

MEMORANDUM

Purchasing #19-023
April 4, 2019

To: Gregory P. Harrison, City Manager

Through: Otis J. Thomas, General Services Director

From: Jill Klaskin Press, CPPO, Purchasing Consultant

Subject: Award RFQ P-06-19 Construction Management At Risk (CMAR)
Services for Emergency Operation Center and Fire Administration
Building Complex Project

Contract Need/Background

RFQ P-06-19 was issued to establish a contract to provide Construction Management At Risk (CMAR) Services to the City for Emergency Operation Center and Fire Administration Building Complex Project. Horacio Danovich, CIP Director, provided the scope of services.

Notice List

The notice list for this project was created by using companies suggested by the requesting department, companies that have responded to prior solicitations, companies that have requested their names be placed on the notice list, and companies from appropriate listings in other sources.

Number of received proposals.....5

Advertising

The RFQ was advertised in the Sun Sentinel, and notices were sent to bid notice agencies throughout the nation. The RFQ package was also posted on the City's web page for download by interested firms.

Selection/Evaluation Committee

Five (5) responses were received to the solicitation. The Selection/Evaluation Committee met on February 19, 2019 (in a public meeting) to review and evaluate the responses.

The Committee determined that the top two firms, Kaufman Lynn Construction and Pirtle Construction Company would be asked to make presentations to the Committee. Presentations were made to the Committee at the public meeting held on April 4, 2019. After the presentations the Committee ranked the short-listed firms. Copies of the minutes, the voting matrix, scoring sheets, and the RFQ document, are attached.

Market Research

The General Services Department performed outreach to Pompano firms to inform them about this project. A total of fifteen (15) local companies were notified.

Recommendation

The recommendation from the Selection/Evaluation Committee to the City Commission is to approve the ranking order, and authorize the City staff to enter into a contract with the highest-ranked firm, Kaufman Lynn Construction, Inc. Further authorization is requested to continue with the succeeding ranked firms should an impasse occur in the negotiations with the recommended firm. This solicitation was assigned a 10% Local Business participation goal. The firm being recommended has committed to meeting that goal.

attachments cc:
file