

CITY OF POMPANO BEACH, FLORIDA

**AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES NO. 13145
WITH
DESIGN KOLLABORATIVE ARCHITECTS PLANNERS, INC.**



**CONTINUING CONTRACT FOR ARCHITECTURAL SERVICES CCNA
FOR VARIOUS CITY PROJECTS RLI26-002**

AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES

This Contract is made on _____, by and between the City of Pompano Beach, a municipal corporation of the State of Florida, hereinafter referred to as "CITY," and Design Kollaborative Architects Planners, Inc. a Florida Corporation, authorized to do business in the State of Florida, hereinafter referred to as the "CONSULTANT".

WHEREAS, the CONSULTANT is able and prepared to provide such services as CITY requires under the terms and conditions set forth herein; and

WHEREAS, the CITY Commission has approved the recommendation that CONSULTANT be employed by the CITY and authorized the negotiation of contractual terms.

NOW, THEREFORE, in consideration of the mutual promises herein, the CITY and the CONSULTANT agree as follows:

ARTICLE 1 – SERVICES/CONSULTANT AND CITY REPRESENTATIVES

The CONSULTANT's responsibility under this Contract is to provide professional consulting services as more specifically set forth in **RLI26-002 - Continuing Contract for Architectural Services CCNA** attached hereto as Exhibit "A" and incorporated herein in its entirety.

The CONSULTANT's representative shall be Andre Capi

The CITY's representative shall be CITY Engineer or designee,

ARTICLE 2 – TERM

The CONSULTANT shall adhere to the schedule given in each work authorization after receiving the "Notice to Proceed."

Reports and other items shall be delivered or completed in accordance with the detailed schedule set forth in individual Work Authorizations as negotiated.

The Term of this Contract shall be for a period of five (5) years from the date of execution by both the CITY and the CONSULTANT.

ARTICLE 3 – PAYMENTS TO CONSULTANT

A. CITY agrees to pay CONSULTANT in consideration for its services described herein. It is the intention of the parties hereby to ensure that unless otherwise directed by the CITY in writing, CONSULTANT will continue to provide services as specified in Exhibits "A" and "B" for the term of this Contract.

B. Price Formula. CITY agrees to pay CONSULTANT as negotiated on a Work Authorization basis. Each work authorization shall specifically identify the scope of the work to be performed and the fees for said services. As set forth in RLI26-002, professional services under this contract shall comply with the monetary limitations and requirements of §287.055, Florida Statutes, as in effect at the time the applicable Work Authorization is issued.

C. Fee Determination. Each individual Work Authorization may be negotiated for fees to be earned by Time and Materials with a Not to Exceed Amount, a Lump Sum, or a combination of both methods for subtasks contained therein. The total amount to be paid by the CITY under a Work Authorization shall not exceed specified amounts for all services and materials, including “out of pocket” expenses as specified in Paragraph E below, and also including any approved subcontracts, unless otherwise agreed in writing by both parties. The CONSULTANT shall notify the CITY’s Representative in writing when ninety percent (90%) of the “not to exceed amount” for the total Work Authorization has been reached. The CONSULTANT will bill the CITY on a monthly basis, or as otherwise provided. Time and Materials billing will be made at the amounts set forth in Exhibit “B” for services rendered toward the completion of the Scope of Work. Where incremental billings for partially completed items are permitted, the total billings shall not exceed the estimated percentage of completion as of the billing date. It is acknowledged and agreed to by the CONSULTANT that the dollar limitation set forth in this section is a limitation upon and describes the maximum extent of CITY’s obligation to pay CONSULTANT, but does not include a limitation upon CONSULTANT’s duty to perform all services set forth in Exhibits “A” and “B” for the total compensation in the amount or less than the guaranteed maximum stated above.

D. Invoices received by the CITY from the CONSULTANT pursuant to this Contract will be reviewed and approved in writing by the CITY’s Representative, indicating that services have been rendered in conformity with the Contract, and then will be sent to the CITY’s Finance Department for payment. All invoices shall contain a detailed breakdown of the services provided for which payment is being requested. In addition to detailed invoices, upon request of the CITY’s representative, CONSULTANT shall provide CITY with detailed periodic Status Reports on the project. All invoice payments by CITY shall be made after the Work has been verified and completed. Unless disputed by CITY as provided herein, upon CITY’s receipt of a Proper Invoice as defined in §218.72, Florida Statutes, as amended, CITY shall forward CONSULTANT payment for work performed within forty-five (45) days for all goods and services provided.

CITY may temporarily remove for review any disputed amount, by line item, from an invoice and shall timely provide CONSULTANT with written notification of any such disputed charge. CONSULTANT shall provide clarification and a satisfactory explanation to CITY, along with revised copies of all such documents if inaccuracies or errors are discovered, within ten (10) days of receipt of CITY’s notice of the disputed amount.

In the event CITY has a claim against CONSULTANT for Work performed hereunder which has not been timely remedied in accordance with the provisions of this Article 3, CITY may withhold payment for the contested amount, in whole or in part, to protect itself from loss on account of defective Work, claims filed or reasonable evidence indicating probable filing of claims by other parties against CONSULTANT, and/or CONSULTANT’s failure to make proper payments to subcontractors or vendors for material or labor. When the reason(s) for withholding payment are removed or resolved in a manner satisfactory to CITY, payment shall be made.

E. “Out-of-pocket” expenses shall be reimbursed up to an amount not to exceed the amounts included in each Work Authorization. All requests for payment of “out-of-pocket” expenses eligible for reimbursement under the terms of this Contract shall include copies of paid receipts, invoices, or other documentation acceptable to the CITY’s Representative and to the Finance Department. Such documentation shall be sufficient to establish that the expense was actually incurred and necessary in the performance of the Scope of Work described in a Work Authorization and this Contract. All out-of-pocket, reimbursables, and expenses shall be billed at the actual amount paid by CONSULTANT, with no markup.

F. Final Invoice. In order for both parties herein to close their books and records, the CONSULTANT will clearly state “Final Invoice” on the CONSULTANT’s final/last billing to the CITY. This final invoice shall also certify that all services provided by CONSULTANT have been properly performed and all charges and costs have been invoiced to the CITY. Because this account will thereupon be closed, any and all other further charges not properly included on this final invoice are waived by the CONSULTANT.

ARTICLE 4 – TRUTH-IN-NEGOTIATION CERTIFICATE

Signature of this Contract by the CONSULTANT shall also act as the execution of a truth in negotiation certificate, certifying that the wage rates, overhead charges, and other costs used to determine the compensation provided for this Contract are accurate, complete and current as of the date of the Contract and no higher than those charged the CONSULTANT’s most favored customer for the same or substantially similar service. Should the CITY determine that said rates and costs were significantly increased due to incomplete, non-current or inaccurate representation, then said rates shall be adjusted accordingly.

ARTICLE 5 – TERMINATION

CITY shall have the right to terminate this Contract, in whole or in part, for convenience, cause, default or negligence on CONSULTANT’s part, upon ten (10) business days advance written notice to CONSULTANT. Such Notice of Termination may include CITY’s proposed Transition Plan and timeline for terminating the Work, requests for certain Work product documents and materials, and other provisions regarding winding down concerns and activities.

If there is any material breach or default in CONSULTANT’s performance of any covenant or obligation hereunder which has not been remedied within ten (10) business days after CITY’s written Notice of Termination, CITY, in its sole discretion, may terminate this Contract immediately and CONSULTANT shall not be entitled to receive further payment for services rendered from the effective date of the Notice of Termination.

In the event of termination, CITY shall compensate CONSULTANT for all authorized Work satisfactorily performed through the termination date under the payment terms set forth in Article 3 above, and all Work product documents and materials shall be delivered to CITY within ten (10) business days from the Notice of Termination. If any Work hereunder is in progress but not completed as of the date of the termination, then upon CITY’s written approval, this Contract may be extended until said Work is completed and accepted by CITY.

This Contract may be cancelled by the CONSULTANT, upon thirty (30) days prior written notice to the CITY's Representative, in the event of substantial failure by the CITY to perform in accordance with the terms of this Contract through no fault of the CONSULTANT.

ARTICLE 6 – PERSONNEL

The CONSULTANT is, and shall be, in the performance of all work services and activities under this Contract, an independent Contractor, and not an employee, agent or servant of the CITY. All persons engaged in any of the work or services performed pursuant to this Contract shall at all times, and in all places, be subject to the CONSULTANT's sole direction, supervision, and control and shall not in any manner be deemed to be employees of the CITY. The CONSULTANT shall exercise control over the means and manner in which it and its employees perform the work. This contract does not create a partnership or joint venture between the parties.

The CONSULTANT represents that it has, or will secure at its own expense, all necessary personnel required to perform the services under this Contract. Such personnel shall not be employees of or have any contractual relationship with the CITY, nor shall such personnel be subject to any withholding for tax, Social Security or other purposes by the CITY, nor be entitled to any benefits of the CITY including, but not limited to, sick leave, pension benefits, vacation, medical benefits, life insurance, workers or unemployment compensation benefits, or the like from the CITY.

All of the services required hereunder shall be performed by the CONSULTANT or under its supervision, and all personnel engaged in performing the services shall be fully qualified and, if required, authorized or permitted under state and local law to perform such services.

Any changes or substitutions in the CONSULTANT's key personnel, as may be listed in Article 1, must be made known to the CITY's Representative at the time the substitution becomes effective.

The CONSULTANT warrants that all services shall be performed by skilled and competent personnel to the degree exercised by CONSULTANTS performing the same or similar services in the same location at the time the services are provided.

ARTICLE 7 – SUBCONTRACTING

CONSULTANT may subcontract any services or work to be provided to CITY with the prior written approval of the CITY's Representative. The CITY reserves the right to accept the use of a subcontractor or to reject the selection of a particular subcontractor and to inspect all facilities of any subcontractors in order to make a determination as to the capability of the subcontractor to perform properly under this Contract. The CITY's acceptance of a subcontractor shall not be unreasonably withheld. The CONSULTANT is encouraged to seek small business enterprises and to utilize businesses that are physically located in the CITY of Pompano Beach with a current Business Tax Receipt for participation in its subcontracting opportunities.

ARTICLE 8 – FEDERAL AND STATE TAX

The CITY is exempt from payment of Florida State Sales and Use Taxes. The CITY will provide the CONSULTANT with the current state-issued exemption certificate. The CONSULTANT shall not be exempted from paying sales tax to its suppliers for materials used to fulfill contractual obligations with the CITY, nor is the CONSULTANT authorized to use the CITY's Tax Exemption Number in securing such materials.

The CONSULTANT shall be responsible for payment of its own and its share of its employees' payroll, payroll taxes, and benefits with respect to this Contract

ARTICLE 9 – ANNUAL BUDGETARY FUNDING/CANCELLATION

This Agreement and all obligations of the CITY hereunder requiring the expenditure of funds are subject to and contingent upon annual budgetary funding and appropriations by the CITY Commission.

ARTICLE 10 - INSURANCE REQUIREMENTS

The CONSULTANT shall not commence work under this Contract until it has obtained all insurance required under this paragraph and such insurance has been approved by the Risk Manager of the CITY, nor shall the CONSULTANT allow any Subcontractor to commence work on its sub-contract until the aforementioned approval is obtained.

CERTIFICATE OF INSURANCE, reflecting evidence of the required insurance, shall be filed with the Risk Manager prior to the commencement of the work. The Certificate shall contain a provision that coverage afforded under these policies will not be cancelled, will not expire, and will not be materially modified until at least thirty (30) days prior written notice has been given to the CITY. Policies shall be issued by companies authorized to conduct business under the laws of the State of Florida and shall have adequate Policyholders and Financial ratings in the latest ratings of A. M. Best and be part of the **Florida Insurance Guarantee Association Act**.

Insurance shall be in force until all work required to be performed under the terms of the Contract is satisfactorily completed, as evidenced by the formal acceptance by the CITY. In the event the Insurance Certificate provided indicates that the insurance shall terminate and lapse during the period of this Contract, the CONSULTANT shall furnish, at least ten (10) days prior to the expiration of the date of such insurance, a renewed Certificate of Insurance as proof that equal and like coverage for the balance of the period of the Contract and extension thereunder is in effect. The CONSULTANT shall not continue to work pursuant to this Contract unless all required insurance remains in full force and effect.

Limits of Liability for required insurance are shown in Exhibit "C."

The CITY of Pompano Beach must be named as an additional insured for the Automobile and Commercial General Liability Coverage.

For Professional Liability, if coverage is provided on a claims-made basis, then coverage must be continued for the duration of this Contract and for not less than one (1) year thereafter, or in lieu of continuation, provide an "extended reporting clause" for one (1) year.

CONSULTANT shall notify the CITY Risk Manager in writing within thirty (30) days of any claims filed or made against the Professional Liability Insurance Policy.

For Workers' Compensation Insurance, coverage shall be maintained during the life of this Contract to comply with statutory limits for all employees, and in the case of any work sublet, the CONSULTANT shall require any Subcontractors to similarly provide Workers' Compensation Insurance for all the latter's employees unless such employees are covered by the protection afforded by the CONSULTANT. The CONSULTANT and his Subcontractors shall maintain during the life of this Contract Employer Liability Insurance.

ARTICLE 11 – INDEMNIFICATION

A. CONSULTANT shall at all times indemnify, hold harmless the CITY, its officials, officers, employees, volunteers and other authorized agents from and against any and all claims, demands, suit, damages, attorneys' fees, fines, losses, penalties, defense costs or liabilities suffered by the CITY to the extent caused by any negligent act, omission, breach, recklessness or misconduct of CONSULTANT and/or any of its agents, officers, or employees hereunder, including any inaccuracy in or breach of any of the representations, warranties or covenants made by the CONSULTANT, its agents, officers and/or employees, in the performance of services of this contract. To the extent considered necessary by CITY, any sums due CONSULTANT hereunder may be retained by CITY until all of CITY's claims for indemnification hereunder have been settled or otherwise resolved, and any amount withheld shall not be subject to payment or interest by CITY.

B. CONSULTANT acknowledges and agrees that CITY would not enter into this Contract without this indemnification of CITY by CONSULTANT. The parties agree that one percent (1%) of the total compensation paid to CONSULTANT hereunder shall constitute specific consideration to CONSULTANT for the indemnification provided under this Article and these provisions shall survive expiration or early termination of this Contract.

C. Nothing in this Agreement shall constitute a waiver by the CITY of its sovereign immunity limits as set forth in section 768.28, Florida Statutes. Nothing herein shall be construed as consent from either party to be sued by third parties.

ARTICLE 12 – SUCCESSORS AND ASSIGNS

The CITY and the CONSULTANT each binds itself and its partners, successors, executors, administrators, and assigns to the other party of this Contract and to the partners, successors, executors, administrators, and assigns of such other party, in respect to all covenants of this Contract. Except as above, neither the CITY nor the CONSULTANT shall assign, sublet, encumber, convey or transfer its interest in this Contract without prior written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of the CITY, which may be a party hereto, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the CITY and the CONSULTANT.

ARTICLE 13 – REMEDIES

The laws of the State of Florida shall govern this Contract. Any and all legal action between the parties arising out of the Contract will be held in Broward County. No remedy herein conferred upon any party is intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or further exercise thereof.

ARTICLE 14 – CONFLICT OF INTEREST

The CONSULTANT represents that it has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance of services required hereunder, as provided for in the Code of Ethics for Public Officers and Employees (Chapter 112, Part III, Florida Statutes). The CONSULTANT further represents that no person having any interest shall be employed for said performance.

The CONSULTANT shall promptly notify the CITY's representative, in writing, by certified mail, of a potential conflict(s) of interest for any prospective business association, interest, or other circumstance, which may influence or appear to influence the CONSULTANT's judgment or quality of services being provided hereunder. Such written notification shall identify the prospective business association, interest, or circumstance, the nature of work that the CONSULTANT may undertake, and request an opinion of the CITY as to whether the association, interest, or circumstance would, in the opinion of the CITY, constitute a conflict of interest if entered into by the CONSULTANT. The CITY agrees to notify the CONSULTANT of its opinion by certified mail within thirty (30) days of receipt of notice by the CONSULTANT. If, in the opinion of the CITY, the prospective business association, interest, or circumstance would not constitute a conflict of interest by the CONSULTANT, the CITY shall so state in the notice and the CONSULTANT shall at its option, enter into said association, interest or circumstance and it shall be deemed not a conflict of interest with respect to services provided to the CITY by the CONSULTANT under the terms of this Contract.

ARTICLE 15 – EXCUSABLE DELAYS

The CONSULTANT shall not be considered in default by reason of any failure in performance if such failure arises out of causes reasonably beyond the control of the CONSULTANT or its subcontractors and without their fault or negligence. Such causes include, but are not limited to, acts of God; natural or public health emergencies; freight embargoes; and abnormally severe and unusual weather conditions.

Upon the CONSULTANT's request, the CITY shall consider the facts and extent of any failure to perform the work and, if the CONSULTANT's failure to perform was without it, or its subcontractors fault or negligence, the Contract Schedule and/or any other affected provision of this Contract shall be revised accordingly; subject to the CITY's rights to change, terminate, or stop any or all of the work at any time.

ARTICLE 16 – DEBT

The CONSULTANT shall not pledge the CITY's credit or attempt to make it a guarantor of payment or surety for any contract, debt, obligation, judgment, lien or any form of indebtedness. The CONSULTANT further warrants and represents that it has no obligation or indebtedness that would impair its ability to fulfill the terms of this Contract.

ARTICLE 17 – DISCLOSURE AND OWNERSHIP OF DOCUMENTS

The CONSULTANT shall deliver to the CITY's representatives for approval and acceptance, and before being eligible for final payment of any amounts due, all documents and materials prepared by and for the CITY under this Contract.

All written and oral information not in the public domain or not previously known, and all information and data obtained, developed, or supplied by the CITY or at its expense, will be kept confidential by the CONSULTANT and will not be disclosed to any other party, directly or indirectly, without the CITY's prior written consent, unless required by a lawful order. All drawings, maps, sketches, programs, databases, reports, and other data developed, or purchased, under this Contract for or at the CITY's expense shall be and remain the CITY's property and may be reproduced and reused at the discretion of the CITY.

A. The CITY of Pompano Beach is a public agency subject to Chapter 119, Florida Statutes. The CONSULTANT shall comply with Florida's Public Records Law, as amended. Specifically, the CONSULTANT shall:

1. Keep and maintain public records required by the CITY in order to perform the service.

2. Upon request from the CITY's custodian of public records, provide the CITY with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the CONSULTANT does not transfer the records to the CITY.

4. Upon completion of the contract, transfer, at no cost to the CITY, all public records in possession of the CONSULTANT, or keep and maintain public records required by the CITY to perform the service. If the CONSULTANT transfers all public records to the CITY upon completion of the contract, the CONSULTANT shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the CONSULTANT keeps and maintains public records upon completion of the contract, the CONSULTANT shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the CITY, upon request from the CITY's custodian of public records, in a format that is compatible with the information technology systems of the CITY.

B. Failure of the CONSULTANT to provide the above-described public records to the CITY within a reasonable time may subject CONSULTANT to penalties under 119.10, Florida Statutes, as amended.

**PUBLIC RECORDS CUSTODIAN
IF THE CONSULTANT HAS QUESTIONS REGARDING
THE APPLICATION OF CHAPTER 119, FLORIDA
STATUTES, TO THE CONSULTANT'S DUTY TO
PROVIDE PUBLIC RECORDS RELATING TO THIS
CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC
RECORDS AT:**

**CITY CLERK
100 W. Atlantic Blvd., Suite 253
Pompano Beach, Florida 33060
(954) 786-4611
RecordsCustodian@copbfl.com**

All covenants, agreements, representations, and warranties made herein, or otherwise made in writing by any party pursuant hereto, including but not limited to any representations made herein relating to disclosure or ownership of documents, shall survive the execution and delivery of this Contract and the consummation of the transactions contemplated thereby.

ARTICLE 18 – CONTINGENT FEES

The CONSULTANT warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the CONSULTANT to solicit or secure this Contract and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the CONSULTANT, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or making of this Contract. Violation of this Article shall constitute a forfeiture of this Contract by CONSULTANT.

ARTICLE 19 – ACCESS AND AUDITS

The CONSULTANT shall maintain adequate records to justify all charges, expenses, and costs incurred in estimating and performing the work for at least three (3) years after completion of this Contract. The CITY shall have access to such books, records, and documents as required in this section for the purpose of inspection or audit during normal business hours, at the CONSULTANT's place of business.

ARTICLE 20 – NONDISCRIMINATION

The CONSULTANT warrants and represents that all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, or sexual orientation.

ARTICLE 21 – INTERPRETATION

The language of this Contract has been agreed to by both parties to express their mutual intent, and no rule of strict construction shall be applied to either party hereto. The headings are for reference purposes only and shall not affect in any way the meaning or interpretation of this Contract. All personal pronouns used in this Contract shall include the other gender, and the singular, the plural, and vice versa, unless the context otherwise requires.

ARTICLE 22 – AUTHORITY TO PRACTICE

The CONSULTANT hereby represents and warrants that it has and will continue to maintain all licenses and approvals required to conduct its business, and that it will at all times conduct its business activities in a reputable manner. Proof of such licenses and approvals shall be submitted to the CITY's representative upon request.

ARTICLE 23 – SEVERABILITY

If any term or provision of this Contract, or the application thereof to any person or circumstances shall, to any extent be held invalid or unenforceable, to remainder of this Contract, or the application of such terms or provision, to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and every other term and provision of this Contract shall be deemed valid and enforceable to the extent permitted by law.

ARTICLE 24 – ENTIRETY OF CONTRACTUAL AGREEMENT

The CITY and the CONSULTANT agree that this Contract, together with the Exhibits hereto, sets forth the entire agreement between the parties, and that there are no promises or understandings other than those stated herein. It is further agreed that no modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document executed with the same formality and of equal dignity herewith. None of the provisions, terms, and conditions contained in this Contract may be added to, modified, superseded, or otherwise altered, except by written instrument executed by the parties hereto in accordance with Article 25 – Modification of Work.

ARTICLE 25 – MODIFICATION OF SCOPE OF WORK

The CITY reserves the right to make changes in the Scope of Work, including alterations, reductions therein, or additions thereto. Upon receipt by the CONSULTANT of the CITY's notification of a contemplated change, the CONSULTANT shall, in writing: (1) provide a detailed estimate for the increase or decrease in cost due to the contemplated change; (2) notify the CITY of any estimated change in the completion date; and (3) advise the CITY if the contemplated change shall affect the CONSULTANT's ability to meet the completion dates or schedules of this Contract.

If the CITY so instructs in writing, the CONSULTANT shall suspend work on that portion of the Scope of Work affected by a contemplated change, pending the CITY's decision to proceed with the change.

If the CITY elects to make the change, the CITY shall initiate a Work Authorization Amendment and the CONSULTANT shall not commence work on any such change until such written amendment is signed by the CONSULTANT and the CITY Manager, and if such amendment is in excess of two hundred thousand dollars (\$200,000.00), it must also first be approved by the CITY Commission and signed by the appropriate CITY Official authorized by the CITY Commission

The CITY shall not be liable for payment of any additional or modified work, which is not authorized in the manner provided for by this Article.

ARTICLE 26 – NOTICE

All notices required in this Contract shall be sent by certified mail, return receipt requested, to the following:

FOR CITY:

Gregory Harrison, City Manager
City of Pompano Beach
Post Office Drawer 1300
Pompano Beach, Florida 33061
Greg.Harrison@copbfl.cm

FOR CONSULTANT:

Andre Capi, President
Design Kollaborative Architects Planners, Inc.
200 NE 1st Avenue, Suite 115
Pompano Beach, Florida 33060
Acapi@dk-group.com

ARTICLE 27 – OWNERSHIP OF DOCUMENTS

All finished or unfinished documents, data, reports, studies, surveys, drawings, maps, models and photographs prepared or provided by the CONSULTANT in connection with this Contract shall become property of the CITY, whether the project for which they are made is completed or not, and shall be delivered by CONSULTANT to CITY within ten (10) days of notice of termination. If applicable, CITY may withhold any payments then due to CONSULTANT until CONSULTANT complies with the provisions of this section.

ARTICLE 28 – PROMOTING PROJECT OBJECTIVES

CONSULTANT, its employees, subcontractors, and agents shall refrain from acting adversely to the CITY's interest in promoting the goals and objectives of the projects. CONSULTANT shall take all reasonable measures necessary to effectuate these assurances. In the event CONSULTANT determines it is unable to meet or promote the goals and objectives of the projects, it shall immediately notify the CITY, and the CITY may then, in its discretion, terminate this Contract.

ARTICLE 29 – PUBLIC ENTITY CRIMES ACT

As of the full execution of this Contract, CONSULTANT certifies that in accordance with §287.133, Florida Statutes, it is not on the Convicted Vendors List maintained by the State of Florida, Department of General Services. If CONSULTANT is subsequently listed on the Convicted Vendors List during the term of this Contract, CONSULTANT agrees it shall immediately provide CITY with written notice of such designation in accordance with Article 26 above.

ARTICLE 30 – GOVERNING LAW; VENUE; WAIVER OF JURY TRIAL

This Contract shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. The exclusive venue for any litigation arising from, related to, or in connection with this Agreement shall be in the Seventeenth Judicial Circuit in and for Broward County, Florida, or in the United States District Court for the Southern District of Florida, or the United States Bankruptcy Court for the Southern District of Florida, as applicable. BY ENTERING INTO THIS AGREEMENT, THE PARTIES EXPRESSLY WAIVE ANY RIGHTS EITHER PARTY MAY HAVE TO A TRIAL BY JURY OF ANY CIVIL LITIGATION RELATED TO THIS AGREEMENT.

ARTICLE 31 – EMPLOYMENT ELIGIBILITY

By entering into this Contract, the CONSULTANT becomes obligated to comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility." This includes but is not limited to utilization of the E-Verify System to verify the work authorization status of all newly hired employees, and requiring all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. Failure to comply will lead to termination of this Contract, or if a subcontractor knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit or County Court no later than twenty (20) calendar days after the date of termination. If this Contract is terminated for a violation of the statute by the CONSULTANT, the CONSULTANT may not be awarded a public contract for a period of one (1) year after the date of termination

ARTICLE 32 - BINDING EFFECT

The benefits and obligations imposed pursuant to this Contract shall be binding and enforceable by and against the parties hereto.

ARTICLE 33 - SCRUTINIZED COMPANIES

By execution of this Agreement, in accordance with the requirements of F.S. 287.135 and F.S. 215.473, CONSULTANT certifies that CONSULTANT is not participating in a boycott of Israel. CONSULTANT further certifies that CONSULTANT is not on the Scrutinized Companies that Boycott Israel list, not on the Scrutinized Companies with Activities in Sudan List, and not on the Scrutinized Companies with Activities in Iran Terrorism Sectors List, nor has CONSULTANT been engaged in business operations in Syria. Subject to limited exceptions provided in state law, the CITY will not contract for the provision of goods or services with any scrutinized company

referred to above. In accordance with Section 287.135, Florida Statutes as amended, a company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with any agency or local government entity for goods or services of:

A. Any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, Florida Statutes, or is engaged in a boycott of Israel; or

B. One million dollars (\$1,000,000.00) or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company:

i. Is on the Scrutinized Companies with Activities in Sudan List of the Scrutinized Companies with Activities in Iran Terrorism Sectors List, created pursuant to Section 215.473, Florida Statutes; or

ii. Is engaged in business operations in Syria.

C. Submitting a false certification or being placed on a list created pursuant to Section 215.473, Florida Statutes, relating to scrutinized active business operations in Iran after CONSULTANT has submitted a certification shall be deemed a material breach of contract. The CITY shall provide notice, in writing, to CONSULTANT of the CITY's determination concerning the false certification. CONSULTANT shall have five (5) days from receipt of notice to refute the false certification allegation. If such false certification is discovered during the active contract term, CONSULTANT shall have ninety (90) days following receipt of the notice to respond in writing and demonstrate that the determination of false certification was made in error. If CONSULTANT does not demonstrate that the CITY's determination of false certification was made in error, then the CITY shall have the right to terminate the contract and seek civil remedies pursuant to Section 287.135, Florida Statutes, as amended from time to time.

ARTICLE 34 - AFFIDAVIT OF COMPLIANCE WITH ANTI-HUMAN TRAFFICKING LAWS

In accordance with section 787.06 (13), Florida Statutes, the undersigned, on behalf of the entity listed below ("Entity"), hereby attests under penalty of perjury that:

Entity does not use coercion for labor or services as defined in Section 787.06, Florida Statutes, entitled "Human Trafficking".

ARTICLE 35 - AFFIDAVIT OF COMPLIANCE WITH FOREIGN ENTITY LAWS

The undersigned, on behalf of the entity listed below ("Entity"), hereby attests under penalty of perjury as follows:

A. Entity is not owned by the government of a foreign country of concern as defined in Section 287.138, Florida Statutes.

B. The government of a foreign country of concern does not have a controlling interest in Entity.

C. Entity is not organized under the laws of, and does not have a principal place of business in, a foreign country of concern.

D. Entity is not owned or controlled by the government of a foreign country of concern, as defined in Section 692.201, Florida Statutes.

E. Entity is not a partnership, association, corporation, organization, or other combination of persons organized under the laws of or having its principal place of business in a foreign country of concern, as defined in Section 692.201, Florida Statutes, or a subsidiary of such entity.

F. Entity is not a foreign principal, as defined in Section 692.201, Florida Statutes.

G. Entity is in compliance with all applicable requirements of Sections 692.202, 692.203, and 692.204, Florida Statutes.

ARTICLE 36 – PROJECT WEB REQUIREMENTS

The CONSULTANT agrees to use the CITY-provided project management software web-based project management tool. The CITY's project management software is a comprehensive system that will be used to manage all project documents, communications, and costs between the CITY, lead consultants, sub-consultants, design consultants, contractors, and other stakeholders. The CITY will provide training to the CONSULTANT's designees.

THE REMAINDER OF THE PAGE IS INTENTIONALLY LEFT BLANK

“CITY”

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year hereinabove written.

Attest:

CITY OF POMPANO BEACH

KERVIN ALFRED, CITY CLERK

By: _____
REX HARDIN, MAYOR

APPROVED AS TO FORM:

By: _____
GREGORY P. HARRISON, CITY MANAGER

MARK E. BERMAN, CITY ATTORNEY

(SEAL)

"CONSULTANT"

Witnesses:

Design Kollaborative Architects Planners, Inc.

GREG JOHNSON

By: Andre Capi

Andre Capi, President

Signature

Nate Typed, Printed, or Stamped

Signature

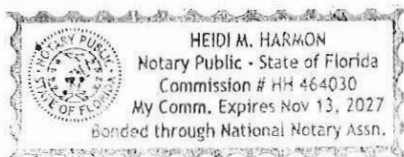
Nate Typed, Printed, or Stamped

STATE OF FLORIDA

COUNTY OF BROWARD

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization this 27 day of MARCH, 2026, by Andre Capi, of Design Kollaborative Architects Planners, Inc., a Florida Corporation, on behalf of the corporation, who is personally known to me or who has produced _____ as identification.

NOTARY'S SEAL:



NOTARY PUBLIC, STATE OF FLORIDA

HEIDI M. HARMON

(Name of Acknowledger Typed, Printed or Stamped)

HH 464030

Commission Number

Exhibit A – Cover Page

1. Recommendation Tabulation

2. Solicitation RLI26-002

3. Addendum 1-3

4. Insurance Requirements

5. Sunbiz



Florida's Warmest Welcome

RLI #:

RLI26-002

Tentative City Commission

Meeting Date*:

March 10, 2026RLI Title: CONTINUING CONTRACT FOR
ARCHITECTURAL SERVICES (CCNA)# Notified: 678 # Downloaded: 36# of Responses Rec'd: 15 # of "No Bids": 2For: Engineering Department

(Department)

RLI Opening Date: December 18, 2025

POSTING OF RLI RECOMMENDATION/TABULATION: RLI Recommendations and Tabulations will be posted in the eBid System, IonWave, on February 11, 2026, at 1:40 pm (Eastern Time), and will remain posted for 72 hours. Any person who may be adversely affected by the decision or intended decision shall file a Notice of Protest in writing within 72 hours of posting the notice of the decision or intended decision. The formal written protest shall be filed within ten (10) days after the date the notice of protest is filed. Failure to file a notice of protest or a formal written protest shall constitute a waiver of proceedings under this chapter. Section 120.57(3)(b), Florida Statutes, states that "The formal written protest shall state with particularity the facts and law upon which the protest is based." Saturdays, Sundays, state holidays, and days when the City is closed shall be excluded from the computation of the 72-hour time period provided. Filings shall be at the office of the Director of Procurement and Contracts, 1010 NE 3rd Avenue, Pompano Beach, FL 33060. Any person who files an action protesting an intended decision shall post with the City, at the time of filing the formal written protest, a protest bond, payable to the City of Pompano Beach, Florida, in an amount equal to one percent (1%) of the estimated value of the contract. Failure to submit the protest bond within the time allowed for filing a bond shall constitute a waiver of the right to protest. Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the protest bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

(*) The "Cone of Silence" shall terminate upon the City's award or approval of a contract, rejection of all Proposals or responses, or any other formal action that concludes the solicitation or other procurement process. For confirmation of the official termination date of the Cone of Silence, contact the Purchasing Agent of record.

RECOMMENDATION TABULATION

The City of Pompano Beach, Florida, received fifteen (15) proposals in response to RLI26-002 - CONTINUING CONTRACT FOR ARCHITECTURAL SERVICES (CCNA).

Pursuant to Section H of the Request for Letters of Interest, proposals were required to be organized as detailed therein. Bennett Architecture, Inc. was deemed non-responsive for failing to submit the required documentation at the time of submittal.

The Evaluation Committee reviewed and scored the Submittals in accordance with the evaluation criteria established in the RLI. The Evaluation Committee completed scoring and ranked firms in order of qualification in accordance with the criteria set forth in the RLI. The Evaluation Committee passed a motion to recommend that the City execute continuing contracts with the five (5) highest-ranked firms as listed below:

Bidder	Ranking
Design Kollaborative Architects Planners, Inc.	1st Highest Ranked Firm
Walters Zackria Associates (Walters Zackria Associates PLLC)	2nd Highest Ranked Firm
Currie Sowards Aguila Architects	3rd Highest Ranked Firm
Design2Form, LLC	4th Highest Ranked Firm
The Tamara Peacock Company Architects of Florida	5th Highest Ranked Firm

The complete ranking of all responsive firms is on file with the Procurement and Contracts Department and available upon request.

By:

Eric Seifer

(Purchasing Agent)

Dated:

February 11, 2026, at 1:40 pm (Eastern Time)



**REQUEST FOR LETTER OF INTEREST
RLI 26-002**

**CONTINUING CONTRACT FOR ARCHITECTURAL
SERVICES (CCNA)**

BID OPENING: December 18th, 2025, 2:00 PM

PRE-BIDDERS CONFERENCE: November 20th, 2025, 10:00 AM

For access, go to:

<https://pompanobeachfl.gov/pages/meetings>

Issue Date: November 17, 2025

**CITY OF POMPANO BEACH, FLORIDA
REQUEST FOR LETTER OF INTEREST (RLI)**

RLI 26-002 CONTINUING CONTRACT FOR ARCHITECTURAL SERVICES (CCNA)

According to Section 287.055, Florida Statutes Consultant's Competitive Negotiation Act (CCNA), the City of Pompano Beach (the "City") invites professional companies/firms to Letter of Interest (RLI) to provide architectural services on a continuing as-needed basis.

The selected firm shall demonstrate specific experience and capabilities and must have qualified personnel and expertise in the specified disciplines.

This RLI is subject to the "Cone of Silence," which imposes certain restrictions on communications concerning the RLI process.

The Cone of Silence shall take effect once this solicitation is released to the General Public. Respondents to this solicitation or persons acting on their behalf may not contact, between the release of the solicitation and the end of the 72 hours following the agency posting the notice of intended award, excluding Saturdays, Sundays, and state holidays, any employee or officer of the executive or legislative branch concerning any aspect of this solicitation, except in writing to the procurement officer or as provided in the solicitation documents. Violation of this provision may be grounds for rejecting a response." (F.S. 287.057 (25)).

Any firm or lobbyist for a firm is prohibited from having any communications concerning any solicitation for a competitive procurement with any member of the City Commission, City Clerk, City Manager's Office, any Evaluation Committee Member, or any other City of Pompano Beach employee after Procurement and Contracts releases a solicitation to the General Public. All communications must go through the eBid System (IonWave) or the Purchasing Agent assigned to this solicitation, Jeffrey English, at 954-786-4098, or Jeffrey.english@copbfl.com. No other member of the City Commission, City Clerk, City Manager's Office, any Evaluation Committee Member, or any other City of Pompano Beach employee should be contacted concerning this RLI. Any information that amends any portion of this RLI received by any method other than an Addendum issued to the RLI is not binding on the City of Pompano Beach.

The City will receive proposals by **2:00:00 p.m. (EST) on December 18, 2025**. Proposals must be submitted electronically through the eBid System (IonWave) on or before the due date and time as provided herein. Any proposal received after the due date and time specified will not be considered. Any uncertainty regarding the time a proposal is received will be resolved against the firm.

Firms must be registered on the City's eBid System to view the solicitation documents and respond to this Solicitation. The complete solicitation document can be downloaded for free from the eBid System as a PDF at <https://www.pompanobeachfl.ionwave.net>. The City is not responsible for the accuracy or completeness of any documentation the firm receives from any source other than the eBid System. The firm is solely responsible for downloading all required documents. To attend the virtual public meeting, go to <https://www.pompanobeachfl.gov/pages/meetings> to find the Zoom link.

Procurement and Contracts Department
City of Pompano Beach, Florida

SCHEDULE OF EVENTS

RLI NUMBER:	RLI26-002
RLI TITLE:	CONTINUING CONTRACT FOR ARCHITECTURAL (CCNA)
RELEASE DATE:	11/17/2025, at 02:00 P.M.
PREBIDDERS CONFERENCE VIRTUAL ZOOM MEETING	11/20/2025, at 10:00 A.M.
WRITTEN QUESTIONS AND INQUIRIES ARE DUE ON OR BEFORE:	12/8/2025, at 12:00 P.M.
RLI RESPONSES DUE DATE/TIME:	12/18/2025, at 02:00 P.M.
EVALUATION COMMITTEE MEETINGS	TBD
RECOMMENDATION FOR AWARD:	TBD
DIRECT ALL INQUIRIES TO:	https://pompanobeachfl.ionwave.net
E-PROPOSAL SUBMITTALS ONLY:	https://pompanobeachfl.ionwave.net
PROPOSAL VIRTUAL OPENING:	https://www.pompanobeachfl.gov/meetings

Non-Mandatory Pre-Proposal Meeting

The non-mandatory Pre-Proposal Meeting will be held via a Virtual Zoom Meeting on **11/20/2025, at 10:00 a.m.** (local). Attendance at the Pre-Submittal Meeting is non-mandatory. The Zoom link is available on the City's Meetings webpage: <https://www.pompanobeachfl.gov/meetings>

A. Introduction

The City of Pompano Beach is seeking qualified architectural firms to work on various projects for the City and CRA. The projects range in magnitude from small-scale to large or specialized designs.

The types of projects to be undertaken may include, but are not limited to:

- The City's approved Capital Improvement Plan (CIP) can be found here: [Five-Year CIP](#)
- Municipal Buildings, Renovations
- Bridge repair, reconstruction, or replacement projects.
- Miscellaneous building repair or improvement projects.
- Roofing repair or replacement projects.
- Seawall repair, reconstruction, or replacement projects.
- Parks and Recreational Facilities projects.
- Emergency power projects.
- Sign Foundations

B. Compliance with CCNA

As a result of this RLI, all services provided under the contract must adhere to the latest provisions of the Florida

Consultants' Competitive Negotiation Act (CCNA), as outlined in Section 287.055, Florida Statutes, including any subsequent amendments. The maximum allowable costs for projects or studies conducted under this contract are subject to the limits set by the CCNA, which are periodically adjusted.

The Respondent acknowledges that all services under this contract shall comply with the latest provisions of the Florida Consultants' Competitive Negotiation Act (CCNA), under Section 287.055, Florida Statutes, and any amendments.

Professional services are entered into in accordance with all the procedures of the CCNA between an agency and a firm whereby the firm provides professional services to the agency for projects in which the estimated construction cost of each individual project under the contract does not exceed \$7.5 million. (Florida Statutes 287.055 (2) (g) 1. a.

Respondents are responsible for ensuring that their proposals align with the applicable statutory limits in effect at the time of submission and contract execution.

C. Scope of Services

The City intends to issue multiple contracts to architectural firms to provide continuing professional services for various projects as needed.

The scope of services may include, but is not limited to, the following:

- Prepare preliminary design reports and/or design alternative recommendations. This may consist of various types of modeling, surveying, and field data analysis. Preparation of preliminary cost estimates.
- Prepare all required bidding/construction documents for projects. This may include the preparation of surveys, design plans, and construction documents, technical specifications, and cost estimates. Attendance at required pre-design, design, Development Review Committee (DRC), Architectural Appearance Committee (AAC), Planning & Zoning (P&Z) bidding and award meeting may also be required.
- Attend a pre-bid conference, prepare possible bid addenda for contract document revisions. Assist in making bid award recommendations for contracting/construction services.
- Prepare all required permit applications and submittal packages as required for permit issuance of all applicable agency permits (i.e., Federal, State, County, and City).
- Provide construction engineering/management/administration services for projects. Services during construction may include shop drawing/contractor submittal reviews and approvals, inspection and approval of project improvements, certification of projects for various permitting entities, possible field revisions, and review and approval of contractor pay applications.
- Provide project close-out services. This may include preliminary and final acceptance of projects, to ensure applicable code and contractual compliance, preparation and approval of punch list items, and project certification as required by all permitting agencies.

Firms must have previous municipal experience and must be licensed to practice Architecture in the State of Florida, pursuant to Florida State Statute 481, by the Board of Professional Regulation.

D. Task/Deliverables

Tasks and deliverables will be determined per project. Each project shall require a signed Work Authorization (WA) form from the awarded firm to be provided to the City. Forms shall be completed in their entirety, including the agreed-upon scope, tasks, schedule, cost, and deliverables for the project. The Consultant will be required to provide all applicable insurance requirements.

E. Term of Agreement/Contract

The contracts will be for a term of five (5) years with no renewals, commencing upon award by the appropriate City officials.

F. Project Web Requirements:

1. This project will utilize the City-provided project management software web-based project management tool. This application is a collaboration tool that provides all project team members with continuous access to essential project data and up-to-the-minute decision and approval status information through the Internet. The City's project management software is a comprehensive system that will be used to manage all project documents, communications, and costs between the City, lead consultants, sub-consultants, design consultants, contractors, and other stakeholders. City provided project management software includes extensive reporting capabilities to facilitate detailed project reporting in a web-based environment that is accessible to all parties and easy to use. Training will be provided for all companies/firms selected to provide services for the City of Pompano Beach.
2. Lead and sub-consultants shall conduct project controls outlined by the City project manager, and/or construction manager, utilizing City-provided project management software. The city shall provide the designated web-based application license(s) to the prime consultant and sub-consultants. No additional software will be required.

The lead consultants and sub-consultants shall be responsible for logging into the project website daily and, as necessary, staying fully apprised of project developments and required action items. These may include but are not limited to: Contracts, Contract Exhibits, Contract Amendments, Drawing Issuances, Addenda, Bulletins, Permits, Insurance & Bonds, Safety Program Procedures, Safety Notices, Accident Reports, Personnel Injury Reports, Schedules, Site Logistics, Progress Reports, Correspondence, Daily Logs, Non-Conformance Notices, Quality Control Notices, Punch Lists, Meeting Minutes, Requests for Information, Submittal Packages, Substitution Requests, Monthly Payment Request Applications, Supplemental Instructions, City Change Directives, Potential Change Orders, Change Order Requests, Change Orders and the like. All supporting data, including but not limited to shop drawings, product data sheets, manufacturer data sheets and instructions, method statements, safety SDS sheets, Substitution Requests, and the like, will be submitted in digital format via the project management system.

G. Local Business Program

On March 13, 2018, the City Commission approved Ordinance 2018-46, establishing a Local Business Program, a policy to increase the participation of City of Pompano Beach businesses in the City's procurement process. For purposes of this solicitation, "Local Business" will be defined as follows:

1. **TIER 1 LOCAL VENDOR. POMPANO BEACH BUSINESS EMPLOYING POMPANO BEACH RESIDENTS.** A business entity which has maintained a permanent place of business within the city limits and maintains a staffing level, within this local office, of at least ten percent who are residents of the City of Pompano Beach or includes subcontracting commitments to Local Vendors Subcontractors for at least ten

percent of the contract value. The permanent place of business may not be a post office box. The business must be located in a non-residential zone, and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the City of Pompano Beach for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.

2. **TIER 2 LOCAL VENDOR. BROWARD COUNTY BUSINESS EMPLOYING POMPANO BEACH RESIDENTS OR UTILIZING LOCAL VENDOR SUBCONTRACTORS.** A business entity which has maintained a permanent place of business within Broward County and maintains a staffing level, within this local office, of at least 15% who are residents of the City of Pompano Beach or includes subcontracting commitments to Local Vendors Subcontractors for at least 20% of the contract value. The permanent place of business may not be a post office box. The business must be located in a non-residential zone, and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the respective Broward County municipality for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.
3. **LOCAL VENDOR SUBCONTRACTOR. POMPANO BEACH BUSINESS.** A business entity which has maintained a permanent place of business within the city limits of the City of Pompano Beach. The permanent place of business may not be a post office box. The business must be located in a non-residential zone and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the City of Pompano Beach for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.

You can view the list of City businesses that have a current Business Tax Receipt on the City's website, and locate local firms that are available to perform the work required by the bid specifications. The business information, sorted by business use classification, is posted on the webpage for the Business Tax Receipt Division: www.pompanobeachfl.gov by selecting the Pompano Beach Business Directory in the Shop Pompano! section.

The City of Pompano Beach is strongly committed to ensuring the participation of City of Pompano Beach Businesses as contractors and subcontractors for the procurement of goods and services, including labor, materials and equipment. Proposers are required to participate in the City of Pompano Beach's Local Business Program by including, as part of their package, the Local Business Participation Form (Exhibit A,) listing the local businesses that will be used on the contract, and the Letter of Intent Form (Exhibit B) from each local business that will participate in the contract.

Please note that, while no goals have been established for this solicitation, the City encourages Local Business participation in all of its procurements.

If a Prime Contractor/Vendor is not able to achieve the level of goal attainment of the contract, the Prime Vendor will be requested to demonstrate and document that good faith efforts were made to achieve the goal by providing the Local Business Unavailability Form (Exhibit C), listing firms that were contacted but not available, and the Good Faith Effort Report (Exhibit D), describing the efforts made to include local business participation in the contract. This documentation shall be provided to the City Commission for acceptance.

The awarded proposer will be required to submit "Local Business Subcontractor Utilization Reports" during projects and after projects have been completed. The reports will be submitted to the assigned City project manager of the project. The Local Business Subcontractor Utilization Report template and instructions have been included in the bid document.

Failure to meet Local Vendor Goal commitments will result in "unsatisfactory" compliance rating. Unsatisfactory ratings may impact award of future projects if a sanction is imposed by the City Commission.

The city shall award a Local Vendor preference based upon vendors, contractors, or subcontractors who are local, with a preference as follows:

1. For evaluation purposes, the Tier 1 and Tier 2 businesses shall be a criterion for award in this Solicitation. No business may qualify for more than one tier level.
2. For evaluation purposes, local vendors shall receive the following preferences:
 - a. Tier 1 business as defined by this subsection shall be granted a preference in the amount of five percent of total score.
 - b. Tier 2 business as defined by this subsection shall be granted a preference in the amount of two and one-half percent of total score.
3. It is the responsibility of the awarded vendor/contractor to comply with all Tier 1 and Tier 2 guidelines. The awarded vendor/contractor must ensure that all requirements are met before execution of a contract.

H. Required Proposal Submittal

Sealed proposals shall be submitted electronically through the eBid System on or before the due date and time as provided herein. Firm shall upload the response as one (1) file to the eBid System. The file size limit for uploads is 250 MB. If the file size exceeds 10 MB, the response must be split and uploaded as two (2) separate files.

Information to be included in the proposal: To maintain comparability and expedite the review process, proposals must be organized as specified below, with sections clearly labeled.

Title page:

Show the RLI number, the name of the Firm's company/firm, address, telephone number, name of the contact person, and the date.

Table of Contents:

Include a clear identification of the material by section and by page.

Letter of Transmittal:

Briefly state the Firm's understanding of the RLI solicitation and express a positive commitment to provide the services described herein. Please state the name(s) of the person(s) who will be authorized to make representations for the Firm, their title(s), office, and email addresses and telephone numbers. Please limit this section to two (2) pages.

Technical Approach:

Companies/Firms or teams shall submit their sample technical approach to the tasks described in the solicitation, including details of how each phase of the proposed project would be completed and how their company/firm proposes maintaining time schedules and cost controls.

References:

References for past projects in the tri-county area (Broward, Palm Beach, and Miami-Dade). Describe the scope of each project in physical terms and by cost, describe the respondent's responsibilities, and provide the contact information (name, email, telephone number) of an individual in a position of responsibility who can attest to the respondent's activities in relation to the project.

List any prior projects performed for the City of Pompano Beach.

Project Team Form:

Prepare and submit a completed "Project Team" form. This form aims to identify the proposed team's key members, including any specialty subconsultants.

Organizational Chart:

Specifically, identify the management plan (if needed) and provide an organizational chart for the project team. The Firm must describe, at a minimum, the basic approach to these projects, including the reporting hierarchy of staff and sub-consultants. Clarify the individual(s) responsible for coordinating separate components of the scope of services.

Statement of Skills and Experience of Project Team:

Describe the experience of the entire project team as it relates to the types of projects described in the Scope of Services section of this solicitation. Include the knowledge of the prime consultants and other members of the project team, such as additional personnel, sub-consultants, branch office staff, team members, and other resources expected to be utilized for this project. Name specific projects [completed within the past five (5) years] where the team members have performed similar projects previously.

Resumes of Key Personnel:

Include resumes for key personnel for prime and sub-consultants.

Office Locations:

Identify the office's location from which services will be rendered and the number of professional and administrative staff at the prime office. Also, identify the location of office(s) of the prime and/or sub-consultants that may be utilized to support any or all of the professional services listed above, and the number of professional and administrative staff at the prime office location.

If companies/firms are situated outside the local area (Broward, Palm Beach, and Miami-Dade counties), include a brief statement as to whether or not the companies/firms will arrange for a local office during the term of the agreement/contract, if necessary.

City Forms:

The Firm Information Page Form and any other required forms must be completed and submitted electronically through the City's eBid System. The City reserves the right to request additional information to ensure the Firm is financially solvent. It has sufficient financial resources to perform the agreement/contract and shall provide proof of its financial solvency. At its sole discretion, the City may ask for additional evidence of financial solvency, including additional documents post-proposal opening

and before evaluation that demonstrate the Firm's ability to perform the resulting agreement/contract and provide the required materials and/or services.

Reviewed and Audited Financial Statements:

Firms shall be financially solvent and appropriately capitalized to be able to service the City for the duration of the agreement/contract. Firms shall provide a complete financial statement of the company's/firm's most recent audited financial statements, indicating the organization's financial condition. Must be uploaded to the Response Attachments tab in the eBid System as a separate file titled "FINANCIAL STATEMENTS" and marked "CONFIDENTIAL."

Financial statements provided shall not be older than twelve (12) months before the date of filing this solicitation's response. The financial statements must be reviewed and submitted with any accompanying notes and supplemental information. The City of Pompano Beach reserves the right to reject financial statements in which the financial condition shown is twelve (12) months or more before the submittal date.

The City is a public agency subject to Chapter 119, Florida's Public Records Law, and must provide the public with access to public records; however, financial statements that are required as submittals to prequalify for a solicitation will be exempt from public disclosure.

The City reserves the right to request additional information to ensure the Firm is financially solvent. It has sufficient financial resources to perform the agreement/contract and shall provide proof of its financial solvency. At its sole discretion, the City may ask for additional proof of financial solvency, including additional documents post-proposal opening and before evaluation that demonstrate the Firm's ability to perform the resulting agreement/contract and provide the required materials and/or services.

A combination of two (2) or more of the following may substitute for audited financial statements:

- 1) Bank letters/statements for the past three (3) months
- 2) Balance sheet, profit and loss statement, cash flow report
- 3) IRS returns for the last two (2) years
- 4) Letter from CPA showing profits and loss statements (certified)

I. Insurance Requirements

The insurance requirements for this RLI are included in **Exhibit B** and form an integral part of this bid submission. All coverage and limits outlined therein will be met or exceeded by the bidder upon award of the contract.

J. Selection/Evaluation Process

A Selection/Evaluation Committee (Committee) will be appointed to select the most qualified company(ies)/ firm(s). The Committee will present its findings to the City Commission. The City Manager will approve a selection evaluation committee to assist in evaluating the Letter of Interest(s) received and to select the most qualified firm(s). All Letters of Interest will be assessed by the Evaluation Committee and Procurement and Contracts staff based on the information submitted by the Submitting Firm(s) in response to this RLI. The Committee's findings will be presented to the City Commission. Based upon the evaluation, the Evaluation Committee will recommend one Submitting Firm to the City Commissioners for the award and execution of an Agreement.

Proposals will be evaluated using the following criteria:

Line	Criteria	Points Range
1	Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm	0-15
2	Qualifications of personnel, including subconsultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-15
3	Proximity of the nearest office to the project location: a. Location b. b. Number of staff at the nearest office	0-15
4	Current and Projected Workload The rating is intended to reflect the workload (both current and projected) of the firm, the staff assigned, and the percentage availability of the assigned staff member. Respondents who fail to note both existing and projected workload conditions and the percentage of availability of staff assigned shall receive zero (0) points	0-15
5	Demonstrated Prior Ability to Complete Project on Time Respondents will be evaluated based on the information provided regarding the firm's experience in completing and adhering to similar project schedules. Provide an example of successful approaches utilized to achieve a timely project completion. Respondents who demonstrate the ability to complete projects on time shall receive more points.	0-15
6	Demonstrated Prior Ability to Complete Project on Budget Proposers will be evaluated on their ability to adhere to initial design budgets. Examples provided should demonstrate a comparison between the initial negotiated task costs and the actual completion costs. Respondents should explain in detail any budgetary overruns due to scope modifications. Respondents who fail to provide the requested schedule and budget information will receive zero (0) points.	0-15
7	Florida Small and Minority Business Certification Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any subcontractors should also be included with the response.) An additional 5%	0-10

for Tier 1/Tier 2 Local Business will be calculated based on each company's combined scoring totals.

NOTE:

Financial statements required as submittals to prequalify for a solicitation will be exempt from public disclosure; however, those submitted to prequalify but not required by the City may be subject to public disclosure.

The City Commission has the authority to (including, but not limited to) approve the recommendation, reject the recommendation, and direct staff to re-advertise this solicitation or review the responses themselves and/or request oral presentations and determine a ranking order that may be the same or different from what was originally presented to the City Commission.

Tie Breaker:

In case there is a tie for the highest-ranked firms, the recommendations shall be made by giving preference to the following items in this order:

- 1) Maintenance of a Drug-Free Workplace by the requirements of 287.087, F.S.
- 2) DBE
- 3) Coin Toss

Technicalities:

Failure to respond, provide detailed information, or provide requested proposal elements may reduce points in the evaluation process. The Committee may recommend rejecting any Letter of Interest containing material deviations from the RLI. The Committee may recommend waiving any irregularities and technicalities. If only one (1) responsive proposal is received, the Committee will proceed without scoring the one (1) responsive statement received and may recommend that Procurement and Contracts Department staff negotiate the best terms and conditions with that sole firm, or may recommend rejecting the proposal.

Committee's Recommendations:

The Evaluation Committee may recommend either rejecting the received Letter of Interest or awarding the contract.

A complete recording shall be made of each meeting (evaluation and negotiation session) conducted by the Committee by the Purchasing Agent. The Committee may choose to conduct one (1) or more exempt negotiation sessions with as many ranked responsive firms as it deems appropriate, in its sole judgment, before making its recommendation for award, starting with the highest-ranked firm, then the second highest-ranked firm, and so on.

Each firm should submit documentation that evidences the firm's capability to provide the services required for the Committee's review for short-listing purposes. After an initial review of the Proposals, the City may invite Proposers for an interview to discuss the proposal and meet firm representatives, particularly key personnel who would be assigned to the project. Should interviews be deemed necessary, it is understood that the City shall incur no costs as a result of this interview, nor bear any obligation in further consideration of the submittal.

The Committee also has the discretion to recommend negotiations with only a single responsive firm if the Committee chooses to do so. During any such negotiations, the City staff assigned to negotiate reserves the right to negotiate any term, condition, or specification during an exempt negotiation session with the highest-ranked responsive firm.

When more than three responses are received, the committee shall furnish the City Commission (for their approval) a listing, in ranked order, of at least three firms deemed to be the most highly qualified to perform the service. If three or fewer firms respond to the Solicitation, the list will contain the ranking of all responses.

Determination of Award:

The City Commission shall consider the Committee's award recommendation for this RLI and may approve such a recommendation. The City Commission may also, at its option, reject the Evaluation Committee's recommendation, or it may also reject all statements received, in which case the City may choose to re-advertise this solicitation "as is" or by adopting a modified version.

K. Hold Harmless and Indemnification

Firm covenants and agrees that it will indemnify hold harmless the City, its officials, employees, volunteers and other authorized agents from and against any and all claims, demands, suits, damages, attorneys' fees, fines, losses, penalties, defense costs or liabilities suffered by the City to the extent caused by any negligent act, omission, breach, recklessness or misconduct of Consultant and/or any of its agents, officers, or employees hereunder, including any inaccuracy in or breach of any of the representations, warranties or covenants made by the Consultant, its agents, officers and/or employees, in the performance of services of this agreement/contract. To the extent considered necessary by City, any sums due Consultant hereunder may be retained by City until all of City's claims for indemnification hereunder have been settled or otherwise resolved, and any amount withheld shall not be subject to payment or interest by City.

L. Right to Audit

Awarded company's/firm's records which shall include but not be limited to accounting records, written policies and procedures, computer records, disks and software, videos, photographs, sub-contract/sub-consultants files (including proposals of successful and unsuccessful firms), originals estimates, estimating worksheets, correspondence, change order files (including documentation covering negotiated settlements), and any other supporting evidence necessary to substantiate charges related to the agreement/contract (all the foregoing hereinafter referred to as "records") shall be open to inspection and subject to audit and/or reproduction, during regular working hours, by City's agent or its authorized representative to the extent necessary to adequately permit evaluation and verification of any invoices, payments or claims submitted by the Awarded Firm or any of its payees under the execution of the agreement/contract. Such records subject to the examination shall also include, but are not limited to, those necessary to evaluate and verify direct and indirect costs (including overhead allocations) as they may apply to costs associated with the agreement/contract.

For such audits, inspections, examinations, and evaluations, the City's agent or authorized representative shall have access to said records from the effective date of the agreement/contract, for the duration of the service, and until five (5) years after the date of final payment by the City to the awarded company/firm under the agreement/contract.

The City agent or its authorized representative shall have access to the awarded company's/firm's facilities, all necessary records, and adequate and appropriate workspace to conduct audits in compliance with this article. The City agent or authorized representative shall give auditees reasonable advance notice of intended audits.

The awarded company/firm shall require all subcontractors/sub-consultants, insurance agents, and material suppliers (payees) to comply with this article's provisions by inserting the requirements in any written agreement/contract. Failure to obtain such written agreements/contracts that include such provisions shall be reason to exclude some or all of the related payees' costs from amounts payable to the contractor/consultant under

the agreement/contract.

M. Retention of Records and Right to Access

The City is a public agency subject to Florida Statutes Chapter 119. The awarded company/firm shall comply with Florida's Public Records Law, as amended. Specifically, the awarded company/firm shall:

1. Keep and maintain public records required by the City to perform the service.
2. Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Florida Statutes Chapter 119, or as otherwise provided by law;
3. Ensure that public records that are exempt or that are confidential and exempt from public record requirements are not disclosed except as authorized by law.
4. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the agreement/contract term and following completion of the agreement/contract if the awarded company/firm does not transfer the records to the City; and
5. Upon completion of the agreement/contract, transfer, at no cost to the City, all public records in possession of the awarded company/firm, or keep and maintain public records required by the City to perform the service. If the awarded company/firm transfers all public records to the City upon completion of the agreement/contract, the awarded company/firm shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the awarded company/firm keeps and maintains public records upon completion of the agreement/contract, the awarded company/firm shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.

N. Communications

No negotiations, decisions, or actions shall be initiated or executed by the company/firm as a result of any discussions with any City employee. Only those communications in writing from the City may be considered duly authorized expressions on behalf of the City. In addition, only communications that are in writing from an authorized representative of the company/firm will be recognized by the City as duly authorized expressions on behalf of the respective company/firm.

O. No Discrimination

No discrimination shall be made based on race, sex, color, age, religion, or national origin in the operations conducted under any agreement/contract with the City.

P. Independent Contractor

The awarded company will conduct business as an independent contractor under the terms of the agreement. Personnel services provided by the awarded company/firm shall be provided by employees of the awarded company/firm and subject to supervision by the awarded company/firm, and not as City officers, employees, or agents. Personnel policies, tax responsibilities, social security and health insurance, employee benefits, purchasing policies, and other similar administrative procedures applicable to services rendered under the agreement/contract shall be those of the awarded company/firm.

Q. Staff Assignment

The City of Pompano Beach reserves the right to approve or reject, for any reason, the Firm's staff assigned to

this project at any time. Background checks may be required.

R. Agreement/Contract Terms

The agreement/contract resulting from this solicitation shall include, but not be limited to, the following terms:

- The agreement/contract shall include, at a minimum, the entirety of this solicitation and the awarded proposal. The City of Pompano Beach City Attorney shall prepare it.
- If the City defends any claim, demand, cause of action, or lawsuit arising out of any act, action, negligent acts or negligent omissions, or willful misconduct of the contractor/consultant, its employees, agents, or servants during the performance of the agreement/contract, whether directly or indirectly, awarded The company/firm agrees to reimburse the City for all expenses, attorney's fees, and court costs incurred in defending such claim, cause of action, or lawsuit.

