

SERVICE CONTRACT

THIS AGREEMENT is made and entered into on _____, by the **City of Pompano Beach** ("City") and **Limousines of South Florida, Inc.**, a Florida Profit Corporation authorized to do business in Florida, ("Contractor").

WHEREAS, City requires services which Contractor is capable of providing under the terms and conditions described herein; and

WHEREAS, Contractor is able and prepared to provide such services to City under the terms and conditions set forth herein, and

WHEREAS, City oversees a community shuttle bus service under Broward County Transit's (BCT) Community Shuttle Program. The bus routes encompass each significant section of the City and interconnect with one another, allowing bus riders to travel throughout the City without having to utilize a different transportation service. All bus routes connect to Broward County's Mass Transit Center, and

WHEREAS, City requires that the Contractor's vehicles and services operate within residential and business communities as a free-fare public transportation service.

NOW, THEREFORE, in consideration of those mutual promises and the terms and conditions set forth hereafter, the parties agree as follows:

1. CONTRACT DOCUMENTS.

This Agreement consists of the Scope of Work and the Solicitation Request For Proposal RFP25-044 set forth in Exhibit "A" (the "Work") and, the Insurance Requirements set forth in Exhibit "B" and, all of which are attached hereto and made a part hereof; and all written modifications issued after execution of this Agreement.

2. PURPOSE.

The City, on behalf of its Public Works Department, desires to contract with Contractor to provide Community Bus Shuttle Services upon the terms and conditions set forth herein, and as specified in RFP25-044 attached hereto and made part hereof.

3. SCOPE OF WORK.

Contractor shall provide the Scope of Services and Solicitation RFP25-044 set forth in Exhibit "A" and insurance set forth in Exhibit "B" both attached hereto and made a part hereof. If the Work requires Contractor to provide materials or complete the Work within a specified time frame or in accordance with certain plans and specifications, these terms and conditions shall be set forth and included in Exhibit "A" and Contractor agrees to provide said materials or Work in accordance therewith. Contractor and Contractor's heirs, executors, administrators, successors and assigns, do hereby agree to full performance of all covenants contained herein on Contractor's part.

4. **TERM OF CONTRACT.**

This Contract shall be for a term of five (5) years beginning with the date this Contract is fully executed by both parties.

5. **RENEWAL.**

This contract is not subject to renewal.

6. **UNINTERRUPTED SERVICES.**

Notwithstanding anything to the contrary herein, and in order to prevent any interruption in the provision of services hereunder, the Term of this Agreement may be unilaterally extended by mutual agreement for a period of up to six (6) months beyond the original expiration date. Such extension shall be effectuated by providing written notice of intent to extend to the other party no less than thirty (30) days prior to the expiration of the then-current Term. During the extension period, all rights, obligations, covenants, and conditions set forth in this Agreement shall remain in full force and effect, and shall be binding upon and enforceable against the parties hereto, unless otherwise mutually agreed in a written amendment executed by authorized representatives of both parties.

7. **MAXIMUM OBLIGATION.**

City agrees to pay Contractor for performing the Work and providing the required insurance.

8. **PRICE FORMULA, PAYMENT AND INVOICES.**

- A. Price Formula. City agrees to pay Contractor for performance of the Work set forth in this Agreement as follows:

Services shall be charged at an all-inclusive rate of eighty-four dollars and twelve cents (\$84.12) per revenue hour based upon monthly service hours for the operation.

- B. Payment. All payments by City shall be made after the Work has been verified and completed. Unless disputed by City as provided herein, upon City's receipt of a Proper Invoice as defined in § 218.72, Florida Statutes, as amended, City shall forward Contractor payment for (i) construction services defined as all labor, services, and materials provided in connection with the construction, alteration, repair, demolition, reconstruction, or any other improvement to real property that require a license under Parts I and II of Chapter 489, Florida Statutes, within twenty-five (25) business days and (ii) forty five (45) days for all goods and services provided other than construction services.

City may temporarily remove for review any disputed amount, by line item, from an invoice and shall timely provide Contractor written notification of any such disputed charge. Contractor shall provide clarification and a satisfactory explanation to City, along with revised copies of all such documents if inaccuracies or errors are discovered, within ten (10) days of receipt of City's notice of the disputed amount.

In the event City has a claim against Contractor for Work performed hereunder which has not been timely remedied in accordance with the provisions of this Article 7, City may withhold payment for the contested amount, in whole or in part, to protect itself from loss on account of defective Work, claims filed or reasonable evidence indicating probable filing of claims by other parties against Contractor, and/or Contractor's failure to make proper payments to subcontractors or vendors for material or labor. When the reason(s) for withholding payment are removed or resolved in a manner satisfactory to City, payment shall be made.

Resolution of improper payment requests or invoices shall be in accordance with § 218.76, Florida Statutes, as amended.

- C. Invoices. Contractor shall submit invoices to City on a monthly basis or on a monthly basis for operating services and quarterly basis for capital equipment as applicable and as indicated under paragraph 8A above.

9. DISPUTES.

Any factual disputes between City and the Contractor in regard to this Agreement shall be directed to the City Manager for the City, and such decision shall be final.

10. CONTRACT ADMINISTRATORS, NOTICES AND DEMANDS.

- A. Contract Administrators. During the term of this Agreement, the City's Contract Administrator shall be the Public Works Administration Department, Eric McLamore, Public Works Coordinator, or designee. The Contractor's Contract Administrator shall be Mark Levitt or their authorized written designee, provided by the Contractor upon commencement of services (or their authorized written designee) as further identified below.
- B. Notices and Demands. A notice, demand, or other communication hereunder by either party to the other shall be effective if it is in writing and sent via registered or certified mail or other trackable delivery service, postage prepaid to the representatives named below or is addressed and delivered to such other authorized representative at the address as that party, from time to time may designate in writing and forward to the other.

If to Contractor: Mark Levitt, Vice President
2766 NW 62 Street
Miami, FL 33147
Office: 954-463-0845
Email: mlevitt@losf.us

If to City: Eric McLamore, Contract Administrator
100 West Atlantic Blvd
Pompano Beach, FL 33060
Office: 954-786-4507
Email: Nicole.Louramore@copbfl.com

With a copy to: Aymara Schmidt, Contract Manager
100 West Atlantic Blvd.
Pompano Beach, FL 33060
Phone: 954-786-5574
Email: Aymara.Schmidt@copbfl.com

11. OWNERSHIP OF DOCUMENTS AND INFORMATION.

All information, data, reports, plans, procedures or other proprietary rights in all Work items, developed, prepared, assembled or compiled by Contractor as required for the Work hereunder, whether complete or unfinished, shall be owned by the City without restriction, reservation or limitation of their use and made available at any time and at no cost to City upon reasonable written request for its use and/or distribution as City deems appropriate provided City has compensated Contractor for said Work product. City's re-use of Contractor's Work product shall be at its sole discretion and risk if done without Contractor's written permission. Upon completion of all Work contemplated hereunder or termination of this Agreement, copies of all of the above data shall be promptly delivered to the City's Contract Administrator upon written request. The Contractor may not disclose, use, license or sell any work developed, created, or otherwise originated hereunder to any third party whatsoever. The rights and obligations created under this Article shall survive the termination or expiration of this Agreement.

To the extent it exists and is necessary to perform the Work hereunder, City shall provide any information, data and reports in its possession to Contractor free of charge.

12. TERMINATION FOR BREACH OR DEFAULT.

Breach or default of any of the covenants, duties, or terms of this Agreement shall be cause for termination, in whole or in part, of this Agreement. In the event of a breach or default, the defaulting party shall be given written notice in accordance with Article 9 herein which describes in reasonable detail the alleged breach or default and ten (10) calendar days to cure same. Failure to cure all such described defects within the required time period shall result in termination of this contract with written notice to Contractor.

13. TERMINATION FOR CONVENIENCE.

City retains the right to terminate this Agreement for convenience upon ten (10) business days written notice to Contractor in accordance with Article 9 herein. Such Notice of Termination may include City's proposed Transition Plan and timeline for terminating the Work, requests for certain Work product documents and materials, and other provisions regarding winding down concerns and activities. City shall compensate Contractor for all authorized Work satisfactorily performed through the termination date under the payment terms set forth in Article 7 above and all Work product documents and materials shall be delivered to City within ten (10) business days from the Notice of Termination. If any Work hereunder is in progress but not completed as of the date of

the termination, then upon City's written approval, this Agreement may be extended until said Work is completed and accepted by City.

14. FORCE MAJEURE.

Neither party shall be obligated to perform any duty, requirement or obligation hereunder if such performance is prevented by fire, hurricane, earthquake, explosion, war, civil disorder, sabotage, accident, flood, acts of nature or by any reason of any other matter or condition beyond the control of either party which cannot be overcome by reasonable diligence and without unusual expense ("Force Majeure"). In no event shall economic hardship or lack of funds be considered an event of Force Majeure. If either party is unable to perform or delayed in their performance of any obligations hereunder by reason of any event of Force Majeure, such inability or delay shall be excused at any time during which compliance therewith is prevented by such event and during such period thereafter as may be reasonably necessary for either party to correct the adverse effect of such event of Force Majeure.

Contractor must follow all Federal, State, County, and City safety guidelines, including all CDC safety guidelines in effect during the term of the program, including but not limited to social distancing, and personal protection equipment. Inability to conduct the program and follow any and all required safety guidelines applicable to the COVID-19 virus or other similar pandemic or emergency, or failure to follow such requirements, including but not limited to, social distancing, shall constitute grounds for immediate cancellation of this Agreement unilaterally by the City upon written notice, which may be provided via registered or certified mail or other trackable delivery service.

15. INSURANCE.

Contractor shall maintain insurance in accordance with Exhibit "B" throughout the term of this Agreement.

16. INDEMNIFICATION.

Except as expressly provided herein, no liability shall attach to the City by reason of entering into this Agreement.

- A. Contractor shall at all times indemnify, defend, save and hold harmless the City, its officers, officials, employees, volunteers and other authorized agents from and against any and all claims, demands, suit, damages, attorneys' fees, fines, losses, penalties, defense costs or liabilities suffered by the City arising directly or indirectly from Contractor's performance under this Contract, including but not limited to, any act, breach, omission, negligence, recklessness or misconduct of Contractor and/or any of its agents, officers, or employees hereunder, including any inaccuracy in or breach of any of the representations, warranties or covenants made by the Contractor, its agents, officers and/or employees, in the performance of services of this contract. Contractor agrees to investigate, handle, respond to, provide defense for, and defend any such claims at its sole expense and to bear all other costs and expenses related thereto, even if the claim(s) is/are groundless, false or fraudulent. To the extent considered necessary by City, any sums due Contractor hereunder may be retained by City until all of City's claims for indemnification

hereunder have been settled or otherwise resolved, and any amount withheld shall not be subject to payment of interest by City.

- B. Contractor acknowledges and agrees that City would not enter into this Agreement without Contractor's indemnification of the City. The parties agree that one percent (1%) of the total compensation paid to Contractor hereunder shall constitute specific consideration to Contractor for the indemnification provided under this Article and these provisions shall survive expiration or early termination of this Agreement.

17. **SOVEREIGN IMMUNITY.**

Nothing in this Agreement shall constitute a waiver by the City of its sovereign immunity limits as set forth in section 768.28, Florida Statutes. Nothing herein shall be construed as consent from either party to be sued by third parties.

18. **NON-ASSIGNABILITY AND SUBCONTRACTING.**

- A. Non-Assignability. This Agreement is not assignable and Contractor agrees it shall not assign or otherwise transfer any of its interests, rights or obligations hereunder, in whole or in part, to any other person or entity without City's prior written consent which must be sought in writing not less than fifteen (15) days prior to the date of any proposed assignment. Any attempt by Contractor to assign or transfer any of its rights or obligations hereunder without first obtaining City's written approval shall not be binding on City and, at City's sole discretion, may result in City's immediate termination of this Agreement whereby City shall be released of any of its obligations hereunder. In addition, this Agreement and the rights and obligations herein shall not be assignable or transferable by any process or proceeding in court, or by judgment, execution, proceedings in insolvency, bankruptcy or receivership. In the event of Contractor's insolvency or bankruptcy, City may, at its option, terminate and cancel this Agreement without any notice of any kind whatsoever, in which event all rights of Contractor hereunder shall immediately cease and terminate.
- B. Subcontracting. Prior to subcontracting for Work to be performed hereunder, Contractor shall be required to obtain the written approval of the City's Contract Administrator. If the City's Contract Administrator, in his/her sole discretion, objects to the proposed subcontractor, Contractor shall be prohibited from allowing that subcontractor to provide any Work hereunder. Although Contractor may subcontract Work in accordance with this Article, Contractor remains responsible for any and all contractual obligations hereunder and shall also be responsible to ensure that none of its proposed subcontractors are listed on the Convicted Vendors List referenced in accordance with the provisions of Article 28 below.

19. **PERFORMANCE UNDER LAW.**

The Contractor, in the performance of duties under the Agreement, agrees to comply with all applicable local, state and/or federal laws and ordinances including, but not limited to, standards

of licensing, conduct of business and those relating to criminal activity, and the Americans with Disabilities Act (ADA).

20. AUDIT AND INSPECTION RECORDS.

The Contractor shall permit the authorized representatives of the City to inspect and audit all data and records of the Contractor, if any, relating to performance under the contract until the expiration of three years after final payment under this contract.

The Contractor further agrees to include in all his subcontracts hereunder a provision to the effect that the subcontractor agrees that City or any of their duly authorized representatives shall, until the expiration of three years after final payment under the subcontractor, have access to and the right to examine any directly pertinent books, documents, papers and records of such subcontractor, involving transactions related to the subcontractor.

21. ADHERENCE TO LAW.

Both parties shall adhere to all applicable laws governing their relationship with their employees including, but not limited to, laws, rules, regulations and policies concerning worker's compensation, unemployment compensation and minimum wage requirements.

22. CONFLICT OF INTEREST.

During the time period this Agreement is in effect, Contractor, its employees subcontractors, and agents shall not engage in any conduct or activities that would constitute a conflict of interest, and shall otherwise avoid any appearance of such conflict of interest. Additionally, Contractor, its employees subcontractors, and agents shall refrain from acting adverse to the City's interest in promoting the goals and objectives of this Agreement. Any potential such conflict of interest must be reported to the City and may be waived only upon additional review and approval by the City Manager.

Furthermore, none of Contractor's employees, subcontractors, and agents shall, during the term of this Agreement, serve as an expert witness against City in any legal or administrative proceeding in which he, she, or Contractor is not a party, unless compelled by court process. Further, such persons shall not give sworn testimony or issue a report or writing, as an expression of his or her expert opinion, which is adverse or prejudicial to the interests of City in connection with any such pending or threatened legal or administrative proceeding unless compelled by court process. The limitations of this section shall not preclude Contractor or any persons in any way from representing themselves, including giving expert testimony in support thereof, in any action or in any administrative or legal proceeding.

The existence of any such conflict of interest, or evidence of non-compliance with the above paragraphs, may serve as grounds for termination of this Agreement pursuant to Paragraph 11, Termination.

23. INDEPENDENT CONTRACTOR.

The Contractor shall be deemed an independent Contractor for all purposes, and the employees of the Contractor or any of its contractors, subcontractors and the employees thereof, shall not in any manner be deemed to be employees of City. As such, the employees of the Contractor, its

Contractors or subcontractors, shall not be subject to any withholding for tax, social security or other purposes by City, nor shall such Contractor, subcontractor or employee be entitled to sick leave, pension benefits, vacation, medical benefits, life insurance, workers or unemployment compensation or the like from City.

24. CONTRACTOR COOPERATION.

The Contractor recognizes that the performance of this contract is essential to the provision of vital public services and the accomplishment of the stated goals and mission of City. Therefore, the Contractor shall be responsible to maintain a cooperative and good faith attitude in all relations with City and shall actively foster a public image of mutual benefit to both parties. The Contractor shall not make any statements or take any actions detrimental to this effort.

25. PUBLIC RECORDS.

- A. The City of Pompano Beach is a public agency subject to Chapter 119, Florida Statutes. The Contractor shall comply with Florida's Public Records Law, as amended. Specifically, the Contractor shall:
1. Keep and maintain public records required by the City in order to perform the service.
 2. Upon request from the City's custodian of public records, provide the City with a copy of requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law.
 3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the City.
 4. Upon completion of the contract, transfer, at no cost to the City, all public records in possession of the Contractor or keep and maintain public records required by the City to perform the service. If the Contractor transfers all public records to the City upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the City's information technology systems.

- B. Failure of the Contractor to provide the above-described public records to the City within a reasonable time may subject the Contractor to penalties under 119.10 Florida Statutes, as amended.

PUBLIC RECORDS CUSTODIAN

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

CITY CLERK

100 W. Atlantic Blvd., Suite 253

Pompano Beach, Florida 33060

(954) 786-4611

RecordsCustodian@copbfl.com

26. GOVERNING LAW; VENUE; WAIVER OF JURY TRIAL.

This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. The exclusive venue for any litigation arising from, related to, or in connection with this Agreement shall be in the Seventeenth Judicial Circuit in and for Broward County, Florida, or in the United States District Court for the Southern District of Florida, or United States Bankruptcy Court for the Southern District of Florida, as applicable. BY ENTERING INTO THIS AGREEMENT, THE PARTIES EXPRESSLY WAIVE ANY RIGHTS EITHER PARTY MAY HAVE TO A TRIAL BY JURY OF ANY CIVIL LITIGATION RELATED TO THIS AGREEMENT.

27. WAIVER AND MODIFICATION.

- A. No waiver made by either party with respect to performance, manner, time, or any obligation of either party or any condition hereunder shall be considered a waiver of that party's rights with respect to the particular obligation or condition beyond those expressly waived in writing or a waiver of any other rights of the party making the waiver or any other obligations of the other party.
- B. No Waiver by Delay. The City shall have the right to institute such actions or proceedings as it may deem desirable for effectuating the purposes of this Agreement provided that any delay by City in asserting its rights hereunder shall not operate as a waiver of such rights or limit them in any way. The intent of this provision is that City shall not be constrained to exercise such remedy at a time

when it may still hope to otherwise resolve the problems created by the default or risk nor shall any waiver made by City with respect to any specific default by Contractor be considered a waiver of City's rights with respect to that default or any other default by Contractor.

- C. Either party may request changes to modify certain provisions of this Agreement; however, unless otherwise provided for herein, any such changes must be contained in a written amendment executed by both parties with the same formality of this Agreement.

28. NO CONTINGENT FEE.

Contractor warrants that other than a bona fide employee working solely for Contractor, Contractor has not employed or retained any person or entity, or paid or agreed to pay any person or entity, any fee, commission, gift or any other consideration to solicit or secure this Agreement or contingent upon or resulting from the award or making of this Agreement. In the event of Contractor's breach or violation of this provision, City shall have the right to terminate this Agreement without liability and, at City's sole discretion, to deduct from the Price Formula set forth in Article 7 or otherwise recover the full amount of such fee, commission, gift or other consideration.

29. ATTORNEYS' FEES AND COSTS.

In the event of any litigation involving the provisions of this Agreement, both parties agree that the prevailing party in such litigation shall be entitled to recover from the non-prevailing party reasonable attorney and paraprofessional fees as well as all out-of-pocket costs and expenses incurred thereby by the prevailing party in such litigation through all appellate levels.

30. NO THIRD PARTY BENEFICIARIES.

Contractor and City agree that this Agreement and other agreements pertaining to Contractor's performance hereunder shall not create any obligation on Contractor or City's part to third parties. No person not a party to this Agreement shall be a third-party beneficiary or acquire any rights hereunder.

31. PUBLIC ENTITY CRIMES ACT.

As of the full execution of this Agreement, Contractor certifies that in accordance with §287.133, Florida Statutes, it is not on the *Convicted Vendors List* maintained by the State of Florida, Department of General Services. If Contractor is subsequently listed on the *Convicted Vendors List* during the term of this Agreement, Contractor agrees it shall immediately provide City written notice of such designation in accordance with Article 9 above.

32. ENTIRE AGREEMENT.

This document incorporates and includes all prior negotiations, correspondence, conversations, agreements or understandings applicable to the matters contained herein, and the parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, it is agreed that no deviation

from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written.

33. HEADINGS.

The headings or titles to Articles of this Agreement are not part of the Agreement and shall have no effect upon the construction or interpretation of any part of this Agreement.

34. COUNTERPARTS.

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. A photocopy, email or facsimile copy of this Agreement and any signatory hereon shall be considered for all purposes as original.

35. APPROVALS.

Whenever CITY approval(s) shall be required for any action under this Agreement, said approval(s) shall not be unreasonably withheld.

36. ABSENCE OF CONFLICTS OF INTEREST.

Contractor represents that it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with their performance under this Agreement and that no person having any conflicting interest shall be employed or engaged by either party in its performance under this Agreement.

37. BINDING EFFECT.

The benefits and obligations imposed pursuant to this Agreement shall be binding and enforceable by and against the parties hereto.

38. EMPLOYMENT ELIGIBILITY.

By entering into this Contract, the Contractor becomes obligated to comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility." This includes but is not limited to utilization of the E-Verify System to verify the work authorization status of all newly hired employees, and requiring all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. Failure to comply will lead to termination of this Contract, or if a subcontractor knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit or County Court no later than 20 calendar days after the date of termination. If this contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of 1 year after the date of termination

39. SCRUTINIZED COMPANIES.

By execution of this Agreement, in accordance with the requirements of F.S. 287.135 and F.S. 215.473, Contractor certifies that Contractor is not participating in a boycott of Israel. Contractor further certifies that Contractor is not on the Scrutinized Companies that Boycott Israel list, not on the Scrutinized Companies with Activities in Sudan List, and not on the Scrutinized Companies with Activities in Iran Terrorism Sectors List, nor has Contractor been engaged in business operations in Syria. Subject to limited exceptions provided in state law, the City will not contract

for the provision of goods or services with any scrutinized company referred to above. In accordance with Section 287.135, Florida Statutes as amended, a company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with any agency or local government entity for goods or services of:

- A. Any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, Florida Statutes, or is engaged in a boycott of Israel; or
- B. One million dollars or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company:
 - 1. Is on the Scrutinized Companies with Activities in Sudan List of the Scrutinized Companies with Activities in Iran Terrorism Sectors List, created pursuant to Section 215.473, Florida Statutes; or
 - 2. Is engaged in business operations in Syria.
- C. Submitting a false certification or being placed on a list created pursuant to Section 215.473, Florida Statutes relating to scrutinized active business operations in Iran after Contractor has submitted a certification, shall be deemed a material breach of contract. The City shall provide notice, in writing, to Contractor of the City's determination concerning the false certification. Contractor shall have five (5) days from receipt of notice to refute the false certification allegation. If such false certification is discovered during the active contract term, Contractor shall have ninety (90) days following receipt of the notice to respond in writing and demonstrate that the determination of false certification was made in error. If Contractor does not demonstrate that the City's determination of false certification was made in error then the City shall have the right to terminate the contract and seek civil remedies pursuant to Section 287.135, Florida Statutes, as amended from time to time.

40. AFFIDAVIT OF COMPLIANCE WITH ANTI-HUMAN TRAFFICKING LAWS.

In accordance with section 787.06 (13), Florida Statutes, the undersigned, on behalf of the entity listed below ("Entity"), hereby attests under penalty of perjury that:

- A. Entity does not use coercion for labor or services as defined in Section 787.06, Florida Statutes, entitled "Human Trafficking".

41. AFFIDAVIT OF COMPLIANCE WITH FOREIGN ENTITY LAWS.

The undersigned, on behalf of the entity listed below ("Entity"), hereby attests under penalty of perjury as follows:

- A. Entity is not owned by the government of a foreign country of concern as defined in Section 287.138, Florida Statutes.
- B. The government of a foreign country of concern does not have a controlling interest in Entity.
- C. Entity is not organized under the laws of, and does not have a principal place of business in, a foreign country of concern.
- D. Entity is not owned or controlled by the government of a foreign country of concern, as defined in Section 692.201, Florida Statutes.
- E. Entity is not a partnership, association, corporation, organization, or other combination of persons organized under the laws of or having its principal place of business in a foreign country of concern, as defined in Section 692.201, Florida Statutes, or a subsidiary of such entity.
- F. Entity is not a foreign principal, as defined in Section 692.201, Florida Statutes.
- G. Entity is in compliance with all applicable requirements of Sections 692.202, 692.203, and 692.204, Florida Statutes.

42. ANNUAL BUDGETARY FUNDING/CANCELLATION.

This Agreement and all obligations of the City hereunder requiring the expenditure of funds are subject to and contingent upon annual budgetary funding and appropriations by the City Commission.

43. SEVERABILITY.

Should any provision of this Agreement or the applications of such provisions be rendered or declared invalid by a court action or by reason of any existing or subsequently enacted legislation, the remaining parts of provisions of this Agreement shall remain in full force and effect.

THE REMAINDER OF THE PAGE IS INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year hereinabove written.

Attest:

CITY OF POMPANO BEACH

KERVIN ALFRED, CITY CLERK

By:_____
REX HARDIN, MAYOR

By:_____
GREGORY P. HARRISON, CITY MANAGER


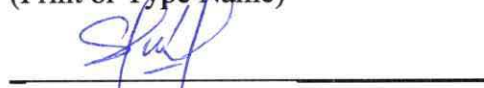
(SEAL)

"CONTRACTOR"

Witnesses:

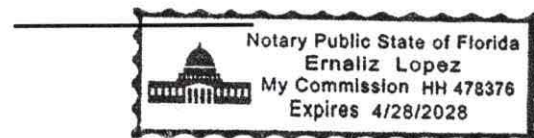
Limousines of South Florida, Inc.By: 

Mark Levitt, Vice President


(Signature)Tania Munster
(Print or Type Name)
(Signature)Soyin Fernandez
(Print or Type Name)STATE OF FloridaCOUNTY OF Broward

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization this 11th day of June, 2025, by **Mark Levitt**, as **Vice President of Limousines of South Florida, Inc.**, a Florida corporation, authorized to do business on behalf of the corporation. He is personally known to me or has produced D/L (type of identification) as identification.

NOTARY'S SEAL:

NOTARY PUBLIC STATE OF FLORIDA
NOTARY PUBLIC, STATE OF

Stamped)

ERNEILIZ LOPEZ
(Name of Acknowledger Typed, Printed or_____
Commission Number

LIMOUSINES OF SOUTH FLORIDA, INC.

POMPANO BEACH COMMUNITY SHUTTLE SERVICE

SERVICE AGREEMENT ID#12922, RFP25-044

EXHIBIT - A



Florida's Warmest Welcome

REQUEST FOR PROPOSALS (RFP)

RFP25-044

Pompano Beach Community Shuttle Service

[Comments]:

April 22, 2025, at 10:00 A.M.

Virtual Zoom Meeting

For access, go to:

<https://www.pompanobeachfl.gov/meetings>

RFP OPENING: May 15, 2025, at 2:00 PM

Virtual Zoom Meeting

For access, go to:

<https://www.pompanobeachfl.gov/meetings>



April 10, 2025

Dear Prospective Proposers,

SUBJECT: REQUEST FOR PROPOSALS (RFP) RFP25-044 - Pompano Beach Community Shuttle Service

The City of Pompano Beach (the "City") is interested in receiving proposals in response to the attached RFP for Pompano Beach Community Shuttle Service.

Proposers must be registered on the City's eBid System to view the solicitation documents and respond to this solicitation. The complete solicitation document can be downloaded for free from the eBid System at <https://pompanobeachfl.ionwave.net/>. Proposals must bear the electronic signature of an authorized officer of the Proposer who is legally authorized to enter into a contractual relationship in the Proposer's name. THE CITY will consider the submittal of a proposal as constituting an offer by the Proposer to perform the required services at the prices stated herein. The City is not responsible for the accuracy or completeness of any documentation the Proposer receives from any source other than the eBid System. The proposer is solely responsible for downloading all required documents. Responses will be electronically unsealed in a public forum and read aloud.

Proposals must be submitted electronically at (<https://pompanobeachfl.ionwave.net>), referred to hereinafter as the eBid System, on or before the date and time stated in **Section 2 —Schedule of Events. Proposals received after 2:00:00 p.m. ET on the due date will not be considered, and late bids will not be accepted.**

The Cone of Silence shall take effect once this solicitation is released to the General Public. Respondents to this solicitation or persons acting on their behalf may not contact, between the release of the solicitation and the end of the 72 hours following the agency posting the notice of intended award, excluding Saturdays, Sundays, and state holidays, any employee or officer of the executive or legislative branch concerning any aspect of this solicitation, except in writing to the procurement officer or as provided in the solicitation documents. Violation of this provision may be grounds for rejecting a response." [F.S 287.057 (25)].

Any proposer or lobbyist for a proposer is prohibited from having any communications concerning any solicitation for a competitive procurement with any member of the City Commission, City Clerk, City Manager's Office, any Evaluation Committee Member, or any other City of Pompano Beach employee after Procurement and Contracts releases a solicitation to the General Public. All communications must go through the Procurement and Contracts Department staff. No other member of the City Commission, City Clerk, City Manager's Office, any Evaluation Committee Member, or any other City of Pompano Beach employee should be contacted concerning this RFP. Any information that amends any portion of this RFP received by any method other than an Addendum issued to the RFP is not binding on the City of Pompano Beach.

Carefully read all portions of the RFP document to ensure the Proposer's bid fully complies with all requirements.

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1. DEFINITIONS

The following words, when used in this RFP, shall have the meanings ascribed to them, except where the context indicates a different meaning:

- **"Bid"** means an offer or Proposal submitted by a Proposer in response to any formal bid or solicitation. The terms **Bid** and **Proposal** may be used interchangeably throughout this RFP.
- **"Contract"** means any agreement resulting from this RFP. **Contract** and **Agreement** may be used interchangeably throughout this RFP.
- **"Project"** generally comprises furnishing shuttle service for four (4) routes as described herein.
- **"Project Team"** means the Proposer, Other Team Members, and any subcontractors proposed by a Proposer in response to this solicitation.
- **"Proposer"** means the company/firm, corporation, joint venture, partnership, individual, or other legal entity submitting a Proposal to this RFP. The terms Proposer and Contractor may be used interchangeably throughout this RFP.
- **"Team Member(s)"** means each entity, as found in the organizational chart submitted within the Proposal, that will perform a lead role in the Project.
- **"Proposal"** means the complete response of the Proposer to the RFP, including adequately completed forms and supporting documentation. The terms Proposal and Solicitation may be used interchangeably throughout this RFP. The insurance requirements described herein reflect those requirements deemed necessary for the agreement/contract by the City.

