

**From:** [Greg Harrison](#)  
**To:** [Jeffrey English](#)  
**Cc:** [Nathaniel Watson](#); [Ben Bray](#); [Randolph Brown](#); [Purchasing Bids](#)  
**Subject:** Re: Emergency purchase of reclaim water main repair  
**Date:** Wednesday, August 4, 2021 5:20:54 PM

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APPROVED.

Greg Harrison  
City Manager  
Greg.Harrison@copbfl.com  
954.786.4601  
Pompanobeachfl.gov

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**From:** Jeffrey English <Jeffrey.English@copbfl.com>  
**Sent:** Wednesday, August 4, 2021 4:53:21 PM  
**To:** Greg Harrison <Greg.Harrison@copbfl.com>  
**Cc:** Nathaniel Watson <Nathaniel.Watson@copbfl.com>; Ben Bray <Ben.Bray@copbfl.com>; Randolph Brown <Randolph.Brown@copbfl.com>; Purchasing Bids <Purchasing@copbfl.com>  
**Subject:** FW: Emergency purchase of reclaim water main repair

Hi Greg,

In accordance with Section 32.46 of the Code "Emergency Procurement", the Utilities Field Office Division (UFO) requests authorization to issue an emergency Purchase Order for the repair of a reclaim water main. In accordance with the City Code of Ordinances, a request for City Commission ratification of the emergency purchase will be requested after approval by the City Manager. The following paragraphs outline the details of the procurement.

Ordinance 2020-29 awarded primary and secondary annual contracts resulting from City RFP P-27-19. Both executed contracts include the following clause:

- After evaluation of the CONTRACTOR'S proposed plan for the repairs, OWNER may at its sole discretion, use a different CONTRACTOR, award the work to the CONTRACTOR or perform the work internally.

After the primary vendor declined to repair a construction-related rupture of the reclaim watermain and the secondary contractor quoted \$350,000.00, UFO staff solicited an additional quote from a local company for a \$152,022.25 saving. The UFO included the details of the rupture in their memo #2021-50.

The UFO has submitted Requisition #3021002527 to purchase emergency repair services from DBF Construction LLC for \$197,977.75. Purchasing has verified the due diligence of the UFO in soliciting an additional quote from a local company, and that the City Code allows the City Manager to "authorize others to make emergency procurements of supplies, services or construction when there exists an immediate threat to public health, welfare, or safety".

The emergency repair will be paid from budget account 420-7309-533-65-12/ Project 07-931/

Capital Projects-Watermain. Attached are copies of the memo and requisition from the UFO, applicable pages from Ordinance 2020-29, and the invoice from the vendor.

Please confirm your approval by replying to this email. In accordance with the City Code of Ordinances, an agenda item will be prepared requesting City Commission ratification of the emergency purchase after-the-fact.

Sincerely,

*Jeff English*  
*City of Pompano Beach*  
*Purchasing Department*  
*954-786-4098 – Office*  
*954-786-4168 - Fax*

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**From:** Carla Byrd  
**Sent:** Wednesday, August 4, 2021 4:47 PM  
**To:** Jeffrey English <Jeffrey.English@copbfl.com>  
**Cc:** Tammy Thompkins <Tammy.Thompkins@copbfl.com>  
**Subject:** Emergency purchase of reclaim water main repair

Approved, Jeff.



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**From:** Jeffrey English  
**Sent:** Wednesday, August 4, 2021 4:40 PM  
**To:** Carla Byrd <[Carla.Byrd@copbfl.com](mailto:Carla.Byrd@copbfl.com)>  
**Cc:** Tammy Thompkins <[Tammy.Thompkins@copbfl.com](mailto:Tammy.Thompkins@copbfl.com)>  
**Subject:** Emergency purchase of reclaim water main repair

Hi Carla,

In accordance with Section 32.46 of the Code "Emergency Procurement", the Utilities Field Office Division (UFO) requests authorization to issue an emergency Purchase Order for the

repair of a reclaim water main. In accordance with the City Code of Ordinances, a request for ratification of the emergency purchase will be requested after approval by the City Manager. The following paragraphs outline the details of the procurement.

Ordinance 2020-29 awarded primary and secondary annual contracts resulting from City RFP P-27-19. Both executed contracts include the following clause:

- After evaluation of the CONTRACTOR'S proposed plan for the repairs, OWNER may at its sole discretion, use a different CONTRACTOR, award the work to the CONTRACTOR or perform the work internally.

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The emergency repair will be paid from budget account 420-7309-533-65-12/ Project 07-931/ Capital Projects-Watermain. Attached are copies of the memo and requisition from the UFO, applicable pages from Ordinance 2020-29, and the invoice from the vendor.

Please confirm your approval by replying to this email. In accordance with the City Code of Ordinances, approval of the City Manager will be requested for this purchase, and an agenda item will be prepared requesting City Commission ratification of the emergency purchase after-the-fact.

Sincerely,

*Jeff English*  
*City of Pompano Beach*  
*Purchasing Department*  
*954-786-4098 – Office*  
*954-786-4168 - Fax*