S. Termination of the Contract

The City of Pompano Beach may terminate the contract resulting from this Solicitation without cause upon providing the contractor with at least sixty (60) days' prior written notice.

Should either party fail to perform any of its obligations under the contract resulting from this Solicitation for a period of thirty (30) days after receipt of written notice of such failure, the non-defaulting party will have the right to terminate the contract immediately upon delivery of written notice to the defaulting party of its election to do so. The foregoing rights of termination are in addition to any other rights and remedies that such party may have.

T. Waiver

It is agreed that no waiver or modification of the agreement/contract resulting from this solicitation or of any covenant, condition, or limitation contained in it shall be valid unless it is in writing and duly executed by the party to be charged with it. No evidence of any waiver or modification shall be offered or received in evidence in any proceeding, arbitration, or litigation between the parties arising out of or affecting the agreement/contract or the right or obligations of any party under it unless such waiver or modification is in writing, duly executed as previously provided. The parties agree that the provisions of this paragraph may not be waived except by a duly executed writing.

U. Survivorship Rights

The agreement/contract resulting from this solicitation shall be binding on and inure to the benefit of the respective parties and their executors, administrators, heirs, personal representatives, successors, and assigns.

V. Manner of Performance

Firm agrees to perform its duties and obligations under the agreement/contract resulting from this solicitation professionally and by all applicable local, federal, and state laws, rules, and regulations.

Firm agrees that the services provided under the agreement/contract resulting from this solicitation shall be provided by educated, trained, experienced, certified, and licensed employees in all areas encompassed within its designated duties. Firm agrees to furnish the City of Pompano Beach with all documentation, certification, authorization, license, permit, or registration currently required by applicable laws, rules, and regulations. Firm further certifies that it and its employees are now in and will maintain good standing with such governmental agencies and that it and its employees will keep all licenses, permits, registration, authorization, or certification required by applicable laws or regulations in full force and effect during the term of the agreement/contract.

Failure of the Firm to comply with this paragraph shall constitute a material breach of the agreement/contract.

W. Acceptance Period

Proposals submitted in response to this solicitation must be valid for no less than one hundred and twenty (120) days from the closing date.

X. Conditions and Provisions

The completed proposal (together with all required attachments) must be submitted electronically to the City on or before the time and date as written herein. By electronically submitting a proposal, all firms shall agree to comply with all of this solicitation's conditions, requirements, and instructions as written or implied herein. All proposals and supporting materials submitted will become the property of the City.

Firm's response shall not contain any alteration to the document posted other than entering data in the spaces provided or including attachments as necessary. By submission of a response, Firm affirms that a complete set of solicitation documents was obtained from the eBid System only, and no alteration of any kind has been made to this solicitation. Exceptions or deviations to this proposal may not be added after the due date.

All firms are required to provide all information requested in this solicitation. Failure to do so may result in the proposal being disqualified.

The City reserves the right to postpone or cancel this solicitation or reject all proposals if, in its sole discretion, it deems it to be in the City's best interest to do so.

The City reserves the right to waive any technical or formal errors or omissions and to reject all proposals or to award an agreement/contract for the items herein, in part or whole, if it is determined to be in the City's best interests to do so.

The City shall not be liable for any costs incurred by the Firm in preparing proposals or for any work performed therein.

Y. Standard Provisions

1. Governing Law

Any agreement/contract resulting from this solicitation shall be governed by the laws of the State of Florida, and the venue for any legal action relating to such agreement/contract will be in Broward County, Florida.

2. Licenses

To perform public work, the awarded company/firm shall be licensed to do business in Florida, if an entity, and hold or obtain such Contractor and Business Licenses if required by State Statutes or local ordinances.

3. Conflict of Interest

To determine any possible conflict of interest, each Firm must disclose if any Elected Official, Appointed Official, or City Employee is also an owner, corporate officer, or employee of the company/firm. If any Elected Official, Appointed Official, or City Employee is an owner, corporate officer, or employee, the Firm must file a statement with the Broward County Supervisor of Elections under Florida Statute, Section 112.313.

4. Drug-Free Workplace

The awarded company(s)/firm(s) will be required to verify that they will operate a "Drug-Free Workplace" as outlined in Florida Statute, Section 287.087.

5. Public Entity Crimes

A person or affiliate who has been placed on the convicted vendor list following a conviction by a public entity crime may not submit a proposal on an agreement/contract to provide any goods or services to a public entity, may not submit a proposal on an agreement/contract with a public entity for the construction or repair of a public building or public work, may not submit proposals on leases of real property to public entity, may not be awarded or perform work as a contractor, supplier, sub-contractor, consultant or sub-consultant under agreement/contract with any public entity, and may not transact business with any public entity over the threshold amount provided in Florida Statute, Section 287.017, for Category Two for thirty-six (36) months from the date of being placed on the convicted vendor list.

6. Patent Fees, Royalties, And Licenses

Suppose the awarded company/firm requires or desires to use any design, trademark, device, material, or process covered by letters patent or copyright. In that case, the awarded company/firm and his surety shall indemnify and hold harmless the City from any claims for infringement because of the use of any such patented design, device, trademark, copyright, material, or process in connection with the work agreed to be performed and shall indemnify the City from any cost, expense, royalty or damage which the City may be obligated to pay because of any infringement at any time during or after completion of the work.

7. Permits

The Awarded Firm shall be responsible for obtaining all permits, licenses, certifications, etc., required by federal, state, county, and municipal laws, regulations, codes, and ordinances to perform the work required in these specifications and to conform to the requirements of said legislation.

8. Familiarity with Laws

It is assumed the selected company(ies)/firm(s) will be familiar with all federal, state, and local laws, ordinances, rules, and regulations that may affect/their services under this solicitation. Ignorance on the part of the company/firm will not relieve the company/firm from responsibility.

9. Withdrawal of Proposals

A company/firm may withdraw its proposal without prejudice, provided that it is done no later than the advertised deadline for proposal submission, by written communication to Procurement and Contracts, 1190 N.E. 3rd Avenue, Building C, Pompano Beach, Florida 33060.

10. Composition of Project Team

Company(ies)/Firm(s) are required to commit that the principals and personnel named in the proposal will perform the services throughout the contractual term unless otherwise provided for by way of a negotiated agreement/contract or written amendment to the same executed by both parties. No diversion or substitution of principals or personnel will be allowed unless a written request that sets forth the qualifications and experience of the proposed replacement(s) is submitted to and approved by the City in writing.

11. Invoicing/Payment

Invoicing and Payments are governed by Article 10 (Contract Payments) of the General Conditions. All invoicing,

approvals, and payment timelines follow Article 10. If there is a conflict, Article 10 controls.

All invoices should be sent to the department associated with the contract. By Florida Statutes, Chapter 218, payment will be made within forty-five (45) days after receipt of a proper invoice.

12. Public Records

- a. The City of Pompano Beach is a public agency subject to Florida Statutes, Section 119. The awarded company/firm shall comply with Florida's Public Records Law, as amended. Specifically, the Awarded Firm shall:
 - i. Keep and maintain public records required by the City to perform the service;
 - ii. Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Florida Statutes, Section 119 or as otherwise provided by law;
 - iii. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the agreement/contract term and following completion of the agreement/contract if the awarded company/firm does not transfer the records to the City; and
 - iv. Upon completion of the agreement/contract, transfer all public records in possession of the awarded company/firm at no cost to the City, or keep and maintain public records required by the City to perform the service. If the awarded company/firm transfers all public records to the City upon completion of the agreement/contract, the awarded company/firm shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the awarded company/firm keeps and maintains public records upon completion of the agreement/contract, the contractor/consultant shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format compatible with the City's information technology systems.
- b. Failure of the contractor/consultant to provide the above-described public records to the City within a reasonable time may subject the contractor/consultant to penalties under Florida Statute Section 119.10, as amended.

PUBLIC RECORDS CUSTODIAN

IF THE CONTRACTOR/CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S/CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT/CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

CITY CLERK

100 W. Atlantic Blvd., Suite 253, Pompano Beach, Florida 33060

Phone: (954) 786-4611

RecordsCustodian@copbfl.com

Z. Questions, Communication, and Addendums

All questions regarding this solicitation will be submitted using the Questions feature in the eBid System. Oral and other interpretations or clarifications will be without legal effect. Addendum/Addenda will be posted to this solicitation in the eBid System, and it is the firm's responsibility to obtain all addenda before submitting a response to this solicitation.

Issuing a written addendum or posting an answer in response to a question submitted through the Questions feature in the eBid System are the only official methods for interpretation, clarification, or additional information. If any addendum is issued for this solicitation, it will be issued via the eBid System. Before submitting its response, each firm is responsible for contacting the City's Procurement and Contracts Department at (954) 786-4098 to check if an addendum has been issued and to include it in its proposal. Each addendum will be posted to the solicitation in the eBid System.

AA. Protest Procedures

Protesting of Bid Conditions/Specifications: Any person desiring to protest the conditions/specifications in this RLI, or any Addenda subsequently released thereto, shall file a notice of intent to protest, in writing, within 72 hours after the electronic release of the competitive solicitation or Addendum and shall file a formal written protest within ten (10) calendar days after the date the notice of protest was filed. Fridays, Saturdays, Sundays, state holidays, or days during which the City administration is closed shall be excluded from the computation of the 72 hours. Suppose the tenth calendar day falls on a Friday, Saturday, Sunday, a state holiday, or a day the City administration is closed. In that case, the formal written protest must be received on or before 5:00 p.m. ET of the following calendar day, excluding Fridays, Saturdays, Sundays, state holidays, and days on which the City administration is closed. Section 120.57(3)(b), Florida Statutes, as currently enacted or as amended from time to time, states that "The formal written protest shall state with particularity the facts and law upon which the protest is based." Failure to file a notice of protest or to file a formal written protest within the time prescribed by Section 120.57(3), Florida Statutes, shall constitute a waiver of proceedings. Notices of protest, formal written protests, and the bonds required by the General Services Procedures Manual shall be filed at the office of the Director, Procurement and Contracts Department, 1010 NE 3 Avenue, Pompano Beach, FL 33060.

Posting of Bid Recommendations/Tabulations: RLI Recommendations and Tabulations will be posted on <http://www.pompanobeachfl.ionwave.net> and will remain posted for 72 hours. Any change to the date and time established herein for the RLI Recommendations/Tabulations posting shall be posted at <http://www.pompanobeachfl.ionwave.net>. If the date and time of the posting of RLI Recommendations/Tabulations are changed, each Bidder is responsible for ascertaining the revised date of the posting of RLI Recommendations/Tabulations. Any person desiring to protest the intended decision shall file a notice of protest, in writing, within 72 hours after the posting of the RLI tabulation and shall file a formal written protest within ten (10) calendar days after the date the notice of protest was filed. Fridays, Saturdays, Sundays, state holidays, and days during which the City administration is closed shall be excluded from the computation of the 72 hours. Suppose the tenth calendar day falls on a Friday, Saturday, Sunday, a state holiday, or a day the City administration is closed. In that case, the formal written protest must be received on or before 5:00 p.m. ET of the following calendar day that is not a Friday, Saturday, or Sunday, a state holiday, or a day during which the City administration is closed. No submissions made after the Bid opening, amending or supplementing the Bid shall be considered. Section 120.57(3)(b), Florida Statutes, as currently enacted or as amended from time to time, states that "The formal written protest shall state with particularity the facts and law upon which the protest is based". Any person who files an action protesting an intended decision shall physically deliver and post with the City, at the time of filing the formal written protest, an original bid protest bond, payable to the City, in an amount

equal to one percent (1%) of the City's estimate of the total volume of the contract. The City shall provide the estimated contract amount to the Proposer within 72 hours, excluding Fridays, Saturdays, Sundays, and other days during which the City administration is closed, of receipt of notice of intent to protest. The estimated contract amount is not subject to protest pursuant to Section 120.57(3), Florida Statutes. The bid protest bond shall be conditioned upon the payment of all costs which may be adjudged against the protester in an Administrative Hearing in which the action is brought and in any subsequent appellate court proceeding. In lieu of a bid protest bond, the City may accept a cashier's check, official bank check, or money order in the amount of the bond. If, after completion of the Administrative Hearing process and any appellate court proceedings, the City prevails, the City shall recover all costs and charges, which shall be included in the Final Order or judgment, including charges made by the Division of Administrative Hearings, but excluding attorney's fees. The bid protest bond shall be returned upon payment of such costs and charges by the protestant. If the protester prevails, then the protester shall recover from the City all expenses and charges incurred by the City. Payment can be made by electronic check (e-check), Visa, MasterCard, or an established escrow account code.

END OF THE RLI

Pompano Beach eBid System Bid Addendum Confirmation: RLI26-002 Addendum 1 (Continuing Contracts for Architectural Services - CCNA)

Message Date 11/18/2025 04:44:29 PM (ET)

Message From pompanobeachfl@customer.ionwave.net
Pompano Beach eBid System

Priority NORMAL

Your addendum has been issued by the system on the following opportunity and it is now available to suppliers.

Issue reason:

This Addendum includes the following:

- The purchasing agent information has been updated.
- The prebidders conference information has been included in the Activities task

Bid Opportunity Information

Bid Number: RLI26-002 Addendum 1

Bid Title: Continuing Contracts for Architectural Services - CCNA

Issue Date: 11/17/2025 06:07:35 PM (ET)

Close Date: 12/18/2025 02:00:00 PM (ET)

Question Cut Off Date: 12/8/2025 12:00:00 AM (ET)

Bid Notes

According to Section 287.055, Florida Statutes Consultants' Competitive Negotiation Act (CCNA), the City of Pompano Beach (the "City") invites professional companies/firms to submit a Letter of Interest (RLI) to provide architectural services on a continuing as-needed basis.

The selected firm shall demonstrate specific experience and capabilities and must have qualified personnel and expertise in the specified disciplines.

This RLI is subject to the "Cone of Silence," which imposes certain restrictions on communications concerning the RLI process.

The Cone of Silence shall take effect once this solicitation is released to the General Public. Respondents to this solicitation or persons acting on their behalf may not contact, between the release of the solicitation and the end of the 72 hours following the agency posting the notice of intended award, excluding Saturdays, Sundays, and state holidays, any employee or officer of the executive or legislative branch concerning any aspect of this solicitation, except in writing to the procurement officer or as provided in the solicitation documents. Violation of this provision may be grounds for rejecting a response." (F.S. 287.057 (25)).

Any firm or lobbyist for a firm is prohibited from having any communications concerning any solicitation for a competitive procurement with any member of the City Commission, City Clerk, City Manager's Office, any Evaluation Committee Member, or any other City of Pompano Beach employee after Procurement and Contracts releases a solicitation to the General Public. All communications must be sent through the eBid System (IonWave) or to the Purchasing Agent assigned to this solicitation, Eric Seifer, at 954-786-4098 or eric.seifer@copbfl.com. No other member of the City Commission, City Clerk, City Manager's Office, any Evaluation Committee Member, or any other City of Pompano Beach employee should be contacted concerning this RLI. Any information that amends any portion of this RLI received by any method other than an Addendum issued to the RLI is not binding on the City of Pompano Beach.

Proposals must be submitted electronically through the eBid System (IonWave) on or before the due date and time as provided herein. Any proposals received after the specified due date and time will not be considered. Any uncertainty about the time a proposal is received will be resolved against the firm, if you don't mind.

Firms must be registered on the City's eBid System to view the solicitation documents and respond to this Solicitation. The complete solicitation document can be downloaded for free from the eBid System as a PDF at <https://pompanobeachfl.ionwave.net>. The City is not responsible for the accuracy or completeness of any

documentation the firm receives from any source other than the eBid System. The firm is solely responsible for downloading all required documents. To attend the virtual public meeting, go to <https://www.pompanobeachfl.gov/pages/meetings> to find the Zoom link.

The system can be accessed at: <https://pompanobeachfl.ionwave.net/>

Questions about this system can be directed to:

City of Pompano Beach, FL Purchasing Division by emailing Purchasing@copbfl.com or by calling 954-786-4098

Username	User Name	Email	Delivery Status
PERLUI	Perez, Luis	luis.perez@copbfl.com	Opened



**REQUEST FOR LETTER OF INTEREST
RLI 26-002**

**CONTINUING CONTRACT FOR ARCHITECTURAL
SERVICES (CCNA)**

BID OPENING: December 18th, 2025, 2:00 PM

PRE-BIDDERS CONFERENCE: November 20th, 2025, 10:00 AM

For access, go to:

<https://pompanobeachfl.gov/pages/meetings>

Issue Date: November 17, 2025

**CITY OF POMPANO BEACH, FLORIDA
REQUEST FOR LETTER OF INTEREST (RLI)**

RLI 26-002 CONTINUING CONTRACT FOR ARCHITECTURAL SERVICES (CCNA)

According to Section 287.055, Florida Statutes Consultant's Competitive Negotiation Act (CCNA), the City of Pompano Beach (the "City") invites professional companies/firms to Letter of Interest (RLI) to provide architectural services on a continuing as-needed basis.

The selected firm shall demonstrate specific experience and capabilities and must have qualified personnel and expertise in the specified disciplines.

This RLI is subject to the "Cone of Silence," which imposes certain restrictions on communications concerning the RLI process.

The Cone of Silence shall take effect once this solicitation is released to the General Public. Respondents to this solicitation or persons acting on their behalf may not contact, between the release of the solicitation and the end of the 72 hours following the agency posting the notice of intended award, excluding Saturdays, Sundays, and state holidays, any employee or officer of the executive or legislative branch concerning any aspect of this solicitation, except in writing to the procurement officer or as provided in the solicitation documents. Violation of this provision may be grounds for rejecting a response." (F.S. 287.057 (25)).

Any firm or lobbyist for a firm is prohibited from having any communications concerning any solicitation for a competitive procurement with any member of the City Commission, City Clerk, City Manager's Office, any Evaluation Committee Member, or any other City of Pompano Beach employee after Procurement and Contracts releases a solicitation to the General Public. All communications must go through the eBid System (IonWave) or the Purchasing Agent assigned to this solicitation, Eric Seifer ~~Jeffrey~~ English, at 954-786-4098, or eric.seifer@copbfl.com ~~Jeffrey.english@copbfl.com~~. No other member of the City Commission, City Clerk, City Manager's Office, any Evaluation Committee Member, or any other City of Pompano Beach employee should be contacted concerning this RLI. Any information that amends any portion of this RLI received by any method other than an Addendum issued to the RLI is not binding on the City of Pompano Beach.

The City will receive proposals by **2:00:00 p.m. (EST) on December 18, 2025**. Proposals must be submitted electronically through the eBid System (IonWave) on or before the due date and time as provided herein. Any proposal received after the due date and time specified will not be considered. Any uncertainty regarding the time a proposal is received will be resolved against the firm.

Firms must be registered on the City's eBid System to view the solicitation documents and respond to this Solicitation. The complete solicitation document can be downloaded for free from the eBid System as a PDF at <https://pompanobeachfl.ionwave.net>. The City is not responsible for the accuracy or completeness of any documentation the firm receives from any source other than the eBid System. The firm is solely responsible for downloading all required documents. To attend the virtual public meeting, go to <https://www.pompanobeachfl.gov/pages/meetings> to find the Zoom link.

Procurement and Contracts Department
City of Pompano Beach, Florida

SCHEDULE OF EVENTS

RLI NUMBER:	RLI26-002
RLI TITLE:	CONTINUING CONTRACT FOR ARCHITECTURAL (CCNA)
RELEASE DATE:	11/17/2025, at 02:00 P.M.
PREBIDDERS CONFERENCE VIRTUAL ZOOM MEETING	11/20/2025, at 10:00 A.M.
WRITTEN QUESTIONS AND INQUIRIES ARE DUE ON OR BEFORE:	12/8/2025, at 12:00 P.M.
RLI RESPONSES DUE DATE/TIME:	12/18/2025, at 02:00 P.M.
EVALUATION COMMITTEE MEETINGS	TBD
RECOMMENDATION FOR AWARD:	TBD
DIRECT ALL INQUIRIES TO:	https://pompanobeachfl.ionwave.net
E-PROPOSAL SUBMITTALS ONLY:	https://pompanobeachfl.ionwave.net
PROPOSAL VIRTUAL OPENING:	https://www.pompanobeachfl.gov/meetings

Non-Mandatory Pre-Proposal Meeting

The non-mandatory Pre-Proposal Meeting will be held via a Virtual Zoom Meeting on **11/20/2025, at 10:00 a.m.** (local). Attendance at the Pre-Submittal Meeting is non-mandatory. The Zoom link is available on the City's Meetings webpage: <https://www.pompanobeachfl.gov/meetings>

A. Introduction

The City of Pompano Beach is seeking qualified architectural firms to work on various projects for the City and CRA. The projects range in magnitude from small-scale to large or specialized designs.

The types of projects to be undertaken may include, but are not limited to:

- The City's approved Capital Improvement Plan (CIP) can be found here: [Five-Year CIP](#)
- Municipal Buildings, Renovations
- Bridge repair, reconstruction, or replacement projects.
- Miscellaneous building repair or improvement projects.
- Roofing repair or replacement projects.
- Seawall repair, reconstruction, or replacement projects.
- Parks and Recreational Facilities projects.
- Emergency power projects.
- Sign Foundations

B. Compliance with CCNA

As a result of this RLI, all services provided under the contract must adhere to the latest provisions of the Florida

Consultants' Competitive Negotiation Act (CCNA), as outlined in Section 287.055, Florida Statutes, including any subsequent amendments. The maximum allowable costs for projects or studies conducted under this contract are subject to the limits set by the CCNA, which are periodically adjusted.

The Respondent acknowledges that all services under this contract shall comply with the latest provisions of the Florida Consultants' Competitive Negotiation Act (CCNA), under Section 287.055, Florida Statutes, and any amendments.

Professional services are entered into in accordance with all the procedures of the CCNA between an agency and a firm whereby the firm provides professional services to the agency for projects in which the estimated construction cost of each individual project under the contract does not exceed \$7.5 million. (Florida Statutes 287.055 (2) (g) 1. a.

Respondents are responsible for ensuring that their proposals align with the applicable statutory limits in effect at the time of submission and contract execution.

C. Scope of Services

The City intends to issue multiple contracts to architectural firms to provide continuing professional services for various projects as needed.

The scope of services may include, but is not limited to, the following:

- Prepare preliminary design reports and/or design alternative recommendations. This may consist of various types of modeling, surveying, and field data analysis. Preparation of preliminary cost estimates.
- Prepare all required bidding/construction documents for projects. This may include the preparation of surveys, design plans, and construction documents, technical specifications, and cost estimates. Attendance at required pre-design, design, Development Review Committee (DRC), Architectural Appearance Committee (AAC), Planning & Zoning (P&Z) bidding and award meeting may also be required.
- Attend a pre-bid conference, prepare possible bid addenda for contract document revisions. Assist in making bid award recommendations for contracting/construction services.
- Prepare all required permit applications and submittal packages as required for permit issuance of all applicable agency permits (i.e., Federal, State, County, and City).
- Provide construction engineering/management/administration services for projects. Services during construction may include shop drawing/contractor submittal reviews and approvals, inspection and approval of project improvements, certification of projects for various permitting entities, possible field revisions, and review and approval of contractor pay applications.
- Provide project close-out services. This may include preliminary and final acceptance of projects, to ensure applicable code and contractual compliance, preparation and approval of punch list items, and project certification as required by all permitting agencies.

Firms must have previous municipal experience and must be licensed to practice Architecture in the State of Florida, pursuant to Florida State Statute 481, by the Board of Professional Regulation.

D. Task/Deliverables

Tasks and deliverables will be determined per project. Each project shall require a signed Work Authorization (WA) form from the awarded firm to be provided to the City. Forms shall be completed in their entirety, including the agreed-upon scope, tasks, schedule, cost, and deliverables for the project. The Consultant will be required to provide all applicable insurance requirements.

E. Term of Agreement/Contract

The contracts will be for a term of five (5) years with no renewals, commencing upon award by the appropriate City officials.

F. Project Web Requirements:

1. This project will utilize the City-provided project management software web-based project management tool. This application is a collaboration tool that provides all project team members with continuous access to essential project data and up-to-the-minute decision and approval status information through the Internet. The City's project management software is a comprehensive system that will be used to manage all project documents, communications, and costs between the City, lead consultants, sub-consultants, design consultants, contractors, and other stakeholders. City provided project management software includes extensive reporting capabilities to facilitate detailed project reporting in a web-based environment that is accessible to all parties and easy to use. Training will be provided for all companies/firms selected to provide services for the City of Pompano Beach.
2. Lead and sub-consultants shall conduct project controls outlined by the City project manager, and/or construction manager, utilizing City-provided project management software. The city shall provide the designated web-based application license(s) to the prime consultant and sub-consultants. No additional software will be required.

The lead consultants and sub-consultants shall be responsible for logging into the project website daily and, as necessary, staying fully apprised of project developments and required action items. These may include but are not limited to: Contracts, Contract Exhibits, Contract Amendments, Drawing Issuances, Addenda, Bulletins, Permits, Insurance & Bonds, Safety Program Procedures, Safety Notices, Accident Reports, Personnel Injury Reports, Schedules, Site Logistics, Progress Reports, Correspondence, Daily Logs, Non-Conformance Notices, Quality Control Notices, Punch Lists, Meeting Minutes, Requests for Information, Submittal Packages, Substitution Requests, Monthly Payment Request Applications, Supplemental Instructions, City Change Directives, Potential Change Orders, Change Order Requests, Change Orders and the like. All supporting data, including but not limited to shop drawings, product data sheets, manufacturer data sheets and instructions, method statements, safety SDS sheets, Substitution Requests, and the like, will be submitted in digital format via the project management system.

G. Local Business Program

On March 13, 2018, the City Commission approved Ordinance 2018-46, establishing a Local Business Program, a policy to increase the participation of City of Pompano Beach businesses in the City's procurement process. For purposes of this solicitation, "Local Business" will be defined as follows:

1. **TIER 1 LOCAL VENDOR. POMPANO BEACH BUSINESS EMPLOYING POMPANO BEACH RESIDENTS.** A business entity which has maintained a permanent place of business within the city limits and maintains a staffing level, within this local office, of at least ten percent who are residents of the City of Pompano Beach or includes subcontracting commitments to Local Vendors Subcontractors for at least ten

percent of the contract value. The permanent place of business may not be a post office box. The business must be located in a non-residential zone, and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the City of Pompano Beach for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.

2. **TIER 2 LOCAL VENDOR. BROWARD COUNTY BUSINESS EMPLOYING POMPANO BEACH RESIDENTS OR UTILIZING LOCAL VENDOR SUBCONTRACTORS.** A business entity which has maintained a permanent place of business within Broward County and maintains a staffing level, within this local office, of at least 15% who are residents of the City of Pompano Beach or includes subcontracting commitments to Local Vendors Subcontractors for at least 20% of the contract value. The permanent place of business may not be a post office box. The business must be located in a non-residential zone, and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the respective Broward County municipality for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.
3. **LOCAL VENDOR SUBCONTRACTOR. POMPANO BEACH BUSINESS.** A business entity which has maintained a permanent place of business within the city limits of the City of Pompano Beach. The permanent place of business may not be a post office box. The business must be located in a non-residential zone and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the City of Pompano Beach for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.

You can view the list of City businesses that have a current Business Tax Receipt on the City's website, and locate local firms that are available to perform the work required by the bid specifications. The business information, sorted by business use classification, is posted on the webpage for the Business Tax Receipt Division: www.pompanobeachfl.gov by selecting the Pompano Beach Business Directory in the Shop Pompano! section.

The City of Pompano Beach is strongly committed to ensuring the participation of City of Pompano Beach Businesses as contractors and subcontractors for the procurement of goods and services, including labor, materials and equipment. Proposers are required to participate in the City of Pompano Beach's Local Business Program by including, as part of their package, the Local Business Participation Form (Exhibit A,) listing the local businesses that will be used on the contract, and the Letter of Intent Form (Exhibit B) from each local business that will participate in the contract.

Please note that, while no goals have been established for this solicitation, the City encourages Local Business participation in all of its procurements.

If a Prime Contractor/Vendor is not able to achieve the level of goal attainment of the contract, the Prime Vendor will be requested to demonstrate and document that good faith efforts were made to achieve the goal by providing the Local Business Unavailability Form (Exhibit C), listing firms that were contacted but not available, and the Good Faith Effort Report (Exhibit D), describing the efforts made to include local business participation in the contract. This documentation shall be provided to the City Commission for acceptance.

The awarded proposer will be required to submit "Local Business Subcontractor Utilization Reports" during projects and after projects have been completed. The reports will be submitted to the assigned City project manager of the project. The Local Business Subcontractor Utilization Report template and instructions have been included in the bid document.

Failure to meet Local Vendor Goal commitments will result in "unsatisfactory" compliance rating. Unsatisfactory ratings may impact award of future projects if a sanction is imposed by the City Commission.

The city shall award a Local Vendor preference based upon vendors, contractors, or subcontractors who are local, with a preference as follows:

1. For evaluation purposes, the Tier 1 and Tier 2 businesses shall be a criterion for award in this Solicitation. No business may qualify for more than one tier level.
2. For evaluation purposes, local vendors shall receive the following preferences:
 - a. Tier 1 business as defined by this subsection shall be granted a preference in the amount of five percent of total score.
 - b. Tier 2 business as defined by this subsection shall be granted a preference in the amount of two and one-half percent of total score.
3. It is the responsibility of the awarded vendor/contractor to comply with all Tier 1 and Tier 2 guidelines. The awarded vendor/contractor must ensure that all requirements are met before execution of a contract.

H. Required Proposal Submittal

Sealed proposals shall be submitted electronically through the eBid System on or before the due date and time as provided herein. Firm shall upload the response as one (1) file to the eBid System. The file size limit for uploads is 250 MB. If the file size exceeds 10 MB, the response must be split and uploaded as two (2) separate files.

Information to be included in the proposal: To maintain comparability and expedite the review process, proposals must be organized as specified below, with sections clearly labeled.

Title page:

Show the RLI number, the name of the Firm's company/firm, address, telephone number, name of the contact person, and the date.

Table of Contents:

Include a clear identification of the material by section and by page.

Letter of Transmittal:

Briefly state the Firm's understanding of the RLI solicitation and express a positive commitment to provide the services described herein. Please state the name(s) of the person(s) who will be authorized to make representations for the Firm, their title(s), office, and email addresses and telephone numbers. Please limit this section to two (2) pages.

Technical Approach:

Companies/Firms or teams shall submit their sample technical approach to the tasks described in the solicitation, including details of how each phase of the proposed project would be completed and how their company/firm proposes maintaining time schedules and cost controls.

References:

References for past projects in the tri-county area (Broward, Palm Beach, and Miami-Dade). Describe the scope of each project in physical terms and by cost, describe the respondent's responsibilities, and provide the contact information (name, email, telephone number) of an individual in a position of responsibility who can attest to the respondent's activities in relation to the project.

List any prior projects performed for the City of Pompano Beach.

Project Team Form:

Prepare and submit a completed "Project Team" form. This form aims to identify the proposed team's key members, including any specialty subconsultants.

Organizational Chart:

Specifically, identify the management plan (if needed) and provide an organizational chart for the project team. The Firm must describe, at a minimum, the basic approach to these projects, including the reporting hierarchy of staff and sub-consultants. Clarify the individual(s) responsible for coordinating separate components of the scope of services.

Statement of Skills and Experience of Project Team:

Describe the experience of the entire project team as it relates to the types of projects described in the Scope of Services section of this solicitation. Include the knowledge of the prime consultants and other members of the project team, such as additional personnel, sub-consultants, branch office staff, team members, and other resources expected to be utilized for this project. Name specific projects [completed within the past five (5) years] where the team members have performed similar projects previously.

Resumes of Key Personnel:

Include resumes for key personnel for prime and sub-consultants.

Office Locations:

Identify the office's location from which services will be rendered and the number of professional and administrative staff at the prime office. Also, identify the location of office(s) of the prime and/or sub-consultants that may be utilized to support any or all of the professional services listed above, and the number of professional and administrative staff at the prime office location.

If companies/firms are situated outside the local area (Broward, Palm Beach, and Miami-Dade counties), include a brief statement as to whether or not the companies/firms will arrange for a local office during the term of the agreement/contract, if necessary.

City Forms:

The Firm Information Page Form and any other required forms must be completed and submitted electronically through the City's eBid System. The City reserves the right to request additional information to ensure the Firm is financially solvent. It has sufficient financial resources to perform the agreement/contract and shall provide proof of its financial solvency. At its sole discretion, the City may ask for additional evidence of financial solvency, including additional documents post-proposal opening

and before evaluation that demonstrate the Firm's ability to perform the resulting agreement/contract and provide the required materials and/or services.

Reviewed and Audited Financial Statements:

Firms shall be financially solvent and appropriately capitalized to be able to service the City for the duration of the agreement/contract. Firms shall provide a complete financial statement of the company's/firm's most recent audited financial statements, indicating the organization's financial condition. Must be uploaded to the Response Attachments tab in the eBid System as a separate file titled "FINANCIAL STATEMENTS" and marked "CONFIDENTIAL."

Financial statements provided shall not be older than twelve (12) months before the date of filing this solicitation's response. The financial statements must be reviewed and submitted with any accompanying notes and supplemental information. The City of Pompano Beach reserves the right to reject financial statements in which the financial condition shown is twelve (12) months or more before the submittal date.

The City is a public agency subject to Chapter 119, Florida's Public Records Law, and must provide the public with access to public records; however, financial statements that are required as submittals to prequalify for a solicitation will be exempt from public disclosure.

The City reserves the right to request additional information to ensure the Firm is financially solvent. It has sufficient financial resources to perform the agreement/contract and shall provide proof of its financial solvency. At its sole discretion, the City may ask for additional proof of financial solvency, including additional documents post-proposal opening and before evaluation that demonstrate the Firm's ability to perform the resulting agreement/contract and provide the required materials and/or services.

A combination of two (2) or more of the following may substitute for audited financial statements:

- 1) Bank letters/statements for the past three (3) months
- 2) Balance sheet, profit and loss statement, cash flow report
- 3) IRS returns for the last two (2) years
- 4) Letter from CPA showing profits and loss statements (certified)

I. Insurance Requirements

The insurance requirements for this RLI are included in **Exhibit B** and form an integral part of this bid submission. All coverage and limits outlined therein will be met or exceeded by the bidder upon award of the contract.

J. Selection/Evaluation Process

A Selection/Evaluation Committee (Committee) will be appointed to select the most qualified company(ies)/ firm(s). The Committee will present its findings to the City Commission. The City Manager will approve a selection evaluation committee to assist in evaluating the Letter of Interest(s) received and to select the most qualified firm(s). All Letters of Interest will be assessed by the Evaluation Committee and Procurement and Contracts staff based on the information submitted by the Submitting Firm(s) in response to this RLI. The Committee's findings will be presented to the City Commission. Based upon the evaluation, the Evaluation Committee will recommend one Submitting Firm to the City Commissioners for the award and execution of an Agreement.

Proposals will be evaluated using the following criteria:

Line	Criteria	Points Range
1	Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm	0-15
2	Qualifications of personnel, including subconsultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-15
3	Proximity of the nearest office to the project location: a. Location b. b. Number of staff at the nearest office	0-15
4	Current and Projected Workload The rating is intended to reflect the workload (both current and projected) of the firm, the staff assigned, and the percentage availability of the assigned staff member. Respondents who fail to note both existing and projected workload conditions and the percentage of availability of staff assigned shall receive zero (0) points	0-15
5	Demonstrated Prior Ability to Complete Project on Time Respondents will be evaluated based on the information provided regarding the firm's experience in completing and adhering to similar project schedules. Provide an example of successful approaches utilized to achieve a timely project completion. Respondents who demonstrate the ability to complete projects on time shall receive more points.	0-15
6	Demonstrated Prior Ability to Complete Project on Budget Proposers will be evaluated on their ability to adhere to initial design budgets. Examples provided should demonstrate a comparison between the initial negotiated task costs and the actual completion costs. Respondents should explain in detail any budgetary overruns due to scope modifications. Respondents who fail to provide the requested schedule and budget information will receive zero (0) points.	0-15
7	Florida Small and Minority Business Certification Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any subcontractors should also be included with the response.) An additional 5%	0-10

for Tier 1/Tier 2 Local Business will be calculated based on each company's combined scoring totals.

NOTE:

Financial statements required as submittals to prequalify for a solicitation will be exempt from public disclosure; however, those submitted to prequalify but not required by the City may be subject to public disclosure.

The City Commission has the authority to (including, but not limited to) approve the recommendation, reject the recommendation, and direct staff to re-advertise this solicitation or review the responses themselves and/or request oral presentations and determine a ranking order that may be the same or different from what was originally presented to the City Commission.

Tie Breaker:

In case there is a tie for the highest-ranked firms, the recommendations shall be made by giving preference to the following items in this order:

- 1) Maintenance of a Drug-Free Workplace by the requirements of 287.087, F.S.
- 2) DBE
- 3) Coin Toss

Technicalities:

Failure to respond, provide detailed information, or provide requested proposal elements may reduce points in the evaluation process. The Committee may recommend rejecting any Letter of Interest containing material deviations from the RLI. The Committee may recommend waiving any irregularities and technicalities. If only one (1) responsive proposal is received, the Committee will proceed without scoring the one (1) responsive statement received and may recommend that Procurement and Contracts Department staff negotiate the best terms and conditions with that sole firm, or may recommend rejecting the proposal.

Committee's Recommendations:

The Evaluation Committee may recommend either rejecting the received Letter of Interest or awarding the contract.

A complete recording shall be made of each meeting (evaluation and negotiation session) conducted by the Committee by the Purchasing Agent. The Committee may choose to conduct one (1) or more exempt negotiation sessions with as many ranked responsive firms as it deems appropriate, in its sole judgment, before making its recommendation for award, starting with the highest-ranked firm, then the second highest-ranked firm, and so on.

Each firm should submit documentation that evidences the firm's capability to provide the services required for the Committee's review for short-listing purposes. After an initial review of the Proposals, the City may invite Proposers for an interview to discuss the proposal and meet firm representatives, particularly key personnel who would be assigned to the project. Should interviews be deemed necessary, it is understood that the City shall incur no costs as a result of this interview, nor bear any obligation in further consideration of the submittal.

The Committee also has the discretion to recommend negotiations with only a single responsive firm if the Committee chooses to do so. During any such negotiations, the City staff assigned to negotiate reserves the right to negotiate any term, condition, or specification during an exempt negotiation session with the highest-ranked responsive firm.

When more than three responses are received, the committee shall furnish the City Commission (for their approval) a listing, in ranked order, of at least three firms deemed to be the most highly qualified to perform the service. If three or fewer firms respond to the Solicitation, the list will contain the ranking of all responses.

Determination of Award:

The City Commission shall consider the Committee's award recommendation for this RLI and may approve such a recommendation. The City Commission may also, at its option, reject the Evaluation Committee's recommendation, or it may also reject all statements received, in which case the City may choose to re-advertise this solicitation "as is" or by adopting a modified version.

K. Hold Harmless and Indemnification

Firm covenants and agrees that it will indemnify hold harmless the City, its officials, employees, volunteers and other authorized agents from and against any and all claims, demands, suits, damages, attorneys' fees, fines, losses, penalties, defense costs or liabilities suffered by the City to the extent caused by any negligent act, omission, breach, recklessness or misconduct of Consultant and/or any of its agents, officers, or employees hereunder, including any inaccuracy in or breach of any of the representations, warranties or covenants made by the Consultant, its agents, officers and/or employees, in the performance of services of this agreement/contract. To the extent considered necessary by City, any sums due Consultant hereunder may be retained by City until all of City's claims for indemnification hereunder have been settled or otherwise resolved, and any amount withheld shall not be subject to payment or interest by City.

L. Right to Audit

Awarded company's/firm's records which shall include but not be limited to accounting records, written policies and procedures, computer records, disks and software, videos, photographs, sub-contract/sub-consultants files (including proposals of successful and unsuccessful firms), originals estimates, estimating worksheets, correspondence, change order files (including documentation covering negotiated settlements), and any other supporting evidence necessary to substantiate charges related to the agreement/contract (all the foregoing hereinafter referred to as "records") shall be open to inspection and subject to audit and/or reproduction, during regular working hours, by City's agent or its authorized representative to the extent necessary to adequately permit evaluation and verification of any invoices, payments or claims submitted by the Awarded Firm or any of its payees under the execution of the agreement/contract. Such records subject to the examination shall also include, but are not limited to, those necessary to evaluate and verify direct and indirect costs (including overhead allocations) as they may apply to costs associated with the agreement/contract.

For such audits, inspections, examinations, and evaluations, the City's agent or authorized representative shall have access to said records from the effective date of the agreement/contract, for the duration of the service, and until five (5) years after the date of final payment by the City to the awarded company/firm under the agreement/contract.

The City agent or its authorized representative shall have access to the awarded company's/firm's facilities, all necessary records, and adequate and appropriate workspace to conduct audits in compliance with this article. The City agent or authorized representative shall give auditees reasonable advance notice of intended audits.

The awarded company/firm shall require all subcontractors/sub-consultants, insurance agents, and material suppliers (payees) to comply with this article's provisions by inserting the requirements in any written agreement/contract. Failure to obtain such written agreements/contracts that include such provisions shall be reason to exclude some or all of the related payees' costs from amounts payable to the contractor/consultant under

the agreement/contract.

M. Retention of Records and Right to Access

The City is a public agency subject to Florida Statutes Chapter 119. The awarded company/firm shall comply with Florida's Public Records Law, as amended. Specifically, the awarded company/firm shall:

1. Keep and maintain public records required by the City to perform the service.
2. Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Florida Statutes Chapter 119, or as otherwise provided by law;
3. Ensure that public records that are exempt or that are confidential and exempt from public record requirements are not disclosed except as authorized by law.
4. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the agreement/contract term and following completion of the agreement/contract if the awarded company/firm does not transfer the records to the City; and
5. Upon completion of the agreement/contract, transfer, at no cost to the City, all public records in possession of the awarded company/firm, or keep and maintain public records required by the City to perform the service. If the awarded company/firm transfers all public records to the City upon completion of the agreement/contract, the awarded company/firm shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the awarded company/firm keeps and maintains public records upon completion of the agreement/contract, the awarded company/firm shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.

N. Communications

No negotiations, decisions, or actions shall be initiated or executed by the company/firm as a result of any discussions with any City employee. Only those communications in writing from the City may be considered duly authorized expressions on behalf of the City. In addition, only communications that are in writing from an authorized representative of the company/firm will be recognized by the City as duly authorized expressions on behalf of the respective company/firm.

O. No Discrimination

No discrimination shall be made based on race, sex, color, age, religion, or national origin in the operations conducted under any agreement/contract with the City.

P. Independent Contractor

The awarded company will conduct business as an independent contractor under the terms of the agreement. Personnel services provided by the awarded company/firm shall be provided by employees of the awarded company/firm and subject to supervision by the awarded company/firm, and not as City officers, employees, or agents. Personnel policies, tax responsibilities, social security and health insurance, employee benefits, purchasing policies, and other similar administrative procedures applicable to services rendered under the agreement/contract shall be those of the awarded company/firm.

Q. Staff Assignment

The City of Pompano Beach reserves the right to approve or reject, for any reason, the Firm's staff assigned to

this project at any time. Background checks may be required.

R. Agreement/Contract Terms

The agreement/contract resulting from this solicitation shall include, but not be limited to, the following terms:

- The agreement/contract shall include, at a minimum, the entirety of this solicitation and the awarded proposal. The City of Pompano Beach City Attorney shall prepare it.
- If the City defends any claim, demand, cause of action, or lawsuit arising out of any act, action, negligent acts or negligent omissions, or willful misconduct of the contractor/consultant, its employees, agents, or servants during the performance of the agreement/contract, whether directly or indirectly, awarded The company/firm agrees to reimburse the City for all expenses, attorney's fees, and court costs incurred in defending such claim, cause of action, or lawsuit.

S. Termination of the Contract

The City of Pompano Beach may terminate the contract resulting from this Solicitation without cause upon providing the contractor with at least sixty (60) days' prior written notice.

Should either party fail to perform any of its obligations under the contract resulting from this Solicitation for a period of thirty (30) days after receipt of written notice of such failure, the non-defaulting party will have the right to terminate the contract immediately upon delivery of written notice to the defaulting party of its election to do so. The foregoing rights of termination are in addition to any other rights and remedies that such party may have.

T. Waiver

It is agreed that no waiver or modification of the agreement/contract resulting from this solicitation or of any covenant, condition, or limitation contained in it shall be valid unless it is in writing and duly executed by the party to be charged with it. No evidence of any waiver or modification shall be offered or received in evidence in any proceeding, arbitration, or litigation between the parties arising out of or affecting the agreement/contract or the right or obligations of any party under it unless such waiver or modification is in writing, duly executed as previously provided. The parties agree that the provisions of this paragraph may not be waived except by a duly executed writing.

U. Survivorship Rights

The agreement/contract resulting from this solicitation shall be binding on and inure to the benefit of the respective parties and their executors, administrators, heirs, personal representatives, successors, and assigns.

V. Manner of Performance

Firm agrees to perform its duties and obligations under the agreement/contract resulting from this solicitation professionally and by all applicable local, federal, and state laws, rules, and regulations.

Firm agrees that the services provided under the agreement/contract resulting from this solicitation shall be provided by educated, trained, experienced, certified, and licensed employees in all areas encompassed within its designated duties. Firm agrees to furnish the City of Pompano Beach with all documentation, certification, authorization, license, permit, or registration currently required by applicable laws, rules, and regulations. Firm further certifies that it and its employees are now in and will maintain good standing with such governmental agencies and that it and its employees will keep all licenses, permits, registration, authorization, or certification required by applicable laws or regulations in full force and effect during the term of the agreement/contract.

Failure of the Firm to comply with this paragraph shall constitute a material breach of the agreement/contract.

W. Acceptance Period

Proposals submitted in response to this solicitation must be valid for no less than one hundred and twenty (120) days from the closing date.

X. Conditions and Provisions

The completed proposal (together with all required attachments) must be submitted electronically to the City on or before the time and date as written herein. By electronically submitting a proposal, all firms shall agree to comply with all of this solicitation's conditions, requirements, and instructions as written or implied herein. All proposals and supporting materials submitted will become the property of the City.

Firm's response shall not contain any alteration to the document posted other than entering data in the spaces provided or including attachments as necessary. By submission of a response, Firm affirms that a complete set of solicitation documents was obtained from the eBid System only, and no alteration of any kind has been made to this solicitation. Exceptions or deviations to this proposal may not be added after the due date.

All firms are required to provide all information requested in this solicitation. Failure to do so may result in the proposal being disqualified.

The City reserves the right to postpone or cancel this solicitation or reject all proposals if, in its sole discretion, it deems it to be in the City's best interest to do so.

The City reserves the right to waive any technical or formal errors or omissions and to reject all proposals or to award an agreement/contract for the items herein, in part or whole, if it is determined to be in the City's best interests to do so.

The City shall not be liable for any costs incurred by the Firm in preparing proposals or for any work performed therein.

Y. Standard Provisions

1. **Governing Law**

Any agreement/contract resulting from this solicitation shall be governed by the laws of the State of Florida, and the venue for any legal action relating to such agreement/contract will be in Broward County, Florida.

2. **Licenses**

To perform public work, the awarded company/firm shall be licensed to do business in Florida, if an entity, and hold or obtain such Contractor and Business Licenses if required by State Statutes or local ordinances.

3. **Conflict of Interest**

To determine any possible conflict of interest, each Firm must disclose if any Elected Official, Appointed Official, or City Employee is also an owner, corporate officer, or employee of the company/firm. If any Elected Official, Appointed Official, or City Employee is an owner, corporate officer, or employee, the Firm must file a statement with the Broward County Supervisor of Elections under Florida Statute, Section 112.313.

4. Drug-Free Workplace

The awarded company(s)/firm(s) will be required to verify that they will operate a "Drug-Free Workplace" as outlined in Florida Statute, Section 287.087.

5. Public Entity Crimes

A person or affiliate who has been placed on the convicted vendor list following a conviction by a public entity crime may not submit a proposal on an agreement/contract to provide any goods or services to a public entity, may not submit a proposal on an agreement/contract with a public entity for the construction or repair of a public building or public work, may not submit proposals on leases of real property to public entity, may not be awarded or perform work as a contractor, supplier, sub-contractor, consultant or sub-consultant under agreement/contract with any public entity, and may not transact business with any public entity over the threshold amount provided in Florida Statute, Section 287.017, for Category Two for thirty-six (36) months from the date of being placed on the convicted vendor list.

6. Patent Fees, Royalties, And Licenses

Suppose the awarded company/firm requires or desires to use any design, trademark, device, material, or process covered by letters patent or copyright. In that case, the awarded company/firm and his surety shall indemnify and hold harmless the City from any claims for infringement because of the use of any such patented design, device, trademark, copyright, material, or process in connection with the work agreed to be performed and shall indemnify the City from any cost, expense, royalty or damage which the City may be obligated to pay because of any infringement at any time during or after completion of the work.

7. Permits

The Awarded Firm shall be responsible for obtaining all permits, licenses, certifications, etc., required by federal, state, county, and municipal laws, regulations, codes, and ordinances to perform the work required in these specifications and to conform to the requirements of said legislation.

8. Familiarity with Laws

It is assumed the selected company(ies)/firm(s) will be familiar with all federal, state, and local laws, ordinances, rules, and regulations that may affect/their services under this solicitation. Ignorance on the part of the company/firm will not relieve the company/firm from responsibility.

9. Withdrawal of Proposals

A company/firm may withdraw its proposal without prejudice, provided that it is done no later than the advertised deadline for proposal submission, by written communication to Procurement and Contracts, 1190 N.E. 3rd Avenue, Building C, Pompano Beach, Florida 33060.

10. Composition of Project Team

Company(ies)/Firm(s) are required to commit that the principals and personnel named in the proposal will perform the services throughout the contractual term unless otherwise provided for by way of a negotiated agreement/contract or written amendment to the same executed by both parties. No diversion or substitution of principals or personnel will be allowed unless a written request that sets forth the qualifications and experience of the proposed replacement(s) is submitted to and approved by the City in writing.

11. Invoicing/Payment

Invoicing and Payments are governed by Article 10 (Contract Payments) of the General Conditions. All invoicing,

approvals, and payment timelines follow Article 10. If there is a conflict, Article 10 controls.

All invoices should be sent to the department associated with the contract. By Florida Statutes, Chapter 218, payment will be made within forty-five (45) days after receipt of a proper invoice.

12. Public Records

- a. The City of Pompano Beach is a public agency subject to Florida Statutes, Section 119. The awarded company/firm shall comply with Florida's Public Records Law, as amended. Specifically, the Awarded Firm shall:
 - i. Keep and maintain public records required by the City to perform the service;
 - ii. Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Florida Statutes, Section 119 or as otherwise provided by law;
 - iii. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the agreement/contract term and following completion of the agreement/contract if the awarded company/firm does not transfer the records to the City; and
 - iv. Upon completion of the agreement/contract, transfer all public records in possession of the awarded company/firm at no cost to the City, or keep and maintain public records required by the City to perform the service. If the awarded company/firm transfers all public records to the City upon completion of the agreement/contract, the awarded company/firm shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the awarded company/firm keeps and maintains public records upon completion of the agreement/contract, the contractor/consultant shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format compatible with the City's information technology systems.
- b. Failure of the contractor/consultant to provide the above-described public records to the City within a reasonable time may subject the contractor/consultant to penalties under Florida Statute Section 119.10, as amended.

PUBLIC RECORDS CUSTODIAN

IF THE CONTRACTOR/CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S/CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT/CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

CITY CLERK

100 W. Atlantic Blvd., Suite 253, Pompano Beach, Florida 33060

Phone: (954) 786-4611

RecordsCustodian@copbfl.com

Z. Questions, Communication, and Addendums

All questions regarding this solicitation will be submitted using the Questions feature in the eBid System. Oral and other interpretations or clarifications will be without legal effect. Addendum/Addenda will be posted to this solicitation in the eBid System, and it is the firm's responsibility to obtain all addenda before submitting a response to this solicitation.

Issuing a written addendum or posting an answer in response to a question submitted through the Questions feature in the eBid System are the only official methods for interpretation, clarification, or additional information. If any addendum is issued for this solicitation, it will be issued via the eBid System. Before submitting its response, each firm is responsible for contacting the City's Procurement and Contracts Department at (954) 786-4098 to check if an addendum has been issued and to include it in its proposal. Each addendum will be posted to the solicitation in the eBid System.

AA. Protest Procedures

Protesting of Bid Conditions/Specifications: Any person desiring to protest the conditions/specifications in this RLI, or any Addenda subsequently released thereto, shall file a notice of intent to protest, in writing, within 72 hours after the electronic release of the competitive solicitation or Addendum and shall file a formal written protest within ten (10) calendar days after the date the notice of protest was filed. Fridays, Saturdays, Sundays, state holidays, or days during which the City administration is closed shall be excluded from the computation of the 72 hours. Suppose the tenth calendar day falls on a Friday, Saturday, Sunday, a state holiday, or a day the City administration is closed. In that case, the formal written protest must be received on or before 5:00 p.m. ET of the following calendar day, excluding Fridays, Saturdays, Sundays, state holidays, and days on which the City administration is closed. Section 120.57(3)(b), Florida Statutes, as currently enacted or as amended from time to time, states that "The formal written protest shall state with particularity the facts and law upon which the protest is based." Failure to file a notice of protest or to file a formal written protest within the time prescribed by Section 120.57(3), Florida Statutes, shall constitute a waiver of proceedings. Notices of protest, formal written protests, and the bonds required by the General Services Procedures Manual shall be filed at the office of the Director, Procurement and Contracts Department, 1010 NE 3 Avenue, Pompano Beach, FL 33060.

Posting of Bid Recommendations/Tabulations: RLI Recommendations and Tabulations will be posted on <http://www.pompanobeachfl.ionwave.net> and will remain posted for 72 hours. Any change to the date and time established herein for the RLI Recommendations/Tabulations posting shall be posted at <http://www.pompanobeachfl.ionwave.net>. If the date and time of the posting of RLI Recommendations/Tabulations are changed, each Bidder is responsible for ascertaining the revised date of the posting of RLI Recommendations/Tabulations. Any person desiring to protest the intended decision shall file a notice of protest, in writing, within 72 hours after the posting of the RLI tabulation and shall file a formal written protest within ten (10) calendar days after the date the notice of protest was filed. Fridays, Saturdays, Sundays, state holidays, and days during which the City administration is closed shall be excluded from the computation of the 72 hours. Suppose the tenth calendar day falls on a Friday, Saturday, Sunday, a state holiday, or a day the City administration is closed. In that case, the formal written protest must be received on or before 5:00 p.m. ET of the following calendar day that is not a Friday, Saturday, or Sunday, a state holiday, or a day during which the City administration is closed. No submissions made after the Bid opening, amending or supplementing the Bid shall be considered. Section 120.57(3)(b), Florida Statutes, as currently enacted or as amended from time to time, states that "The formal written protest shall state with particularity the facts and law upon which the protest is based". Any person who files an action protesting an intended decision shall physically deliver and post with the City, at the time of filing the formal written protest, an original bid protest bond, payable to the City, in an amount

equal to one percent (1%) of the City's estimate of the total volume of the contract. The City shall provide the estimated contract amount to the Proposer within 72 hours, excluding Fridays, Saturdays, Sundays, and other days during which the City administration is closed, of receipt of notice of intent to protest. The estimated contract amount is not subject to protest pursuant to Section 120.57(3), Florida Statutes. The bid protest bond shall be conditioned upon the payment of all costs which may be adjudged against the protester in an Administrative Hearing in which the action is brought and in any subsequent appellate court proceeding. In lieu of a bid protest bond, the City may accept a cashier's check, official bank check, or money order in the amount of the bond. If, after completion of the Administrative Hearing process and any appellate court proceedings, the City prevails, the City shall recover all costs and charges, which shall be included in the Final Order or judgment, including charges made by the Division of Administrative Hearings, but excluding attorney's fees. The bid protest bond shall be returned upon payment of such costs and charges by the protestant. If the protester prevails, then the protester shall recover from the City all expenses and charges incurred by the City. Payment can be made by electronic check (e-check), Visa, MasterCard, or an established escrow account code.

END OF THE RLI



**City of Pompano Beach
Procurement and Contracts Department
1010 N.E. 3rd Avenue
Pompano Beach, Florida, 33060**

ADDENDUM # 3

RLI26-002 Continuing Contracts for Architectural Services - CCNA

Date: November 28, 2025

Updates to Bid Documents

This Addendum is issued to modify and clarify the bid documents for the above-referenced solicitation. All proposers shall acknowledge receipt of this Addendum in their response.

1. Evaluation Criteria No. 7 – Local Vendor Program

Evaluation Criteria No. 7 has been updated to reflect the requirements of the City of Pompano Beach **Local Vendor Program Ordinance**. Proposers will now be evaluated in accordance with the ordinance provisions, including Tier 1 and Tier 2 local vendor participation. Please ensure that all supporting documentation is submitted with your proposal to receive consideration under this criterion.

2. Contract Usage – City and CRA

This RLI will be used by both the **City of Pompano Beach** and the **Pompano Beach Community Redevelopment Association (CRA)**. Separate agreements will be executed for each entity under the resulting award. The template for the CRA agreement is included in the Bid Attachments tab.

Please be advised that all revisions made to the body of the solicitation have been incorporated directly into the document. To facilitate easy identification, all changes are **highlighted in red text**. Proposers are responsible for carefully reviewing the solicitation and ensuring that their responses accurately reflect the updated requirements.

All other terms and conditions of the solicitation remain unchanged.

Michael Lee

Purchasing Agent

cc: website



**REQUEST FOR LETTER OF INTEREST
RLI 26-002**

**CONTINUING CONTRACT FOR ARCHITECTURAL
SERVICES (CCNA)**

BID OPENING: December 18th, 2025, 2:00 PM

PRE-BIDDERS CONFERENCE: November 20th, 2025, 10:00 AM

For access, go to:

<https://pompanobeachfl.gov/pages/meetings>

Issue Date: November 17, 2025

**CITY OF POMPANO BEACH, FLORIDA
REQUEST FOR LETTER OF INTEREST (RLI)**

RLI 26-002 CONTINUING CONTRACT FOR ARCHITECTURAL SERVICES (CCNA)

According to Section 287.055, Florida Statutes Consultant's Competitive Negotiation Act (CCNA), the City of Pompano Beach (the "City") invites professional companies/firms to Letter of Interest (RLI) to provide architectural services on a continuing as-needed basis.

The selected firm shall demonstrate specific experience and capabilities and must have qualified personnel and expertise in the specified disciplines.

This RLI is subject to the "Cone of Silence," which imposes certain restrictions on communications concerning the RLI process.

The Cone of Silence shall take effect once this solicitation is released to the General Public. Respondents to this solicitation or persons acting on their behalf may not contact, between the release of the solicitation and the end of the 72 hours following the agency posting the notice of intended award, excluding Saturdays, Sundays, and state holidays, any employee or officer of the executive or legislative branch concerning any aspect of this solicitation, except in writing to the procurement officer or as provided in the solicitation documents. Violation of this provision may be grounds for rejecting a response." (F.S. 287.057 (25)).

Any firm or lobbyist for a firm is prohibited from having any communications concerning any solicitation for a competitive procurement with any member of the City Commission, City Clerk, City Manager's Office, any Evaluation Committee Member, or any other City of Pompano Beach employee after Procurement and Contracts releases a solicitation to the General Public. All communications must go through the eBid System (IonWave) or the Purchasing Agent assigned to this solicitation, Eric Seifer ~~Jeffrey~~ English, at 954-786-4098, or eric.seifer@copbfl.com ~~Jeffrey.english@copbfl.com~~. No other member of the City Commission, City Clerk, City Manager's Office, any Evaluation Committee Member, or any other City of Pompano Beach employee should be contacted concerning this RLI. Any information that amends any portion of this RLI received by any method other than an Addendum issued to the RLI is not binding on the City of Pompano Beach.

The City will receive proposals by **2:00:00 p.m. (EST) on December 18, 2025**. Proposals must be submitted electronically through the eBid System (IonWave) on or before the due date and time as provided herein. Any proposal received after the due date and time specified will not be considered. Any uncertainty regarding the time a proposal is received will be resolved against the firm.

Firms must be registered on the City's eBid System to view the solicitation documents and respond to this Solicitation. The complete solicitation document can be downloaded for free from the eBid System as a PDF at <https://pompanobeachfl.ionwave.net>. The City is not responsible for the accuracy or completeness of any documentation the firm receives from any source other than the eBid System. The firm is solely responsible for downloading all required documents. To attend the virtual public meeting, go to <https://www.pompanobeachfl.gov/pages/meetings> to find the Zoom link.

Procurement and Contracts Department
City of Pompano Beach, Florida

SCHEDULE OF EVENTS

RLI NUMBER:	RLI26-002
RLI TITLE:	CONTINUING CONTRACT FOR ARCHITECTURAL (CCNA)
RELEASE DATE:	11/17/2025, at 02:00 P.M.
PREBIDDERS CONFERENCE VIRTUAL ZOOM MEETING	11/20/2025, at 10:00 A.M.
WRITTEN QUESTIONS AND INQUIRIES ARE DUE ON OR BEFORE:	12/8/2025, at 12:00 P.M.
RLI RESPONSES DUE DATE/TIME:	12/18/2025, at 02:00 P.M.
EVALUATION COMMITTEE MEETINGS	TBD
RECOMMENDATION FOR AWARD:	TBD
DIRECT ALL INQUIRIES TO:	https://pompanobeachfl.ionwave.net
E-PROPOSAL SUBMITTALS ONLY:	https://pompanobeachfl.ionwave.net
PROPOSAL VIRTUAL OPENING:	https://www.pompanobeachfl.gov/meetings

Non-Mandatory Pre-Proposal Meeting

The non-mandatory Pre-Proposal Meeting will be held via a Virtual Zoom Meeting on **11/20/2025, at 10:00 a.m.** (local). Attendance at the Pre-Submittal Meeting is non-mandatory. The Zoom link is available on the City's Meetings webpage: <https://www.pompanobeachfl.gov/meetings>

A. Introduction

The City of Pompano Beach is seeking qualified architectural firms to work on various projects for the City and CRA. The projects range in magnitude from small-scale to large or specialized designs.