2. SCHEDULE OF EVENTS

RFP NUMBER:	RFP25-044
RFP TITLE:	Pompano Beach Community Shuttle Service
RELEASE DATE:	April 10, 2025
DATE PUBLISHED IN SUN-SENTINEL	April 10, 2025
[Comments]: VIRTUAL ZOOM MEETING	April 22, 2025, at 10:00 AM
WRITTEN QUESTIONS AND INQUIRIES ARE DUE ON OR BEFORE:	May 1, 2025, at 5:00 PM
RFP RESPONSES DUE DATE/TIME:	May 15, 2025
EVALUATION COMMITTEE MEETINGS	TBD
RECOMMENDATION FOR AWARD:	TBD
DIRECT ALL INQUIRIES TO:	https://pompanobeachfl.ionwave.net
E-PROPOSAL SUBMITTALS ONLY:	https://pompanobeachfl.ionwave.net
PROPOSAL VIRTUAL OPENING:	https://www.pompanobeachfl.gov/meetings

3. INTRODUCTION AND GENERAL INFORMATION

The City oversees four (4) shuttle routes under Broward County Transit's (BCT) Community Shuttle Program. The four routes encompass each significant section of the City and interconnect with one another, allowing riders to travel throughout the City without having to utilize a different transportation service. All four routes connect to Broward County's Mass Transit Center.

3.1. Objective

The city requires that vehicles and services operate within residential and business communities. The vehicles' size, seating capacity, and other features shall be compatible with neighborhood streets that cannot be utilized by the larger 42-passenger shuttle. The conduct of the operators and the vehicle's design shall be tasteful, and the City reserves the right to ask for redesigns if the vehicle's design is lewd, offensive, and/or distasteful to residents. The contractor shall be required to operate under the terms and conditions specified in the contract and as indicated in the RFP's Exhibit E, Sample Contract, and Exhibit F City Ordinance No. 2019-111, Interlocal Agreement Between Broward County and City of Pompano Beach for Community Shuttle Service.

3.2. [Comments]

The Pre-Proposal Meeting will be held via Virtual Zoom Meeting on April 22, 2025, at 10:00 AM. (local). The Zoom link is available on the City's Meetings webpage: <https://www.pompanobeachfl.gov/meetings>.

3.3. Proposal Submittal Due Date

The City will receive sealed proposals by **2:00 p.m. (local) on May 15, 2025**. Proposals must be submitted electronically through the eBid System on or before the due date/time stated above. Any proposal received after the due date will not be considered.

3.4. Questions and Communication

<http://www.pompanobeachfl.ionwave.net> is the official method used by the Procurement and Contracts Department, which has approved the distribution and communication of all competitive solicitations. All questions regarding this RFP must be submitted using the Questions feature in the eBid System on or before **May 1, 2025, at 5:00 PM** via <http://www.pompanobeachfl.ionwave.net/>. Questions received after this date and time will not be answered. Questions submitted by Proposers will be answered through the IonWave Questions feature or via Addenda, if necessary. Any verbal or written information obtained from other than the information included in this RFP document or by an Addenda shall not be binding on the City.

4. SCOPE OF SERVICES

4.0 Task and Deliverables:

4.1 Revenues:

The contractor shall operate the shuttle service as a free-fare public transportation service. Implementing fares and subsequent increases will be solely at the City's discretion. Unless otherwise specified by the City, the contractor shall not be allowed to pursue shuttle advertising inside or outside the shuttle. The Contractor can pursue private subsidies and joint participation with the private sector and other sources.

4.2 Funding:

Under the terms of the County's Community Shuttle Program, the City is eligible to receive costs for operations and maintenance ("O&M") of Community Shuttle Service at the established O&M rate of ~~forty-one dollars and ten cents (\$41.10)~~ fifty-seven dollars and fifty cents (\$57.50) for Total Vehicle Hours, which includes the capital allowance of \$13,295.20 per vehicle.

4.3 Service Provision:

The contractor shall perform all services and provide vehicles required to operate within the City. The contractor shall perform all required mechanical maintenance on vehicles, including but not limited to fuel and interior/exterior cleanings. The contractor may perform the provision of transportation services through the use of employees or third-party contractors. However, the City reserves the right to request that the Contractor change employees or third-party contractors.

The contractor may recommend decreasing headway, increasing routes, increasing ridership, connecting to public facilities, or any other methods of increasing service.

The contractor is encouraged to have vehicles equipped with GPS to provide the vendor's dispatch operations with information regarding the shuttle vehicle's current location and expected arrival at various stops along routes. Additionally, the contractor should have a free mobile application "app" for riders to stay informed of the shuttle vehicle's current location.

The vehicle shall have a customer service line to answer questions, respond to comments, and complain, and provide staff to answer the phone during shuttle hours.

Should there be a service disruption on any route, the Contractor shall be required to have the capability to provide backup vehicles and restore normal service levels within forty-five (45) minutes. If a vehicle is disabled while servicing the routes, the contractor shall be required to have the capability to provide backup vehicles within a half-hour of the time of service.

The contractor will be responsible for fulfilling all operating, inspection, and maintenance requirements as described in Exhibit F City Ordinance No. 2019-111.

4.4 Vehicles:

The preferred vehicle should be a new mid-sized shuttle with a seating capacity of 20 to 30 passengers and be aesthetically suitable for a neighborhood shuttle. The vehicles shall be wheelchair accessible. The city reserves the right to ask the Contractor to remove vehicles if the City deems them unsafe, not fit for use, or otherwise not reasonably maintained. All vehicles shall be compliant with the Americans with Disabilities Act (ADA) and shall be equipped with bicycle racks.

4.5 Frequency of Service:

Service will be provided at a minimum of five (5) days per week for each route, with a minimum

of 40 hours per route.

4.6 Drivers:

Drivers are required to attend and successfully complete Broward County's training program for drivers in Broward County's Community Shuttle Program or a County or City-approved equivalent type of program. No driver shall operate a vehicle without a pre-approved certification, and all drivers shall be fully trained and compliant with all applicable provisions of the ADA.

4.7 County Program:

The contractor shall operate the service subject to Broward County's Community Shuttle Program and agree to be governed by terms of the inter-local agreement between the City and County as indicated in Exhibit F City Ordinance No. 2019-111.

4.8 ADA Compliance and Drug-Free Workplace:

The contractor and all vehicles must comply with all applicable requirements of the Americans with Disabilities Act while vehicles are being used for public transportation.

The contractor shall provide certification of a Drug-Free Workplace Program and is required to comply with all applicable US DOT regulations, including regulations for drug and alcohol testing.

4.9 Silence of Specifications

The apparent silence of the foregoing specifications as to any detail, or omission from it as a detailed description, concerning any specifics shall mean that only the best commercial practices are to prevail and that only equipment and workmanship of first quality are to be used. All interpretations of these specifications shall be made based on this statement.

4.10 Federal Funding:

The City may receive Federal funding during the life of this contract. Should the City receive any Federal funding, the Contractor agrees to comply with all Federal regulations required of the City to receive such funding.

4.11 Modifications to Service and Tasks

The city reserves the right to request modifications as necessary due to changes in funding, Broward County requirements, City Commission requests, or any other legal reason that affects this program. Changes include, but may not be limited to, route changes, requirements for compliance, etc... The City will communicate such changes through email or official notice as per the agreed terms of the agreement with the Contractor. Upon receipt of such notice, the Contractor shall have thirty (30) calendar days to comply with the request or provide a response to the City.

4.12 Routes, Schedules and Maps:

The City reserves the right to make adjustments (hours, frequency, days of operation, service areas, etc.) to these stated routes to enhance the level of service. In the event adjustments are expected/required, the contractor will be provided with a minimum of two weeks' notice.

INFORMATION

For more information about the City of Pompano Beach community bus service routes and connections call:

954.463.0845

Monday through Friday

8 am - 5 pm

Hearing-speech impaired/TTY*

954.786.4200

*Teletype machine required

Visit the City of Pompano Beach website at:

www.pompanobeachfl.gov

For more information about BCT routes, fares or connections, call:

BCT Rider Info: 954.357.8400

Hearing-speech impaired/TTY:

954.357.8302



Visit the Broward County Transit website at:

www.Broward.org/BCT

This publication can be made available in alternative formats upon request by contacting 954-357-8400 or TTY 954-357-8302.



**Broward County
Board of County Commissioners**

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POMPANO BEACH RED Route

BCT Route 705



Community Bus Routes and Timetables



Effective: April, 2017



CITY OF POMPAÑO BEACH RED COMMUNITY BUS ROUTE

The City of Pompano Beach and Broward County Transit (BCT) have partnered to provide four (4) Pompano Beach Community Bus Routes. This community bus service will increase the number of destinations and connections that can be reached through public transit. Destinations along the Pompano Beach RED Route include: Northeast Transit Center, E. Pat Larkins Community Center, Saint Joseph Manor Facility, Festival Flea Market, access to Blount Road Shelter, segment from N.W. 6 Ave to N.W. 15 St., McNair Center & Jan Moran Library, Palm Aire Plaza Winn-Dixie Palm Aire Blvd. & N. Course Dr, Oaks Clubhouse, Wal-Mart, Atlantic Blvd. & Powerline Rd. and surrounding neighborhoods.

Connections are available to BCT routes 10, 11, 14, 20, 42, 50, 60, 83 and US 1 Breeze.

All buses on this route are air-conditioned and wheelchair accessible in accordance with the American with Disabilities Act (ADA). Bicycle racks are also provided. Please refer to this pamphlet for instruction on how to correctly use the Bicycle racks.

The Pompano Beach RED Route is free of charge, but riders making connections to BCT routes are expected to pay the appropriate fares.

HOURS OF OPERATION

**Monday through Friday
RED Route: 9:00 am – 4:57 pm**

The Pompano Beach RED Route operates approximately every 70 to 75 minutes, with assigned stops.

Please refer to the timetable and map on the reverse side of this pamphlet. The bus will operate as close to schedule as possible. Traffic conditions and/or inclement weather may cause the bus to arrive earlier or later than the expected time. Please allow yourself enough time when using this service.

The Pompano Beach RED Route will not operate once a hurricane warning has been issued or if other hazards do not allow for the safe operation of the bus.

HOLIDAY SCHEDULE

Pompano Beach RED Route does not operate on the following holidays observed by City of Pompano Beach:

- New Year's Day
- Memorial Day
- Independence Day
- Thanksgiving Day
- Christmas Eve/Day

BIKE RACKS

Bike racks are available on the Pompano Beach Community Buses. Bike racks are designed to carry two bikes only. It is important to have the operator's attention before loading and unloading your bike. As the bus approaches, have your bike ready to load. Remove any loose items that may fall off.

Loading

- Always load your bike from the curbside of the street.
- Lower-Squeeze the handle and pull down to release the folded bike rack.
- Lift your bike into the rack, fitting the wheels into the slots of the vacant position closest to the bus.
- Latch-Pull and release the support arm over the front tire, making sure the support arm is resting on the tire, not on the fender or frame.

Unloading

- Before exiting, notify the operator you are removing your bike.
- Pull the support arm off the tire. Move the support arm down and out of the way. Lift your bike out of the rack.
- If your bike is the only one on the rack, return the rack to the upright position.
- Move quickly to the curb.

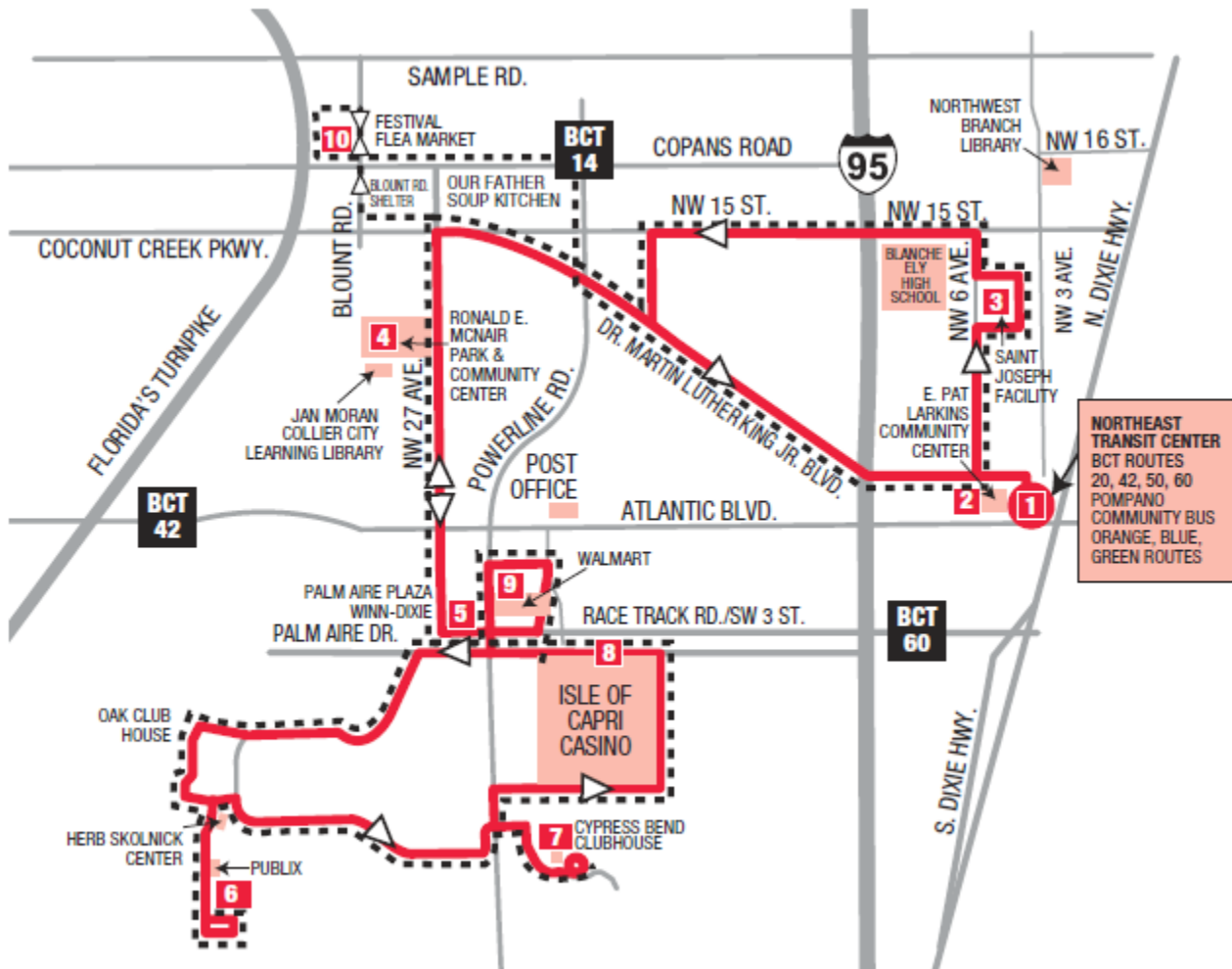
PROTECTIONS OF TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 AS AMENDED

Any person(s) or group(s) who believes that they have been subjected to discrimination because of race, color, or national origin, under any transit program or activity provided by Broward County Transit (BCT), may call 954-357-8481 to file a Title VI discrimination complaint or write to Broward County Transit Division, Compliance Manager, 1 N. University Drive, Suite 3100A, Plantation, FL 33324.


RED Route Black times are for dotted black line route

NORTHEAST TRANSIT CENTER	PAT LARKINS CENTER	SAINT JOSEPH FACILITY	MCNAIR CENTER & JAN MORAN LIBRARY	PALM AIRE PLAZA WINN-DIXIE	PALM AIRE PLAZA PUBLIX	CYPRESS BEND CLUBHOUSE	ISLE OF CAPRI CASINO	ATLANTIC BLVD & POWERLINE RD WAL MART	PALM AIRE PLAZA WINN-DIXIE	MCNAIR CENTER & JAN MORAN LIBRARY	FESTIVAL FLEA MARKET	PAT LARKINS CENTER	NORTHEAST TRANSIT CENTER
1	2	3	4	5	6	7	8	9	5	4	10	2	1
9:00a	9:02a	9:06a	9:15a	9:20a	9:29a	9:35a	9:39a	9:43a	9:47a	9:52a		10:00a	10:02a
10:05a	10:07a	10:11a	10:20a	10:25a	10:34a	10:40a	10:44a	10:48a	10:52a	10:57a		11:05a	11:07a
11:10a	11:12a	11:16a	11:25a	11:30a	11:39a	11:45a	11:49a	11:53a	11:57a	12:02p		12:10p	12:12p
12:15p	12:17p	12:21p	12:30p	12:35p	12:44p	12:50p	12:54p	12:58p	1:02p	1:07p	1:15p	1:28p	1:30p
1:33p	1:35p	1:39p	1:48p	1:53p	2:02p	2:08p	2:12p	2:16p	2:20p	2:25p		2:33p	2:35p
2:38p	2:40p	2:44p	2:53p	2:58p	3:07p	3:13p	3:17p	3:21p	3:25p	3:30p	3:38p	3:51p	3:53p
3:55p	3:57p	4:01p	4:10p	4:15p	4:24p	4:30p	4:34p	4:38p	4:42p	4:47p		4:55p	4:57p

Bold type indicates PM hours.



Orange Route

The Orange Route is also a mix of residential and business communities. The business districts serviced by the route are a mix of new and old development along Dixey Highway and Federal Highway. The residential communities are a mix of retirees, professional and working-class residents.

The estimated headway time is 68 minutes. Destinations along the Pompano Beach ORANGE Route include: Northeast Transit Center, Heavenwood Community Senior Center, Saint Elizabeth Gardens, Save-A-Lot and Sample Rd., Wal-Mart, NE 49 St and US1, Broward Health North Sample Rd and NW 3 Ave, Pompano Citi Centre, Pompano Beach Aquatic Park and surrounding neighborhoods.

Hours of operation: Monday- Friday from 9:00 a.m. to 4:57 p.m.

INFORMATION

For more information about the City of Pompano Beach community bus service routes and connections call:

954.463.0845

Monday through Friday

8 am - 5 pm

Hearing-speech impaired/TTY*

954.786.4200

*Teletype machine required

Visit the City of Pompano Beach website at:
www.pompanobeachfl.gov

For more information about BCT routes, fares or connections, call:

BCT Rider Info: 954.357.8400

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**Broward County
Board of County Commissioners**

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POMPANO BEACH ORANGE Route

BCT Route 706



Community Bus Routes and Timetables



Effective: June 2017

CITY OF POMPAÑO BEACH ORANGE COMMUNITY BUS ROUTE

The City of Pompano Beach and Broward County Transit (BCT) have partnered to provide four (4) Pompano Beach Community Bus Routes. This community bus service will increase the number of destinations and connections that can be reached through public transit. Destinations along the Pompano Beach ORANGE Route include: Northeast Transit Center, Heavenwood Community Senior Center, Saint Elizabeth Gardens, Save-A-Lot and Sample Rd, Wal-Mart NE 49 St & US1, Broward Health North Sample Rd & NW 3 Ave, Pompano Citi Centre, Pompano Beach Aquatic Park and surrounding neighborhoods.

Connections are available to BCT routes 10, 11, 14, 20, 42, 50, 60, 83 and US 1 Breeze.

All buses on this route are air-conditioned and wheelchair accessible in accordance with the American with Disabilities Act (ADA). Bicycle racks are also provided. Please refer to this pamphlet for instruction on how to correctly use the bicycle racks.

The Pompano Beach ORANGE Route is free of charge, but riders making connections to BCT routes are expected to pay the appropriate fares.

HOURS OF OPERATION

Monday through Friday

ORANGE Route: 9:00 am - 4:57 pm

The Pompano Beach ORANGE Route operates approximately every 68 minutes, with assigned stops.

Please refer to the timetable and map on the reverse side of this pamphlet. The bus will operate as close to schedule as possible. Traffic conditions and/or inclement weather may cause the bus to arrive earlier or later than the expected time. Please allow yourself enough time when using this service.

The Pompano Beach ORANGE Route will not operate once a hurricane warning has been issued or if other hazards do not allow for the safe operation of the bus.

HOLIDAY SCHEDULE

Pompano Beach ORANGE Route does not operate on the following holidays observed by City of Pompano Beach:

- New Year's Day
- Memorial Day
- Independence Day
- Thanksgiving Day
- Christmas Eve/Day

BIKE RACKS

Bike racks are available on the Pompano Beach Community Buses. Bike racks are designed to carry two bikes only. It is important to have the operator's attention before loading and unloading your bike. As the bus approaches, have your bike ready to load. Remove any loose items that may fall off.

Loading

- Always load your bike from the curbside of the street. Lower-Squeeze the handle and pull down to release the folded bike rack.
- Lift your bike into the rack, fitting the wheels into the slots of the vacant position closest to the bus.
- Latch-Pull and release the support arm over the front tire, making sure the support arm is resting on the tire, not on the fender or frame.

Unloading

- Before exiting, notify the operator you are removing your bike.
- Pull the support arm off the tire. Move the support arm down and out of the way. Lift your bike out of the rack.
- If your bike is the only one on the rack, return the rack to the upright position.
- Move quickly to the curb.

PROTECTIONS OF TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 AS AMENDED

Any person(s) or group(s) who believes that they have been subjected to discrimination because of race, color, or national origin, under any transit program or activity provided by Broward County Transit (BCT), may call 954-357-8481 to file a Title VI discrimination complaint or write to Broward County Transit Division, Compliance Manager, 1 N. University Drive, Suite 3100A, Plantation, FL 33324.



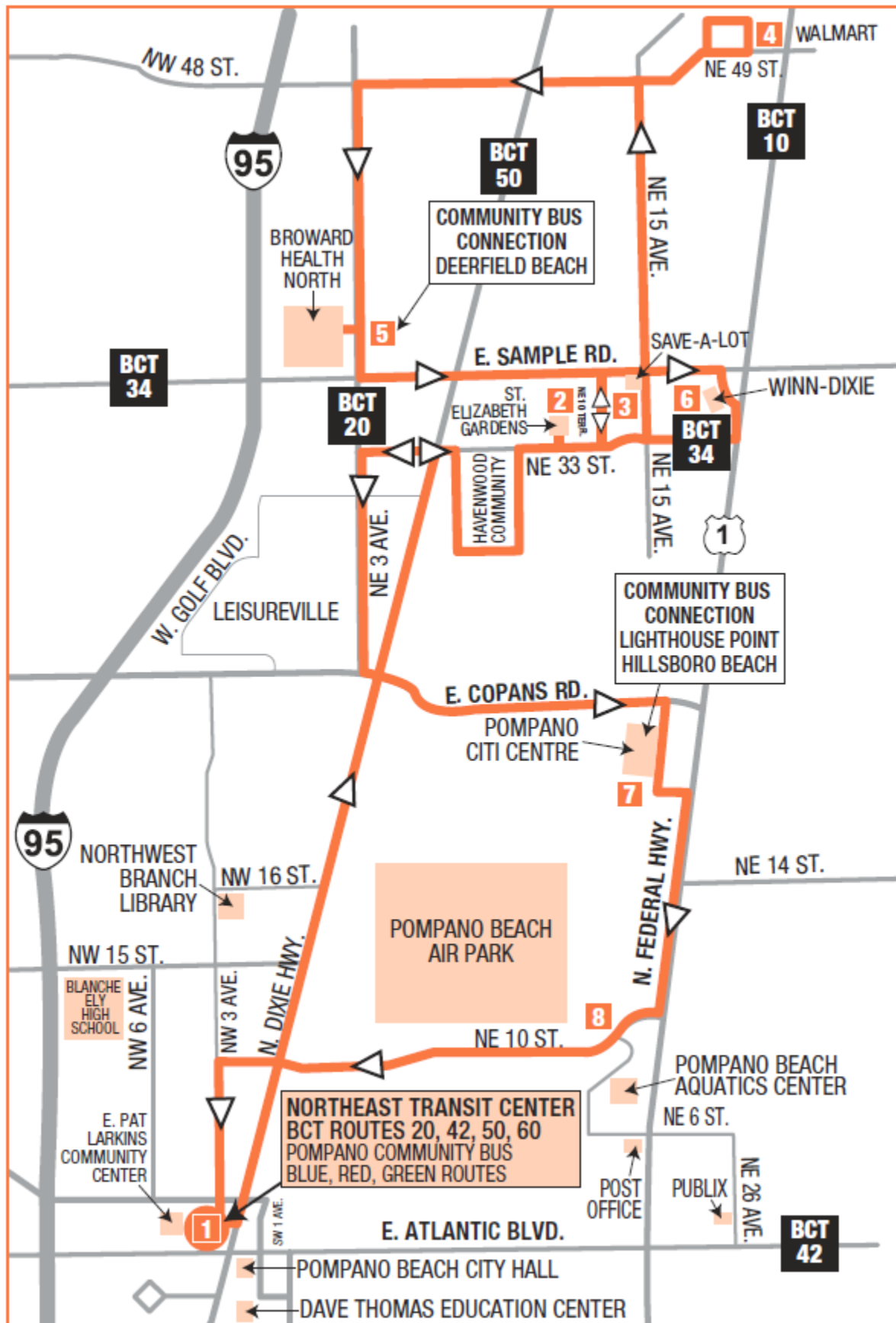
ORANGE Route

Every 68 minutes

from the Northeast Transit Center beginning at 9:00 a.m.

NORTHEAST TRANSIT CENTER KISS & RIDE	ST ELIZABETH GARDENS	SAVE-A-LOT SAMPLE ROAD	WALMART NE 49 STREET & FEDERAL HWY	NORTH BROWARD HOSPITAL NE 3 AVE & SAMPLE	WINN DIXIE SAMPLE AND US 1	ST ELIZABETH GARDENS	POMPANO BEACH CITI CENTRE	POMPANO BEACH AQUATIC PARK	NORTHEAST TRANSIT CENTER KISS & RIDE
1	2	3	4	5	6	2	7	8	1
9:00a	9:10a	9:12a	9:22a	9:28a	9:35a	9:39a	9:50a	9:57a	10:05a
10:08a	10:18a	10:20a	10:30a	10:36a	10:43a	10:47a	10:58a	11:05a	11:13a
11:16a	11:26a	11:28a	11:38a	11:44a	11:51a	11:55a	12:06p	12:13p	12:21p
12:24p	12:34p	12:36p	12:46p	12:52p	12:59p	1:03p	1:14p	1:21p	1:29p
1:34p	1:44p	1:46p	1:56p	2:02p	2:09p	2:13p	2:24p	2:31p	2:39p
2:42p	2:52p	2:54p	3:04p	3:10p	3:17p	3:21p	3:32p	3:39p	3:47p
3:49p	4:02p	4:04p	4:14p	4:20p	4:27p	4:31p	4:42p	4:49p	4:57p

Bold type indicates PM hours.



Green Route

The area's residents are a mix of professionals and retirees. However, the City's Coastal Area is a popular destination for both residents and visitors alike, especially between the months of November and April. Accordingly, transit users consist of a mix of local residents and those who reside outside the Coastal Community, whom utilize public transportation to travel to popular destinations along the City's beaches.

Some of the roadways within the community do not receive transit service since they are narrow and difficult to navigate with the 42-passenger busses or shuttles. Thus, those desiring to travel to certain destinations east of Federal Highway are forced to walk on side streets to access certain destinations.

The Green Route has an estimated headway of sixty (68) minutes. Destinations along the Pompano Beach GREEN Route include: Northeast Transit Center, Atlantic Blvd. and US1, Atlantic Blvd. and Pompano Beach Blvd, NE 14 St and A1A, Pompano Citi Centre, NE 6 St and US1 Post Office, Atlantic Blvd and NE 26 Ave Publix, and surrounding neighborhoods.

Hours of operation: Monday- Friday from 9:00 a.m. to 4:52 p.m.

INFORMATION

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954.463.0845

Monday through Friday

8 am - 5 pm

Hearing-speech impaired/TTY*

954.786.4200

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POMPANO BEACH GREEN Route

BCT Route 708



Florida's Warmest Welcome

Community Bus Routes and Timetables



Effective: June 2017

CITY OF POMPAÑO BEACH GREEN COMMUNITY BUS ROUTE

The City of Pompano Beach and Broward County Transit (BCT) have partnered to provide four (4) Pompano Beach Community Bus Routes. This community bus service will increase the number of destinations and connections that can be reached through public transit. Destinations along the Pompano Beach GREEN Route include: Northeast Transit Center, Atlantic Blvd & US1, Atlantic Blvd & Pompano Beach Blvd, NE 14 St & A1A, Pompano Citi Centre, NE 6 St & US1 Post Office, Atlantic Blvd & NE 26 Ave Publix, and surrounding neighborhoods.

Connections are available to BCT routes 10, 11, 14, 20, 42, 50, 60, 83 and US 1 Breeze.

All buses on this route are air-conditioned and wheelchair accessible in accordance with the American with Disabilities Act (ADA). Bicycle racks are also provided. Please refer to this pamphlet for instruction on how to correctly use the bicycle racks.

The Pompano Beach GREEN Route is free of charge, but riders making connections to BCT routes are expected to pay the appropriate fares.

HOURS OF OPERATION **Monday through Friday**

GREEN Route: 9:00 am – 4:52 pm

The Pompano Beach GREEN Route operates approximately every 68 minutes, with assigned stops.

Please refer to the timetable and map on the reverse side of this pamphlet. The bus will operate as close to schedule as possible. Traffic conditions and/or inclement weather may cause the bus to arrive earlier or later than the expected time. Please allow yourself enough time when using this service.

The Pompano Beach GREEN Route will not operate once a hurricane warning has been issued or if other hazards do not allow for the safe operation of the bus.

HOLIDAY SCHEDULE

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- New Year's Day
- Memorial Day
- Independence Day
- Thanksgiving Day
- Christmas Eve/Day

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Bike racks are available on the Pompano Beach Community Buses. Bike racks are designed to carry two bikes only. It is important to have the operator's attention before loading and unloading your bike. As the bus approaches, have your bike ready to load. Remove any loose items that may fall off.

Loading

- Always load your bike from the curbside of the street. Lower-Squeeze the handle and pull down to release the folded bike rack.
- Lift your bike into the rack, fitting the wheels into the slots of the vacant position closest to the bus. Latch-Pull and release the support arm over the front tire, making sure the support arm is resting on the tire, not on the fender or frame.

Unloading

- Before exiting, notify the operator you are removing your bike.
- Pull the support arm off the tire. Move the support arm down and out of the way. Lift your bike out of the rack.
- If your bike is the only one on the rack, return the rack to the upright position.
- Move quickly to the curb.

PROTECTIONS OF TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 AS AMENDED

Any person(s) or group(s) who believes that they have been subjected to discrimination because of race, color, or national origin, under any transit program or activity provided by Broward County Transit (BCT), may call 954-357-8481 to file a Title VI discrimination complaint or write to Broward County Transit Division, Compliance Manager, 1 N. University Drive, Suite 3100A, Plantation, FL 33324.



