2023 through May 26, 2024, will increase the product cost from \$0.85 to \$1.20 per gallon.

Attached you will find copies of a memorandum from Utilities Department, an executed price agreement, the bid tabulation, and the City of Tarpon Springs, FL ITB document.

Funding

Sodium Hypochlorite purchases will be funded from the appropriate Utilities Department operating account based on the purchase. Based upon usage the estimated amount for Sodium Hypochlorite purchases will be \$576,000.00.

Award Recommendation

After review of the City of Tarpon Springs, FL ITB, it is recommended that purchase orders be issued to Odyssey Manufacturing Co., the awarded vendor, as needed for the purchase of Sodium Hypochlorite at the prices specified in the City of Tarpon Springs, FL Contract 200076-B-JL.

enclosures

cc: file