The types of projects to be undertaken may include, but are not limited to:

- The City's approved Capital Improvement Plan (CIP) can be found here: [Five-Year CIP](#)
- Municipal Buildings, Renovations
- Bridge repair, reconstruction, or replacement projects.
- Miscellaneous building repair or improvement projects.
- Roofing repair or replacement projects.
- Seawall repair, reconstruction, or replacement projects.
- Parks and Recreational Facilities projects.
- Emergency power projects.
- Sign Foundations

B. Compliance with CCNA

As a result of this RLI, all services provided under the contract must adhere to the latest provisions of the Florida

Consultants' Competitive Negotiation Act (CCNA), as outlined in Section 287.055, Florida Statutes, including any subsequent amendments. The maximum allowable costs for projects or studies conducted under this contract are subject to the limits set by the CCNA, which are periodically adjusted.

The Respondent acknowledges that all services under this contract shall comply with the latest provisions of the Florida Consultants' Competitive Negotiation Act (CCNA), under Section 287.055, Florida Statutes, and any amendments.

Professional services are entered into in accordance with all the procedures of the CCNA between an agency and a firm whereby the firm provides professional services to the agency for projects in which the estimated construction cost of each individual project under the contract does not exceed \$7.5 million. (Florida Statutes 287.055 (2) (g) 1. a.

Respondents are responsible for ensuring that their proposals align with the applicable statutory limits in effect at the time of submission and contract execution.

C. Scope of Services

The City intends to issue multiple contracts to architectural firms to provide continuing professional services for various projects as needed.

The scope of services may include, but is not limited to, the following:

- Prepare preliminary design reports and/or design alternative recommendations. This may consist of various types of modeling, surveying, and field data analysis. Preparation of preliminary cost estimates.
- Prepare all required bidding/construction documents for projects. This may include the preparation of surveys, design plans, and construction documents, technical specifications, and cost estimates. Attendance at required pre-design, design, Development Review Committee (DRC), Architectural Appearance Committee (AAC), Planning & Zoning (P&Z) bidding and award meeting may also be required.
- Attend a pre-bid conference, prepare possible bid addenda for contract document revisions. Assist in making bid award recommendations for contracting/construction services.
- Prepare all required permit applications and submittal packages as required for permit issuance of all applicable agency permits (i.e., Federal, State, County, and City).
- Provide construction engineering/management/administration services for projects. Services during construction may include shop drawing/contractor submittal reviews and approvals, inspection and approval of project improvements, certification of projects for various permitting entities, possible field revisions, and review and approval of contractor pay applications.
- Provide project close-out services. This may include preliminary and final acceptance of projects, to ensure applicable code and contractual compliance, preparation and approval of punch list items, and project certification as required by all permitting agencies.

Firms must have previous municipal experience and must be licensed to practice Architecture in the State of Florida, pursuant to Florida State Statute 481, by the Board of Professional Regulation.

D. Task/Deliverables

Tasks and deliverables will be determined per project. Each project shall require a signed Work Authorization (WA) form from the awarded firm to be provided to the City. Forms shall be completed in their entirety, including the agreed-upon scope, tasks, schedule, cost, and deliverables for the project. The Consultant will be required to provide all applicable insurance requirements.

E. Term of Agreement/Contract

The contracts will be for a term of five (5) years with no renewals, commencing upon award by the appropriate City officials.

F. Project Web Requirements:

1. This project will utilize the City-provided project management software web-based project management tool. This application is a collaboration tool that provides all project team members with continuous access to essential project data and up-to-the-minute decision and approval status information through the Internet. The City's project management software is a comprehensive system that will be used to manage all project documents, communications, and costs between the City, lead consultants, sub-consultants, design consultants, contractors, and other stakeholders. City provided project management software includes extensive reporting capabilities to facilitate detailed project reporting in a web-based environment that is accessible to all parties and easy to use. Training will be provided for all companies/firms selected to provide services for the City of Pompano Beach.
2. Lead and sub-consultants shall conduct project controls outlined by the City project manager, and/or construction manager, utilizing City-provided project management software. The city shall provide the designated web-based application license(s) to the prime consultant and sub-consultants. No additional software will be required.

The lead consultants and sub-consultants shall be responsible for logging into the project website daily and, as necessary, staying fully apprised of project developments and required action items. These may include but are not limited to: Contracts, Contract Exhibits, Contract Amendments, Drawing Issuances, Addenda, Bulletins, Permits, Insurance & Bonds, Safety Program Procedures, Safety Notices, Accident Reports, Personnel Injury Reports, Schedules, Site Logistics, Progress Reports, Correspondence, Daily Logs, Non-Conformance Notices, Quality Control Notices, Punch Lists, Meeting Minutes, Requests for Information, Submittal Packages, Substitution Requests, Monthly Payment Request Applications, Supplemental Instructions, City Change Directives, Potential Change Orders, Change Order Requests, Change Orders and the like. All supporting data, including but not limited to shop drawings, product data sheets, manufacturer data sheets and instructions, method statements, safety SDS sheets, Substitution Requests, and the like, will be submitted in digital format via the project management system.

G. Local Business Program

On March 13, 2018, the City Commission approved Ordinance 2018-46, establishing a Local Business Program, a policy to increase the participation of City of Pompano Beach businesses in the City's procurement process. For purposes of this solicitation, "Local Business" will be defined as follows:

1. **TIER 1 LOCAL VENDOR. POMPANO BEACH BUSINESS EMPLOYING POMPANO BEACH RESIDENTS.** A business entity which has maintained a permanent place of business within the city limits and maintains a staffing level, within this local office, of at least ten percent who are residents of the City of Pompano Beach or includes subcontracting commitments to Local Vendors Subcontractors for at least ten

percent of the contract value. The permanent place of business may not be a post office box. The business must be located in a non-residential zone, and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the City of Pompano Beach for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.

2. **TIER 2 LOCAL VENDOR. BROWARD COUNTY BUSINESS EMPLOYING POMPANO BEACH RESIDENTS OR UTILIZING LOCAL VENDOR SUBCONTRACTORS.** A business entity which has maintained a permanent place of business within Broward County and maintains a staffing level, within this local office, of at least 15% who are residents of the City of Pompano Beach or includes subcontracting commitments to Local Vendors Subcontractors for at least 20% of the contract value. The permanent place of business may not be a post office box. The business must be located in a non-residential zone, and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the respective Broward County municipality for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.
3. **LOCAL VENDOR SUBCONTRACTOR. POMPANO BEACH BUSINESS.** A business entity which has maintained a permanent place of business within the city limits of the City of Pompano Beach. The permanent place of business may not be a post office box. The business must be located in a non-residential zone and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the City of Pompano Beach for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.

You can view the list of City businesses that have a current Business Tax Receipt on the City's website, and locate local firms that are available to perform the work required by the bid specifications. The business information, sorted by business use classification, is posted on the webpage for the Business Tax Receipt Division: www.pompanobeachfl.gov by selecting the Pompano Beach Business Directory in the Shop Pompano! section.

The City of Pompano Beach is strongly committed to ensuring the participation of City of Pompano Beach Businesses as contractors and subcontractors for the procurement of goods and services, including labor, materials and equipment. Proposers are required to participate in the City of Pompano Beach's Local Business Program by including, as part of their package, the Local Business Participation Form (Exhibit A,) listing the local businesses that will be used on the contract, and the Letter of Intent Form (Exhibit B) from each local business that will participate in the contract.

Please note that, while no goals have been established for this solicitation, the City encourages Local Business participation in all of its procurements.

If a Prime Contractor/Vendor is not able to achieve the level of goal attainment of the contract, the Prime Vendor will be requested to demonstrate and document that good faith efforts were made to achieve the goal by providing the Local Business Unavailability Form (Exhibit C), listing firms that were contacted but not available, and the Good Faith Effort Report (Exhibit D), describing the efforts made to include local business participation in the contract. This documentation shall be provided to the City Commission for acceptance.

The awarded proposer will be required to submit "Local Business Subcontractor Utilization Reports" during projects and after projects have been completed. The reports will be submitted to the assigned City project manager of the project. The Local Business Subcontractor Utilization Report template and instructions have been included in the bid document.

Failure to meet Local Vendor Goal commitments will result in "unsatisfactory" compliance rating. Unsatisfactory ratings may impact award of future projects if a sanction is imposed by the City Commission.

The city shall award a Local Vendor preference based upon vendors, contractors, or subcontractors who are local, with a preference as follows:

1. For evaluation purposes, the Tier 1 and Tier 2 businesses shall be a criterion for award in this Solicitation. No business may qualify for more than one tier level.
2. For evaluation purposes, local vendors shall receive the following preferences:
 - a. Tier 1 business as defined by this subsection shall be granted a preference in the amount of five percent of total score.
 - b. Tier 2 business as defined by this subsection shall be granted a preference in the amount of two and one-half percent of total score.
3. It is the responsibility of the awarded vendor/contractor to comply with all Tier 1 and Tier 2 guidelines. The awarded vendor/contractor must ensure that all requirements are met before execution of a contract.

H. Required Proposal Submittal

Sealed proposals shall be submitted electronically through the eBid System on or before the due date and time as provided herein. Firm shall upload the response as one (1) file to the eBid System. The file size limit for uploads is 250 MB. If the file size exceeds 10 MB, the response must be split and uploaded as two (2) separate files.

Information to be included in the proposal: To maintain comparability and expedite the review process, proposals must be organized as specified below, with sections clearly labeled.

Title page:

Show the RLI number, the name of the Firm's company/firm, address, telephone number, name of the contact person, and the date.

Table of Contents:

Include a clear identification of the material by section and by page.

Letter of Transmittal:

Briefly state the Firm's understanding of the RLI solicitation and express a positive commitment to provide the services described herein. Please state the name(s) of the person(s) who will be authorized to make representations for the Firm, their title(s), office, and email addresses and telephone numbers. Please limit this section to two (2) pages.

Technical Approach:

Companies/Firms or teams shall submit their sample technical approach to the tasks described in the solicitation, including details of how each phase of the proposed project would be completed and how their company/firm proposes maintaining time schedules and cost controls.

References:

References for past projects in the tri-county area (Broward, Palm Beach, and Miami-Dade). Describe the scope of each project in physical terms and by cost, describe the respondent's responsibilities, and provide the contact information (name, email, telephone number) of an individual in a position of responsibility who can attest to the respondent's activities in relation to the project.

List any prior projects performed for the City of Pompano Beach.

Project Team Form:

Prepare and submit a completed "Project Team" form. This form aims to identify the proposed team's key members, including any specialty subconsultants.

Organizational Chart:

Specifically, identify the management plan (if needed) and provide an organizational chart for the project team. The Firm must describe, at a minimum, the basic approach to these projects, including the reporting hierarchy of staff and sub-consultants. Clarify the individual(s) responsible for coordinating separate components of the scope of services.

Statement of Skills and Experience of Project Team:

Describe the experience of the entire project team as it relates to the types of projects described in the Scope of Services section of this solicitation. Include the knowledge of the prime consultants and other members of the project team, such as additional personnel, sub-consultants, branch office staff, team members, and other resources expected to be utilized for this project. Name specific projects [completed within the past five (5) years] where the team members have performed similar projects previously.

Resumes of Key Personnel:

Include resumes for key personnel for prime and sub-consultants.

Office Locations:

Identify the office's location from which services will be rendered and the number of professional and administrative staff at the prime office. Also, identify the location of office(s) of the prime and/or sub-consultants that may be utilized to support any or all of the professional services listed above, and the number of professional and administrative staff at the prime office location.

If companies/firms are situated outside the local area (Broward, Palm Beach, and Miami-Dade counties), include a brief statement as to whether or not the companies/firms will arrange for a local office during the term of the agreement/contract, if necessary.

City Forms:

The Firm Information Page Form and any other required forms must be completed and submitted electronically through the City's eBid System. The City reserves the right to request additional information to ensure the Firm is financially solvent. It has sufficient financial resources to perform the agreement/contract and shall provide proof of its financial solvency. At its sole discretion, the City may ask for additional evidence of financial solvency, including additional documents post-proposal opening

and before evaluation that demonstrate the Firm's ability to perform the resulting agreement/contract and provide the required materials and/or services.

Reviewed and Audited Financial Statements:

Firms shall be financially solvent and appropriately capitalized to be able to service the City for the duration of the agreement/contract. Firms shall provide a complete financial statement of the company's/firm's most recent audited financial statements, indicating the organization's financial condition. Must be uploaded to the Response Attachments tab in the eBid System as a separate file titled "FINANCIAL STATEMENTS" and marked "CONFIDENTIAL."

Financial statements provided shall not be older than twelve (12) months before the date of filing this solicitation's response. The financial statements must be reviewed and submitted with any accompanying notes and supplemental information. The City of Pompano Beach reserves the right to reject financial statements in which the financial condition shown is twelve (12) months or more before the submittal date.

The City is a public agency subject to Chapter 119, Florida's Public Records Law, and must provide the public with access to public records; however, financial statements that are required as submittals to prequalify for a solicitation will be exempt from public disclosure.

The City reserves the right to request additional information to ensure the Firm is financially solvent. It has sufficient financial resources to perform the agreement/contract and shall provide proof of its financial solvency. At its sole discretion, the City may ask for additional proof of financial solvency, including additional documents post-proposal opening and before evaluation that demonstrate the Firm's ability to perform the resulting agreement/contract and provide the required materials and/or services.

A combination of two (2) or more of the following may substitute for audited financial statements:

- 1) Bank letters/statements for the past three (3) months
- 2) Balance sheet, profit and loss statement, cash flow report
- 3) IRS returns for the last two (2) years
- 4) Letter from CPA showing profits and loss statements (certified)

I. Insurance Requirements

The insurance requirements for this RLI are included in **Exhibit B** and form an integral part of this bid submission. All coverage and limits outlined therein will be met or exceeded by the bidder upon award of the contract.

J. Selection/Evaluation Process

A Selection/Evaluation Committee (Committee) will be appointed to select the most qualified company(ies)/ firm(s). The Committee will present its findings to the City Commission. The City Manager will approve a selection evaluation committee to assist in evaluating the Letter of Interest(s) received and to select the most qualified firm(s). All Letters of Interest will be assessed by the Evaluation Committee and Procurement and Contracts staff based on the information submitted by the Submitting Firm(s) in response to this RLI. The Committee's findings will be presented to the City Commission. Based upon the evaluation, the Evaluation Committee will recommend one Submitting Firm to the City Commissioners for the award and execution of an Agreement.

Proposals will be evaluated using the following criteria:

Line	Criteria	Points Range
1	Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm	0-15
2	Qualifications of personnel, including subconsultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-15
3	Proximity of the nearest office to the project location: a. Location b. b. Number of staff at the nearest office	0-15
4	Current and Projected Workload The rating is intended to reflect the workload (both current and projected) of the firm, the staff assigned, and the percentage availability of the assigned staff member. Respondents who fail to note both existing and projected workload conditions and the percentage of availability of staff assigned shall receive zero (0) points	0-15
5	Demonstrated Prior Ability to Complete Project on Time Respondents will be evaluated based on the information provided regarding the firm's experience in completing and adhering to similar project schedules. Provide an example of successful approaches utilized to achieve a timely project completion. Respondents who demonstrate the ability to complete projects on time shall receive more points.	0-15
6	Demonstrated Prior Ability to Complete Project on Budget Proposers will be evaluated on their ability to adhere to initial design budgets. Examples provided should demonstrate a comparison between the initial negotiated task costs and the actual completion costs. Respondents should explain in detail any budgetary overruns due to scope modifications. Respondents who fail to provide the requested schedule and budget information will receive zero (0) points.	0-15
~~7~~	~~Florida Small and Minority Business Certification~~ ~~Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any subcontractors should also be included with the response.) An additional 5%~~	~~0-10~~

7 **Local Vendors Program**

If the firm qualify under the City's Tier 1 Local Vendor Program 5

If the firm qualify under the City's Tier 2 Local Vendor Program 2.5

~~for Tier 1/Tier 2 Local Business will be calculated based on each company's combined scoring totals.~~

NOTE:

Financial statements required as submittals to prequalify for a solicitation will be exempt from public disclosure; however, those submitted to prequalify but not required by the City may be subject to public disclosure.

The City Commission has the authority to (including, but not limited to) approve the recommendation, reject the recommendation, and direct staff to re-advertise this solicitation or review the responses themselves and/or request oral presentations and determine a ranking order that may be the same or different from what was originally presented to the City Commission.

Tie Breaker:

In case there is a tie for the highest-ranked firms, the recommendations shall be made by giving preference to the following items in this order:

- 1) Maintenance of a Drug-Free Workplace by the requirements of 287.087, F.S.
- 2) DBE
- 3) Coin Toss

Technicalities:

Failure to respond, provide detailed information, or provide requested proposal elements may reduce points in the evaluation process. The Committee may recommend rejecting any Letter of Interest containing material deviations from the RLI. The Committee may recommend waiving any irregularities and technicalities. If only one (1) responsive proposal is received, the Committee will proceed without scoring the one (1) responsive statement received and may recommend that Procurement and Contracts Department staff negotiate the best terms and conditions with that sole firm, or may recommend rejecting the proposal.

Committee's Recommendations:

The Evaluation Committee may recommend either rejecting the received Letter of Interest or awarding the contract.

A complete recording shall be made of each meeting (evaluation and negotiation session) conducted by the Committee by the Purchasing Agent. The Committee may choose to conduct one (1) or more exempt negotiation sessions with as many ranked responsive firms as it deems appropriate, in its sole judgment, before making its recommendation for award, starting with the highest-ranked firm, then the second highest-ranked firm, and so on.

Each firm should submit documentation that evidences the firm's capability to provide the services required for the Committee's review for short-listing purposes. After an initial review of the Proposals, the City may invite Proposers for an interview to discuss the proposal and meet firm representatives, particularly key personnel who would be assigned to the project. Should interviews be deemed necessary, it is understood that the City shall incur no costs as a result of this interview, nor bear any obligation in further consideration of the submittal.

The Committee also has the discretion to recommend negotiations with only a single responsive firm if the Committee chooses to do so. During any such negotiations, the City staff assigned to negotiate reserves the right to negotiate any term, condition, or specification during an exempt negotiation session with the highest-ranked responsive firm.

When more than three responses are received, the committee shall furnish the City Commission (for their approval) a listing, in ranked order, of at least three firms deemed to be the most highly qualified to perform the service. If three or fewer firms respond to the Solicitation, the list will contain the ranking of all responses.

Determination of Award:

The City Commission shall consider the Committee's award recommendation for this RLI and may approve such a recommendation. The City Commission may also, at its option, reject the Evaluation Committee's recommendation, or it may also reject all statements received, in which case the City may choose to re-advertise this solicitation "as is" or by adopting a modified version.

K. Hold Harmless and Indemnification

Firm covenants and agrees that it will indemnify hold harmless the City, its officials, employees, volunteers and other authorized agents from and against any and all claims, demands, suits, damages, attorneys' fees, fines, losses, penalties, defense costs or liabilities suffered by the City to the extent caused by any negligent act, omission, breach, recklessness or misconduct of Consultant and/or any of its agents, officers, or employees hereunder, including any inaccuracy in or breach of any of the representations, warranties or covenants made by the Consultant, its agents, officers and/or employees, in the performance of services of this agreement/contract. To the extent considered necessary by City, any sums due Consultant hereunder may be retained by City until all of City's claims for indemnification hereunder have been settled or otherwise resolved, and any amount withheld shall not be subject to payment or interest by City.

L. Right to Audit

Awarded company's/firm's records which shall include but not be limited to accounting records, written policies and procedures, computer records, disks and software, videos, photographs, sub-contract/sub-consultants files (including proposals of successful and unsuccessful firms), originals estimates, estimating worksheets, correspondence, change order files (including documentation covering negotiated settlements), and any other supporting evidence necessary to substantiate charges related to the agreement/contract (all the foregoing hereinafter referred to as "records") shall be open to inspection and subject to audit and/or reproduction, during regular working hours, by City's agent or its authorized representative to the extent necessary to adequately permit evaluation and verification of any invoices, payments or claims submitted by the Awarded Firm or any of its payees under the execution of the agreement/contract. Such records subject to the examination shall also include, but are not limited to, those necessary to evaluate and verify direct and indirect costs (including overhead allocations) as they may apply to costs associated with the agreement/contract.

For such audits, inspections, examinations, and evaluations, the City's agent or authorized representative shall have access to said records from the effective date of the agreement/contract, for the duration of the service, and until five (5) years after the date of final payment by the City to the awarded company/firm under the agreement/contract.

The City agent or its authorized representative shall have access to the awarded company's/firm's facilities, all necessary records, and adequate and appropriate workspace to conduct audits in compliance with this article. The City agent or authorized representative shall give auditees reasonable advance notice of intended audits.

The awarded company/firm shall require all subcontractors/sub-consultants, insurance agents, and material suppliers (payees) to comply with this article's provisions by inserting the requirements in any written agreement/contract. Failure to obtain such written agreements/contracts that include such provisions shall be reason to exclude some or all of the related payees' costs from amounts payable to the contractor/consultant under

the agreement/contract.

M. Retention of Records and Right to Access

The City is a public agency subject to Florida Statutes Chapter 119. The awarded company/firm shall comply with Florida's Public Records Law, as amended. Specifically, the awarded company/firm shall:

1. Keep and maintain public records required by the City to perform the service.
2. Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Florida Statutes Chapter 119, or as otherwise provided by law;
3. Ensure that public records that are exempt or that are confidential and exempt from public record requirements are not disclosed except as authorized by law.
4. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the agreement/contract term and following completion of the agreement/contract if the awarded company/firm does not transfer the records to the City; and
5. Upon completion of the agreement/contract, transfer, at no cost to the City, all public records in possession of the awarded company/firm, or keep and maintain public records required by the City to perform the service. If the awarded company/firm transfers all public records to the City upon completion of the agreement/contract, the awarded company/firm shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the awarded company/firm keeps and maintains public records upon completion of the agreement/contract, the awarded company/firm shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.

N. Communications

No negotiations, decisions, or actions shall be initiated or executed by the company/firm as a result of any discussions with any City employee. Only those communications in writing from the City may be considered duly authorized expressions on behalf of the City. In addition, only communications that are in writing from an authorized representative of the company/firm will be recognized by the City as duly authorized expressions on behalf of the respective company/firm.

O. No Discrimination

No discrimination shall be made based on race, sex, color, age, religion, or national origin in the operations conducted under any agreement/contract with the City.

P. Independent Contractor

The awarded company will conduct business as an independent contractor under the terms of the agreement. Personnel services provided by the awarded company/firm shall be provided by employees of the awarded company/firm and subject to supervision by the awarded company/firm, and not as City officers, employees, or agents. Personnel policies, tax responsibilities, social security and health insurance, employee benefits, purchasing policies, and other similar administrative procedures applicable to services rendered under the agreement/contract shall be those of the awarded company/firm.

Q. Staff Assignment

The City of Pompano Beach reserves the right to approve or reject, for any reason, the Firm's staff assigned to

this project at any time. Background checks may be required.

R. Agreement/Contract Terms

The agreement/contract resulting from this solicitation shall include, but not be limited to, the following terms:

- The agreement/contract shall include, at a minimum, the entirety of this solicitation and the awarded proposal. The City of Pompano Beach City Attorney shall prepare it.
- If the City defends any claim, demand, cause of action, or lawsuit arising out of any act, action, negligent acts or negligent omissions, or willful misconduct of the contractor/consultant, its employees, agents, or servants during the performance of the agreement/contract, whether directly or indirectly, awarded The company/firm agrees to reimburse the City for all expenses, attorney's fees, and court costs incurred in defending such claim, cause of action, or lawsuit.

S. Termination of the Contract

The City of Pompano Beach may terminate the contract resulting from this Solicitation without cause upon providing the contractor with at least sixty (60) days' prior written notice.

Should either party fail to perform any of its obligations under the contract resulting from this Solicitation for a period of thirty (30) days after receipt of written notice of such failure, the non-defaulting party will have the right to terminate the contract immediately upon delivery of written notice to the defaulting party of its election to do so. The foregoing rights of termination are in addition to any other rights and remedies that such party may have.

T. Waiver

It is agreed that no waiver or modification of the agreement/contract resulting from this solicitation or of any covenant, condition, or limitation contained in it shall be valid unless it is in writing and duly executed by the party to be charged with it. No evidence of any waiver or modification shall be offered or received in evidence in any proceeding, arbitration, or litigation between the parties arising out of or affecting the agreement/contract or the right or obligations of any party under it unless such waiver or modification is in writing, duly executed as previously provided. The parties agree that the provisions of this paragraph may not be waived except by a duly executed writing.

U. Survivorship Rights

The agreement/contract resulting from this solicitation shall be binding on and inure to the benefit of the respective parties and their executors, administrators, heirs, personal representatives, successors, and assigns.

V. Manner of Performance

Firm agrees to perform its duties and obligations under the agreement/contract resulting from this solicitation professionally and by all applicable local, federal, and state laws, rules, and regulations.

Firm agrees that the services provided under the agreement/contract resulting from this solicitation shall be provided by educated, trained, experienced, certified, and licensed employees in all areas encompassed within its designated duties. Firm agrees to furnish the City of Pompano Beach with all documentation, certification, authorization, license, permit, or registration currently required by applicable laws, rules, and regulations. Firm further certifies that it and its employees are now in and will maintain good standing with such governmental agencies and that it and its employees will keep all licenses, permits, registration, authorization, or certification required by applicable laws or regulations in full force and effect during the term of the agreement/contract.

Failure of the Firm to comply with this paragraph shall constitute a material breach of the agreement/contract.

W. Acceptance Period

Proposals submitted in response to this solicitation must be valid for no less than one hundred and twenty (120) days from the closing date.

X. Conditions and Provisions

The completed proposal (together with all required attachments) must be submitted electronically to the City on or before the time and date as written herein. By electronically submitting a proposal, all firms shall agree to comply with all of this solicitation's conditions, requirements, and instructions as written or implied herein. All proposals and supporting materials submitted will become the property of the City.

Firm's response shall not contain any alteration to the document posted other than entering data in the spaces provided or including attachments as necessary. By submission of a response, Firm affirms that a complete set of solicitation documents was obtained from the eBid System only, and no alteration of any kind has been made to this solicitation. Exceptions or deviations to this proposal may not be added after the due date.

All firms are required to provide all information requested in this solicitation. Failure to do so may result in the proposal being disqualified.

The City reserves the right to postpone or cancel this solicitation or reject all proposals if, in its sole discretion, it deems it to be in the City's best interest to do so.

The City reserves the right to waive any technical or formal errors or omissions and to reject all proposals or to award an agreement/contract for the items herein, in part or whole, if it is determined to be in the City's best interests to do so.

The City shall not be liable for any costs incurred by the Firm in preparing proposals or for any work performed therein.

Y. Standard Provisions

1. **Governing Law**

Any agreement/contract resulting from this solicitation shall be governed by the laws of the State of Florida, and the venue for any legal action relating to such agreement/contract will be in Broward County, Florida.

2. **Licenses**

To perform public work, the awarded company/firm shall be licensed to do business in Florida, if an entity, and hold or obtain such Contractor and Business Licenses if required by State Statutes or local ordinances.

3. **Conflict of Interest**

To determine any possible conflict of interest, each Firm must disclose if any Elected Official, Appointed Official, or City Employee is also an owner, corporate officer, or employee of the company/firm. If any Elected Official, Appointed Official, or City Employee is an owner, corporate officer, or employee, the Firm must file a statement with the Broward County Supervisor of Elections under Florida Statute, Section 112.313.

4. Drug-Free Workplace

The awarded company(s)/firm(s) will be required to verify that they will operate a "Drug-Free Workplace" as outlined in Florida Statute, Section 287.087.

5. Public Entity Crimes

A person or affiliate who has been placed on the convicted vendor list following a conviction by a public entity crime may not submit a proposal on an agreement/contract to provide any goods or services to a public entity, may not submit a proposal on an agreement/contract with a public entity for the construction or repair of a public building or public work, may not submit proposals on leases of real property to public entity, may not be awarded or perform work as a contractor, supplier, sub-contractor, consultant or sub-consultant under agreement/contract with any public entity, and may not transact business with any public entity over the threshold amount provided in Florida Statute, Section 287.017, for Category Two for thirty-six (36) months from the date of being placed on the convicted vendor list.

6. Patent Fees, Royalties, And Licenses

Suppose the awarded company/firm requires or desires to use any design, trademark, device, material, or process covered by letters patent or copyright. In that case, the awarded company/firm and his surety shall indemnify and hold harmless the City from any claims for infringement because of the use of any such patented design, device, trademark, copyright, material, or process in connection with the work agreed to be performed and shall indemnify the City from any cost, expense, royalty or damage which the City may be obligated to pay because of any infringement at any time during or after completion of the work.

7. Permits

The Awarded Firm shall be responsible for obtaining all permits, licenses, certifications, etc., required by federal, state, county, and municipal laws, regulations, codes, and ordinances to perform the work required in these specifications and to conform to the requirements of said legislation.

8. Familiarity with Laws

It is assumed the selected company(ies)/firm(s) will be familiar with all federal, state, and local laws, ordinances, rules, and regulations that may affect/their services under this solicitation. Ignorance on the part of the company/firm will not relieve the company/firm from responsibility.

9. Withdrawal of Proposals

A company/firm may withdraw its proposal without prejudice, provided that it is done no later than the advertised deadline for proposal submission, by written communication to Procurement and Contracts, 1190 N.E. 3rd Avenue, Building C, Pompano Beach, Florida 33060.

10. Composition of Project Team

Company(ies)/Firm(s) are required to commit that the principals and personnel named in the proposal will perform the services throughout the contractual term unless otherwise provided for by way of a negotiated agreement/contract or written amendment to the same executed by both parties. No diversion or substitution of principals or personnel will be allowed unless a written request that sets forth the qualifications and experience of the proposed replacement(s) is submitted to and approved by the City in writing.

11. Invoicing/Payment

Invoicing and Payments are governed by Article 10 (Contract Payments) of the General Conditions. All invoicing,

approvals, and payment timelines follow Article 10. If there is a conflict, Article 10 controls.

All invoices should be sent to the department associated with the contract. By Florida Statutes, Chapter 218, payment will be made within forty-five (45) days after receipt of a proper invoice.

12. Public Records

- a. The City of Pompano Beach is a public agency subject to Florida Statutes, Section 119. The awarded company/firm shall comply with Florida's Public Records Law, as amended. Specifically, the Awarded Firm shall:
 - i. Keep and maintain public records required by the City to perform the service;
 - ii. Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Florida Statutes, Section 119 or as otherwise provided by law;
 - iii. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the agreement/contract term and following completion of the agreement/contract if the awarded company/firm does not transfer the records to the City; and
 - iv. Upon completion of the agreement/contract, transfer all public records in possession of the awarded company/firm at no cost to the City, or keep and maintain public records required by the City to perform the service. If the awarded company/firm transfers all public records to the City upon completion of the agreement/contract, the awarded company/firm shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the awarded company/firm keeps and maintains public records upon completion of the agreement/contract, the contractor/consultant shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format compatible with the City's information technology systems.
- b. Failure of the contractor/consultant to provide the above-described public records to the City within a reasonable time may subject the contractor/consultant to penalties under Florida Statute Section 119.10, as amended.

PUBLIC RECORDS CUSTODIAN

IF THE CONTRACTOR/CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S/CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT/CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

CITY CLERK

100 W. Atlantic Blvd., Suite 253, Pompano Beach, Florida 33060

Phone: (954) 786-4611

RecordsCustodian@copbfl.com

Z. Questions, Communication, and Addendums

All questions regarding this solicitation will be submitted using the Questions feature in the eBid System. Oral and other interpretations or clarifications will be without legal effect. Addendum/Addenda will be posted to this solicitation in the eBid System, and it is the firm's responsibility to obtain all addenda before submitting a response to this solicitation.

Issuing a written addendum or posting an answer in response to a question submitted through the Questions feature in the eBid System are the only official methods for interpretation, clarification, or additional information. If any addendum is issued for this solicitation, it will be issued via the eBid System. Before submitting its response, each firm is responsible for contacting the City's Procurement and Contracts Department at (954) 786-4098 to check if an addendum has been issued and to include it in its proposal. Each addendum will be posted to the solicitation in the eBid System.

AA. Protest Procedures

Protesting of Bid Conditions/Specifications: Any person desiring to protest the conditions/specifications in this RLI, or any Addenda subsequently released thereto, shall file a notice of intent to protest, in writing, within 72 hours after the electronic release of the competitive solicitation or Addendum and shall file a formal written protest within ten (10) calendar days after the date the notice of protest was filed. Fridays, Saturdays, Sundays, state holidays, or days during which the City administration is closed shall be excluded from the computation of the 72 hours. Suppose the tenth calendar day falls on a Friday, Saturday, Sunday, a state holiday, or a day the City administration is closed. In that case, the formal written protest must be received on or before 5:00 p.m. ET of the following calendar day, excluding Fridays, Saturdays, Sundays, state holidays, and days on which the City administration is closed. Section 120.57(3)(b), Florida Statutes, as currently enacted or as amended from time to time, states that "The formal written protest shall state with particularity the facts and law upon which the protest is based." Failure to file a notice of protest or to file a formal written protest within the time prescribed by Section 120.57(3), Florida Statutes, shall constitute a waiver of proceedings. Notices of protest, formal written protests, and the bonds required by the General Services Procedures Manual shall be filed at the office of the Director, Procurement and Contracts Department, 1010 NE 3 Avenue, Pompano Beach, FL 33060.

Posting of Bid Recommendations/Tabulations: RLI Recommendations and Tabulations will be posted on <http://www.pompanobeachfl.ionwave.net> and will remain posted for 72 hours. Any change to the date and time established herein for the RLI Recommendations/Tabulations posting shall be posted at <http://www.pompanobeachfl.ionwave.net>. If the date and time of the posting of RLI Recommendations/Tabulations are changed, each Bidder is responsible for ascertaining the revised date of the posting of RLI Recommendations/Tabulations. Any person desiring to protest the intended decision shall file a notice of protest, in writing, within 72 hours after the posting of the RLI tabulation and shall file a formal written protest within ten (10) calendar days after the date the notice of protest was filed. Fridays, Saturdays, Sundays, state holidays, and days during which the City administration is closed shall be excluded from the computation of the 72 hours. Suppose the tenth calendar day falls on a Friday, Saturday, Sunday, a state holiday, or a day the City administration is closed. In that case, the formal written protest must be received on or before 5:00 p.m. ET of the following calendar day that is not a Friday, Saturday, or Sunday, a state holiday, or a day during which the City administration is closed. No submissions made after the Bid opening, amending or supplementing the Bid shall be considered. Section 120.57(3)(b), Florida Statutes, as currently enacted or as amended from time to time, states that "The formal written protest shall state with particularity the facts and law upon which the protest is based". Any person who files an action protesting an intended decision shall physically deliver and post with the City, at the time of filing the formal written protest, an original bid protest bond, payable to the City, in an amount

equal to one percent (1%) of the City's estimate of the total volume of the contract. The City shall provide the estimated contract amount to the Proposer within 72 hours, excluding Fridays, Saturdays, Sundays, and other days during which the City administration is closed, of receipt of notice of intent to protest. The estimated contract amount is not subject to protest pursuant to Section 120.57(3), Florida Statutes. The bid protest bond shall be conditioned upon the payment of all costs which may be adjudged against the protester in an Administrative Hearing in which the action is brought and in any subsequent appellate court proceeding. In lieu of a bid protest bond, the City may accept a cashier's check, official bank check, or money order in the amount of the bond. If, after completion of the Administrative Hearing process and any appellate court proceedings, the City prevails, the City shall recover all costs and charges, which shall be included in the Final Order or judgment, including charges made by the Division of Administrative Hearings, but excluding attorney's fees. The bid protest bond shall be returned upon payment of such costs and charges by the protestant. If the protester prevails, then the protester shall recover from the City all expenses and charges incurred by the City. Payment can be made by electronic check (e-check), Visa, MasterCard, or an established escrow account code.

END OF THE RLI



**City of Pompano Beach
Procurement and Contracts Department
1010 N.E. 3rd Avenue
Pompano Beach, Florida, 33060**

ADDENDUM # 3

RLI26-002 Continuing Contracts for Architectural Services - CCNA

Date: November 28, 2025

Updates to Bid Documents

This Addendum is issued to modify and clarify the bid documents for the above-referenced solicitation. All proposers shall acknowledge receipt of this Addendum in their response.

1. Evaluation Criteria No. 7 – Local Vendor Program

Evaluation Criteria No. 7 has been updated to reflect the requirements of the City of Pompano Beach **Local Vendor Program Ordinance**. Proposers will now be evaluated in accordance with the ordinance provisions, including Tier 1 and Tier 2 local vendor participation. Please ensure that all supporting documentation is submitted with your proposal to receive consideration under this criterion.

2. Contract Usage – City and CRA

This RLI will be used by both the **City of Pompano Beach** and the **Pompano Beach Community Redevelopment Association (CRA)**. Separate agreements will be executed for each entity under the resulting award. The template for the CRA agreement is included in the Bid Attachments tab.

Please be advised that all revisions made to the body of the solicitation have been incorporated directly into the document. To facilitate easy identification, all changes are **highlighted in red text**. Proposers are responsible for carefully reviewing the solicitation and ensuring that their responses accurately reflect the updated requirements.

All other terms and conditions of the solicitation remain unchanged.

Michael Lee

Purchasing Agent

cc: website



**REQUEST FOR LETTER OF INTEREST
RLI 26-002**

**CONTINUING CONTRACT FOR ARCHITECTURAL
SERVICES (CCNA)**

BID OPENING: December 18th, 2025, 2:00 PM

PRE-BIDDERS CONFERENCE: November 20th, 2025, 10:00 AM

For access, go to:

<https://pompanobeachfl.gov/pages/meetings>

Issue Date: November 17, 2025

**CITY OF POMPANO BEACH, FLORIDA
REQUEST FOR LETTER OF INTEREST (RLI)**

RLI 26-002 CONTINUING CONTRACT FOR ARCHITECTURAL SERVICES (CCNA)

According to Section 287.055, Florida Statutes Consultant's Competitive Negotiation Act (CCNA), the City of Pompano Beach (the "City") **and the Pompano Beach Community Redevelopment Association (CRA)** invites professional companies/firms to Letter of Interest (RLI) to provide architectural services to **the City and the CRA** on a continuing as-needed basis.

The selected firm shall demonstrate specific experience and capabilities and must have qualified personnel and expertise in the specified disciplines.

This RLI is subject to the "Cone of Silence," which imposes certain restrictions on communications concerning the RLI process.

The Cone of Silence shall take effect once this solicitation is released to the General Public. Respondents to this solicitation or persons acting on their behalf may not contact, between the release of the solicitation and the end of the 72 hours following the agency posting the notice of intended award, excluding Saturdays, Sundays, and state holidays, any employee or officer of the executive or legislative branch concerning any aspect of this solicitation, except in writing to the procurement officer or as provided in the solicitation documents. Violation of this provision may be grounds for rejecting a response." (F.S. 287.057 (25)).

Any firm or lobbyist for a firm is prohibited from having any communications concerning any solicitation for a competitive procurement with any member of the City Commission, City Clerk, City Manager's Office, any Evaluation Committee Member, or any other City of Pompano Beach employee after Procurement and Contracts releases a solicitation to the General Public. All communications must go through the eBid System (IonWave) or the Purchasing Agent assigned to this solicitation, Eric Seifer ~~Jeffrey English~~, at 954-786-4098, or eric.seifer@copbfl.com ~~Jeffrey.english@copbfl.com~~. No other member of the City Commission, City Clerk, City Manager's Office, any Evaluation Committee Member, or any other City of Pompano Beach employee should be contacted concerning this RLI. Any information that amends any portion of this RLI received by any method other than an Addendum issued to the RLI is not binding on the City of Pompano Beach.

The City will receive proposals by **2:00:00 p.m. (EST) on December 18, 2025**. Proposals must be submitted electronically through the eBid System (IonWave) on or before the due date and time as provided herein. Any proposal received after the due date and time specified will not be considered. Any uncertainty regarding the time a proposal is received will be resolved against the firm.

Firms must be registered on the City's eBid System to view the solicitation documents and respond to this Solicitation. The complete solicitation document can be downloaded for free from the eBid System as a PDF at <https://pompanobeachfl.ionwave.net>. The City is not responsible for the accuracy or completeness of any documentation the firm receives from any source other than the eBid System. The firm is solely responsible for downloading all required documents. To attend the virtual public meeting, go to <https://www.pompanobeachfl.gov/pages/meetings> to find the Zoom link.

Procurement and Contracts Department, City of Pompano Beach, Florida

SCHEDULE OF EVENTS

RLI NUMBER:	RLI26-002
RLI TITLE:	CONTINUING CONTRACT FOR ARCHITECTURAL (CCNA)
RELEASE DATE:	11/17/2025, at 02:00 P.M.
PREBIDDERS CONFERENCE VIRTUAL ZOOM MEETING	11/20/2025, at 10:00 A.M.
WRITTEN QUESTIONS AND INQUIRIES ARE DUE ON OR BEFORE:	12/8/2025, at 12:00 P.M.
RLI RESPONSES DUE DATE/TIME:	12/18/2025, at 02:00 P.M.
EVALUATION COMMITTEE MEETINGS	TBD
RECOMMENDATION FOR AWARD:	TBD
DIRECT ALL INQUIRIES TO:	https://pompanobeachfl.ionwave.net
E-PROPOSAL SUBMITTALS ONLY:	https://pompanobeachfl.ionwave.net
PROPOSAL VIRTUAL OPENING:	https://www.pompanobeachfl.gov/meetings

Non-Mandatory Pre-Proposal Meeting

The non-mandatory Pre-Proposal Meeting will be held via a Virtual Zoom Meeting on **11/20/2025, at 10:00 a.m.** (local). Attendance at the Pre-Submittal Meeting is non-mandatory. The Zoom link is available on the City's Meetings webpage: <https://www.pompanobeachfl.gov/meetings>

A. Introduction

The City of Pompano Beach and the CRA are seeking qualified architectural firms to work on various projects for the City and CRA. The projects range in magnitude from small-scale to large or specialized designs.

The types of projects to be undertaken may include, but are not limited to:

- The City's approved Capital Improvement Plan (CIP) can be found here: [Five-Year CIP](#)
- Municipal Buildings, Renovations
- Bridge repair, reconstruction, or replacement projects.
- Miscellaneous building repair or improvement projects.
- Roofing repair or replacement projects.
- Seawall repair, reconstruction, or replacement projects.
- Parks and Recreational Facilities projects.
- Emergency power projects.
- Sign Foundations

B. Compliance with CCNA

As a result of this RLI, all services provided under the contract must adhere to the latest provisions of the Florida

Consultants' Competitive Negotiation Act (CCNA), as outlined in Section 287.055, Florida Statutes, including any subsequent amendments. The maximum allowable costs for projects or studies conducted under this contract are subject to the limits set by the CCNA, which are periodically adjusted.

The Respondent acknowledges that all services under this contract shall comply with the latest provisions of the Florida Consultants' Competitive Negotiation Act (CCNA), under Section 287.055, Florida Statutes, and any amendments.

Professional services are entered into in accordance with all the procedures of the CCNA between an agency and a firm whereby the firm provides professional services to the agency for projects in which the estimated construction cost of each individual project under the contract does not exceed \$7.5 million. (Florida Statutes 287.055 (2) (g) 1. a.

Respondents are responsible for ensuring that their proposals align with the applicable statutory limits in effect at the time of submission and contract execution.

C. Scope of Services

The City intends to issue multiple contracts to architectural firms to provide continuing professional services for the City and the CRA for various projects as needed.

The scope of services may include, but is not limited to, the following:

- Prepare preliminary design reports and/or design alternative recommendations. This may consist of various types of modeling, surveying, and field data analysis. Preparation of preliminary cost estimates.
- Prepare all required bidding/construction documents for projects. This may include the preparation of surveys, design plans, and construction documents, technical specifications, and cost estimates. Attendance at required pre-design, design, Development Review Committee (DRC), Architectural Appearance Committee (AAC), Planning & Zoning (P&Z) bidding and award meeting may also be required.
- Attend a pre-bid conference, prepare possible bid addenda for contract document revisions. Assist in making bid award recommendations for contracting/construction services.
- Prepare all required permit applications and submittal packages as required for permit issuance of all applicable agency permits (i.e., Federal, State, County, and City).
- Provide construction engineering/management/administration services for projects. Services during construction may include shop drawing/contractor submittal reviews and approvals, inspection and approval of project improvements, certification of projects for various permitting entities, possible field revisions, and review and approval of contractor pay applications.
- Provide project close-out services. This may include preliminary and final acceptance of projects, to ensure applicable code and contractual compliance, preparation and approval of punch list items, and project certification as required by all permitting agencies.

Firms must have previous municipal experience and must be licensed to practice Architecture in the State of Florida, pursuant to Florida State Statute 481, by the Board of Professional Regulation.

D. Task/Deliverables

Tasks and deliverables will be determined per project. Each project shall require a signed Work Authorization (WA) form from the awarded firm to be provided to the City or the CRA. Forms shall be completed in their entirety, including the agreed-upon scope, tasks, schedule, cost, and deliverables for the project. The Consultant will be required to provide all applicable insurance requirements.

E. Term of Agreement/Contract

The contracts will be for a term of five (5) years with no renewals, commencing upon award by the appropriate City officials.

F. Project Web Requirements:

1. This project will utilize the City-provided project management software web-based project management tool. This application is a collaboration tool that provides all project team members with continuous access to essential project data and up-to-the-minute decision and approval status information through the Internet. The City's project management software is a comprehensive system that will be used to manage all project documents, communications, and costs between the City, lead consultants, sub-consultants, design consultants, contractors, and other stakeholders. City provided project management software includes extensive reporting capabilities to facilitate detailed project reporting in a web-based environment that is accessible to all parties and easy to use. Training will be provided for all companies/firms selected to provide services for the City of Pompano Beach.
2. Lead and sub-consultants shall conduct project controls outlined by the City project manager, and/or construction manager, utilizing City-provided project management software. The city shall provide the designated web-based application license(s) to the prime consultant and sub-consultants. No additional software will be required.

The lead consultants and sub-consultants shall be responsible for logging into the project website daily and, as necessary, staying fully apprised of project developments and required action items. These may include but are not limited to: Contracts, Contract Exhibits, Contract Amendments, Drawing Issuances, Addenda, Bulletins, Permits, Insurance & Bonds, Safety Program Procedures, Safety Notices, Accident Reports, Personnel Injury Reports, Schedules, Site Logistics, Progress Reports, Correspondence, Daily Logs, Non-Conformance Notices, Quality Control Notices, Punch Lists, Meeting Minutes, Requests for Information, Submittal Packages, Substitution Requests, Monthly Payment Request Applications, Supplemental Instructions, City Change Directives, Potential Change Orders, Change Order Requests, Change Orders and the like. All supporting data, including but not limited to shop drawings, product data sheets, manufacturer data sheets and instructions, method statements, safety SDS sheets, Substitution Requests, and the like, will be submitted in digital format via the project management system.

G. Local Business Program

On March 13, 2018, the City Commission approved Ordinance 2018-46, establishing a Local Business Program, a policy to increase the participation of City of Pompano Beach businesses in the City's procurement process. For purposes of this solicitation, "Local Business" will be defined as follows:

1. **TIER 1 LOCAL VENDOR. POMPANO BEACH BUSINESS EMPLOYING POMPANO BEACH RESIDENTS.** A business entity which has maintained a permanent place of business within the city limits and maintains a staffing level, within this local office, of at least ten percent who are residents of the City of Pompano Beach or includes subcontracting commitments to Local Vendors Subcontractors for at least ten

percent of the contract value. The permanent place of business may not be a post office box. The business must be located in a non-residential zone, and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the City of Pompano Beach for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.

2. **TIER 2 LOCAL VENDOR. BROWARD COUNTY BUSINESS EMPLOYING POMPANO BEACH RESIDENTS OR UTILIZING LOCAL VENDOR SUBCONTRACTORS.** A business entity which has maintained a permanent place of business within Broward County and maintains a staffing level, within this local office, of at least 15% who are residents of the City of Pompano Beach or includes subcontracting commitments to Local Vendors Subcontractors for at least 20% of the contract value. The permanent place of business may not be a post office box. The business must be located in a non-residential zone, and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the respective Broward County municipality for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.
3. **LOCAL VENDOR SUBCONTRACTOR. POMPANO BEACH BUSINESS.** A business entity which has maintained a permanent place of business within the city limits of the City of Pompano Beach. The permanent place of business may not be a post office box. The business must be located in a non-residential zone and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the City of Pompano Beach for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.

You can view the list of City businesses that have a current Business Tax Receipt on the City's website, and locate local firms that are available to perform the work required by the bid specifications. The business information, sorted by business use classification, is posted on the webpage for the Business Tax Receipt Division: www.pompanobeachfl.gov by selecting the Pompano Beach Business Directory in the Shop Pompano! section.

The City of Pompano Beach is strongly committed to ensuring the participation of City of Pompano Beach Businesses as contractors and subcontractors for the procurement of goods and services, including labor, materials and equipment. Proposers are required to participate in the City of Pompano Beach's Local Business Program by including, as part of their package, the Local Business Participation Form (Exhibit A,) listing the local businesses that will be used on the contract, and the Letter of Intent Form (Exhibit B) from each local business that will participate in the contract.

Please note that, while no goals have been established for this solicitation, the City encourages Local Business participation in all of its procurements.

If a Prime Contractor/Vendor is not able to achieve the level of goal attainment of the contract, the Prime Vendor will be requested to demonstrate and document that good faith efforts were made to achieve the goal by providing the Local Business Unavailability Form (Exhibit C), listing firms that were contacted but not available, and the Good Faith Effort Report (Exhibit D), describing the efforts made to include local business participation in the contract. This documentation shall be provided to the City Commission for acceptance.

The awarded proposer will be required to submit "Local Business Subcontractor Utilization Reports" during projects and after projects have been completed. The reports will be submitted to the assigned City project manager of the project. The Local Business Subcontractor Utilization Report template and instructions have been included in the bid document.

Failure to meet Local Vendor Goal commitments will result in "unsatisfactory" compliance rating. Unsatisfactory ratings may impact award of future projects if a sanction is imposed by the City Commission.

The city shall award a Local Vendor preference based upon vendors, contractors, or subcontractors who are local, with a preference as follows:

1. For evaluation purposes, the Tier 1 and Tier 2 businesses shall be a criterion for award in this Solicitation. No business may qualify for more than one tier level.
2. For evaluation purposes, local vendors shall receive the following preferences:
 - a. Tier 1 business as defined by this subsection shall be granted a preference in the amount of five percent of total score.
 - b. Tier 2 business as defined by this subsection shall be granted a preference in the amount of two and one-half percent of total score.
3. It is the responsibility of the awarded vendor/contractor to comply with all Tier 1 and Tier 2 guidelines. The awarded vendor/contractor must ensure that all requirements are met before execution of a contract.

H. Required Proposal Submittal

Sealed proposals shall be submitted electronically through the eBid System on or before the due date and time as provided herein. Firm shall upload the response as one (1) file to the eBid System. The file size limit for uploads is 250 MB. If the file size exceeds 10 MB, the response must be split and uploaded as two (2) separate files.

Information to be included in the proposal: To maintain comparability and expedite the review process, proposals must be organized as specified below, with sections clearly labeled.

Title page:

Show the RLI number, the name of the Firm's company/firm, address, telephone number, name of the contact person, and the date.

Table of Contents:

Include a clear identification of the material by section and by page.

Letter of Transmittal:

Briefly state the Firm's understanding of the RLI solicitation and express a positive commitment to provide the services described herein. Please state the name(s) of the person(s) who will be authorized to make representations for the Firm, their title(s), office, and email addresses and telephone numbers. Please limit this section to two (2) pages.

Technical Approach:

Companies/Firms or teams shall submit their sample technical approach to the tasks described in the solicitation, including details of how each phase of the proposed project would be completed and how their company/firm proposes maintaining time schedules and cost controls.

References:

References for past projects in the tri-county area (Broward, Palm Beach, and Miami-Dade). Describe the scope of each project in physical terms and by cost, describe the respondent's responsibilities, and provide the contact information (name, email, telephone number) of an individual in a position of responsibility who can attest to the respondent's activities in relation to the project.

List any prior projects performed for the City of Pompano Beach.

Project Team Form:

Prepare and submit a completed "Project Team" form. This form aims to identify the proposed team's key members, including any specialty subconsultants.

Organizational Chart:

Specifically, identify the management plan (if needed) and provide an organizational chart for the project team. The Firm must describe, at a minimum, the basic approach to these projects, including the reporting hierarchy of staff and sub-consultants. Clarify the individual(s) responsible for coordinating separate components of the scope of services.

Statement of Skills and Experience of Project Team:

Describe the experience of the entire project team as it relates to the types of projects described in the Scope of Services section of this solicitation. Include the knowledge of the prime consultants and other members of the project team, such as additional personnel, sub-consultants, branch office staff, team members, and other resources expected to be utilized for this project. Name specific projects [completed within the past five (5) years] where the team members have performed similar projects previously.

Resumes of Key Personnel:

Include resumes for key personnel for prime and sub-consultants.

Office Locations:

Identify the office's location from which services will be rendered and the number of professional and administrative staff at the prime office. Also, identify the location of office(s) of the prime and/or sub-consultants that may be utilized to support any or all of the professional services listed above, and the number of professional and administrative staff at the prime office location.

If companies/firms are situated outside the local area (Broward, Palm Beach, and Miami-Dade counties), include a brief statement as to whether or not the companies/firms will arrange for a local office during the term of the agreement/contract, if necessary.

City Forms:

The Firm Information Page Form and any other required forms must be completed and submitted electronically through the City's eBid System. The City reserves the right to request additional information to ensure the Firm is financially solvent. It has sufficient financial resources to perform the agreement/contract and shall provide proof of its financial solvency. At its sole discretion, the City may ask for additional evidence of financial solvency, including additional documents post-proposal opening

and before evaluation that demonstrate the Firm's ability to perform the resulting agreement/contract and provide the required materials and/or services.

Reviewed and Audited Financial Statements:

Firms shall be financially solvent and appropriately capitalized to be able to service the City for the duration of the agreement/contract. Firms shall provide a complete financial statement of the company's/firm's most recent audited financial statements, indicating the organization's financial condition. Must be uploaded to the Response Attachments tab in the eBid System as a separate file titled "FINANCIAL STATEMENTS" and marked "CONFIDENTIAL."

Financial statements provided shall not be older than twelve (12) months before the date of filing this solicitation's response. The financial statements must be reviewed and submitted with any accompanying notes and supplemental information. The City of Pompano Beach reserves the right to reject financial statements in which the financial condition shown is twelve (12) months or more before the submittal date.

The City is a public agency subject to Chapter 119, Florida's Public Records Law, and must provide the public with access to public records; however, financial statements that are required as submittals to prequalify for a solicitation will be exempt from public disclosure.

The City reserves the right to request additional information to ensure the Firm is financially solvent. It has sufficient financial resources to perform the agreement/contract and shall provide proof of its financial solvency. At its sole discretion, the City may ask for additional proof of financial solvency, including additional documents post-proposal opening and before evaluation that demonstrate the Firm's ability to perform the resulting agreement/contract and provide the required materials and/or services.

A combination of two (2) or more of the following may substitute for audited financial statements:

- 1) Bank letters/statements for the past three (3) months
- 2) Balance sheet, profit and loss statement, cash flow report
- 3) IRS returns for the last two (2) years
- 4) Letter from CPA showing profits and loss statements (certified)

I. Insurance Requirements

The insurance requirements for this RLI are included in **Exhibit B** and form an integral part of this bid submission. All coverage and limits outlined therein will be met or exceeded by the bidder upon award of the contract.

J. Selection/Evaluation Process

A Selection/Evaluation Committee (Committee) will be appointed to select the most qualified company(ies)/ firm(s). The Committee will present its findings to the City Commission. The City Manager will approve a selection evaluation committee to assist in evaluating the Letter of Interest(s) received and to select the most qualified firm(s). All Letters of Interest will be assessed by the Evaluation Committee and Procurement and Contracts staff based on the information submitted by the Submitting Firm(s) in response to this RLI. The Committee's findings will be presented to the City Commission. Based upon the evaluation, the Evaluation Committee will recommend one Submitting Firm to the City Commissioners for the award and execution of an Agreement.

Proposals will be evaluated using the following criteria:

Line	Criteria	Points Range
1	Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm	0-15
2	Qualifications of personnel, including subconsultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-15
3	Proximity of the nearest office to the project location: a. Location b. b. Number of staff at the nearest office	0-15
4	Current and Projected Workload The rating is intended to reflect the workload (both current and projected) of the firm, the staff assigned, and the percentage availability of the assigned staff member. Respondents who fail to note both existing and projected workload conditions and the percentage of availability of staff assigned shall receive zero (0) points	0-15
5	Demonstrated Prior Ability to Complete Project on Time Respondents will be evaluated based on the information provided regarding the firm's experience in completing and adhering to similar project schedules. Provide an example of successful approaches utilized to achieve a timely project completion. Respondents who demonstrate the ability to complete projects on time shall receive more points.	0-15
6	Demonstrated Prior Ability to Complete Project on Budget Proposers will be evaluated on their ability to adhere to initial design budgets. Examples provided should demonstrate a comparison between the initial negotiated task costs and the actual completion costs. Respondents should explain in detail any budgetary overruns due to scope modifications. Respondents who fail to provide the requested schedule and budget information will receive zero (0) points.	0-15
~~7~~	~~Florida Small and Minority Business Certification~~ ~~Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any subcontractors should also be included with the response.) An additional 5%~~	~~0-10~~

7 **Local Vendors Program**

If the firm qualify under the City's Tier 1 Local Vendor Program 5

If the firm qualify under the City's Tier 2 Local Vendor Program 2.5

~~for Tier 1/Tier 2 Local Business will be calculated based on each company's combined scoring totals.~~

NOTE:

Financial statements required as submittals to prequalify for a solicitation will be exempt from public disclosure; however, those submitted to prequalify but not required by the City may be subject to public disclosure.

The City Commission has the authority to (including, but not limited to) approve the recommendation, reject the recommendation, and direct staff to re-advertise this solicitation or review the responses themselves and/or request oral presentations and determine a ranking order that may be the same or different from what was originally presented to the City Commission.

Tie Breaker:

In case there is a tie for the highest-ranked firms, the recommendations shall be made by giving preference to the following items in this order:

- 1) Maintenance of a Drug-Free Workplace by the requirements of 287.087, F.S.
- 2) DBE
- 3) Coin Toss

Technicalities:

Failure to respond, provide detailed information, or provide requested proposal elements may reduce points in the evaluation process. The Committee may recommend rejecting any Letter of Interest containing material deviations from the RLI. The Committee may recommend waiving any irregularities and technicalities. If only one (1) responsive proposal is received, the Committee will proceed without scoring the one (1) responsive statement received and may recommend that Procurement and Contracts Department staff negotiate the best terms and conditions with that sole firm, or may recommend rejecting the proposal.

Committee's Recommendations:

The Evaluation Committee may recommend either rejecting the received Letter of Interest or awarding the contract.

A complete recording shall be made of each meeting (evaluation and negotiation session) conducted by the Committee by the Purchasing Agent. The Committee may choose to conduct one (1) or more exempt negotiation sessions with as many ranked responsive firms as it deems appropriate, in its sole judgment, before making its recommendation for award, starting with the highest-ranked firm, then the second highest-ranked firm, and so on.

Each firm should submit documentation that evidences the firm's capability to provide the services required for the Committee's review for short-listing purposes. After an initial review of the Proposals, the City may invite Proposers for an interview to discuss the proposal and meet firm representatives, particularly key personnel who would be assigned to the project. Should interviews be deemed necessary, it is understood that the City shall incur no costs as a result of this interview, nor bear any obligation in further consideration of the submittal.

The Committee also has the discretion to recommend negotiations with only a single responsive firm if the Committee chooses to do so. During any such negotiations, the City staff assigned to negotiate reserves the right to negotiate any term, condition, or specification during an exempt negotiation session with the highest-ranked responsive firm.

When more than three responses are received, the committee shall furnish the City Commission (for their approval) a listing, in ranked order, of at least three firms deemed to be the most highly qualified to perform the service. If three or fewer firms respond to the Solicitation, the list will contain the ranking of all responses.

Determination of Award:

The City Commission shall consider the Committee's award recommendation for this RLI and may approve such a recommendation. The City Commission may also, at its option, reject the Evaluation Committee's recommendation, or it may also reject all statements received, in which case the City may choose to re-advertise this solicitation "as is" or by adopting a modified version.

K. Hold Harmless and Indemnification

Firm covenants and agrees that it will indemnify hold harmless the City, its officials, employees, volunteers and other authorized agents from and against any and all claims, demands, suits, damages, attorneys' fees, fines, losses, penalties, defense costs or liabilities suffered by the City to the extent caused by any negligent act, omission, breach, recklessness or misconduct of Consultant and/or any of its agents, officers, or employees hereunder, including any inaccuracy in or breach of any of the representations, warranties or covenants made by the Consultant, its agents, officers and/or employees, in the performance of services of this agreement/contract. To the extent considered necessary by City, any sums due Consultant hereunder may be retained by City until all of City's claims for indemnification hereunder have been settled or otherwise resolved, and any amount withheld shall not be subject to payment or interest by City.

L. Right to Audit

Awarded company's/firm's records which shall include but not be limited to accounting records, written policies and procedures, computer records, disks and software, videos, photographs, sub-contract/sub-consultants files (including proposals of successful and unsuccessful firms), originals estimates, estimating worksheets, correspondence, change order files (including documentation covering negotiated settlements), and any other supporting evidence necessary to substantiate charges related to the agreement/contract (all the foregoing hereinafter referred to as "records") shall be open to inspection and subject to audit and/or reproduction, during regular working hours, by City's agent or its authorized representative to the extent necessary to adequately permit evaluation and verification of any invoices, payments or claims submitted by the Awarded Firm or any of its payees under the execution of the agreement/contract. Such records subject to the examination shall also include, but are not limited to, those necessary to evaluate and verify direct and indirect costs (including overhead allocations) as they may apply to costs associated with the agreement/contract.

For such audits, inspections, examinations, and evaluations, the City's agent or authorized representative shall have access to said records from the effective date of the agreement/contract, for the duration of the service, and until five (5) years after the date of final payment by the City to the awarded company/firm under the agreement/contract.