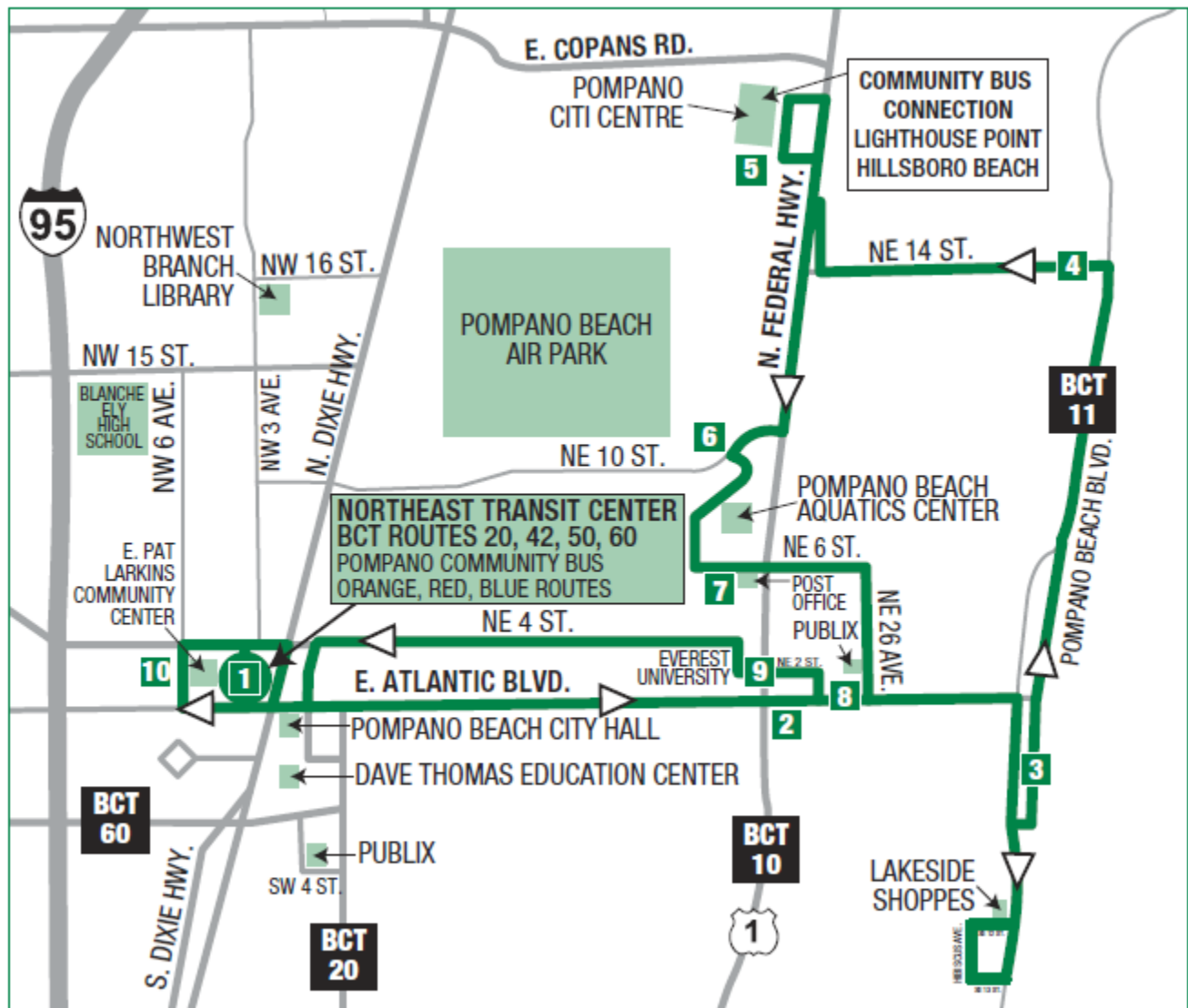
GREEN Route

Every 68 minutes

from the Northeast Transit Center beginning at 9:00 a.m.

NORTHEAST TRANSIT CENTER KISS & RIDE	ATLANTIC BLVD US 1	ATLANTIC BLVD POMPAÑO BEACH BLVD	NE 14 ST A1A	POMPAÑO CITI CENTRE	POMPAÑO BEACH AQUATIC PARK	NE 6 ST US 1 POST OFFICE	ATLANTIC BLVD NE 26 AVE PUBLIX	EVEREST UNIVERSITY	E. PAT LARKINS CENTER	NORTHEAST TRANSIT CENTER KISS & RIDE
1	2	3	4	5	6	7	8	9	10	1
9:00a	9:10a	9:19a	9:24a	9:30a	9:38a	9:41a	9:46a	9:51a	10:01a	10:03a
10:08a	10:18a	10:27a	10:32a	10:38a	10:46a	10:49a	10:54a	10:59a	11:09a	11:11a
11:16a	11:26a	11:35a	11:40a	11:46a	11:54a	11:57a	12:02p	12:07p	12:17p	12:19p
12:24p	12:34p	12:43p	12:48p	12:54p	1:02p	1:05p	1:10p	1:15p	1:25p	1:27p
1:34p	1:44p	1:53p	1:58p	2:04p	2:12p	2:15p	2:20p	2:25p	2:35p	2:37p
2:42p	2:52p	3:01p	3:06p	3:12p	3:20p	3:23p	3:28p	3:33p	3:43p	3:45p
3:49p	3:59p	4:08p	4:13p	4:19p	4:27p	4:30p	4:35p	4:40p	4:50p	4:52p

Bold type indicates PM hours.



Blue Route

The Blue route mainly targets the City's working-class residents. The route passes predominantly through residential sections of the City, as a number of the residents encompassed by the route rely on public transportation as their main mode of transportation.

The Blue Route has an estimated headway of 65-75 minutes. Destinations along the Pompano Beach BLUE Route include: Northeast Transit Center, Publix at SW 3rd Street and South Cypress Rd, Saint Joseph Manor Facility, Northwest Branch Library, Broward Health North, Pompano Beach Tri-Rail Station, and Broward Outreach Center/Shelter as shown on the map, and surrounding neighborhoods.

Proposed hours of operation: Monday - Friday from 9:05 a.m. to 5:02 p.m.

INFORMATION

For more information about the City of Pompano Beach community bus service routes and connections call:

954.463.0845

Monday through Friday

8 am - 5 pm

Hearing-speech impaired/TTY*

954.786.4200

*Teletype machine required

Visit the City of Pompano Beach website at:
www.pompanobeachfl.gov

For more information about BCT routes, fares or connections, call:

BCT Rider Info: 954.357.8400

Hearing-speech impaired/TTY:

954.357.8302



Visit the Broward County Transit website at:
www.Broward.org/BCT

This publication can be made available in alternative formats upon request by contacting 954-357-8400 or TTY 954-357-8302.



**Broward County
Board of County Commissioners**

2,500 copies of this public document were promulgated at a gross cost of \$35.75 and \$0.016 per copy to inform the public about community bus service between Broward County Transit and the City of Pompano Beach 6/17

POMPAÑO BEACH BLUE Route

BCT Route 707



Community Bus Routes and Timetables



Effective: June, 2017



CITY OF POMPAÑO BEACH BLUE COMMUNITY BUS ROUTE

The City of Pompano Beach and Broward County Transit (BCT) have partnered to provide four (4) Pompano Beach Community Bus Routes. This community bus service will increase the number of destinations and connections that can be reached through public transit. Destinations along the Pompano Beach BLUE Route include: Northeast Transit Center, Publix at SW 3rd Street and South Cypress Rd, Saint Joseph Manor Facility, Northwest Branch Library, Broward Health North, Pompano Beach Tri-Rail Station, and Broward Outreach Center/Shelter as shown on the map, and surrounding neighborhoods.

Connections are available to BCT routes 10, 11, 14, 20, 34, 42, 50, 60, 83 and US 1 Breeze.

All buses on this route are air-conditioned and wheelchair accessible in accordance with the American with Disabilities Act (ADA). Bicycle racks are also provided. Please refer to this pamphlet for instruction on how to correctly use the bicycle racks.

The Pompano Beach BLUE Route is free of charge, but riders making connections to BCT routes are expected to pay the appropriate fares.

HOURS OF OPERATION

Monday through Friday

BLUE Route: 9:05 am – 5:02 pm

The Pompano Beach BLUE Route operates approximately every 65 to 75 minutes, with assigned stops.

Please refer to the timetable and map on the reverse side of this pamphlet. The bus will operate as close to schedule as possible. Traffic conditions and/or inclement weather may cause the bus to arrive earlier or later than the expected time. Please allow yourself enough time when using this service.

The Pompano Beach BLUE Route will not operate once a hurricane warning has been issued or if other hazards do not allow for the safe operation of the bus.

HOLIDAY SCHEDULE

Pompano Beach BLUE Route does not operate on the following holidays observed by City of Pompano Beach:

- New Year's Day
- Memorial Day
- Independence Day
- Thanksgiving Day
- Christmas Eve/Day

BIKE RACKS

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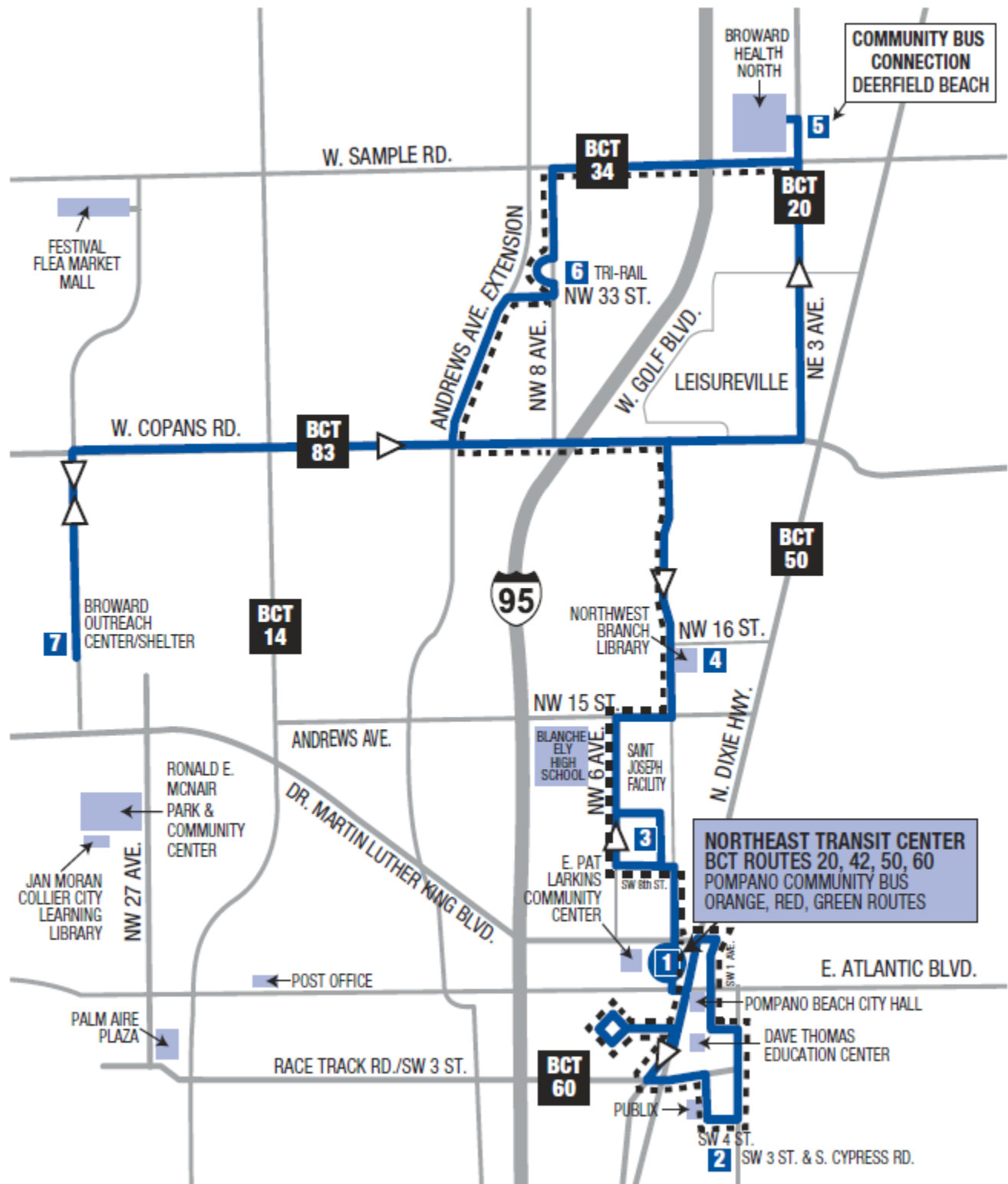
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BLUE Route Black times are for dotted black line route

NORTHEAST TRANSIT CENTER	SW 3 ST & S CYPRESS RD	NORTHEAST TRANSIT CENTER	SAINT JOSEPH FACILITY	POMPANO BEACH LIBRARY	NORTH BROWARD HOSPITAL NE 3 AVE & SAMPLE RD	TCRA SAMPLE RD TRI-RAIL	BLOUNT RD SHELTER	POMPANO BEACH LIBRARY	SAINT JOSEPH FACILITY	NORTHEAST TRANSIT CENTER
1	2	1	3	4	5	6	7	4	3	1
9:05a	9:18a	9:24a	9:29a	9:34a	9:45a	9:53a		10:00a	10:05a	10:10a
10:10a	10:19a	10:25a	10:30a	10:35a	10:46a	10:52a	11:00a	11:09a	11:15a	11:20a
11:20a	11:33a	11:39a	11:44a	11:49a	12:00p	12:08p		12:15p	12:20p	12:25p
12:25p	12:38p	12:44p	12:49p	12:54p	1:05p	1:13p		1:20p	1:25p	1:30p
1:30p	1:39p	1:45p	1:50p	1:55p	2:06p	2:12p	2:20p	2:29p	2:35p	2:40p
2:45p	2:58p	3:04p	3:09p	3:14p	3:25p	3:33p		3:40p	3:45p	3:50p
3:52p	4:01p	4:07p	4:12p	4:17p	4:28p	4:34p	4:42p	4:51p	4:57p	5:02p

Bold type indicates PM hours.



5. SUBMITTAL INSTRUCTIONS AND REQUIREMENTS

5.1. Submission Format Requirements

Proposals must be submitted electronically through the eBid System (<https://pompanobeachfl.ionwave.net>) on or before the date and time stated in Section 1-Schedule of Events. Please follow all the steps and requirements to submit proposals at <http://www.pompanobeachfl.ionwave.net/>. Submissions must include all documents, requirements, and attachments advertised on the website within the Attributes tab and the Response Attachments tab of the eBid System.

The City will not be responsible for delays caused by technical or other issues. It is the sole responsibility of the Proposer to ensure its Proposal is successfully submitted in the eBid System before the established deadline for Proposal submission.

The City reserves the right to reject and not consider any proposals that are not submitted according to the requirements established herein.

5.2. Proposer's Responsibilities

Before submitting a response, the Proposer shall be solely responsible for making any investigations, evaluations, and examinations, as it deems necessary, to ascertain all conditions and requirements affecting the full performance of the Contract. Ignorance of such conditions and requirements, and/or failure to make such evaluations, investigations, and examinations, will not relieve the Proposer from any obligation to comply with every detail and with all provisions and requirements of the Contract and will not be accepted as a basis for any subsequent claim whatsoever for any monetary consideration on the part of the Proposer.

5.3. Costs Incurred by the Proposer in Preparation of the Proposal

Proposers are responsible for any and all costs associated with responding to this RFP. The City will not reimburse any Proposer for preparation, submittal, travel, or per diem costs. All expenses involved with the preparation and submission of Proposals, or any work performed in connection with this solicitation, shall be the sole responsibility (and shall be at the sole cost and expense) of the Proposer and shall not be reimbursed by the City.

5.4. Composition Of Project Team

The principals and personnel named in the proposal must perform the services throughout the contractual term unless otherwise provided for by way of a negotiated contract or written amendment to the same executed by both parties. No diversion or substitution of principals or personnel will be allowed unless a written request that sets forth the qualifications and experience of the proposed replacement(s) is submitted to and approved by the City in writing.

5.5. Environmental Regulations

The City reserves the right to consider the Proposer's history of citations or violations of Environmental Regulations and in investigating the Proposer's responsibility. Further, it reserves the right to declare the Proposer not responsible if the history of violations warrants such determination in the opinion of the City. The Proposer shall submit a complete history of all citations, violations, notices, and dispositions within the Proposal. The non-submission of any such documentation shall be deemed an affirmation by the Proposer that there are no citations or violations. The Proposer shall notify the City immediately of notice of any citation or violation, which Proposer may receive after the RFP opening date and during the time of performance of any contract/agreement awarded to it.

6. Proposal Requirements and Evaluation Criteria

This section represents the information that will be utilized to determine if the Proposals are complete and the assignment of points following the evaluation criteria in Section 7 for the proposal submitted. The maximum possible points awarded for each section are notated. Failure to respond or incomplete responses to any evaluation criteria below will result in zero or reduced allocation of points for the criteria and may disqualify the entire proposal. In addition, to maintain comparability and facilitate and expedite the review process, it is strongly recommended that the proposals be organized as specified below:

6.1. Proposer's Qualifications and Experience: (Maximum 30 Points)

6.1.1. Title page:

Show the project name and number, the name of the Proposer's firm, address, telephone number, name of the contact person, and the date.

6.1.2. Table of Contents:

Include a clear identification of the material by section and by page.

6.1.3. Letter of Interest:

Letter of Interest, signed by an authorized representative of the Proposer's firm, expresses the Proposer's commitment to provide the services described herein. In the letter, include:

- complete corporate name of the primary firm responding and any partners of a joint venture
- applicable Federal Tax Identification Number
- address
- telephone and fax numbers
- name, title, and email of the person to contact regarding your submission

6.1.4. Technical Approach:

Firm(s) shall submit a proposed approach to providing community shuttle services, including details such as ~~anticipated costs to patrons~~; fuel options, including whether vehicles operate on hybrid systems; advertising (on vehicles, magazines, newspapers, websites, etc.); impact and revenues to the CITY; how the program will be implemented (phasing, timelines, flag, and call-in services, etc.), and how their firm proposes to maintain service time schedules. Submittal shall include photos or renderings of the vehicles.

6.1.5. Organizational Chart and Principal/Key Team Members:

Identify the management plan and provide an organizational chart for the team. The proposer must describe, at minimum, the basic approach to these projects, including the reporting hierarchy of staff and sub-consultants. Clarify the individual(s) responsible for coordinating separate components of the scope of services that will be designated as principals and/or key team members for the Proposer. The Proposer must commit that the principals and personnel named in the response will perform the services throughout the Agreement term unless otherwise provided for by way of a negotiated Agreement/written amendment to the same executed by both parties. No diversion or substitution of principals or personnel will be allowed unless a written request that sets forth the qualifications and experience of the proposed replacement(s) is submitted to and approved by the City in writing.

6.1.6. Licensure:

Provide a copy of applicable license(s) for team member(s). Include copies of Federal, State, County, and any other applicable permits to operate vehicles.

6.1.7. Reviewed and Audited Financial Statements:

Proposers shall be financially solvent and appropriately capitalized to be able to service the City for the duration of the contract. Proposers shall provide a complete financial statement of the firm's most recent audited financial statements, indicating the organization's financial condition. Must be uploaded to the

Response Attachments tab in the eBid System as a separate file titled "Financial Statements" and marked "CONFIDENTIAL."

Financial statements provided shall not be older than twelve (12) months prior to the date of filing this solicitation response. The financial statements are to be reviewed and submitted with any accompanying notes and supplemental information. The City of Pompano Beach reserve the right to reject financial statements in which the financial condition shown is of a date twelve (12) months or more prior to the date of submittals.

The City is a public agency subject to Chapter 119, Florida's Public Records Law and is required to provide the public with access to public records, however, financial statements that are required as submittals to prequalify for a solicitation will be exempt from public disclosure.

The City reserves the right to request additional information to ensure the proposer is financially solvent and has sufficient financial resources to perform the contract and shall provide proof thereof of its financial solvency. The City may as at its sole discretion ask for additional proof of financial solvency, including additional documents post proposal opening, and prior to evaluation that demonstrates the Proposer's ability to perform the resulting contract and provide the required materials and/or services.

A combination of two (2) or more of the following may substitute for audited financial statements:

- 1) Bank letters/statements for the past 3 months
- 2) Balance sheet, profit and loss statement, cash flow report
- 3) IRS returns for the last 2 years
- 4) Letter from CPA showing profits and loss statements (certified)

6.1.8. Conflicts of Interest:

Provide the name(s) of any officer, director, agent, or immediate family member (spouse, parent, sibling, and child) who is also an employee, elected or appointed official of the City of Pompano Beach. Further, the Proposer must disclose the name of any City employee, elected or appointed official who owns, either directly or indirectly, an interest of ten (10%) percent or more in the Proposer entity or any of its affiliates.

6.1.9. Litigation:

Disclose any litigation within the past five (5) years of the firm's/team member's performance, including status/outcome. If there is no litigation, the Proposer must include a letter that no litigation exists within the past (5) years.

6.1.10. Office Locations:

Identify the office's location from which services will be rendered and the number of professional and administrative staff at the prime office. Also, identify the location of office(s) of the prime and the sub-consultants that may be utilized to support any or all of the professional services listed above and the number of professional and administrative staff at the prime office location. The proposer shall state whether their office possesses a customer service line. If firms are situated outside the tri-county area (Broward, Palm Beach, and Miami-Dade Counties), include a brief statement as to whether or not the firm will arrange for a local office during the contract term, if necessary.

6.2. Staffing and Vehicles: (Maximum 10 Points)

Indicate the staff/employees used in the operations, including on the vehicles and in support roles such as dispatch. The Proposer must include the number of vehicles that will be utilized at any one time to provide shuttle services for the City and the number of backup vehicles. If vehicles are GPS-equipped, state whether a mobile app permits passengers to locate vehicles. The Proposer shall include specifications of all vehicles that will be utilized, including the make, model, size, passenger capacity, and vehicle age. The Proposer shall also verify ADA access and confirm vehicles are adequately structured to board handicapped individuals

6.3. Proposed Shuttle Schedule and Hours of Operations: Maximum of 10 Points)

The Proposer shall provide a timeline for fully implementing the community shuttle service. The proposal must

also indicate the weekly Hours of Operations for the City year-round. Expected wait times for each stop should also be referenced for each stop. Proposers shall also indicate expected closures, including observed holidays or other days off.

6.4. References: (Maximum 15 Points)

Provide references (no more than 5 from past projects) of projects of similar size, scope, and preferably from the tri-county area. The successful team must include members with similar experience. Projects can include past and active projects. Describe the scope of each project in physical terms and by cost, describe the respondent's responsibilities, and provide the contact information (name, email, telephone number) of an individual in a position of responsibility who can attest to the respondent's activities concerning the project

6.5. Cost:(Maximum 30 Points)

Cost Proposals will be evaluated based on the value provided to the City for the cost of services. Include a concise narrative with sufficient detail indicating the proposed approach to providing the required services, including a description of the types and qualities of service that would be provided, costs associated with services provided, fees to customers, anticipated gas/electric/oil costs (if available), optional services, etc. Proposers also shall submit a Cost Proposal to the City of Yearly Operating Costs and the services (number of boats operating, average staff operating, etc.) that shall be provided, including all costs or total cost to the City per revenue hour.

6.6. Local Business Program (Maximum 5 Points)

The Procurement and Contracts staff will evaluate this section. On March 13, 2018, the City Commission approved Ordinance 2018-46, establishing a Local Business Program, a policy to increase the participation of City businesses in the City's procurement process.

For purposes of this solicitation, "Local Business" will be defined as follows:

TIER 1 LOCAL VENDOR.

POMPANO BEACH BUSINESS EMPLOYING POMPANO BEACH RESIDENTS. A business entity which has maintained a permanent place of business within the city limits and maintains a staffing level, within this local office, of at least ten percent who are residents of the City or includes subcontracting commitments to Local Vendors Subcontractors for at least ten percent of the contract value. The permanent place of business may not be a post office box. The business must be located in a non-residential zone and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the City for a minimum of one year prior to the date of issuance of a solicitation.

TIER 2 LOCAL VENDOR.

BROWARD COUNTY BUSINESS EMPLOYING POMPANO BEACH RESIDENTS OR UTILIZING LOCAL VENDOR SUBCONTRACTORS. A business entity, which has maintained a permanent place of business within Broward County and maintains a staffing level, within this local office, of at least 15% who are residents of the City or includes subcontracting commitments to Local Vendors Subcontractors for at least 20% of the contract value. The permanent place of business may not be a post office box. The business must be located in a non-residential zone and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the respective Broward County municipality for a minimum of one year prior to the date of issuance of a solicitation.

LOCAL VENDOR SUBCONTRACTOR.

POMPANO BEACH BUSINESS. A business entity which has maintained a permanent place of business within

the city limits of the City. The permanent place of business may not be a post office box. The business must be located in a non-residential zone, and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the City for a minimum of one year prior to the date of issuance of a solicitation.

You can view the list of City businesses with a current Business Tax Receipt on the City's website and locate local companies that are available to perform the work required by the RFP scope of services. The business information, sorted by business use classification, is posted on the Business Tax Receipt Division webpage: www.pompanobeachfl.gov by selecting the Pompano Beach Business Directory in the Shop Pompano! Section.

The City is **strongly committed** to ensuring the participation of City Businesses as contractors and subcontractors for procuring goods and services, including labor, materials, and equipment.

Proposers are required to participate in the City's Local Business Program by including, as part of their package, the Local Business Participation Form (Exhibit A), listing the local businesses that will be used on the contract, and the Letter of Intent Form (Exhibit B) from each local business that will participate in the contract.

The goal for this Solicitation is **10%** for Local Vendor.

If a Prime Contractor/Vendor is not able to achieve the level of goal attainment of the contract, the Prime Vendor will be requested to demonstrate and document that good faith efforts were made to achieve the goal by providing the Local Business Unavailability Form (Exhibit C), listing companies that were contacted but not available, and the Good Faith Effort Report (Exhibit D), describing the efforts made to include local business participation in the contract. This documentation shall be provided to the City Commission for acceptance.

The awarded Proposer will be required to submit "Local Business Subcontractor Utilization Reports" during projects and after projects have been completed. The reports will be submitted to the assigned City project manager of the project. The Local Business Subcontractor Utilization Report template and instructions have been included in the bid document.

Failure to meet Local Vendor Goal commitments will result in an "unsatisfactory" compliance rating. Unsatisfactory ratings may impact the award of future projects if a sanction is imposed by the City Commission.

The City shall award a Local Vendor preference based upon vendors, contractors, or subcontractors who are local with a preference as follows:

1. For evaluation purposes, the Tier 1 and Tier 2 businesses shall be a criterion for award in this Solicitation. No business may qualify for more than one tier level.
2. For evaluation purposes, local vendors shall receive the following preferences:
 - a. Tier 1 business, as defined by this subsection, shall be granted a preference in the amount of 5 Points.
 - b. Tier 2 business, as defined by this subsection, shall be granted a preference in the amount of 2.5 Points.

It is the responsibility of the awarded vendor/contractor to comply with all Tier 1 and Tier 2 guidelines. The awarded vendor/contractor must meet all requirements before contract execution.

6.7. Other Required Documentation

The following documents are required to determine whether the Proposal meets the minimum requirements.

However, these documents will not be considered when scoring the proposal.

6.7.1. City Forms:

Responses should include all pages of this solicitation, initialed where indicated, and completed SBE and Local Business forms. These forms are included in this RFP and available as attachments to the eBid System. These forms must be completed electronically in the Attributes tab or uploaded to the Response Attachments tab of the eBid System.

6.7.2. Insurance

The insurance described herein reflects the requirements deemed necessary for this contract by the City. The contractor is responsible for delivering to the City for timely review and written approval/disapproval Certificates of Insurance, which evidence that all insurance required hereunder is in full force and effect and which name the city as an additional insured on a primary basis on all such coverage.

CONTRACTOR shall not commence services under the terms of this Agreement until certification or proof of insurance detailing terms and provisions have been received and approved in writing by the City's Risk Manager. If you are responding to a bid and have questions regarding the insurance requirements hereunder, please contact the City's Purchasing Department at (954) 786-4098. If the contract has already been awarded, please direct any queries and proof of the requisite insurance coverage to the City staff responsible for oversight of the subject project/contract.

CONTRACTOR is responsible for delivering to the CITY for timely review and written approval/disapproval Certificates of Insurance, which evidence that all insurance required hereunder is in full force and effect and which name on a primary basis, the CITY as an additional insured on all such coverage. Such policy or policies shall be issued by United States Treasury-approved companies authorized to do business in the State of Florida. The policies shall be written on forms acceptable to the City's Risk Manager, meet a minimum financial A.M. Best and Company rating of no less than Excellent, and be part of the Florida Insurance Guarantee Association Act. No changes are to be made to these specifications without prior written approval of the City's Risk Manager.

Throughout the term of the agreement/contract, the City, by and through its Risk Manager, reserves the right to review, modify, reject, or accept any insurance policies required by the agreement/contract, including limits, coverages, or endorsements. The City reserves the right, but not the obligation, to review and reject any insurer providing coverage because of poor financial condition or failure to operate legally.

Failure to maintain the required insurance shall be considered an event of default. The requirements herein, as well as the City's review or acceptance of insurance maintained by the Contractor, are not intended to and shall not in any way limit or qualify the liabilities and obligations assumed by the Contractor under the agreement/contract. Throughout the agreement/contract term, the Contractor and all subcontractors or other agents hereunder shall, at its sole expense, maintain in full force and effect the following insurance coverages and limits described herein, including endorsements.

- A. Worker's Compensation Insurance covering all employees and providing benefits as required by Florida Statute, Chapter 440, regardless of the size of the company/firm (number of employees) or the state in which the work is to be performed or of the state in which Contractor is obligated to pay compensation to employees engaged in the performance of the work. No exemption will be considered. The contractor further agrees to be responsible for the employment, control, and conduct of its employees and any injury sustained by such employees during their employment.
- B. Liability Insurance
 - 1. Naming the City of Pompano Beach as an additional insured as the City's interests may appear, on General Liability Insurance only, relative to claims arising from the Contractor's negligent acts or omissions in connection with the Contractor's performance under this agreement/contract.
 - 2. Such liability insurance shall include the following checked types of insurance and indicated minimum policy limits:

TYPE OF INSURANCE LIMITS OF LIABILITY

GENERAL LIABILITY:

Minimum \$1,000,000 Per Occurrence and \$2,000,000 Per Aggregate

* Policy to be written on a Claims incurred basis

XX comprehensive form bodily injury and property damage

XX premises – operations bodily injury and property damage

___ explosion & collapse

___ hazard

___ underground hazard

XX products/completed bodily injury and property damage combined

XX operations hazard

XX contractual insurance bodily injury and property damage combined

XX broad form property damage, bodily injury, and property damage combined

XX independent contractor's personal injury

XX personal injury

___ sexual abuse/molestation

___ liquor legal liability

AUTOMOBILE LIABILITY:

Minimum \$1,000,000 Per Occurrence and \$1,000,000 Per aggregate

XX comprehensive form

XX owned

XX hired

XX non-owned

Please note that Florida Statue Section 255.05 requires contractors who enter into a contract with the City to purchase a payment and performance bond when the contract is in excess of \$200,000.

