

## MEMORANDUM

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Purchasing #19-036

June 14, 2019

To: Gregory P. Harrison, City Manager

Through: Otis J. Thomas, General Services Director

From: Jeff English, Purchasing Agent

Subject: Award for RFQ E-11-19, Construction Management at Risk (CMAR)  
Services for Public Services Complex

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### Contract Need/Background

A Request for Qualifications (RFQ), E-11-19 was issued to select a firm to establish a contract with the City to provide Construction Management at Risk (CMAR) Services for Public Services Complex. Horacio Danovich, Capital Improvement Projects Director, provided the project scope of services.

### Notice List

The Notice List was created by using companies suggested by the requesting department, companies that have responded to prior solicitation, companies that have registered in the eBid System, and companies from appropriate listings in other source books.

Number of firms submitting responsive proposals - 5

### Advertising

The RFQ was advertised in the Sun Sentinel, and notices were sent to bid notice agencies throughout the nation. The RFQ was also posted on the City's eBid System for download by interested firms and sent to all registered bidders by email.

### Selection/Evaluation Committee

Five (5) responses were received to the solicitation. The Selection/Evaluation Committee met on April 2, 2019 to review and evaluate the responses. This meeting was posted as a "Public Meeting." The Committee determined that the top three (3) firms: Pirtle Construction Company Inc., Verdex Construction LLC, and Kaufman Lynn Construction Inc., would be asked to make presentations to the Committee. Presentations were made to the Committee at the public meeting held on May 6, 2019. After the presentations the Committee ranked the short-listed firms. Copies of the minutes, the voting matrix, scoring sheets, and the RFQ document, are attached.

Market Research

Seventeen (17) local Pompano Beach firms were invited to respond to the solicitation.

Recommendation

The recommendation from the Selection/Evaluation Committee to the City Commission is to approve the ranking order, and authorize the City staff to negotiate a contract with the highest ranked firm, Kaufman Lynn Construction Inc. Further authorization is requested to continue with the succeeding ranked firm should an impasse occur in the negotiations with the recommended firm.

Attachments

cc: file