The City agent or its authorized representative shall have access to the awarded company's/firm's facilities, all necessary records, and adequate and appropriate workspace to conduct audits in compliance with this article. The City agent or authorized representative shall give auditees reasonable advance notice of intended audits.

The awarded company/firm shall require all subcontractors/sub-consultants, insurance agents, and material suppliers (payees) to comply with this article's provisions by inserting the requirements in any written agreement/contract. Failure to obtain such written agreements/contracts that include such provisions shall be reason to exclude some or all of the related payees' costs from amounts payable to the contractor/consultant under

the agreement/contract.

M. Retention of Records and Right to Access

The City is a public agency subject to Florida Statutes Chapter 119. The awarded company/firm shall comply with Florida's Public Records Law, as amended. Specifically, the awarded company/firm shall:

1. Keep and maintain public records required by the City to perform the service.
2. Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Florida Statutes Chapter 119, or as otherwise provided by law;
3. Ensure that public records that are exempt or that are confidential and exempt from public record requirements are not disclosed except as authorized by law.
4. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the agreement/contract term and following completion of the agreement/contract if the awarded company/firm does not transfer the records to the City; and
5. Upon completion of the agreement/contract, transfer, at no cost to the City, all public records in possession of the awarded company/firm, or keep and maintain public records required by the City to perform the service. If the awarded company/firm transfers all public records to the City upon completion of the agreement/contract, the awarded company/firm shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the awarded company/firm keeps and maintains public records upon completion of the agreement/contract, the awarded company/firm shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.

N. Communications

No negotiations, decisions, or actions shall be initiated or executed by the company/firm as a result of any discussions with any City employee. Only those communications in writing from the City may be considered duly authorized expressions on behalf of the City. In addition, only communications that are in writing from an authorized representative of the company/firm will be recognized by the City as duly authorized expressions on behalf of the respective company/firm.

O. No Discrimination

No discrimination shall be made based on race, sex, color, age, religion, or national origin in the operations conducted under any agreement/contract with the City.

P. Independent Contractor

The awarded company will conduct business as an independent contractor under the terms of the agreement. Personnel services provided by the awarded company/firm shall be provided by employees of the awarded company/firm and subject to supervision by the awarded company/firm, and not as City officers, employees, or agents. Personnel policies, tax responsibilities, social security and health insurance, employee benefits, purchasing policies, and other similar administrative procedures applicable to services rendered under the agreement/contract shall be those of the awarded company/firm.

Q. Staff Assignment

The City of Pompano Beach reserves the right to approve or reject, for any reason, the Firm's staff assigned to

this project at any time. Background checks may be required.

R. Agreement/Contract Terms

The agreement/contract resulting from this solicitation shall include, but not be limited to, the following terms:

- The agreement/contract shall include, at a minimum, the entirety of this solicitation and the awarded proposal. The City of Pompano Beach City Attorney shall prepare it.
- If the City defends any claim, demand, cause of action, or lawsuit arising out of any act, action, negligent acts or negligent omissions, or willful misconduct of the contractor/consultant, its employees, agents, or servants during the performance of the agreement/contract, whether directly or indirectly, awarded The company/firm agrees to reimburse the City for all expenses, attorney's fees, and court costs incurred in defending such claim, cause of action, or lawsuit.

S. Termination of the Contract

The City of Pompano Beach may terminate the contract resulting from this Solicitation without cause upon providing the contractor with at least sixty (60) days' prior written notice.

Should either party fail to perform any of its obligations under the contract resulting from this Solicitation for a period of thirty (30) days after receipt of written notice of such failure, the non-defaulting party will have the right to terminate the contract immediately upon delivery of written notice to the defaulting party of its election to do so. The foregoing rights of termination are in addition to any other rights and remedies that such party may have.

T. Waiver

It is agreed that no waiver or modification of the agreement/contract resulting from this solicitation or of any covenant, condition, or limitation contained in it shall be valid unless it is in writing and duly executed by the party to be charged with it. No evidence of any waiver or modification shall be offered or received in evidence in any proceeding, arbitration, or litigation between the parties arising out of or affecting the agreement/contract or the right or obligations of any party under it unless such waiver or modification is in writing, duly executed as previously provided. The parties agree that the provisions of this paragraph may not be waived except by a duly executed writing.

U. Survivorship Rights

The agreement/contract resulting from this solicitation shall be binding on and inure to the benefit of the respective parties and their executors, administrators, heirs, personal representatives, successors, and assigns.

V. Manner of Performance

Firm agrees to perform its duties and obligations under the agreement/contract resulting from this solicitation professionally and by all applicable local, federal, and state laws, rules, and regulations.

Firm agrees that the services provided under the agreement/contract resulting from this solicitation shall be provided by educated, trained, experienced, certified, and licensed employees in all areas encompassed within its designated duties. Firm agrees to furnish the City of Pompano Beach with all documentation, certification, authorization, license, permit, or registration currently required by applicable laws, rules, and regulations. Firm further certifies that it and its employees are now in and will maintain good standing with such governmental agencies and that it and its employees will keep all licenses, permits, registration, authorization, or certification required by applicable laws or regulations in full force and effect during the term of the agreement/contract.

Failure of the Firm to comply with this paragraph shall constitute a material breach of the agreement/contract.

W. Acceptance Period

Proposals submitted in response to this solicitation must be valid for no less than one hundred and twenty (120) days from the closing date.

X. Conditions and Provisions

The completed proposal (together with all required attachments) must be submitted electronically to the City on or before the time and date as written herein. By electronically submitting a proposal, all firms shall agree to comply with all of this solicitation's conditions, requirements, and instructions as written or implied herein. All proposals and supporting materials submitted will become the property of the City.

Firm's response shall not contain any alteration to the document posted other than entering data in the spaces provided or including attachments as necessary. By submission of a response, Firm affirms that a complete set of solicitation documents was obtained from the eBid System only, and no alteration of any kind has been made to this solicitation. Exceptions or deviations to this proposal may not be added after the due date.

All firms are required to provide all information requested in this solicitation. Failure to do so may result in the proposal being disqualified.

The City reserves the right to postpone or cancel this solicitation or reject all proposals if, in its sole discretion, it deems it to be in the City's best interest to do so.

The City reserves the right to waive any technical or formal errors or omissions and to reject all proposals or to award an agreement/contract for the items herein, in part or whole, if it is determined to be in the City's best interests to do so.

The City shall not be liable for any costs incurred by the Firm in preparing proposals or for any work performed therein.

Y. Standard Provisions

1. Governing Law

Any agreement/contract resulting from this solicitation shall be governed by the laws of the State of Florida, and the venue for any legal action relating to such agreement/contract will be in Broward County, Florida.

2. Licenses

To perform public work, the awarded company/firm shall be licensed to do business in Florida, if an entity, and hold or obtain such Contractor and Business Licenses if required by State Statutes or local ordinances.

3. Conflict of Interest

To determine any possible conflict of interest, each Firm must disclose if any Elected Official, Appointed Official, or City Employee is also an owner, corporate officer, or employee of the company/firm. If any Elected Official, Appointed Official, or City Employee is an owner, corporate officer, or employee, the Firm must file a statement with the Broward County Supervisor of Elections under Florida Statute, Section 112.313.

4. Drug-Free Workplace

The awarded company(s)/firm(s) will be required to verify that they will operate a "Drug-Free Workplace" as outlined in Florida Statute, Section 287.087.

5. Public Entity Crimes

A person or affiliate who has been placed on the convicted vendor list following a conviction by a public entity crime may not submit a proposal on an agreement/contract to provide any goods or services to a public entity, may not submit a proposal on an agreement/contract with a public entity for the construction or repair of a public building or public work, may not submit proposals on leases of real property to public entity, may not be awarded or perform work as a contractor, supplier, sub-contractor, consultant or sub-consultant under agreement/contract with any public entity, and may not transact business with any public entity over the threshold amount provided in Florida Statute, Section 287.017, for Category Two for thirty-six (36) months from the date of being placed on the convicted vendor list.

6. Patent Fees, Royalties, And Licenses

Suppose the awarded company/firm requires or desires to use any design, trademark, device, material, or process covered by letters patent or copyright. In that case, the awarded company/firm and his surety shall indemnify and hold harmless the City from any claims for infringement because of the use of any such patented design, device, trademark, copyright, material, or process in connection with the work agreed to be performed and shall indemnify the City from any cost, expense, royalty or damage which the City may be obligated to pay because of any infringement at any time during or after completion of the work.

7. Permits

The Awarded Firm shall be responsible for obtaining all permits, licenses, certifications, etc., required by federal, state, county, and municipal laws, regulations, codes, and ordinances to perform the work required in these specifications and to conform to the requirements of said legislation.

8. Familiarity with Laws

It is assumed the selected company(ies)/firm(s) will be familiar with all federal, state, and local laws, ordinances, rules, and regulations that may affect/their services under this solicitation. Ignorance on the part of the company/firm will not relieve the company/firm from responsibility.

9. Withdrawal of Proposals

A company/firm may withdraw its proposal without prejudice, provided that it is done no later than the advertised deadline for proposal submission, by written communication to Procurement and Contracts, 1190 N.E. 3rd Avenue, Building C, Pompano Beach, Florida 33060.

10. Composition of Project Team

Company(ies)/Firm(s) are required to commit that the principals and personnel named in the proposal will perform the services throughout the contractual term unless otherwise provided for by way of a negotiated agreement/contract or written amendment to the same executed by both parties. No diversion or substitution of principals or personnel will be allowed unless a written request that sets forth the qualifications and experience of the proposed replacement(s) is submitted to and approved by the City in writing.

11. Invoicing/Payment

Invoicing and Payments are governed by Article 10 (Contract Payments) of the General Conditions. All invoicing,

approvals, and payment timelines follow Article 10. If there is a conflict, Article 10 controls.

All invoices should be sent to the department associated with the contract. By Florida Statutes, Chapter 218, payment will be made within forty-five (45) days after receipt of a proper invoice.

12. Public Records

- a. The City of Pompano Beach is a public agency subject to Florida Statutes, Section 119. The awarded company/firm shall comply with Florida's Public Records Law, as amended. Specifically, the Awarded Firm shall:
 - i. Keep and maintain public records required by the City to perform the service;
 - ii. Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Florida Statutes, Section 119 or as otherwise provided by law;
 - iii. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the agreement/contract term and following completion of the agreement/contract if the awarded company/firm does not transfer the records to the City; and
 - iv. Upon completion of the agreement/contract, transfer all public records in possession of the awarded company/firm at no cost to the City, or keep and maintain public records required by the City to perform the service. If the awarded company/firm transfers all public records to the City upon completion of the agreement/contract, the awarded company/firm shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the awarded company/firm keeps and maintains public records upon completion of the agreement/contract, the contractor/consultant shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format compatible with the City's information technology systems.
- b. Failure of the contractor/consultant to provide the above-described public records to the City within a reasonable time may subject the contractor/consultant to penalties under Florida Statute Section 119.10, as amended.

PUBLIC RECORDS CUSTODIAN

IF THE CONTRACTOR/CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S/CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT/CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

CITY CLERK

100 W. Atlantic Blvd., Suite 253, Pompano Beach, Florida 33060

Phone: (954) 786-4611

RecordsCustodian@copbfl.com

Z. Questions, Communication, and Addendums

All questions regarding this solicitation will be submitted using the Questions feature in the eBid System. Oral and other interpretations or clarifications will be without legal effect. Addendum/Addenda will be posted to this solicitation in the eBid System, and it is the firm's responsibility to obtain all addenda before submitting a response to this solicitation.

Issuing a written addendum or posting an answer in response to a question submitted through the Questions feature in the eBid System are the only official methods for interpretation, clarification, or additional information. If any addendum is issued for this solicitation, it will be issued via the eBid System. Before submitting its response, each firm is responsible for contacting the City's Procurement and Contracts Department at (954) 786-4098 to check if an addendum has been issued and to include it in its proposal. Each addendum will be posted to the solicitation in the eBid System.

AA. Protest Procedures

Protesting of Bid Conditions/Specifications: Any person desiring to protest the conditions/specifications in this RLI, or any Addenda subsequently released thereto, shall file a notice of intent to protest, in writing, within 72 hours after the electronic release of the competitive solicitation or Addendum and shall file a formal written protest within ten (10) calendar days after the date the notice of protest was filed. Fridays, Saturdays, Sundays, state holidays, or days during which the City administration is closed shall be excluded from the computation of the 72 hours. Suppose the tenth calendar day falls on a Friday, Saturday, Sunday, a state holiday, or a day the City administration is closed. In that case, the formal written protest must be received on or before 5:00 p.m. ET of the following calendar day, excluding Fridays, Saturdays, Sundays, state holidays, and days on which the City administration is closed. Section 120.57(3)(b), Florida Statutes, as currently enacted or as amended from time to time, states that "The formal written protest shall state with particularity the facts and law upon which the protest is based." Failure to file a notice of protest or to file a formal written protest within the time prescribed by Section 120.57(3), Florida Statutes, shall constitute a waiver of proceedings. Notices of protest, formal written protests, and the bonds required by the General Services Procedures Manual shall be filed at the office of the Director, Procurement and Contracts Department, 1010 NE 3 Avenue, Pompano Beach, FL 33060.

Posting of Bid Recommendations/Tabulations: RLI Recommendations and Tabulations will be posted on <http://www.pompanobeachfl.ionwave.net> and will remain posted for 72 hours. Any change to the date and time established herein for the RLI Recommendations/Tabulations posting shall be posted at <http://www.pompanobeachfl.ionwave.net>. If the date and time of the posting of RLI Recommendations/Tabulations are changed, each Bidder is responsible for ascertaining the revised date of the posting of RLI Recommendations/Tabulations. Any person desiring to protest the intended decision shall file a notice of protest, in writing, within 72 hours after the posting of the RLI tabulation and shall file a formal written protest within ten (10) calendar days after the date the notice of protest was filed. Fridays, Saturdays, Sundays, state holidays, and days during which the City administration is closed shall be excluded from the computation of the 72 hours. Suppose the tenth calendar day falls on a Friday, Saturday, Sunday, a state holiday, or a day the City administration is closed. In that case, the formal written protest must be received on or before 5:00 p.m. ET of the following calendar day that is not a Friday, Saturday, or Sunday, a state holiday, or a day during which the City administration is closed. No submissions made after the Bid opening, amending or supplementing the Bid shall be considered. Section 120.57(3)(b), Florida Statutes, as currently enacted or as amended from time to time, states that "The formal written protest shall state with particularity the facts and law upon which the protest is based". Any person who files an action protesting an intended decision shall physically deliver and post with the City, at the time of filing the formal written protest, an original bid protest bond, payable to the City, in an amount

equal to one percent (1%) of the City's estimate of the total volume of the contract. The City shall provide the estimated contract amount to the Proposer within 72 hours, excluding Fridays, Saturdays, Sundays, and other days during which the City administration is closed, of receipt of notice of intent to protest. The estimated contract amount is not subject to protest pursuant to Section 120.57(3), Florida Statutes. The bid protest bond shall be conditioned upon the payment of all costs which may be adjudged against the protester in an Administrative Hearing in which the action is brought and in any subsequent appellate court proceeding. In lieu of a bid protest bond, the City may accept a cashier's check, official bank check, or money order in the amount of the bond. If, after completion of the Administrative Hearing process and any appellate court proceedings, the City prevails, the City shall recover all costs and charges, which shall be included in the Final Order or judgment, including charges made by the Division of Administrative Hearings, but excluding attorney's fees. The bid protest bond shall be returned upon payment of such costs and charges by the protestant. If the protester prevails, then the protester shall recover from the City all expenses and charges incurred by the City. Payment can be made by electronic check (e-check), Visa, MasterCard, or an established escrow account code.

END OF THE RLI

EXHIBIT B - Insurance Requirements

CONTRACTOR shall not commence services under the terms of this Agreement until certification or proof of insurance detailing terms and provisions has been received and approved in writing by the CITY's Risk Manager. If you are responding to a bid and have questions regarding the insurance requirements hereunder, please contact the CITY's Purchasing Department at (954) 786-4098. If the contract has already been awarded, please direct any queries and proof of the requisite insurance coverage to CITY staff responsible for oversight of the subject project/contract.

CONTRACTOR is responsible to deliver to the CITY for timely review and written approval/disapproval Certificates of Insurance which evidence that all insurance required hereunder is in full force and effect and which name on a primary basis, the CITY as an additional insured on all such coverage.

Throughout the term of this Agreement, CITY, by and through its Risk Manager, reserve the right to review, modify, reject or accept any insurance policies required by this Agreement, including limits, coverages or endorsements. CITY reserves the right, but not the obligation, to review and reject any insurer providing coverage because of poor financial condition or failure to operate legally.

Failure to maintain the required insurance shall be considered an event of default. The requirements herein, as well as CITY's review or acceptance of insurance maintained by CONTRACTOR, are not intended to and shall not in any way limit or qualify the liabilities and obligations assumed by CONTRACTOR under this Agreement.

Throughout the term of this Agreement, CONTRACTOR and all subcontractors or other agents hereunder shall, at their sole expense, maintain in full force and effect the following insurance coverages and limits described herein, including endorsements.

1. Worker's Compensation Insurance covering all employees and providing benefits as required by Florida Statute, Chapter 440. CONTRACTOR further agrees to be responsible for the employment, control, and conduct of its employees and for any injury sustained by such employees in the course of their employment. If the firm has no employees or (only principals/owners), they may file a statutory exemption or sign the City's Workers' Compensation (WC) waiver if the firm has fewer than four employees.

2. Liability Insurance.

(a) Naming the City of Pompano Beach as an additional insured as CITY's interests may appear, on General Liability Insurance only, relative to claims which arise from CONTRACTOR's negligent acts or omissions in connection with Contractor's performance under this Agreement.

(b) Such Liability insurance shall include the following checked types of insurance and indicated minimum policy limits.

Type of Insurance Limits of Liability

GENERAL LIABILITY: Minimum \$1,000,000 Per Occurrence and \$2,000,000 Per Aggregate

* Policy to be written on a claims incurred basis

XX	comprehensive form	bodily injury and property damage
XX	premises - operations	bodily injury and property damage
	explosion & collapse	
	hazard	
	underground hazard	
XX	products/completed	bodily injury and property damage combined
	operations hazard	
XX	contractual insurance	bodily injury and property damage combined

XX	broad form property damage	bodily injury and property damage combined
XX	independent contractors	personal injury
XX	personal injury	
	sexual abuse/molestation	Minimum \$1,000,000 Per Occurrence and Aggregate
	liquor legal liability	Minimum \$1,000,000 Per Occurrence and Aggregate

***The city must be listed as Additional Insured and coverage must be Primary & Non-Contributory.**

Coverages must include premises/operations, independent contractors, contractual liability, products/completed operations, and broad form property damage.

AUTOMOBILE LIABILITY: Minimum \$1,000,000 Per Occurrence and Aggregate.
 Bodily injury (each person) bodily injury (each accident),
 Property damage, bodily injury and property damage combined.

XX comprehensive form
 XX owned
 XX hired
 XX non-owned

REAL & PERSONAL PROPERTY

___ comprehensive form Agent must show proof they have this coverage.

EXCESS LIABILITY Per Occurrence Aggregate

___ other than umbrella bodily injury and \$1,000,000 \$1,000,000 property damage combined

PROFESSIONAL LIABILITY	Per Occurrence	Aggregate
XX * Policy to be written on a claims made basis	\$1,000,000	\$2,000,000

***The vendor must maintain coverage with a minimum of \$1,000,000 per claim and \$2,000,000 aggregate for contracts under \$7.5M in construction value. The policy must cover negligent acts, errors, or omissions arising from professional services and the vendor must maintained coverage for the duration of the contract and at least 4 years after project completion.**

(c) If Professional Liability insurance is required, Contractor agrees the indemnification and hold harmless provisions set forth in the Agreement shall survive the termination or expiration of the Agreement for a period of four (4) years unless terminated sooner by the applicable statute of limitations.

CYBER LIABILITY

Per Occurrence

Aggregate

___ * Policy to be written on a claims-made basis \$ 1,000,000 \$1,000,000

___ Network Security / Privacy Liability

___ Breach Response / Notification Sublimit (minimum limit of 50% of policy aggregate)

___ Technology Products E&O - \$1,000,000 (only applicable for vendors supplying technology related services and or products)

___ Coverage shall be maintained in effect during the period of the Agreement and for not less than four (4) years after termination/ completion of the Agreement.

3. Employer's Liability. If required by law, CONTRACTOR and all subcontractors shall, for the benefit of their employees, provide, carry, maintain and pay for Employer's Liability Insurance in the minimum amount of One Hundred Thousand Dollars (\$100,000.00) per employee, Five Hundred Thousand Dollars (\$500,000) per aggregate.

4. Policies: Whenever, under the provisions of this Agreement, insurance is required of the CONTRACTOR, the CONTRACTOR shall promptly provide the following:

(a) Certificates of Insurance evidencing the required coverage;

(b) Names and addresses of companies providing coverage;

(c) Effective and expiration dates of policies; and

(d) A provision in all policies affording CITY thirty (30) days written notice by a carrier of any cancellation or material change in any policy.

5. Insurance Cancellation or Modification. Should any of the required insurance policies be canceled before the expiration date, or modified or substantially modified, the issuing company shall provide thirty (30) days written notice to the CITY.

6. Waiver of Subrogation. CONTRACTOR hereby waives any and all right of subrogation against the CITY, its officers, employees and agents for each required policy. When required by the insurer, or should a policy condition not permit an insured to enter into a pre-loss agreement to waive subrogation without an endorsement, then CONTRACTOR shall notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy which includes a condition to the policy not specifically prohibiting such an endorsement, or voids coverage should CONTRACTOR enter into such an agreement on a pre-loss basis.



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

Detail by Entity Name

Florida Profit Corporation

DESIGN KOLLABORATIVE ARCHITECTS PLANNERS, INC.

Filing Information

Document Number	595742
FEI/EIN Number	59-1866951
Date Filed	11/29/1978
State	FL
Status	ACTIVE
Last Event	AMENDMENT
Event Date Filed	12/26/2012
Event Effective Date	NONE

Principal Address

200 NE 1ST AVE SUITE #115
POMPANO BEACH, FL 33060

Changed: 06/20/2025

Mailing Address

200 NE 1ST AVE SUITE #115
POMPANO BEACH, FL 33060

Changed: 06/20/2025

Registered Agent Name & Address

Capi, Andre S
200 NE 1ST AVENUE
SUITE 115
POMPANO BEACH, FL 33060

Name Changed: 01/14/2013

Address Changed: 07/09/2025

Officer/Director Detail

Name & Address

Title PRESIDENT

CAPI, ANDRE
200 NE 1ST AVENUE SUITE 115
POMPANO BEACH, FL 33060

Title COO

MCGINLEY, BLAISE E
200 NE 1ST AVENUE SUITE 115
POMPANO BEACH, FL 33060

Annual Reports

Report Year	Filed Date
2024	01/25/2024
2025	01/06/2025
2026	01/13/2026

Document Images

01/13/2026 -- ANNUAL REPORT	View image in PDF format
07/09/2025 -- Reg. Agent Change	View image in PDF format
01/06/2025 -- ANNUAL REPORT	View image in PDF format
01/25/2024 -- ANNUAL REPORT	View image in PDF format
01/13/2023 -- ANNUAL REPORT	View image in PDF format
01/11/2022 -- ANNUAL REPORT	View image in PDF format
01/12/2021 -- ANNUAL REPORT	View image in PDF format
01/16/2020 -- ANNUAL REPORT	View image in PDF format
01/11/2019 -- ANNUAL REPORT	View image in PDF format
01/12/2018 -- ANNUAL REPORT	View image in PDF format
01/12/2017 -- ANNUAL REPORT	View image in PDF format
01/26/2016 -- ANNUAL REPORT	View image in PDF format
01/19/2015 -- ANNUAL REPORT	View image in PDF format
01/15/2014 -- ANNUAL REPORT	View image in PDF format
06/11/2013 -- AMENDED ANNUAL REPORT	View image in PDF format
01/14/2013 -- ANNUAL REPORT	View image in PDF format
12/26/2012 -- Reg. Agent Change	View image in PDF format
12/26/2012 -- Amendment	View image in PDF format
12/26/2012 -- Reg. Agent Resignation	View image in PDF format
01/10/2012 -- ANNUAL REPORT	View image in PDF format
06/02/2011 -- ANNUAL REPORT	View image in PDF format
01/04/2010 -- ANNUAL REPORT	View image in PDF format
02/10/2009 -- ANNUAL REPORT	View image in PDF format
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03/16/2006 -- ANNUAL REPORT	View image in PDF format
02/07/2005 -- ANNUAL REPORT	View image in PDF format
11/24/2004 -- REINSTATEMENT	View image in PDF format
04/10/2003 -- ANNUAL REPORT	View image in PDF format

03/12/2002 -- ANNUAL REPORT	View image in PDF format
10/31/2001 -- ANNUAL REPORT	View image in PDF format
03/10/1999 -- ANNUAL REPORT	View image in PDF format
02/05/1998 -- ANNUAL REPORT	View image in PDF format
02/05/1997 -- ANNUAL REPORT	View image in PDF format
05/01/1996 -- ANNUAL REPORT	View image in PDF format

Exhibit B – Cover Page

- 1. Consultant's Response**
- 2. Consultant's Rate Sheet**

RESPONSE
City of Pompano Beach Request for Letters of Interest

26-002

November 17, 2025



design kollaborative
architects / planners, inc.

200 NE 1st Avenue #115 | Pompano Beach 33060

Contact: Andre Capi | acapi@dk-group.com | 954.941.3329

City of Pompano Beach Request for Letters of Interest



26-002

November 17, 2025

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SEE "RESPONSE TABS" FOR THE FOLLOWING:

PROPOSER INFORMATION
 PROJECT TEAM FORM
 QUALIFICATIONS OF BIDDERS
 T1/T2 FORMS
 LOCAL PROGRAM BUSINESS FORM
 ATTACHMENT H W-9/TIN
 FINANCIAL STATEMENTS - CONFIDENTIAL

200 NE 1st Avenue #115
 Pompano Beach, FL 33060



City of Pompano Beach Request for Letters of Interest



26-002

November 17, 2025

LETTER OF TRANSMITTAL



November 17, 2025

City of Pompano Beach, Purchasing Office
1190 NE 3rd Avenue Building C
Pompano Beach, FL 33060

RE: **RESPONSE TO RLI 26-002 CONTINUING CONTRACT FOR ARCHITECTURAL SERVICES**

Dear Members of the Selection Committee,

We are confident that our local Pompano Beach DK Team's commitment and extensive experience with many City of Pompano Beach and Pompano Beach CRA projects makes us an excellent selection for **CONTINUING CONTRACT FOR ARCHITECTURAL SERVICES**.

DK Architects, the **most tenured active design firm in the Pompano Beach** community since 1978, has consistently served the City of Pompano Beach, including over 15 years ongoing Continuing Service Contracts with both the City and the Community Redevelopment Agency. These contracts have afforded us the opportunity to showcase our outstanding customer service and value.

Here are a few of the reasons the DK Team is **uniquely qualified** to provide Continuing Services:

POMPAÑO BEACH PROVEN TRACK RECORD WITH SIMILAR PROJECTS

DK takes great pride in its rich history of cooperative performance and collaboration with the City of Pompano Beach for a broad range of project types (SEE SECTIONS 6 and 8 for comprehensive examples):

- MUNICIPAL BUILDINGS
- BRIDGE REPLACEMENT PROJECTS
- ROADWAY, STREETScape AND PARKING LOT CONSTRUCTION/RE-CONSTRUCTION PROJECTS:
- IMPROVEMENT PROJECTS
- MISCELLANEOUS BUILDING REPAIR AND IMPROVEMENT PROJECTS
- PARKS AND RECREATION PROJECTS
- POWER PROJECTS

EXPERIENCED / QUALIFIED

DK has carefully selected a **team of professionals** experienced with projects of similar size and complexity, imbued with all the necessary technical, management and creative skills needed to execute the scope of work anticipated, while keeping within budgets and meeting schedules.

• DK Architects	Coordination of all Consultants through all Phases: Preliminary Design, Reports, Alternative Recommendations, Cost Estimates, Public Outreach, Construction Documents, Specifications, Site Plan Approval, Permitting, Bidding, Construction Administration and Project Close-out.
• Specialty Eng. Consultants	Structural Engineering
• TY Lin International	Bridge Reconstruction and Replacement
• Dynamic Engineering Solutions	Sea Wall Engineering
• Keith Team	Surveying, Landscape and Civil Engineering

200 NE 1st Avenue #115
Pompano Beach, FL 33060



City of Pompano Beach Request for Letters of Interest



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- **Kamm Consulting** Emergency Power and MEP Engineering
- **ACRC Roof Consulting** Roof Consultant

Our tailor-made team has the experience of accomplishing the City of Pompano Beach's goals.

PROXIMITY TO SITE / LOCAL

DK's Tier 1 office, THE most proximal, directly across Atlantic Blvd. from Pompano City Hall is staffed with Pompano Beach Residents and our Entire TEAM is in Broward County (see office locations TAB 11).

SBE / LOCAL

85% of our services will be performed by SBE/CBE Businesses and 100% by Broward County Businesses.

	DK	SEC	TYL	DES	KAMM	KEITH	ACRC
SBE/CBE	*			*		*	
LOCAL BROWARD	*	*	*	*	*	*	*

COMMITMENT TO COMMUNITY

DK brings an unparalleled level of continuity and commitment to this Community; **André Capi, Director, lives in and has worked in Pompano Beach for over thirty years**, consistently participating in civic / private partnerships and philanthropic endeavors.

DK Team's **unique attributes** for your consideration:

- Unparalleled history of collaboration with City of Pompano Beach on Municipal Projects
- Local Pompano Beach and Broward County firm participation
- Community Disadvantaged Small Business Enterprise (CDSBE)
- Responsive Project Manager known by City Staff
- Ability to Provide Multiple Experienced On-Call Project Managers
- Proven Deadline and Budget Adherence

Our "City of Pompano Beach Team" has the experience, expertise, and resources necessary to complete all the assignments to your highest expectations and satisfaction, while meeting all time schedules and cost projections. In the following Response to Request for Letter of Interest we have provided detailed information that demonstrates our experience and capabilities for the key criteria to be evaluated for this contract.

Thank you for the opportunity to submit our qualifications. It would be a great pleasure to provide Architectural services for OUR City of Pompano Beach!

Respectfully submitted,

Andre' S. Capi, LEED AP
Director

200 NE 1st Avenue #115
Pompano Beach, FL 33060



City of Pompano Beach Request for Letters of Interest



26-002

November 17, 2025



Contact Information:

Andre Capi LEED AP, Contract Manager and Point of Contact
DK / Design Kollaborative Architects and Planners Inc

FEI#: 591-866-951

Phone: (954) 941-3329 ext. #101 Fax: (954) 943-7708

Email: acapi@dk-group.com

Address: 200 NE 1st Avenue #115, Pompano Beach FL 33060

200 NE 1st Avenue #115
Pompano Beach, FL 33060



City of Pompano Beach Request for Letters of Interest



RLI 26-002

November 17, 2025

TECHNICAL APPROACH



The DK Team understands that it is imperative to have senior staff members involved in overseeing each phase of the work. We both recognize that this philosophy results in efficient project management and contributes to on time deliveries within the budget restrictions. We understand the importance of responsiveness while serving as liaison between the parties, since this is the key element in expediting any project. "Time is of the essence" is not just a slogan to DK...It is a motto that we live by.

Our "Technical Approach" will follow the standard procedure which we have subscribed to for over 20 years, which include:

1. Meet with City Staff to review the program. Introduce the key members of our staff, with their responsibility. Review program requirements. Discuss budget restrictions. Outline the process to be followed for the successful completion of the project.
2. Visit the site with City representative(s) to check prevailing conditions which may affect the established program. Review program requirements again, based upon prevailing conditions.
3. Determine/ identify and meet responsible community leaders to seek input if applicable.
4. Prepare a schematic plan, complete with probable construction cost.
5. Meet with Agencies having jurisdiction of this project, such as Broward County Environmental Protection Agency.
6. Present schematic plan to the City and community.
7. Revise Plans as may be required, with the probable construction cost.
8. Obtain approval of schematic plan prior to the preparation of the "preliminary drawings".
9. Present preliminary drawings to city and community for approval, complete, with probable construction cost update.
10. From approved preliminary drawings we will prepare all required bidding/ construction documents for the project, including the preparation of surveys, design plans, construction documents, technical specifications, and cost estimates.

200 NE 1st Avenue
Pompano Beach, FL 33060



City of Pompano Beach Request for Letters of Interest



RLI 26-002

November 17, 2025



11. We will attend design, bidding and bid award meetings.
12. We will attend pre-bid conference, prepare possible addenda for contract document revisions. Assist in making bid award recommendations for contracting and/or construction services.
13. Assist in reviewing construction bids.
14. We have the experience to provide construction engineering, management, and administration services for our projects. Our services during construction usually include shop drawing/ contractor submittal reviews and approvals, inspection and approval of project improvements, certification of projects for various permitting entities, possible field revisions, and review and approval of contractor pay applications.
15. We provide project close-out services. This includes preliminary and final acceptance of the project preparation and approval of punch list items and project certification.

Quality Responsiveness

Our staff will provide services for this contract based upon a philosophy of **quality responsiveness**. Quality has been and will continue to be paramount. We pledge that all services will be technically accurate; will be in accordance with the latest guidelines and procedures and conform to all relevant codes and nationally accepted construction standards; will be innovative and adaptive if situations dictate non-standard approaches; and will produce credible results. We will provide an extremely high skill level of technical service and communicate results quickly to meet all time schedules.

We Know City Staff, Standards, and Procedures

Our Team has performed a vast magnitude of work for local counties and state governments. Our experience has resulted in a thorough expertise and practice of local standards, and how to apply them with a practical and common-sense approach to solving problems. It has also allowed our team to develop close relationships with the staff of the City's various departments. We believe that these relationships are what it takes to truly understand the concerns of the City and address them in a professional manner.

We have taken pride in **building long-lasting relationships** with city staff, on all levels.

200 NE 1st Avenue
Pompano Beach, FL 33060



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Quality Assurance/Quality Control Plan

We have a formal and detailed QA/QC plan that is practical and effective. Quality deliverables are our main focus on each and every project. The project manager assigned to the work order will be responsible for the project's oversight, schedule, and budget compliance. Our team is committed to maintaining the highest quality standards for all assignments under this contract. We will utilize our Quality Assurance/Quality Control Plan consisting of the following four key principles:

- Proper Project Approach: "Quality" is achieved through adequate planning, coordination, supervision, and technical direction.
- Cost Containment: "Quality" is achieved by frequent reviews.
- Constant Project Supervision and Communication: "Quality" is achieved by conveying the scope and special instructions to the office and field staff together with daily checking and reviewing of their work effort and progress.
- Active Senior Management: "Quality" is assured by the Senior Management establishing realistic schedules and providing the proper technical directions to the team assigned. They also provide the independent reviews of the processes, procedures, and project documentation to achieve the results desired.
- Formal Quality Reviews: "Quality" of the deliverables and the procedures is verified by the designated QA/QC Manager. A final check of the deliverables is performed by the Project Manager.

Time/Budget Responsiveness

All phases will be executed in a "quality" fashion, and be performed **responsively**, in accordance with the City's schedule and budget. The depth and experience of our staff will result in the successful completions of projects on time.

Our team members have provided services similar to those, which are required under this RLI 26-002 for many other municipalities. We will work in close coordination with city staff and other consultants to complete on time and within budget. We have found great success utilizing this approach to minimize cost overruns and project delays.

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Pompano Beach, FL 33060



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Further, our staff will be flexible. We are available to work overtime and/or weekends, as required. We will be available 24 hours a day, seven days a week for emergency issues that may arise. We will commit to a rapid response to make this project the most important one in our office.

Efficient Work Order Process

Finally, The DK Team is committed to this process. This involves a close working relationship with City representatives. This process and the time line to which the Our Team commits, is as follows:

1. Senior key personnel will meet in person with the City representative within one business day request, to discuss scope, schedule, and/or budget issues related to the project. The location of our office could possibly result in same day appearances, if required.
2. Written scope, schedule, and adjusted cost estimates could be presented within two business days of any meeting, or less.
3. The DK Team will initiate action on any request within two business days of notice to proceed.

In summary, when the two elements of Quality Responsiveness and Skilled Management are brought together, which is our approach to this contract, we feel we are putting our reputations on the line with the City that we **will provide superior service and commitment** through not only our team depth and management philosophy, but also because of our **commitment to client satisfaction**, which is a testimony to our many years in business.

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WORKLOAD AND AVAILABILITY

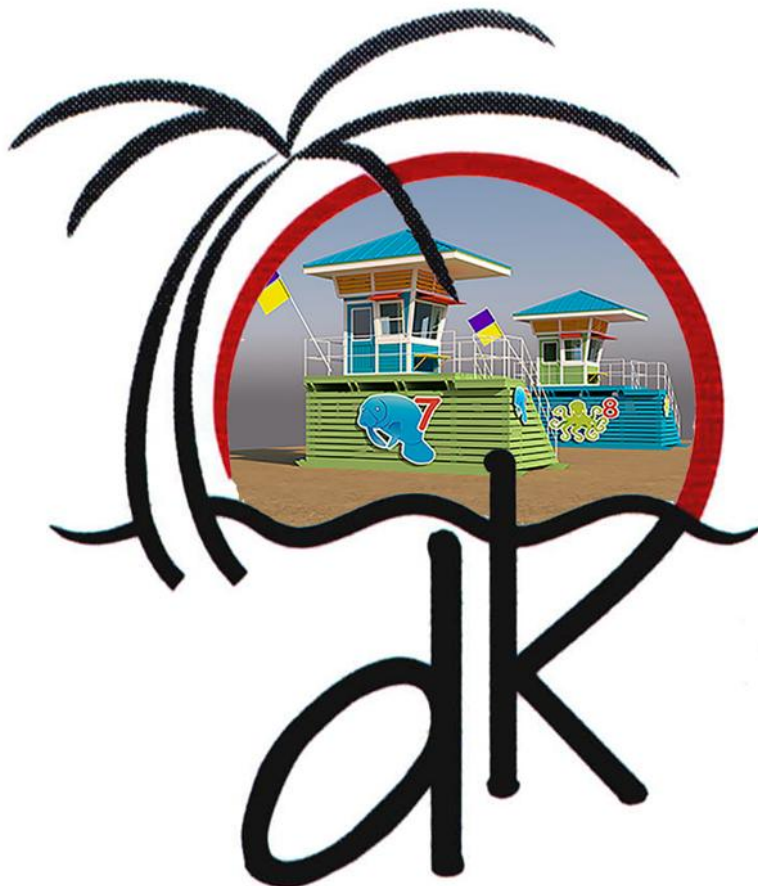
ARCHITECTURAL STAFF

	A. CAPI	B. MCGINLEY	G. JOHNSON	JEFF CASSIANIS
<u>PROJECT</u>				
Scheduled Availability				
POMANO BCH				
CCNA	20%	11%	20%	15%
Active Projects – Workload				
Skolnick Ctr Add	5%	11%	5%	0%
Jaswal Residence	10%	11%	20%	0%
1 st Class Warehouse	5%	11%	0%	0%
Alliance Miami Whse	10%	11%	0%	0%
Broward PFAS WTP	15%	11%	35%	75%
SMax Marine Site	10%	11%	10%	0%
Air Supply Warehouse	10%	11%	5%	0%
Administration	15%	12%	5%	10%
Prospective Projects – Unassigned				
Sea Watch on the Ocean				
Gulfstream Brewery Pompano				
Total	100%	100%	100%	100%

200 NE 1st Avenue #115
Pompano Beach, FL 33060



Section 06



City of Pompano Beach Request for Letters of Interest



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REFERENCES-DK ARCHITECTS



RECENT PROJECTS

**Demonstrated Ability
On Schedule and within Budget**

See TAB "04" for DK Time and Budget Approaches

Skolnick Center Addition, Pompano Beach, FL (commenced August 2022)
Design new 2,011sf Addition to the existing community center

Conceptual design through site plan approval

Original Contract	\$43,000
Additional Services	\$ 0*
Completed	On Schedule

Construction Documents

Original Contract	\$74,500
Additional Services	\$ 0
Completed	On Schedule

*There were additional work authorizations, but not for design, they were for surveys, geotechnical, dry run permitting, etc.

Contact: Chris Schlageter, Engineering
954-786-4022 Christopher.Schlageter@copbfl.com

Ali Black Box Theater – The Hive, Pompano Beach, FL (commenced June 2022)
Build-out of shell commercial space to become a black box theater

Construction Documents

Original Contract	\$28,800
Additional Services	\$ 0
Completed	On Schedule

Theater Lighting and Sound Design

Original Contract	\$24,000
Additional Services	\$ 0
Completed	On Schedule

Contact: Chris Schlageter, Engineering
954-786-4022 Christopher.Schlageter@copbfl.com

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REFERENCES-DK ARCHITECTS



Alliance New Warehouse Gateway Boulevard, Pompano Beach (commenced March 2022)
New ground-up 41,739sf warehouse

Design Development and Site Plan Approval		
Original Contract		\$50,050
Additional Services		\$ 0
Completed		On Schedule
Construction Documents		
Original Contract		\$147,800
Additional Services		\$ 0
Completed		On Schedule

Contact: Max Ryan, Development Director, Alliance HP
856-669-1105 MRyan@AllianceHP.com

Alliance New Warehouse, Deerfield Beach (commenced October 2022)
New Ground-up 70,327sf warehouse

Conceptual Design through Site Plan Approval (building only – site by client's civil engineer)		
Original Contract		\$30,900
Additional Services		\$14,571*
Completed		On Schedule
*Explanation: Re-design due to client's civil engineer failing to get his original site layout approved and four re-submittals to DRC		

Contact: Max Ryan, Development Director, Alliance HP
856-669-1105 MRyan@AllianceHP.com

Alliance Warehouse Major Alteration, Miami, FL (commenced November 2024)
Convert a 57,000sf single-tenant warehouse into a 6-tenant office/warehouse

Construction Documents		
Original Contract		\$58,545
Additional Services		\$ 0
Completed		On Schedule

Contact: Max Ryan, Development Director, Alliance HP
856-669-1105 MRyan@AllianceHP.com

City of Pompano Beach Request for Letters of Interest



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REFERENCES-DK ARCHITECTS



Enterprise Truck Rental, Boynton Beach (commenced August 2022)
New ground-up site and building development

Design Development and Site Plan Approval		
Original Contract		\$46,400
Additional Services		\$ 0
Completed		On Schedule
Construction Documents		
Original Contract		\$26,600
Additional Services		\$5,380*
Completed		On Schedule
*Explanation: Cost to add a Lift Station to the design		

Contact: Carl Jobson, President S & C Investments LLC
(954)296-9410 CarlJobson@gmail.com

Taha Waterfront Restaurant, Pompano Beach (commenced November 2020)
New ground-up restaurant and site development

Design development and Site Plan Approval		
Original Contract		\$56,250
Additional Services		\$ 0
Completed		On Schedule
Construction Documents		
Original Contract		\$85,000
Additional Services		\$ 0
Completed		On Schedule

Contact: Nader Taha
(954)554-1460 safijr@gmail.com

1st Class Automotive Garage, Pompano Beach, FL (commenced March 2024)
New ground-up 2,630sf / 21 foot tall automotive garage building to replace existing 11 foot tall building

Construction Documents		
Original Contract		\$28,360
Additional Services		\$ 2,968*
Completed		On Schedule
*Value Engineering requested by client to reduce construction cost		

Contact: Kevin Roe
(954)325-9752 Kevin@1stClassAuto.com

200 NE 1st Avenue #115
Pompano Beach, FL 33060



October 30, 2025

To Whom It May Concern:

It is my pleasure to recommend **Design Kollaborative Architects / Planners, Inc.** for continuing professional architectural services. Our City had the opportunity to work closely with Design Kollaborative on several significant projects, including **The Hive** and **Ali Black Box** developments within the City of Pompano Beach Innovation District.

Throughout the duration of these projects, Design Kollaborative demonstrated exceptional professionalism, creativity, and responsiveness. Their design team consistently provided innovative solutions that reflected both the City's vision and the community's needs. They successfully managed complex project coordination among multiple stakeholders while maintaining adherence to schedule and budget.

The resulting facilities have had a positive impact on our community, serving as anchors for redevelopment and economic growth in the area. Design Kollaborative's attention to detail, quality of work, and collaborative approach made them an invaluable partner to the City of Pompano Beach.

Based on our experience, I have full confidence in recommending **Design Kollaborative Architects / Planners, Inc.** for future work. Their commitment to excellence and proven track record make them well-suited for continuing architectural services of this nature.

Please feel free to contact me should you require any additional information.

Sincerely,



Christopher R. Schlageter, CGC
Engineering Project Manager
Christopher.Schlageter@copbfl.com
954.786.4022
Pompanobeachfl.gov



November 4th, 2025

John Sfiropoulos, PE
City Engineer
954 545-7009
john.sfiropoulos@copbfl.com

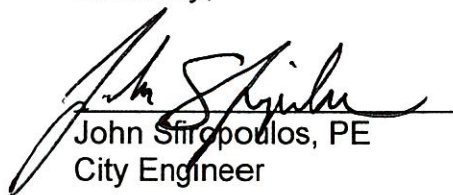
To Whom it May Concern,

I am pleased to write this letter of recommendation for Design Kollaborative Architects/Planners, Inc (DK Architects). They designed Briny Avenue streetscape improvements which included undergrounding all the overhead utilities (electric, cable, phone), along with the streetscape components that included new drainage, on-street parking, lighting, benches, bike racks, shower facilities, landscape, and decorative mosaic pavers along the entire corridor, which was approximately a \$5 M construction project. In addition to design, DK Architects provided CEI services.

I was the project manager at the time for this project and found DK Architects to be professional and exceptional to work with, particularly working closely with Mr. Andre Capi. This was our first "complete streets" initiative, and DK Architects was committed in resolving all the challenges we were faced with. As a result, this corridor has been transformed to a beautiful and vibrant area that bicyclists, motorists, and pedestrians enjoy.

The City of Pompano Beach would not hesitate to work with DK Architects and we continue to use their services through a continuing services contract we have with them. If you require any additional information please contact me at 954 545-7009.

Sincerely,


John Sfiropoulos, PE
City Engineer



December 11, 2025

To Whom It May Concern,

It is my pleasure to recommend DK Architects, who have consistently provided exceptional architectural services across dozens of commercial and industrial projects. Their expertise spans site due diligence, conceptual planning for ground-up construction, and the design of additions and alterations to existing facilities.

Most recently, DK Architects successfully completed the renovation of the Royal Palm Industrial Property in Pompano Beach. This complex project required addressing and remedying numerous long-standing code violations inherited from the previous property owner. Through their diligence and technical skill, the property was brought into full compliance, ensuring both safety and functionality.

Their scope of services included comprehensive design, preparation of construction documents, permit coordination, construction administration, and essential communication with Pompano Beach Code Enforcement and the Building Official. Throughout each phase, DK Architects demonstrated professionalism, responsiveness, and a commitment to excellence that ensured the project's success.

I have full confidence in DK Architects' ability to deliver outstanding results and highly recommend them for any architectural endeavor.

Sincerely,

A handwritten signature in blue ink that reads 'Max Ryan'. The signature is written in a cursive, flowing style.

Mr. Max Ryan

Director of Development and Construction
Alliance HP

Sterling Hospitality Development, LLC

December 11, 2025

To Whom It May Concern,

I am pleased to provide this letter of recommendation for DK Architects, with whom I have had the opportunity to work extensively over many years and across multiple roles. Throughout our professional relationship, DK Architects has consistently demonstrated a high level of professionalism, creativity, and technical expertise.

In my role as a development partner of Marlow's Tavern, DK Architects was responsible for designing the original Marlow's Tavern concept. That initial design was successfully adapted and replicated across more than fifteen locations throughout the Atlanta and Orlando markets. Their ability to create a cohesive and scalable concept—while preserving brand integrity and accommodating varying site conditions—played a critical role in the brand's successful expansion.

Additionally, in my capacity as a partner of D Cay Construction, I have collaborated with DK Architects on dozens of projects, including ground-up developments, building additions, and renovations. Their scope of services has included architectural design, engineering coordination, preparation of comprehensive construction documents, permitting support, and construction administration. On each project, DK Architects delivered high-quality work, adhered to schedules, and provided practical, cost-conscious solutions without compromising design integrity.

Based on my experience, I hold DK Architects in the highest regard and recommend them without reservation for any architectural or engineering engagement. Their commitment to excellence, responsiveness, and collaborative approach makes them an exceptional partner throughout the development and construction process.

Sincerely,



Tommy DiGiorgio, Jr.
Managing Member
Sterling Hospitality Development, LLC

Mr. Carl Jobson
President
S & C Investments LLC
10000 Mandarin St, Parkland FL 33076
954-296-9410
carljobson@gmail.com

12/11/25

To Whom It May Concern,

It is my pleasure to provide this letter of recommendation for DK Architects.

Since 2011, DK Architects has provided me with architectural services for over 40 commercial projects ranging from site due diligence and conceptual planning for ground-up construction, to additions and alterations of existing facilities.

Most recently, in 2025, we successfully completed construction of a ground-up Enterprise Truck Rental facility in South Florida. DK Architects provided comprehensive services including design, construction documents, permit assistance, and construction administration. Their guidance and attention to detail ensured the project was completed smoothly and to the highest standards.

I wholeheartedly recommend DK Architects to any organization seeking reliable, innovative, and dedicated architectural services. Their proven track record and unwavering commitment to excellence make them an outstanding partner for any project.

Sincerely,

A handwritten signature in black ink, appearing to read 'Carl Jobson', with a stylized flourish at the end.

Carl Jobson



Sheehan Cadillac

Tom Sheehan
President
Sheehan Cadillac
5101 North Federal Highway
Pompano Beach, FL 33064

To Whom It May Concern,

I am pleased to provide this letter of reference for DK Architects, who played an integral role in the successful development of the new Sheehan Cadillac dealership.

DK Architects was engaged to provide comprehensive architectural services for the project, including design, preparation of construction documents, permit expediting, and construction administration. Throughout the duration of the project, their team demonstrated a high level of professionalism, creativity, and technical expertise.

Their design approach was both innovative and responsive to the functional and aesthetic goals of the dealership. The construction documents produced were thorough and well-coordinated, facilitating a smooth bidding and construction process. DK Architects also managed the permit expediting process efficiently, ensuring timely approvals and minimizing delays. During construction, their administration services were invaluable in maintaining quality control, addressing field conditions promptly, and ensuring the project remained on schedule and within budget.

It was a pleasure working with DK Architects, and I would not hesitate to recommend them for future commercial development projects.

Sincerely,

Tom Sheehan

Tom Sheehan
President

5101 North Federal Highway, Pompano Beach, FL 33064 (954)426-1800

December 12, 2012

City of Pompano Beach Community Redevelopment Agency
100 West Atlantic Avenue, Room 275
Pompano Beach, Florida 33060

RE: RFQ PB-CRA-01-13, Letter of Recommendation

To Whom It May Concern:

On behalf of Design Kollaborative Architects/Planners Inc. ("DK"), and in my capacity as a Construction Project Manager for the City of Pompano Beach Engineering Division, I am writing this letter of recommendation to affirm that "DK" has provided exceptional architecture and related services to the City.

Of particular note is the redevelopment of North Pompano Park Community Center. It has been my experience that in projects like this one, that incorporate adaptive re-use and redevelopment strategies of existing buildings, firms such as "DK" ensure a successful project. Firms like "DK", that have a sensitivity towards designing architecture that is responsive to existing building systems—namely; façade, fenestration, structural, mechanical, electrical, and plumbing—are the best with whom to consult and to hire. Although the buildings of this project were not identified by the City to be significant and/or contributing to an established historic district, they were, however, of an historic age, and the approach "DK" implemented in the rehabilitation was in accordance with readily accepted guidelines and produced a successful outcome.

In all, "DK" is a professional, knowledgeable, local, and service-minded architecture firm that has exceeded the Engineering Divisions expectations. It is important to note that their local Pompano Beach establishment has been very useful in coordinating with municipal agencies and community groups. We would most certainly recommend them and of course, hire them again for future projects.

Sincerely:

ENGINEERING DIVISION

Louis Friend, Construction Project Manager



**Sample-McDougald
House Preservation
Society, Inc.**

Officers & Board of Directors

Dirk DeJong

President

Shirley Farris

Vice President

Doris Price

Secretary

Margaret White

Treasurer

Rex Hardin

Immediate Past President

Marvin Buntrock

Sarah "Betsy" Buntrock

Dottie Passerbach

Susan Gallo

Steve Hickman

Andrew Johnston

Dodie Keith

Dr. Robert Parks

Margaret McDougald Shadoin

Rhea Spelman

G. H. "Joe" Usman

Tom Waldo

Dan Hobby

Executive Director

Phone: (954) 946-9700
E-Mail: smhp@bellsouth.com

P. O. Box 1599
Pompano Beach, FL 33061

501(c)(3) Tax Exempt
ID#65-0917275

July 28, 2009

To Whom It May Concern:

This organization has used the services of DK Architects several times in the course of the restoration of the historic Sample-McDougald House, most recently for the preparation of architectural drawings of a proposed bathroom facility on the surrounding grounds.

We have found DK Architects to be composed of skillful, reliable and diligent professional who have worked with us, the client, to produce a finished product that meets our needs.

We would not hesitate to recommend DK Architects to anyone seeking a quality architectural firm.

Sincerely,

Dan Hobby, Executive Director

(954) 292-8040

danhobby@samplemcdougaldhouse.com

City of Pompano Beach Request for Letters of Interest



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REFERENCES-SEC

◆ Company Name: Amli Development
Contact Name: John A. Harris, Vice President

Contact number: 561-630-0392

◆ Company Name: Lennar Homes
Contact Name: Richard Pickett

Contact number: 954-459-0894

◆ Company Name: Current Builders
Contact Name: Bert Wilson

Contact number: 954-325-3096

◆ Company Name: Hart Homes
Contact Name: Mike Hart

Contact number: 954-873-1061

◆ Company Name: Joiner Architecture
Contact Name: Chris Joiner

Contact number: 239-896-5123

City of Pompano Beach Request for Letters of Interest



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REFERENCES-TY LIN

TYLIN INTERNATIONAL

City of Pompano Beach
Ferdinand Thony, Project manager

Ferdinand.thony@copbfl.com

100 W. Atlantic Boulevard
Pompano Beach, FL 33060
Phone 954-928-5428

Scope: Rehabilitation of the W. Palm Aire Drive Bridge over the SFWMD Cypress Creek Canal

City of Marco Island
Timothy Pinter, Project Manager

570 N. Collier Boulevard
Marco island, FL 34145
Phone 239-389-5018
Scope: Replacement of the Smokehouse Bay Bridge

FDOT-District Seven
Bronoris Pye, PE

Phone 813-975-7589
Scope: T.Y. Lin International (TYLI) is serving as the Prime Consultant to the Florida Department of Transportation (FDOT) District One and Seven Structures Maintenance Office (DSMO). Responsibilities on this \$1.5 million on-call contract include providing in-house engineering support, bridge inspections, load ratings, condition assessments, structural strengthening, bridge rehabilitation designs and post-design services.

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REFERENCES-KAMM

KAMM CONSULTING REFERENCES



Company: HNM Architecture
Contact Name: Jaime Mayo
Email: Jmayo@hnm-architecture.com
Phone #: 561-504-4233

Projects:

- **Name:** Pompano Center of Commerce, Pompano Beach, FL
Scope: Mechanical, Electrical and Plumbing design for a 28,500 sq. ft. ventilated warehouse and a 2,300 sq. ft. air conditioned office area.
- **Name:** Pompano Center of Commerce, Pompano Beach, FL
Scope: Mechanical, Electrical and Plumbing design for a 58,580 tilt up building.
- **Name:** Pompano Crossing, Bldg "C", Pompano Beach, FL
Scope: Mechanical, Electrical and Plumbing design for a 214,964 sq. ft. shell building.
- **Name:** Pompano Crossing, Bldg "D", Pompano Beach, FL
Scope: Mechanical, Electrical and Plumbing design for a 159,812 sq. ft. building.

Company: Kenneth R. Carlson - Architects
Contact Name: Kenneth Carlson
Phone #: 561-350-8041

Projects:

- **Name:** Pompano Beach Airport, Hangar 27 & Office Bldg, Pompano Beach, FL
Scope: Mechanical, Electrical and Plumbing design for a 19,900 sq. ft. hangar and a 5,000 sq. ft. office space.
- **Name:** Self-Storage Facility, Pompano Beach, FL
Scope: Mechanical, Electrical, Plumbing, Fire Sprinkler and Site Lighting for a 4-story, 60,000 sq. ft. limited access storage facility.
- **Name:** Pompano Warehouse Complex, Pompano Beach, FL
Scope: Mechanical, Electrical, Plumbing for 21,600 sq. ft. area, 22,400 sq. ft. area and 31,200 sq. ft. area.

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 Pompano Beach, FL 33060



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Reference Name: Douglas Mumma
Company: Mumma and Associates
Title: President
Email: dam@mumma.com
Phone #: 561-361-0375

Reference Name: John Barranco
Company: Barranco Gonzalez Architecture
Title: Architect/President
Email: john@bgarchitecture.com
Phone #: 954-335-1880

Reference Name: Joe Galinis
Company: Itasca Construction Associates, Inc
Title: President
Email: joeg@itascaboca.com
Phone #: 561-241-4999

200 NE 1st Avenue #115
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City of Pompano Beach Request for Letters of Interest



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November 17, 2025

REFERENCES-KEITH



City of Deerfield Beach

Thomas Good, Assistant City Manager

tgood@deerfield-Beach.com

200 Goolsby Road

Deerfield Beach, FL 33442

Phone 954-427-3343

Dates Services: 2004-Ongoing

Scope: KEITH has served as the General Engineering Consultant for the City of Deerfield Beach for over 14 years. KEITH is providing on-going continuing serves as needed including engineering and surveying and mapping services to the municipality. KEITH also provided plan review services some projects.

City of Parkland

Sowande Johnson, PE, Assistant City Manager

sjohnson@cityofparkland.org

6500 Parkside Dr.

Parkland, FL 33067

Phone 954-757-4144

Dates Services: 2014-Ongoing

Scope: Provide plans review and general staff augmentation within the Building Department on a weekly basis. Our Construction Management Team is providing construction oversight for the new Quigley Park Tennis Center which includes demolition of an existing 5.4 acre City park to accommodate the construction of a new state-of-the-art tennis center with twelve (12) clay hydro courts (including one (1) center court with covered bleacher area), one (1) practice court, one office building with restroom/locker room facilities, one maintenance building, required specialty lighting/landscape/irrigation and other site amenities.