REAL & PERSONAL PROPERTY:

___ Comprehensive form

Agent must show proof they have this coverage.

EXCESS LIABILITY:

Minimum \$5,000,000 Per Occurrence and \$5,000,000 Per Aggregate

XX other than umbrella bodily injury and property damage combined

ENVIRONMENTAL / POLLUTION LIABILITY: Minimum \$1,000,000 Per Occurrence and \$1,000,000 Per Aggregate

* Policy to be written on a Claims incurred basis

environmental/pollution liability

CONTRACTOR is required to provide Environmental/Pollution Liability for damage(s) caused by hazardous waste material.

PROFESSIONAL LIABILITY:

Minimum \$1,000,000 Per Occurrence and \$1,000,000 Per Aggregate

* Policy to be written on a Claims incurred basis

professional liability

CONTRACTOR is required to provide Professional Liability if engineering and design are used.

CYBER LIABILITY:

Minimum \$1,000,000 Per Occurrence and \$1,000,000 Per Aggregate

* Policy to be written on a Claims incurred basis

_____ Network Security / Privacy Liability

_____ Breach Response / Notification Sublimit (minimum limit of 50% of policy aggregate)

_____ Technology Products E&O - \$1,000,000 (only applicable for vendors supplying technology-related services and or products)

_____ Coverage shall be maintained in effect during the period of the Agreement and for not less than four (4) years after termination/ completion of the Agreement.

CRIME LIABILITY:

Minimum \$1,000,000 Per Occurrence and \$1,000,000 Per Aggregate

* Policy to be written on a Claims incurred basis

-
3. If Professional Liability insurance is required, the Contractor agrees the indemnification and hold harmless provisions of the agreement/contract shall survive the termination or expiration of the agreement/contract for a period of three (3) years unless terminated sooner by the applicable statute of limitations.
- C. **Employer's Liability:** The contractor and all subcontractors shall, for the benefit of its employees, provide, carry, maintain, and pay for the Employer's Liability Insurance in the minimum amount of One Hundred Thousand Dollars (\$100,000.00) per employee and Five Hundred Thousand Dollars (\$500,000) per aggregate.
- D. **Policies:** Whenever, under the provisions of the agreement/contract, insurance is required of the Contractor, the Contractor shall promptly provide the following:
- i. Certificates of Insurance evidencing the required coverage;
 - ii. Names and addresses of companies providing coverage
 - iii. Effective and expiration dates of policies; and
 - iv. A provision in all policies affording City thirty (30) days written notice by a Carrier of any cancellation or material change in any policy.
- E. **Insurance Cancellation or Modification:** Should any required insurance policies be canceled before the expiration date or modified or substantially modified, the issuing company/firm shall provide thirty (30) days written notice to the City.
- F. **Waiver of Subrogation:** The contractor hereby waives any and all rights of subrogation against the City, its officers, employees, and agents for each required policy. When required by the insurer, or should a policy condition not permit an insured to enter into a pre-loss agreement/contract to waive subrogation without an endorsement, then the contractor shall notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy that includes a condition to the policy not specifically prohibiting such an endorsement or voids coverage should the Contractor enter into such agreement/contract on a pre-loss basis.
- G. The Contractor shall furnish to the City the certification or proof of insurance required by the provisions set forth above within ten (10) days after notification of the award of the agreement/contract. Certificate(s) to be issued to City of Pompano Beach, Attention Risk Manager, 100 West Atlantic Boulevard, Pompano Beach, Florida, 33060.
- H. Builder Risk insurance is not required.

7. EVALUATION AND AWARD

7.1. Minimum Eligibility Requirements

All proposals received must meet the minimum eligibility requirements as required in Section 6 and be confirmed at the time of submission to be considered for further evaluation. Failure to meet the Minimum Eligibility Requirements shall disqualify the entire proposal and prevent it from being considered for further evaluation.

The City reserves the right to seek any information or documentation from the Proposer or other source(s) as the City determines is necessary. Failure to submit any additional information in accordance with the City's request shall result in a Proposal being deemed non-responsive.

7.2. Evaluation Committee

The City Manager will approve a selection evaluation committee to assist in evaluating the Proposal(s) received and to select the most qualified company or firm. All Proposals will be evaluated by the Evaluation Committee and Procurement and Contracts staff based on the information submitted by the Submitting Firm(s) in response to this RFP. The Committee's findings will be presented to the City Commission. Based upon the evaluation, the Evaluation Committee will recommend one Submitting Firm to the City Commissioners for the award and execution of a Service Agreement.

7.3. Evaluation Process

Procurement and Contracts Department staff will initiate the review of the Proposals to determine the responsible and qualified Proposals that meet the Minimum Eligibility Requirements. All responsible and qualified Proposals will be provided to the Evaluation Committee. The Evaluation Committee will score the proposals based on the following:

SECTION NUMBER AND DESCRIPTION		POINTS
6.1	Proposer's Qualifications and Experience	30
6.2	Level of Proposed Service	20
6.3	References	15
6.4	Cost	30
6.5	Local Business Program	5

The Committee reserves the right to shortlist the proposals received or to request oral presentations from the proposers. If the Committee requests presentations, they will be scheduled in the future. The Proposers will each provide up to a 20-minute presentation to the Evaluation Committee members, followed by a question-and-answer period.

The Evaluation Committee shall rank the Proposers based on the criteria stated within this solicitation, the information provided in the proposal, and the presentation. After all members of the Evaluation Committee provide their scores for all Proposals, the scores will be calculated and combined, and the sum of qualitative scores will be converted to rankings. The highest-ranked Proposer(s) will enter into negotiations for the final terms of the contract. If contract negotiations cannot be completed with the highest-ranked team, then negotiations may proceed to other ranked teams in accordance with FSS 287.055.

7.4. Tie Breaker:

In case where there is a tie for the highest-ranked proposers, the recommendations shall be made by giving preference to the following items in this order:

- 1) Maintenance of a Drug-Free Workplace in accordance with the requirements of 287.087, F.S.
- 2) Local Business Program Participation
- 3) Closest Proximity/Location to the Project site
- 4) Coin Toss

7.5. Technicalities:

Failure to respond, provide detailed information, or provide requested proposal elements may reduce points in

the evaluation process. The Committee may recommend rejecting any proposal containing material deviations from the RFP. The Committee may recommend waiving any irregularities and technicalities. If only one (1) responsive proposal is received, the Committee will proceed without scoring the one (1) responsive proposal and may recommend for Procurement and Contracts Department staff to negotiate the best terms and conditions with that sole Proposer or may recommend rejecting the proposal.

7.6. Committee Questions:

The Committee reserves the right to ask questions of a clarifying nature once proposals have been opened, require presentations from all Proposers, interview any or all Proposers that respond to the RFP, or make their recommendations based solely on the information contained in the proposals submitted. The Committee has the option to use the above criteria for the initial ranking to short-list Proposers and to use an ordinal ranking system to score short-listed Proposers following presentations (if deemed necessary) with a score of "1" assigned to the short-listed Proposer deemed most qualified by the Committee.

Each company/firm should submit documentation that evidences the company's/firm's capability to provide the services required for the Committee's review for shortlisting purposes. After an initial review of the proposals, the City may invite proposals for an interview to discuss the proposal and meet the company's/firm's representatives, particularly key personnel assigned to the project. Should interviews be deemed necessary, it is understood that the City shall incur no costs as a result of this interview nor bear any obligation in further consideration of the submittal.

7.7. Committee's Recommendations:

The Evaluation Committee may recommend rejecting any proposals or awarding the Pompano Beach Community Shuttle Service. A complete recording shall be made of each meeting (evaluation and negotiation session) conducted by the Committee by the Purchasing Agent. The Committee may choose to conduct negotiation session(s) with as many ranked responsive and responsible proposers, in its sole judgment, as they deem appropriate before making its recommendation for award, starting with the highest-ranked proposer first, then the second highest-ranked proposer and so on. The Committee also has the discretion to recommend negotiations with only a single responsive and responsible proposer if the Committee chooses to do so. During any such negotiations, the City staff assigned to negotiate reserves the right to negotiate any term, condition, specification, or price during an exempt negotiation session with the highest-ranked responsive and responsible Proposer.

Per Section 286.0113(2), Florida Statutes, any negotiation session will be conducted to exclude the other ranked responsive and responsible Proposers and the public. The Committee will recess the open public portion of the evaluation meeting and conduct the exempt negotiation session of the competitive selection process, beginning with the highest-ranked responsive and responsible Proposer first, then the second highest-ranked Proposer, and so on until finished. The Committee also has the discretion to commence negotiations with only a single responsive and responsible proposer if it chooses to do so. Each ranked responsive and responsible Proposer must be represented during its exempt negotiations session by an authorized representative possessing the authority to bind the Proposer to the changes made during the negotiation session and be prepared to provide the Proposer's best and final offer. Any information communicated between the Committee and a ranked responsive and responsible Proposer during an exempt negotiation session shall not be disclosed to anyone during the open portion of the meeting, including other ranked responsive and responsible proposers, until disclosure is permitted under Section 286.0113(2), Florida Statutes.

After the exempt negotiation session(s) is/are completed, the Committee shall reconvene the open public portion of the evaluation meeting and determine, by motion and a roll call vote, whether to recommend an award to one (1) or more ranked responsive and responsible Proposers; to declare an impasse with a ranked responsive and responsible Proposer; or to proceed with further negotiations with one (1) or more of the next highest-ranked responsive and responsible Proposers. The Committee may declare an impasse with a ranked responsive and responsible Proposer at any time or proceed with further negotiations with one (1) or more of the next highest-ranked Proposer(s). If negotiations are unsuccessful or have reached an impasse with a ranked Proposer, the Committee reserves the right not to recommend an award to a ranked Proposer if it is in the best interest of the City and must be stated on the record. The final scores are only a ranking of proposals

for negotiation (i.e., the highest-ranked proposer will be the first to start the negotiations) and do not determine the actual award.

7.8. Negotiations:

Following the Evaluation Committee Meeting, the City reserves the right to enter into negotiations with the successful Proposer. Notwithstanding the preceding, the City is in no way obligated to enter into a Contract with any successful Proposer and may cease negotiations at any time. The Proposer also understands and acknowledges that no property, Contract, or legal rights of any kind shall be created at any time until and unless an Agreement has been agreed to, approved by the City, and executed by the parties. During the negotiation process, the City reserves the right to request the best and final offer from the Proposer with whom the City is negotiating.

7.9. Determination of Award:

The City Commission shall consider the Committee's award recommendation for this RFP and may approve such a recommendation. The City Commission may also, at its option, reject the Evaluation Committee's recommendation, or it may also reject all Proposals, in which case the City may choose to re-advertise this project "as is" or by adopting a modified version.

8. STANDARD PROVISIONS

8.1. RFP Conditions and Provisions

The proposal must be submitted to the City on or before the time and date stated herein. All Proposers, by submission of a proposal, shall agree to comply with all of the conditions, requirements, and instructions of this RFP as stated or implied herein. All proposals and supporting materials submitted will become the property of the City. Exceptions or deviations to this solicitation may not be added after the submittal date. All Proposers are required to provide all information requested in this RFP. Failure to do so may result in the proposal's disqualification.

The City reserves the right to postpone or cancel this RFP or reject all proposals if, in its sole discretion, it deems it in the City's best interest to do so. The City reserves the right to waive any technical or formal errors or omissions, reject all proposals, or award a contract for the items herein, in part or whole, if it is determined to be in the City's best interests.

The City shall not be liable for any costs incurred by the Proposer in preparing proposals or for any work performed therein.

8.2. Acceptance Period

Proposals submitted in response to this RFP must be valid for a period no less than one hundred eighty (180) days from the closing date of this solicitation.

8.3. Withdrawal Of Proposals

A firm may withdraw its proposal without prejudice no later than the advertised deadline for submission of proposals by using the eBid System or through written communication to the Procurement and Contracts Department, 1190 N.E. 3rd Avenue, Building C, Pompano Beach, Florida 33060.

8.4. Protest Procedures

The Protest Procedures established within the Procurement and Contracts Procedures Manual and Section 120.57, Florida Statutes must be followed to file a valid Protest to this solicitation. To be considered, protests concerning the proposed solicitation award must be filed in writing with the Procurement and Contracts Director. They may only be filed by bidders or proposers whom the solicitation or award may aggrieve. The initial protest must be addressed to the following:

Director of Procurement and Contracts, City of Pompano Beach
1190 N.E. 3rd Avenue, Building C, Pompano Beach, Florida 33060

8.5. Familiarity With Laws

It is assumed the selected firm(s) will be familiar with all federal, state, and local laws, ordinances, rules, standards, and regulations that may affect its services pursuant to this RFP. Ignorance on the part of the firm will in no way relieve the firm from responsibility for compliance.

8.6. Staff Assignment

The City of Pompano Beach reserves the right to approve or reject, for any reason, Proposer's staff assigned to this project at any time. Background checks may be required at the discretion of the City.

8.7. Contract Terms

The contract shall include, at minimum, this RFP document and the successful Proposer's proposal. The City of Pompano Beach City Attorney shall prepare the contract. If the City of Pompano Beach defends any claim, demand, cause of action, or lawsuit arising out of any act, action, negligent acts or negligent omissions, or willful misconduct of the contractor, its employees, agents, or servants during the performance of the contract, whether directly or indirectly, the contractor agrees to reimburse the City of Pompano Beach for all expenses, attorney's fees, and court costs incurred in defending such claim, cause of action or lawsuit.

8.8. Waiver

It is agreed that no waiver or modification of the contract resulting from this RFP, or of any covenant, condition, or limitation contained in it shall be valid unless it is in writing and duly executed by the party to be charged with it, and that no evidence of any waiver or modification shall be offered or received in evidence in any proceeding, arbitration, or litigation between the parties arising out of or affecting this contract, or the right or obligations of any party under it, unless such waiver or modification is in writing, duly executed as above. The parties agree that the provisions of this paragraph may not be waived except by duly executed writing.

8.9. Manner of Performance

The proposer agrees to perform its duties and obligations under the contract resulting from this RFP in a professional manner and in accordance with all applicable local, federal, and state laws, rules, and regulations. Proposer agrees that the services provided under the contract resulting from this RFP shall be provided by employees who are educated, trained, experienced, certified, and licensed in all areas encompassed within their designated duties. Proposer agrees to furnish the City of Pompano Beach with all documentation, certification, authorization, license, permit, or registration currently required by applicable laws, rules, and regulations. Proposer further certifies that it and its employees are now in and will maintain good standing with such governmental agencies and that it and its employees will keep all licenses, permits, registrations, authorization, or certifications required by applicable laws or regulations in full force and effect during the term of this contract. Failure of Proposer to comply with this paragraph shall constitute a material breach of contract.

8.10. Quality

All materials and supplies used to construct the services within this RFP shall be new unless otherwise specified. The items must be new, of the latest model, quality, and the highest-grade workmanship. Reconditioned, refurbished, rebuilt, discontinued, used, shopworn, demonstrator, prototype, or other types of product(s) of this kind are unacceptable without written correspondence from the City with the City Manager's approval.

8.11. Omissions

Omissions in the specifications of the RFP, Attachments, Exhibits, or any Addendum regarding any details or the omission from the specification of a detailed description concerning any point shall be interpreted as meaning that only the best available units or service shall be provided. The best commercial practices are to prevail, and only materials and workmanship of first quality are to be used to submit this proposal.

8.12. Hold Harmless and Indemnification

Proposer covenants and agrees that it will indemnify and hold harmless the City and all of its officers, agents, and employees from any claim, loss, damage, cost, charge, or expense arising out of any act, action, neglect, or omission by the Proposer, whether direct or indirect, or whether to any person or property to which the City or said parties may be subject, except that neither the Proposer nor any of its subcontractors will be liable under this section for damages arising out of injury or damage to persons or property directly caused by or resulting from the sole negligence of the City or any of its officers, agents or employees.

8.13. Composition Of Project Team

The principals and personnel named in the proposal must perform the services throughout the contractual term unless otherwise provided for by way of a negotiated contract or written amendment to the same executed by both parties. No diversion or substitution of principals or personnel will be allowed unless a written request that sets forth the qualifications and experience of the proposed replacement(s) is submitted to and approved by the City in writing.

8.14. Survivorship Rights

This contract resulting from this RFP shall be binding on and inure to the benefit of the respective parties and their executors, administrators, heirs, personal representatives, successors, and assigns.

8.15. Termination

The City of Pompano Beach may terminate the contract resulting from this RFP without cause upon providing the contractor with at least sixty (60) days prior written notice. Should either party fail to perform any of its obligations under the contract resulting from this RFP for a period of thirty (30) days after receipt of written notice of such failure, the non-defaulting part will have the right to terminate the contract immediately upon

delivery of written notice to the defaulting part of its election to do so. The foregoing rights of termination are in addition to any other rights and remedies such party may have.

8.16. Governing Law

Any agreement resulting from this RFP shall be governed by the laws of the State of Florida, and the venue for any legal action relating to such agreement will be the 17th Judicial Circuit Court of Broward County, Florida.

8.17. Relationship to the City

It is the intent of the City, and the Proposer hereby acknowledges and agrees that the successful Proposer is considered to be an independent Contractor and that neither the Proposer nor the Proposer's employees, agents, or Contractors shall, under any circumstances, be considered employees or agents of the City.

8.18. Cone of Silence

The Cone of Silence shall take effect once this solicitation is released to the General Public. Respondents to this solicitation or persons acting on their behalf may not contact any aspect of this solicitation, except in writing, the Procurement and Contracts Department staff until the City Commission takes action by approving or rejecting the award. Violation of this provision may be grounds for rejecting a response." (F.S 287.057 (25)). Any proposer or lobbyist for a proposer is prohibited from having any communications concerning any solicitation for a competitive procurement with any member of the City Commission, City Clerk, City Manager's Office, any Evaluation Committee Member, or any other City of Pompano Beach employee after Procurement and Contracts releases a solicitation to the General Public. All communications must go through the Procurement and Contracts Department staff.

8.19. Communications

No negotiations, decisions, or actions shall be initiated or executed by the Proposers as a result of any discussions with any City employee. Only those communications in writing from the City may be considered duly authorized expressions on behalf of the City. In addition, only communications from Proposers that are signed and in writing will be recognized by the City as duly authorized expressions on behalf of Proposers.

8.20. Conflict Of Interest

To determine any possible conflict of interest, each Proposer must disclose if any City employee is also an owner, corporate officer, or employee of the firm. If any City employee is an owner, corporate officer, or an employee, the Proposer must file a statement with the Broward County Supervisor of Elections pursuant to § 112.313, Florida Statutes.

8.21. Lobbying

No Lobbying Permitted: As to any matter relating to this solicitation, the Proposer, project team member, or anyone representing the Proposer is advised they are prohibited from contacting or lobbying the Mayor, any City Commissioner, City employees, agents, or any other person working on behalf of the City related to or involved with this solicitation, including all members of the City and CRA advisory committees. For purposes of clarification, a team's representatives shall include, but not be limited to, the Proposer's employees, partners, attorneys, officers, directors, consultants, lobbyists, or any actual or potential subcontractor or consultant of the Proposer and the Proposer's team. All questions regarding the solicitation are to be submitted using the Questions feature in the eBid System. Any violation of this condition may result in rejection and disqualification of the response/Proposal. **This "No Lobbying Provision" is in effect from the date of publication of the solicitation and shall terminate when the City approves the execution of a Contract with an awarded Proposer, rejects all responses, or otherwise takes action, which ends the solicitation process.**

The Proposer shall disclose any commitment, direct or indirect, financial or otherwise made to any person, entity, institution, or association (Recipient), other than a team member identified as required by the solicitation submittal requirements, in connection with or potentially in connection with this solicitation. Because of the City's commitment to complete transparency regarding this solicitation, the Disclosure Form shall be required to be updated to include additional Recipients, if any, up to and including the date of approval by the City Commission of the final negotiated Agreement. Additionally, all such Recipients shall be required to register as lobbyists as required by Sec. 34.402 of the City's Code.

8.22. Right to Inspect or Audit

Contractor's records which shall include but not be limited to accounting records, written policies, procedures, computer records, disks and software, videos, photographs, subcontract files (including Proposals of Successful and Unsuccessful Proposers, originals, estimates, estimating worksheets, correspondence, change order files (including documentation covering negotiated settlements), and any other supporting evidence necessary to substantiate charges related to the agreement/contract (all the foregoing hereinafter referred to as "records") shall be open to inspection and subject to audit and reproduction, during normal working hours, by City's agent or its authorized representative to the extent necessary to adequately permit evaluation and verification of any invoices, payments or claims submitted by the Contractor or any of its payees pursuant to the execution of the agreement/contract. Such records subject to the examination shall also include but are not limited to, those necessary to evaluate and verify direct and indirect costs (including overhead allocations) as they may apply to costs associated with the agreement/contract.

For the purpose of such audits, inspections, examinations, and evaluations, the City's agent or authorized representative shall have access to said records from the effective date of the agreement/contract, for the duration of the Work, and until five (5) years after the date of final payment by the City to the Contractor pursuant to the agreement/contract. The City's agent or authorized representative shall have access to the Contractor's facilities, all necessary records, and adequate and appropriate workspace to conduct audits in compliance with this article. The City's agent or its authorized representative shall give auditees reasonable advance notice of intended audits.

The Contractor shall require all subcontractors, insurance agents, and material suppliers (payees) to comply with this article's provisions by inserting the requirements hereof in any written agreement/contract. Failure to obtain such written agreements/contracts that include such provisions shall be a reason to exclude some or all of the related payees' costs from amounts payable to the Contractor pursuant to the agreement/contract.

8.23. No Discrimination

There shall be no discrimination as to race, sex, color, age, religion, or national origin in the operations conducted under any contract with the City.

8.24. Drug-Free Workplace

The selected firm(s) must verify that they will operate a "Drug-Free Workplace" as outlined in Florida Statute 287.087.

8.25. Public Entity Crimes

A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crime may not submit a proposal on a contract to provide any goods or services to a public entity, may not submit a proposal on a contract with a public entity for the construction or repair of a public building or public work, may not submit proposals on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Florida Statute, Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

8.26. Patent Fees, Royalties, And Licenses

If the selected Proposer requires or desires to use any design, trademark, device, material, or process covered by letters of patent or copyright. In that case, the selected Proposer and his surety shall indemnify and hold harmless the City from any and all claims for infringement because of the use of any such patented design, device, trademark, copyright, material, or process in connection with the work agreed to be performed and shall indemnify the City from any cost, expense, royalty or damage which the City may be obligated to pay because of any infringement at any time during or after completion of the work.

8.27. Price Adjustments

Prices offered shall remain firm throughout the Agreement. A request for a price adjustment, with proper documentation justifying the adjustment, may be submitted in writing thirty (30) calendar days before the first-anniversary date of the Agreement. Price adjustment requests shall be evaluated on an annual basis after that.

Unit price adjustments must have written approval from the City before invoicing. Any unit price adjustment invoiced without written consent from the City shall not be paid, and the invoice will be returned to the Awardee for correction.

The Director, Procurement and Contracts, may, in the Director's sole discretion on behalf of the City, equitably adjust pricing if the pricing or availability of supplies is adversely affected by extreme and unforeseen volatility in the marketplace. Consideration for any pricing adjustment shall require the vendor to provide irrefutable evidence that **ALL** the following circumstances exist:

- i. The volatility is due to causes wholly beyond the vendor's control and
- ii. The volatility affects the marketplace or industry, not just the vendor's source of supply; and
- iii. The effect on pricing or availability of supply is substantial, and
- iv. The volatility so affects the vendor that continued performance of the Agreement would result in a substantial loss.

Note: The Director of Procurement and Contracts must confirm any pricing adjustment in writing.

PRICE REDUCTIONS: Awarded vendors may offer to the City, at any time during the Agreement period, additional discounts from the prices offered in this ITB and invoice less than the prices offered in their submitted bid. If, from the date of bid opening, the Awardee either bids the same products at a lower price than offered to the City or reduces the price of the bidding product to another entity, the lowest of these reduced prices shall be extended to the City.

8.28. Invoicing/Payment

All invoices should be sent to the City of Pompano Beach, Accounts Payable, P.O. Drawer 1300, Pompano Beach, Florida, 33061. In accordance with Florida Statutes, Chapter 26, payment will be made within 45 days after receipt of a proper invoice.

8.29. Taxes

The City of Pompano Beach, Florida, does not pay Federal Excise or State taxes on purchases of tangible personal property. The sales tax exemption number is available upon request. This exemption does not apply to purchases of tangible property made by contractors who use tangible personal property in the performance of contracts for the improvement of real property owned by the City of Pompano Beach.

8.30. Force Majeure

Neither party shall be obligated to perform any duty, requirement, or obligation under this RFP if the City has determined that such performance is prevented by fire, hurricane, earthquake, explosion, war, sabotage, accident, flood, acts of God, strikes, or other labor disputes, riot or civil commotions, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, or because of any other matter or condition beyond the control of either party and which cannot be overcome by reasonable diligence and without unusual expense ("Force Majeure"). In no event shall lack of funds on the part of either party be deemed Force Majeure.

8.31. Public Records

The City is a public agency subject to Section 119, Florida Statutes. The Contractor shall comply with Florida's Public Records Law, as amended. Specifically, the Contractor shall:

- a. Keep and maintain public records required by the City in order to perform the service;
- b. Upon request from the City's custodian of public records, provide the City with a copy of requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Section 119, Florida Statutes or as otherwise provided by law;
- c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the agreement/contract term and following completion of the agreement/contract if the Contractor does not transfer the records to the City; and
- d. Upon completion of the agreement/contract, transfer, at no cost to the City, all public records in

possession of the Contractor or keep and maintain public records required by the City to perform the service. If the Contractor transfers all public records to the City upon completion of the agreement/contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the agreement/contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City upon request from the City's custodian of public records in a format compatible with the City's information technology systems.

Failure of the Contractor to provide the above-described public records to the City within a reasonable time may subject the Contractor to penalties under Section 119.10, Florida Statutes, as amended.

8.32. Public Records Custodian:

If the awarded proposer has questions regarding the application of Chapter 119, Florida Statutes, to the awarded proposer's duty to provide public records relating to the agreement/contract, contact the custodian of public records at:

**CITY CLERK
100 W. Atlantic Blvd., Suite 253,
Pompano Beach, Florida 33060
(954) 786-4611
RecordsCustodian@copbfl.com**

9. ADDENDA

The issuance of a written addendum or posting of an answer in response to a question submitted using the Questions feature in the eBid System are the only official methods whereby interpretation, clarification, or additional information can be given. If any addenda is issued to this RFP solicitation, the addendum will be issued via the eBid System. The Proposer must obtain all Addendum/Addenda posted for this RFP in the eBid System before submitting a response to this RFP.

10. ATTACHMENTS AND EXHIBITS

10.1. Appendix - City Forms

Exhibit A - Local Business Participation Form

Exhibit B - Letter of Intent Form

Exhibit C - Local Business Unavailability Form

Exhibit D - Good Faith Effort Form

Exhibit E - Local Subcontractor Utilization Report

Exhibit F - References

Exhibit G - Contractor Performance Report

Exhibit H - Disclosure of Potential Conflict of Interest and Conflicting Employment or Contractual Relationship

Supplier Scoring Summary

RFP25-044 Addendum 1 - Pompano Beach Community Shuttle Service - Sco

Supplier	Rank	Score	RFP25-044 Pompano Beach Community Shuttle Service - Score	Proposer's Qualifications	Level of Proposed Service	References	Cost	Local Business Program
		100	30.00	20.00	15.00	30.00	5.00	
Limousines of South Florida, I	1	94.30	30.00	19.60	15.00	27.20	2.50	
ProKel Mobility	2	68.60	26.60	15.80	12.40	13.80	0.00	
LAZ Karp, LLC	3	62.00	24.80	15.80	11.60	9.80	0.00	
ECHO East Coast Transportation	4	58.00	19.00	12.20	10.20	16.60	0.00	
Parking Veterans Inc	5	56.40	15.60	11.80	11.00	18.00	0.00	
		67.86	23.20	15.04	12.04	17.08	0.50	

The Evaluation Committee recommended awarding a contract to the highest-ranked firm.

ring Round



RFP25-044 Addendum 1

Limousines of South Florida, Inc.

Supplier Response

Event Information

Number: RFP25-044 Addendum 1
Title: Pompano Beach Community Shuttle Service
Type: Request for Proposals
Issue Date: 4/14/2025
Deadline: 5/22/2025 02:00 PM (ET)
Notes: The City of Pompano Beach (the "City") is interested in receiving proposals in response to the attached RFP for Pompano Beach Community Shuttle Service.

Proposers must be registered on the City's eBid System to view the solicitation documents and respond to this solicitation. The complete solicitation document can be downloaded for free from the eBid System at <https://pompanobeachfl.ionwave.net>. Proposals must bear the electronic signature of an authorized officer of the Proposer who is legally authorized to enter into a contractual relationship in the Proposer's name. THE CITY will consider the submittal of a proposal as constituting an offer by the Proposer to perform the required services at the prices stated herein. The City is not responsible for the accuracy or completeness of any documentation the Proposer receives from any source other than the eBid System. The proposer is solely responsible for downloading all required documents. Responses will be electronically unsealed in a public forum and read aloud.

Contact Information

Contact: Jeff English
Address: Purchasing
1190 NE 3rd Avenue
Building C
Pompano Beach, FL 33060
Phone: (954) 786-4098
Fax: (954) 786-4168
Email: purchasing@copbfl.com

Limousines of South Florida, Inc. Information

Contact: Mark Levitt
Address: 3300 S W 11 Avenue
Fort Lauderdale, FL 33315
Phone: (954) 463-0845
Email: mlevitt@losf.us

By submitting this Response I affirm I have received, read and agree to the all terms and conditions as set forth herein. I hereby recognize and agree that upon execution by an authorized officer of the City of Pompano Beach, this Response, together with all documents prepared by or on behalf of the City of Pompano Beach for this solicitation, and the resulting Contract shall become a binding agreement between the parties for the products and services to be provided in accordance with the terms and conditions set forth herein. I further affirm that all information and documentation contained within this response to be true and correct, and that I have the legal authority to submit this response on behalf of the named Supplier (Offeror).

Mark Levitt

Signature

Submitted at 5/21/2025 04:50:55 PM (ET)

mlevitt@transportationamerica.com

Email

Requested Attachments

Solicitation Proposal

Final PDF LSF - Pompano - v6.pdf

Electronic version of proposal must be uploaded to the Response Attachments tab. The file size for uploads is limited to 250 MB. If the file size exceeds 250 MB the response must be split and uploaded as two (2) separate files.

Local Business Program Forms

Local Business Forms.pdf

Local Business Program Forms from the attachments tab are to be completed and uploaded to this tab.

Tier 1 / Tier 2 Local Business Form

Tier1 Compliance Form.pdf

To comply with the City's Local Business Program, confirming or denying your status as a Tier-1 or Tier-2 vendor, you must complete this form and upload it to the Response Attachments tab.

