

# MEMORANDUM

Purchasing #16-119

September 1, 2016

To: Dennis W. Beach, City Manager

Through: Otis J. Thomas, General Services Director

From: Jeff English, Purchasing Agent

Subject: Approval to Piggyback Osceola County Schools Contract #SDOC-16-B-087-LH: Playground Equipment, Surfacing, Installation and Repair

The Engineering Department recommends the City issue a Purchase Order to Shade Systems Inc., to furnish and install sun-shades for five (5) bleachers along the west side of the Mitchell Moore football field. The sun-shades are designed to protect the public from direct sun and additional elements during outside events. This sun-shade project includes permitting, engineering, manufacturing and installation of (5) 20' x 30' x 14' sun shades.

Shade Systems Inc. was awarded Osceola County Schools Contract #SDOC-16-B-087-LH: Playground Equipment, Surfacing, Installation and Repair. This contract is valid through April 19, 2019. The agreement is based on a competitive solicitation, and the City Code allows us to piggyback a contract of this type. Shade Systems Inc. has quoted the City in accordance with the Osceola County Schools contract. The bleacher shade installation will be purchased from account 302-7561-572.65-11/16-283: Capital Project Fund/Sunshade Mitchell Moore. Total cost is \$84,468.75.

It is recommended that the Commission approve the furnishing and installation of the sun-shades for five (5) bleachers by Shade Systems Inc., per Osceola County Schools Contract #SDOC-16-B-087-LH. Please see attached copies of the memorandum from the Engineering department, vendor's quotation, and applicable Osceola County Schools' contract information.

/je  
enclosures

cc: file