

MEMORANDUM

Purchasing #20-012
February 27, 2020

To: Gregory P. Harrison, City Manager

Through: Steve W. Stewart, General Services Director

From: Jeff English, Purchasing Agent

Subject: Approval to Piggyback the Savvik Buying Group Contract 2018-01 “Medical Supplies, Equipment and Pharmaceuticals”

It is recommended that as-needed Purchase Orders be issued to the awarded vendors of the Savvik Buying Group Contract 2018-01: Henry Schein Medical, and Medline Industries, Inc. In accordance with the City Code of Ordinances, the concurrence of the City Manager is requested for this purchase. The following paragraphs outline the details of the procurement.

The Fire Logistics Division has submitted a memo request for purchases not to exceed \$125,000.00/year for as-needed medical equipment and pharmaceutical supplies, from Henry Schein Medical, and Medline Industries, Inc, the vendors awarded the Savvik Buying Group Contract 2018-01. The contract provides discount pricing for medical supplies, equipment, and pharmaceuticals.

Eagle County Medical Services, on behalf of the Savvik Buying Group, initiated Bid 2018-01 for “Medical Supplies, Equipment, and Pharmaceuticals.” The resulting Savvik Buying Group contract is valid through July 1, 2021, with renewals as specified in the contract. The City Code of Ordinances allows us to make a piggyback purchase of this type. The estimated \$125,000.00/year for medical supplies, equipment and pharmaceuticals will be purchased from budgeted accounts: EMS Supplies 140-2231-522.52-20 and Pharmaceuticals 140-2231-522.52-52.

Attached is a memo from the Fire Logistics Division, and the applicable pages from the Savvik Buying Group Contract 2018-01.