Financial Statement

LSF Financial Information for
Pompano Beach.pdf

To permit the City to comply with Section 119.071 of Florida Statutes, exempting financial statements from public records, please do not include confidential financial statements in your proposal. Attach financial statements here, and label them "CONFIDENTIAL."

Bid Attributes

1 Terms & Conditions

Check the box indicating you agree to the terms and conditions of this solicitation.

☒ Agree

2 Acknowledgement of Addenda

Check this box to acknowledge that you have reviewed all addenda issued for this solicitation.

☒ Yes

3 Conflict of Interest

For purposes of determining any possible conflict of interest, all bidders must disclose if any City of Pompano Beach employee is also an owner, corporate officer, or employee of their business. Indicate either "Yes" (a City employee is also associated with your business), or "No". (Note: If answer is "Yes", you must file a statement with the Supervisor of Elections, pursuant to Florida Statutes 112.313.) Indicate yes or no below with the drop down menu.

No

4 Vendor Certification Regarding Scrutinized Companies Lists (Any Dollar Amount)

Section 215.4725, Florida Statutes, prohibits agencies from contracting (at any dollar amount) with companies on the Scrutinized Companies that Boycott Israel List, or with companies that are engaged in a boycott of Israel. As the person authorized to electronically sign on behalf of Respondent, I hereby certify by selecting the box below that the company responding to this solicitation is not listed on the Scrutinized Companies that Boycott Israel List. I also certify that the company responding to this solicitation is not participating in a boycott of Israel, and is not engaged in business operations in Syria or Cuba. I understand that pursuant to sections 287.135 and 215.4725, Florida Statutes, the submission of a false certification may subject company to civil penalties, attorney's fees, and/or costs.

☒ Certified

5 Local Business Participation Percentage

If you have indicated local business participation on the Local Business Participation Form Exhibit A enter the percentage of the contract that will be performed by local Pompano Beach businesses.

10%

6 Extension of prices, terms and conditions to other governmental entities

If awarded the contract resulting from this bid, will your company agree to extend the same prices, terms and conditions to other governmental entities? (Note -- Optional, agreement not required for contract award.) All Purchases made by other governmental entities shall be understood to be transactions between that entity and the awarded vendor; the City of Pompano Beach shall not be a party to or be responsible for any such purchases. Indicate by selecting yes or no from the drop down menu.

Yes

7 Drug-Free Workplace

STATEMENT UNDER SECTION 287.087, FLORIDA STATUTES ON DRUG-FREE WORKPLACE
**REQUESTED INFORMATION BELOW IS ON THE ATTRIBUTES TAB FOR THE RFP IN THE EBID SYSTEM.
PROVIDE THIS INFORMATION ELECTRONICALLY.**

Preference must be given to Contractors submitting certification with their bid or proposal, certifying they have a drug-free workplace in accordance with Section 287.087, Florida Statutes. This requirement affects all public entities of the State and becomes effective January 1, 1991.

Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

- (1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- (2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- (3) Give each employee engaged in providing the commodities or contractual services that are under bid, a copy of the statement specified in subsection (1).
- (4) In the statement specified in subsection (1) notify the employees that as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace, no later than five (5) days after such conviction.
- (5) Impose a sanction on, or require the satisfactory participation in, a drug abuse assistance or rehabilitation program if such is available in the employee's community, by an employee who is so convicted.
- (6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify that his company/firm complies with the above requirements.

By choosing YES, I hereby certify that the company/firm complies with all the above requirements



Proposal For

Pompano Beach Community Shuttle Service

RFP No. 25-044

Due Date: May 22, 2025

Submitted to:

City of Pompano Beach Procurement Division
1190 N.E 3 Avenue
Pompano Beach, Florida 33060
Attn: Procurement Manager

Offered by:

Limousines of South Florida, Inc.
2000 North State Road 7
Lauderdale Lakes, Florida 33313

Point of contact:

Mark Levitt, Vice President
mlevitt@transportationamerica.com
(954) 463-0845

Pompano Beach Community Shuttle Service
RFP 25-044

Submitted By:

Limousines of South Florida, Inc.
2000 North State Road 7
Lauderdale Lakes, Florida 33313

Mark Levitt, Vice President
(954) 463-0845

May 22, 2025

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May 22, 2025

City of Pompano Beach Procurement Division
1190 N.E 3 Avenue
Pompano Beach, Florida 33060

Attn: Procurement Manager

Re: RFP 25-044
Pompano Beach Community Shuttle Service

Dear City of Pompano Beach Procurement Department,

Limousines of South Florida, Inc. is pleased to express its interest in participating in the City of Pompano Beach's procurement process for the operation of the Pompano Beach Community Shuttle Service RFP25-044.

Pursuant to the RFP published by the City of Pompano Beach, Limousines of South Florida, Inc. also known and referred to as "LSF Shuttle" has reviewed the specification documents and has the financial ability, experience, expertise and management personnel along with the interest and capabilities to operate and deliver the required services in a more efficient higher quality of service than any of our competitors for several reasons. These include but are not limited to our local infrastructure, local management, local facilities that is located in Lauderdale Lakes at 2000 North State Road 7, only 8.9 miles from the City of Pompano Beach's City Hall.

Limousines of South Florida has operated the City of Pompano Beach Community Shuttle Service since 2009, for over 15 years. Due to the size and number of Community Bus Agreements along with the number of buses we operate, we have backup vehicles located at our facility. Our facility consists of a full-time dispatch office with radio communication and live dispatchers from 5:00 a.m. until midnight, full maintenance and parts departments, training facility, administrative offices, fueling and washing facilities.

Limousines of South Florida specializes in providing Community Bus and Trolley Services to municipalities in south Florida and is the largest Community Bus provider in both Broward and Miami-Dade Counties. Currently we operate Community Shuttles for the City of Dania Beach, City of Hollywood, City of Lauderhill, City of Lauderdale Lakes, City of Fort Lauderdale, City of Margate, City of Pompano Beach, City of North Lauderdale and the Town of Hillsboro Beach. Additionally, we are the only contractor that operates Contracted Route Service directly for Broward County Transit. Currently, we are operating Routes 15, 23 and 56 for Broward County Transit. We also operate community bus service for the City of Boca Raton in Palm Beach County. In Miami-Dade County, we operate the City of Miami, City of Miami Beach, City of Doral, City

2000 North State Road 7
Lauderdale Lakes, Florida 33133
Phone: (954) 463-0845

of Sweetwater, Town of Pinecrest, City of Homestead, City of North Miami, City of Miami Shores, City of Miami Springs, City of Miami Gardens and several other municipalities.

Since Limousines of South Florida, Inc. is currently operating the City of Pompano Beach's Community Shuttle Service we have the infrastructure in place and a transition into a new agreement will be seamless. We have a full-service maintenance department with staff familiar with the City of Pompano's needs. We also have a complete parts and tire department and fueling facilities.

In the attached proposal, you will see that all of our top-level management staff is local and accessible as we operate exclusively in the State of Florida. Limousines of South Florida looks forward to the continuation of working with the Town of Davie and their staff in providing the highest quality of transportation service in the industry.

Proposer: Limousines of South Florida, Inc.

Federal Tax Identification Number: 59-2564092

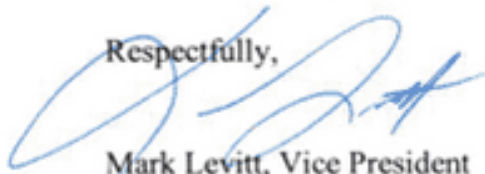
Broward County Address: 2000 North State Road 7, Lauderdale Lakes, Florida 33313

Telephone Number: (954) 463-0845

Name, Title and email address for contact: Mark Levitt, Vice President – mlevitt@transportationamerica.com Cell – (954) 249-0236

We believe that the attached proposal covers all required information and if we inadvertently missed something in our submittal, it was truly an oversight.

Respectfully,

A handwritten signature in blue ink, appearing to read 'Mark Levitt', is written over the word 'Respectfully,'.

Mark Levitt, Vice President

PROPOSER'S QUALIFICATIONS AND EXPERIENCE

1. PROPOSER'S QUALIFICATIONS AND EXPERIENCE

1.1 Technical Approach

Limousines of South Florida, Inc., herein also referred to as Limousines of South Florida as well as LSF, demonstrates a uniquely well-rounded and robust approach, combining over fifteen years of proven operational experience in the City of Pompano Beach with unmatched local infrastructure, established staffing, and a highly systematized dispatch, supervision, and safety framework. These core competencies position LSF as the most qualified and strategically equipped provider to continue and expand the Community Shuttle Service under RFP25-044.

Our long-standing partnership with the City has allowed us to build a seamless operational rhythm, minimizing service disruptions while continuously improving service standards. No other proposer has operated this specific service as long or as efficiently as LSF. Furthermore, our extensive footprint in Broward County, where we currently manage over 50 shuttle buses across several municipal contracts, means we bring scalability, resource redundancy, and technical expertise that is unrivaled in the tri-county area.

We already have a dedicated and experienced workforce in place for Pompano Beach, enabling a smooth continuation of service without the delays typically associated with new contract transitions. Our drivers, mechanics, and dispatchers are trained on the exact make and model of vehicles currently used in Pompano Beach, allowing for streamlined operations and reduced training time.

Our expansive local facility, located less than ten (10) miles from Pompano City Hall, includes a full-service maintenance garage, parts warehouse, on-site fueling, IT and administrative offices, a training center, and secure vehicle parking—providing all critical operational components under one roof.

In addition to our operational strength, LSF has a proactive service model that includes regular performance audits, digital reporting, and real-time GPS monitoring to maintain on-time performance and rider satisfaction. We are also well-positioned to support City goals related to clean energy, advertising revenue, and service innovation—each of which is addressed in the following sections of our proposal.



Serving the City of
Pompano Beach Community
Shuttle Program



Vehicles operated daily in
South Florida



Real-time vehicle tracking
and system monitoring via
GPS and IT support

Economic benefits to the City

LSF's proposal provides significant economic advantages to the City of Pompano Beach, including:

- **No transition downtime**, ensuring cost containment and uninterrupted service.
- Existing infrastructure and workforce, avoiding onboarding costs.
- **Reduced maintenance overhead** through preventative and in-house fleet servicing.
- **Support for local employment**, with over 100 drivers and staff living and working in Broward County.

Our proposal minimizes risk, maximizes continuity, and delivers cost-effective public transit that benefits both the City's budget and its residents.

Program implementation: Phasing and timelines

Given LSF's existing operations in Pompano Beach, we are uniquely positioned to offer **immediate service continuity**. Our implementation plan includes:

- **Day 0:** Contract execution; alignment meeting with City officials.
- **Day 1:** Full fleet rollout using current Pompano Beach operators and vehicles. Technology synchronization, including GPS tracking and app rebranding.

Further details on dispatch operations, supervision, scheduling systems, and training protocols are provided throughout the proposal to support this implementation plan.

Fleet overview and visual specifications

Limousines of South Florida will provide the City of Pompano Beach with **four (4) new 2024 or 2025 Starcraft Allstar Minibuses** to operate as part of the Community Shuttle Program. These vehicles are consistent with the City's expectations for reliability, safety, accessibility, and visual appeal.



Key vehicle attributes:

- Seating capacity: 20 passengers
- Wheelchair accessibility: Each vehicle accommodates 2 ADA-compliant wheelchair positions
- **Lift equipment:** Fully equipped with wheelchair lifts to meet accessibility standards
- **Bicycle racks:** Installed on all units for multi-modal transport support
- **GPS tracking:** Integrated system for real-time fleet monitoring and data reporting
- **Neighborhood-friendly aesthetic:** Mid-sized format with clean lines, well-suited for residential streets and community environments

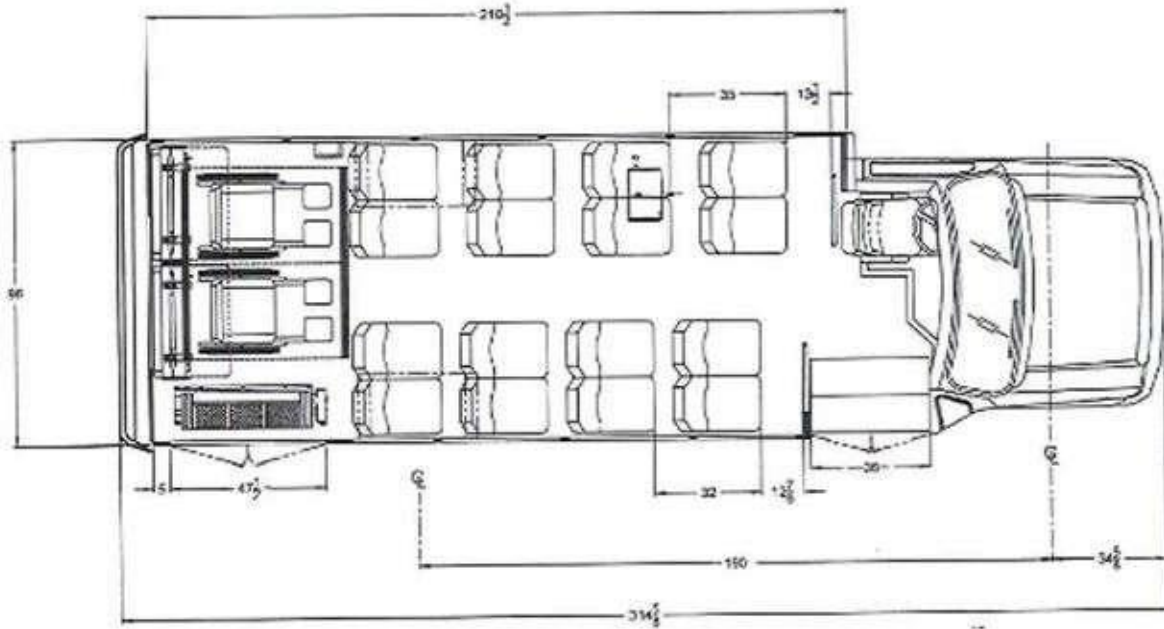
Exterior branding

Vehicles will be **painted or wrapped in the designated route colour**, as directed by the

City. If the City elects to use vinyl wraps, LSF will coordinate the process; the City will provide final approved artwork for all wrap designs.

Visual reference

Photos and renderings of the vehicles are included herein to illustrate the configuration, branding potential, and general appearance of the proposed fleet.



Note: A comprehensive description of LSF's ADA compliance policies and accessibility measures is provided later in the proposal under the relevant section.

Our dispatch operations

LSF maintains a full-service dispatch operation from 5:00 a.m. to midnight, staffed with trained professionals who ensure seamless route execution, operator accountability, and real-time communication across the fleet. Our dispatch system is the nerve center of daily operations, designed to uphold service integrity and deliver consistent, high-quality transit experiences for the residents of Pompano Beach.

Our dispatch responsibilities include:

- **Real-time performance monitoring** of vehicle operators for on-time departures, passenger pick-ups and drop-offs, and strict adherence to published routes and schedules.
- **Passenger count tracking**, using both manual logs and on-board systems, enabling accurate reporting and future planning insights.
- **Incident response coordination**, where dispatchers notify management and relevant agencies of any traffic accidents, mechanical breakdowns, or disruptions. This includes immediate activation of alternate service plans or towing assistance.
- **Live coordination with maintenance teams** to ensure all assigned vehicles are safe, fueled, and fully operational before being dispatched.

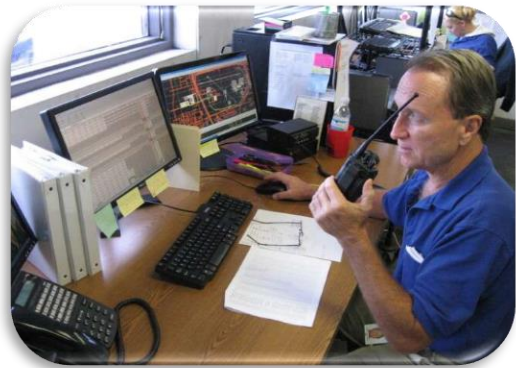
Dispatch communications

Every community shuttle operating under the City of Pompano Beach contract is equipped with a **dedicated two-way radio system**, enabling immediate, uninterrupted communication between dispatchers, operators and maintenance staff. This direct line of communication enhances field response times and ensures swift resolution of operational issues, from missed stops to mechanical failures.

LSF enforces strict radio communication protocols, ensuring:

- Use of assigned run and vehicle numbers for clear identification
- Short, concise transmissions to reduce channel congestion
- Mandatory acknowledgment of all directives and transmissions
- Enforced radio etiquette and emergency escalation protocols

This communications plan not only boosts routine efficiency but also plays a critical role in emergency response, detour coordination, and inclement weather rerouting.



Dispatch and inspections

All our operators conduct **Daily Vehicle Inspection Reports (DVIRs)** before leaving the yard. Dispatch receives and reviews these reports, coordinating directly with our on-site Maintenance Manager for any flagged deficiencies. This ensures that no vehicle enters service with unresolved mechanical issues, preserving safety and reliability.

Should a vehicle experience a failure while en route, dispatch works in tandem with the maintenance and supervisory teams to assess, assist, and—if needed—dispatch replacement vehicles without service interruption. Our dispatch team also supports **field inspectors** and ensures all pre-trip, mid-shift, and post-trip inspections are recorded and filed for auditing and performance improvement purposes.

Dispatch log review

Every service day concludes with the completion of a **detailed dispatch log** recording:

- Operator check-in and check-out times
- Route assignment and adherence
- Attendance and punctuality
- Any incidents, service delays, or deviations from standard procedure

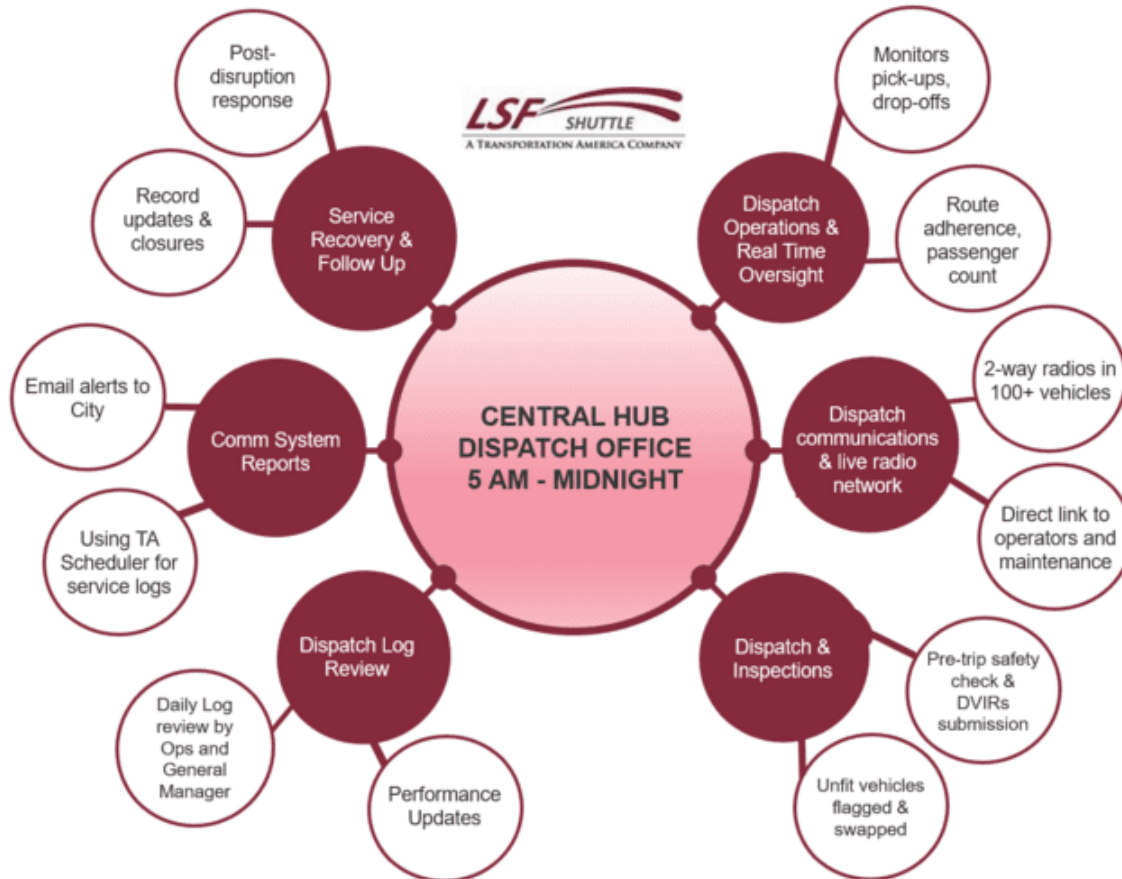
These logs are reviewed each morning by the **Operations Manager**, and a summary of significant events is submitted to the **General Manager**. This daily review cycle ensures that management stays continuously informed and corrective actions are implemented without delay.

Communications system reports

All dispatch and incident tracking are powered by **TA Scheduler**, LSF's proprietary software platform. The system automatically generates **disruption reports** which are emailed in real time to the City when any route or vehicle encounters a disruption. Once resolved, a follow-up report confirms the restoration of service—ensuring **full transparency** and **documented response timelines**.

In addition, our system enables:

- **On-time performance (OTP) sampling:** Based on location, rider input, and traffic trends
- **Congestion analysis & rerouting:** Conducted regularly using GPS and performance data
- **Centralized data storage:** Every communication, disruption, and dispatch action is logged for auditing, training, and performance evaluation

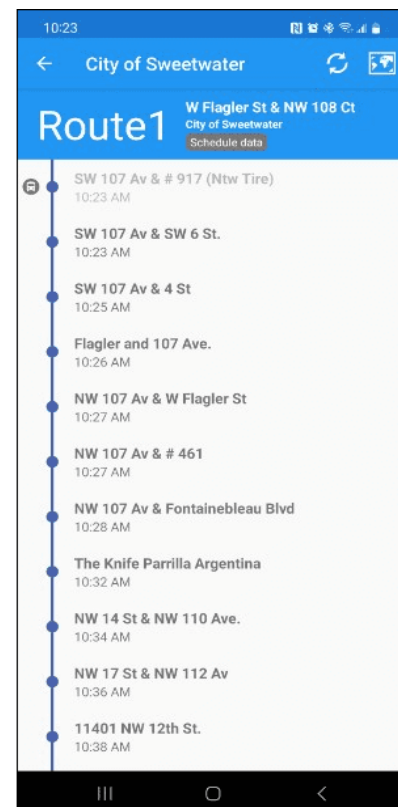


We use innovative technologies

Limousines of South Florida, Inc. (LSF) will deliver a comprehensive, state-of-the-art technology package to support the City of Pompano Beach's Community Shuttle Program. At the core of our offering is **TA Scheduler**, a proprietary platform developed by our affiliated company, Transportation America—an established, South Florida-based provider of intelligent transportation solutions.

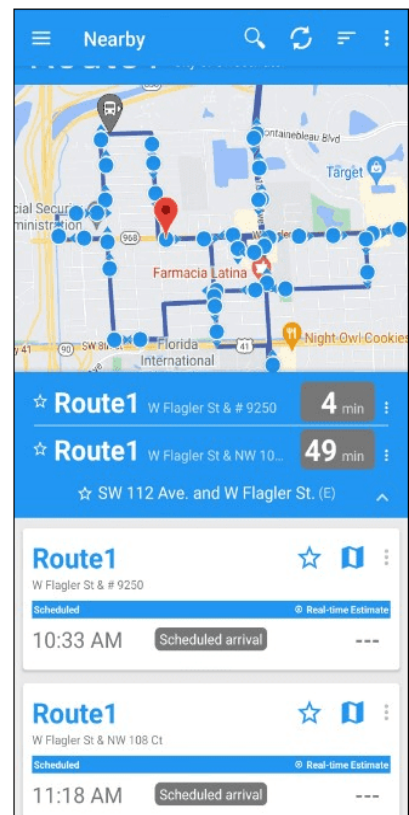
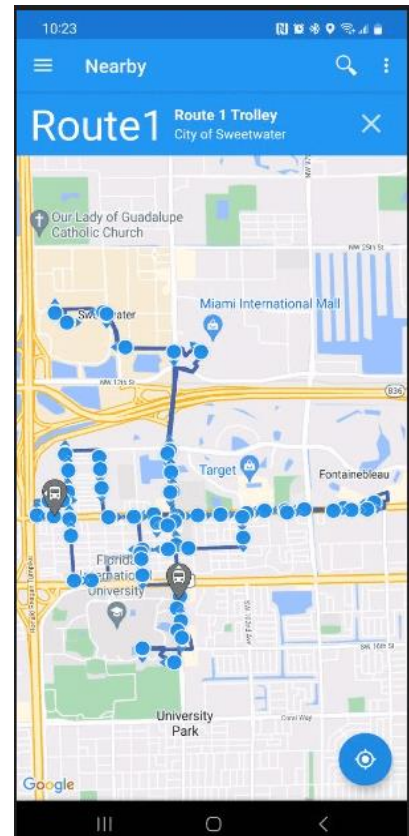
TA Scheduler connects all operational systems—**scheduling, dispatch, vehicle tracking, passenger reporting, and billing**—into a centralized cloud-based platform. This integration not only streamlines back-office processes but also supports real-time responsiveness, accurate service records, and a better rider experience.

Our system is **modular and flexible**: the City may choose to use the platform in full or adopt only select components such as GPS tracking or passenger count recording. We work with our clients to tailor the solution based on operational goals, technical infrastructure, and community needs.



Key features of TA scheduler

- **Real-time GPS tracking:** Every vehicle is equipped with live tracking, allowing dispatchers to monitor shuttle locations, identify delays, and respond instantly to route disruptions. Riders can also view real-time vehicle arrivals using the mobile app.
- **Passenger-facing mobile app:** LSF will provide a white-labeled mobile app (iOS and Android), customized with the City of Pompano Beach logo and color scheme. The app displays live shuttle arrival times and route information, enabling a more predictable and user-friendly public transit experience.
- **Automated service alerts:** Our system sends instant notifications of any disruptions directly to City staff via email. When a vehicle returns to service, a restoration alert is automatically generated—ensuring transparency and responsiveness.
- **Mobile data terminals (MDTs):** Each shuttle is equipped with an MDT that logs service milestones—vehicle start times, stop arrivals, and passenger boarding activity—and communicates directly with dispatch in real time.
- **Cloud-based reporting:** All system data is stored securely in the cloud and accessible by City staff for performance audits, reporting, and service planning.
- **Integrated billing:** Because TA Scheduler tracks exact service hours and activities, monthly invoices are generated with precise, verifiable data, ensuring billing accuracy and accountability.
- **On-time performance (OTP) monitoring:** Managers can access dashboard metrics to review OTP, driver adherence, and operational trends, enabling data-driven decisions and rapid service improvements.



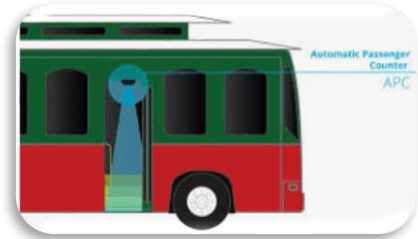
Enhanced safety technology

Beyond routing and dispatch, our platform supports **collision avoidance technology** using onboard video cameras and AI-powered sensors. These systems can detect vehicles, cyclists, and pedestrians in real time and

issue alerts to drivers to prevent incidents, especially at intersections and high-traffic areas. This added safety layer protects both riders and the broader community.

Optional enhancements (available at additional cost)

- **Automatic passenger counters (APCs):** Installed above bus doors, APCs detect and record passenger boarding and alighting activity. The data is transmitted to the cloud in real time and tied to stop locations via GPS, improving route planning, service optimization, and regulatory reporting.
- **Automated stop announcement system (ASAS):** Improves ADA compliance by announcing upcoming stops via onboard audio and visual displays. This system supports passengers with hearing and visual impairments while reducing distractions for drivers. It can be fully integrated with GPS to trigger announcements based on vehicle location.



Smartphone app & installation

- All shuttle vehicles will be equipped with GPS tracking units to power the mobile app and allow dispatcher visibility at all times.
- The app is compatible with Apple and Android smartphones and is configured for continuous location reporting.
- Downtime is negligible; backup units are available in case of hardware failure.

The value of our technology

By implementing TA Scheduler, the City of Pompano Beach gains:

- Greater visibility and control over daily operations
- **Improved communication** across all transit functions
- **Reduced complaints** through data-backed service validation
- **Higher rider satisfaction** via predictable service and digital access
- **Efficient cost recovery** through exact hour-based billing



With LSF's technology ecosystem, all stakeholders—riders, drivers, dispatchers, and City officials—operate from the same real-

time data, creating a unified and transparent transportation service built for reliability and growth.

Road supervisor

Road supervisors are essential to daily quality control. Road supervisors are in constant contact with dispatch to ensure that service performance is maintained throughout the day. This continuous on-road supervision is a critical component of LSF's high-quality service provided to the City of Pompano Beach. LSF Shuttle has and will always have a supervisor available to oversee and monitor all operator activities as well as to handle any emergencies that may arise. If the assigned supervisor is not available due to a day off or vacation, LSF has other supervisors or managers always available. LSF Shuttle provides supervisor vehicles to ensure adequate daily supervision and responsiveness.



Supervisors inspect vehicles and are in constant contact with dispatch to ensure that service performance is maintained throughout the day. This continuous on-road supervision is a critical component of daily service delivery. Supervisors spend no less than 70 percent of their time performing assigned field duties. Additionally, supervisors are specifically tasked to perform assigned operator work schedule/system timetable adherence checks and operator performance evaluations.

In addition, supervisors respond to incidents/accidents, service delays, and customer service concerns, as directed by operations control staff. Supervisors document all disciplinary contact with system operators, including verbal warnings, as well as complaint-oriented contact with system passengers. These reports are submitted directly to the general manager, each day upon shift completion.

Road supervisor and dispatchers

These positions are the front-line support for the operators. They are charged with safe, efficient, and on-time delivery of services. By design, these positions are required to hold valid commercial driver's licenses because these supervisors are expected to be able to perform all the duties associated with the service, including passenger vehicle operation, and are available to do so if required.

Dedicated road supervisors provide the oversight necessary to ensure operators are performing at their best when they are in revenue service for our customers. Road Supervisors perform the critical task of annual operator evaluations that include safety, defensive driving, and customer service evaluations. In addition, they maintain relations with agencies, staff, and riders and provide backup support to ensure service quality throughout revenue service.

Accident investigation

Limousines of South Florida provides a comprehensive accident investigation protocol unmatched by most service providers, backed by dedicated, trained professionals and a centralized Safety Management System. Our approach ensures that every incident—no matter how minor—is documented, reviewed, and resolved with full transparency and accountability.

What sets LSF apart is our team of dedicated Accident Investigators assigned specifically to Broward County operations. Each investigator undergoes specialized training in Accident Investigation Procedures and Documentation, preparing them to act immediately and effectively when an incident occurs.