City of Pompano Beach

Fernand Thony, Project Manager

(954) 928-5248

Fernand.Thony@copbfl.com

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Pompano Beach, FL 33060



City of Pompano Beach Request for Letters of Interest



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Broward County Water and Wastewater Services
William Archebelle, Expansion Program Administrator
954-831-3284
warchebelle@broward.org

City of Coconut Creek
Robert McDonald, Project Manager
954-973-6786
rmcdonald@coconutcreek.net

City of Parkland
Richard Biagini, City Engineer
954-757-4171
rbiagini@cityofparkland.org

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Pompano Beach, FL 33060



City of Pompano Beach Request for Letters of Interest



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REFERENCES-ACRC

◆ Company Name: The Home Depot
Address: 2455 Paces Ferry Road, Floor C-3, Atlanta, GA 30339
Contact Name: Mr. Chuck Galbraith

Project Name: Home Depot Southeast Regional Stores

Services Provided: Re-roof Specifications & Consulting; Quality Assurance, RAMP



◆ Company Name: Florida Atlantic University.
Address: 777 Glades Rd., Boca Raton, FL

Contact Name: Mr. Vince Elliott

Project Name: FAU Gymnasium, FAU School of Nursing

Services Provided: Re-roof Specifications & Consulting; Quality Assurance; TAS-126; Visual Survey; Drainage Survey; Engineering

◆ Company Name: Mink & Mink, Inc.
Address: 3081 East Commercial Blvd; Fort Lauderdale, Florida 33308
Contact Name: Mrs. D.K. Mink

Project Name: Various Buildings

Services Provided: Re-roof Specifications & Consulting; Visual Survey; Engineering

◆ Company Name: Murton Roofing
Address: 7600 NW 74th Avenue, Miami, FL 33166

Contact Name: Mr. Jim Murton

◆ Company Name: GAF Corporation
Address: 1361 Alps Rd Wayne, New Jersey 07470
Contact Name: Mrs. Beth McSorley

Project Name: Miami - Dade Product Approval - Medley, Florida

Services Provided: TAS 114-95, Appendix J; Consulting; Applying for Miami Dade Product Approval; Engineering

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Pompano Beach, FL 33060



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◆ Company Name: Carlisle Syntec, Inc.
Address: 1285 Ritner High Way, Carlisle, PA 17013

Contact Name: Mr. Joe Malpezzi

Project Name: Miami - Dade Product Approval - Medley, Florida

Services Provided: TAS 114-95, Appendix D & J; Consulting; Applying for Miami Dade Product Approval; Engineering

◆ Company Name: Advanced Roofing
Address: 1950 NW 22nd St., Ft. Lauderdale, FL 33311
Contact Name: Mr. Rob Kornahrens

Project Name: Various

Services Provided: TAS-126; Consulting, Roof Testing

◆ Company Name: Moss & Associates at the Ocean Reef Club Key Largo
Contact Name: Evelyn Moss/Harvey Feleciano

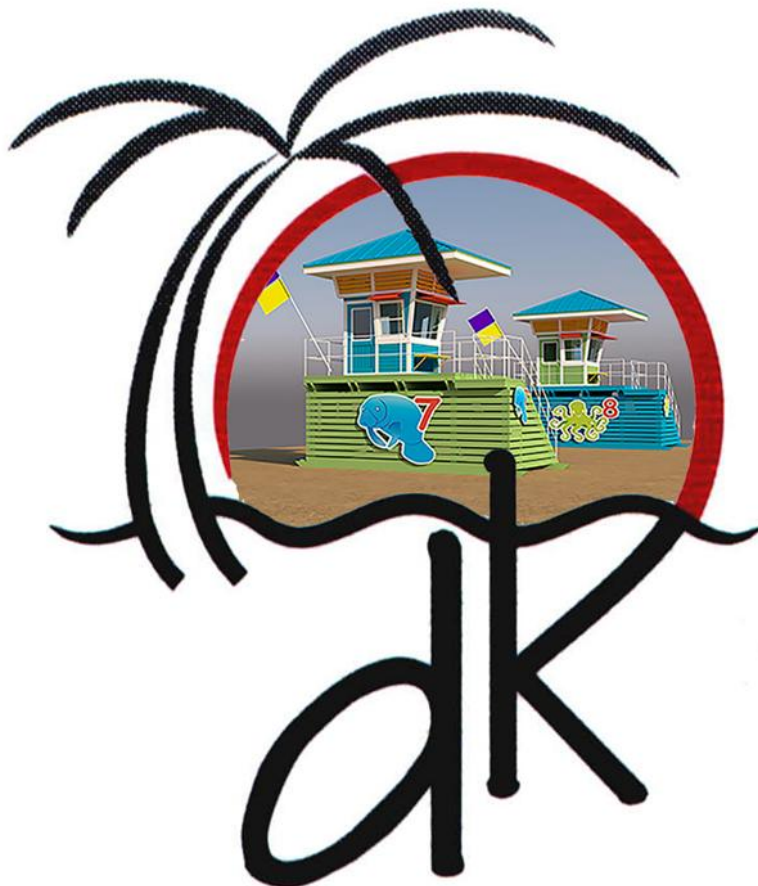
Project Name: The Sanctuary Condominiums & Harbour Green Condominiums Services
Provided: Re-Roof Specifications, Quality Assurance, Consulting & Testing

◆ Company Name: Terra Nova
Address: 801 Arthur Godfrey Rd., Miami Beach, FL

Contact Name: Mr. Mario Farnessi

Project Name: Various Commercial & Retail Properties in Miami

Services Provided: Roof Replacement Specifications, Quality Assurance, Consulting & Testing

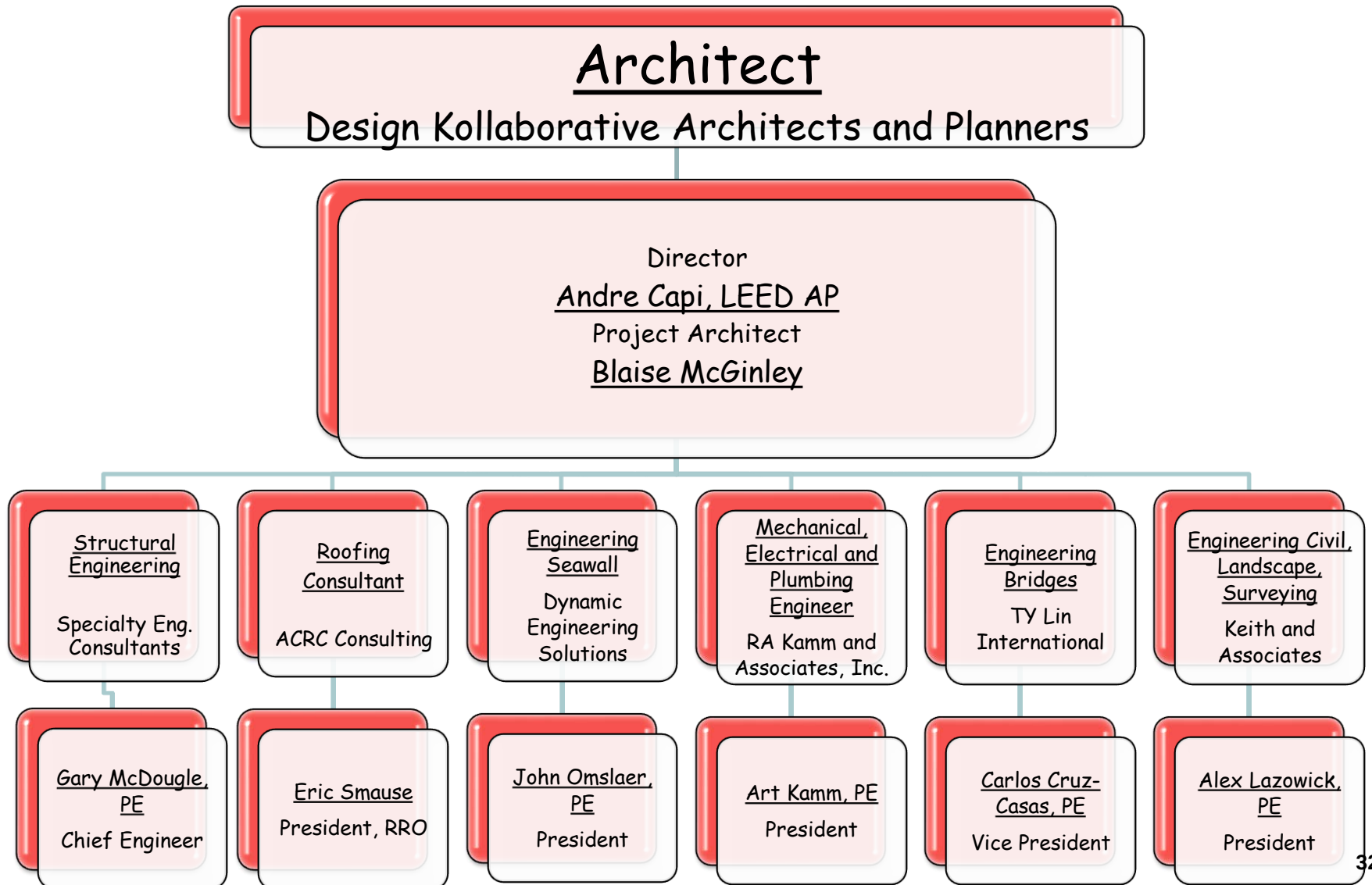


Team organizational chart

Design Team

Exhibit "B"

Organizational Chart for the RLI 26-002



COMPLETE THE PROJECT TEAM FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE FORM IN ITS ENTIRITY AND INCLUDE THE FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB FOR THE RLI IN THE EBID SYSTEM.

PROJECT TEAM

RLI NUMBER 26-002

Federal I.D.# 59-1866951

PRIME

Role	Name of Individual Assigned to Project	Number of Years Experience	Education, Degrees
Principal-In-Charge	<u>Andre Capi</u>	<u>37</u>	<u>MA ARCHITECTURE</u>
Project Manager	<u>Blaise McGinley</u>	<u>25</u>	<u>MA-ARCHITECTURE</u>
Asst. Project Manager	<u>Greg Johnson</u>	<u>26</u>	<u>BA ARCHITECTURE</u>
Other Key Member	<u>Jeff Cassianis</u>	<u>22</u>	<u>MA ARCHITECTURE</u>
Other Key Member	<u>Daniel Suarez</u>	<u>25</u>	<u>BS ARCHITECTURAL TECH</u>

SUB-CONSULTANT

SEE ATTACHED SUB-CONSULTANT LIST

Role	Company Name and Address of Office Handling This Project	Name of Individual Assigned to the Project
Surveying	<u></u>	<u></u>
	<u></u>	<u></u>
Landscaping	<u></u>	<u></u>
	<u></u>	<u></u>
Engineering	<u></u>	<u></u>
	<u></u>	<u></u>
Other Key Member	<u></u>	<u></u>
	<u></u>	<u></u>
Other Key Member	<u></u>	<u></u>
	<u></u>	<u></u>
Other Key Member	<u></u>	<u></u>
	<u></u>	<u></u>
Other Key Member	<u></u>	<u></u>
	<u></u>	<u></u>

(use attachments if necessary)

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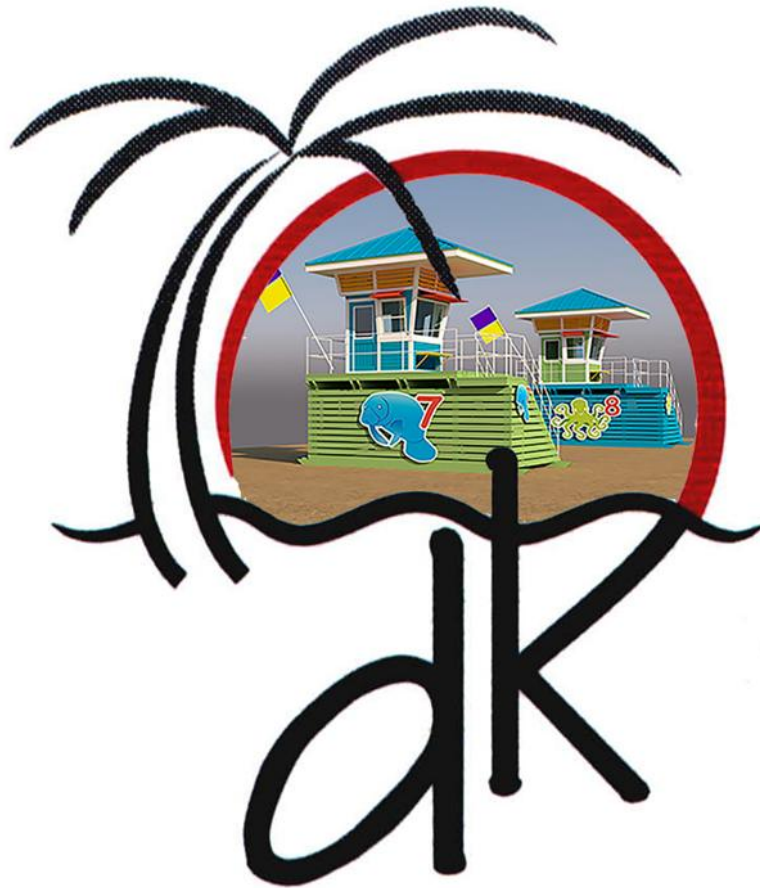
November 17, 2025



SUB-CONSULTANT LIST

PROJECT TEAM

<u>ROLE</u>	<u>COMPANY NAME & ADDRESS</u>	<u>NAME OF ASSIGNED INDIVIDUAL</u>
CIVIL ENGINEER, SURVEYING, LANDSCAPING	KEITH (KEITH & ASSOCIATES) 301 East Atlantic Blvd. Pompano Beach, FL 33060	Alex Lazowick
MEP ENGINEERING	KAMM CONSULTING, INC. 1407 W Newport Center Dr. Deerfield Beach, FL 33442	Art Kamm, PE
SEAWALL ENGINEERING	DYNAMIC ENGINEERING SOLUTIONS 351 South Cypress Road Pompano Beach, FL 33060	John Omslaer, PE
ENGINEERING/ BRIDGES	TY LIN GROUP 100 W Cypress Creek Rd. Fort Lauderdale, FL 33309	Carlos Cruz-Casas
ROOFING	ACRC CONSULTING 5001 Hiatus Rd. Sunrise, FL 33351	Eric Smause, RRO
STRUCTURAL ENGINEER	Specialty Engineering Consultants 1599 SW 30th Ave., STE 20 Boynton Beach, FL 33426	Gary McDougal, PE



skills and experience

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SKILLS AND EXPERIENCE OF DK TEAM

DK Architects has carefully selected a team of professionals experienced with projects of similar size and complexity, imbued with all the necessary technical, management and creative skills needed to execute the scope of work anticipated under this continuing contract for Architectural services for various city projects, while keeping within budgets and meeting schedules. Our qualified team includes:

✚ DK Architects	Architectural Team Leader
✚ Specialty Engineering Consultants	Structural- Buildings
✚ TY Lin International	Bridge Engineering
✚ Dynamic Engineering Solutions	Sea Wall Engineering
✚ R.A. KAMM & Associates	Emergency Power – MEP
✚ Keith & Associates, Inc.	Surveying, Civil Engineering & Landscape
✚ Atlantic Caribbean Roofing Consultants	Roof Consultants

See TAB "09" for Resumes of Key Personnel

Our team takes great pride in its rich history of cooperative performance and collaboration with the City of Pompano Beach. The proximity of our office to the City of Pompano Municipal Buildings allows us to consistently provide timely responses to City of Pompano Projects. We are able to provide complete project services: surveys, site plans, landscape plans, architectural design and construction documents, technical specifications and cost estimates. We are available for all aspects of project development and execution including making bid award recommendations for contracting/construction services, permitting construction management, special inspections, review of pay applications and project close out services.

ATTAINING SUSTAINABLE SOLUTION

DK Architects strives to provide our clients with creative, high quality, sustainable projects. Our firm stresses technology, innovation and accessible resources that work with our clients' needs to develop thoughtful precise solutions, which stand the test of time. To react to a project's changing needs, our experienced team always listens closely and maintains a high level of flexibility. We are focused on developing innovative solutions to improve economic, social, and environmental outcomes to achieve success for the entire project.

We take a great pride in civic return of our communities, relying on the **local resources and small business**. We continually seek solutions to strengthen local economies and foster community support; we develop innovative solutions which create economic value and consistently deliver superior performance from our projects.

200 NE 1st Avenue #115
Pompano Beach, FL 33060



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Our team understands that caring for the environment is an important part of project planning. With our LEED certified staff, we strive to incorporate responsible environmental initiatives into our projects and are committed to promoting energy efficiency, utilizing alternative energy sources and preserving open space. Our design solutions are the key to completing quality projects on time, which are in harmony with nature and built to last.

EXPERIENCE WITH GOVERNMENT AGENCIES

We know City of Pompano staff, standards, and procedures. Our team has performed a vast magnitude of work for Pompano Beach and Local Municipalities, Counties and State Government, particularly within Broward County. Our experience has resulted in a thorough knowledge and practice of the necessary standards, and how to apply them with a practical and common-sense approach to solving planning, Architectural and Engineering issues. This has also allowed our team to build long standing relationships with key state and local agency staff in Broward County, FDOT and the SFWMD, which ultimately allows the DK Team to represent the best interest of the City of Pompano Beach should those agencies become involved with City projects. We believe that building these relationships is what it takes to truly understand the concerns of the agencies and address them in a professional manner that is personal to the City and the residents of the community.

REVIEW BOARDS

In the past 8 years, we have processed many projects both municipal and private through the City and are very familiar with the process and requirements of the DRC, AAC and P&Z. We also presented and processed many projects through the ZBA for Variances and Special Exceptions. The DK Team has worked with staff extensively in interpreting our current Zoning Code and understands the vision of both the CRA and the City of Pompano Beach.

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DK TEAM PROJECTS

TEAM EXPERIENCE – TYPES OF PROJECTS IN THIS SECTION:

- Municipal Buildings
- Bridge repair, reconstruction, or replacement projects
- Roofing repair or replacement projects
- Seawall repair, reconstruction, or replacement projects
- Parks and Recreational Facilities project
- Emergency power projects

See TAB "06" for additional Project-Specific Experience

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**DK ARCHITECTS TEAM
MUNICIPAL PROJECTS**



**THE HIVE BLACK BOX THEATER
CITY OF POMPANO BEACH**

Scope of Work: New Black Box Theater build-out
Chris Schlageter- Pompano Beach Engineering
(954) 786-4022



200 NE 1st Avenue #115
Pompano Beach, FL 33060



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DK ARCHITECTS TEAM MUNICIPAL PROJECTS



POMPANO BEACH LIFEGUARD TOWERS CITY OF POMPANO BEACH

Scope of Work: New Lifeguard Towers
Jo Wagenhals- Pompano Beach Ocean Rescue
(954) 295-7288



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Pompano Beach, FL 33060



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DK ARCHITECTS TEAM MUNICIPAL PROJECTS



design kollaborative
architects / planners, inc.
MEMBER: AMERICAN INSTITUTE OF ARCHITECTS AIA 0000354

KEITH
ASSOCIATES, INC.
CONSULTING ENGINEERS

POMPANO BEACH OLD TOWN CITY OF POMPANO BEACH

Scope of Work: New Restaurant and Outdoor Plaza
Nguyen Tran-CRA Director
nguyen.tran@copbfl.com
(954) 545-7769



200 NE 1st Avenue #115
Pompano Beach, FL 33060



design kollaborative
architects / planners, inc.
MEMBER: AMERICAN INSTITUTE OF ARCHITECTS AIA 0000354

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**DK ARCHITECTS TEAM
MUNICIPAL PROJECTS**



**ALI BUILDING CULTURAL CENTER
CITY OF POMPANO BEACH**

Scope of Work: Adaptive re-use of Historic Ali building
Ed Gallagher, Construction Manager
ed@rma.us.com



ALI BUILDING AND CULTURAL CENTER
M.L. KING BLVD. Pompano Beach, FL

200 NE 1st Avenue #115
Pompano Beach, FL 33060



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DK ARCHITECTS TEAM MUNICIPAL PROJECTS



HISTORIC BAILEY HOTEL REHABILITATION CITY OF POMPANO BEACH

Scope of Work: Renovate and rehabilitate entire structure and roof
Ed Gallagher, Construction Manager
ed@rma.us.com



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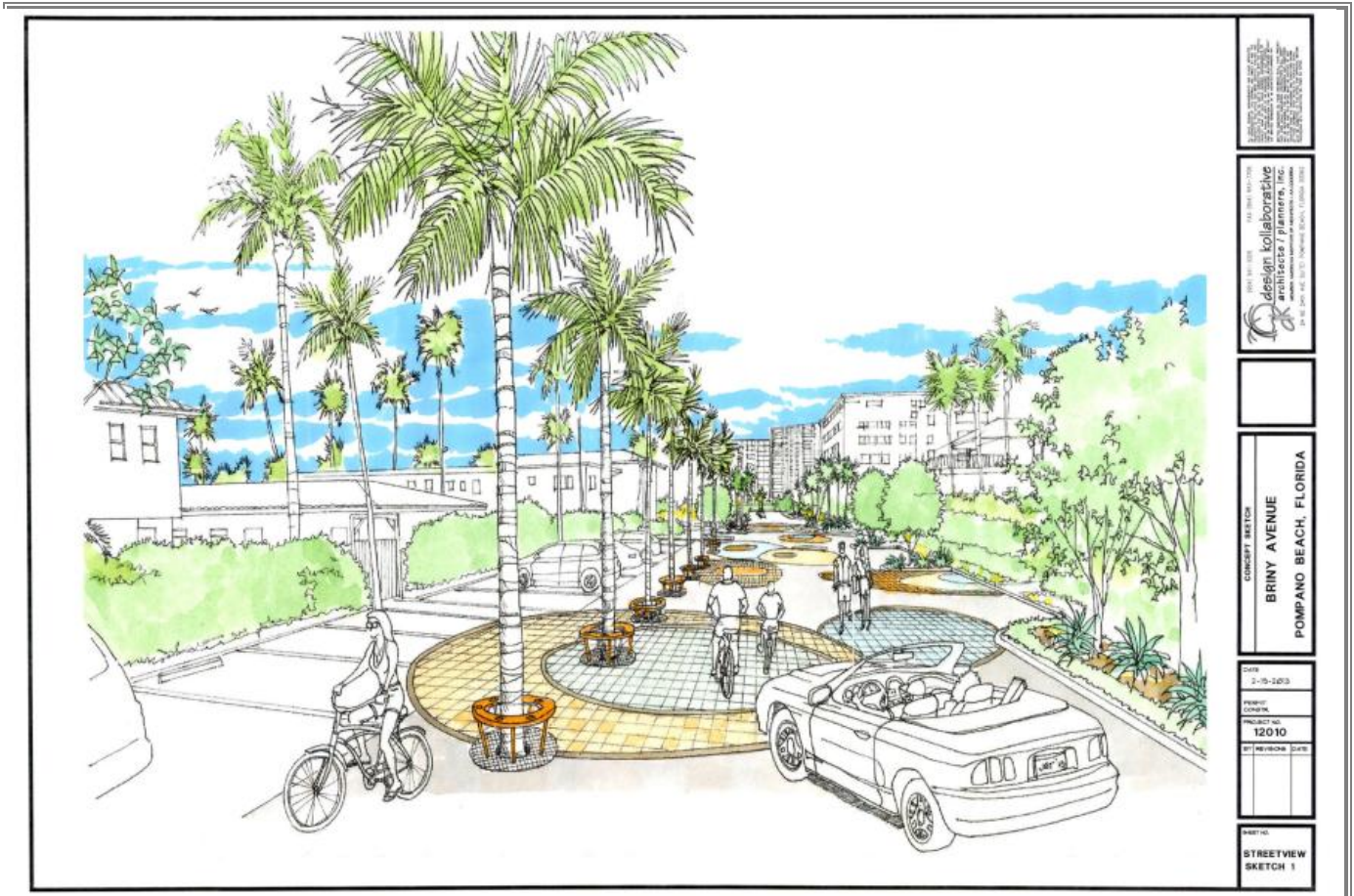


BRINY AVENUE
CITY OF POMPANO BEACH

Scope of Work: Undergrounding Utilities and Streetscape Improvements

John.Sfiropoulos@copbfl.com

(954) 545-7009



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Pompano Beach, FL 33060



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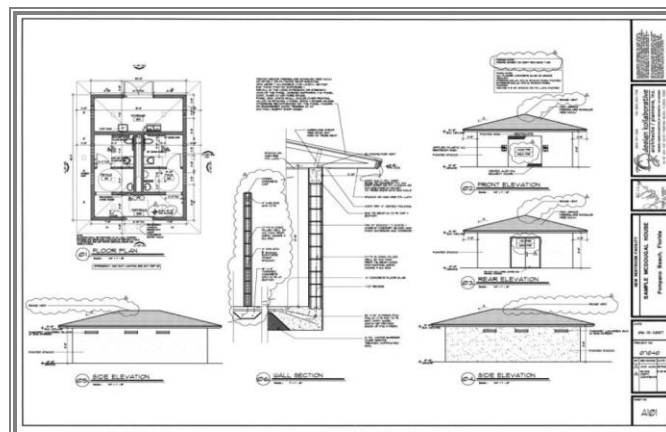


DK ARCHITECTS TEAM MUNICIPAL PROJECTS



SAMPLE MCDUGAL HOUSE

Dk is proud to have donated services for the new Toilet Room Building. Keith and Associates is proud to have provided the required civil engineering and topographic/design surveys for this community project



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DK ARCHITECTS TEAM MUNICIPAL PROJECTS



FIRE STATION #24

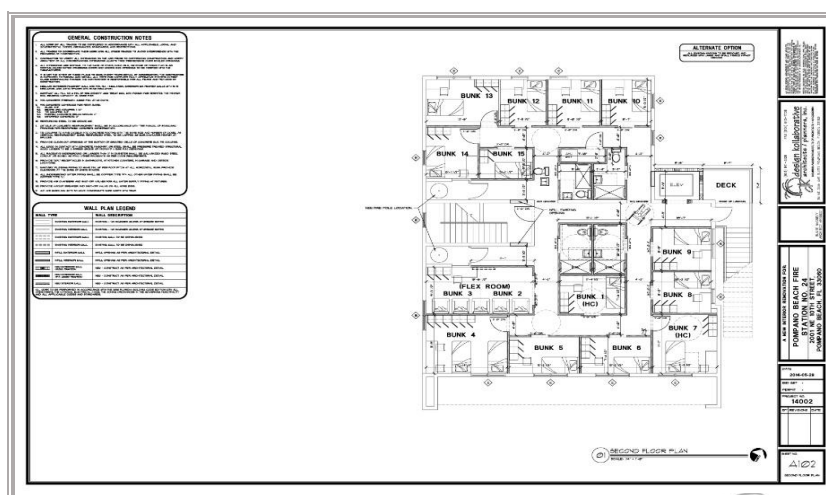
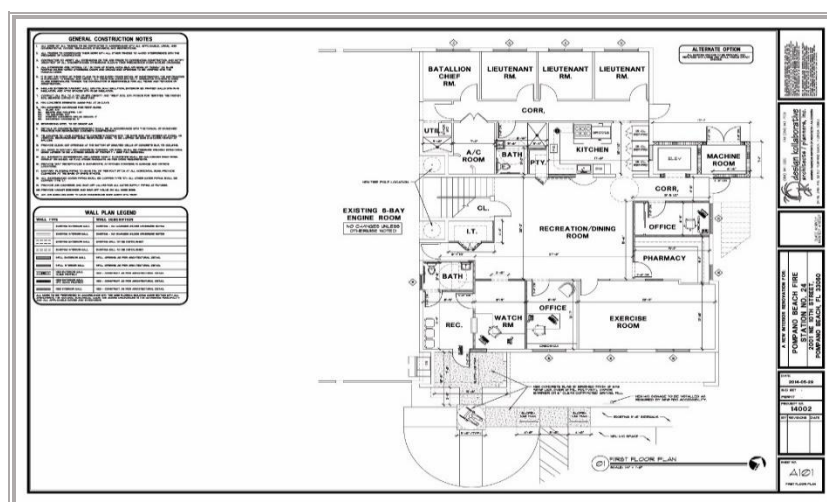
CITY OF POMPANO BEACH

Scope of Work: Assessment of Facility and Budget for Renovation

Contact: Louis Friend

Engineering – Construction Project Manager

Louis.friend@copbfl.com 954.786-4023



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Pompano Beach, FL 33060



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**DK ARCHITECTS TEAM
MUNICIPAL PROJECTS**



**FIRE STATION #114
CITY OF POMPAÑO BEACH**
Scope of Work: New Fire Station



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DK ARCHITECTS TEAM MUNICIPAL PROJECTS



CHARLOTTE J. BURRIE CIVIC CENTER
CITY OF POMPANO BEACH

Scope of Work: New Community Center

Tammy Good-City of Pompano Beach

E-mail: tammy.good1@copbfl.com

(954) 786-4640



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Pompano Beach, FL 33060



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DK ARCHITECTS TEAM MUNICIPAL PROJECTS



POMPANO BEACH PUBLIC SAFETY FACILITY CITY OF POMPANO BEACH Contact: Dennis Beach, City Manager

Keith and Associates cooperated in an existing condition assessment of the exterior façade to the Public Safety and Fire Administration buildings located at 100 & 120 SW 3rd Street in Pompano Beach Florida. The scope of work included performing due diligence of existing conditions assessment and recommendations for improvements to the site as well as the existing exterior facade of the Public Safety Complex.



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**DK ARCHITECTS TEAM
MUNICIPAL PROJECTS**



**FIRE STATION #11
CITY OF POMpano BEACH**
Scope of Work: Structural Design



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Pompano Beach, FL 33060



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**DK ARCHITECTS TEAM
MUNICIPAL PROJECTS**



**LIFEGUARD STANDS
CITY OF HOLLYWOOD**
Scope of Work: Structural Design



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Pompano Beach, FL 33060



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**DK ARCHITECTS TEAM
BRIDGE PROJECTS**



TYLININTERNATIONAL

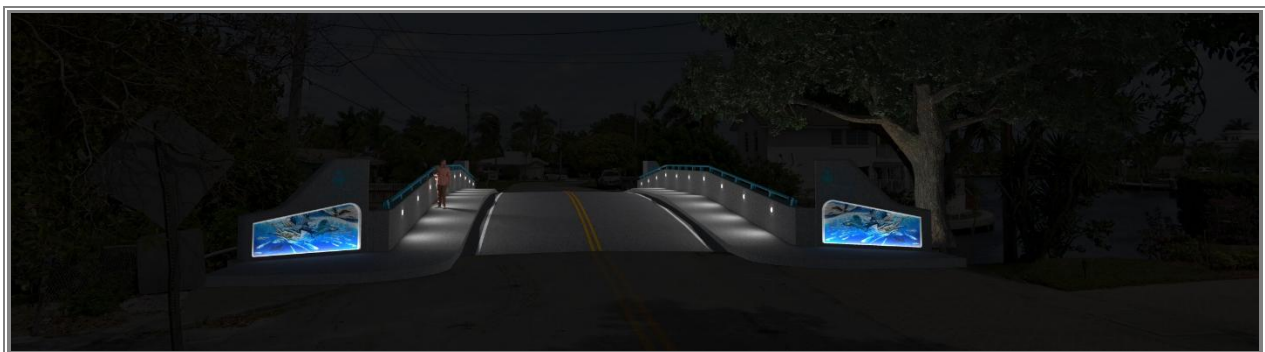
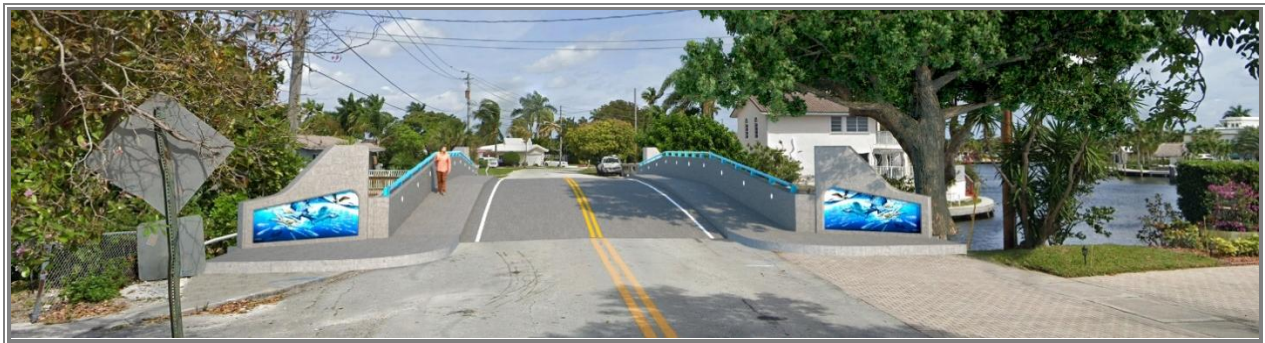
SE 5TH AVENUE BRIDGE REPLACEMENT CITY OF POMPANO BEACH

Scope of Work: Replacement of C14 Canal Bridge

Horacio Danovich, CIP – City of Pompano Beach

E-mail: horacio.danovich@copbfl.com

Telephone: (954) 786-7834



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Pompano Beach, FL 33060



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**DK ARCHITECTS TEAM
BRIDGE PROJECTS**



TYLININTERNATIONAL

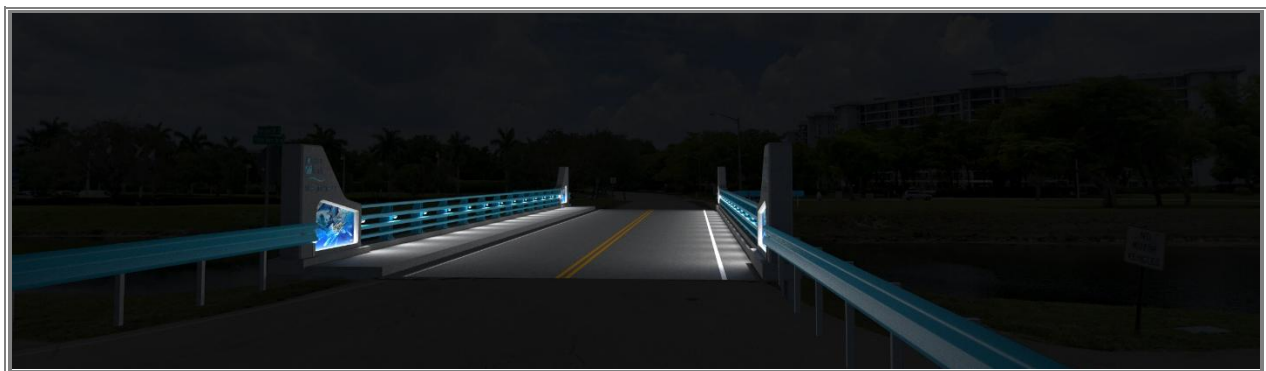
**W. PALM AIRE DRIVE BRIDGE REHABILITATION
CITY OF POMPANO BEACH**

Scope of Work: Improvements to bridge, sidewalks, railings, and lighting of C14 Canal Bridge

Fernand Thony – City of Pompano Beach

E-mail: fernand.thony@copbfl.com

Telephone: (954) 928-5248



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**DK ARCHITECTS TEAM
BRIDGE PROJECTS**



TYLININTERNATIONAL

SMOKEHOUSE BAY BRIDGE REPLACEMENT MARCO ISLAND, FL

Scope of Work: Replacement of Canal Bridge
Timothy Pinter, PE
Telephone: (239) 389-5018



TYLININTERNATIONAL

CHOKOLOSKEE BRIDGE REPLACEMENT EVERGLADE CITY, FL

Scope of Work: Replacement of Bay Bridge
Marlene Messan-Collier County DOT
Telephone: (239) 252-5773



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DK ARCHITECTS TEAM ROOF REPAIR OR REPLACEMENT PROJECTS



GORDON FOOD SERVICE
Miami, FL

Scope of Work: 250,000 SF Skylight Removal and Re-roof



BEFORE



AFTER

200 NE 1st Avenue #115
Pompano Beach, FL 33060



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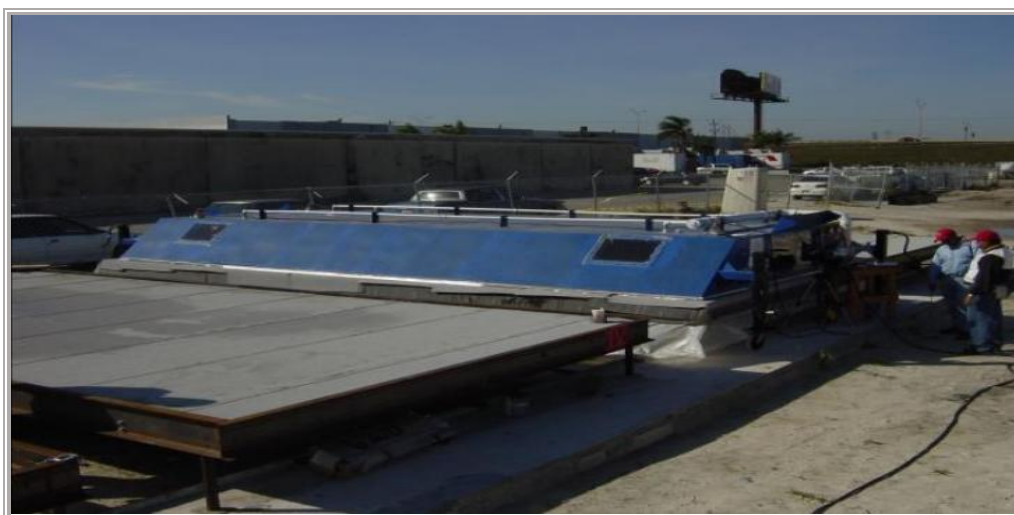


DK ARCHITECTS TEAM ROOF REPAIR OR REPLACEMENT PROJECTS



ATLANTIC CARIBBEAN ROOF CONSULTING

ACRC'S Roof Asset management Program is designed to assist our clients by providing instant access to information databases that include descriptions of their roof system(s), warranties, roof plans, photographs, roof inspection schedules preventive maintenance schedules, roof life expectancy projections, anticipated repair costs, budget replacement costs and repair histories.



PROJECTS:

- Fountainebleau Hotel, Miami Beach
- Mt. Sinai Hospital, Miami
- Broward County Convention Center
- Port of Miami
- Orlando International Airport
- American Airlines Arena, Miami
- Marlins Baseball Stadium, Miami
- The Home Depot
- Florida Atlantic University, Boca Raton
- Johns Hopkins University, Baltimore
- Ferran Building, Orlando
- Visa International, Miami
- Nassau International Airport

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**DK ARCHITECTS TEAM
SEAWALL PROJECTS**



**KOI MARINA
POMPANO BEACH**

Scope of Work: Marina Design and Engineering



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**DK ARCHITECTS TEAM
PARKS PROJECTS**

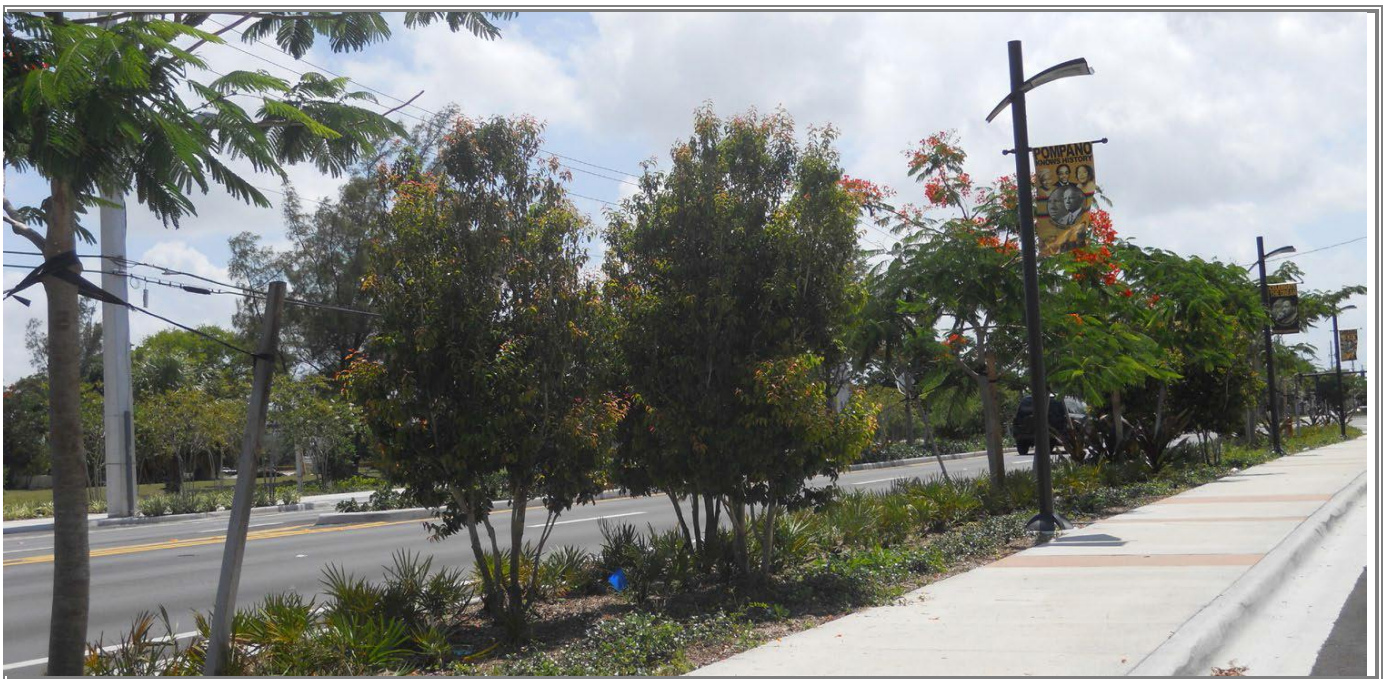


**MLK BLVD. STREETSCAPE IMPROVEMENT
CITY OF POMPANO BEACH**

Scope of Work: New Community Center
Horacio Danovich-City of Pompano Beach

E-mail: horacio.danovich@copbfl.com

(954) 786-7834



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DK ARCHITECTS TEAM PARKS PROJECTS



KOI RESIDENCES AND MARINA DOG PARK POMPAÑO BEACH

Scope of Work: Outdoor amenities such as fitness trail, fitness stations, planting areas, seating areas, daybeds, boardwalk, dog parks recreational areas surrounded by planters and beds with luxurious landscaping and architectural features with an Oriental theme



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**DK ARCHITECTS TEAM
PARKS PROJECTS**



**PARKS AND RECREATION PROJECTS
POMPAÑO BEACH**

Scope of Work: Civil Engineering, Surveying, and Mapping Services



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August 10, 2020



DK ARCHITECTS TEAM POWER PROJECTS

Pembroke Pines Civic Center – 2015 Design – 2,000 kW generator

Reference: Mariangeli Lebron-General Contractor

Senior Preconstruction Manager

Stiles Construction

301 E. Las Olas Blvd.

Fort Lauderdale, FL

954-627-9286

Mariangeli.Lebron@stiles.com

Reference: Mario Cartaya and David M. Hawke

Cartaya and Associates - Architect

2400 E. Commercial Blvd., Suite 201

Fort Lauderdale, FL 33308

954-771-2724

dhawke@cartayaandassociates.com

SBA Communications – 2013 Design - 2000 kW generator capacity with 3000 kW capacity for future

Reference: RLC Architects

14 SE 4th St., Boca Raton, FL 33432

561-393-6555

Bruce Retzsch

bruce@rlcarchitects.com

Benson Ellis

benson@rlcarchitects.com

Mednax – 2012 Design - 2000 kW generator

Reference: John Barranco

Barranco Gonzalez Design Studio

1915 SE 4th Avenue

Ft. Lauderdale, FL 33316

(954) 961-7675

john@bgarchitecture.com

200 NE 1st Avenue #115
Pompano Beach, FL 33060





skills and experience

200 NE 1st Ave., Suite 115
Pompano Beach, FL 33060



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SKILLS AND EXPERIENCE-SEC



Specialty Engineering Consultants is a Construction-Engineering firm that has been in business in South Florida for over three decades. We specialize in Threshold and Special Inspections, Structural Design, Construction Material Testing, Geotechnical Engineering, and Foundation Design among other specialties. We work with many leading General Contractors and Developers all over South Florida. Over 90% of our current business comes from repeat customers. Our clients come back to SPEC because they know they can count on us to continuously deliver outstanding service on every project, regardless of size.

DESIGN

When you choose SPEC, you are choosing Structural engineering designers who focus on high-standard, local construction practices and techniques. We strive to give you finalized designs that have gone through a multi-phasic process.

First, we plan your project with rigorous attention to Florida Building codes and all supporting design specifications, using what has been proven to work in our demanding marketplace. Then our team of engineering experts leverages years of knowledge to strengthen and improve the designs to maximize the efficacy of your project.

That means you get a structure that is more efficient to build and made to stand the test of time. Our library of work includes thousands of projects we have successfully completed all across Florida and the south eastern United States. Here is a list of some national single-family clients who have chosen SPEC for their single-family projects:

DR Horton
Lennar Homes
CalAtlantic
Kennedy Homes
WCI Communities
Lowell Homes
Rocklyne Homes

Our portfolio also includes elaborate custom jobs from island compounds located in Islamorada to equestrian estates and barns in Wellington. Florida is our home, and we want to provide the highest standards for every project in the sunshine state.

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STRUCTURAL DESIGN SERVICES

- Filigree concrete wide slabs
- Hollow core precast concrete
- Light gage steel framing
- Precast concrete
- Prefabricated wood trusses and floor joists
- PSI joists/slabs
- Reinforced concrete
- Reinforced masonry
- Structural steel
- Wood framing
- Wood joists
- Shop drawings

COMMERCIAL

- Club houses
- Golf course amenities
- Light commercial
- Office-medical building
- Tilt wall
- Shoring design

RESIDENTIAL

- Condominiums
- Custom homes
- Architectural Design Development
- Multi-family
- Townhouse (Complete Design Services)
- Single family (Complete Design Services)
- Renovations and repair
- Site Planning

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COMMERCIAL ENGINEERING

From apartment complexes to warehouses, medical facilities to high-rise condominiums, we have taken the reigns on large, custom projects across the state.

Whether you are a contractor, architect, or owner, the SPEC team is here to guide you through the entire construction process, creating innovative solutions that fit your project's budget and unique needs.

On-site coordination, in-progress inspections, and consistent interaction throughout your project help -ensure that every need is met as the project is being completed, instead of after everything is said and done.



SPECIALTY ENGINEERING CONSULTANTS, Inc.

Dade • Broward • Palm Beach

Project Experience

Inspections:

Project: The Woodlands John Knox Village
Description: 7-story Rehabilitation Center with 144 units
Owner: Gallo Herbert Architects (Owners Rep)

Project: Amli Chiquita Midtown Miami
Description: 719 unit Apartment Project
Owner: Amli Development

Project: Turnberry Ocean Club Aventura
Description: 54-story Super Luxury Tower
Owner: Turnberry

Project: Fairfield - Pompano Beach
Description: 6-story Apartment Building with 327 rental units and retail space
Owner: Fairfield Residential

Project: Waterclub III- North Palm Beach, FL
Description: 3 - 19-story, 38 unit condo buildings
Owner: Kolter

Project: Metropolitan- Fort Lauderdale
Description: 385 Rental Units and mixed use
Owner: Kast

Project Experience- Design:

Briny Avenue Streetscape, Pompano Beach, FL
Designed various foundations for new light poles and bollards. (2016)

City of Pompano Beach
Structural design of various timber lifeguard stands for beach installation (2019)

City of Hollywood
Structural design of various timber lifeguard stands for beach installation (2019)

Pompano Fire Station #11
Structural design for louvers (2014)

Santa Barbara Villas



SPECIALTY ENGINEERING CONSULTANTS, Inc.

Dade • Broward • Palm Beach

Structural design for railing and safeguards (2014)

Goodyear Blimp facility, Pompano Beach

Structural design for new concrete lid for well house. (2015)

Hart Homes, Pompano Beach

Structural design for numerous renovations or new homes in Pompano Beach. (2000 to 2020)

Vintage Park, Pompano Beach

Structural design for aluminum railings and safeguards. (2015)

Pompano Beach Septage Receiving Facility

Structural design for crane hoist beams (2016)

AOG Logistics, Pompano Beach

Structural design for roof top curbs for RTU's. (2018)

Rebuilding Together, 730 NW 17 Ave, Pompano Beach

Structural design for damaged and deteriorated flat roof for single family residence. (2018)

South Motors, 140 NW 16 Street, Pompano Beach

Structural design of 1-story commercial building (2018)

Heritage @ Pompano Station

Structural design for light gage metal framing (2019)

DK Architects, 601 SW 8 Ave, Pompano Beach

Structural design for concrete gazebo (2019)

The Preserve @ Palm Aire, Pompano Beach

Structural design for various updates for Senior living facility.

Special inspections of renovations (2019)

MULTI-FAMILY PROJECTS

Owner: Wood Partners

Project: Alta Delray Station, Delray beach, FL

Description: Seven 3-story CIP conventional buildings

Owner: VRM

Project: Mosaic Apartments, Opa Locka, FL

Description: (4) story Tunnel Form Apartment Building



SPECIALTY ENGINEERING CONSULTANTS, Inc.

Dade • Broward • Palm Beach

Owner: Compson Associates
 Project: Medplex, Boynton Beach, FL
 Description: 4-story medical building CIP and Precast floor Systems

Owner: RAM Realty
 Project: Cortina, Boynton Beach, FL
 Description: (7) 4-story apartment buildings CIP floor system and clubhouse

Owner: JKM
 Project: Latitudes, Delray Beach, FL
 Description: (2) 4-story apartment buildings CIP Floor system

Architect: Marc Wiener AIA
 Project: Reserve at Coral Springs, Coral Springs, FL
 Description: (7) 3-story apartment buildings CIP Floor system & (22) 2-story townhomes. Duplicate apartment project in Vero beach

Architect: Marc Wiener AIA
 Project: Highridge Landing, Boynton Beach, FL
 Description: (7) 3-story apartment buildings CIP Floor system

COMMERCIAL PROJECTS

Owner: Royal Logistics
 Project: PDE Commerce Center, Medley, FL
 Description: 68,000 sqft Tilt-up Warehouse with Precast roof.

Owner: Concrete Services
 Project: Headquarters and (3) Service Buildings
 Description: Steel Buildings Designed and built from 80% recycled and reclaimed building materials.

RESIDENTIAL PROJECTS

Owner: DR Horton Homes
 Project: Various Dade County
 Description: one and two-story single family homes (approx.. 200/year on-going)

Owner: DR Horton Homes
 Project: Cricket Club, Broward County
 Description: Two-story Townhomes (in-permit)

Owner: Lennar Homes



SPECIALTY ENGINEERING CONSULTANTS, Inc.

Dade • Broward • Palm Beach

Project: Copper Creek, Port Saint Lucie, FL

Description: One and two-story single family homes (300+in permit)

Owner: Lennar Homes

Project: Sable Grove, Boca Raton, FL

Description: Two-story Townhomes (in-permit)

Owner: Lennar Homes

Project: Verona Trace, Vero Beach, FL

Description: Two-story Townhomes (in-permit)

Architect: Slattery & Associates

Project: Various Monroe, and Palm Beach Counties.

Description: Luxiary estate homes.

TY·LININTERNATIONAL

skills and experience

200 NE 1st Ave., Suite 115
Pompano Beach, FL 33060



City of Pompano Beach Request for Letters of Interest



RLI 26-002

November 17, 2025



TY LIN COMPANY INFORMATION

TY. Lin International congratulates the City of Pompano Beach on its mission of pursuing the highest quality of life for its residents. To support your efforts, we have structured a team of engineers and technical staff who have the experience and practical knowledge necessary to provide professional structural engineering services required for this contract to design the rehabilitation or replacement of bridges located within the City. What began in 1954 as a two-person firm created by our founder, Professor T.Y. Lin, has since grown into an internationally renowned network of top engineering talent with the ability to draw upon worldwide resources and expertise.

TY. Lin International is ranked among the Top 50 Designers in International Markets by Engineering News-Record and is also ranked 11th among the Top 25 Bridge designer firms in the country. With industry leaders in offices across the globe, each of our clients benefits from the personal attention of our organization's worldwide experts (2,500 staff in North America and Asia), delivering quality services and state-of-the-art technical solutions on a variety of local infrastructure projects led by respected and world-renowned experts. TYLI's practice is proudly rooted in the design of bridges, and our firm's hallmark of engineering excellence and creativity continues to thrive at the heart of our practice. From short span to long-span — from conventional to complex — TYLI has the experience, personnel, and technology necessary to deliver top bridge designs in virtually every corner of the world. In partnership with transportation officials, community leaders, and contractors, we create and help build unique structures for every landscape while emphasizing constructability, value, and schedule.

Our history and innovation in both design and construction engineering, combined with advanced technology, and top professionals in the business, assure that our clients receive designs that are safe, efficient, and economical. In addition to extensive experience in the United States, TYLI has also designed major bridge structures all over the world.

Throughout the state of Florida, TYLI has offices in Ft. Lauderdale, Coral Gables, Tampa, Orlando, and Ft. Myers. Most recently, TYLI has been serving the City as its consultant for the replacement of the SE 5th Avenue Bridge and the rehabilitation of the W. Palm Aire and N. Palm Aire Bridges that are part of the Palm Aire Neighborhood Improvements.

200 NE 1st Avenue #115
Pompano Beach, FL 33060



SE 5th Avenue Bridge Replacement Improvements

City of Pompano Beach

Horacio Danovich, CIP and Innovation District Director

Horacio.danovich@copbfl.com

(954) 786-7834



Constructed in 1959, the bridge carries traffic along SE 5th Avenue over the Cypress Creek Canal (C-14) (Bridge No. 868109). More than fifty years old, and functionally obsolete, the bridge is not eligible for listing in the National Register of Historic Places. A combination of factors, including age, existing conditions, substandard roadway characteristics, and a need to increase of the vertical clearance for boat traffic by two feet led to the City's decision to replace the bridge.

The existing bridge is a 5-span concrete structure with a total bridge length of approximately 105-ft. The superstructure consists of concrete precast panels supported on intermediate pile bents. The total bridge width is approximately 35-ft, with a roadway width of approximately 26-ft. The bridge roadway section is symmetrical with a traffic lane, raised curb and sidewalk on each side. The bridge is currently not posted for weight restrictions. Based on the latest inspection reports, the overall condition of the existing bridge is classified as "Fair," and its structural appraisal is classified as "Somewhat better than minimum adequacy to tolerate being left in place as is." The bridge replacement envisions an upgrade on the bridge cross-section to meet current roadway standards by providing ADA-compliant 6' sidewalks on both sides, 2-12' lanes and bicycle height traffic railings.

The project required extensive public involvement and concept development led by TYLI's in-house bridge architecture design studio to develop an aesthetically pleasing solution that incorporated end treatment walls on all four corners with murals painted by the artist Dennis Friel and decorative lighting.

Construction of the new bridge is planned in one phase allowing the contractor unobstructed access to the bridge and reducing construction time by at least 50 percent to less than a year.

Palm Aire Neighborhood Improvements: Rehabilitation of the W. Palm Aire Dr. Bridge over the SFWMD Cypress Creek (C-14) Canal

Pompano Beach, Florida

Client: City of Pompano Beach
 Fernand Thony, Project Manager
 Fernand.Thony@copbfl.com
 (954) 928-5248



The bridge, constructed in 1971, carries eastbound and westbound traffic along W. Palm Aire Drive. It is a 5-span concrete structure with a total bridge length of approximately 115-ft. The superstructure consists of concrete precast panels supported on intermediate pile bents. The bridge width is approximately 35-ft with a roadway width of approximately 28-ft. The bridge roadway section has a single lane of traffic in each direction, raised curb and railing on the south side, and a raised curb with sidewalk and railing on the north side. The bridge is currently posted for weight restrictions with signs at each approach end of the bridge. Based on the latest inspection reports, the overall condition of the bridge is classified as "Good" and its structural appraisal is classified as "Somewhat better than minimum adequacy to tolerate being left in place as is." More than forty-seven years old, and functionally obsolete, the bridge is not eligible for listing in the National Register of Historic Places.

Structural analysis and several field reviews were required to determine the bridge's suitability for rehabilitation. Improvements included widening the existing sidewalk and replacement of the existing railings with lightweight crash-rated railings to yield a "net-zero" dead load on the existing structure. Construction of any features outside of the bridge limits was unfeasible because the east end of the bridge is entirely within South Florida Water Management right-of-way. Ten-foot lengths of wall end treatments at the ends of the two bridges with works by artist Dennis Friel were determined to be an effective way to enhance the bridge while maintaining all the aesthetic improvements on it. Weight restrictions limited the addition of light standards on the bridge or addition of a sidewalk on the south side. During nighttime visits, the design team observed significant pedestrian and bicyclist traffic along a very poorly lit sidewalk and approaches. As such, lighting was placed on the railings and on the walls to illuminate the artwork.

Smokehouse Bay Bridge

Marco Island, Florida

Client: City of Marco Island

Timothy Pinter, PE (Senior Project Manager)

570 N. Collier Blvd., Marco Island, FL 34145

239.389.5018

TYLI was selected as prime on the \$8.0M Smokehouse Bay Bridge replacement project. The City of Marco Island (jewel of the Florida Gulf Coast and located adjacent to the City of Naples) invited five companies to present design concepts for replacement of the current Smokehouse Bay Bridges. The two-bridge structure that were in place reached the end of their useful life in 2013. The TYLI concept removed the center piers to allow more navigable space for boaters while increasing the mean high-water elevation clearance to 13.7 feet, the highest clearance submitted by any competitor. The additional clearance allowed for the creation of an inviting space under the bridge for pedestrians, bicyclists, and fisherman. Parks on both sides of the bay are now connected via safe pedestrian paths both above and below.



Chokoloskee Bridge Replacement

Everglades City, Florida

Client Collier County DOT
Marlene Messam
239.252.5773

TYLI was selected to replace the 57-year-old, 200-foot long Chokoloskee bridge on the causeway connecting Chokoloskee Island, the southernmost community on the west side of Florida, with Everglades City. Chokoloskee Bridge is the only means of surface transportation to residents and therefore it is their only hurricane evacuation route and the client required that two-way traffic and pedestrian access be maintained at all times during construction. An ACROW 3000 Series temporary bridge with sidewalk will be utilized to allow for the removal and replacement of the existing bridge in a similar horizontal alignment while maintaining safe pedestrian and vehicular flow. This bridge crosses environmentally sensitive Chokoloskee Bay which is habitat to protected species including red and black mangroves, manatees, and small tooth sawfish. Utility coordination required the design and permitting of a replacement water main and pile design to avoid conflicts with the existing subaqueous sewer mains. Full replacement of the bridge will provide improved vertical clearance for boats, improved pedestrian safety and facilities, and installation of scour protection to ensure that the bridge and adjacent roadway can withstand the 100 year storm event. Services for this project included roadway, bridge, utility, flexible pavement, transportation, scour control, and drainage design services in addition to environmental engineering and permitting services.

Permitting for this project involved the US Coast Guard, South Florida Water Management District, Florida Department.



FDOT – District Seven, District Wide Bridge Engineering Contract

Tampa, Florida

Client FDOT District Seven
Bronoris Pye, PE
813.975.7589

T.Y. Lin International (TYLI) is serving as the Prime Consultant to the Florida Department of Transportation (FDOT) District One and Seven Structures Maintenance Office (DSMO). Responsibilities on this \$1.5 million on-call contract include providing in-house engineering support, bridge inspections, load ratings, condition assessments, structural strengthening, bridge rehabilitation designs and post-design services.



Sunshine Skyway Bridge Corridor Engineering Services

Pinellas and Manatee Counties, Florida

Client FDOT, District Seven
813.612.3362
Steve.Womble@dot.state.fl.us

TY Lin International provides technical support services including: general structural, electrical, segmental, and cable-stayed engineering design, maintenance of traffic, drainage and geotechnical services for minor and major repairs or rehabilitation of bridges and sign structures along the Sunshine Skyway Corridor and other bridges as assigned throughout District 7. Deliverables typically provided to FDOT include: Technical Special Provisions (TSPs), cost estimates, plans and calculations. Specific Task Orders may be general in nature such as on-call Engineering Support; or specific for a rehabilitation. The FDOT Sunshine Skyway Corridor Engineering Services Contract is valued at \$5M and is a 5-year contract. Sunshine Skyway Corridor Corrosion Mitigation Project (Completed 2017): was designed to extend the service life of the bridge corridor utilizing cathodic protection on main pylons as well as methacrylate on the deck. Sunshine Skyway Aesthetic Lighting Project (Under Construction): Conceptual development of alternatives including renderings and animations. Final plans and specifications for the dynamic color changing LED lighting system. Sunshine Skyway Trestle Span & Dolphin Repairs (Under Design): Design Carbon Fiber Reinforced Polymer (CFRP) to strengthen the low level AASHTO Type IV beams. Enhancement of the current dolphins by the installation of a sacrificial anode to mitigate corrosion. Sunshine Skyway Fishing Piers Rehabilitation (Under Design): Design of rehabilitation plans and specifications for beams, caps, piles & decks by preparing innovative solutions to stretch FDOT funding to limit bridge posting and extend service life.



Bridge Rehabilitation/Bridge Repair and Inspection Specialty Services

City of Marco Island, Florida

Client City of Marco Island

Timothy Pinter, PE(Public Works Director)

The City of Marco Island has fifteen bridges that are annually inspected by the FDOT and which must be maintained for operational and structural integrity. Two of the bridges have been recently replaced and a third is currently under construction. The remaining twelve are all approaching the end of their design life and are in need of either repairs and/or upgrades or complete replacements. The work may include the design of bridges and the structural design of other highway-related structures such as guardrail, concrete box culverts and retaining walls. The work includes all structural and electrical requirements and may include construction engineering inspection services for various bridge designs. The work may include performing routine bridge inspection services, underwater bridge inspections or bridge load rating analyses, making recommendations of repair for existing bridges, bridge scour analyses and the design of scour counter measures.

The scope of work may also include stormwater permits, environmental permits, USCG permits, subsurface utility engineering (SUE), maintenance of traffic plans, bridge closure plans, temporary bridge plans, bridge lighting, and other appurtenances. Engineering studies and analysis required for the work may include value engineering or development of Project Development and Engineering Reports, Bridge Development Reports or Bridge Hydraulic Reports. Generally, the following types of designs may be included in this contract: box culverts, retaining walls, cast-in-place or pre-cast stressed short span slab type bridges, simple span pre-stressed concrete beam bridges, bridges over navigable waters; pedestrian bridges, rehabilitation, repair or widening of any of these bridges.

There are currently fifteen (15) bridges on Marco Island, with repair/replacement costs estimated between \$50,000.00 and \$15,000,000.00



SR 862/Eller Drive ICTF Overpass from West of US1 / SR5 to East of McIntosh Road

Fort Lauderdale, Florida

Client: Florida Department of Transportation, District 4

Morteza Alian

(954) 777-4449

Morteza.aliان@dot.state.fl.us

This complex interchange for express lanes from I-595 into Port Everglades. The project eliminated two at-grade intersections between the end of I-595 and Port Everglades and provided grade separation for the railroad serving the proposed Intermodal Container Transfer Facility (ICTF) at Southport. The project involved the design of five bridges, elevated mainline roadways, frontage roads, parallel railroad spur lines, and three railroad crossings all within a ½ mile segment of roadway. There were modifications to the connector ramps from Fort Lauderdale-Hollywood International Airport, as well as connections to local City streets and Port roadways. The final construction cost was over \$45million.



Specific tasks included:

- Final engineering for 5.4 miles of new roadway
- Design of five bridges and retaining walls
- Full environmental investigations
- New double-track railroad spur lines to serve the Port Everglades future container yard
- Maintenance of Traffic Analysis



skills and experience

200 NE 1st Ave., Suite 115
Pompano Beach, FL 33060





950 N Federal Hwy, Suite 212
 Pompano Beach, FL 33062
 Phone 954-545-1740
des_inc@bellsouth.net

SKILLS AND EXPERIENCE

We are approaching our 16th year in business licensed as a Professional Engineering and Construction firm. We have always believed in long-term relationships and personalized service for our customers. Our experience has focused on several specialized areas of expertise, including construction inspections, retail petroleum facility design, underground petroleum system design and construction, marine design, specialty foundation piling design and monitoring, structural windload design, and Florida Accessibility Code corporate surveying and design.

Marine Design – Since 1999 we have completed over 2,200 design projects for the marine industry in Dade, Broward, Palm Beach County and the Keys. We specialize in seawall, dock, boatlift and marine fueling design projects. Some of our recent projects include the complete renovation and seawall replacement for the Miami Seaquarium, City of Lighthouse Point Marina fuel system and seawall installation, Mariners Bay Condominium North Miami commercial dock replacement project, and the half-mile intracoastal seawall design for Harbor Islands Hollywood.

Specialty Pilings – We have been involved in the design and construction observation for the installation of specialty helical piles and resistance piers for over 1500 projects. Some of our recent projects include the renovation of the Eden Roc Hotel Miami Beach, Galleria Mall Atrium Fort Lauderdale, Fairwinds Hotel Miami Beach, and the Lincoln Road municipal parking garage. We have also been involved extensively in the foundation repair of many existing buildings using these piles.

Petroleum Industry – We are considered experts in petroleum fueling systems on a statewide and national level. Across the state we have completed the design of underground storage tank systems at over 500 locations. Our client list includes 7-Eleven Inc., BP Oil Products, Chevron, Shell Oil and several independent fuel station owners. For seven years we designed and upgraded the standard underground fuel system drawings for the entire United States and Canada for 7-Eleven Inc. We have designed over 200 interior remodel projects for several major oil customers. We have also been engineer of record for ground-up projects like the Chevron at 5601 Sunrise, Plantation, and recently the Mobil at Veranda Falls in Port St. Lucie, FL.

