

### Memorandum No. 16-119

DATE: July 25, 2016

TO: Jeff English, Purchasing Agent

FROM: Anthony Alhashemi, Project Manager I

SUBJECT: Bleacher Shades Mitchell Moore Park (CIP 16-283)

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#### **Background:**

The City recognized the need to provide sun-shades for (5) bleachers along the west side of the Mitchell Moore football field. The sun-shades are designed to protect the public from direct sun and additional elements during outside events. This sun-shade project includes permitting, engineering, manufacturing and installation of (5) 20' x 30' x 14' sun shades.

#### **Recommendation:**

The City would like to utilize the Osceola County-Playground Equipment, Surfacing, Installation and Repair Contract (Contract No.SDOC-16-B-087-LH) with Shade Systems, Inc. in order to procure these services. Shade Systems, Inc. has installed multiple sun shades with the same design and scope for the City of Pompano Beach with success. Utilizing this delivery method also eliminates the need to use City resources and time. Utilizing the Osceola County Contract discounted unit rates will save the City 25% compared to the standard rates.

#### **Attachments:**

Exhibit A: Shade Systems, Inc. proposal –Scope of Work  
Exhibit B: Osceola Schools Bid # SDOC-16-B-087-LH with award letter

If you have any questions I can be reached at Ext: 4029