Training & investigation protocols

Our investigators are trained in a standardized, classroom-based course that covers all essential aspects of transit-related accident response and documentation. Key training components include:

- **Field investigation procedures:** Steps to safely secure the scene, preserve evidence, and interview involved parties.
- **Detailed documentation:** Accurate, unbiased reporting including vehicle position, operator narrative, and witness accounts.
- **Regulatory reporting compliance:** Determining whether incidents are reportable to the Department of Transportation (DOT) and ensuring timely submission.
- **Vehicle photography:** Capturing all relevant angles and damage for future analysis, insurance claims, or litigation defense.
- **Digital recording & video analysis:** Downloading and archiving video footage from onboard surveillance systems for visual evidence and incident reconstruction.

This training ensures our investigators make informed determinations about whether a vehicle can safely remain in service or should be removed for inspection or repair.

Case management through the Safety Management System

Once an investigation begins, all related data is uploaded into our proprietary Safety Management System (SMG) and assigned a unique case number. The SMG database allows for the secure, organized storage of all documentation and evidence, including:

- Driver and witness statements
- Photographic and video records
- Police and internal incident reports
- Diagrams and vehicle telemetry data
- Insurance claim documents

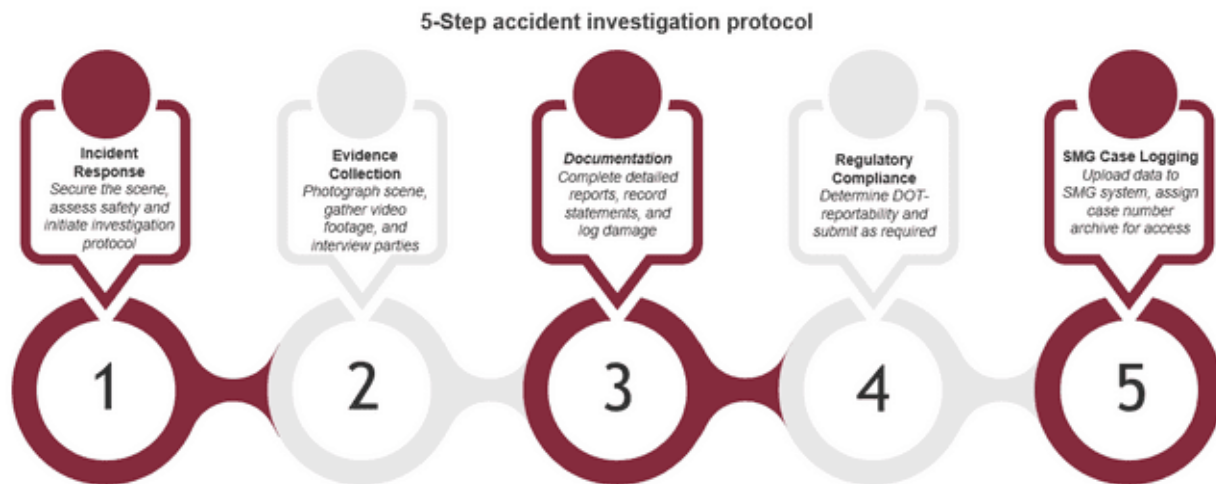
This centralized, searchable system enables management, legal teams, and City officials to retrieve case files at any time for review, compliance audits, or resolution tracking.

Value to the city of Pompano Beach

By employing in-house, fully trained investigators and leveraging a robust case management platform, LSF ensures:

- Faster response and reporting to incidents
- Accurate root cause analysis to prevent repeat occurrences
- Transparency and accountability for all stakeholders
- Reduced liability exposure through proper documentation
- Improved safety culture through feedback loops and data review

Our scale of operations and investment in safety infrastructure ensures that the City of Pompano Beach benefits from a professional, ready-to-deploy response team every time a safety-related event arises.



Operator staffing

At Limousines of South Florida, Inc. (LSF), we recognize that the face of the service is the operator behind the wheel. No matter how modern the vehicle or efficient the dispatch, the rider experience hinges on having a safe, professional, and courteous driver. LSF invests significant time, training, and resources to ensure each operator meets and exceeds our safety, service, and professionalism standards.

As a recognized “**Employer of Choice**” in the South Florida transportation industry, LSF maintains a reputation for attracting and retaining high-quality drivers through strong employee support programs, ongoing recognition, and a culture that values frontline staff. This reputation has allowed us to build a stable and effective workforce for the City of Pompano Beach.

Minimum vehicle operator qualifications

Our hiring process begins with clear standards, rigorous screening, and strict adherence to selection protocols designed to identify the safest and most qualified candidates. All LSF operators must meet the following minimum qualifications:

- Valid and complete employment application
- At least 25 years of age
- Minimum five years of driving experience
- Minimum **50,000 miles** of documented driving experience in the U.S.
- Possession of a valid **Commercial Driver's License (CDL)** with necessary endorsements
- Ability to obtain and maintain all required special permits
- Proficiency in English (spoken and written)
- Successful completion of a **DOT physical exam**
- Negative results on a pre-employment drug and alcohol test
- Seven-year Motor Vehicle Record (MVR) with:
 - No DUIs or DWIs
 - No felony, drug, or moral turpitude convictions
 - No convictions for reckless driving or speed contests
- Clean criminal background check
- Verifiable references from the past three employers or five years of employment history

Screening & verification practices

All new hires must pass a pre-employment drug test and background screening. LSF also participates in the E-Verify program through the U.S. Department of Homeland Security and Social Security Administration to confirm the employment eligibility of all new hires, ensuring a legal and authorized workforce.

Ongoing monitoring of credentials

Our commitment to safety doesn't stop at hiring. LSF conducts ongoing credential verification and compliance tracking for all active operators, including:

- Annual background checks
- Biannual Motor Vehicle Record (MVR) reviews
- Routine verification of operator credentials such as:
 - Current CDL and endorsements
 - Medical certificates
 - Permits required by federal, state, or local regulations

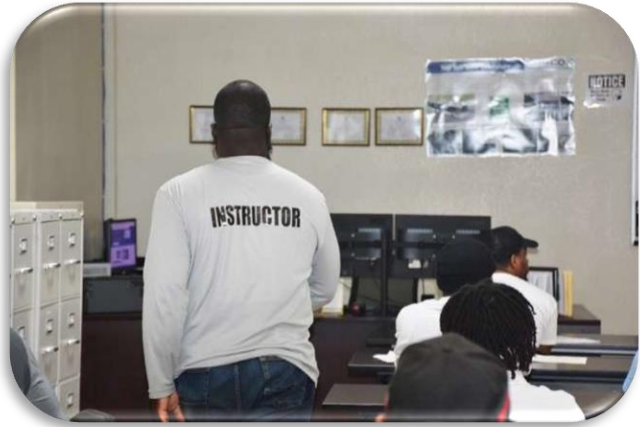


Credentials are verified at regular intervals through our window dispatch process, ensuring that every operator reporting for duty is compliant, certified, and ready to deliver safe and reliable service.

Training programs

Limousines of South Florida has implemented a training program designed to provide comprehensive training for all of our operators and operations staff. The program uses classic classroom training as well as hands-on practical experience, and takes advantage of current technology to maintain the interest of trainees by using audio/visual aids, DVDs, online resources, role playing, workbooks, oral and written testing, and self-paced learning. Training is conducted by qualified and certified trainers, as well as senior staff and management. The standard operator training program allows for custom elements and modifications to meet the needs of our operating contracts.

The Limousines of South Florida's training program is a minimum of 40 hours in length, including 20 hours of classroom learning and at least 20 hours of behind-the-wheel learning. Additional program elements provide additional training hours. However, effective training is not judged only by hours spent in class, but rather by the content of the program itself. To ensure the highest quality program, we have utilized several respected industry resources to build our program, including the U.S. Department of Transportation, Transportation Safety Institute and Community Transportation Association Passenger Service.



Training program overview

The Operator Education Program begins with classroom training before moving to behind-the-wheel training, additional certification training, and continuous training. Classroom instruction is dynamic and efficiently paced. The daily schedule includes multiple topic changes in order to maintain the interest of trainees. For an interesting classroom experience, our program includes video, graphics, workbook reading and exercises, demonstrations, group and individual exercises, and role playing with multiple opportunities for trainee participation.

Customer service training

At Limousines of South Florida, we believe that every rider interaction is an opportunity to create a positive experience. Our Customer Care Program is built on a clear principle: customer satisfaction is judged solely by the passenger. Every staff member—especially our operators—is trained to ensure each rider encounter contributes to a safe, respectful, and positive public transit experience.

Core customer care training

LSF's customer service training is grounded in **industry-leading techniques** tailored to

public transit. The program empowers operators to:

- Communicate empathy and professionalism
- Take proactive steps to resolve concerns
- Understand their critical role in shaping the passenger experience

Training topics include:

- Making passengers feel welcome
- Positive body language and non-verbal cues
- Following rules, policies, and making sound exceptions
- Maintaining professional boundaries
- Conflict avoidance and de-escalation techniques
- Knowing when and how to request assistance
- Managing schedules and time pressures
- Coordinating calmly with co-workers and supervisors
- Communicating during emergencies and stressful scenarios

This training ensures operators not only meet customer expectations but also represent the City of Pompano Beach with integrity and professionalism.

Total Quality Management (TQM) philosophy

To further enhance both customer and employee satisfaction, LSF has implemented a **Total Quality Management (TQM)** program across all operations. This top-down, organization-wide commitment integrates quality into every function and empowers all employees, especially operators, to be part of a continuous improvement culture.

7 pillars of Total Quality Management



All LSF employees are trained in TQM practices, and the leadership team ensures that quality standards are actively implemented and maintained.

Customer feedback, complaint tracking & resolution

LSF takes a **data-driven, responsive approach** to customer feedback. Our **electronic customer complaint system** tracks all comments by operator, vehicle, time, and date—creating accountability and allowing trend analysis.

- Complaints are investigated promptly and logged into our customer feedback database.
- Initial response is provided within 24 hours, including to City staff if applicable.
- All complaints receive a thorough review and documented follow-up by the General Manager.
- Ongoing monitoring of complaints helps identify service gaps or recurring issues, with corrective action taken as needed.

This system ensures transparency, fast resolution, and continuous service improvement.

Recognition & incentives for outstanding service

A key pillar of our Customer Service Policy is **rewarding excellent performance**. LSF recognizes operators who consistently demonstrate professionalism and receive positive feedback through:

- Public commendation
- Gift card rewards for outstanding service
- Recognition of verbal or written compliments from passengers, staff, or City personnel
- “Caught Doing the Right Thing” acknowledgments from supervisors

This operator incentive program boosts morale, reinforces positive behaviors, and motivates staff to provide exceptional customer service on every trip.



ADA/passenger sensitivity training

Limousines of South Florida understands the importance of treating all passengers with respect and understanding. In particular, we emphasize providing high-quality service for seniors and passengers with disabilities. Providing excellent service to passengers with disabilities is not really difficult. However, many people have limited experience and may have fears or misconceptions about people with disabilities, making a strong ADA and passenger assistance training program essential for our staff.



The passenger sensitivity course includes a variety of hands-on experiences for our operators. Extensive role-playing and participatory experiences are used to give every operator a chance to “feel” and develop empathy for our riders. Operators have opportunities to board vehicles using a variety of mobility devices, including a wheelchair (complete with lift boarding, securement, and lift de-boarding), walker, cane, and using a white cane while experiencing visual impairment.

The course also includes special guest instructors from the local disability community, advocacy, or training organizations. Our community involvement provides extensive opportunities for participation in local social service organizations, and helps build connections to the rider populations we serve and keep our training fresh and current.

The passenger sensitivity course materials also include role-playing exercises and video presentations. The main emphasis of our program is that riders are people first, and they are the best source for finding out what assistance they want or need.

Topics covered during this course include:

1. Americans with Disabilities Act (ADA)

2. Visual Impairments
3. Mental Impairments
4. Hearing Impairments
5. Communication Impairments
6. Mobility Impairments
7. Developmental Impairments

ADA compliance

Limousines of South Florida will continue to ensure that all of its employees operate in strict compliance with any requirements for those with disabilities. All operators receive training on how to utilize fully ADA-compliant vehicles and passenger sensitivity training.

Securement training

During behind-the-wheel training, Limousines of South Florida provides a thorough hands-on experience with securing mobility devices for every operator. Demonstrations and hands-on practice conform to the company's recommendations and meet all ADA requirements. During securement training, critical attention is paid to ensure that each mobility device is properly secured and to make sure the customer enjoys a safe ride. The focus of this training is to secure the mobility device at strength positions; the operator will never attach securement straps to spokes or other loose components. Equally important is making sure shoulder belts and lap restraints are also properly used for every passenger.



We teach the following securement procedures:

- The vehicle must be parked at the curb
- The vehicle transmission in park
- The vehicle parking brake engaged
- The vehicle interlock operational
- The operator deploys the lift according to specific lift procedures
- The operator assists the passenger in boarding the lift
- Passengers ride the lift facing away from the vehicle
- The operator ensures mobility device brakes are engaged
- The operator ensures the passenger lap belt is secured
- The operator ensures the lift safety strap and barrier are engaged

- The operator communicates to the passenger that lift operation will begin
- The operator raises the lift to its complete up position
- The operator allows the passenger to maneuver into position in the vehicle, assisting as necessary.
- The operator requests permission to secure the mobility device
- The operator secures the mobility device at strength positions
- The operator requests permission to place shoulder and lap restraints
- The operator secures shoulder and lap restraints
- The operator notifies the passengers that they are ready to depart

One of the final tests within the training process is to place the Trainee into a wheelchair, and utilize other Trainees to load, secure, and operate the vehicle with the Trainee on board. This practice provides a real-life experience for the Trainee of how an impaired rider will experience the trip on board a vehicle.

Behind-the-wheel training

Classroom training provides the foundation for becoming an excellent Limousines of South Florida operator. With specific location training course setups, our Behind-the-Wheel Training builds on that foundation with practical, hands-on instruction and skills development. Specifically, all Behind-the-Wheel training emphasizes correct defensive driving techniques. All drivers must complete Behind-the-Wheel training prior to being put into revenue service.

Closed-course training

Operator skill training starts with training on a closed course. Skills training is the introduction and practice of basic vehicle maneuvers and operations to familiarize operators with the larger size, slower speed, slower reaction, and larger spacing of commercial vehicles before driving the vehicle on the street.

Closed Course Training occurs on private property using large, paved spaces and skills course set up using cones and barriers. The skills course requires all trainees to learn the use of multiple mirrors, vehicle steering, braking, and acceleration, and emphasizes how to safely maneuver the vehicle in both forward and in reverse. The skills training program allows our trainers identify potential deficiencies in students and apply additional training or supports to improve their performance or remove students from the training program when they cannot meet our demanding standards.

Closed-course skills training teaches the following skills:

- Judgment Stops
- Emergency Maneuvers
- Following Distance
- Right and Left Side Backing
- Right Turns and Left Turns
- Left Turn One Way to One Way
- Parallel Parking
- Customer Stop
- Loading Zones
- Railroad Crossings
- Drive Through
- Back Through
- Serpentine



On-road training

Once a student has successfully completed all skill course maneuvers during closed-course training, operators begin on-road instruction under the supervision of training staff. The focus of this training is on practicing and reinforcing defensive driving with actual on-the-road practice. During on-road training, each operator is presented with extensive time behind the wheel to experience as many real-world driving situations as possible. In addition, each Limousines of South Florida/LSF Property location uses a specific testing run that presents each trainee with all the commercial operator drive test scoring challenges. To complete on-road training, Limousines of South Florida operators must demonstrate mastery of defensive driving, emergency procedures, and all technical driving skills.

Corrective re-training

Corrective re-training is provided for individual operators using a one-on-one instruction process that allows instructors to focus their time and attention on particular operator behaviors or improvements. Operators are evaluated at least annually, and corrective re-training is provided to any operator who does not meet safety or customer service expectations. Additional triggers for corrective re-training include accidents, injuries, negative customer comments, excessive absences, or other reported incidents. Operators who receive corrective re-training are re-evaluated for job suitability, and evaluations are documented in operator training and employee files.



Quality assurance

Limousines of South Florida's General Manager will be responsible for our quality control program. As a critical component of both our quality assurance and customer care

programs, Limousines of South Florida places great importance on feedback from our riders. All customer complaints, no matter the type, receive top priority and a full investigation from our operations staff. Responses to customer comments are communicated with our clients in a timely manner and in compliance with any existing policies and procedures.

All comments are tracked and recorded on an ongoing basis. Both the General Manager and Operations Manager monitor comment trends in a continuous improvement effort to identify frequent or common occurrences and take appropriate action to address the root cause of those incidents.

Field observation

Road Supervisors are tasked with monitoring trip delivery in real time, as it happens, on the street. In coordination with the Dispatch Department, Road Supervisors monitor the safe pick-up, transport, and drop-off of riders. This task is performed through a combination of pre-scheduled ride-a-longs with operators, random ride-a-longs, and visits to frequent trip-generator locations throughout a service area. Observations include an evaluation component that documents the performance of individual vehicle operators.

Vehicle operations

At Limousines of South Florida (LSF), we are committed to operating the **most reliable, timely, and safe transit service**, delivering long-term value to our passengers and the City of Pompano Beach. Our operational strategy is built on **Standard Operating Procedures (SOPs)** and a proactive model of monitoring, supervision, and continuous documentation.

Our guiding principle is: “**Trust, but Verify.**”

This philosophy ensures:

- Frontline operators document service activities using standard forms and logs.
- Managers and supervisors verify performance through **direct field observation** and data review. This dual-layer approach enables **early intervention** and rapid resolution of service issues.



Performance monitoring & productivity metrics

LSF actively tracks performance using two critical Key Performance Indicators (KPIs):

- **On-time performance (OTP):** The primary metric for measuring service effectiveness.
- **Passengers per hour:** A secondary but related metric that reflects service productivity.

High OTP enhances customer satisfaction, drives ridership, reduces complaints, and supports operational efficiency. Our focus on these metrics:

- Improves community trust and public image
- Minimizes supervisory intervention time
- Maximizes staff efforts toward **rider-focused improvements**

Key principles driving operations

Our operations are designed around the following principles:

- Safe, reliable, and efficient transportation
- Passenger-sensitive and customer-friendly service
- Experienced and responsive management
- Clear accountability for service quality and outcomes
- Data-informed decision-making
- A culture of continuous improvement
- Smart technology integration to enhance both operations and rider experience

With a fleet of **hundreds of vehicles transporting millions annually**, LSF has the infrastructure and expertise to deliver dependable transportation without disrupting client operations.

Passenger-centric commitments

Our customers can rely on LSF to:

- **Ensure coordination**—placing passengers where they need to be, on time
- **Provide peace of mind**—clean, safe, and well-maintained vehicles
- **Deliver excellence**—uniformed, well-trained, and courteous drivers
- **Be a strategic partner**—focused on service quality and cost efficiency

Smith System training

LSF utilizes the **Smith System**—a nationally recognized collision-avoidance and defensive driving training program. Our in-house certified instructors train operators to:

- Anticipate road hazards
- React appropriately under pressure
- Reduce the risk of collisions through proven driving techniques



This system is integral to our **safety-first culture** and is delivered through hands-on, scenario-based instruction.

Continuous & refresher training

To sustain operator excellence, LSF provides:

- **Ongoing Training:** All revenue-service drivers receive periodic, scheduled training to stay current with procedures and safety protocols.

- **Final Evaluation:** All operators must pass a rigorous post-training exam before being certified for service.
- Refresher Training: Triggered by:
 - Annual performance reviews
 - Customer feedback or complaints
 - Road supervisor observations
 - Operator requests or identified trends

Refresher courses are targeted, skill-specific, and designed for both remediation and professional development.

Safety program

At Limousines of South Florida (LSF Shuttle), safety is not just a requirement—it is a deeply embedded company-wide culture and core value. From the President to every frontline employee, the message is consistent:

Safety is LSF's #1 priority.

We recognize that passengers entrust us with their well-being, and that trust must be earned daily through safe, reliable, and incident-free operations.

Our core safety philosophy

We believe that:

- Attention to detail and the development of strong operational habits are critical to accident prevention.
- Safety is the foundation of our service—courtesy, punctuality, and cleanliness are meaningless without it.
- Public confidence in our operations stems from our proven track record of safe transit delivery.

Our comprehensive safety plan is tailored specifically for the Broward County Community Shuttle Program and will be customized further to meet the unique requirements of the City of Pompano Beach.

System safety manual

At contract initiation, LSF will collaborate with City of Pompano Beach staff to:

- Integrate risk management policies into a dedicated System Safety Manual
- Ensure the document reflects local operating conditions and contract-specific provisions
- Maintain the manual as a living document, updated as needed to reflect evolving safety practices



Monthly safety meetings

We conduct mandatory monthly safety meetings to:

- Address emerging safety concerns (e.g., new route risks)
- Reinforce the principle that safety remains the **highest priority**
- Communicate updated protocols and corrective measures

These meetings foster accountability and provide a structured forum for operator feedback and safety improvements.

Safety committee

The **LSF safety committee** plays a critical role in:

- Reviewing safety performance trends
- Developing solutions for field-level challenges
- Sponsoring safety awareness events, such as safety fairs and employee contests
- Ensuring rotating management participation to maintain top-down involvement

Employee participation is a cornerstone of this committee, reinforcing a shared responsibility model.

Disciplinary policy for unsafe practices

Our **operating rules and procedures** enforce preventive and disciplinary measures:

- Unsafe behavior is addressed proactively—severity of outcome is not the only factor
- Operators are held accountable, and repeated violations result in termination
- Emphasis is placed on cause analysis, early intervention, and maintaining high safety standards

This firm stance ensures that safety expectations are clearly understood and respected by all.

Corporate safety oversight

Raul Alvarez, LSF's **Director of Safety**, is responsible for overseeing company-wide safety policy implementation. His role includes:

- Auditing local operations
- Reviewing all accident and injury claims
- Analyzing monthly performance metrics
- Coordinating training initiatives with the safety and training manager assigned to the Broward County Community Shuttle Program

The General Manager ensures daily implementation, while corporate oversight ensures system-wide alignment and regulatory compliance with all local, state, and federal standards.

Accident prevention

Limousines of South Florida is fully committed to preventing accidents by embedding attention to detail, defensive driving, and operational discipline into every aspect of training, supervision, and daily service. Our approach emphasizes early intervention, consistent observation, and reinforcement of safe habits.



- Training & Prevention Strategy
- Operators are trained on:
 - Defensive driving methods
 - Daily Vehicle Inspection (DVI) protocols
 - Proper lift and wheelchair securement procedures
 - Bloodborne Pathogen Handling and Exposure Prevention
- Knowledge reviews are built into training to assess retention and understanding.
- Morning DVI Observations are conducted to:
 - Reinforce attention to detail
 - Correct behavior in real time
- Operators with accident-free records are recognized and rewarded, promoting a culture of success and vigilance.

Facility and equipment monitoring

LSF Shuttle ensures secure and functional facilities by:

- Enforcing strict loss prevention protocols for equipment and parts
- Maintaining a safe and orderly environment for staff and visitors
- Regularly auditing facilities for compliance and risk prevention

Emergency preparedness

LSF has defined emergency response protocols to ensure passenger safety during:

- Medical emergencies on board
- Weather-related disruptions
- Vehicle breakdowns or incidents

Key response measures include:

- Two-way radio systems with hands-free emergency activation
- On-board first-aid kits and accessible emergency communication
- Coordination between road supervisors and dispatch in real-time

Operators are trained to prioritize passenger well-being and to respond promptly and appropriately under changing conditions.

Bloodborne Pathogen Safety Plan

Our **Exposure Control Plan (ECP)** is aligned with OSHA's Bloodborne Pathogen Standard and includes:

- Risk assessment and employee exposure determination
- Engineering and administrative controls
- PPE guidelines and usage
- Safe decontamination and waste disposal protocols
- Incident response and post-exposure evaluation
- Comprehensive staff training and documentation



The ECP protects employees and riders, ensuring a safe transit environment under all conditions.

Safety performance reporting

LSF measures safety outcomes using accidents per 100,000 miles as a benchmark against national transit safety standards. Each operating location is required to:

- Develop an annual safety plan
- Adapt strategies to local conditions and feedback
- Maintain open communication with client staff to ensure full integration of safety goals

Behavioral safety culture & prioritization

At LSF, we teach and live by the Three Priorities of Service:

1. Safety
2. Customer Satisfaction
3. Efficiency

Operators are empowered to make decisions using this hierarchy. Safety is not a shift-based protocol—it is a lifestyle expectation that extends beyond the workday.

Safety retraining

At LSF, our commitment to safety extends far beyond initial training. We implement a robust system of routine retraining, targeted reinforcement, and behavioral accountability to ensure safe operations throughout the lifecycle of every employee.

Ongoing safety retraining program

- All operators receive annual refresher training using the industry-renowned Smith System Program, which



emphasizes space cushion driving and defensive driving techniques.

- Retraining schedules are proactively tracked based on each Operator's length of service, ensuring no lapse in compliance or performance readiness.
- Training records and class completion certificates are maintained in individual safety files and reviewed during periodic evaluations.
- Operators receive combined instruction on:
 - Safe vehicle operations
 - Customer service and passenger sensitivity
 - FTA drug and alcohol compliance
 - Security awareness and emergency procedures

Safety is not only the responsibility of management; it is a shared mindset involving operators, supervisors and administrative staff at every level.

"Think safety" culture and incentive program

To keep safety front of mind:

- Drivers wear a **"THINK SAFETY" lapel pin** as a daily reminder.
- Accident-free operators receive annual recognition pins and incentives (e.g., gift cards).
- Our motto—Prepare, Practice, Prevent—is embedded in classroom and field training.



This continuous reinforcement helps create a deeply rooted safety-first culture and maintains vigilance among all team members.

System safety program plan (SSPP)

As required by Florida Administrative Code 14-90, LSF maintains a fully compliant System Safety Program Plan, which is:

- Reviewed, updated, and certified annually
- Customized to meet the City of Pompano Beach's transit conditions
- Designed to maintain the highest safety and security standards across all service areas

The SSPP ensures that employees, passengers, and the general public are protected through systematic identification and control of risks and hazards.

Preventive safety program goals

To minimize the frequency and severity of accidents, our Preventive Safety Program includes:

Core strategies:

- Establish and enforce clear safety rules and emergency protocols

- Monitor national safety solutions for best practices
- Conduct thorough accident reviews to identify and address root causes
- Track hazard trends using loss control software and on-site data

Specific objectives:

- Reduce:
 - Traffic collisions
 - Passenger incidents
 - Employee injuries
- Identify and eliminate potential risks through:
 - Job hazard analyses
 - Preventive maintenance
 - Root cause investigations
- Control catastrophic event risks such as:
 - Brake or system failures
 - Fire hazards
 - Extreme weather events



Technology integration:

- Leverage modern tools such as:
 - Subassembly failure alarms
 - Safety-enhanced braking and electrical systems
 - Anti-vandalism communication systems
- Apply safety data and innovations into staff training and system operations

Performance monitoring:

- Forecast and compare annual accident losses
- Measure the effectiveness of controls using quantifiable benchmarks
- Justify investments in safety by demonstrating annual cost savings

Customer service

At Limousines of South Florida, our mission is built on a simple but powerful foundation: passengers come first. Every rider interaction—every question, complaint, or compliment—is an opportunity to serve better and strengthen trust.

Our mission: Total passenger satisfaction

We don't just aim to meet expectations—we aim to exceed them. Our approach to service is proactive, responsive, and deeply rooted in continuous improvement.

- Every suggestion or complaint is viewed as constructive input to enhance our operations.
- Every commendation is a chance to recognize excellence and reinforce positive behaviors.
- Every interaction reflects our commitment to courtesy, respect, and professionalism.

All passenger feedback—whether submitted via phone, survey, email, or verbally—is addressed promptly and courteously, with a resolution target of within 24 hours.

Customer satisfaction standards

To ensure the highest standards in every ride:

- We train all employees to approach service with empathy, attentiveness, and integrity.
- We maintain a zero complacency policy—"good enough" is never enough.
- Employees are encouraged to continually ask: "How can we do better for our riders?"

Employee recognition culture

Outstanding service deserves recognition. At LSF Shuttle:

- Compliments are routed to supervisors and added to personnel records.
- Operators demonstrating exceptional service are publicly acknowledged and rewarded.
- We use a formal incentive program (e.g., gift cards, commendation pins) to maintain high morale and motivation.

Complaint resolution process

Our transparent and professional process ensures every complaint is investigated and closed with accountability:

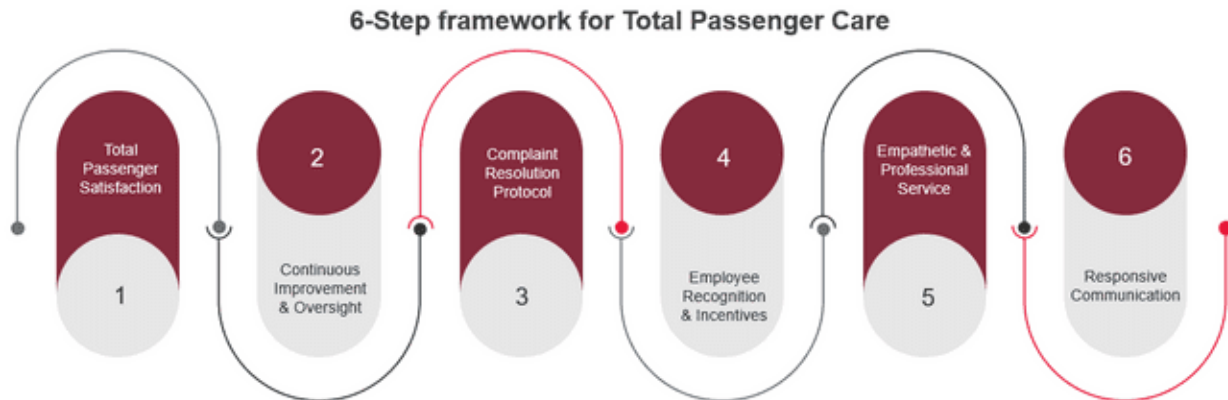
1. A standard LSF Incident Report is filed.
2. The matter is routed to the appropriate department or personnel.
3. Corrective actions are implemented when necessary.
4. All findings and actions are documented and archived for audit and performance review.

Innovation and continuous improvement

Service excellence isn't a destination—it's a process. We embrace innovation and consistent refinement:

- Ongoing customer feedback loops fuel our process improvements.
- Real-time performance monitoring ensures standards never slip.
- Our management team reviews satisfaction metrics daily, ensuring immediate intervention where necessary.

At LSF, customer service is not a department—it is a company-wide commitment. We are proud to deliver a safe, dependable, and responsive transportation experience to the residents and visitors of the City of Pompano Beach



Fleet maintenance

LSF operates and maintains over 100 shuttle buses out of our centrally located Fort Lauderdale facility. Our team has extensive experience servicing a broad range of transit vehicle types, including trolleys, heavy-duty transit buses, cutaways, vans, and sedans. With a track record of exceeding OEM recommendations and regulatory benchmarks, our maintenance program emphasizes reliability, safety, and sustainability to protect critical capital assets and maintain exceptional service levels.