Site Conversions – We have been involved with many of the recent merger and acquisition activities for BP, Exxon, Mobil, 7-Eleven and Shell. For the 7-Eleven Exxon/Mobil acquisition, we transferred the convenience store business tax, health department, and liquor licenses over and met with the State and local inspectors for Dade, Broward and Palm Beach counties. For over 200 convenience stores across the state, we designed and supervised complete and partial interior remodels for 7-Eleven. For the Florida BP sale, we researched, resolved, and closed all the open permits and removed any and all property liens.

August 6, 2020

Florida Accessibility Code - For B.P. Oil Products and 7-Eleven Inc. our firm has been contracted to complete site evaluation surveys and recommendations for over 400 existing locations in this market and across the state. This process involves an extensive survey with respect to FBC Ch. 11, site specific design and recommendations, and post construction observation and reporting.

High Velocity Hurricane windload design - For the last 8 years we have been specializing in retail and specialty signage design and have completed hundreds of sign design packages for projects like the Museum of Discovery and Science, City of Delray Beach pedestrian bridge fiber-optic project, FAU Boca Raton monument sign design, Bank of America change-over, Legacy Bank re-image project, Boost Mobil re-image project, and several car dealers. We have also completed over 600 window replacement calculation packages for clients such as Sears Home Improvement, Home Depot, and Lowes.

Florida Accessibility Code - For B.P. Oil Products and 7-Eleven Inc. our firm has been contracted to complete site evaluation surveys and recommendations for over 400 existing locations in this market and across the state. This process involves an extensive survey with respect to FBC Ch. 11, site specific design and recommendations, and post construction observation and reporting.

As president and founder, I hold both a Florida Professional Engineer and Certified Building Contractor Licenses, and LEED AP accreditation. Prior to starting the firm in 1999, I was employed as construction manager for Shell Oil for 10 years, and worked for Marathon Oil in college as a co-op. Our team currently consists of an Electrical Professional Engineer, two draftsmen with 20 years of experience, an engineering intern, and an account manager. We are all eager to work with you so together we can achieve our goals and objectives.

John H. Omslaer, P.E.
P.E. Number: 52733



skills and experience

200 NE 1st Ave., Suite 115
Pompano Beach, FL 33060





KAMM CAPABILITIES

Office Buildings

Telecomm

Data Centers

Community Centers

Schools

Churches

Restaurants

Retail

Multi Use

Medical facilities

Specialty Retail Boutiques

Golf and Resort Facilities

Hotels

Residential

Financial

Services

Recreation

R.A. KAMM & ASSOCIATES, INC. d.b.a KAMM Consulting, Inc., founded in 1994 by Art Kamm, is a consulting and engineering firm of 48+ committed, capable employees. Our firm is ranked nationally as one of the Top 100 specialized engineering firms in the United States.

KAMM Consulting, Inc. supplies consulting and engineering services in mechanical, electrical, lighting, plumbing and fire detection & suppression protection design. It is our goal to provide consistent, effective and efficient engineering designs on time, and on budget, to satisfied clients. An exclusive team, comprised of experienced individuals, is assigned to each project based on our clients' and a project's specific agreed upon needs.

Our firm has extensive experience in the design and construction of contemporary facilities. With a local staff of 48, including 5 licensed Professional Engineers, 11 LEED APs, Certified Commissioning Authority, Certified Commissioning Technician, licensed contractors, in-house fire-suppression designers, degreed engineers, and highly trained design personnel on staff, our ability to interact with the owner, developer and contractor is unsurpassed.

We serve a wide range of end users, including hospitals, medical facilities/laboratories, highly available computer facilities, continuous availability telecommunications suites, mixed-use lifestyle centers, luxury single-family residences, private schools, places of worship, hotels, restaurants, AHCA approved medical facilities/laboratories, office buildings, county and municipal government facilities, and specialty retail and commercial centers. We provide many additional services such as due diligence studies, requirements analyses, budgeting services, indoor air quality (IAQ) studies, lighting analyses, heat load and energy calculations.

We have engineered solutions for local, regional, as well as nationally-known companies: *Joe DiMaggio Children's Hospital, Holy Cross Hospital Cancer Center, Catholic Health Services Rehabilitation Hospital, Walgreen Drug Stores, CVS-Eckerd's, GAP, Burger King, BrandsMart, City Furniture, Carl's Furniture, Union Bank, Wachovia Bank, Washington Mutual, SouthTrust Bank, Mayor's Jewelers, Visa and MTV.*

Owners and users of computing and telecommunications technology with mission-critical applications consistently assign high value to KAMM Consulting, Inc. solutions. KAMM Consulting, Inc.'s consulting and design capabilities in the highly available facilities arena are among the very best in the U.S. domestic market.

We are committed to being the best-cost provider of engineered solutions in the markets we serve. Quality solutions, on time and on budget, are a way of life at KAMM Consulting. We assess our quality and we track our on-time performance and performance against budget.

On Target

On Time

On Budget

Competent Leadership

KAMM DISCIPLINE PROFILES AND SERVICES

Mechanical



KAMM Consulting, Inc. has extensive experience in the design of modern HVAC systems ranging from complex commercial/industrial applications utilizing state of the art technologies to sophisticated residential systems. Indoor air quality (IAQ) concerns and the ongoing drive for efficient energy utilization are major factors in our designs. Our HVAC engineers are expert in the broad range of climatic and building conditions that impact the performance of a design. Our experience in South Florida uniquely qualifies Kamm Consulting for this market. We use state-of-the-art software and methods to perform heat load and energy calculations.

Electrical



The cost, reliability and quality of electric energy are increasing concerns for most business owners, especially those with almost total dependence upon their technology-based business systems. Around the world the issues are amplified by the frequent severe weather conditions that reduce the dependability of the commercial power source. We have extensive expertise in determining requirements and specifications for backup generators, uninterruptible power systems (UPS), power conditioning, and lightning protection systems. State-of-the-art software provides us with the ability to perform detailed power system and fault current analysis. We deliver reliable, safe, cost-effective designs that bridge the gap between electric utility quality and client need.

Lighting



Providing a solid lighting design is a benefit for any facility. From outdoor accent lighting to enhance an architectural feature or for indoor decorative emphasis on selected areas, our lighting designers have the answers. Lighting has a well-documented positive effect on the efficiency and quality of tasks performed in the workplace. We work in close collaboration with the Owner/Client and their Architect to create a lighting scheme that will meet the needs of both the Owner and user. In particular, we assist in determining the appropriate level and type of illumination for the specific tasks being performed including the control of glare and contrast ratios. We use sophisticated independent lighting software to perform photometric analyses for interior and exterior spaces. Our designs include evaluation of energy efficiency, implementation cost, and payback performance. A good lighting design is an integral part of creating a comfortable, efficient and safe work environment, as well as a statement of architectural expression.

Fire Protection



KAMM Consulting, Inc. is a member of the National Fire Protection Association and strictly applies the National Fire Code standards and guidelines to all our designs. Our fire protection solutions are based on careful evaluation of client need and assessment of viable alternatives. Our experience includes designing many types of detection, alarm and extinguishing systems, including water sprinkler, inert gases and chemical methods. Our collaborative approach of working closely with our clients and local building authorities during the design process assures a safe, approved design.

Continuous-Availability Facilities



KAMM Consulting, Inc. is a leading designer of continuous availability facilities to support mission critical and business critical systems. Special considerations are given

Kamm Consulting, Inc.
Discipline Profiles and Services

to reliability, availability and adaptability of critical support systems such as uninterruptible power systems, emergency, standby power generation, fire detection and suppression, raised/access floors, special HVAC considerations, power conditioning and distribution, and physical security. We know how to deliver designs to meet the day-one and future needs of our clients.

Consulting Services



We provide comprehensive consulting services to clearly define client requirements. Our approach identifies the viable options and technical alternatives that meet our clients' budgetary and time constraints.

☒ Site evaluation and planning	☒ Electrical design
☒ Reliability studies	☒ Uninterruptible power design
☒ Point-of-failure analysis	☒ Back-up standby power design
☒ Relocation evaluations	☒ Fire protection engineering
☒ Merger/consolidation studies	☒ Voice and data communications design
☒ Mechanical HVAC design	☒ LEED® design services

Construction, Commissioning, and Follow-On Services



We provide a fully integrated approach to the creation of continuous availability facilities that gives our clients single-source responsibility from conception to completion, including testing and commissioning. This advanced construction technique minimizes traditional construction delays and change orders while enhancing continuous value engineering and construction team integration. Certified Commissioning Authority and Certified Commissioning Technician are full-time staff members.

☒ Project planning/scheduling	☒ Turnkey/design-build
☒ Permitting	☒ Commissioning testing
☒ Bidding and bid evaluation	☒ Site documentation
☒ Construction management	☒ Operating procedures
☒ Construction monitoring	☒ Change control procedures

LEED® Accredited Design Professionals

Kamm Consulting, Inc. is a member of the United States Green Building Council with 12 LEED® Accredited Professionals and have served as LEED AP for projects which have been LEED certified at the Silver and Gold levels. We are experienced building industry practitioners who have demonstrated expertise and knowledge of integrated systems design as well as the capacity to facilitate the LEED® certification and commissioning processes. Sustainable building design emphasizes state-of-the-art strategies including site development, optimization of water usage, energy efficiency, materials selection, and indoor environmental quality.

Kamm Consulting City of Pompano Beach Projects

Project Name: Fire Station #114, Pompano Beach, FL

- **Scope:** Construction documents and drawing specifications for design/build and Green Globes engineering services per RFP P-32-18 for a two-story building of approximately +/- 13,990 sq. ft. composed of a 3-bay fire apparatus area and accommodating min. (11) Fire dept. staff for each shift. The building shall be a risk category IV hardened structure, capable of withstanding 180 mph winds. The building shall comply with Green Globes sustainable or City-approved, equivalent building rating system.

Project Name: Pompano Warehouse Complex, Pompano Beach, FL

- **Scope:**
- Buildings A & B – existing buildings, coordinate location of existing with lighting and wire up site lighting; coordinate design with buildings C, D & E.
- Building C – Design the electrical, plumbing HVAC and ventilation for a 21,600 sq. ft. gross area which consists of a 4,320 sq. ft. office and a 17,280 sq. ft. ventilated warehouse. Design will include includes nine (9) bays, develop (1X) bay completed with 20% office space. Balance of bay will have rough electrical, plumbing and HVAC sizing for each unit. Include code compliant stumble lighting for life safety.
- Building D – Design the electrical, plumbing HVAC and ventilation for a 22,400 sq. ft. building consisting of seven (7) bays, 4,480 sq. ft. office and 17,920 sq. ft. warehouse. Design will include seven (7) bay, develop (1X) bay completed with 20 office space. Balance of bays will have rough electrical, plumbing and HVAC sizing for each unit. Include code compliant stumble lighting for life safety.
- Building E – Design the electrical, plumbing, HVAC and ventilation for a 31,200 sq. ft. building consisting of six (6) bays, 4,680 sq. ft. office area and a 26,520 sq. ft. warehouse. Design will include six (6) bays, develop (1X) bay completed with 20% office space. Balance of bays will have rough electrical, plumbing and HVAC sizing for each unit. Include code compliant stumble lighting for life safety.

Kamm Consulting City of Pompano Beach Projects

Project Name: Variety Foods, Pompano Beach, FL

- **Scope:** Mechanical, Electrical and Plumbing design for a 36,000 sq. ft. food manufacturing facility.

Project Name: Southeastern Freight Expansion, Pompano Beach, FL

- **Scope:** Mechanical, Electrical, Plumbing and Site lighting design for a 25,080 sq. ft. expansion. Scope includes the addition of one restroom at the end of the dock.

Project Name: Becknell Industrial, Pompano Beach, FL

- **Scope:** Mechanical, Electrical and Plumbing Design for a new, 68,000 sq. ft. shell building and one office area.

Project Name: Hampton Hotel, Pompano Beach, FL

- **Scope:** Mechanical, Electrical and Plumbing Design for a new, 7-story, 102 room Hampton hotel with 100 parking spaces.



skills and experience

200 NE 1st Ave., Suite 115
Pompano Beach, FL 33060





Engineering Inspired Design.

KEITH was incorporated as a Florida corporation in 1998. As a mid-size close-knit firm of over 170 professionals, we provide civil engineering, traffic engineering, surveying and mapping, subsurface utility engineering, planning, landscape architecture, construction management and virtual design and construction services. The firm was founded on the principal of achieving success by combining the latest technology with client oriented business practices, and a staff of experienced and talented professionals.

KEITH has been servicing the City of Pompano Beach for over 15 years through a variety of civil engineering, landscape architecture, surveying and planning design services. We understand the importance of community involvement and the necessity of working with local, state, and federal agencies in a hands-on cooperative manner to build consensus and receive subsequent approval of highly sensitive projects. This approach represents an underlying philosophy of the firm which results in a quality product, with emphasis on scheduling and cost effectiveness through team oriented management and quality control.

The professionals of KEITH continue to take great pride in the success of their undertakings. We look forward to the opportunity to provide you professional services.

CIVIL ENGINEERING

KEITH has extensive experience in providing professional services required for the development or redevelopment of land including the permitting, design, coordination and construction of roadway / parking area(s), stormwater, potable water, utility, and wastewater systems. Recognizing and expecting that each development or redevelopment project has its own unique site issues, KEITH performs a thorough investigation into these issues in order to avoid planning, design, coordination, and construction issues.

KEITH's staff has provided comprehensive planning and engineering services in various disciplines involving many government agencies, institutions, and municipalities. We have had the honor and privilege of serving as one of the City of Pompano Beach's Civil Engineering consultants for the past thirteen years on a continuing service basis. Our ability to work with municipalities, government agencies and other consultants, while providing close coordination with the client result in projects being completed on time and within budget. KEITH has found great success utilizing a team approach that has led to effectively identifying problems and defining solutions.

LANDSCAPE ARCHITECTURE

Our Landscape Architecture Department specializes in the creative fusion of architecture, landscape architecture and the environment. The ability to offer in-house landscape architecture design capabilities, ISA certified arborist and certified landscape inspector provides for a more comprehensive unified team.

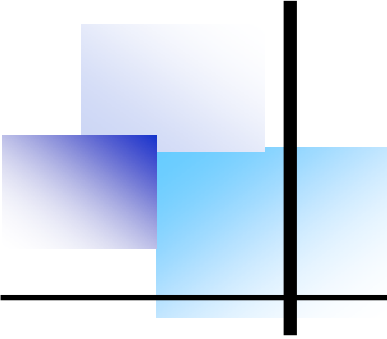
Our team has provided innovative designs for institutional and commercial projects, residential and mixed-use developments, streetscape and roadway beautification, active and passive parks, plazas and various urban redevelopments. Whether it is in meeting the code of landscape ordinances with creativity or in creating spectacular lush destinations, we bring experience, knowledge, fresh energy and innovation to each project. Our approach is one of an extension of our clients' staff, offering guidance and assistance to make smart, long-term decisions that result in greater value for them, their projects, their stakeholders and our community as a whole. Regardless of the scope of the project, we pay special attention to architectural and landscape detail and welcome every opportunity to improve our environment.





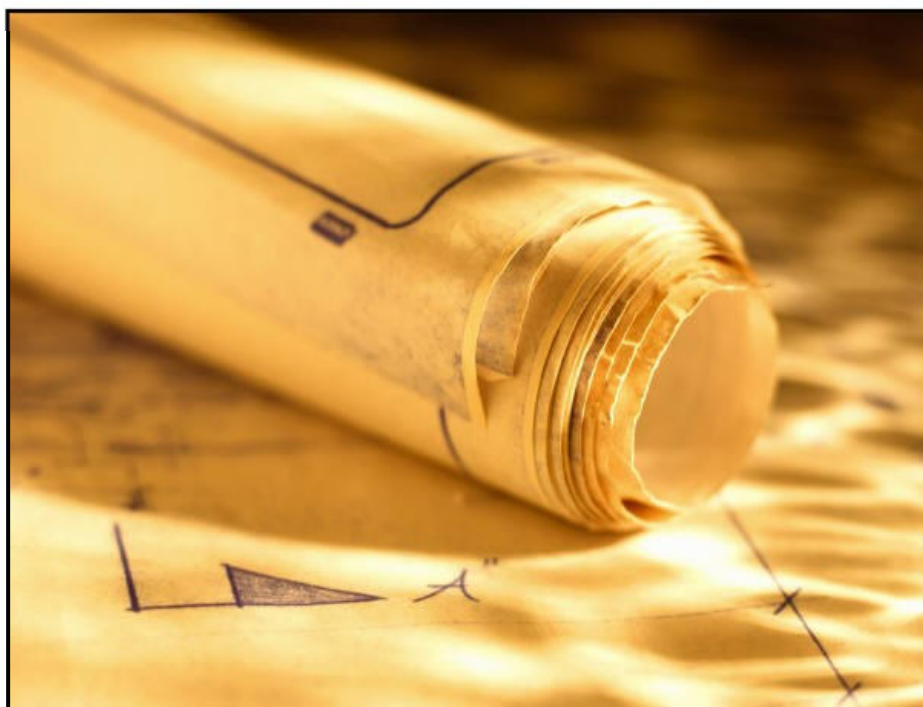
skills and experience

200 NE 1st Ave., Suite 115
Pompano Beach, FL 33060



Atlantic & Caribbean Roof Consulting, LLC

Consulting & Testing Qualifications Package



Atlantic & Caribbean Roof Consulting, LLC

1839 NW 29th St., Fort Lauderdale, FL 33311

Toll Free: (866) 780-7663 • Local Phone: (954) 742-9515 • Fax: (954) 742-9513



Email:

Esmause@roofconsultant.net • Rfowler@roofconsultant.net
• Sali@roofconsultant.net



ATLANTIC & CARIBBEAN ROOF CONSULTING, LLC

GENERAL INFORMATION

Atlantic & Caribbean Roof Consulting (ACRC) is a full-service Consulting and Engineering firm, as well as a Miami-Dade Certified Testing Laboratory, specializing in all types of commercial roof systems. "Test performed under quality assurance program" in accordance with Miami-Dade Protocol.

ACRC offers a wide range of testing and engineering services, including product testing, to provide commercial roofing contractors and manufacturers with the necessary testing and engineering to obtain all necessary insurance, permit, and product approvals. ACRC was also designed to assist building owners, architects, other engineers, property managers, and manufacturers in making informed decisions regarding the roofing standards in South Florida and the Caribbean Islands. Atlantic & Caribbean Roof Consulting, LLC has provided roof maintenance programs, roof system design, engineering, and testing to thousands of clients managing millions of square feet of commercial roofing.



ACRC Corporate Headquarters:

1839 NW 29th St., Fort Lauderdale, Florida 33311
Toll Free (866) 780 - 7663 ♦ Ph (954) 742-9515
Fax (954) 742-9513

ACRC Test Laboratory:

1839 NW 29th Street Fort Lauderdale, Florida 33311

ACRC STAFF & PRINCIPALS

- ♦ Eric Smause, *RRO* - President & Senior Roof Consultant
- ♦ Randall Fowler, P.E. - Vice President & Chief Engineer
- ♦ Shirad Ali, *RRO* - Principal Consultant & Operations Manager
- ♦ Linda Smause - Chief Financial Officer - Controller
- ♦ Mike Stevens - Roof Consultant
- ♦ David Rodas Espinoza - Testing Manager
- ♦ Michelle Walker - Office Manager
- ♦ Paul Smause - Project Manager
- ♦ Chris Sheffield - QA Inspector
- ♦ Iris Wilson - Administrative Assistant



ATLANTIC & CARIBBEAN ROOF CONSULTING, LLC

THE ACRC DIFFERENCE

ACRC is a full-service roof consulting, engineering and testing firm. We are dedicated to our clients' best interests and are committed to handling all of their roof consulting needs expediently and professionally.

ACRC provides the most extensive roof survey and inspection services in the industry. Our roof observer will analyze your entire roof system and carefully document its performance characteristics and deficiencies. We will then prepare a computer database of useful information, organized to help you take a proactive approach to roof maintenance and repairs. The result is fewer leaks, fewer surprises and fewer repair bills.

Our hands-on approach accounts for the solid customer base that we have established across the Southeastern United States and the Caribbean Islands. We measure our success through the thousands of satisfied clients we have served and the millions of square feet of roofing that we have surveyed during our years in business.

Please call on us to handle all of your roof consulting, engineering and testing needs.

Our services include:

- Roof Maintenance Programs • Surveys • Inspections • Roof System Design •
- Moisture Testing • Contract Administration • Budget Preparation • Project Management •
- Quality Assurance • & Engineering Services

Our goal is simple: To be the best at what we do by providing reliable, individualized service .

ROOF ASSET MANAGEMENT

ACRC's Roof Asset Management Program (RAMP) is designed to assist our clients by providing instant access to information databases that include descriptions of their roof system(s), warranties, roof plans, photographs, roof inspection schedules, preventive maintenance schedules, roof life expectancy projections, anticipated repair costs, budget replacement costs and repair histories.

BENEFITS

- Minimizes unexpected problems and costly repairs.
- Defers costly roof replacements.
- Tracks cost of work performed.
- Provides a historical record for each facility.
- Estimates cost of future roof repairs on every facility a client owns.
- Improves financial planning and forecasting.
- Tracks costs and performance for future projects.
- Maximizes the useful life of your roof system.
- Identifies and addresses potential problems before leaks appear on the interior of the building.
- Reduces energy costs by eliminating defective and wet materials.
- Proactive planning promotes a non-crisis approach to roof management.

In contrast, repairs that are performed in a crisis situation are unplanned, unbudgeted, untimely and expensive!

Why is a Roof Asset Management Program needed if there is a manufacturer's warranty?

Most, if not all, warranties are written to protect the roof system manufacturer, not the owner. Most warranties do not take effect until a leak reaches the interior of the building. Even then, the cost of leak repairs may not be covered if the cause of the leak is excluded from the manufacturer's warranty. Unfortunately, it is often left up to a roofing contractor, who may not have the owner's best interests in mind, to establish the cause of a leak.

Additionally, the roofer may only be authorized to repair the actual cause of the leak, not other deficiencies that could soon develop into leaks. A warranty is not a substitute for a proactive Roof Asset Management Program.



ATLANTIC & CARIBBEAN ROOF CONSULTING, LLC

PREVENTIVE MAINTENANCE

INITIAL VISUAL ROOF CONDITION SURVEY

The initial visual roof survey encompasses observations of the following:

General Conditions ♦ Surface Conditions ♦ Membrane Condition ♦ Expansion Joints ♦
 Alterations ♦ New Equipment ♦ Flashing Conditions ♦ Seams ♦ Drains and Drainage
 Characteristics ♦ Debris ♦ Walls and Copings ♦ Roof Penetrations ♦ Pitch Pans
 ♦ Other Areas of Concern

The findings of the Visual Survey are then presented in a comprehensive report, including digital photos and a computer-aided drawing of the roof that indicates the locations of all roof top equipment and penetrations. The report will make note of all observed deficiencies and will include prioritized recommendations for necessary corrective actions. Cost estimates for roof repairs or replacement, including budget projections for upcoming years, are also provided.

ASSISTANCE WITH WARRANTY CLAIMS

If it is determined that the roof is still under warranty, ACRC will contact the roof system manufacturer on the client's behalf to help ensure that the warranty is utilized to the maximum extent. ACRC will coordinate the scope of work with the roofing contractor and the manufacturer to ensure that there is no charge for the replacement of defective materials and/or workmanship covered under the terms of the warranty.

REPAIR SCOPE OF WORK

After the initial inspection is completed and any defects have been identified, ACRC will prepare a scope of work that describes the correct repair materials and methods. ACRC will then work with the roofing contractor to ensure that repairs are made properly. Upon completion, an ACRC team member will visit the site to inspect all work for quality assurance.

FOLLOW-UP INSPECTIONS

Follow-up inspections are performed once or twice each year. Additional inspections are recommended whenever the roof has been subjected to severe weather, excessive foot traffic, or other harmful conditions.

COMPUTER DATABASE

Record keeping begins by organizing the information that is gathered during the initial survey. A database is then developed for each client, tailored to fit their needs. This information includes, but is not limited to, construction data, dimensions, penetrations, observed defects and other notable features.

ROOF SYSTEM DESIGN

ACRC is an active member of The Roof Consulting Institute, holding a Registered Roof Observer designation that requires expert knowledge of all types of roof systems. We also operate a Miami-Dade County certified product testing laboratory which enables us to stay abreast of the latest technology available today.

NEW CONSTRUCTION AND RE-ROOFS

An appropriate roof system, meeting both the client's needs and budget, will be selected from the thousands available. Comprehensive specifications and detailed, dimensioned drawings will be prepared. All aspects of the roof project, from an exact description of the products to be used to a detailed description of the work to be performed will be included in the specification in order to achieve a top-notch product.



ATLANTIC & CARIBBEAN ROOF CONSULTING, LLC

FIELD TESTING

TAS 105-98 TEST PROCEDURE FOR FIELD WITHDRAWAL RESISTANCE TESTING

The test procedures outlined in this protocol provide a means of determining whether a particular mechanical fastener, when used to attach any roofing component to a specific substrate, provides sufficient resistance to static uplift force to meet the wind-load requirements of the Florida Building Code for a specific building.

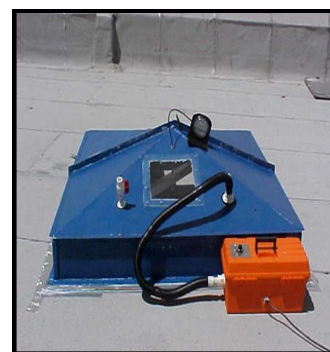


TAS 106 STANDARD PROCEDURE FOR THE FIELD VERIFICATION OF THE BONDING OF MORTAR OR ADHESIVE SET TILE SYSTEMS AND MECHANICALLY ATTACHED, RIGID, DISCONTINUOUS ROOF SYSTEMS

This Application Standard is a product application quality control test to confirm: (1) Sufficient bonding by the mortar or adhesive to the tile and underlayment in a mortar or adhesive set tile system; or (2) effective mechanical attachment of components within a rigid discontinuous roof system.

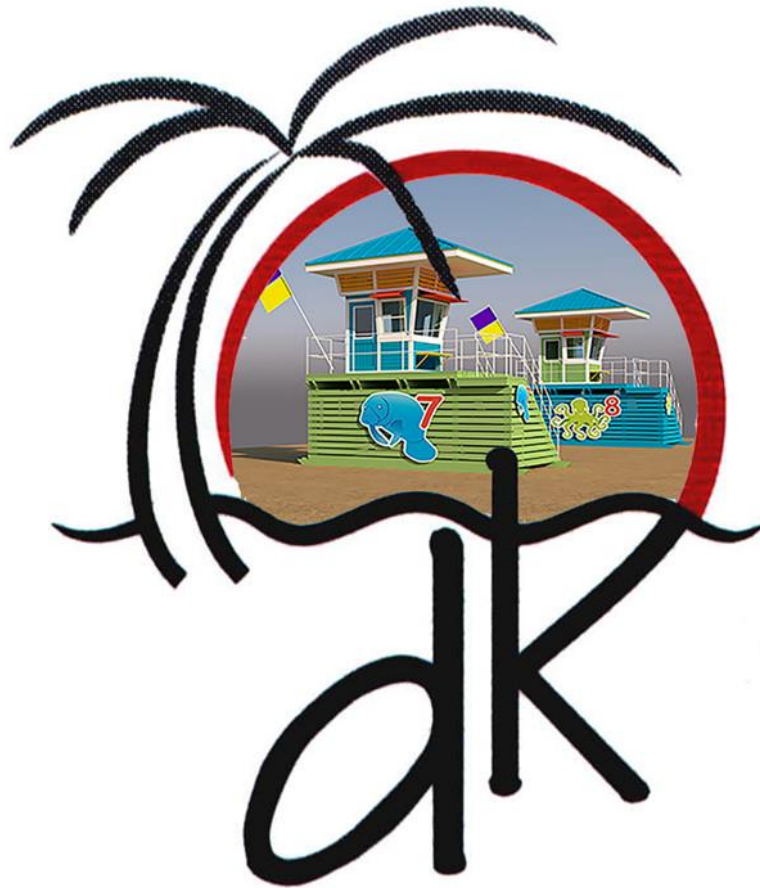
TAS 124-95 TEST PROCEDURE FOR FIELD UPLIFT RESISTANCE OF EXISTING MEMBRANE ROOF SYSTEMS AND IN-SITU TESTING FOR ROOFING AND NEW CONSTRUCTION APPLICATIONS

The test procedures outlined in the protocol provide a means for determining the uplift resistance of new, adhered, built-up, and bituminous Roof System Assembly, as stated in applicable specification bid documents, installed on a building within the High Velocity Hurricane Zone. The test procedures are intended to confirm and supplement the uplift resistance performance of roofing systems as determined under laboratory conditions and confirm that a given installation meets the design pressure requirements under ASCE 7-02, as required in Section 1606 of the Florida Building Code.



TAS 126-95 STANDARD PROCEDURES FOR ROOF MOISTURE SURVEYS

The test procedure outlined in this protocol covers the procedures for non-destructive testing for the presence of moisture, and the subsequent destructive testing to confirm moisture content in roof system assemblies, including insulation. The testing requirements outlined in this protocol provide a means of: (1) established criteria for testing for moisture trapped within roof system assemblies; and (2) determining the percentage of moisture in specific areas and components as required in Section 1521.12 of the Florida Building Code.



resumes

EDUCATION

Master of Architecture
Tulane University
School of Architecture
New Orleans, LA
1988

Cardinal Gibbons High School
Alumnus
Ft. Lauderdale, FL

PROFESSIONAL MEMBERSHIPS

- Florida Trust for Historic Preservation
- US Green Building Council
- American Institute of Architects
- LEED Accredited

CONTACT

- acapi@dk-group.com
- www.dk-architects.net
- 954.941.3329

André Capi

PRESIDENT – OWNER DK ARCHITECTS

André received his Master of Architecture degree from Tulane University, New Orleans. With more than 35 years of experience and excellent communication skills, André leads and coordinates planning, design, and design-build projects. He provides complete project services, overseeing all aspects of the architecture firm from evaluation through design, quality control, and construction of commercial, industrial, historical, and residential projects. Permitting is facilitated by his extensive knowledge of building codes, planning and zoning ordinances, and approval processes nationwide. In addition to being LEED Certified and leading the company's environmental and sustainable initiatives, Mr. Capi is a member of the Florida Trust Historical Preservation and leads the company's restoration, renovation, and adaptive re-use efforts.

QUALIFICATIONS

- LEED AP Certified
- Extensive knowledge of building codes, Planning and Zoning ordinances and permit processes nationwide
- Experienced in site evaluation, due diligence reports, site feasibility studies for ground-up construction, remodels and alterations, site planning
- Business acumen and management skills consist of contract administration, billing, scheduling, and time tracking

RELEVANT EXPERIENCE

- Briny Ave. Streetscaping & Undergrounding | Pompano Beach
- Ali Cultural Center & Black Box Theater | Pompano Beach, FL
- Skolnick Community Center | Pompano Beach, FL

André Capi

PRESIDENT-OWNER DK ARCHITECTS

PROFESSIONAL EXPERIENCE

1990 - Present

Design Kollaborative Architects Planners, Inc.

Pompano Beach, FL

Director

- Various streetscaping, master planning, feasibility studies, design, historic renovations, and construction administration for municipal projects.

PHILANTHROPIC AFFILIATIONS

PACE Broward Pace Setter, Junior Achievement – Construction Committee

Proud contributor to: A Child Is Missing

American Cancer Society

American Heart Association

Boys and Girls Club of Broward and Palm Beach Counties

Broward Outreach Center

Children's Diagnostic and Treatment Center

Cystic Fibrosis Foundation

Humane Society of Broward County

National Multiple Sclerosis Society

Jessica June Cancer Foundation

Kids in Distress

Leukemia and Lymphoma Society

Red Cross

Riverwalk Trust

Young Professionals for Covenant House

EDUCATION

Bachelor of Science in Architecture
Master of Architecture
University of Texas
Arlington, TX
2005

LICENSES & CERTIFICATIONS

- Registered Architect – FL, TX, GA

KNOWLEDGE

- Revit | BIM
- AutoCAD
- Adobe Creative Suite
- ProCore
- BlueBeam

CONTACT

- bmcginley@dk-group.com
- www.dk-architects.net
- 954.941.3329

Blaise McGinley

ARCHITECT | AR95527

Blaise McGinley is a licensed architect with a wholistic approach to real estate development and architecture. Blaise's strength is to generate concepts that speak to conflicting needs, and he possesses the solid experience to efficiently coordinate all professionals required to make those concepts a reality.

PROFESSIONAL EXPERIENCE (NOT ALL EXPERIENCE LISTED)

2016 - 2019

Stiles Architectural Group

Fort Lauderdale, FL

President – Architecture Division

- Managed 11-person, full service architecture firm within a larger development company
- Project types/uses included retail, automotive, industrial, and tenant improvement
- Direct oversight of staffing, business development, quality control, production, and billing
- \$2.5M in project revenues in 2019
- Over 1M square feet designed in 2019
- 15% projected revenue increase 2019

2012-2016

DK Architects

Pompano Beach, FL

Senior Architect

- Qualifier & production quality control of 4-person team with \$1M in revenue. Uses included restaurants, municipal continuing service contracts, and multi-family
- Developed prototype drawings for 5,000 sf. restaurant resulting in improved quality and profit margin
- Acquired new clients for firm: Mayors Jewelers, La Quinta Hotels, and multiple tenant improvements
- Managed multiple municipal projects and built relationships for future city work

Blaise McGinley

ARCHITECT

PROFESSIONAL EXPERIENCE (NOT ALL EXPERIENCE LISTED)

2009-2012

Califco Inc.

Irving, TX

Regional Director of Development

- Redevelopment strategy and administration of over 1M sf of real estate. Oversaw design, drawing production and construction with a yearly budget of over \$1M across multiple projects. Uses included retail and multi-family
- Negotiated public/private development incentive packages with multiple municipalities resulting in an average of 20% development costs covered by municipal grants
- Aligned the goals of the development company with the City of Dallas Masterplan resulting in expedited grants and permit approvals

2006-2009

JC Godwin Homes

Eagle, CO

Director of Design and Construction

- Directed design and construction of luxury homes in the Vail Valley
- Oversaw design, drawing production, and construction activities on multiple 7,000 sf. custom homes--sold for \$1.5M each
- Leverage geographic subcontractor demand to save 15% on primary trades by bidding projects regionally

EDUCATION

Bachelor of Architecture
Florida A&M University
Tallahassee, FL
1999

SKILLS

- AutoCAD
- AutoCAD Architecture
- Revit
- Sketchup
- Photoshop InDesign
- Illustrator
- BlueBeam
- Microsoft Office

Greg Johnson

PROJECT MANAGER - DK ARCHITECTS

Greg received his Bachelor of Architecture degree from Florida A&M University, Tallahassee, FL. Throughout his more than 25-year career, he has successfully led a wide range of projects from conceptual design to completion, including self-storage facilities, residential buildings, mixed-use developments, and commercial projects.

Greg specializes in managing multi-disciplinary teams and has a proven track record of collaborating effectively with designers, engineers, contractors, and clients to achieve successful outcomes. His ability to oversee complex projects while ensuring quality, adherence to timelines, and strict budget management has been fundamental to his success.

QUALIFICATIONS

- Extensive knowledge of building codes, Planning and Zoning ordinances and permit processes
- Experienced in site evaluation, due diligence reports, site feasibility studies for ground-up construction, remodels and alterations, site planning
- Business acumen and management skills consist of schematic design, design development, and construction documentation.

PROFESSIONAL EXPERIENCE

Design Kollaborative Architects Planners, Inc.
MUNICIPAL + RESTAURANTS + WAREHOUSE + TENANT
IMPROVEMENTS + MEDICAL + RESIDENTIAL
Pompano Beach, FL
Lead Project Manager

Responsible for overseeing the successful execution of design projects from construction documents through to completion.

Greg Johnson

PROJECT MGR - DK ARCHITECTS

Exhibit "B"

Kenneth Carlson Architects, Inc.

SELF-STORAGE FACILITIES + WAREHOUSE + TENANT
IMPROVEMENTS
Deerfield Beach, FL
Project Manager/ Project Architect

Rick Brautigan Architecture, Inc.

RESIDENTIAL (SINGLE/MULTI-FAMILY) + COMMERCIAL
Delray Beach, FL
Project Manager/ Project Architect

Lasky Architect, Inc.

COMMERCIAL FRANCHISES (Trampoline Parks, Fitness Center, Restaurants)
Fort Lauderdale, FL
Project Manager/ Project Architect

Body Lawson Architects, Inc.

RESIDENTIAL + MIXED USE
New York, NY
Project Manager

Karl Fischer Architects, Inc.

RESIDENTIAL + MIXED USE + LUXURY CONDOS
New York, NY
Project Manager/ Project Architect

Urban Architectural Initiatives, Inc.

RESIDENTIAL + MIXED USE + AFFORDABLE HOUSING
New York, NY
Project Manager/ Project Architect

Singer Architects, Inc.

RESIDENTIAL + COMMERCIAL + EDUCATION
Fort Lauderdale, FL
Junior Architect / CAD Draftsperson

Strollo Architects, Inc.

COMMERCIAL + EDUCATION + PRISONS
Orlando, FL
Junior Architect / CAD Draftsperson

EDUCATION

Bachelor of Science in Architecture
Master of Architecture
Norwich University
School of Architecture
Northfield, VT
2003

LICENSES & CERTIFICATIONS

- FL Licensed Architect #AR103782
- Certificate in Construction Management | Columbia University

KNOWLEDGE

- Revit
- AutoCAD
- Adobe Creative Suite
- BlueBeam
- ProCore
- Florida Building Codes
- Life Safety Codes

CONTACT

- jcassianis@dk-group.com
- www.dk-architects.net
- 954.941.3329

Jeff Cassianis

PROJECT ARCHITECT

Jeff Cassianis is an architectural designer who received his Master of Architecture degree from Norwich University, Northfield, VT and is an NCARB licensed architect in Florida. With more than 15 years of comprehensive experience in the design and management of residential and commercial projects, he is proficient in managing and facilitating all phases of architectural and design projects from initial studies through construction administration. His knowledge and use of computer software to streamline project flows makes him a valuable asset to the DK team.

PROFESSIONAL EXPERIENCE (NOT ALL EXPERIENCE LISTED)

2022 - Present

Design Kollaborative Architects Planners, Inc.

Pompano Beach, FL

Project Architect

- Designs and manages commercial and civic projects from inception through completion and applies creative expertise with 3D visualization and graphic design
- Ensures projects are on schedule, on budget, and contractual obligations are met; reports deviations to owner and remedies in a timely fashion

2020 - 2022

Scale Design

Miami, FL

Project Manager

- Manage overall design and documentation of projects under direction of company principals
- Research and develop entitlement packages for properties and coordinate approvals with local jurisdictions
- Test-fit architectural design options for multiple commercial and mixed use projects, ensure design complies with state and local codes and ordinances, and create marketing packages for development teams

Jeff Cassianis

PROJECT ARCHITECT

2019-2021

Spina O'Rourke + Partners

West Palm Beach, FL

Project Architect

- Lead in project drawing deliverables through all phases of design according to contracted schedules while ensuring profitability margins are met
- Coordinate design with all cross-disciplines and lead in the construction administration through project close-out
- Lead meetings with general contractor and building officials to problem-solve design and building code discrepancies while closely documenting all communications and drawing revisions

2016 - 2019

Garcia Stromberg

West Palm Beach, FL

Project Manager

- Lead in construction administration for The Gale Residences-Ft. Lauderdale (400,000 sf), completed 2018
- Respond to RFI's/Submittals/Pay Apps, and ensure construction conforms to contract documents and applicable building codes/ordinances
- Design and develop complete drawing sets for Alina Residences, Boca Raton, completed 2021, from conceptual design to permit approvals while ensuring design complies with all applicable Florida building codes and ordinances
- Research, document, and implement various building systems and technologies and ensure technologies are aptly coordinated with cross-disciplines

RELEVANT EXPERIENCE

2023-2024

City of Pompano Beach Water Treatment Plant

With Carollo Engineers as Project Lead

Architectural Project Manager

- Provide architectural direction and documentation for building alterations for the existing water treatment plant
- Coordinate proposed design with related disciplines
- Provide code research and compliance with state and local building codes and ordinances

Daniel M. Suarez

Education

Bachelor of
Science in
Architectural
Technology

New York Institute
of Technology

New York, NY

Associate in
Applied Science in
Architectural
Technology

New York City
Technical College,
Brooklyn, New
York

Daniel M. Suarez is an architectural project manager and designer with more than twenty years of experience in project management on commercial and residential projects. Daniel has over twenty years of experience with construction document preparation, performing comprehensive code analysis of planning and zoning design, Florida Building Code, Accessibility Codes, and NFPA101. He also handles construction administration functions, coordination of project scope, schedule of deliverables, coordination of all required disciplines, and management of sub consultants.

Relevant Experience

- Pompano Beach CRA-737 Hammondville Road
- Pompano Beach CRA-The Backyard, Old Town Pompano
- Pompano Beach CRA-165 Kitchen restrooms
- Pompano Beach Lifeguard Towers
- Pompano Beach Water Treatment Plant Breakroom Renovations
- Pompano Beach Purchasing Department Office Alterations
- C Golden Beach and Hallandale Beach Residences, FL
- Penn Ave Condos and Lincoln Rd Retail Space, Miami Beach, FL
- Ollo Fresh Restaurant, West Palm Beach, FL
- BIZ MHM Main Offices, Boca Raton, FL-Tenant improvement
- TMS Health Offices and Call Center, T-REX Complex, Boca Raton, FL-Tenant improvement
- American Institute Cosmetology School and Salon, Margate, FL
- ContinuCare Office Headquarters, Hialeah, FL
- Island Industrial Park, Deerfield Beach, FL
- Hugh's Catering, Oakland Park, Warehouse conversion to catering business
- Key Village and Hemingway, Fort Lauderdale, FL



resumes

200 NW 1st Avenue #115
Pompano Beach, FL 33060





Gary Y. McDougle, PE.

WORK EXPERIENCE

- 6/08 - Present** **Vice President of Engineering, Specialty Engineering Consultants, Inc., Boynton Beach, FL**
3/02 – 9/02 Responsibilities include:
- Direct supervision of Structural Engineering department in the preparation of residential structural plans for Lennar Homes Inc. (Dade, Broward, Palm Beach), Watermark Communities (WCI), CalAtlantic Homes, US Home (Ft. Myers and Sarasota), and various other builders and architects. Specialty design of aluminum, steel, timber, and a wide range of common structural systems throughout South Florida.
- 9/02 – 6/08** **Director of Engineering, WCI Architecture and Land Planning, Inc., Ft. Lauderdale, FL**
Responsibilities include:
- Direct supervision of Structural Engineering department in the preparation of residential structural plans for Watermark Communities (WCI) throughout the State of Florida and Virginia.
 - Responsible for directing the Mechanical, Electrical, Plumbing, and Fire Protection Engineers in the preparation of their plans so as to be included into the approved construction plans.
- 9/02 – 6/08** **President, Residential Engineering, Inc., Boca Raton, FL**
Responsibilities include:
- Preparation and design of various structures typically 1 and 2-story single family homes in the SE Florida area. Registered Certificate of Authorization # FL CA 26208.
- 5/93 – 3/02** **Senior Vice President of Field Operations, PEICO, Ft. Lauderdale, FL**
Responsibilities include:
- Direct supervision of Structural Engineering department in the preparation of residential structural plans for Lennar Homes Inc. (Dade and Broward), Watermark Communities (WCI), US Home (Ft. Myers and Sarasota), and various other builders and architects.
 - Oversee field inspection personnel. Training of engineering staff in the performance of residential structural inspections in accordance with Dade and Broward Building Code requirements.
 - Liaison with Building Departments relating to plan clarification and/or calculations.
 - Inspections for threshold and other large construction projects.

EDUCATION

B. S. Mechanical Engineering (4/93) Major: Structural Analysis, Florida Atlantic University
B. A. Mathematics (4/90) Major: Applied Mathematics, Florida Atlantic University

CERTIFICATIONS and ASSOCIATIONS

Registered Professional Engineer, Florida #0056214
Member of Florida Structural Engineers Association

D. Mark LeBlanc, P.E.

EDUCATION:	Bachelor's of Science University of Mississippi, 1980
REGISTRATIONS AND CERTIFICATIONS:	State of Florida Registered Engineer 35683 State of Florida Certified Special Inspector 1177 State of Florida Department of Business and Professional Regulation Inspector 3215 Uniform Building Code Certified Inspector Florida Concrete and Products Certified Structural Masonry Insp. Building Official's Association of Florida Certified Building Official
EXPERIENCE SUMMARY:	
2002 to Present	SPECIALTY ENGINEERING CONSULTANTS, INC. Owner/Threshold, Special & Geotechnical Engineer Overseeing field operations for performance of geotechnical explorations, responsible for development of foundation designs for geotechnical explorations, and in charge of all construction materials testing services. In addition, provides special/threshold inspection services on numerous projects, including residential, retail and commercial.
1997 to 2002	EASTCOAST TESTING AND ENGINEERING, INC. Vice President/Owner/Threshold, Special & Geotechnical Engineer Oversaw field operations for performance of geotechnical explorations, responsible for development of foundation designs for geotechnical explorations, and in charge of all construction materials testing services. In addition, provided special inspection services on numerous projects, including residential, retail and commercial.
1985 to 1994	PROFESSIONAL ENGINEERING AND INSPECTION COMPANY (PEICO) Vice President/Owner/Threshold, Special & Geotechnical Engineer Founded company in 1985. Responsible for overseeing daily field operations, geotechnical crews, and for performing special inspection services on projects ranging from residential to large threshold commercial projects.
1980 to 1985	FLORIDA TESTING AND ENGINEERING Vice President Engineer in charge of operations. Responsible for overseeing daily field operations and for performing and managing personnel on geotechnical, materials testing and inspection projects.

PROJECT EXPERIENCE

LANDMARK PROJECTS

Owner: **Archstone Communities**
 Project: Archstone @ Hibiscus, West Palm Beach, FL
 Description: 8- story residential tower

Owner: **Compson Associates, Inc.**
 Project: Renaissance/San Raphael, Boynton Beach, FL
 Description: Seven 4-story condominiums, 2 parking garages, & retail center

Owner: **The Cornerstone Group**
 Project: La Perla Condominium, Sunny Isles, FL
 Description: 44-story condominium

Owner: **The Cornerstone Group**
 Project: The Vue, Fort Lauderdale, FL
 Description: Two 16-story condominium buildings

Owner: **Kravis Center**
 Project: Kravis Center for the Performing Arts, WPB, FL
 Description: Original structure/garage addition

Owner: **The Panther Group**
 Project: The Promenade, Boynton Beach, FL
 Description: Two 14-story residential towers

Owner: **Related Group of Florida, Inc.**
 Project: Boca Grand, Boca Raton, FL
 Description: Mixed use, includes 9-story apartment & 6-story garage

MULTI-FAMILY PROJECTS

Owner: **Carlisle Development**
 Project: Various, Broward County
 Description: Responsible for over 1,000,000 sq ft of affordable housing new construction (on-going)

Owner: **Centerline Homes**
 Project: Tuscany Village Townhouse Project, Miramar, FL
 Description: 47 building townhouse development

Owner: **Epoch Properties**
 Project: Portofino Phase II, West Palm Beach, FL
 Description: 396 unit three story apartment development

Owner: **Equity Residential**
 Project: Sunrise Village, Sunrise, FL
 Description: 10 building multifamily development (on-going)

Owner: **Gables Residential**
 Project: Gables @ Jupiter (The Pines on Pennock Lane)
 Description: 33 building apartment project

Owner: **Gables Residential**
 Project: Gables Ponce, Coral Gables, FL
 Description: 10-story, 350,000 sq ft residential development (on-going)

MULTI-FAMILY PROJECTS CONTINUED

Owner: **Kolter Group**
 Project: Grande @ Palm Beach Gardens, Palm Beach Gardens, FL
 Description: 42 building apartment project

Owner: **Kolter Group**
 Project: Harbour Oaks, Palm Beach Gardens, FL
 Description: 39 building apartment project

Owner: **Kolter Group**
 Project: 4001 Ocean, Gulfstream, FL
 Description: 6-story condominium project

Owner: **FM Services**
 Project: Gulfstream Gardens, Boynton Beach, FL
 Description: 15 building apartment complex

RESIDENTIAL PROJECTS

Owner: **Centerline Homes**
 Project: Murano Townhomes, Miramar, FL
 Description: 400 unit residential project - mixed product

Owner: **Summit Contractors**
 Project: Aqua Vista Apartments, North Miami Beach, FL
 Description: Three story garden apartments

Owner: **Town & Country Homes**
 Project: Firenze Town homes, Boynton Beach, FL
 Description: 3-story townhouse project

Owner: **WCI (Watermark Communities, Inc.)**
 Project: Single family residential developments, Parkland, FL
 Description: Multiple projects – 700 homes

COMMERCIAL PROJECTS

Owner: **Braman Enterprises**
 Project: Braman Parking Garage, Miami, FL
 Description: 4-story parking garage

Owner: **Kolter Group**
 Project: Pineapple Grove Hyatt, Delray Beach, FL
 Description: 4-story downtown hotel (on-going)

Owner: **The Mills Corporation**
 Project: Sawgrass Mills Mall Parking Garage, Sunrise, FL
 Description: 3-story parking garage @ the Oasis

Owner: **Pembroke Pines Self Storage**
 Project: Pembroke Pines Self Storage, Pembroke Pines, FL
 Description: 4-story self storage facility

Owner: **Sunbeam Properties**
 Project: Miramar Park of Commerce, Miramar, FL
 Description: 22 building mega-warehouse

Resume
D. Adam LeBlanc PE

Education: Archbishop McCarthy High school, Diploma 2006
 Florida Atlantic University, Bachelors of Science in Civil Engineering 2010

Licensees: State of Florida Professional Engineer and Special Inspector #77012
 State of Florida Engineer Intern #1100014641

Experience **Specialty Engineering Consultants, Inc.**
Summary : (August 2006 – Present)

Experience **SW Design Consultants, Inc.**
Summary : (December 2014 – Present)

Vice President of Structural Engineering (2014 – Present)

Structural design and professional of record for single Family (production and luxury) homes. Tilt wall construction warehouses. Multifamily flat plate construction (tunnel form and conventional. Steel building design. Residential additions. Specialty Engineer for precast stone attachments and window retrofits. Shoring and Reshoring Design.

Director of Field Operations and Inspector (March 2012 – 2015)

Manages all Threshold, Special inspections and testing for Specialty Engineering. Responsible for all scheduling and quality control oversight of field operations. Inspection responsibilities include residential and commercial reinforced masonry and wood framing, conventional reinforced concrete, precast concrete, post tension concrete, red iron, tilt wall, and all interior non-structural building multifamily commercial inspections. Monitoring of welding, shoring placement, pile placement, concrete placement, truss placement, post tension cable elongations.

Design Engineer (May 2010 – Present)

Complete Structural Design of luxury production single family homes as well as high end custom single family homes (pile foundations, structural slabs, slabs on grade, precast, concrete plate, wood trusses). Commercial Structural Steel design for various warehouse and offices. Shoring design for various multi story projects including 60,000 lb chillers in high rise construction, CIP concrete decks in new construction and various concrete repairs. Concrete Restoration evaluations and repairs for various midrise projects.

Threshold Engineer's Assistant and Technician (August 2006 – May 2010)

Specific tasks include monitoring deep foundation installation, post tension cable elongations and concrete placement. Assisted in threshold and quality control inspections on various construction types and projects. Field Testing for Concrete, Masonry, Welding, and Soils. Also responsible for concrete and soils lab testing.

PROJECT EXPERIENCE (Design)

MULTI-FAMILY PROJECTS

Owner: **Wood Partners**
 Project: Alta Delray Station, Delray beach, FL
 Description: Seven 3-story CIP conventional buildings

Owner: **VRM**
 Project: Mosaic Apartments, Opa Locka, FL
 Description: (4) story Tunnel Form Apartment Building

Owner: **Compson Associates**
 Project: Medplex, Boynton Beach, FL
 Description: 4-story medical building CIP and Precast floor Systems

Owner: **RAM Realty**
 Project: Cortina, Boynton Beach, FL
 Description: (7) 4-story apartment buildings CIP floor system and clubhouse

Owner: **JKM**
 Project: Latitudes, Delray Beach, FL
 Description: (2) 4-story apartment buildings CIP Floor system

Architect: **Marc Wiener AIA**
 Project: Reserve at Coral Springs, Coral Springs, FL
 Description: (7) 3-story apartment buildings CIP Floor system & (22) 2-story townhomes. Duplicate apartment project in Vero beach

Architect: **Marc Wiener AIA**
 Project: Highridge Landing, Boynton Beach, FL
 Description: (7) 3-story apartment buildings CIP Floor system

COMMERCIAL PROJECTS

Owner: **Royal Logistics**
 Project: PDE Commerce Center, Medley, FL
 Description: 68,000 sqft Tilt-up Warehouse with Precast roof.

Owner: **Concrete Services**
 Project: Headquarters and (3) Service Buildings
 Description: Steel Buildings Designed and built from 80% recycled and reclaimed building materials.

RESIDENTIAL PROJECTS

Owner: **DR Horton Homes**
 Project: Various Dade County
 Description: one and two-story single family homes (approx.. 200/year on-going)

Owner: **DR Horton Homes**
 Project: Cricket Club, Broward County
 Description: Two-story Townhomes (in-permit)

Owner: **Lennar Homes**
 Project: Copper Creek, Port Saint Lucie, FL
 Description: One and two-story single family homes (300+in permit)

Owner: **Lennar Homes**
 Project: Sable Grove, Boca Raton, FL
 Description: Two-story Townhomes (in-permit)

Owner: **Lennar Homes**
 Project: Verona Trace, Vero Beach, FL
 Description: Two-story Townhomes (in-permit)

Architect: **Slattery & Associates**
 Project: Various Monroe, and Palm Beach Counties.
 Description: Luxiary estate homes.

PROJECT EXPERIENCE (INSPECTIONS)

LANDMARK PROJECTS

Owner: **Weitz Company**
 Project: Christ Fellowship Church, Boynton Beach, FL
 Description: New church added to existing section of the Boynton Beach Mall, Live and Dead load increases requiring significant modifications to existing steel structure

MULTI-FAMILY PROJECTS

Owner: **Compson Associates**
 Project: Compson Place Apartments, Boynton Beach, FL
 Description: Three 6-story multifamily buildings and one parking garage

Owner: **Current Builders**
 Project: Casa Palma, Coconut Creek, FL
 Description: Fourteen 3-story multifamily buildings

Owner: **Current Builders**
 Project: Ponce and Bird, Miami, FL
 Description: One 8-story multifamily building and one 7-story pre-cast parking garage

Owner: **Coastal Construction**
 Project: The Promenade, Boynton Beach, FL
 Description: Two 14-story condominiums

Owner: **Wood Partners**
 Project: Alta Dadeland, Dadeland, FL
 Description: (14) story apartment building.

Owner: **Current Builders**
 Project: 8800 Doral, Doral, FL
 Description: (5) 4-6 Story Apartment Buildings

Owner: **Kolter Group**
 Project: 4001 Ocean, Gulfstream, FL
 Description: 6-story condominium project

Owner: **FM Services**
 Project: Seabourn Cove, Boynton Beach, FL
 Description: 15 building apartment complex

Owner: **Summit Contractors**
 Project: Blu Atlantic, Delray Beach, FL
 Description: Six 3-story multifamily buildings

Owner: **Wood Partners**
 Project: Midtown Delray, Delray Beach, FL
 Description: Seventeen 3-story multifamily buildings

Owner: **Kolter Group**
 Project: The Waterclub, North Palm Beach, FL
 Description: (2) 23 story Condominiums

RESIDENTIAL PROJECTS

Owner: **Standard Pacific Homes**
 Project: Watercrest, Parkland, FL
 Description: 458 one and two-story single family homes (on-going)

Owner: **Toll Brothers, Inc**
 Project: PGCC, Parkland, FL
 Description: One and two-story single family homes (on-going)

COMMERCIAL PROJECTS

Owner: **Kolter Group**
 Project: Pineapple Grove Hyatt, Delray Beach, FL
 Description: 4-story downtown hotel

Resume

D. Richard, PE

Education: South Broward High School, Diploma 2005
Florida Atlantic University, Bachelors of Science in Civil Engineering 2010

Licensees: State of Florida Professional Engineer #81412

Experience **Specialty Engineering Consultants, Inc.**
Summary : (August 2014 – Present)

Director of Field Operations and Inspector (March 2014 – Present)

Manages all Threshold, Special inspections and testing for Specialty Engineering. Responsible for all scheduling and quality control oversight of field operations. Inspection responsibilities include residential and commercial reinforced masonry and wood framing, conventional reinforced concrete, precast concrete, post tension concrete, red iron, tilt wall, and all interior non-structural building multifamily commercial inspections. Monitoring of welding, shoring placement, pile placement, concrete placement, truss placement, post tension cable elongations.

PROJECT EXPERIENCE (INSPECTIONS)

MULTI-FAMILY PROJECTS

Owner: **Current Builders**
Project: Alta Delray, Coconut Creek, FL
Description: 6-story Condominium

Owner: **FM Services**
Project: Isla Verde, Wellington, FL
Description: 15 building apartment complex

Owner: **Related Group**
Project: Town Commons
Description: Fourteen 3-story multifamily buildings

Owner: **Kolter Group**
Project: The Waterclub, North Palm Beach, FL
Description (2) 23 story Condominiums

Owner: **Kolter Group**
Project: The Waterclub III, North Palm Beach, FL
Description: 20 story Condominium

Owner: **Kolter Group**
Project: 5000 N Ocean, North Palm Beach, FL
Description: 20 story Condominium

Owner: **Compson**
Project: Tower 155
Description: 12 story Condominium

RESIDENTIAL PROJECTS

Owner: **Standard Pacific Homes**
Project: Watercrest, Parkland, FL
Description: One and two-story single family homes

Owner: **Lennar**
Project: Parkland Bay, Parkland, FL
Description: One and two-story single family homes

COMMERCIAL PROJECTS

Owner: **Zabik**
Project: High Ridge Country Club, Delray Beach
Description: Clubhouse

TY·LIN INTERNATIONAL

resumes

200 NW 1st Avenue #115
Pompano Beach, FL 33060





YEARS OF EXPERIENCE

18

YEARS WITH TYLIN

1

EDUCATION

Masters in Transportation
Engineering + Urban Planning
University of Florida, 2007

B.S. in Civil Engineering
University of Puerto Rico, 2005

LICENSE

Professional Engineer:
FL #69394

AFFILIATIONS

Florida Board of Professional
Engineers

PRESENTATIONS

NACTO Designing Cities
Opening Plenary, 2024

POLIS Annual Conference,
*Digitising Mobility in the US
and Europe*, 2023

Waze Latin America Regional
Summit, Incentives for Positive
Change, 2019

PUBLICATIONS

Transportation Research Board
and the National Academies of
Science study report on The
Role of Transit, Shared Modes,
and Public Policy in the New
Mobility Landscape.

Transit Quick Chats: Miami-
Dade County Transitions to
Transit 2.0

* Work performed in previous
roles

CITY SOLUTIONS

Carlos Cruz-Casas, P.E.

Vice President | Mobbity Innovation + Sector Manager, South

Mr. Cruz-Casas is a highly accomplished leader, who has spent over 18 years driving transformative change in the mobility space, introducing innovative urban transportation projects and new mobility solutions. With a proven track record in both public and private sectors, he excels in leading large teams and implementing complex projects, from conceptual design to execution.

As a former executive within municipal government, he possesses unique skills, demonstrated by his successful management of complex bus network redesign, resulting in significant improvements in operational efficiency and customer satisfaction. He has also been instrumental in scaling innovative mobility services, including on-demand transit, carshare, and bikeshare. His efforts were recognized by Mass Transit Magazine as one of their 40 under 40 and now serves as the Vice Chair of the American Public Transportation Association's Mobility Management Committee

EXPERIENCE

*Miami-Dade DOT & Public Works, Strategic Plan | Miami, FL

Leadership | 09/2015-04/2022 | Director of Transportation Strategic Planning

As the Director of Transportation Strategic Planning, he spearheaded the department's strategic vision and innovation initiatives. His leadership was instrumental in shaping a comprehensive mobility ecosystem designed to deliver superior social outcomes, emphasizing efficiency and equitable access for all populations. This role encompassed a strategy development, fostering a culture of innovation, and aligning departmental goals with broader public service objectives.

* Miami-Dade DOT & Public Works, Vision Zero | Miami, FL

Leadership | 07/2019-12/2021 | Director of Transportation Strategic Planning

As an executive leader, Carlos directed the development of the Vision Zero Program Plan for Miami-Dade County, addressing the critical issue of over 300 annual traffic fatalities and numerous severe injuries. This initiative involved a paradigm shift, emphasizing that traffic deaths and serious injuries are preventable, and that shared responsibility is paramount. This program established a strategic framework for eliminating traffic fatalities and severe injuries.

* Miami-Dade DOT & Public Works, Complete Streets Guidelines | Miami, FL

Leadership | 10/2015-09/2017 | Director of Transportation Strategic Planning

Mr. Cruz-Casas spearheaded the collaborative development and implementation of the county-wide Complete Streets Guidelines, engaging stakeholders from planning, engineering, and community groups. These guidelines established a policy framework prioritizing pedestrian, bicycle, and transit accessibility in all transportation projects, resulting in safer, more equitable, and sustainable transportation infrastructure for all users.

* Miami-Dade DOT & Public Works, Downtown Miami Micromobility Network | Miami, FL

Leadership | 04/2017-08/2024 | Director of Transportation Strategic Planning

Mr. Cruz-Casas pioneered the implementation of safe bike infrastructure with the S 1st Street Complete Street, the Venetian Causeway separated bike lanes and the Downtown Miami Micromobility Network, which introduced separated and protected bike lanes. Developed other initiatives such as bike rails at train stations, and multiple bicycle parking solutions.