Fuel type & sustainability commitment

LSF maintains a modern fleet that includes clean diesel and hybrid vehicles, and we are actively evaluating electric shuttle technology as part of our roadmap to reduce emissions and support the City of Pompano Beach's sustainability goals. Our investment in alternative fuel technologies reflects our broader commitment to environmentally responsible operations.

Comprehensive preventive maintenance (PMI) program

Our PMI strategy is designed around minimizing service disruptions, protecting fleet investment, and ensuring passenger safety. We track and manage all preventive services using our automated Maintenance Management System. Key features include:

- **PMI scheduling:** Based on real-time odometer readings updated daily, PMIs are scheduled based on mileage and time thresholds to guarantee **100% on-time service compliance**.
- Maintenance tiers:
 - **A service** – every 5,000 miles or 45 days
 - **B service** – every 24,000 miles (includes A Service items)
 - **C service** – every 100,000 miles (comprehensive overhaul)
- **Proactive repairs:** Technicians review vehicle history prior to PMI to identify recurring issues and perform preventive part replacements before any breakdowns could occur.
- **Zero-defect policy:** No vehicle is returned to service until all DVI-reported or PMI-discovered defects are corrected.
- **Brake & safety inspections:** Conducted weekly on every vehicle, in addition to regular PMs, to uphold uncompromising safety standards.



Maintenance safety protocols

LSF's safety-first culture begins in the shop. Our maintenance staff follow strict safety procedures designed to eliminate injuries and ensure all vehicles leave the facility in optimal operating condition. We integrate safety at every level—from Daily Vehicle Inspections (DVI) by drivers to file reviews by maintenance supervisors—creating a layered defense against preventable failures.

Operational efficiency & uptime assurance

All maintenance is scheduled to occur outside of peak operational hours, ensuring maximum vehicle availability during service windows. The automated scheduling system alerts our team of upcoming PMIs 30 days in advance, helping us plan maintenance without impacting route reliability.

Maintenance service type descriptions

Service Type	Service Interval	Service Items
A	5,000 Miles	Lube, Oil and Filter Change Under Hood/Engine Compartment Inspection Interior Inspection Exterior Inspection Brake Inspection Lift Inspection & Service
B	24,000 Miles	Transmission Service - Fluid and Filter Change
C	100,000 Miles	Vehicle Tune-Up Differential Service - Fluid Change

* "B" and "C" Services are performed in addition to and during an "A" Service.

Quality control inspections

Limousines of South Florida uses a management re-inspection program to ensure the quality of our PMI program and provide training and education opportunities for our maintenance staff. At each our locations, the local Maintenance Manager re-inspects twenty-five percent of all the PMI inspections conducted at the facility, with care taken to re-inspect PMIs performed by each technician on staff. The re-inspection process includes review of all work orders, paperwork and vehicle file, followed by a complete re-check of the PMI to include verification of all PMI inspection check list items, and evaluation of all repairs performed on the vehicle during the



PMI. Any deficiencies found during the re-inspection are immediately corrected, and the Maintenance Manager takes corrective action with technicians through re-training and other means to ensure future PMIs meet our standards.

Air conditioning maintenance program

With our operation in South Florida (the hottest climate in the Nation), Limousines of South Florida places a high priority on maintaining well-functioning air conditioning systems in our vehicles. Preventive maintenance for air-conditioning is performed at regular PM Inspection intervals by the preventive maintenance recommendations of the manufacturer of the air conditioning system. Then, before peak air conditioning season each year, the entire system is checked and cleaned to ensure optimum performance of

the system. Air-conditioning repairs are made following environmental regulations as outlined in the Clean Air Act of 1990, including, but not limited to, the use of certified technicians, an approved refrigerant recovery system, and the tracking of refrigerant used for each repair.

Wheelchair lift maintenance program

Limousines of South Florida recognizes that an essential element of vehicle maintenance



is ensuring that the wheelchair lift is in good operating condition at all times. Using our comprehensive wheelchair lift PM program, each PMI includes specific lift maintenance, lubrication and thorough inspection of lift components. Technicians inspect for structural deficiencies, hydraulic leaks, and verify correct operation of the lift platform, sensors, barrier, and controls. Most importantly, as part of the DVIR process, all operators are required to cycle the lift to confirm trouble-free operation before the vehicle enters service. Lift malfunctions are a cause for immediate out-of-service

assignment. Vehicles with inoperable or malfunctioning lifts are not placed into revenue service and are scheduled for immediate repair.

Replacement of disabled vehicles

Limousines of South Florida (LSF Shuttle) maintains a rapid-response system to ensure that service disruptions are resolved promptly, minimizing inconvenience for passengers and preventing route delays. Our local infrastructure, including fully staffed Broward County facilities, gives us a strategic advantage in restoring service quickly compared to competitors.

Rapid response infrastructure

- **“Ready line” vehicles:** Pre-inspected, fueled, and parked for immediate deployment
- **Standby operators:** Assigned daily to respond instantly to route disruptions
- **On-call road supervisors:** Dispatched to manage on-site emergencies and support transitions

Road call response protocol

In the event of a breakdown, mechanical issue, or emergency:

1. Triage and issue confirmation
 - Dispatcher confers with operator and maintenance staff to identify the issue
2. Replacement coordination
 - Dispatcher assigns a ready vehicle and dispatches a road supervisor

3. Deployment and location confirmation
 - Breakdown location confirmed using GPS or landmarks
 - Replacement vehicle and supervisor routed to the location
4. Service restoration
 - Route resumes with original operator or standby driver
5. Reporting and notification
 - Road Call Report completed with full incident details
 - Report routed to General Manager and Maintenance Manager
 - City of Pompano Beach staff notified as required
6. Repair and return to service
 - Vehicle diagnosed, repaired, and signed off by Maintenance Manager
 - Road call logged into the RTA Maintenance System

Warranty & parts management

Warranty oversight

- RTA system flags parts/vehicles under warranty
- Strong coordination with OEMs: Ford, GM, El Dorado National, Creative Bus Sales
- LSF ensures all warranty and recall work is executed and documented



Parts inventory

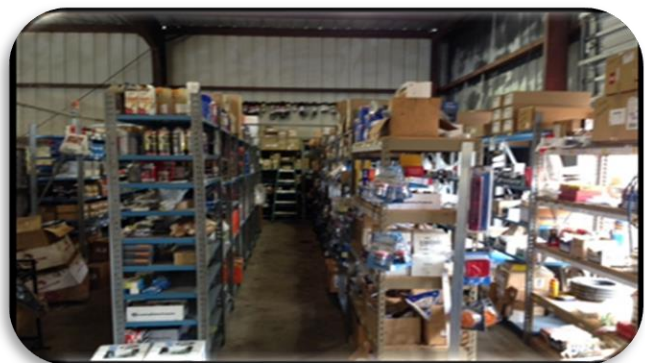
- Three-week supply of high-usage parts on-site
- OEM-quality standards or better for all components
- Secure storage for tires, consumables, and critical parts
- Inventory tracked through RTA for usage trends and cost control
- Annual physical inventory audits conducted

Vendor partnerships

- Broad network of national and local suppliers including DBEs
- Sample vendors: Interstate Batteries, Cummins, Factory Motor Parts

Competitive advantages

- **Broward-based infrastructure:**
Enables unmatched speed of response



- **Pre-positioned resources:** Reduces downtime and protects service reliability
- **Automated tracking via RTA:** Enhances planning and accuracy
- **Local decision-making:** Empowers frontline supervisors and dispatch to act swiftly

Vehicle cleanliness and appearance policy

At Limousines of South Florida, vehicle appearance is a top priority. We believe that the residents and visitors of the City of Pompano Beach deserve the highest quality passenger experience, and the cleanliness and presentation of our vehicles are central to achieving that standard.





Operator and maintenance responsibilities

Vehicle operators and maintenance technicians are key contributors to this mission. Cleanliness and vehicle appearance are included in every operator's pre-trip inspection, ensuring that vehicles are clean, comfortable, and safe before transporting passengers.

Exterior cleaning standards

All vehicle exteriors are thoroughly washed at least once per week. Additional washes are conducted as needed based on weather conditions or unusual circumstances. We utilize environmentally responsible practices to reduce runoff; all wash water is collected and treated appropriately to ensure safe disposal.

Interior cleaning standards

Vehicle interiors are cleaned daily at the end of each shift and inspected again during the next day's pre-trip inspection. Daily interior cleaning includes:

- Cleaning all interior windows, removing dust, fingerprints, and head marks

- Dusting all surfaces including seats, dashboards, wheel wells, rails, and ledges
- Sweeping floors and mopping any liquid spills
- Ensuring the vehicle is free of paper, gum, debris, and other litter
- Repairing damaged seating
- Removing or repairing graffiti on a daily basis



Annual detailing

Each vehicle undergoes an annual full-detail process. This includes a comprehensive interior and exterior cleaning, as well as waxing and polishing to maintain long-term vehicle presentation and protect exterior finishes.

Spot inspections and compliance

Vehicle cleanliness is a key customer service indicator. Our management team conducts unannounced spot inspections to ensure full compliance with our vehicle appearance standards.

Seat cover replacement

LSF maintains the capability to replace seat covers as needed when they become soiled or damaged, ensuring consistent cleanliness and comfort for passengers.

Biohazard cleanup protocol

For incidents involving bodily fluids, Limousines of South Florida contracts with a certified local cleanup provider. In such cases:

- The vehicle is immediately removed from service.
- IPS, our biohazard cleaning partner, dispatches a mobile crew trained in handling biohazardous materials.
- All cleanup is conducted using proper Personal Protective Equipment (PPE), and includes disinfection, disposal, and decontamination.
- Employees are never expected to handle biohazard cleanup tasks.

This comprehensive approach ensures our fleet remains clean, safe, and welcoming for all passengers and aligns with the City of Pompano Beach's commitment to excellence in public service.

1.2 Organizational Chart Key Team Members

Leadership & management overview

At Limousines of South Florida, our leadership team is the cornerstone of operational success. With decades of combined experience in public transit, customer service, maintenance, and regulatory compliance, they provide strategic oversight and day-to-day direction for the City of Pompano Beach Community Shuttle Program.

Our approach is grounded in accountability, proactive problem-solving, and community partnership. As the longtime incumbent, our leadership team holds deep knowledge of the City's service expectations and rider needs—ensuring seamless continuity. This familiarity enhances issue resolution, preserves institutional knowledge, and eliminates transition delays.

Managers supervise daily service while tracking key performance indicators such as on-time performance, vehicle maintenance, operator professionalism, and customer satisfaction. We maintain open communication with City staff through regular meetings, ensuring transparency, responsiveness, and a shared focus on delivering safe, dependable, and rider-friendly service.

Core management team – City of Pompano Beach

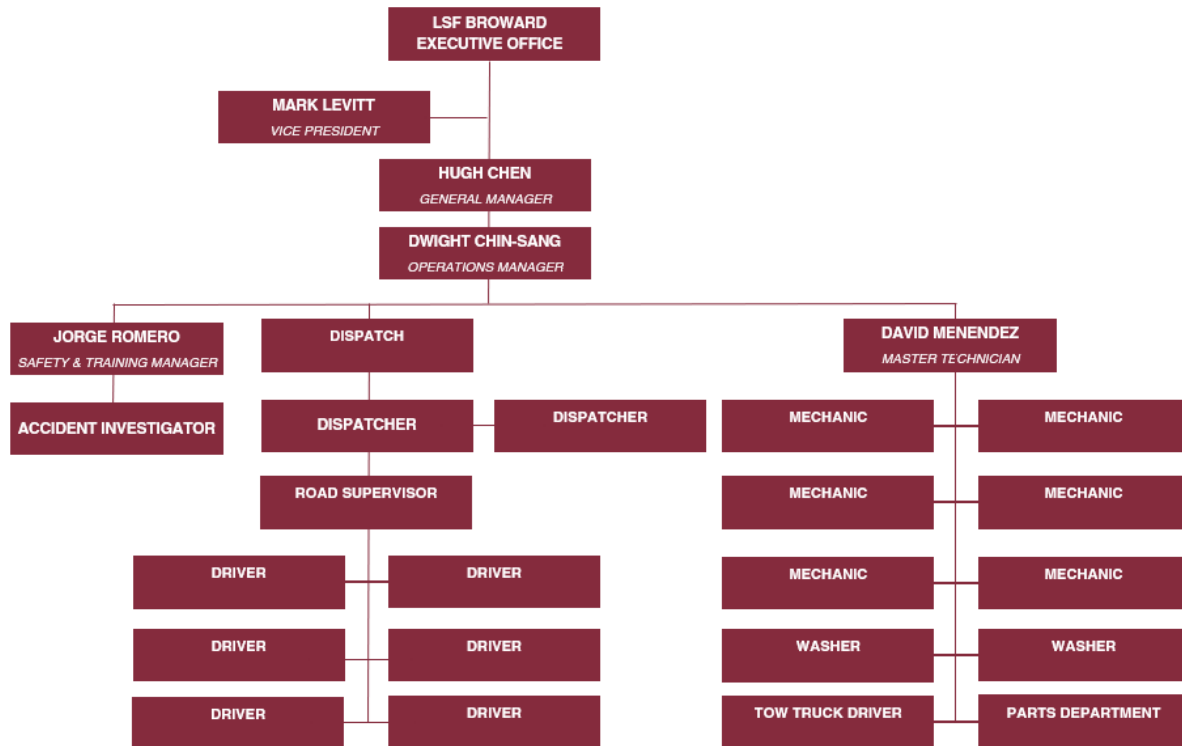
Name & Title	Responsibilities	Experience
Mark Levitt – Vice President	Oversees overall operations, ensures quality service delivery, and maintains client relationships.	Involved in LSF since 1984; former President of LSF; 40+ years in transportation management.
Hugh Chen – General Manager, LSF Broward Facility	Directs day-to-day operations in Broward; ensures regulatory compliance; supervises staff and service performance.	Former Deputy Director of Miami-Dade Transit; 24+ years with Miami-Dade; extensive experience in public sector transit operations.
Dwight Chin-Sang – Operations Manager, LSF Broward Facility	Manages municipal contract operations; oversees maintenance and operator performance; ensures quality control.	Years of operational leadership in Broward contracts; skilled in labor relations and fleet coordination.

Additional key positions assigned to Pompano Beach:

- **Raul Alvarez** – Safety & Training Manager
- **Jorge Ramirez** – *On-Site Trainer*
- **David Menendez** – Maintenance Manager (ASE Certified)

The resumes are listed below.

1.2.1 Organizational Chart



1.2.2 Resumes



MARK LEVITT

VICE PRESIDENT | TRANSPORTATION EXECUTIVE

EXPERIENCE

PROFESSIONAL SUMMARY

- Senior executive with over 35 years of operational leadership in public ground transportation services across South Florida
- Founder and former President of Limousines of South Florida, Inc., overseeing over 30 municipal contracts across Miami-Dade, Broward, and Palm Beach Counties
- Proven expertise in high-capacity fleet operations, transportation logistics, and paratransit services
- Extensive background managing large-scale transportation teams, contract compliance, and vehicle operations
- Played key roles on transportation committees for two Super Bowls and the Florida Breeders Cup
- Recognized leader in the transportation industry through long-standing professional affiliations and community involvement

Vice President Transportation America – South Florida (2015–Present)

- Oversee operations of 102 active paratransit vehicles
- Manage staff, fleet logistics, and service contracts

Vice President Limousines of South Florida, Inc. – South Florida (2013–Present)

- Operate over 30 municipal transportation contracts with a fleet of 250+ vehicles
- Lead service delivery, municipal partnerships, and daily operations

Consultant Limousines of South Florida, Inc. / Keolis Transit America (2010–2013)

- Provided operational and strategic guidance during major contract transitions

President & Owner Southern Shuttle Services, Inc. (dba SuperShuttle) – South Florida (1993–2012)

- Directed regional shuttle operations serving multiple counties and airports

President & Owner Limousines of South Florida, Inc. – South Florida (1984–2008)

- Founded and scaled operations; developed one of the largest municipal contract fleets in Florida

EXPERTISE

Public Ground Transportation | Municipal Contracts | Paratransit Services | Fleet Operations | Staff & Vendor Management | Shuttle Services | Contract Compliance | Transportation Logistics | Executive Leadership | Event Transportation Planning | Industry Regulations | Strategic Planning



HUGH W. CHEN, P.E.

GENERAL MANAGER | TRANSPORTATION OPERATIONS EXECUTIVE

PROFESSIONAL SUMMARY

- Transportation executive with over 30 years of leadership across public transit operations, infrastructure systems, and regulatory compliance
- Extensive background managing fleets over 800 vehicles and multimillion-dollar capital budgets
- Expertise in transit modernization, workforce leadership, technical standards, and collective bargaining
- Former Deputy Director of Operations at Miami-Dade Transit, overseeing bus, rail, and automated people mover systems
- Deep engineering experience across radio communications, fare systems, smart card tech, and infrastructure inspection

EXPERTISE

Transit Operations | Public Transportation Systems | Smart Card Fare Technology
FTA Compliance | Engineering Oversight | Budget Management | Labor Relations
Fleet Modernization | Infrastructure Maintenance | Technical Standards

EXPERIENCE

General Manager **Transportation America / Limousines of South Florida – Broward Division, FL** *2021–Present*

- Lead operations for over 300 vehicles and 400 personnel across Broward County and surrounding cities
- Oversee maintenance, service delivery, and regulatory compliance for municipal contracts

President **PiR2 Services Inc. – FL** *2016–2021*

- Provide engineering and consulting services for transportation systems and operations

Deputy Director of Operations **Miami-Dade Transit Agency – FL** *2007–2015*

- Directed bus, rail, people mover, and paratransit operations (fleet of 800+ units)
- Oversaw \$350M operating and \$600M capital budgets, including \$1.2B infrastructure renewal plan
- Managed procurement, IT, revenue systems, and compliance with FTA and local regulations
- Chaired termination hearings, led CBA negotiations, and acted as agency director in absence

DWIGHT CHIN-SANG

FIXED ROUTE OPERATIONS MANAGER

PROFESSIONAL SUMMARY

- Over 25 years of experience spanning transportation operations, customer service, and financial services.
- Currently serves as Operations General Manager at Limousines of South Florida, overseeing 13 community bus routes and a 93-vehicle fleet in Broward County.
- Proven leadership in managing day-to-day transit functions, fleet logistics, and route coordination.
- Former senior executive in mortgage lending and correspondent banking across national markets.
- Brings expertise in public transit oversight, staff supervision, DOT/ADA compliance, and stakeholder communications.

EXPERTISE

Public Transit & Fixed Route Operations |
ADA & DOT Compliance | Fleet Oversight
and Route Design | GPS-Based Service
Monitoring | Staff Training and Supervision |
Payroll and HR Coordination | Client
Relations and Complaint Resolution |
Mortgage Programs (USDA, FHA, VA,
FNMA, FHLMC)

EXPERIENCE

2025–Present: Operations General Manager, Limousines of South Florida

- Oversee operations for 13 Broward County community bus services and BCT fixed routes (15, 23, 56).
- Supervise a fleet of 93 ADA-compliant vehicles, manage staff hiring, training, and DOT-compliant practices, and serve as liaison to HR for employee documentation and payroll.
- Collaborate with municipalities to develop routes and schedules, monitors GPS systems for efficiency, prepares ridership and maintenance reports, and investigates passenger complaints.

2024–2025: Assistant General Manager, Limousines of South Florida

- Support the General Manager in daily oversight of 13 Broward County community bus routes and 93 ADA-compliant vehicles.
- Assist in drug testing coordination, staff communications, and prepared reports on rider complaints and operational issues.

2022–2024: Correspondent Account Executive, Click N' Close Inc., Boca Raton, FL

- Manage correspondent accounts across all 50 states for USDA, FHA, and conventional loan programs.
- Led lender training seminars and exceeded quarterly loan volume goals.

2019–2022: Vice President, Account Executive Correspondent, Freedom Mortgage Corporation Managed 34 correspondent accounts across 11 states.

- Provided support to internal departments and partners on USDA-SFH program guidelines and loan scenarios.
- Originated USDA, FHA, VA, FNMA, and FHLMC loans for purchase and refinance.

JORGE ROMERO

SAFETY & TRAINING MANAGER

EXPERIENCE

PROFESSIONAL SUMMARY

- Over 20 years of experience in accident scene investigation, transportation safety, and public service.
- Currently serves as Safety & Training Manager at Transportation America, overseeing drug and alcohol compliance, driver performance monitoring, and general liability response.
- Strong background in driver supervision, public safety training, and transit operations across Miami-Dade and Broward Counties.
- Former police officer and U.S. Navy veteran with expertise in dispatch, mechanical systems, and emergency protocols.
- Bilingual in English and Spanish with skills in training, investigation, and regulatory compliance.

2020–Present: General Manager – NEMT Operations, Transportation America

- Leads safety and training programs across the NEMT division.
- Serves as Designated Employee Representative for the Drug & Alcohol Program.
- Investigates general liability claims and develops prevention protocols.
- Conducts ongoing driver training, performance reviews, and safety audits.
- Prepares department schedules and maintains disciplinary and commendation records.

2015–2020: Road Supervisor / Accident Scene Investigator, Transportation America

- Transported passengers safely across Dade and Broward Counties.
- Supervised drivers in the field, ensuring compliance with safety standards.
- Investigated and documented accidents and incidents on-site.
- Performed random driver inspections and vehicle safety checks.

1995–2015: Police Officer / Dispatcher, City of Hialeah Gardens Police Department

- Dispatched emergency and non-emergency service calls.
- Managed confidential records and investigative files.
- Patrolled city areas, enforcing law and protecting citizens and property.
- Certified FCIC/NCIC operator for confidential data handling.

EXPERTISE

Transportation Safety & Driver Training | Accident Scene Investigation | DOT & Drug/Alcohol Program Compliance | Public Safety & Law Enforcement Protocols | Fleet Operations & Road Supervision | Liability Claims Response | Bilingual Communication (English/Spanish) | Defensive Driving & Passenger Sensitivity Instruction | Emergency Dispatch & FCIC/NCIC Systems | U.S. Navy HVAC & Mechanical Systems

RAUL ALVAREZ

DIRECTOR OF SAFETY AND TRAINING

EXPERIENCE

PROFESSIONAL SUMMARY

- Over 30 years of experience in public and private transportation safety and training operations.
- Extensive background in accident prevention, emergency response, and compliance with:
 - DOT,
 - FTA,
 - ADA standards.
- Skilled in managing large vehicle fleets, developing policy manuals, and leading certified training programs.
- Bilingual: English and Spanish (Fluent – Speak, Read, Write)

TRAINING & CERTIFICATIONS

Certified Instructor: Defensive Driving | ADA/Mobility Securement | Emergency Vehicle Operations | Transit Safety & Security Program (TSSP) | Transit System Security | Bus Collision Investigation (TSI) | Florida Transit Operator Trainer Certificate (USF) | Passenger Service and Safety (PASS) | Trainer FTA Drug & Alcohol Program (Supervisor Training) | Emergency Response to Terrorism (UM) | TAPTCO Operator Development Course – Authorized Trainer | Smith System Driver Trainer

Director of Safety and Training

Limousines of South Florida | 2021 – Present

- Oversees all safety and training operations for a 93-vehicle ADA-compliant fleet serving Broward County's Community Bus Program.
- Develops and enforces safety policies, including accident prevention strategies, emergency preparedness plans, and DOT compliance programs.
- Conducts driver onboarding, background screening (MVR and criminal checks), and recurring certification training for new and existing operators.
- Leads investigations of all incidents and accidents involving company vehicles; compiles findings and implements corrective actions.
- Coordinates with operations and executive leadership to ensure system-wide adherence to federal and state safety regulations.
- Updates and manages the System Safety Program Plan, Security Program Plan, and Hurricane Preparedness Plan.

Senior Safety and Training Advisor (Various Roles)

Transportation America and Affiliates | Miami, FL | 1990 – 2021 (Companies included: Super Yellow Cab, Miami-Dade Ambulance Service, American Shuttle, SuperShuttle, Advanced Transportation Solutions, and others.)

- Designed and managed company-wide safety, training, and accident review programs across multiple transportation divisions.
- Delivered training as a certified instructor for Defensive Driving, ADA, Mobility Device Securement, and Emergency Vehicle Operations.
- Developed driver policy manuals and corrective action procedures for safety violations and service issues.
- Coordinated Drug & Alcohol compliance per FTA guidelines and conducted supervisor-level Reasonable Suspicion trainings.
- Worked as Designated Employee Representative (DER), maintaining compliance with DOT and FTA substance abuse regulations.

DAVID MENENDEZ

MASTER TECHNICIAN | SHOP FOREMAN

EXPERIENCE

PROFESSIONAL SUMMARY

- Over 10 years of hands-on experience in:
 - Engine repair
 - HVAC systems
 - Electrical diagnostics
 - Welding
 - Fabrication
- Proven leadership as Shop Foreman with expertise managing high-volume repair operations.
- Holds advanced ASE certifications, including diesel engines and advanced engine performance.
- Extensive background in both private fleet services and customer-facing repair shops

CERTIFICATIONS

ASE Certified-

A1-A9: Engine Repair
Transmission
Drive Train
Suspension
Brakes
Electrical
HVAC
Engine Performance
Diesel

L1: Advanced Engine Performance

G1: Auto Maintenance & Light Repair

Limousines of South Florida

Master Technician / Shop Foreman

2021 – Present

- Lead diagnostic technician for engine, HVAC, and electronic systems across a mixed commercial fleet.
- Supervise shop operations, prioritize work orders, and mentor junior technicians.
- Manage preventive maintenance schedules to reduce vehicle downtime.

Goodyear Fleet, Miami Gardens, FL

Master Technician

2015 – 2021

- Provided full-spectrum fleet service including diesel repair, brake systems, and drivetrain diagnostics.
- Maintained repair documentation and ensured compliance with DOT requirements.

Dave's Auto Tech LLC, Miami Gardens, FL

Owner / Master Technician

2011 – 2016

- Operated a full-service auto repair business with a customer base of over 300 regular clients.
- Oversaw all repairs, inventory, customer relations, and business operations.

Employee retention strategies

LSF Shuttle believes that employee satisfaction directly contributes to exceptional service delivery. Our employee retention is driven by:

- **Quality management & dispatching:** Managers are evaluated on retention and supervision effectiveness.
- **Fair treatment & empowerment:** Staff are valued, heard, and treated respectfully.
- **Competitive compensation:** Competitive wages and benefits support staff well-being.
- **Ongoing training & career growth:** Effective training creates success, satisfaction, and retention.
- **Recognition programs:** Safety and service awards encourage positive performance.
- **Flexible schedules:** We accommodate personal needs whenever possible.

Addressing the national driver shortage

LSF proactively tackles driver shortages with innovation:

- **In-house CDL training school:**
We offer free CDL certification and training to new drivers, creating a pipeline of qualified candidates (please see below).
- **Retention incentive program:**
Drivers commit to stay with LSF post-certification, ensuring workforce stability and reducing recruitment costs.
- **Proven track record:**
Despite national trends, LSF has **never experienced a driver shortage** for the City of Pompano Beach.



Transition plan

As the **incumbent provider for the past 15 years**, Limousines of South Florida ensures:

- **No transition needed** – Continuity from day one, with zero disruption.
- **Established infrastructure** – All facilities, personnel, and routes already in place.
- **Seamless service** – Familiarity with City protocols, staff, and customer expectations.

1.3 Licensure

5/2/25, 10:06 AM

Detail by Entity Name

Division of Corporations



Department of State / Division of Corporations / Search Records / Search by Entity Name

Detail by Entity Name

Florida Profit Corporation
LIMOUSINES OF SOUTH FLORIDA, INC.

Filing Information

Document Number	M11337
FE/EIN Number	59-2564092
Date Filed	02/14/1985
State	FL
Status	ACTIVE
Last Event	REINSTATEMENT
Event Date Filed	10/02/2014

Principal Address

2766 NW 62 STREET
MIAMI, FL 33147

Changed: 12/26/2013

Mailing Address

2766 NW 62 STREET
MIAMI, FL 33147

Changed: 12/26/2013

Registered Agent Name & Address

GONZALEZ, RENE
2766 NW 62 STREET
MIAMI, FL 33147

Name Changed: 12/26/2013

Address Changed: 12/26/2013

Officer/Director Detail

Name & Address

Title PSEC

GONZALEZ, RAYMOND
2766 NW 62 STREET
MIAMI, FL 33147

<https://search.sunbiz.org/Inquiry/CorporationSearch/SearchResultDetail?inquirytype=EntityName&directionType=Initial&searchNameOrder=LIMOUSI...>

5/2/25, 10:07 AM

sunbiz.org - Florida Department of State

DIVISION OF CORPORATIONS



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Fictitious Name Search

[Filing History](#)

Fictitious Name Detail

Fictitious Name

LSF SHUTTLE

Filing Information

Registration Number: G15000037817

Status: ACTIVE

Filed Date: 04/15/2015

Expiration Date: 12/31/2025

Current Owners: 1

County: MULTIPLE

Total Pages: 2

Events Filed: 1

FEI/EIN Number: 59-2564092

Mailing Address

3300 SW 11 AVE.
FORT LAUDERDALE, FL 33315

Owner Information

LIMOUSINES OF SOUTH FLORIDA, INC.
3300 SW 11 AVENUE
FORT LAUDERDALE, FL 33315
FEI/EIN Number: 59-2564092
Document Number: M11337

Document Images

[04/15/2015 -- Fictitious Name Filing](#)

[12/24/2020 -- Fictitious Name Renewal Filing](#)

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Fictitious Name Search

[Filing History](#)

A Florida Department of State Division of Corporations

<https://dos.sunbiz.org/scripts/ficidet.exe?action=DETREG&docnum=G15000037817&rdocnum=G15000037817>

BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT

115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-357-4829

VALID OCTOBER 1, 2024 THROUGH SEPTEMBER 30, 2025

Business Name: LIMOUSINES OF SOUTH FLORIDA INC

Receipt #: 326-291555
Business Type: COURIER/TRANSPORT/DELVRY/TOWING
(AMBULANCE SERVICE)

Owner Name: JORGE CURBELO

Business Opened: 03/01/2017

Business Location: 2000 N STATE RD 7
FT LAUDERDALE

State/County/Cert/Reg:
Exemption Code:

Business Phone: 9549255466

Rooms Seats Employees Machines Professionals
15

For Vending Business Only						
Number of Machines:				Vending Type:		
Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	Total Paid
120.00	0.00	0.00	0.00	0.00	0.00	120.00
Receipt Fee				120.00		
Packing/Processing/Canning Employees				0.00		

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS

THIS BECOMES A TAX RECEIPT

WHEN VALIDATED

This tax is levied for the privilege of doing business within Broward County and is non-regulatory in nature. You must meet all County and/or Municipality planning and zoning requirements. This Business Tax Receipt must be transferred when the business is sold, business name has changed or you have moved the business location. This receipt does not indicate that the business is legal or that it is in compliance with State or local laws and regulations.