* Miami-Dade DOT & Public Works, Mobility Rewards Program | Miami, FL

Leadership | 09/2018-10/2021 | Director of Transportation Strategic Planning

Spearheaded the successful launch of an innovative customer rewards program for Miami-Dade Transit, leveraging a strategic partnership with the startup Velocia. Oversaw all aspects from

program conception and vendor integration to marketing and post-launch analytics, significantly enhancing rider engagement and fostering a more dynamic public transportation experience.

*** Miami-Dade DOT & Public Works, Advanced Video Analytics with AI | Miami, FL**

Leadership | 04/2020-12/2021 | Director of Transportation Strategic Planning

Partnered with Unleash Live to implement a cutting-edge, AI-powered solution that used anonymized CCTV video streams to analyze ridership data. This innovative approach allowed the department to accurately assess transit ridership and strategically deploy more trains and staff to high-demand areas, preventing overcrowding and ensuring public safety without relying on traditional fare-gate data.

*** Miami-Dade DOT & Public Works, Curb Management | Miami, FL**

Public/Private Partnership | 07/2024-12/2024 | Assistant Director/Chief Mobility Innovation Officer

Led the successful effort to secure a \$1.98 million USDOT SMART grant for Miami-Dade County, enabling the implementation of a groundbreaking MicroFreight demonstration project in Downtown Miami and Overtown. This initiative, introduced a MicroFreight Commons platform, integrating data, sensors, and new vehicle technology to enhance last-mile delivery efficiency, reduce traffic congestion, and promote environmental sustainability.

*** Miami-Dade DOT & Public Works, Bus Network Redesign | Miami, FL, USA**

Leadership | 07/2018-11/2023 | Director of Transportation Strategic Planning

Led the creation, development and implementation of one of the nation's largest and most efficient bus networks was conceived, developed, and launched. This ambitious project involved a complete overhaul of the existing system. The Better Bus Network simplified the network through straightening route alignments, eliminating duplications, and significantly reducing travel times for commuters. Post-implementation, the Better Bus Network has proudly reported a remarkable 14 percent increase in ridership, validating its strategic design and operational improvements.

*** Miami-Dade DOT & Public Works, On-Demand Transit | Miami, FL**

Leadership | 09/2018-12/2024 | Director of Transportation Strategic Planning

Carlos successfully launched "MetroConnect," an innovative on-demand transit service. This flexible, convenient transportation option expanded accessibility, particularly for underserved communities, and simultaneously contributed to reduced operational costs by optimizing resource allocation. MetroConnect has successfully served over million trips, complementing the fixed-route backbone while catering to diverse transit needs. He developed strategic partnerships, including integrating non-dedicated vehicles through Uber into the program, expanding service reach and flexibility.

***Miami-Dade DOT & Public Works, Photo Enforcement System | Miami, FL**

Public/Private Partnership | 07/2024-12/2024 | Assistant Director/Chief Mobility Innovation Officer

Aligning with the Vision Zero goals, Carlos provided strategic leadership for the implementation of an automated speed enforcement program, deploying RedSpeed detection cameras across 206 school zones within unincorporated Miami-Dade County. His leadership fostered critical inter-agency collaboration with law enforcement and educational institutions, ensuring seamless program integration and maximizing its impact.

*** City of Miami Office of Transportation, Bikeshare + Carshare Program | Miami, FL**

Leadership | 07/2012-09/2015 | Chief Transportation Manager

Directed the City of Miami's transportation plans, policies and programs. Including the implementation of the citywide bikeshare program and a successful free-floating carshare program.

BOON KIM CHONG, PE

SENIOR BRIDGE ENGINEER

Mr. Chong has 27 years of structural engineering experience. He has been responsible for the overall conceptualization, production, and quality assurance for a wide variety of structural design projects. As Senior Structural Engineer, he actively participates in technical issues and monitors major projects. Mr. Chong's experience focuses on the design of highway bridges and tunnels as well as transit facilities and special structural design. He has been responsible for the design of more than 70 bridges, with spans ranging up to 280 feet; the design of more than 50 retaining walls; the production of conceptual reports for an additional 40 bridges; and the design reviews of more than 200 bridges for various authorities.

Palm Aire Neighborhood Improvements: Rehabilitation of N. Palm Aire Dr. and W. Palm Aire Dr. Bridges over the SFWMD Cypress Creek (C-14) Canal, City of Pompano Beach, FL. Structures Engineer of Record The W. Palm Aire Bridge is a 5-span concrete structure constructed in 1971 that required rehabilitation to enhance its appearance and provide an ADA-compliant pedestrian and bicyclist crossing over the bridge. The N. Palm Aire Bridge is also a 5-span concrete structure that was constructed in 1980 and requiring similar rehabilitation. Both bridges, each more than forty-years-old are functionally obsolete. Neither of the two bridges is eligible for listing in the National Register of Historic Places. Improvements included widening the existing sidewalks and replacement of the existing railings with lightweight crash-rated railings to yield a "net-zero" dead load on the existing structure. Since the bridges are entirely within the SFWMD right-of-way, the improvements were constrained to the limits of the structures themselves. As such, the team devised ten-foot end walls as enhancements to the bridge with murals by artist Dennis Friel. Decorative lighting was designed for the end treatments and railings on both bridges. The rehabilitations are a part of a large scale neighborhood improvement that included extensive landscaping of the park-like setting between the sister bridge crossings.

SE 5th Avenue Bridge Replacement Improvements, City of Pompano Beach, FL. Structures Engineer of Record for the replacement of a fifty-year-old and functionally obsolete bridge that was not eligible for listing in the National Register of Historic Places. A combination of factors, including age, existing conditions, substandard roadway characteristics, and a need to increase the vertical clearance for boat traffic by two feet led to the City's decision to replace the bridge. The bridge replacement envisions an upgrade on the bridge cross-section to meet current roadway standards by providing ADA-compliant 6' sidewalks on both sides, 2-12' lanes and bicycle height traffic railings. The project required extensive public involvement and concept development led by TYLI's in-house bridge architecture design studio to develop an aesthetically pleasing solution that incorporated end treatment walls on all four corners with murals painted by the artist Dennis Friel and decorative lighting.

Chokoloskee Bridge Replacement, Everglades City, FL, Design Engineer. TYLI was selected to replace the 57 year old 200-foot long Chokoloskee bridge on the causeway connecting Chokoloskee Island, the southernmost community on the west side of Florida, with Everglades City. Chokoloskee Bridge is the only means of surface transportation to residents and therefore it is their only hurricane evacuation route and the client required that two-way traffic and pedestrian access be maintained at all times during construction. Services for this project included roadway, bridge, utility, flexible pavement, transportation, scour control, and drainage design services in addition to environmental engineering and permitting services.

FDOT District Six, SR 826 (Palmetto Expressway) over FEC Railroad and Johnson Drive, Miami, Florida; Project Engineer. Evaluated a skew inverted T straddle bent cap over FEC



EDUCATION

ME, Structural Civil Engineering, University of Florida, 1990

BS, Civil Engineering, Southern University A&M, 1988

Steel Bridge Design Experience

REGISTRATIONS

Professional Engineer, Florida, No. 48156

CERTIFICATIONS/TRAINING

FHWA-NHI "LRFR for Highway Bridges" (2016)

FDOT "Load Rating Summit: LRFR for Florida's Bridges" (2005)

FICE/FDOT "AASHTO LRFD for Structural Engineer" (2004)

Penn State University "Project Management Development Program and Service" (2000-2001)

FHA and NaBRO "Steel Bridge Design and Construction for the New Millennium with Emphasis on High Performance Steel" (2000)

NaBRO "Design of Steel Bridge Using AASHTO LRFD Bridge Design Specification" (2000)

ASCE "Seismic Design of Highway Bridges" (2000)

BOON KIM CHONG, PE

SENIOR BRIDGE ENGINEER

- Railroad Track and Johnson Drive for SR 826 Improvement Program. The Straddle was post-tensioned with clear span of 120 feet. Responsible for the bent cap design, time dependent analysis, anchorage and tendon design.

FDOT District Six, SR 826 Palmetto Expressway Section 2 Design-Build from South of Sunset Drive to North of SW 31st Street, Miami, Florida; Engineer of Record and Structural Engineer. Section 2 involves approximately three miles of expressway and 3 interchanges in the southern reach of the corridor. The project starts from south of the Miller Drive interchange and ends north of the Bird Road Interchange with the SR 874/Don Shula Expressway (a toll road governed by the Miami-Dade Expressway Authority system), terminating in a major interchange midway through the project length. The primary purpose of the project was to widen the mainline from two to three lanes, or from three to four lanes in each direction, add auxiliary lanes between all interchanges, incorporate interchange improvements including surface streets, as well as operational and safety improvements along the mainline and interchange ramps. The project also included drainage, lighting, landscaping, ITS, and signalization improvements. Responsible for all miscellaneous structures and steel curve bridge final plan preparation for the design-build team.

FDOT District 1, Districtwide Bridge Engineering Design Support Services, Florida; Project Manager and Engineer of Record. TYLI is providing structural engineering support and on-call services to the District Structures Maintenance Office (DSMO). These services include bridge repair, engineering evaluation, electronic comments review, emergency response, work program preparation, load rating, bridge inspection, electronic data management, permit review, structures program monitoring, and miscellaneous structural engineering support. Mr. Chong is responsible for managing task work orders and providing engineering support to the DSMO.

Repair projects completed under this districtwide contract include:

SR 758 Siesta Key Draw Bridge Rehabilitation: PLC replacement, steel grid deck replacement, bridge painting, electrical system upgrade

- Longboat Pass Draw Bridge Repair: Steel bearing replacement, deck spall repair, beam spall repair
- Hernando Desoto Bridge Repair: Concrete deck resurfacing, steel bearing adjustment, bridge painting, Cathodic Pile Jacket, Spall Repair
- Little Ringling Causeway Scour Countermeasured: Riprap protection

FDOT District 3, Districtwide Bridge Repair; Engineer of Record. TYLI was selected for this multi-year, on-call engineering services contract. The scope covers a wide range of design services related to bridge repair, bridge rehabilitation, and painting of structures to extend their useful service life. Under this contract, TYLI is designing a substructure and bulkhead repair project for the Dupont Bridge in Panama City, FL. We also designed a fast-paced, protective coating project for numerous bridges in downtown Panama City, where we were required to go from 60% Plans to the Final Signed & Sealed submittal in 60 days.

DENNIS MARTINEZ, PE

SENIOR BRIDGE ENGINEER

Mr. Martinez has over 15 years of experience and has been active in a variety of site engineering projects including the design of major bridges, rail bridges, bridge ramps, bridge restoration, bridge extension and widening projects, and bridge load ratings. His recent experience has included a vast amount of bridgework, with a progressing amount of successfully completed project tasks.

Palm Aire Neighborhood Improvements: Rehabilitation of N. Palm Aire Dr. and W. Palm Aire Dr. Bridges over the SFWMD Cypress Creek (C-14) Canal, City of Pompano Beach, FL.. Bridge Engineer for the rehabilitation of two short span bridges in the Palm Aire Neighborhood. The W. Palm Aire Bridge is a 5-span concrete structure constructed in 1971 that required rehabilitation to enhance its appearance and provide an ADA-compliant pedestrian and bicyclist crossing over the bridge. The N. Palm Aire Bridge is also a 5-span concrete structure that was constructed in 1980 and requiring similar rehabilitation. Both bridges, each more than forty-years-old are functionally obsolete. Neither of the two bridges is eligible for listing in the National Register of Historic Places. Improvements included widening the existing sidewalks and replacement of the existing railings with lightweight crash-rated railings to yield a "net-zero" dead load on the existing structure. Since the bridges are entirely within the SFWMD right-of-way, the improvements were constrained to the limits of the structures themselves. As such, the team devised ten-foot end walls as enhancements to the bridge with murals by artist Dennis Friel. Decorative lighting was designed for the end treatments and railings on both bridges. The rehabilitations are a part of a large scale neighborhood improvement that included extensive landscaping of the park-like setting between the sister bridge crossings.

SE 5th Avenue Bridge Replacement Improvements, City of Pompano Beach, FL Bridge Engineer for the replacement of a fifty-year-old and functionally obsolete bridge that was not eligible for listing in the National Register of Historic Places. A combination of factors, including age, existing conditions, substandard roadway characteristics, and a need to increase the vertical clearance for boat traffic by two feet led to the City's decision to replace the bridge. The bridge replacement envisions an upgrade on the bridge cross-section to meet current roadway standards by providing ADA-compliant 6' sidewalks on both sides, 2-12' lanes and bicycle height traffic railings. The project required extensive public involvement and concept development led by TYLI's in-house bridge architecture design studio to develop an aesthetically pleasing solution that incorporated end treatment walls on all four corners with murals painted by the artist Dennis Friel and decorative lighting.

FDOT District Four, Eller Drive Overpass Intermodal Cargo Transfer Facility (ICTF) from East of US-1/SR 5 to East of McIntosh Road; Miami, Florida; Project/Structural Engineer. Designed elements of five bridges, elevated mainline roadways, frontage roads, parallel railroad spur lines, and three railroad crossings within a half mile segment of roadway. Bridge superstructures included prestressed concrete girders, cast-in-place concrete flat slab and a two-span curved steel plate girder bridge. He was also involved in major modifications to the connector ramps from Fort Lauderdale-Hollywood International Airport, as well as connections to local city streets and port roadways.

FDOT District Six, Load Ratings, Miami, Florida; Project/Structural Engineer. Bridge load ratings for 29 existing bridges throughout Miami-Dade County. The existing structures had construction dates ranging from 1960 to 1980 and included prestressed, steel, cast-in-place and concrete arch superstructures.



EDUCATION

MS, Civil Engineering, Georgia Institute of Technology, 2001

BS, Civil Engineering, Georgia Institute of Technology, 2000

REGISTRATIONS

Professional Engineer, Florida #69303

AFFILIATIONS

American Institute of Steel Construction

PUBLICATIONS

"Short, Wide and Heavy-Duty," Modern Steel Construction, April 2010

DENNIS MARTINEZ, PE

SENIOR BRIDGE ENGINEER

bridge is to replicate the existing architecture of the current structure, which is listed on the National Register of Historic Places, and to provide a seamless connection to the remaining bridge. The superstructure consists of precast arched beams and railings with unique aesthetics. The substructure consists of bents supported on drilled shaft foundations. Due to the need to close the bridge to traffic, an expedited schedule of 9 months must be met by the design-build team. Mr. Martinez is the Design Project Manager, responsible for all design, permitting and approvals in conformance with AASHTO, FDOT and County specifications.

SR826/Palmetto Expressway (Segment 5) from East of NW 42nd Avenue to East of NW 32nd Avenue, Miami-Dade County, Florida; Engineer of Record. The project is for the reconstruction of the SR 826 East-West, on/off ramps and frontage roads located in Miami-Dade County from East of NW 42nd Avenue to East of NW 32nd Avenue along with the bridges at NW 37th Avenue and NW 32nd Avenue. The reconstruction will improve traffic congestion along the SR826/Palmetto Expressway corridor by increasing the number of lanes from 6-total lanes to 10-total lanes (6-general use and 4-express lanes) and replace two (2) existing bridges at NW 37th and NW 32nd Avenues. The reconstruction of the mainline will provide safety and operational improvements including drainage, lighting, signage and ITS.

FDOT District Six, I-395/SR 836 from Midtown Interchange/I-95 to US 41/SR A1A MacArthur Causeway Bridge, Miami-Dade County, Florida; Project Manager/Structural Engineer. For this \$800M project, TYLI is serving as the owner's representative for FDOT District 6; developing conceptual plans, a Request for Proposal (RFP) design criteria package, and an aesthetics manual for complete reconstruction of the I-395 Corridor, which is a large complex limited-access roadway in downtown Miami. The new corridor will connect downtown Miami to I-95, MDX 836 and provide direct access to the Port of Miami Tunnel. Work includes structural design for a proposed Signature bridge, approach spans/ramps and modification of the existing roadway and interchange. Other elements include drainage, utilities, geotechnical engineering, public involvement, environmental permitting, lighting, ITS, landscaping, aesthetics and a complex maintenance of traffic scheme to minimize local impacts. The project includes reconnecting areas in the historic Overtown neighborhood and providing extensive public outreach throughout life of project. Additional tasks include supporting Department staff during procurement phase that includes Alternative Technical Concept Review, Signature Bridge Review, and coordination with the Office of General Counsel and RFP addendum development.

MDX 83628, Design-Build from SR 836 from West of NW 57th Ave to NW 17th Ave., Miami-Dade County, Florida; Structural Lead Engineer. The \$150M project was for the Design and construction of roadway widening to accommodate additional mainline travel lanes in each direction of SR 836. The proposed improvements involved the widening of 21 bridges and construction of 12 new bridges. Mr. Martinez is the EOR for the steel bridges on the project including 2 new curved bridges and 1 widening. One of the bridges is a new flyover over LeJeune road and the SR 836 mainline. It is sharply curved 2 unit bridge consisting of a total of 5 spans for a total length of 930-ft.

JAMES R. ROSALES, PE

SENIOR BRIDGE ENGINEER

Mr. Rosales has continually provided structural design and construction phase services for over 23 years on projects ranging from minor to complex design for highways roadways, and bridges; utility infrastructure, pavement design, miscellaneous structures; and specialty structures such as noise abatement walls, sign structures, retaining walls, tunnels and seawalls. His experience also extends beyond design encompassing services such as bridge inspection, due diligence assessment, and repair/rehabilitation investigations. Mr. Rosales has led the inspection efforts of more than 200 bridges including segmental bridges.

Palm Aire Neighborhood Improvements: Rehabilitation of N. Palm Aire Dr. and W. Palm Aire Dr. Bridges over the SFWMD Cypress Creek (C-14) Canal, City of Pompano Beach, FL. Bridge Engineer The W. Palm Aire Bridge is a 5-span concrete structure constructed in 1971 that required rehabilitation to enhance its appearance and provide an ADA-compliant pedestrian and bicyclist crossing over the bridge. The N. Palm Aire Bridge is also a 5-span concrete structure that was constructed in 1980 and requiring similar rehabilitation. Both bridges, each more than forty-years-old are functionally obsolete. Neither of the two bridges is eligible for listing in the National Register of Historic Places. Improvements included widening the existing sidewalks and replacement of the existing railings with lightweight crash-rated railings to yield a "net-zero" dead load on the existing structure. Since the bridges are entirely within the SFWMD right-of-way, the improvements were constrained to the limits of the structures themselves. As such, the team devised ten-foot end walls as enhancements to the bridge with murals by artist Dennis Friel. Decorative lighting was designed for the end treatments and railings on both bridges. The rehabilitations are a part of a large scale neighborhood improvement that included extensive landscaping of the park-like setting between the sister bridge crossings.

SE 5th Avenue Bridge Replacement Improvements, City of Pompano Beach, FL. Bridge Engineer for the replacement of a fifty-year-old and functionally obsolete bridge that was not eligible for listing in the National Register of Historic Places. A combination of factors, including age, existing conditions, substandard roadway characteristics, and a need to increase the vertical clearance for boat traffic by two feet led to the City's decision to replace the bridge. The bridge replacement envisions an upgrade on the bridge cross-section to meet current roadway standards by providing ADA-compliant 6' sidewalks on both sides, 2-12' lanes and bicycle height traffic railings. The project required extensive public involvement and concept development led by TYLI's in-house bridge architecture design studio to develop an aesthetically pleasing solution that incorporated end treatment walls on all four corners with murals painted by the artist Dennis Friel and decorative lighting.

SR826/Palmetto Expressway (Segment 5) from East of NW 42nd Avenue to East of NW 32nd Avenue, Miami-Dade County, Florida; Structural Engineer. The project is for the reconstruction of the SR 826 East-West, on/off ramps and frontage roads located in Miami-Dade County from East of NW 42nd Avenue to East of NW 32nd Avenue along with the bridges at NW 37th Avenue and NW 32nd Avenue. The reconstruction will improve traffic congestion along the SR826/Palmetto Expressway corridor by increasing the number of lanes from 6-total lanes to 10-total lanes (6-general use and 4-express lanes) and replace two (2) existing bridges at NW 37th and NW 32nd Avenues. The reconstruction of the mainline will provide safety and operational improvements including drainage, lighting, signage and ITS.



EDUCATION

MS, Structural Engineering, Florida International University, 1995

BS, Civil Engineering, Universidad Nacional de Ingenieria - Lima, Perú, 1990

REGISTRATIONS

Professional Engineer, Florida,
54635

JAMES R. ROSALES, PE

SENIOR BRIDGE ENGINEER

FDOT District 6: Long Key Bridge Inspection - Monroe County. Responsible for the interior inspection of the superstructure box girders. Inspection focused primarily upon erosion and cracking due to wave action and tidal currents along this 12,152-ft, post-tensioned segmental concrete bridge.

Eller Drive Overpass ICTF from East of US-1 / SR-5 to East of McIntosh Road, Fort Lauderdale, Florida. The project is for the final design on a complex interchange for express lanes from I-595 into Port Everglades. The project involves the design of five new bridges, elevated mainline roadways, frontage roads, parallel railroad spur lines, and three railroad crossings all within a ½ mile segment of roadway. There will be modifications to the connector ramps from Fort Lauderdale-Hollywood International Airport, as well as connections to local City streets and Port roadways. Mr. Rosales was responsible for the preliminary design of the substructure for all the bridges on the project. The preliminary design was performed using AASHTO LRFD Bridge Specifications, and required extensive use of RC-Pier program.

North Corridor Metrorail Extension, Miami, Florida. Structures Design Engineer. The project entails the preliminary engineering for the North Corridor Metrorail Extension that includes the existing Metrorail (elevated, heavy rail) line of approximately 10 miles that will operate along the NW 27th Avenue corridor from approximately the existing Martin Luther King Metrorail Station to the Miami-Dade/Broward County line. Mr. Rosales performed the Preliminary Engineering Design of the different type of substructures. His design required extensive use of RC-Pier and FB-Pier programs for designing the piers and foundations. He was also involved in the review of the structural computations for the superstructure.

SR 826/Palmetto Expressway Section 2 Design-Build (from SW 68th Street to SW 33rd Street), Miami-Dade County, Florida Project engineer for the design of \$177M widening of the Palmetto Expressway including total reconstruction of the interchange at SW 40th Street/Bird Road. It also includes new frontage roads from the SW 56th Street/Miller Road Interchange to Bird Road, a new pedestrian bridge over the Palmetto Expressway just south of the Bird Road Interchange and noise abatement walls. As a subconsultants, TYLI is responsible for the design of 3 bridges including both steel girders and pedestrian bridge with associated ramps and sign structures, MSE walls and temporary critical walls. Mr. Rosales is responsible for the structural design which includes concrete and steel bridges and miscellaneous structures.

FDOT District 6: NW 25th Street Viaduct Structure from NW 82nd Avenue to Miami International Airport Cargo Facilities, Miami, Florida. Project Engineer. The project consists of the design of a new 1.4-mile elevated viaduct structure along NW 25th Street (over the Palmetto Expressway – SR-826) serving as a limited access connection to MIA's Cargo facilities. The project also included an overhead cantilever sign structure. Mr. Rosales was responsible for the design of the steel box straddle bents, end bents, pier columns and foundations for piers 16 thru 21, 2-column bent at pier 39. The design required extensive use of FB-Pier program, STAAD, among other software for analyzing the bridge pier structures composed of pier columns, pile caps and drilled shafts. He was also involved in the design of the superstructure elements including the design of the concrete deck for the curved portion of the bridge and the ramps.

EDIL PENA, PE

SENIOR ROADWAY ENGINEER

Mr. Peña is a Transportation Engineer and Project Manager with 25 years of experience. He is accomplished in planning, designing and executing engineering projects from conceptual through project completion, with strong troubleshooting and problem-resolution skills. He is highly organized and detail oriented, demonstrating broad strengths and experience in Civil Site design and Roadway Engineering. Proficient knowledge of Open Roads Geopak, Autodesk Civil 3D, ICPR4, Hydraflow Hydrographs, Hydraflow Storm Sewers, Microsoft Project, Microsoft Office, and others

Palm Aire Neighborhood Improvements: Rehabilitation of N. Palm Aire Dr. and W. Palm Aire Dr. Bridges over the SFWMD Cypress Creek (C-14) Canal, City of Pompano Beach, FL. Roadway Engineer of Record. The W. Palm Aire Bridge is a 5-span concrete structure constructed in 1971 that required rehabilitation to enhance its appearance and provide an ADA-compliant pedestrian and bicyclist crossing over the bridge. The N. Palm Aire Bridge is also a 5-span concrete structure that was constructed in 1980 and requiring similar rehabilitation. Both bridges, each more than forty-years-old are functionally obsolete. Neither of the two bridges is eligible for listing in the National Register of Historic Places. Improvements included widening the existing sidewalks and replacement of the existing railings with lightweight crash-rated railings to yield a "net-zero" dead load on the existing structure. Since the bridges are entirely within the SFWMD right-of-way, the improvements were constrained to the limits of the structures themselves. As such, the team devised ten-foot end walls as enhancements to the bridge with murals by artist Dennis Friel. Decorative lighting was designed for the end treatments and railings on both bridges. The rehabilitations are a part of a large scale neighborhood improvement that included extensive landscaping of the park-like setting between the sister bridge crossings.

SE 5th Avenue Bridge Replacement Improvements, City of Pompano Beach, FL. Roadway Engineer of Record for the replacement of a fifty-year-old and functionally obsolete bridge that was not eligible for listing in the National Register of Historic Places. A combination of factors, including age, existing conditions, substandard roadway characteristics, and a need to increase the vertical clearance for boat traffic by two feet led to the City's decision to replace the bridge. The bridge replacement envisions an upgrade on the bridge cross-section to meet current roadway standards by providing ADA-compliant 6' sidewalks on both sides, 2-12' lanes and bicycle height traffic railings. The project required extensive public involvement and concept development led by TYLI's in-house bridge architecture design studio to develop an aesthetically pleasing solution that incorporated end treatment walls on all four corners with murals painted by the artist Dennis Friel and decorative lighting.

Stanley Consultants, Load Rating of Various Existing Bridges, Puerto Rico; Project Manager/Structural Engineer. Performed load rating analysis on various existing bridges that included concrete arch and structural steel truss girder bridges. This work required three dimensional finite element analysis of the bridges due to the complexity of the framing. Was in charge of the overall Quality Control process for this project that included review of other team member's work to ensure highest quality of deliverables. Coordinated all the work with the client to ensure on time delivery of the submittals.



EDUCATION

BS in Civil Engineering, Polytechnic University of Puerto Rico, PR, 1995

REGISTRATIONS

Professional Engineer

FL #81625

Board of Examiners of Engineers and Land Surveyors of Puerto Rico, Professional Engineer,

PR No. 17083

CERTIFICATIONS/TRAINING

FDOT Maintenance of Traffic Advanced Certification

10-Hour OSHA Hazard Recognition Training for the Construction Industry

EPA Lead Renovator Certification

ICPR4 Hands-On Training Workshop

Advanced Courses: Earthquake Engineering

Advanced Design of Structural Steel

Advanced Design of Reinforced Concrete Structures and Open Channel Design

EDIL PENA, PE

SENIOR ROADWAYENGINEER

McDonald, Roof Truss Inspection, Grafton, WI; Structural Engineer. Performed structural evaluation of existing roof trusses at McDonald's store in Wisconsin as part of the overall roof truss inspection program for this client. This evaluation included creating two dimensional finite element model of the various truss types, computing their member capacities and determining the utilization ratios for all truss members and their connections.

Turnberry Associates, Destin Commons West Deck and Office, Destin Florida; Project Manager and Engineer of Record. Farzin managed the entire structural design and construction services for this \$35 million project that included a six-story office building with over 90,000 square feet of space and a six-story, 855 space parking structure.

Miami-Dade Community College, Wolfson Campus Parking Structure, Miami Florida; Structural Engineer. An 11-story \$30 million parking structure design with retail space at the ground level.

Lutgert Companies, Mercato mixed use Development, Naples Florida; Project Manager and Engineer of Record. Oversaw structural design and construction services for the two parking structures in this luxury mixed-use development. One of the parking structures included an amenities level above all the parking levels that included a state of the art gymnasium, an outdoor place for barbecue and a swimming pool. The presence of this amenities level at the top of the structure created several design challenges for the team but the project was completed on schedule and below budget.

Florida Gulf Coast University, Parking Structure No. 1, Fort Myers, Florida; Project Manager and Engineer of Record. Managed the structural design and construction services for this \$7 million parking structure.

City of Naples, Naples Jail Center and Parking Structure, Naples Florida; Project Manager and Engineer of Record. Managed the entire structural design and construction services of this \$5 million parking structure that serves the courthouse and Jail Center.

Nova Southeastern University, Library Parking Structure, Fort Lauderdale Florida; Structural Engineer. Managed the structural design and construction services for this \$15 million parking structure.

Simon Properties, Boca Town Center, Boca Raton Florida; Structural Engineer. Provided structural design and construction services for the two parking structures at Nordstrom's and Saks/Burdines. The project scope included design and coordination of the elevated pedestrian walkways connecting the parking structures to the mall.

DANIEL BALTER, PE

BRIDGE ENGINEER

Mr. Balter has 11 years of experience that includes the layout and design of site preparation for foundations and structures, structural analysis, bridge load ratings, specifications, cost estimates, and project coordination. He has also performed water supply planning, water supply assessment, and alternative water supply studies, and assisted with numerous Water Use Permit and Environmental Resource Permit applications.

Palm Aire Neighborhood Improvements: Rehabilitation of N. Palm Aire Dr. and W. Palm Aire Dr. Bridges over the SFWMD Cypress Creek (C-14) Canal, City of Pompano Beach, FL. Bridge Engineer.. The W. Palm Aire Bridge is a 5-span concrete structure constructed in 1971 that required rehabilitation to enhance its appearance and provide an ADA-compliant pedestrian and bicyclist crossing over the bridge. The N. Palm Aire Bridge is also a 5-span concrete structure that was constructed in 1980 and requiring similar rehabilitation. Both bridges, each more than forty-years-old are functionally obsolete. Neither of the two bridges is eligible for listing in the National Register of Historic Places. Improvements included widening the existing sidewalks and replacement of the existing railings with lightweight crash-rated railings to yield a "net-zero" dead load on the existing structure. Since the bridges are entirely within the SFWMD right-of-way, the improvements were constrained to the limits of the structures themselves. As such, the team devised ten-foot end walls as enhancements to the bridge with murals by artist Dennis Friel. Decorative lighting was designed for the end treatments and railings on both bridges. The rehabilitations are a part of a large scale neighborhood improvement that included extensive landscaping of the park-like setting between the sister bridge crossings.

SE 5th Avenue Bridge Replacement Improvements, City of Pompano Beach, FL. Bridge Engineer for the replacement of a fifty-year-old and functionally obsolete bridge that was not eligible for listing in the National Register of Historic Places. A combination of factors, including age, existing conditions, substandard roadway characteristics, and a need to increase the vertical clearance for boat traffic by two feet led to the City's decision to replace the bridge. The bridge replacement envisions an upgrade on the bridge cross-section to meet current roadway standards by providing ADA-compliant 6' sidewalks on both sides, 2-12' lanes and bicycle height traffic railings. The project required extensive public involvement and concept development led by TYLI's in-house bridge architecture design studio to develop an aesthetically pleasing solution that incorporated end treatment walls on all four corners with murals painted by the artist Dennis Friel and decorative lighting.

I-395 Corridor Design-Build, Miami, FL. Bridge Engineer. I-395 Corridor is a major revitalization effort in the heart of the city of Miami. The project will replace a vital portion of six-lane freeway and interchange that connects to the MacArthur Causeway and crosses the famous Biscayne Boulevard with a 550-foot single or dual-span bridge. Four main-span signature bridge designs, approach viaduct structures, and site improvements were designed to 15% for the development of the Visual Quality Manual and RFP.

SR 97 over Sandy Hollow Creek Bridge Replacement, FDOT District 3, Escambia County, FL. Structural Engineer. TYLI served as the prime consultant for this rural two-lane bridge replacement project. Our design team implemented the use of the Geosynthetic Reinforced Soil-Integrated Bridge System (GRS-IBS) for the substructure and a Florida Slab Beam (FSB) system for the superstructure. These design innovations combined to result in a savings for the District of \$562,000 over the use of a conventional fl at slab bridge. Another innovation was the use of a temporary bridge to facilitate maintenance of traffic during construction.



EDUCATION

BS in Civil Engineering, University of South Florida, 2007

REGISTRATIONS

Professional Engineer

FL #76904

SOFTWARE PROFICIENCIES

AutoCAD, MicroStation, Leap-Bridge, Smartbridge, AASH-TOWare Bridge, Mathcad, STAAD, and ArcMap

DANIEL BALTER, PE

BRIDGE ENGINEER

SR 836 Operational and Capacity Improvements Design-Build, Miami-Dade Expressway Authority, Miami-Dade County, Florida, Bridge Engineer. SR 836 is a major east-west corridor in Miami and is the gateway for drivers to and from Miami International Airport. TYLI is the lead designer for this \$149M project to add lanes and provide capacity-related improvements to a 4.89-mile segment of limited-access expressway. TYLI's design team developed several innovative Alternate Technical Concepts that were approved by the Owner and allowed the Contractor to submit a competitive bid and a very aggressive schedule. One approved ATC proposed use of a diverging diamond interchange (DDI), a concept that is fairly new in the US. TYLI will be responsible for all roadway and drainage design elements as well as the design of 31 bridges at 25 locations along the corridor. Responsible for design of prestressed concrete beam superstructures, pile foundations, end bents, piers, concrete box culverts and sign structures. Assisted in production of design drawings for the structures.

SR 826/836 Interchange Section 2, Segments 1-4 (Palmetto Expressway/Dolphin Expressway Interchange), FDOT District 6, Miami, FL. Bridge Engineer. The project consisted of four continuous steel plate girder bridges with minor curve over SR 826 mainline, canal, auxiliary ramp, and one 200-foot radius bridge over NW 12 Street. All were designed to fit into the heart of the interchange. A curved steel bridge with LFD design and LRFD substructure with drilled shaft foundation were designed for this project. Mr. Balter was responsible for the design of multiple butterfly, cantilever, and multi-post sign structures and foundations.

Hillsborough County, Project Development & Environmental Signal/Intersection Safety, Gunn and Normandie, Tampa, FL. Bridge Engineer. Provided volume projections, capacity analyses, and safety analyses and recommendations, as well as signal design and recommendations for appropriate geometric improvements to increase intersection capacity and reduce vehicle delays. Gunn Highway and Normandie Road analysis included a queue analysis for the turn lanes on northbound Normandie Road, the right-turn lane on Gunn Highway, and a peak hour queue length/delay study. Mr. Balter checked the design of a mast arm assembly and designed and detailed a spread footing foundation to support the mast arm assembly.

US 1 Bridge Replacement over CSX Railroad, SCDOT, Richland County, SC. Project Manager. Mr. Balter serves as Project Manager for this on-going project located northeast of downtown Columbia and southeast of SC 277. The existing roadway section is five-lanes-wide consisting of two through lanes in each direction with a center two-way continuous left-turn lane. Project involves replacing the bridge over CSX Railroad, access management, staging construction, and vertical and horizontal road realignment. The new bridge will be required to meet a minimum vertical clearance of 23 feet and accommodate an additional set of railroad tracks under the bridge. Consolidation of driveways along the corridor will improve access management and potentially reduce accidents.

NOEL SHAMBLE, AIA, NCARB, EIT

LEAD BRIDGE ARCHITECT

Noel Shamble is a registered architect with combined experience in structural engineering and architecture of long-span bridges. He has participated in project teams in the United States and worldwide including China, Europe, Africa, and South America. Mr. Shamble has specific experience as an architect and visualization specialist for aesthetic and context sensitive design of signature structures such as the Twin River Bridges in China, the Guojiatuo Bridge also in China, and the I-395 Miami Corridor Reconstruction in the United States.

As the Director of TYLI's Architecture and Visualization Group, Mr. Shamble oversees a team of elite bridge design specialists who specialize in conceiving of and delivering unique structures. In addition to his traditional drafting and hand drawing skills, Mr. Shamble and his group utilize the latest state-of-the-art tools, such as parametric 3D modeling, augmented reality, virtual reality, and 3D printing.

Mr. Shamble is a prominent member of the bridge architecture community and has presented papers on bridge aesthetics at the Western Bridge Engineers' Seminar and the International Bridge Conference in recent years. Noel also authored an article in ASPIRE Magazine about his designs for I-10/Citrus Avenue and Cherry Avenue Overcrossings (Winter 2015 issue), and his graphic visualizations have appeared in numerous publications throughout the country. He is an active member of the Transportation Research Board's Bridge Aesthetics committee with an effort to promote the caliber of bridge aesthetics throughout the US.

In 2011, Mr. Shamble won the Cavin Design Competition and was awarded the Cavin Research Fellowship for which he spent three months in Europe and China studying bridges and infrastructure systems. As a graduate student, he focused on sustainable, structurally expressive design. Additionally, Mr. Shamble worked as a structural engineering research assistant at the UCSD Powell Research Labs where he helped study innovative designs, such as the self-anchored-suspension tower for the new Oakland-San Francisco Bay Bridge. Mr. Shamble's project experience includes:

I-395 Corridor Replacement Design-Build, Miami, Florida TYLI is owner's representative for FDOT on this massive design-build project. Currently serving as the Lead Architect for the entire venture, Mr. Shamble has been a key member of the design team since it began in 2011. The project consists of a 2.2km stretch of elevated highway in downtown Miami, highlighted by a signature span over the booming waterfront arts district. Mr. Shamble designed the iconic signature bridge alternatives (a 182m span Wishbone Arch and a 180m cable stay gateway) in addition to the many km of elevated approach structure. He also developed the innovative landscape designs for the successful future use of the urban spaces below the bridge. His responsibilities have included signature bridge architecture, urban design, landscape design, aesthetic lighting, and approach and mainline structure aesthetics. Mr. Shamble also performed or led all the visualizations efforts, including 3D modeling, renderings, graphics, and animation. These efforts culminated as Mr. Shamble authored the project's Aesthetics Manual and assisted writing RFP language to govern the aesthetics process during design-build procurement. Finally, he recently assisted the FDOT evaluation team in their content reviews of the submitted proposals.

US 1 Pedestrian Overcrossing at University of Miami Lead Bridge Architect for the design and re-design of this pedestrian overcrossing which safely links the neighborhood of Coral Gables to the University of Miami and the University Metrorail Station across the busy US-1



EDUCATION

Masters of Architecture (M.Arch), Sustainable, Structurally Expressive Design, University of Oregon, 2008

BS, Structural Engineering, University of California, San Diego, 2004

REGISTRATIONS

Licensed Architect since 2012
Virginia No. 0401016065

Alabama No. 7589

National Council of Architectural Registration Boards Certificate No. 78906

EIT designation, National Council of Examiners for Engineering, 2004
No. 117321

CERTIFICATIONS

National Council of Architectural Registration Boards Certificate No. 78906

EIT Designation, National Council of Examiners for Engineering, 2004,
No. 117321

PROFESSIONAL AFFILIATIONS

American Institute of Architects,
2009 – present

RESUMES OF KEY PERSONNEL

NOEL SHAMBLE, AIA, NCARB, EIT LEAD BRIDGE ARCHITECT

roadway. The signature structure is designed to encouraging students' usage to avoid risking interaction with vehicular traffic, as well as smoothly integrating into the context of the historic Coral Gables community. The structure is made up of two fossilized limestone elevator towers on either side of US-1 supporting a steel truss bridge clad in waving mesh ribbons. The ribbons simulate cool ocean breezes, giving the overcrossing a light, dynamic character.

Avalon Gateway & Promenade Pedestrian Bridge, Los Angeles, California Mr. Shamble serves as the Lead Architect for this redevelopment project to convert existing Port of Los Angeles industrial property into a 10 acre public park, promenade, and pedestrian bridge. Safely and enjoyably connecting the neighborhood of Wilmington to the waterfront, the project provides a welcoming sanctuary from inland Harry Bridges Boulevard to Banning's Landing community center on the water. The large meandering park is book-ended by two key structures. A signature sundial entry gateway creates an iconic gathering place off the street. And the park seamlessly leaps of the rail lines toward the water with a landmark 1,300-foot-long signature pedestrian garden arch structure. Mr. Shamble is overseeing all architectural efforts (landscapes, gateway monuments, and bridge) and has been the face of the project team, presenting the design at numerous public workshops.

Fox River Signature Pedestrian Bridge, Aurora, Illinois Lead Bridge Architect for this signature pedestrian bridge over the Fox River located in the heart of downtown Aurora. This structure will be the central component to the City's RiverEdge redevelopment of the waterfront park. As both a recreational amenity and a key commuter link, this bridge will be a vital component in revitalizing the downtown area. After thorough studies and analyses of many design concepts, an S-shaped architectural beam with cantilevered walking surfaces was ultimately selected. This unique structure will be an iconic and elegant, but cost-effective, piece of the Aurora community.

Peachtree Parkway Pedestrian Bridge, Peachtree Corners, Georgia Lead Architect for this project in the newly formed city of Peachtree Corners. The pedestrian bridge will connect two major town centers across Peachtree Parkway, serving as a vital link in a new regional trail system, and serving as a gateway to the city. The structure seamlessly morphs into welcoming gathering areas on either side of the Parkway, including an amphitheater and connects to a 400m elevated bridge creating a peaceful botanic garden trail.

Wai Kai Pedestrian Bridge, Oahu, Hawaii Lead Bridge Architect for a new pedestrian bridge over a large oceanfront lagoon on Hawaii's island of Oahu. As part of a new major housing, resort, and shopping/retail development, the central iconic structure will draw crowds and lead residents and visitors to the beach.

Rock Creek Park Trail Pedestrian Bridge, District of Columbia Bridge Architect responsible for designing the figurehead structure of the 5.8km trail improvement project. As the key feature of the two miles of trail improvements in downtown D.C.'s Rock Creek National Park, this pedestrian bridge will allow users to cross the historic Rock Creek in the comfort of nature rather than on the busy parkway. The small contemporary bridge is simple yet elegant ensuring it fits within the natural context of the park. The design team worked closely with multiple stakeholders, including the Department of Transportation (DOT), National Park Service (NPS), the National Zoo, and numerous community groups to create the perfect addition to this well-loved part of the City.



200 NW 1st Avenue #115
Pompano Beach, FL 33060



Curriculum Vitae

John H. Omslaer, P.E., C.B.C.

950 N. Federal Hwy. Ste 212
 Pompano Beach, FL 33062
 (W)954-545-1740 • (F) 954-545-1721

EDUCATION

-
1987-1992	Ohio Northern University	Ada, Ohio
	■ Bachelor of Science in Mechanical Engineering	
1997	Texas A&M University	College Station, Texas
	■ Construction Management Graduate Studies	

PROFESSIONAL REGISTRATION

Florida Licensed and Registered Professional Engineer

- Florida Certificate #52733

North Carolina Licensed and Registered Professional Engineer

- North Caroline Certificate #40189

Florida Licensed and Certified Building Contractor

- Florida Certificate #CBC1250550

LEED Accredited Professional

- Green Building Certification Institute

PROFESSIONAL EXPERIENCE

-
1999- Present	Founder and President – Dynamic Engineering Solutions, Inc. Pompano Beach, FL <u>Petroleum Industry Design Projects</u> ■ Completed design of underground storage tank systems for over 300 gasoline stations in Florida for 7-Eleven, BP Oil Products, Chevron, Shell Oil and several independent gas stations ■ Designed National Standards for Underground Fuel Systems for United States and Canada for 7-Eleven, Inc. ■ Completed the design of a ground up, new to industry Mobil convenience store, car wash and fueling facility in Port St Lucie FL ■ Completed the design for the facility remodel of Sunshine Shell in Miramar, FL ■ Completed over 250 interior remodels and facility upgrades for convenience store marketers including 7-Eleven, Shell, Exxon/Mobil, BP and Chevron.

Marine Design Projects

- Completed over 2,500 design projects for the marine industry in Dade, Broward and Palm Beach Counties and the Florida Keys. Projects include seawall repair and replacement, concrete and wood dock design, marina design, and boatlift design.
- Marina at Bayside, Miami FL redesign for SkyHigh Miami project
- Completion of Renovation and Seawall Replacement for the Miami Seaquarium
- City of Lighthouse Point Marina fuel systems and seawall installation
- Mariners Bay Condominium North Miami Beach Commercial Dock Replacement Project
- Seawall Design for ½ mile seawall for Harbor Islands-Hollywood, FL

Specialty Pilings

- Design and construction supervision of Helical Piles and resistance piers of over 1,500 projects in South Florida
- Projects include: Eden Roc Hotel Miami Beach, Galleria Mall Atrium Ft. Lauderdale, Fairwinds Hotel Miami Beach, Lincoln Road municipal parking garage, Clevelander Hotel Miami Beach renovation project

High Velocity Hurricane Windload Design

- Designed Ft. Lauderdale Museum of Discovery and Science signage
- City of Delray Beach Pedestrian bridge fiber-optic project
- FAU Boca Raton Monument Signage
- Bank of America Sign Conversion project
- Legacy Bank Re-Image project
- Boost Mobil Re-Image project

Florida Accessibility Code Evaluations and Surveys

- Completed over 400 site evaluation surveys and recommendations for B.P. Oil gas stations and 7-Eleven Inc. locations, with respect to FBC Chapter 11- including making post construction observations
-

- 1992-2002** **Construction Engineer – Shell Oil Products Company, Deerfield Beach, FL**
Associate Engineer
- Managed and applied an annual budget of \$20 million for major capital projects and competitive acquisitions
 - Developed 11 new to industry retail service station facilities and major rebuilds of 31 existing locations
 - Developed five properties with co-branding partners like Wendy's and Kentucky Fried Chicken
 - Re-branded 22 competitive facilities to Shell
 - Worked with over 30 regulatory agencies to develop retail facilities
- District Engineer
- Managed and applied \$8 million small capital projects budget and \$10 million expense budget for 210 service stations
 - Applied budget to existing facilities for equipment upgrades, re-imaging, and store improvement projects
-
- 1989-1992** **Co-Op Engineer – Marathon Oil Company, Findlay, OH**
- Coordinated construction of two 15,000 barrel storage tanks
 - Supervised the construction of geodesic domes at four terminal facilities
 - Analyzed pipelines for hydraulic simulation program
 - Developed site plans and estimates for retail facilities
 - Conducted test program for underground tank monitoring systems

LITIGATION EXPERIENCE

James A. Wynne v. Affordable Seawalls

- Conducted document review, Court testimony concerning installation of concrete seawall and contractor defects

Norma Rosegreen v. BP Products North America - Case 08-2117(04)

- Conducted document review and support concerning ADA issues and slip and fall case at a retail gasoline facility.

Porto Venezia Condominium Association, Inc. v. Southeast Marine Construction

- Conducted document review, site assessment and support concerning backfill loss issues at condominium



resumes

200 NW 1st Avenue #115
Pompano Beach, FL 33060



Robert A. Kamm, P.E.
C.E.O., Principal-In-Charge
Certified Commissioning Agent, CxA
LEED AP BD&C



Professional Engineer - Mechanical



Performance by Design™

Professional Experience

Mr. Kamm is the founder and C.E.O. of Kamm Consulting, Inc. He has 30+ years of experience in mechanical and electrical engineering and the construction industry. His in-depth knowledge and experience are unique to the engineering profession. He has a diversified background in the engineering and design of complex, highly available facilities. His direct, hands-on work experience in the construction industry gives him a practical perspective of considerable value to clients requiring optimum performance of their facilities investments.

Mr. Kamm has extensive experience in providing facilities analyses of HVAC, electrical, plumbing, and fire protection problems. These analyses include inspection, testing, commissioning, and trouble-shooting all types of mechanical / electrical systems. He has expertise in providing building evaluations and studies for owners/developers during the due diligence period for real estate transactions involving large commercial buildings, and has also served as an expert witness for litigation involving engineering and construction issues.

Mr. Kamm has been directly involved in over 70 LEED Registered projects including LEED for New Construction, LEED LEED for Schools, LEED for Commercial Interiors and LEED for Core & Shell buildings. He has been retained as Commissioning Agent for Fundamental and Enhanced Commissioning as well as Commissioning Agent for commercial buildings. As the LEED Accredited Professional, he has led initial design charrettes with LEED project design teams representing all disciplines as well as providing oversight for all USGBC required documentation for LEED Certification. Mr. Kamm previously served on the Deerfield Beach Housing Authority for 5 years and currently serves as a voting member of the Broward County Board of Rules and Appeals.

Education

9/1977 – 12/1983 - BSME University of Toledo, Toledo, Ohio

Community

Chairman of the Board – Broward County Board of Rules and Appeals

Employment History

1994- Present Kamm Consulting, Inc. - Founder / C.E.O.
 1987-1993 Engineered Computer Environments – Principal-Specialty Design/Build Contractor
 1983-1987 Liebert Corporation – Engineer

Licenses

- Professional Engineer – AL, AR, CO, FL, GA, NC, SC, TN, TX
- State of Florida Building Contractor License
- State of Florida Mechanical Contractor License

Professional Accreditation

- United States Green Building Council LEED® Accredited Professional
 LEED® - Leadership in Energy and Environmental Design
- ACG Commissioning Group – Washington, DC – Certified Commissioning Authority (CxA)



Michael Freire, PE
Electrical Engineer



Professional Experience

Electrical Engineer, February 2014 – Present, Kamm Consulting, Deerfield Beach, FL
Design power, lighting, life-safety and communications systems for commercial, public and industrial facilities.

Contributions:

- Prepare plans and specifications for lighting, power, security and communication systems
- Experience with system design and layout, specifications, site analysis and shop drawings
- Design systems to comply with NEC, Florida Energy Code and Florida Building Code as they relate to electrical requirements
- Fault Current Studies
- Photovoltaic Design

Education

Florida International University, Miami, FL – ABET Accredited
Bachelor of Science in Electrical Engineering, December 2011

Engineer in Training (EIT) – Certified by the Florida Board of Professional Engineers, April 2012
Professional Engineer (PE) – Certified by the Florida Board of Professional Engineers, April 2018

Licenses

State of Florida Professional Engineer #85235

Valery Shames, PE

Professional Experience:

Mr. Shames has over 20 years of experience in design of Mechanical and HVAC systems and controls for commercial, industrial, residential, health care, educational, governmental and utility clients. The experience covers all phases of engineering services including Energy conservation measures, design calculation and design concepts, selecting engineering systems and equipment, designing systems, coordinating with other engineering disciplines and consultants, construction supervision of project, troubleshooting, certified project commissioning and other design and construction activities. Energy modeling using Trane Trace and Carrier HAP software. Independent ASHRAE Level II and III Energy Audits. Certified Building Commissioning Person. Certified Energy

Education:

- Master of Science in Mechanical Engineering, 1978 – Belorussian Polytechnic University

Profession Associations:

- American Society of Heating Refrigeration and Air Conditioning Engineers (ASHRAE)
- Association of Energy Engineers (AEE)

Positions Held:

Chief Mechanical Engineer, Kamm Consulting

- As senior design professional with Kamm Consulting, Mr. Shames is responsible for planning, designing and implementing a broad range of projects. Mr. Shames excels in trouble-shooting problem HVAC systems and analysis of older, non-documented systems. Mr. Shames has completed multiple new-construction and renovation projects for office buildings, hotels, restaurants, medical facilities, computer rooms, telecommunications facilities, call centers, retail and commercial centers, schools, condominiums and custom residences. Mr. Shames consistently delivers practicable solutions on time and on budget. His experience is particularly valuable to clients requiring continuous availability of their technology investments

5/2017 – 6/2020, Project Engineer, Delta G Consulting Engineers, Fort Lauderdale, FL

- Project Engineer responsible for Design, System selection, Construction Administration and Commissioning for various HVAC systems for governmental properties, airports, colleges, hospitals, office buildings, pharmaceutical plants, adult living facilities, restaurants, religious buildings, and high end private residences.

4/2008 – 4/2017

Project Manager

Steven Feller PE, PL, Fort Lauderdale, FL.

9/2005 – 3/2008

Senior Associate

WSP Flack + Kurtz, P.C. Consulting Engineers, NYC, NY.

Current Licenses:

- Registered PE, State of New York, 1989
- Registered PE, State of Connecticut, 1992
- Registered PE, State of Florida, 2001



resumes

200 NW 1st Avenue #115
Pompano Beach, FL 33060





BRYAN MERRITT, PSM
Vice President of Geospatial



PROFILE

Bryan Merritt is Vice President of Geospatial at KEITH. He is responsible for overseeing all geospatial operations, including survey and subsurface utility engineering (SUE) for the company. This role involves strategic planning; project management; ensuring accuracy and quality of data; leading KEITH'S team of surveying, mapping, and utility specialists; managing budgets; and collaboration with other departments/disciplines to support the KEITH company goals. Bryan also manages the evaluation and assessment of equipment and technology resources, assists in training and mentorship to team members, and provides leadership in the preparation of business development strategies for existing and new markets/geographies.

RELEVANT PROJECT EXPERIENCE

Water and Re-Use Treatment Plant Projects, Pompano Beach, FL: Principal. KEITH, as a subconsultant, assists in the development of water and re-use water treatment plant projects on an as-needed basis. KEITH assists the Client with survey, SUE, and landscape architecture services. The KEITH Team assists the Client with specific purpose survey, site plan processing, paving, grading, and drainage, erosion plan, water distribution and sanitary sewer, engineering permitting, landscape architecture plans, construction observation, and construction certification.

SE 5th Avenue Bridge Replacement, Pompano Beach, FL: Principal. KEITH, as subconsultant, assisted the Client in developing a KEITH Access project related to improvements to the SE 5th Avenue Bridge. KEITH provided extensive survey services to the Client.

Chiller Plant, Pompano Beach, FL: Principal. The project included a 750-SF chiller plant building and cooling tower yard. The new chiller plant will provide energy efficient air-conditioning to City Hall and the Commission Chambers while reducing energy costs to the City. KEITH provided planning, civil, survey, and SUE services including layout and processing of the site plan, utilities design and permitting through all agencies having jurisdiction.

Fire Station No. 114, Pompano Beach, FL: Principal. The client has requested that KEITH provide SUE services for the Fire Station 114 project. Horizontal utility designation services will be performed to mark detectable utilities along a proposed fence line. A hand-drawn field sketch of discoveries will be included.

South Florida Water Management District (SFWMD) Continuing Survey Services, FL: Principal. The SFWMD trusted KEITH to provide professional services to continue with survey mapping services in Broward, Palm Beach, and Miami-Dade counties. KEITH worked with SFWMD to improve wells for the Hillsboro Canal Phase I in Broward and Palm Beach counties, the L-8 Reservoir Project in western Palm Beach County, and canals for the C-14 basin's hydrographic survey in Miami-Dade County. KEITH served as the consultant managing a trans-disciplinary team, providing surveying and subsurface utility locating services.

Parking Garage Design-Build, Pompano Beach, FL: Principal. KEITH assisted the Client in developing a KEITH Facility mixed-use project including a 625-space, 5-story parking garage on a 3.5-acre site. KEITH, as part of the design-build team, provided planning, survey, utility coordination and investigation, civil engineering, landscape architecture, permitting, and construction inspection. Included with KEITH's professional services were extensive community and municipal outreach, complete civil design to adequately provide water, fire, and sanitary sewer service, and stormwater management design, and permitting through all jurisdictional agencies, and construction inspection and certification.

EDUCATION

1983
 AS, Civil Engineering, Monroe
 Community College

YEARS OF EXPERIENCE

Industry: 43
 KEITH: 1

PROFESSIONAL REGISTRATIONS

Professional Land Surveyor, LS6558,
 FL, 2006

Professional Land Surveyor, 050050,
 NY, 1993

FAA Remote Pilot Small Unmanned
 Aircraft System, 4225999, 2019

PROFESSIONAL AFFILIATIONS

Chair Advisory Committee -
 Geomatics Engineering Florida
 Atlantic University

Village of Royal Palm Beach
 Program for Public Information
 Committee, Board appointed

Palm Beach County GIS Board
 Member

Trail Boss Florida Off Road Cycling
 Enthusiasts (FORCE) Pinehurst Trail

South Florida GIS Expo committee
 Exhibits Chair



OMAR RODRIGUEZ, PE, CFM, ENV SP

Civil Engineer



EDUCATION

2023
MS, Hydroinformatics and Water Management, Université Côte d'Azur

2023
MS, Hydroinformatics and Water Management, Brandenburg University of Technology Cottbus-Senftenberg

2023
MS, Hydroinformatics and Water Management, Warsaw University of Technology

2023
MS, Hydroinformatics and Water Management, Technical University of Catalonia

2023
MS, Hydroinformatics and Water Management, Newcastle University

2018
BS, Civil Engineering, Escuela Superior Politécnica Del Litoral

YEARS OF EXPERIENCE

Industry: 7
KEITH: 7

PROFESSIONAL REGISTRATIONS

Professional Engineer, 94885, FL, 2022

ENV SP, 61736, 2024

CFM, US-19-11500

Temporary Traffic Control Certification, Advanced, 54294

PROFILE

Omar Rodriguez is an emerging engineering professional specializing in Hydrology and Hydraulic Modeling and Water Resources engineering. He is heavily involved in Floodplain Management, Urban Drainage, and Climate Adaptation. Gaining experience in water resources and civil engineering design projects including water, sewer, drainage systems, stormwater master plans, and flood mapping as well as County and State-Wide permitting, Omar has demonstrated his various abilities and qualifications as an engineer including Flood Risk Management implementation using CAD, GIS, and Modeling software.

RELEVANT PROJECT EXPERIENCE

Drainage Improvements at US-1 and NE 14th St, Pompano Beach, FL: Project Manager. KEITH, under its continuing contract with the City, is providing civil engineering, surveying, and subsurface utility engineering for this US1 and NE 14th Street Drainage Improvement project. This comprehensive drainage improvement project aims to significantly enhance the stormwater management system in the City of Pompano Beach. The project involves the installation of new storm drainage infrastructure and the cutting of swales to optimize drainage functionality and mitigate flooding risks. This project area primarily consists of residential properties. Key components of the project include: **Installation and Reconstruction:** A total of 54 storm drain structures will be installed or reconstructed to ensure efficient water flow and prevent blockages. **Storm Drain Piping:** Approximately 4,765 linear feet of storm drain piping will be laid to facilitate the effective conveyance of stormwater. **Enhanced Drainage Functionality:** The project will incorporate advanced engineering techniques to improve the overall drainage capacity and resilience of the area. TBG Consulting provided cost estimating services to ensure that the project remains within budget while achieving its goals of improved drainage and reduced flood risk.

Cypress Road Improvements, Plantation, FL: Task Manager. KEITH, under a continuing services contract with the City, assisted with development of this project involving signal upgrades, milling and resurfacing, roundabout design, drainage improvements, additional sidewalk, and the addition of corridor-wide sharrow pavement markings and respective signage. Services KEITH provided include survey, SUE, civil engineering, landscape architecture, and transportation engineering. KEITH also managed a team of professional contractors providing lighting analysis and design and geotechnical services.

Zone 2 Drainage Study, Plantation, FL: Task Manager. The KEITH Team, under its continuing services contract with the city, was retained to provide a full range of engineering services to provide an evaluation of the existing stormwater system and develop a Capital Improvement Program (CIP). The final product will be compiled in a Stormwater Master Plan. KEITH will leverage its expertise in hydrology and hydraulics modeling to evaluate the overall existing stormwater system, identify potential areas at risk of flooding and evaluate future required stormwater system upgrades. The culmination of the study's effort will be presented in the new and comprehensive stormwater master plan.

Fire Station #52, Pompano Beach, FL: Task Manager. KEITH, under our continuing services agreement with the City, assisted the Client, as subconsultant, in developing a KEITH Facility project including the design/build of Fire Station No. 52 a two-story multi-bay facility. KEITH provided full services to the Client including civil engineering, planning, survey/SUE, landscape architecture, and construction program management. The project brought the community a much-needed resource for safety and emergency management.



CHUCK SCHRAMM, PSM

Director of Survey and Mapping



EDUCATION

1988
BS, Survey and Mapping, University of Florida

1984
Courses Completed, Florida Institute of Technology

YEARS OF EXPERIENCE

Industry: 37
KEITH: 1

PROFESSIONAL REGISTRATIONS

Professional Land Surveyor, LS5366, FL, 1994

PROFILE

With nearly four decades of geospatial experience, Chuck Schramm's leadership brings valuable insights, streamlines data collection, and improves the overall accuracy and efficiency of our projects. With his guidance, our survey team is poised to achieve new heights in quality and impact. His responsibilities include daily operations of the surveying department, estimating, project progress reporting, coordination with other departments and clients, and business development. He also has extensive experience with a variety of engineering and surveying-related computer software, including Bentley OpenRoads Designer (ORD), MicroStation, and GEOPAK, and has experience in NPDES documentation.

RELEVANT PROJECT EXPERIENCE

Drainage Improvements at US-1 and NE 14th St, Pompano Beach, FL: Project Manager. KEITH, under its continuing contract with the City, is providing civil engineering, surveying, and SUE services for drainage improvement project. This comprehensive drainage improvement project aims to significantly enhance the stormwater management system in the City. The project involves the installation of new storm drainage infrastructure and the cutting of swales to optimize drainage functionality and mitigate flooding risks. This project area primarily consists of residential properties. Key components of the project include: **Installation and Reconstruction:** A total of 54 storm drain structures will be installed or reconstructed to ensure efficient water flow and prevent blockages. **Storm Drain Piping:** Approximately 4,765-LF of storm drain piping will be laid to facilitate the effective conveyance of stormwater. **Enhanced Drainage Functionality:** The project will incorporate advanced engineering techniques to improve the overall drainage capacity and resilience of the area. TBG Consulting provided cost estimating services to ensure that the project remains within budget while achieving its goals of improved drainage and reduced flood risk.

Water Service Material Validation, Pompano Beach, FL: Project Manager. KEITH, under this continuing service contract, provided civil engineering, survey, SUE, landscape architecture, and construction program management services. This project supported compliance with the EPA's Lead and Copper Rule Improvements (LCRI) by identifying and validating the materials of water service lines within the County's drinking water system. The scope included predictive modeling, field investigations, and integration of findings into BCWWS's GIS system. KEITH performed visual inspections and vacuum excavations, documented findings, and supported data-driven decision-making. The project also involved the use of Trinnex's LeadCAST software to enhance predictive modeling capabilities.