Mailing Address:

JORGE CURBELO
2766 NW 62 ST
MIAMI, FL 33147

Receipt # WWW-23-00294707
Paid 09/23/2024 120.00

2024 - 2025

BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT

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15

For Vending Business Only						
Number of Machines:				Vending Type:		
Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	Total Paid
120.00	0.00	0.00	0.00	0.00	0.00	120.00

Receipt # WWW-23-00294707
Paid 09/23/2024 120.00

1.4 Reviewed and Audited Financial Statement

Limousines of South Florida, Inc. has uploaded to the Response Attachment Tab in the eBid System as a separate file titled “Financial Statements” pursuant to the instructions of the RFP.

Limousines of South Florida has submitted the following:

1. 2022 and 2023 Tax Returns
2. 2024 Tax Return Extension
3. Three Months of Bank Statements for our two Limousines of South Florida, Inc. bank accounts (accounts ending in 5929 and 2060).

1.5 Conflict of Interest

LSF affirms that there are no known conflicts of interest. No officer, director, agent, or immediate family member is employed by, or serves as an elected or appointed official of, the City of Pompano Beach. Furthermore, no City employee, elected or appointed official, holds, directly or indirectly, a ten percent (10%) or greater ownership interest in Limousines of South Florida or any of its affiliated entities.

1.6 Litigation



May 15, 2025

City of Pompano Beach
100 West Atlantic Blvd.
Pompano Beach, Florida 33060

RE: Limousines of South Florida, Inc. Litigation

To whom this may concern,

Limousines of South Florida, Inc. has not had any litigation in the past five years arising from our firms past performance. The only litigation that Limousines of South Florida has had ae all part of the normal course of business and are all being defended by our insurance carrier. None of the cases are in excess of our policy limits.

Respectfully,

A handwritten signature in blue ink, appearing to read 'Mark Levitt', is written over the typed name and title.

Mark Levitt
Vice President

2000 North State Road 7
Lauderdale Lakes, Florida 33133
Phone: (954) 463-0845

1.7 Office Locations

Limousines of South Florida will render all services for the City of Pompano Beach Community Shuttle Program from its primary operations and administrative office located at:

LSF Shuttle Broward Headquarters

2000 North State Road 7

Lauderdale Lakes, FL 33313

Phone: (954) 463-0845

Customer Service Line: Active customer service support is available through our dedicated dispatch and rider support hotline.

This facility houses **professional and administrative staff**, including operations, maintenance, safety, training, and customer service personnel. Our infrastructure includes dispatch centers, maintenance bays, training rooms, and administrative offices—all strategically located within Broward County to ensure rapid response and operational efficiency.

Local Support Commitment:

As a tri-county operator, all offices supporting this contract are **within Broward County**. Therefore, **no additional office setup** is required outside the area. Limousines of South Florida maintains no sub-consultants for this contract.

STAFFING AND VEHICLES

2. STAFFING AND VEHICLES

LSF is fully prepared to continue delivering uninterrupted, high-quality shuttle services to the City of Pompano Beach. As the incumbent operator with 15 years of successful experience, LSF will utilize an experienced, full-service team and a modern, ADA-compliant fleet to meet all operational, safety, and customer service expectations.

Staffing overview

The operations team is composed of both frontline and support personnel, ensuring daily service, vehicle readiness, and effective incident management. Staffing includes:

- **Full-time shuttle drivers:** Professionally trained, customer-service oriented, and regularly evaluated for safety and performance.
- **Full-time dispatchers:** Manage real-time scheduling, service communications, and route coordination.
- **Road supervisors:** Provides mobile field oversight, responds to service issues, ensures operator compliance, and supports incident resolution.
- **Safety & training manager (Jorge Romero):** Oversees driver onboarding, refresher training, and safety protocol compliance. Supported by an **accident investigator** for internal reviews and post-incident evaluation.
- **Maintenance manager (David Menendez):** Leads the vehicle maintenance program and supervises:
 - Certified Mechanics
 - Washers
 - Tow Truck Driver
 - Parts Department Specialist
- Executive management personnel (Hugh Chen – Broward manager & Dwight Chin-Sang – operations manager): Provide high-level oversight, performance review, and liaison with City staff.

All personnel are based locally at the **LSF Broward Executive Office**, ensuring real-time responsiveness and operational continuity.

Vehicle deployment

To operate the Community Shuttle Program, LSF will allocate:

- Active Vehicles in Service Daily
- **Dedicated Backup Vehicles** (on-site and pre-inspected, available on the “ready line”)

Each vehicle is GPS-equipped (as mentioned earlier) and integrated with **mobile app capabilities**, enabling passengers to track real-time vehicle locations.



Spare vehicle support

Limousines of South Florida is well-equipped to provide the City of Pompano Beach with reliable backup transportation services that exceed those of any other operator in the South Florida region.

Our extensive infrastructure supports a full fleet of spare vehicles, made possible by the numerous transportation contracts we maintain throughout Broward County.



We operate a dedicated ready line at our Broward facility, ensuring that backup vehicles are always available and can be dispatched immediately during a service disruption, breakdown, or emergency. Furthermore, we maintain a roster of professional drivers on standby who can be deployed at a moment's notice to guarantee uninterrupted service for the City of Pompano Beach.

Vehicle specifications

CHASSIS

- 2024
- Ford E-450
- Engine: 7.3L V8
- Fuel Type: Gas

EXTERIOR

- Exterior Color: White
- Wheelbase: 190"
- Front Destination Sign Window and Overhead Access Door for Customer Installed Sign
- Side Destination Sign Window w/ Structure for Customer Installed Sign
- Passenger Door 36" Electric Rough Opening
- Double W/C Doors w/ Windows w/ Leaf Spring

INTERIOR

- 96" Interior Width
- Interior Convex Mirror 6"x9"
- Driver Area: Grey Padded Vinyl
- Walls and Ceiling: Grey Padded Vinyl
- Flooring: Gerflor Sirius Graphite Grey
- Ceiling Grab Rail on Both Sides
- Left Hand Vertical Grab Rail – 1 ¼"
- 1 ¼" Dual Entry Grab Rails Parallel to Entrance Steps (Both Sides)
- Stanchion and Modesty Panel Behind Driver
- Stanchion and Modesty Panel at Entry Door
- Driver Storage in Cab Overhead

A/C & HEAT

- A/C System: TA733 Super 70K
- SMART Heater: 70K BTU Floor Mounted

LIGHTING

- Door Activated Interior Lights
- Surface Mount LED Entry Door Exterior Light
- LED Interior & Exterior Lighting in Rear of Unit

ELECTRICAL

- 240 AMP OEM alternator
- Intermotive Flex Tech Electrical System
- Wiring Diagram "As Built" on USB Flash Drive

AUDIO / VISUAL

- OEM AM/FM/BT Radio Ordered on Chassis
- 4 Speakers with Wire to Chassis OEM Radio
- REI PA System w/ Handheld Mic & Chip Integrated with OEM Radio
- Rosco back-up camera system w/ 7" rearview monitor/mirror combo

WHEELCHAIR ACCESSIBILITY

- 34" x 54" Braun wheelchair lift located in the rear of the unit
- Intermotive Gateway Transit Fast Idle with lift interlock
- Seat Belt on Braun Lift - Installed

ACCESSORIES

- Q'Straint Retractor Tie down Kit – Lap, Shoulder, & L Track (2)
- Q'Straint Belt Storage Pouch (2)
- Priority seating sign **Required for ADA Compliance**
- Wheelchair Decal

SAFETY

- Back-up alarm SAE type C 97 db(A)

PASSENGER SEATING OPTIONS

- 16 Ambulatory, 2 Wheelchair
- 20 Ambulatory, 0 Wheelchair

SEATING

Passenger Seating:

- Seat Fabric: Level 6 Duratex Jordan Blue
- Mid high, Double Seat (8)
- Econo Flip, Double Seat (2)
- Seat belt, non-retractable (20)
- Seat belt loop (20)
- Anti-vandal grab handle on aisle seats (8)

Driver Seating: SHIELD FC Recliner, RH Arm, 4 Position Lumbar, Mesh Pocket

- Driver Seat Cover: Level 6 Duratex Jordan Blue Cloth

PROPOSED SHUTTLE SCHEDULE AND HOURS OF OPERATION

3. PROPOSED SHUTTLE SCHEDULE AND HOURS OF OPERATION

Timeline for Implementation:

Limousines of South Florida, Inc. can fully implement the Pompano Beach Community Shuttle Service within **30 days** of contract execution. This timeline includes vehicle deployment, route scheduling, operator onboarding, public outreach, and final testing.

Weekly hours of operation:

- Monday through Friday: 9:00 AM – 5:00 PM
- **Saturday:** No Service
- **Sunday:** No Service
- **Frequency:** See Scheduled Stops

Holidays and scheduled closures:

Shuttle service will not operate on the following **observed holidays**:

- New Year's Day
- Memorial Day
- Independence Day
- Thanksgiving Day
- Christmas Eve/Day

Service interruptions, if any, due to extreme weather or unforeseen emergencies will be promptly communicated to the City and the public through designated channels.

REFERENCES

4. REFERENCES

In addition to operating the City of Pompano Beach Community Shuttle Service, Limousines of South Florida, Inc. has been providing Community Shuttle Services for the following Broward County contracts of similar size and scope.

1. City of Margate – Operating Community Shuttle Services from 2011 to present, operating three (3) Broward County Community Shuttle Buses. Operate a full turn-key service.

- **Contact:** Giovanni Batista
- **Email:** gbatista@margatefl.com
- **Phone:** (954) 972-8126 Ext. 712
- **Annual Cost:** Approximately \$480,000.00

2. City of Lauderdale – Operating Community Shuttle Service from 2012 to present, operating seven (7) Broward County Community Shuttle Buses. Operates a full turn-key service.

- **Contact:** Kurt Blades
- **Email:** kblades@lauderdale-fl.gov
- **Phone:** (954) 505-0603
- **Annual Cost:** Approximately \$936,000.00

3. City of Lauderdale Lakes – Operating Community Shuttle Service from 2010 to present, operating two (2) Broward County Community Shuttle Buses and one Senior Van Service. Operates a full turn-key service.

- **Contact:** Ericka Lockett
- **Email:** erickal@lauderdalelakes.org
- **Phone:** (954) 535-2808
- **Annual Cost:** Approximately \$300,000.00

4. City of Fort Lauderdale – Operating Community Shuttle Service from 2019 to present, operating eight (8) Broward County Community Shuttle Buses. Operates a full turn-key service.

- **Contact:** Milos Majstorovic
- **Email:** mmajstorovic@fortlauderdale.gov
- **Phone:** (954) 828-5216
- **Annual Cost:** Approximately \$1,380,000.00

5. City of Dania Beach – Operating Community Shuttle Service from 2012 to present, operating two (2) Broward County Community Shuttle Buses. Operates a full turn-key service.

- **Contact:** Fernando Rodriguez
- **Email:** frodriguez@daniabeachfl.gov
- **Phone:** (954) 924-6800 Ext 3740
- **Annual Cost:** Approximately \$360,000.00

In addition to the above municipal references, Limousines of South Florida, Inc. operates the following transit services.

Limousines of South Florida, Inc.
Existing Transit Contracts

Public Sector Clients	Type of Service Provided	Contract Start Date	Current Contract Status	Client Contact Name	Client Contact Number
City of Fort Lauderdale	8 Fixed Route Buses	2019	Currently Operating	Milos Majstorovic	(954) 828-5216
City of Dania Beach	2 Fixed Route Buses	2012	Currently Operating	Fernando Rodriguez	(954) 924-6800 x 3740
City of Lauderdale Lakes	2 Fixed Route Buses	2010	Currently Operating	Ericka Lockett	(954) 535-2808
City of Lauderhill	7 Fixed Route Buses	2012	Currently Operating	Kurt Blaides	(954) 505-0603
City of North Lauderdale	2 Fixed Route Buses	2022	Currently Operating	Andrew Disbury	(954) 597-4744
Town of Hillsboro Beach	1 Fixed Route Bus	2010	Currently Operating	Mac Serda	(954) 427-4011
City of Margate	3 Fixed Route Buses	2011	Currently Operating	Giovanni Batista	(954) 972-8126
City of Pompano Beach	4 Fixed Route Buses	2011	Currently Operating	Eric McLamore	(954) 786-4026
Broward County Transit	7 Fixed Route Buses	2017	Currently Operating	Sherley Mathurin	(954) 357-8615
City of Miami	54 Trolleys	2012	Currently Operating	Natasha Wade	(305) 416-1092
City of Miami Beach	31 Trolleys	2014	Currently Operating	Jose Gonzalez	(305) 673-7000 x 6768
Miami-Dade Transit	55 Fixed Route Buses	2018	Currently Operating	Joel Perez	(305) 637-3809
City of Doral	11 Trolleys	2014	Currently Operating	Rita Carbonell	(305) 593-6740 x 6015
City of Homestead	6 Trolleys	2010	Currently Operating	Ana Azicri	(305) 224-4777
City of Miami Gardens	4 Trolleys	2015	Currently Operating	Gadimi Hilton	(786) 279-1267
City of North Miami	4 Trolleys	2007	Currently Operating	Steven Marcellus	(786) 828-7460
City of Sweetwater	3 Trolleys	2016	Currently Operating	Robert Herrada	(305) 525-9594
Village of Pinecrest	3 Fixed Route Buses	2018	Currently Operating	Eduardo Pozas	(305) 234-2121
City of Miami Springs	1 Fixed Route Bus	2008	Currently Operating	Tammy Romero	(305) 805-5035
City of Miami Shores	1 Fixed Route Bus	2006	Currently Operating	Leslie Racki	(305) 758-8103
City of Opa-Locka	1 Fixed Route Bus	2011	Currently Operating	Yesly Guillen	(305) 953-2868
City of Boca Raton	3 Fixed Route Buses	2012	Currently Operating	Yajaira Moleiro	(561) 393-7700
Dade-Monroe Shuttle	11 Coaches	2024	Currently Operating	Joel Perez	(305) 637-3809

COST PROPOSAL

5. COST PROPOSAL

Limousines of South Florida, Inc. (LSF) proposes to provide the City of Pompano Beach with a comprehensive, **turn-key community shuttle service**, which includes all aspects of transit operations under a single, inclusive rate. This proposal includes the deployment of **four (4) new ADA-accessible buses**, each equipped with:

- Bicycle racks
- GPS tracking integrated with a mobile app
- Two-way radio communication systems

Scope of services included in hourly rate:

- Licensed, trained vehicle operators
- On-site supervision and dispatch
- Vehicle fuel and preventative maintenance
- Vehicle insurance and liability coverage
- Use of brand-new, fully equipped vehicles
- Customer service and administrative support

Operating schedule:

- **Service days:** Monday through Friday
- **Service hours:** Approximately 9:00 a.m. to 5:00 p.m.
- Annual operating hours per route: 2,080 hours
- Total vehicles in operation: 4

Proposed rate:

- **Hourly Rate per Vehicle: \$84.12 per revenue hour**
- Annual Operating Hours (4 routes x 2,080 hrs): 8,320 hours

CITY OF POMPANO BEACH - Estimated Hourly Costs

	Discription	Amount
Driver including O/T	Driver payroll including non revenue hours, payroll taxes, workers comp, uniforms and OT	\$ 26.35
Mainenance/Tires	Maintenacne includes mechanics, labor, parts, tires and accident repair	\$ 4.21
Supervision/Dispatch	Supervisors and Dispatch salaries and supervisor vehicles	\$ 4.21
Insurance	General Liability and Auto Liabilities	\$ 7.84
Vehicle Cost	Based on \$128,000.00 per bus	\$ 15.14
Fuel	Fuel	\$ 10.40
Overhead	Overhead includes facility, training, parking and security	\$ 4.21
Cleaning/Misc.	Cleaning and Misc. Expenses	\$ 1.68
Profit	Profit	\$ 10.09
	Hourly Total	\$ 84.12
The above costs are ESTIMATED hourly costs based upon monthly service hours		
All Costs are subject to change based upon market changes and provider costs		
4 BUSES OPERATING 8 HRS PER DAY - 5 DAYS A WEEK		

LOCAL BUSINESS PROGRAM

6. LOCAL BUSINESS PROGRAM

Limousines of South Florida, Inc. fully supports the City of Pompano Beach's Local Business Program, which is designed to promote the participation of City-based businesses in municipal procurement. We have carefully reviewed the program's requirements and goals and have identified a meaningful opportunity to contribute through local sourcing.

While our service model is turn-key and primarily delivered in-house, we recognize the importance of engaging City of Pompano Beach vendors wherever feasible. Accordingly, we have initiated a partnership with Lank Oil Company, a certified local business located at 2203 West McNab Road, Pompano Beach, FL.

Through this partnership, Limousines of South Florida, Inc. will procure fuel directly from Lank Oil Company, which will allow us to exceed the City's Local Business participation goal. This strategic collaboration not only aligns with the intent of the Local Business Program but also reinforces our commitment to reinvesting in the local economy.

All required Local Business Program forms and a letter from Lank Oil Company have been uploaded in the Pompano Beach eBid System Portal.

We are also attaching the proposal from Lank Oil Company below.



Fuel Proposal

05/08/2025

Our Company

Thank you for giving us the opportunity to provide you with a proposal and an opportunity to earn your business. Lank Oil Company is 60-year-old family owned and operated fuel distributor based in Pompano Beach that is dedicated to providing our customers with quality products and top tier service across a wide array of industries such as Construction, Commercial Fleets, Generator Companies, Equipment Rental, Landscaping and Marinas. Our professional delivery drivers are highly trained in safety, hazmat, spill response and are coast guard certified for bunkering (over water fuel transfers).

Job Location

Limousines of South Florida 2000 N state road 7 Lauderdale lakes
Florida .

Proposal

We would Fill 2 Inder ground tank and 1 above ground tank

Today's price for regular gasoline 87 is:

\$2.18 plus tax per gallon, as you know prices changes daily.

Based on 1000 gallon or more

18.95 delivery fee

Thank you.

Sincerely,

Art Arias
Sales Associate
Lank Oil Company
Cell 954-326-7526
aarias@lankoil.com

OTHER REQUIRED DOCUMENTATION

7. OTHER REQUIRED DOCUMENTATION

7.1. City Forms

Please find the forms below. The Tier 1/Tier 2 compliance form will be uploaded into the portal separately.

COMPLETE THE PROPOSER INFORMATION FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE FORM IN ITS ENTIRETY AND INCLUDE THE FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB FOR THE RFP IN THE EBID SYSTEM.

PROPOSER INFORMATION PAGE

RFP 25-044, Pompano Beach Community Shuttle Service
(number) (RFP name)

To: The City of Pompano Beach, Florida

The below named company hereby agrees to furnish the proposed services under the terms stated subject to all instructions, terms, conditions, specifications, addenda, legal advertisement, and conditions contained in the RFP. I have read the RFP and all attachments, including the specifications, and fully understand what is required. By submitting this proposal, I will accept a contract if approved by the City and such acceptance covers all terms, conditions, and specifications of this proposal.

Proposal submitted by:

Name (printed) Mark Levitt Title Vice President
Company (Legal Registered) Limousines of South Florida, Inc.
Federal Tax Identification Number 59-2564092
Address 2000 North State Road 7
City/State/Zip Lauderdale Lakes, Florida 33313
Telephone No. (954) 463-0845 Fax No. _____
Email Address mlevitt@transportationamerica.com



CORPORATE RESOLUTION

Extracts from the Minutes of the May 20, 2020 Meeting of the Board of Directors of Limousines of South Florida, Inc. (hereinafter referred to as "LSF").

WHEREAS, the corporation wishes to participate in competitive procurement public contracting opportunities, and/or the administration of LSF contracts – whether existing and/or entered into in furtherance thereof – in an efficient manner throughout the State of Florida; and,

WHEREAS, to facilitate the preparation of bids and proposals in connection thereto, **as well as provide the requisite authorization for execution of contract(s) and agreements for any dollar limits that a public agency's governing board may impose**, a single authorized representative may be appointed as having power to represent the corporation.

NOW THEREFORE, it has been resolved that LSF's Board of Directors hereby designates the following representative, whose signature shall be duly binding for LSF for the reasons stated above, and specifically, **the authority to execute and bind LSF for any contract and agreement related to trolley/community circulator contracts for any dollar amount that a public agency's governing board may impose:**

Mark Levitt, Vice President, LSF

This resolution shall remain in effect until a written notice of modification from the Board of Directors.

CERTIFICATION AND DECLARATION

I, the undersigned, President and CEO of LSF, attest and certify that:

1. The foregoing Resolution was adopted by the Board of Directors in compliance with the By-laws of the Corporation; and,
2. The foregoing Resolution is still in effect, and no provision not disclosed in writing to the public agency(ies) either restricts or limits it.

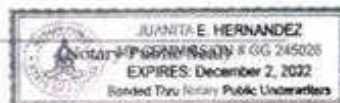
Ray Gonzalez, President

Witness

NOTARY

Sworn and subscribed to before me, a Notary Public, this 20th day of May, 2020, by Ray Gonzalez, President of & CEO of Limousines of South Florida, Inc. (LSF) ("Affiant") who () is personally known to me or () produced the following identification _____

(Notary Signature)



2766 NW 62nd Street
Miami, Florida 33147

Tel 305.265.3302
Fax 305.265.3303

7.2. Insurance Certificates

Limousines of South Florida, Inc. affirms its compliance with all insurance requirements as outlined in the RFP. Attached are the current Certificates of Insurance demonstrating our coverage and ongoing compliance.

ACORD		CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY)			
				5/5/2025			
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.							
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).							
PRODUCER		CONTACT NAME: Kevin Johnson		FAX (A/C, No):			
Global Affinity Managers		PHONE (A/C, No, Ext): (305) 307-2138		E-MAIL: onesourcewincins@gmail.com			
909 Castle Point Terrace							
Hoboken NJ 07030		INSURER(S) AFFORDING COVERAGE		NAIC #			
		INSURER A: Hartford Fire Insurance Company		19682			
		INSURER B: Hartford Fire Insurance Company		19682			
		INSURER C:					
		INSURER D:					
		INSURER E:					
		INSURER F:					
INSURED							
Limousines of South Florida, Inc							
2766 NW 62nd Street							
Miami FL 33142							
COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:			
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSUR LTR	TYPE OF INSURANCE	ADDL POLY INSD	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE \$
	CLAIMS-MADE <input type="checkbox"/> OCCUR <input type="checkbox"/>						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
							MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$
							GENERAL AGGREGATE \$
							PRODUCTS - COMPROP AGG \$
							\$
	GEN'L AGGREGATE LIMIT APPLIES PER:						
	POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/>						
	OTHER:						
A	AUTOMOBILE LIABILITY			12CSES50303	01/01/2025	01/01/2026	COMBINED SINGLE LIMIT (Ea accidnt) \$ 1,000,000
	ANY AUTO <input type="checkbox"/>						BODILY INJURY (Per person) \$
	OWNED AUTOS ONLY <input type="checkbox"/>						BODILY INJURY (Per accident) \$
	X HIRED AUTOS ONLY <input checked="" type="checkbox"/>						PROPERTY DAMAGE (Per accident) \$
	X TDA <input checked="" type="checkbox"/>						\$
	UMBRELLA LIAB <input type="checkbox"/>						EACH OCCURRENCE \$
	EXCESS LIAB <input type="checkbox"/>						AGGREGATE \$
	DED <input type="checkbox"/> RETENTION \$						\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			12WNS50301	01/01/2025	01/01/2026	X PER STATUTE <input type="checkbox"/> OTHER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in RW)		N/A				E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Physical Damage			12CSES50303	01/01/2025	01/01/2026	Comprehensive Collision Actual Cash Value Actual Cash Value
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)							
Broward County is additional insured as respects to auto liability.							
CERTIFICATE HOLDER				CANCELLATION			
City Of Pompano Beach				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.			
100 W Atlantic Blvd				AUTHORIZED REPRESENTATIVE			
Pompano Beach, FL 33060				Robert Isaacson			



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/5/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Global Affinity Managers 909 Castle Point Terrace Hoboken NJ 07030		CONTACT NAME: Kevin Johnson PHONE (A/C No, Ext): (305) 307-2138 FAX (A/C, No): E-MAIL: onesourcewclms@gmail.com ADDRESS:	
INSURED Limousines of South Florida, Inc 2766 NW 62nd Street Miami FL 33142		INSURER(S) AFFORDING COVERAGE INSURER A: Hartford Fire Insurance Company NAIC # 19682 INSURER B: Hartford Fire Insurance Company 19682 INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL COVERAGES	POLICY NUMBER	POLICY EFF. DATE (MM/DD/YYYY)	POLICY EXP. DATE (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPIOP AGG \$ \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> 10A		12CSES50303	01/01/2025	01/01/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	12WNS50301	01/01/2025	01/01/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Physical Damage		12CSES50303	01/01/2025	01/01/2026	Comprehensive Actual Cash Value Collision Actual Cash Value

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Broward County is named additional insured as respects to auto liability.

In regards to Operations in City Of Pompano Beach

CERTIFICATE HOLDER Broward County 115 South Andrews Avenue Fort Lauderdale FL 33301	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Robert Isachsen
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ACORD 25 (2016/03)

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/03/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER RSC Insurance Brokerage, Inc. 9350 S. Dade Highway Suite 1400 Miami FL 33156		CONTACT NAME: Aileen Acosta PHONE (A/C, No. Ext.): E-MAIL: MIA-Certificates@risk-strategies.com ADDRESS:		FAX (A/C, No.): (305) 448-3127
INSURED Limousines of South Florida, Inc., DBA: Transportation America Inc. 2766 NW 62nd St Miami FL 33147		INSURER(S) AFFORDING COVERAGE INSURER A: CM Vantage Specialty Insurance Company INSURER B: Houston Specialty Insurance Company INSURER C: Travelers Casualty & Surety Company of America INSURER D: INSURER E: INSURER F:		NAIC # 15872 12936 031194

COVERAGES **CERTIFICATE NUMBER:** CL253335909 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL. SUBR. INFO	POLICY NUMBER	POLICY EFF. (MM/DD/YYYY)	POLICY EXP. (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-SUBJECT <input checked="" type="checkbox"/> LOC OTHER:	Y	CMVPLI005995201	03/01/2025	03/01/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPOSP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$ <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE	Y	ESBHSUCX000162700	03/01/2025	03/01/2026	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in FL) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
C	CRIME		106842181	01/07/2025	01/07/2026	Employee Theft \$100,000 Deductible \$1,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
BROWARD COUNTY, 115 SOUTH ANDREWS AVENUE, FORT LAUDERDALE, FLORIDA 33301 is included as an Additional Insured as required by written contract.

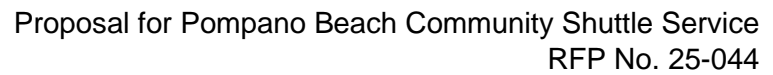
CERTIFICATE HOLDER

City of Pompano Beach 100 West Atlantic Blvd. Pompano Beach FL 33060	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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ACORD 25 (2016/03)

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THANK YOU

For The Opportunity
To Serve You



For any inquiries,
contact us!

Mark Levitt, Vice President

Phone: (954) 249-0236

Email: mlevitt@transportationamerica.com

LIMOUSINES OF SOUTH FLORIDA, INC.

SERVICE AGREEMENT ID#12922

EXHIBIT "B" - INSURANCE

REQUIREMENTS



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/11/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Global Affinity Managers 909 Castle Point Terrace Hoboken NJ 07030		CONTACT NAME: Kevin Johnson PHONE (A/C, No, Ext): (305) 307-2138 E-MAIL ADDRESS: onesourcewcins@gmail.com FAX (A/C, No):	
INSURED Limousines of South Florida, Inc 2766 NW 62nd Street Miami FL 33142		INSURER(S) AFFORDING COVERAGE INSURER A: Hartford Fire Insurance Company INSURER B: Hartford Fire Insurance Company INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 19682 19682	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:					EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> 10A <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	12CSES50303	01/01/2025	01/01/2026	EACH OCCURRENCE \$ AGGREGATE \$ PER STATUTE <input checked="" type="checkbox"/> OTHER <input type="checkbox"/>
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	12WNS50301	01/01/2025	01/01/2026	E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Physical Damage		12CSES50303	01/01/2025	01/01/2026	Comprehensive Collision Actual Cash Value Actual Cash Value

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The City Of Pompano Beach, its officer, officials, employees and volunteers are included as additional insureds in accordance with the policy provisions Automobile Liability policy.

CERTIFICATE HOLDER**CANCELLATION**

City Of Pompano Beach 100 W Atlantic Blvd Pompano Beach, FL 33060	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Robert Isacson
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/03/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER RSC Insurance Brokerage, Inc. 9350 S. Dixie Highway Suite 1400 Miami FL 33156	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): (305) 448-3127 E-MAIL ADDRESS: rscertrequest@risk-strategies.com
INSURED Limousines of South Florida, Inc., DBA: Transportation America Inc. 2766 NW 62nd St Miami FL 33147	INSURER(S) AFFORDING COVERAGE INSURER A: CM Vantage Specialty Insurance Company INSURER B: Houston Specialty Insurance Company INSURER C: Travelers Casualty & Surety Company of America INSURER D: INSURER E: INSURER F:

COVERAGES

CERTIFICATE NUMBER: CL253335909

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y		CMVPLI005995201	03/01/2025	03/01/2026	EACH OCCURRENCE \$ 1,000,000	
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000							
	MED EXP (Any one person) \$ Excluded							
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:						PERSONAL & ADV INJURY \$ 1,000,000	
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						GENERAL AGGREGATE \$ 2,000,000	
B	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB	Y		ESBHSUCX000162700	03/01/2025	03/01/2026	PRODUCTS - COMP/OP AGG \$ 2,000,000	
	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE							
	DED RETENTION \$							
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				COMBINED SINGLE LIMIT (Ea accident) \$	
C	CRIME			106842181	01/07/2025	01/07/2026	BODILY INJURY (Per person) \$	
							BODILY INJURY (Per accident) \$	
							PROPERTY DAMAGE (Per accident) \$	
							EACH OCCURRENCE \$ 5,000,000	
							AGGREGATE \$ 5,000,000	
							PER STATUTE OTH-ER	
							E.L. EACH ACCIDENT \$	
							E.L. DISEASE - EA EMPLOYEE \$	
							E.L. DISEASE - POLICY LIMIT \$	
							Employee Theft \$100,000	
							Deductible \$1,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

BROWARD COUNTY, 115 SOUTH ANDREWS AVENUE, FORT LAUDERDALE, FLORIDA 33301 and The City of Pompano Beach, its officers, officials, employees, and volunteers are included as an Additional Insured as required by written contract with respects to the General Liability and Umbrella policies.

CERTIFICATE HOLDER**CANCELLATION**City of Pompano Beach
100 West Atlantic Blvd.

Pompano Beach

FL 33060

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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