Cypress Road Improvements, Plantation, FL: Project Manager. KEITH, under a continuing services contract with the City, assisted with development of this project involving signal upgrades, milling and resurfacing, roundabout design, drainage improvements, additional sidewalk, and the addition of corridor-wide sharrow pavement markings and respective signage. Services KEITH provided include survey, SUE, civil engineering, landscape architecture, and transportation engineering. KEITH also managed a team of professional contractors providing lighting analysis and design and geotechnical services.

FDOT District 4, Design Services for Loxahatchee Road, Pompano Beach, FL: Project Manager. KEITH, as a subconsultant, provided landscape architecture, survey, SUE, and utility coordination services. This project is to reconstruct Loxahatchee Road to accommodate 11-foot paved lanes, a raised median, five-foot bicycle lanes, and sidewalk on the south side of the 6.15-mile roadway. The project also included a design analysis for a roundabout.



JONAH WEAVER, PE

Civil Engineer



EDUCATION

2007
BS, Civil Engineering, Florida
Atlantic University

YEARS OF EXPERIENCE

Industry: 18
KEITH: 3

PROFESSIONAL REGISTRATIONS

Professional Engineer, 81297, 2016

PROFESSIONAL AFFILIATIONS

Florida Engineering Society (FES),
Member

PROFILE

Jonah Weaver, PE, brings 18 years of experience in site civil design, covering site planning, master planning, and infrastructure design for both private and public projects. His expertise includes water, sewer, irrigation, and roadway design, paving, grading, drainage, earthwork, signage, and striping. Jonah has vast experience in permitting with public agencies from Broward County to Indian River County. Jonah's software experience includes design utilizing XPswmm, PONDS, and Cascade, as well as drafting using AutoCAD Civil 3D.

RELEVANT PROJECT EXPERIENCE

Architectural and Structural Engineering Services, Pompano Beach, FL: Civil Engineer. KEITH provided civil design, landscape architecture, construction management, and CEI services for the City. Properties included a portion of the Aquatic Center, Community Park, and Sandspur Park. The utility connections included water services and sanitary laterals connecting to mainline utilities adjacent to the proposed building structures. KEITH also provided construction observation, civil site, utility design, site plan preparation, landscape architecture, and permitting.

Broward County Water and Wastewater (BCWWS) Booster Pumping Station 3A, Pompano Beach, FL: KEITH, under its continuing services contract with BCWWS, and as subconsultant, assisted the Client in developing this KEITH Water project. KEITH provided services to the Client including survey, utility location services, and landscape architecture.

Water Service Material Validation, Pompano Beach, FL: Civil Engineer. KEITH, under this continuing service contract, provided civil engineering, survey, SUE, landscape architecture, and construction program management services. This project supported compliance with the EPA's Lead and Copper Rule Improvements (LCRI) by identifying and validating the materials of water service lines within the County's drinking water system. The scope included predictive modeling, field investigations, and integration of findings into BCWWS's GIS system. KEITH performed visual inspections and vacuum excavations, documented findings, and supported data-driven decision-making. The project also involved the use of Trinnex's LeadCAST software to enhance predictive modeling capabilities.

Charlotte Burrie Civic Center, Pompano Beach, FL: Civil Engineer. KEITH, under its continuing services contract with the city, and as subconsultant, assisted the Client in developing a KEITH Campus project that included 8,712-SF of multi-purpose spaces for civic, social, and recreational activities, lobby/pre-function area, reception, administrative offices, conference rooms, 250-seat assembly hall, and pedestrian ADA-compliant access, a porte-cochère entrance, 48 vehicular and 20 bicycle parking spaces. KEITH provided full services to the Client including civil engineering, permitting, landscape architecture, and construction administration and coordination for the LEED v4 certified building.

John Knox Village Stormwater Master Plan, Pompano Beach, FL: Civil Engineer. KEITH assisted the Client in the development of a KEITH Life project consisting of a senior residential facility, formal and semi-formal gardens, and surface parking. KEITH provided full services to the Client including civil engineering, survey/SUE, planning, landscape architecture, and CEI.

Annie Gillis Park, Pompano Beach, FL: Civil Engineer. KEITH, under its continuing services contract with the city, assisted the Client in developing a KEITH Play project including a park integrating historic elements. KEITH provided full services to the Client including civil engineering, survey, planning, and landscape architecture.



JON WEYMOUTH, PE

Director of Construction Services



EDUCATION

1990
BS, Architectural Engineering,
University of Miami

YEARS OF EXPERIENCE

Industry: 36
KEITH: 15

PROFESSIONAL REGISTRATIONS

Professional Engineer, 52802, 1998

SFRTA Contractor Safety Training

Qualified Florida Construction
Stormwater Management Inspector

Temporary Traffic Control
Certification, Intermediate, 75781

Temporary Traffic Control
Certification, Advanced, 81960

OSHA 10-Hour Safety Training

CTQP Quality Control Manager

PROFILE

Jon Weymouth has nearly four decades of experience in the design, permitting and construction of heavy transportation projects. Past projects include the completion of five segmental bridges at FLL to accommodate the rapid growth of the airport. He performed lead field representative services for the new FLL 9L-27R South Runway Expansion project constructed with FAA and FDOT funding (and per the FAA specifications). Jon also served as the owner's representative subconsultant for the new water main within the PBI airfield operations area. Additional projects include working at MIA as the lead field representative for the apron replacement for the American Airlines (AA), which entailed the removal and reconstruction of the high mast electrical system, oil-water/drainage system, and entire concrete/asphalt pavement sections within the active AA maintenance facility. At FLL, Jon coordinated with field representatives for the airside build-out of Terminal 2 for Delta Airlines and Terminal 3 for JetBlue. These terminal modernization projects included constructing sterile corridors between the terminals.

RELEVANT PROJECT EXPERIENCE

Architectural and Structural Engineering Services, Pompano Beach, FL: Project Manager. KEITH provided civil design and construction engineering inspection services. Properties included a portion of the Aquatic Center, Community Park, and Sandspur Park. Services included design development and construction documents. KEITH also provided construction observation, civil site, utility design, site plan preparation, landscape architecture, and permitting assistance.

Pier Parking Garage, Pompano Beach, FL: Project Manager. The parking garage includes five stories, 662 parking spaces, speed ramp to facilitate access to higher levels of the garage and some retail space. As part of the design-build team, as subconsultant, KEITH was responsible for planning, survey, utility coordination, civil engineering, landscape design, permitting, and construction inspection. Our professional services included extensive community and municipal outreach.

Charlotte Burrie Civic Center, Pompano Beach, FL: Project Manager. KEITH, under its continuing services contract with the city, and as subconsultant, assisted the Client in developing a KEITH Campus project that includes 8,712-SF of multi-purpose spaces for civic, social, and recreational activities, lobby area, reception, administrative offices, conference rooms, 250-seat assembly hall, a fixed platform stage, kitchen, and storage, as well as easy pedestrian ADA-compliant access, a porte-cochère entrance, 48 vehicular and 20 bicycle parking spaces. KEITH provided full services to the Client including civil engineering, permitting, landscape architecture, and construction administration and coordination for the new LEED v4 certified building.

North Campus Bridge Repair, Coconut Creek, FL: Project Manager. KEITH assisted the Client with a KEITH Access project including engineering services and construction documentation that reported on the condition of the existing NW 39th Avenue Bridge. This included The Critical Safety Repairs and Intermediate Repairs to the existing bridge. KEITH provided civil engineering, survey, and construction program management services to the Client.

Annex Building Addition, Plantation, FL: Project Manager. KEITH, under its continuing services agreement with the City, assisted the Client in developing a KEITH Campus project including a stand-alone one-story annex building consisting of approximately 4,200-GSF. KEITH provided services to the Client including owner's representation and construction management. The KEITH Team assisted the Client in architect coordination, permitting, construction value, scheduling, shop drawings, as-builts, field visits, final certifications, and project close-out.



resumes

200 NW 1st Avenue #115
Pompano Beach, FL 33060





ATLANTIC & CARIBBEAN ROOF CONSULTING, LLC

RESUME & QUALIFICATIONS

For

Eric Smause, *RRO*

PROFESSIONAL EXPERIENCE

Atlantic & Caribbean Roof Consulting, LLC - Fort Lauderdale, Florida

President / Senior Registered Roof Observer / Consultant (2001-Present)

Conduct roof inspections, prepare reports, make recommendations to clients, prepare specifications and manage quality assurance inspectors on large commercial roofing projects. Manage testing crews performing roof testing in accordance with Dade County Testing Protocols for TAS-105, TAS-106, TAS-124 (both bell chamber and bonded), TAS-126, nuclear moisture test, review test data, prepare test reports and maintain testing equipment. Prepare shop drawings, product data submittals, and warranties, including notices of award and completion to manufacturers. Inspect workmanship throughout duration of project, review material use for adequacy, and accompany manufacturers' technical representatives during inspections of roof installations.

Independent Roof Testing, Inc. - Fort Lauderdale, Florida

Consultant (1998 - 2001)

Conduct roof inspections, prepare reports, make recommendations to clients, and prepare specifications on large commercial roofing projects. Prepare shop drawings, and product data submittals with warranties.

Roof Systems Services, Inc. - Pompano Beach, Florida

Estimator / Project Manager (1996 - 1998)

Prepare estimates including bid documents, bid bonds, and labor and material estimates for the majority of both small and large commercial projects. Attend all pre-construction meetings, maintain updated job files, supervise billings, prepare contract documents, and secure all required bond and insurance certificates. Prepare shop drawings, product data submittals, and warranties, including notices of award and completion to manufacturers. Review material requisitions for accuracy and thoroughness, develop purchase orders, verify requisition fulfillment, and compile job tracking data through labor and material cost breakdowns. Inspect workmanship throughout duration of project, review material use for adequacy, and accompany manufacturers' technical representatives during inspections of roof installations. Supervised 5-10 man crews installing single ply, BUR, and metal roofing as well as various types of waterproofing systems, and as a superintendent, supervised 4-5 foremen in charge of project crews.

Weiss & Woolrich Southern Enterprises, Inc. - Deerfield Beach, Florida

Estimator / Project Manager (1994 - 1996)

Prepare estimates including bid documents, bid bonds, and labor and material estimates for the majority of both small and large commercial projects. Attend all pre-construction meetings, maintain updated job files, supervise billings, prepare contract documents, and secure all required bond and insurance certificates. Prepare shop drawings, product data submittals, and warranties, including notices of award and completion to manufacturers. Review material requisitions for accuracy and thoroughness, develop purchase orders, verify requisition fulfillment, and compile job tracking data through labor and material cost breakdowns. Inspect workmanship throughout duration of project, review material use for adequacy, and accompany manufacturers' technical representatives during inspections of roof installations.

J & R Roofing Company, Inc.—Fort Lauderdale, Florida

Estimator / Project Manager (1992 - 1994)

Prepare estimates including bid documents, bid bonds, and labor and material estimates for the majority of both small and large commercial projects. Attend all pre-construction meetings, maintain updated job files, supervise billings, prepare contract documents, and secure all required bond and insurance certificates.

States Roofing Corporation - Norfolk, Virginia

Estimator / Project Manager (1990 - 1992)

Prepare estimates including bid documents, bid bonds, and labor and material estimates for the majority of both small and large commercial projects. Attend all pre-construction meetings, maintain updated job files, supervise billings, prepare contract documents, and secure all required bond and insurance certificates.

EDUCATION

Roof Consultants Institute (2000)

Registered Roof Observer / Fundamentals of Roof Consulting

Roof Consultants Institute (1999)

Roofing Quality Assurance / Advanced Roof Consulting



ATLANTIC & CARIBBEAN ROOF CONSULTING, LLC

RESUME & QUALIFICATIONS

for
Eric Smause, *RRO* (continued)

EDUCATION (CONTINUED)

CPN Radiation Safety Officer Seminar for Nuclear Gauges (1998)

CPN Radiation Safety and Use of Nuclear Gauges (1998)

Tidewater Community College - Virginia Beach, Virginia

Introduction to Microcomputer Software / Lotus 1-2-3 / Introduction to Mechanical Drawing & Design
(1990 - 1991)

Douglas Freeman High School - Henrico County, Va.
Diploma (1974)

Achievements and Certifications

Registered Roof Observer—2000

Open Water Diver Certification— 1995

Vice President Florida Chapter RCI— 2008

President Florida Chapter RCI— 2009



ATLANTIC & CARIBBEAN ROOF CONSULTING, LLC

RESUME & QUALIFICATIONS

for
Randall Fowler, P.E.

PROFESSIONAL EXPERIENCE

Atlantic & Caribbean Roof Consulting, LLC. - Fort Lauderdale, FL

Vice President / Chief Engineer (3/15 - Present)

Responsible for testing, evaluation, and engineering design services for roofs and building envelopes; For existing roofs: condition surveys, evaluations, recommendations, contract administration, quality assurance inspections and roof asset management programs; Field and laboratory testing to assess material conditions, determine structural strength and consistency, and certify code permit requirements; Code-specific wind pressure calculations, for permit applications; Engineering calculations for attachment of tested roof systems; Engineering calculations to secure roof-mounted equipment as required by Code; Research, creative testing, system design modifications and consultation with permit authorities on special projects

Mueller Services (2010-2015)

Responsible for performing Home inspections and generating reports for various insurance companies

City of North Miami Beach. (11/13-11/14)

Project Manager for all city capital improvement projects. Responsible for preparing the city's five year capital improvement plan and final approval of all city construction,

Fowler Engineering Contractors. (4/08-11/13)

Project manager and superintendent for various commercial and residential construction projects.

City of Pompano Beach (3/98-4/08)

Civil Engineer / Acting City Engineer from 1-99 to 1-02

Project manager for various types of capital improvement projects

Capital Improvement projects included paving, drainage, water, sewer, lift station design, Water treatment plant improvements / City Hall Improvements & many other city projects / Utilized Auto Cad and Microsoft Office for preparing design plans and specs / As acting City Engineer worked directly with the Public Works Administrator/ Supervised a staff of four engineers, six engineering inspectors and two engineering technicians

City of Miramar (7/96-3/98)

Responsible for all engineering plan review for new development in Miramar (Roadways & Land Development) / Responsible for issuing all construction permits / Responsible for the supervision of the city's engineering inspectors



ATLANTIC & CARIBBEAN ROOF CONSULTING, LLC

RESUME & QUALIFICATIONS

for

Randall Fowler, P.E. (continued)

PROFESSIONAL EXPERIENCE (CONT.)

Consul-Tech Engineering ,Inc.

Project Manager (1995 – 1996)

Responsibilities included the design, permitting and management for various type of commercial and residential land development projects

Jensen & Fore Architects and Engineering Oak brook, IL

Project Engineer (3/93-5/95)

Responsibilities included preparing land development plans for various type of commercial and residential properties utilizing Microsoft Exel and AutoCad / Responsible for obtaining all required government permits and approvals / Responsible for designing and plan preparation for various municipal and state roadway projects

EDUCATION

Bachelor o Science in Civil Engineering—University of Florida, Gainesville, Florida

CERTIFICATION

Florida: Professional Engineer— #51156

Florida: Licensed General Contractor— #1515716

Organizations

American Society of Civil Engineers



ATLANTIC & CARIBBEAN ROOF CONSULTING, LLC

RESUME & QUALIFICATIONS

For
Shirad Ali, *RRO*

PROFESSIONAL EXPERIENCE

Atlantic & Caribbean Roof Consulting, LLC - Oakland Park, FL

Principal Consultant and General Operations Manager (2009 – Present)

Responsible for roof condition surveys, including roof systems analysis, recommendations and budget projections; Initiate and develop new client leads; Maintain day-to-day operations of branch office.

Advanced Roofing, Inc -

Project Engineer and Roof System Consultant (2002 - 2009)

Responsible for directing the estimating staff on code requirements and roof system selection. Also responsible for day to day managing of the waterproofing division.

Independent Roof Testing - Ft. Lauderdale, FL

General Manager (1998 - 2001)

Responsible for Day to Day operations, consulting with roofing manufacturers on product improvement, methods for increasing wind uplift requirements and advising on local code requirements.

General Roofing, Inc - Ft. Lauderdale, FL

Sr.Project Engineer & Vice President (1992 – 1998)

Responsible for revenues in excess of \$10 million annually.

Aeicor Metal Roofing - Ft. Lauderdale, Florida

Senior Design Draftsman (1989 – 1992)

Designed & implemented custom metal roofing systems.

MAJOR PROJECTS

Successfully completed over 50,000,000 sq. feet of roofing valued over \$100,000.00. Over (16) sixteen years extensive experience in project management, construction design and engineering, material testing, and roof consulting. . He has also completed several manufacturer sponsored training programs by various companies including Johns Manville, Soprema Manufacturing, Siplast Manufacturing, and The Seaman Corporation among others.

University of Maryland

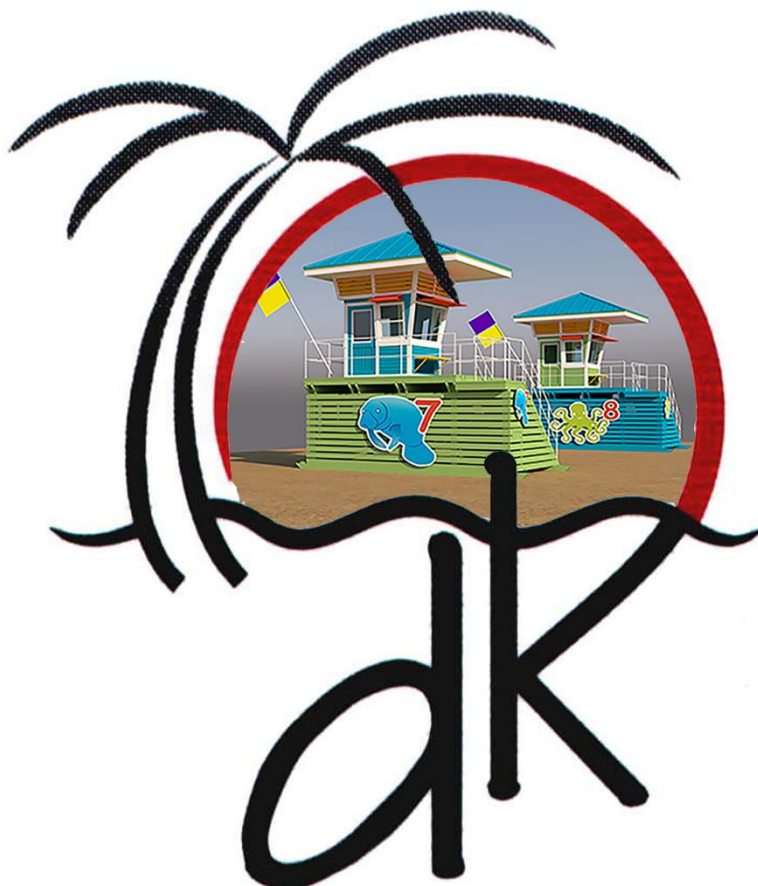
Construction Management Program

Montgomery College

EDUCATION & CERTIFICATIONS

- ◆ Member of Roof Consulting Institute (RCI)
- ◆ Board member of the Roofing Contractors Association of South Florida
- ◆ Member of Roofing Industry Committee on Weather Issues (RICOWI)
- ◆ Miami Dade County High Velocity Hurricane Zone Roof Drainage Requirements
- ◆ Building Inspection and Planning – Florida Atlantic University
- ◆ Building Envelope Waterproofing System Design, Roof Consulting Institute
- ◆ 1978 - University of Cambridge, London England - Bachelor of Science in Engineering.
- ◆ 1975 – National Technical Institute, Trinidad & Tobago -Two year degree in General Drafting & Design and one year blue print reading certification.

Section 10



Prime office location

City of Pompano Beach Request for Letters of Interest



RLI 26-002

November 17, 2025
TEAM PROXIMITY MAP



Design Kollaborative Architects Planners
200 NE 1st Avenue, #115, Pompano Beach FL 33060

Specialty Engineering Consultants
1599 SW 30th Avenue, #2, Boynton Beach, FL 33426

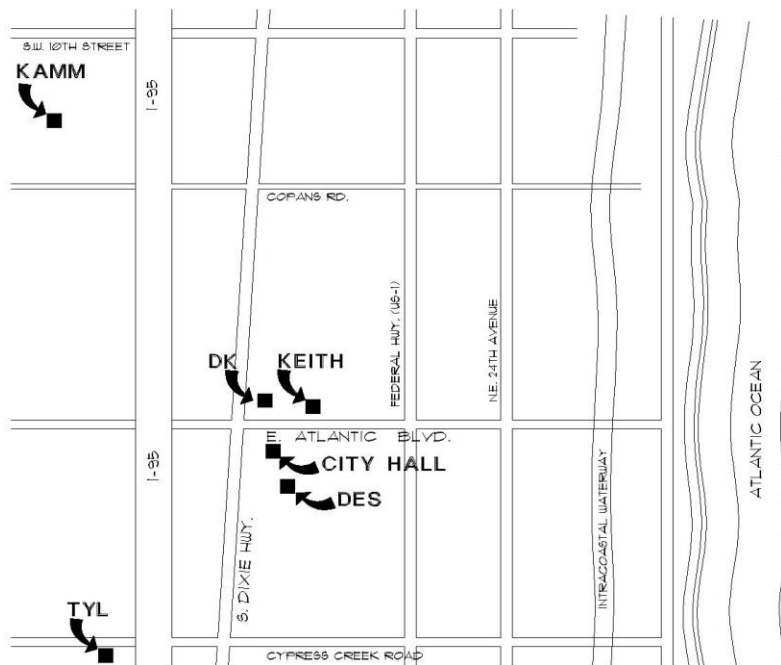
TY Lin International
500 West Cypress Creek Road, Fort Lauderdale, FL 33309

Dynamic Engineering Solutions
315 South Cypress Road, Suite 303, Pompano Beach, FL 33060

KAMM Consulting
1407 W. Newport Center Dr., Deerfield Beach, FL 33442

Keith & Associates, Inc. Consulting Engineers, Surveyors, Planners
301 E. Atlantic Blvd., Pompano Beach, FL 33060

Atlantic Caribbean Roofing Consultants
5001 N. Hiatus Road, Sunrise, FL 33351



PROXIMITY MAP



200 NE 1st Avenue #115
Pompano Beach, FL 33060



City of Pompano Beach Request for Letters of Interest



RLI 26-002

November 17, 2025



PRIME CONSULTANT GENERAL INFORMATION

DESIGN KOLLABORATIVE ARCHITECTS AND PLANNERS, INC.

DK ARCHITECTS

Headquarters/ Responsible Office Location:

200 NE 1st Avenue #115
Pompano Beach FL 33060
Phone: 954-941-3329
Fax: 954-943-7708

Federal ID Number: 591866951
County Business Enterprise (CBE)

Director:

Andre Capi LEED AP
Email: acapi@dk-group.com

Architect:

Blaise McGinley FL License #AR95527
Email: bmginley@dk-group.com

Architect:

Jeff Cassianis FL License #AR103782
jcassianis@dk-group.com

Architectural Project Managers:

Greg Johnson
Email: gjohnson@dk-group.com

Daniel M. Suarez
Email: dsuarez@dk-group.com

Support Staff:

Administrative Assistant
Mary Keown
E-Mail: Admin@dk-group.com

Available Professionals and Administrative Staff:

2 Licensed Architects
3 Design/Project Management
1 Support Staff

200 NE 1st Avenue #115
Pompano Beach, FL 33060



City of Pompano Beach Request for Letters of Interest



RLI 26-002

November 17, 2025



TY·LIN INTERNATIONAL

BRIDGE ENGINEERING SUB CONTRACTOR

TY LIN INTERNATIONAL

TYL

Responsible Office Location:

500 West Cypress Creek Road
Fort Lauderdale, FL 33309
Phone: 954-491-5556

Federal ID Number-941598707

State of Florida Certificate of Authorization No. 2017

President and CEO

Matthew Cummings, PE

Principal in Charge

Carlos Cruz-Casas, PE

Email: carlos.cruzcasas@tylin.com

Structural Lead

J. Dennis Martinez, PE

Email: Dennis.martinez@tylin.com

Available Professionals and Administrative Staff:

6-Professional Engineers (structural and roadway)

1-Environmental Scientist

2-Bridge architects/visualization

200 NE 1st Avenue #115
Pompano Beach, FL 33060



City of Pompano Beach Request for Letters of Interest



RLI 26-002

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SEAWALL ENGINEERING SUB CONTRACTOR

**DYNAMIC ENGINEERING SOLUTIONS
DES**

Headquarters/ Responsible Office Location:

315 South Cypress Road, Suite 303
Pompano Beach, FL 33060
Phone: 954-545-1740

Owner:

John Omslaer, PE
Email: des_inc@bellsouth.net

Lead Designer:

Anthony Ragone, FE

CAD Designer:

Eric Hodgson

Support Staff:

Account Manager and Permit Expediting
Tracy Omslaer
E-Mail:

City of Pompano Beach Request for Letters of Interest



RLI 26-002

November 17, 2025



MEP ENGINEERING SUB CONTRACTOR

R.A. KAMM AND ASSOCIATES, INC.
KAMM

Headquarters/ Responsible Office Location:

1407 West Newport Center Drive
Deerfield Beach, FL 33442
Phone: 954-949-2200

Electrical Engineering

Contact: Lon T. Carter, PE, LEED AP
Email: lon@kammconsulting.com

Mechanical Engineering

Contact: Valery Shames, PE
Email: vshames@kammconsulting.com

MEP Engineering

Contact: Art Kamm, PE
Email: art@kammconsulting.com

Available Professionals and Administrative Staff:

5 Principal staff members

42 fulltime staff members

An exclusive team selected from a staff of experienced professional engineers, degreed designers, and CAD drafters.

200 NE 1st Avenue #115
Pompano Beach, FL 33060



City of Pompano Beach Request for Letters of Interest



RLI 26-002

November 17, 2025



CIVIL ENGINEERING SUB CONTRACTOR

KEITH AND ASSOCIATES, INC.
KEITH

Headquarters/ Responsible Office Location:

301 East Atlantic Boulevard
Pompano Beach, FL 33060
Phone: 954-788-3400

President

Contact: Alex Lazowick, PE, PMP
Email: alazowick@keith-associates.com

Landscape Architecture

Contact: Paul Weinberg
Email: pweinberg@keith-associates.com

Civil Engineering

Contact: Stephen William, Sr. PE
Email: swilliams@keith-associates.com

Sub-surface Utility Engineering

Contact: Mark Mitchell
Email: mmitchell@keithteam.com

Surveying

Contact: Bryan Allan Merritt, P.S.M.
Email: b.merritt@keithteam.com

Available Professionals and Administrative Staff:

15 Administrative Staff	5 Landscape Architects
5 Civil Engineers	5 Subsurface Engineers
6 Land Surveyors	9 Subsurface Field Crew
8 Project Surveyors	23 Survey Field Crew
1 Transportation Engineer	1 GIS Specialist
8 Construction Inspectors	6 Utility Coordinators
25 Construction Managers	5 Scheduler
27 Project Engineers/Managers	1 CAD/BIM Operator

200 NE 1st Avenue #115
Pompano Beach, FL 33060



City of Pompano Beach Request for Letters of Interest



RLI 26-002

November 17, 2025



ROOFING SUB CONTRACTOR

ATLANTIC AND CARIBBEAN ROOFING CONSULTANTS ACRC

Headquarters/ Responsible Office Location:

5001 North Hiatus Road
Sunrise, FL 33351
Phone: 866-780-7663

RRO President and Senior Roof Consultant

Contact: Eric Smause
Email: esacrc@bellsouth.net

Principal Consultant and Operations Manager

Contact: Shirad Ali
Email: asacrc@bellsouth.net

Vice President of Engineering

Contact: Randall Fowler
Email: rfacrc@bellsouth.net

Available Professionals and Administrative Staff:

- 1 - Chief Financial Officer-Controller
- 1 - Product Control Testing Manager
- 1 - Project Manager
- 3- Quality Assurance Inspectors
- 3- Field Testing Technicians
- 2 - Administrative Staff

200 NE 1st Avenue #115
Pompano Beach, FL 33060



City of Pompano Beach Request for Letters of Interest



RLI 26-002

November 17, 2025



STRUCTURAL ENGINEERING SUB CONTRACTOR

SPECIALTY ENGINEERING CONSULTANTS SEC

Headquarters/ Responsible Office Location:

1599 SW 30th Avenue #20
Boynton beach, FL 33426
Phone: 561-752-5440

President of Specialty Engineering:

D. Mark LeBlanc
Email: mark@specsfc.com

Vice President of Engineering:

Gary McDougale, PE
Email: gary@specsfc.com

Vice President of Design:

D. Adam LeBlanc, PE
Email: adam@specsfc.com

Director of Field Operations:

Douglas Richard, PE
Email: doug@specsfc.com

Available Professionals and Administrative Staff:

- 6 - Inspectors
- 4 – Field Technicians
- 2 – Lab Technicians
- 9 – Design Staff
- 5 – Administrative Staff

200 NE 1st Avenue #115
Pompano Beach, FL 33060



City of Pompano Beach Request for Letters of Interest



26-002

November 17, 2025



OTHER INFORMATION

INFORMATION IN THIS SECTION:

- Licenses and Certificates
- Small Business Enterprise
- Insurance
- Charitable Affiliations



Ron DeSantis, Governor

Melanie S. Griffin, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

BOARD OF ARCHITECTURE & INTERIOR DESIGN

THE ARCHITECT HEREIN IS LICENSED UNDER THE
PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

MCGINLEY, BLAISE EDWARD

DESIGN KOLLABORATIVE ARCHITECTS/PLANNERS, INC.
1500 ARGYLE DRIVE
FT LAUDERDALE FL 33312

LICENSE NUMBER: AR95527

EXPIRATION DATE: FEBRUARY 28, 2027

Always verify licenses online at MyFloridaLicense.com

ISSUED: 02/18/2025

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.





**CITY OF POMPANO BEACH
BUSINESS TAX RECEIPT
FISCAL YEAR: 2025 - 2026**

Business Tax Receipt Valid from: October 1, 2025 through September 30, 2026

4483409

9/11/2025

MCGINLEY, BLAISE E
200 NE 1 AV UNIT 115

POMPANO BEACH FL 33060

THIS IS NOT A BILL

THIS IS YOUR BUSINESS TAX RECEIPT. PLEASE POST IN A CONSPICUOUS PLACE AT THE BUSINESS LOCATION.

BUSINESS OWNER: MCGINLEY, BLAISE E
BUSINESS LOCATION: 200 NE 1 AV 115 POMPANO BEACH FL

RECEIPT NO: 26-00117022
CLASSIFICATION PROFESSIONAL-ARCHITECT(INCLDG LANDSCAPE)

NOTICE: A NEW APPLICATION MUST BE FILED IF THE BUSINESS NAME, OWNERSHIP OR ADDRESS IS CHANGED. THE ISSUANCE OF A BUSINESS TAX RECEIPT SHALL NOT BE DEEMED A WAIVER OF ANY PROVISION OF THE CITY CODE NOR SHALL THE ISSUANCE OF A BUSINESS TAX RECEIPT BE CONSTRUED TO BE A JUDGEMENT OF THE CITY AS TO THE COMPETENCE OF THE APPLICANT TO TRANSACT BUSINESS. **THIS DOCUMENT CANNOT BE ALTERED.**

BUSINESS TAX RECEIPTS EXPIRE SEPTEMBER 30TH OF EACH YEAR



**CITY OF POMPANO BEACH
BUSINESS TAX RECEIPT
FISCAL YEAR: 2025 - 2026**

Business Tax Receipt Valid from: October 1, 2025 through September 30, 2026

4483407
DK ARCHITECTS
200 NE 1 AV 115

9/11/2025

POMPANO BEACH FL 33060

THIS IS NOT A BILL

THIS IS YOUR BUSINESS TAX RECEIPT. PLEASE POST IN A CONSPICUOUS PLACE AT THE BUSINESS LOCATION.

BUSINESS OWNER: DESIGN KOLLABORATIVE
BUSINESS LOCATION: 200 NE 1 AV 115 POMPANO BEACH FL

RECEIPT NO: 26-00117020
CLASSIFICATION: PROFESSIONAL OFFICE (SEE REQUIREMENTS)

NOTICE: A NEW APPLICATION MUST BE FILED IF THE BUSINESS NAME, OWNERSHIP OR ADDRESS IS CHANGED. THE ISSUANCE OF A BUSINESS TAX RECEIPT SHALL NOT BE DEEMED A WAIVER OF ANY PROVISION OF THE CITY CODE NOR SHALL THE ISSUANCE OF A BUSINESS TAX RECEIPT BE CONSTRUED TO BE A JUDGEMENT OF THE CITY AS TO THE COMPETENCE OF THE APPLICANT TO TRANSACT BUSINESS. THIS DOCUMENT CANNOT BE ALTERED.

BUSINESS TAX RECEIPTS EXPIRE SEPTEMBER 30TH OF EACH YEAR

115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-357-4829
VALID OCTOBER 1, 2025 THROUGH SEPTEMBER 30, 2026

Receipt #: 319-291
Business Type: ALL OTHERS (ARCHITECT)

Business Opened: 12/17/1998
State/County/Cert/Reg:
Exemption Code:

Business Location: 200 NE 1ST AVE STE 115
POMPANO BEACH

Business Phone:

Rooms

Seats

Employees

5

Machines

Professionals

		For Vending Business Only				Vending Type:	
Number of Machines:		Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	Total Paid
Tax Amount	30.00	3.00	0.00	0.00	0.00	0.00	33.00
Receipt Fee		30.00					

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS

THIS BECOMES A TAX RECEIPT

WHEN VALIDATED

This tax is levied for the privilege of doing business within Broward County and is non-regulatory in nature. You must meet all County and/or Municipality planning and zoning requirements. This Business Tax Receipt must be transferred when the business is sold, business name has changed or you have moved the business location. This receipt does not indicate that the business is legal or that it is in compliance with State or local laws and regulations.


OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT
Governmental Center Annex

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400

July 28, 2025

ANNIVERSARY DATE: July 8th

Mr. Andre Capi

DESIGN KOLLABORATIVE ARCHITECTS & PLANNERS, INC

911 E. Atlantic Blvd., Suite 101

Pompano Beach, Florida 33060

Dear Mr. Capi:

The Broward County Office of Economic and Small Business Development (OESBD) is pleased to announce that your firm's **County Business Enterprise (CBE)** certification has been renewed.

Your firm's certification is continuing from your anniversary date but is contingent upon the firm verifying its eligibility annually through this office. You will be notified in advance of your obligation to continue eligibility in a timely fashion. **However, the responsibility to ensure continued certification is yours.** Failure to document your firm's continued eligibility for the CBE program within **thirty (30) days** from your anniversary may result in the expiration of your firm's certification. Should you continue to be interested in certification after it has expired, you will need to submit a new application, and all required supporting documentation for review.

To access and respond to Broward County's solicitations, you will need to be a registered vendor with Broward County. The current web-based procurement platform is **BPRO, powered by Bonfire**. All vendors must complete the vendor registration process in Broward County's **BPRO** system. It is free to do so. Information on how to register your company can be found on the Purchasing Division's webpage:

www.broward.org/Purchasing. Alternatively, you may use your camera to scan the QR code in this letter.



To review current Broward County Government bid opportunities visit: www.broward.org/Purchasing and click on "Current Solicitations and Results." Also, from this website, you can log into your firm's profile in **BPRO** to ensure you have added all appropriate classification codes. Bid opportunities over \$3,500 will be advertised to vendors via e-mail and according to classification codes, so please ensure that both the Purchasing Division and OESBD are apprised of your current e-mail address.

Your primary certification group is: **Architecture/Engineering Services**. This is also how your listing in our directory will read. You may access your firm's listing by visiting the Office of Economic and Small Business Development Directory, located on the internet at: www.broward.org/EconDev and click on "Certified Firm Directories."

Your firm may compete for, and perform work on Broward County projects in the following area:

NAICS CODES: 541310

We look forward to working with you to achieve greater opportunities for your business through county procurement.

Sincerely,

Cheryl E. Roberts, Small Business Development Supervisor
Office of Economic and Small Business Development

Cert Agency: BC-CBE

State of Florida

Department of State

I certify from the records of this office that DESIGN KOLLABORATIVE ARCHITECTS PLANNERS, INC. is a corporation organized under the laws of the State of Florida, filed on November 29, 1978.

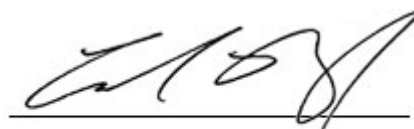
The document number of this corporation is 595742.

I further certify that said corporation has paid all fees due this office through December 31, 2025, that its most recent annual report/uniform business report was filed on January 6, 2025, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Sixth day of January, 2025*




Secretary of State

Tracking Number: 6498123176CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/12/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hiscox Inc. 5 Concourse Parkway Suite 2150 Atlanta GA, 30328	CONTACT NAME:	FAX (A/C, No):
	PHONE (A/C, No, Ext): (888) 202-3007	
	E-MAIL ADDRESS: contact@hiscox.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Hiscox Insurance Company Inc	10200
INSURED Design Kollaborative Architects/Planners, Inc. 200 NE 1st Avenue, Suite 115 Pompano Beach, FL 33060	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

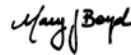
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	☒ COMMERCIAL GENERAL LIABILITY			P100.123.710.12	02/27/2025	02/27/2026	EACH OCCURRENCE	\$ 3,000,000
	☐ CLAIMS-MADE ☒ OCCUR	Y	DAMAGE TO RENTED PREMISES (Ea occurrence)				\$ 100,000	
			MED EXP (Any one person)				\$ 5,000	
			PERSONAL & ADV INJURY				\$ 3,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$ 3,000,000
	☒ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	\$ S/T Gen. Agg.
	OTHER:							\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	☐ ANY AUTO						BODILY INJURY (Per person)	\$
	☐ ALL OWNED AUTOS	☐ SCHEDULED AUTOS					BODILY INJURY (Per accident)	\$
	☐ HIRED AUTOS	☐ NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB						EACH OCCURRENCE	\$
	☐ EXCESS LIAB	☐ OCCUR					AGGREGATE	\$
	☐ DED ☐ RETENTION \$	☐ CLAIMS-MADE						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE	OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	☐ Y / ☐ N	N / A				E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

City of Pompano Beach 100 W Atlantic Blvd Pompano Beach, Florida 33060	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/24/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Hiscox Inc. 5 Concourse Parkway Suite 2150 Atlanta GA, 30328	CONTACT NAME:	FAX (A/C, No):
	PHONE (A/C, No, Ext): (888) 202-3007	
	E-MAIL ADDRESS: contact@hiscox.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Hiscox Insurance Company Inc	10200
INSURED Design Kollaborative Architects/Planners, Inc. 200 NE 1st Avenue, Suite 115 Pompano Beach, FL 33060	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

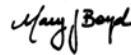
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE \$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
							MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG \$
	OTHER:						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ANY AUTO						BODILY INJURY (Per person) \$
	☐ ALL OWNED AUTOS	☐ SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	☐ HIRED AUTOS	☐ NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	☐ EXCESS LIAB	☐ OCCUR					AGGREGATE \$
	☐ DED ☐ RETENTION \$	☐ CLAIMS-MADE					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						☐ PER STATUTE ☐ OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	☐ Y ☐ N					E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability	Y		P100.123.533.12	02/27/2025	02/27/2026	Each Claim: \$ 2,000,000 Aggregate: \$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

City of Pompano Beach 100 W Atlantic Blvd Pompano Beach, FL 33060	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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GREEN BUILDING CERTIFICATION INSTITUTE

HEREBY CERTIFIES THAT

Andre Capi

DK

HAS ACHIEVED THE DESIGNATION OF

LEED® ACCREDITED PROFESSIONAL

BY DEMONSTRATING THE KNOWLEDGE OF GREEN BUILDING PRACTICE
REQUIRED FOR SUCCESSFUL IMPLEMENTATION OF THE LEADERSHIP IN ENERGY
AND ENVIRONMENTAL DESIGN (LEED®) GREEN BUILDING RATING SYSTEM™.



Chairman

December 10, 2008

Date Issued

Peter Templeton, President

Printed on 50% bamboo fibers / 50% post-consumer fibers with vegetable based inks.



December 3, 2012

Mr. Andre Capi
24 NE 24th Avenue
Pompano Beach, FL 33062

Dear Mr. Capi:

Welcome to the Florida Trust for Historic Preservation! Your recent request for new membership has been received and processed.

Congratulations on your decision to join thousands of Florida Trust members who work together to preserve Florida's rich cultural heritage for the benefit of residents, visitors, and future generations.

Your support contributes directly to furthering the Florida Trust's mission of promoting preservation of Florida's architectural, historical, and archaeological heritage through advocacy, education, and historic property stewardship.

We received your payment of \$35 on November 30, 2012. Your **INDIVIDUAL** level membership provides you with preservation resources and affords networking opportunities with preservation professionals and advocates. Throughout the year you will receive announcements about educational programs, tours, and special events, including the Florida Trust's Annual Statewide Conference held each May.

Included with your membership is Florida's Historic Passport, which entitles you to explore more than 70 historical sites, museums, and historic parks across Florida with either discounted or complimentary admission. Please visit the Florida Trust's website at www.floridatrust.org to learn more about participating partners and for more information about all of our programs and activities.

If you have any questions about the Florida Trust for Historic Preservation and how you can make the most of your membership, please contact our staff at the phone number or address below. Thank you for your support.

Sincerely,

A handwritten signature in black ink that reads "Anne Peery".

Anne Peery
Executive Director

Thanks for your support!

Your contribution is deductible to the extent provided by law, as no goods or services were given in consideration for your gift. The Florida Trust for Historic Preservation is a 501 (c) 3 not-for-profit corporation.

FLORIDA TRUST FOR HISTORIC PRESERVATION, INC.

Post Office Box 11206, Tallahassee, Florida 32302-3206
Telephone: 850-224-8128 • FAX: 850-224-8159
information@floridatrust.org
www.floridatrust.org

City of Pompano Beach Request for Letters of Interest



26-002

November 17, 2025



CHARITABLE AFFILIATIONS-DK

Junior Achievement

Humane Society

American Red Cross

Leukemia & Lymphoma Society

American Cancer Society

A Child Is Missing

Cystic Fibrosis Foundation

Covenant House

Bonnet House

Boys & Girls Club

RFP RLI, 26-002 Continuing Contracts for Architectural Services - CCNA
(number) (RFP name)

The below named company hereby agrees to furnish the proposed services under the terms stated subject to all instructions, terms, conditions, specifications, addenda, legal advertisement, and conditions contained in the RFP. I have read the RFP and all attachments, including the specifications, and fully understand what is required. By submitting this proposal, I will accept a contract if approved by the City and such acceptance covers all terms, conditions, and specifications of this proposal.

Name (printed) Andre Capi Title Director

Company (Legal Registered) Design Kollaborative Architects Planners, Inc.

Federal Tax Identification Number 59-1866951

Address 200 NE 1st Avenue

City/State/Zip Pompano Beach, FL 33060

Telephone No. 954-941-3329 Fax No. _____

Email Address acapi@dk-group.com

COMPLETE THE PROJECT TEAM FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE FORM IN ITS ENTIRITY AND INCLUDE THE FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB FOR THE RLI IN THE EBID SYSTEM.

PROJECT TEAM

RLI NUMBER 26-002

Federal I.D.# 59-1866951

PRIME

Role	Name of Individual Assigned to Project	Number of Years Experience	Education, Degrees
Principal-In-Charge	<u>Andre Capi</u>	<u>37</u>	<u>MA ARCHITECTURE</u>
Project Manager	<u>Blaise McGinley</u>	<u>25</u>	<u>MA-ARCHITECTURE</u>
Asst. Project Manager	<u>Greg Johnson</u>	<u>26</u>	<u>BA ARCHITECTURE</u>
Other Key Member	<u>Jeff Cassianis</u>	<u>22</u>	<u>MA ARCHITECTURE</u>
Other Key Member	<u>Daniel Suarez</u>	<u>25</u>	<u>BS ARCHITECTURAL TECH</u>

SUB-CONSULTANT

SEE ATTACHED SUB-CONSULTANT LIST

Role	Company Name and Address of Office Handling This Project	Name of Individual Assigned to the Project
Surveying	<u></u>	<u></u>
	<u></u>	<u></u>
Landscaping	<u></u>	<u></u>
	<u></u>	<u></u>
Engineering	<u></u>	<u></u>
	<u></u>	<u></u>
Other Key Member	<u></u>	<u></u>
	<u></u>	<u></u>
Other Key Member	<u></u>	<u></u>
	<u></u>	<u></u>
Other Key Member	<u></u>	<u></u>
	<u></u>	<u></u>
Other Key Member	<u></u>	<u></u>
	<u></u>	<u></u>

(use attachments if necessary)

City of Pompano Beach Request for Letters of Interest



RLI 26-002

November 17, 2025



SUB-CONSULTANT LIST

PROJECT TEAM

<u>ROLE</u>	<u>COMPANY NAME & ADDRESS</u>	<u>NAME OF ASSIGNED INDIVIDUAL</u>
CIVIL ENGINEER, SURVEYING, LANDSCAPING	KEITH (KEITH & ASSOCIATES) 301 East Atlantic Blvd. Pompano Beach, FL 33060	Alex Lazowick
MEP ENGINEERING	KAMM CONSULTING, INC. 1407 W Newport Center Dr. Deerfield Beach, FL 33442	Art Kamm, PE
SEAWALL ENGINEERING	DYNAMIC ENGINEERING SOLUTIONS 351 South Cypress Road Pompano Beach, FL 33060	John Omslaer, PE
ENGINEERING/ BRIDGES	TY LIN GROUP 100 W Cypress Creek Rd. Fort Lauderdale, FL 33309	Carlos Cruz-Casas
ROOFING	ACRC CONSULTING 5001 Hiatus Rd. Sunrise, FL 33351	Eric Smause, RRO
STRUCTURAL ENGINEER	Specialty Engineering Consultants 1599 SW 30th Ave., STE 20 Boynton Beach, FL 33426	Gary McDougal, PE

TIER 1/TIER 2 COMPLIANCE FORM

IN ORDER FOR YOUR FIRM TO COMPLY WITH THE CITY'S LOCAL BUSINESS PROGRAM AS A TIER 1 OR TIER 2 VENDOR, BIDDERS MUST COMPLETE THE INFORMATION BELOW AND UPLOAD THE FORM TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.

TIER 1 LOCAL VENDOR

 X My firm has maintained a permanent place of business within the city limits and maintains a staffing level, within this local office, of at least 10 % who are residents of the City of Pompano Beach.

And/Or

 My firm has maintained a permanent place of business within the city limits and my submittal includes subcontracting commitments to Local Vendors Subcontractors for at least 10 % of the contract value.

Or

 My firm does not qualify as a Tier 1 Vendor.

TIER 2 LOCAL VENDOR

 My firm has maintained a permanent place of business within Broward County and maintains a staffing level, within this local office, of at least 15% who are residents of the City of Pompano Beach

And/Or

 My firm has maintained a permanent place of business within Broward County and my submittal includes subcontracting commitments to Local Vendors Subcontractors for at least 20% of the contract value.

Or

 My firm does not qualify as a Tier 2 Vendor.

I certify that the above information is true to the best of my knowledge.

11/25/2025

(Date)

Design Kollaborative Archotects Planners, Inc.

(Name of Firm)

BY: _____

Andre Capi

(Name)



TIER 1/TIER 2 COMPLIANCE FORM

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And/Or

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Or

 x My firm does not qualify as a Tier 2 Vendor.

I certify that the above information is true to the best of my knowledge.

12/15/2025

(Date)

Atlantic Caribbean Roof Consulting, Inc.

(Name of Firm)

BY: Eric Smause
(Name)

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Or

 My firm does not qualify as a Tier 2 Vendor.

I certify that the above information is true to the best of my knowledge.

12/15/2025

(Date)

Dynamic Engineering Solutions, Inc.

(Name of Firm)

BY: John H. Omslaer

(Name)

TIER 1/TIER 2 COMPLIANCE FORM

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Or

CK My firm does not qualify as a Tier 2 Vendor.

I certify that the above information is true to the best of my knowledge.

12/15/2025
(Date)

KAMM CONSULTING
(Name of Firm)

BY: [Signature]
(Name)

TIER 1/TIER 2 COMPLIANCE FORM

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Or

 My firm does not qualify as a Tier 2 Vendor.

I certify that the above information is true to the best of my knowledge.

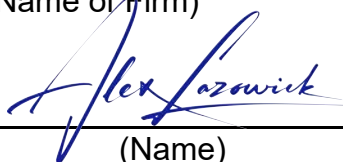
December 2, 2025

(Date)

Keith and Associates, Inc., dba KEITH

(Name of Firm)

BY:



(Name)

TIER 1/TIER 2 COMPLIANCE FORM

IN ORDER FOR YOUR FIRM TO COMPLY WITH THE CITY'S LOCAL BUSINESS PROGRAM AS A TIER 1 OR TIER 2 VENDOR, BIDDERS MUST COMPLETE THE INFORMATION BELOW AND UPLOAD THE FORM TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.

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TIER 2 LOCAL VENDOR

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And/Or

_____ My firm has maintained a permanent place of business within Broward County and my submittal includes subcontracting commitments to Local Vendors Subcontractors for at least 20% of the contract value.

Or

 X My firm does not qualify as a Tier 2 Vendor.

I certify that the above information is true to the best of my knowledge.

12-15-25
(Date)

Specialty Engineering & Design LLC
(Name of Firm)

BY: _____

(Name)

TIER 1/TIER 2 COMPLIANCE FORM

IN ORDER FOR YOUR FIRM TO COMPLY WITH THE CITY'S LOCAL BUSINESS PROGRAM AS A TIER 1 OR TIER 2 VENDOR, BIDDERS MUST COMPLETE THE INFORMATION BELOW AND UPLOAD THE FORM TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.

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And/Or

_____ My firm has maintained a permanent place of business within Broward County and my submittal includes subcontracting commitments to Local Vendors Subcontractors for at least 20% of the contract value.

Or

☒ My firm does not qualify as a Tier 2 Vendor.

I certify that the above information is true to the best of my knowledge.

12/16/2025

(Date)

T.Y.Lin International

(Name of Firm)

BY: Carlos Cruz-Casas

(Name)

LOCAL BUSINESS EXHIBIT "A"
CITY OF POMPANO BEACH, FLORIDA
LOCAL BUSINESS PARTICIPATION FORM

Solicitation Number & Title: **RLI 26-002**
Continuing Contracts for Architectural Services - CCNA Prime Contractor's Name: **Design Kollaborative Architects Planners, Inc.**

Name of Firm, Address	Contact Person, Telephone Number	Type of Work to be Performed/Material to be Purchased	Contract Amount or %
Design Kollaborative Architects Planners 200 NE 1st Avenue #115 Pompano Beach	Andre Capi 954-941-3329	Architectural	50%
Keith & Associates, Inc. dba KEITH 301 E Atlantic Blvd., Pompano Beach	Alex Lazowick, PE, PMP, ENV SP-CEO/President 954-788-3400	Civil Engineering	15%
Dynamic Engineering Solutions, Inc. 351 S. Cypress Rd. #303 Pompano Beach	John Omslaer, PE 954-860-5263	Sea Wall Engineering	5%

LOCAL BUSINESS EXHIBIT "A"

LOCAL BUSINESS EXHIBIT "B"
LOCAL BUSINESS
LETTER OF INTENT TO PERFORM AS A LOCAL SUBCONTRACTOR

Solicitation Number RLI 26-002

TO: Design Kollaborative Architects Planners
(Name of Prime or General Bidder)

The undersigned City of Pompano Beach business intends to perform subcontracting work in connection with the above contract as (check below)

_____ an individual

X a corporation

_____ a partnership

_____ a joint venture

The undersigned is prepared to perform the following work in connection with the above Contract, as hereafter described in detail:

Engineering, Marine design, Seawall Construction and renovation,

Specialty Pilings

at the following price: TBD

12/17/25
(Date)

Dynamic Engineering Solutions, Inc.

(Print Name of Local Business Contractor)

351 S. Cypress Rd. #303

(Street Address)

Pompano Beach, FL 33060

(City, State Zip Code)

BY: _____
(Signature)

IMPORTANT NOTE: Signatures on this form MUST be by an authorized employee of Subcontractor and must be uploaded to the Response Attachment Tab

LOCAL BUSINESS EXHIBIT "B"

LOCAL BUSINESS EXHIBIT "B"
LOCAL BUSINESS
LETTER OF INTENT TO PERFORM AS A LOCAL SUBCONTRACTOR

Solicitation Number RLI 26-003

TO: DK Architects
(Name of Prime or General Bidder)

The undersigned City of Pompano Beach business intends to perform subcontracting work in connection with the above contract as (check below)

☐ an individual

☒ a corporation

☐ a partnership

☐ a joint venture

The undersigned is prepared to perform the following work in connection with the above Contract, as hereafter described in detail:

Civil Engineering, Survey, Construction Engineering Inspection

at the following price: _____

December 2, 2025

(Date)

Keith and Associates, Inc., dba KEITH

(Print Name of Local Business Contractor)

301 East Atlantic Boulevard

(Street Address)

Pompano Beach, FL 33060

(City, State Zip Code)

BY: _____

(Signature)

IMPORTANT NOTE: Signatures on this form MUST be by an authorized employee of Subcontractor and must be uploaded to the Response Attachment Tab

LOCAL BUSINESS EXHIBIT "B"

Qualifications Of Bidders

To demonstrate qualifications to perform the work, and to be considered for award, each bidder shall submit at least three (3) business customer references. Provide information for business customers for whom you have performed work of this nature which you list as references, excluding the City of Pompano Beach. (Use an attachment if necessary.)

1. Name and address of customer: Alliance HP Management LLC
One Financial Plaza 100 SE 3rd Ave | Suite 804 Fort Lauderdale, FL 33304

Contact person name, telephone number and email address: _____
Max Ryan Director, Development & Construction (856) 669-1105 mryan@alliancehp.com

Description of services provided and date(s) of service: January 2022 - present
Architecture, Mechancial / Electrcial / Plumbing / Fire Protection
Permit Expediting, Bidding, Construction Administration for ground-up construction, alterations, renovations

2. Name and address of customer: Sterling Hospitality Development, LLC
47 Perimeter Center East, Suite 150 Atlanta, GA 30346

Contact person name, telephone number and email address: _____
Tommy DiGiorgio, Jr. 954-614-5384 tdigiorgiojr@gmail.com

Description of services provided and date(s) of service: 1990-present
Comprehensive Architectural & Engineering services
for ground-up construction, build-outs and alterations

3. Name and address of customer: S & C Investments, LLC
10000 Mandarin Street, Parkland, FL 33076

Contact person name, telephone number and email address: _____
Carl Jobson 954-296-9410 carljobson@gmail.com

Description of services provided and date(s) of service: 2011-present
Comprehensive Architectural design & services, permit expediting, construction administration



RLI26-002 Addendum 3

Design Kollaborative Architects Planners, Inc. Supplier Response

Event Information

Number: RLI26-002 Addendum 3
 Title: Continuing Contracts for Architectural Services - CCNA
 Type: Request for Letters of Interest
 Issue Date: 11/17/2025
 Deadline: 12/18/2025 02:00 PM (ET)
 Notes: According to Section 287.055, Florida Statutes Consultants' Competitive Negotiation Act (CCNA), the City of Pompano Beach (the "City") invites professional companies/firms to submit a Letter of Interest (RLI) to provide architectural services on a continuing as-needed basis.

The selected firm shall demonstrate specific experience and capabilities and must have qualified personnel and expertise in the specified disciplines.

This RLI is subject to the "Cone of Silence," which imposes certain restrictions on communications concerning the RLI process.

The Cone of Silence shall take effect once this solicitation is released to the General Public. Respondents to this solicitation or persons acting on their behalf may not contact, between the release of the solicitation and the end of the 72 hours following the agency posting the notice of intended award, excluding Saturdays, Sundays, and state holidays, any employee or officer of the executive or legislative branch concerning any aspect of this solicitation, except in writing to the

procurement officer or as provided in the solicitation documents. ^{Exhibit "B"}
Violation of this provision may be grounds for rejecting a response."
(F.S. 287.057 (25)).

Any firm or lobbyist for a firm is prohibited from having any communications concerning any solicitation for a competitive procurement with any member of the City Commission, City Clerk, City Manager's Office, any Evaluation Committee Member, or any other City of Pompano Beach employee after Procurement and Contracts releases a solicitation to the General Public. All communications must be sent through the eBid System (IonWave) or to the Purchasing Agent assigned to this solicitation, Eric Seifer, at 954-786-4098 or eric.seifer@copbfl.com. No other member of the City Commission, City Clerk, City Manager's Office, any Evaluation Committee Member, or any other City of Pompano Beach employee should be contacted concerning this RLI. Any information that amends any portion of this RLI received by any method other than an Addendum issued to the RLI is not binding on the City of Pompano Beach.

Proposals must be submitted electronically through the eBid System (IonWave) on or before the due date and time as provided herein. Any proposals received after the specified due date and time will not be considered. Any uncertainty about the time a proposal is received will be resolved against the firm, if you don't mind.

Firms must be registered on the City's eBid System to view the solicitation documents and respond to this Solicitation. The complete solicitation document can be downloaded for free from the eBid System as a PDF at <https://pompanobeachfl.ionwave.net>. The City is not responsible for the accuracy or completeness of any documentation the firm receives from any source other than the eBid System. The firm is solely responsible for downloading all required documents. To attend the virtual public meeting, go to <https://www.pompanobeachfl.gov/pages/meetings> to find the Zoom link.

Contact Information

Contact: Michael Lee
Address: Procurement and Contracts
1010 NE 3 Avenue
Pompano Beach, FL 33060
Phone: (954) 786-4098
Email: michael.lee@copbfl.com

Design Kollaborative Architects Planners, Inc. Information

Exhibit "B"

Contact: Andre Capi
Address: 24 NE 24 Avenue
Suite 1
Pompano Beach, FL 33062
Phone: (954) 941-3329
Email: dk@dk-group.com
Web Address: DCAYGROUP.COM

By submitting this Response I affirm I have received, read and agree to the all terms and conditions as set forth herein. I hereby recognize and agree that upon execution by an authorized officer of the City of Pompano Beach, this Response, together with all documents prepared by or on behalf of the City of Pompano Beach for this solicitation, and the resulting Contract shall become a binding agreement between the parties for the products and services to be provided in accordance with the terms and conditions set forth herein. I further affirm that all information and documentation contained within this response to be true and correct, and that I have the legal authority to submit this response on behalf of the named Supplier (Offeror).

ANDRE CAPI

Signature

Submitted at 12/18/2025 01:57:58 AM (ET)

acapi@dk-group.com

Email

Requested Attachments

Letter of Interest

DK ARCHITECTS LTR OF INTEREST.pdf

The electronic version of the proposal must be uploaded to the Response Attachments tab. The file size for uploads is limited to 250 MB. If the file size exceeds 250 MB, the response must be split and uploaded as two (2) separate files.

Proposer Information Page Form

Proposer Information Page Form DK.pdf

Must be uploaded to the Response Attachment Tab

Project Team Form

Project Team Form DK.pdf

Must be uploaded to the Response Attachment Tab

Qualification of Bidders Form

Qualifications Of Bidders Form DK.pdf

Qualification of Bidders Form from the attachments tab must be completed and uploaded to this tab.

Tier 1/ Tier 2 Local Business Form

T1_T2 Forms DK Team.pdf

To comply with the City's Local Business Program as a Tier-1 or Tier-2 vendor, you must complete the Tier 1/ Tier 2 Local Business form from the attachments tab and upload it here.

Local Business Program Forms

Local Business Exhibits A&B DK TEAM.pdf

Local Business Program Forms from the attachments tab must be completed and uploaded to this tab.

Attachment H - W9 Request for Taxpayer Identification Number and Certification

W9 - REQ FOR TIN DK.pdf

Must be uploaded to the Response Attachment Tab

Response Attachments

CONFIDENTIAL - FINANCIAL STATEMENT DK.pdf

FINANCIAL STATEMENTS - CONFIDENTIAL

1	Terms & Conditions Check the box indicating you agree to the terms and conditions of this solicitation. ☒ Agree
2	Acknowledgement of Addenda Check this box to acknowledge that you have reviewed all addenda issued for this solicitation. ☒ Yes
3	Local Business Participation Percentage If you have indicated local business participation on the Local Business Participation Form Exhibit A enter the percentage of the contract that will be performed by local Pompano Beach businesses. 70%
4	Vendor Certification Regarding Scrutinized Companies Lists (Any Dollar Amount) Section 215.4725, Florida Statutes, prohibits agencies from contracting (at any dollar amount) with companies on the Scrutinized Companies that Boycott Israel List, or with companies that are engaged in a boycott of Israel. As the person authorized to electronically sign on behalf of Respondent, I hereby certify by selecting the box below that the company responding to this solicitation is not listed on the Scrutinized Companies that Boycott Israel List. I also certify that the company responding to this solicitation is not participating in a boycott of Israel, and is not engaged in business operations in Syria or Cuba. I understand that pursuant to sections 287.135 and 215.4725, Florida Statutes, the submission of a false certification may subject company to civil penalties, attorney's fees, and/or costs. Select yes for Agree, No for disagree on the drop down menu. Yes

5 Drug-Free Workplace

Exhibit "B"

STATEMENT UNDER SECTION 287.087, FLORIDA STATUTES ON DRUG-FREE WORKPLACE
**REQUESTED INFORMATION BELOW IS ON THE ATTRIBUTES TAB FOR THE RFP IN THE EBID SYSTEM.
PROVIDE THIS INFORMATION ELECTRONICALLY.**

Preference must be given to Contractors submitting certification with their bid or proposal, certifying they have a drug-free workplace in accordance with Section 287.087, Florida Statutes. This requirement affects all public entities of the State and becomes effective January 1, 1991.

Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

- (1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- (2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- (3) Give each employee engaged in providing the commodities or contractual services that are under bid, a copy of the statement specified in subsection (1).
- (4) In the statement specified in subsection (1) notify the employees that as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace, no later than five (5) days after such conviction.
- (5) Impose a sanction on, or require the satisfactory participation in, a drug abuse assistance or rehabilitation program if such is available in the employee's community, by an employee who is so convicted.
- (6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify that his company/firm complies with the above requirements.

By choosing YES, I hereby certify that the company/firm complies with all the above requirements

No

6 Conflict of Interest

For purposes of determining any possible conflict of interest, all bidders must disclose if any City of Pompano Beach employee is also an owner, corporate officer, or employee of their business. Indicate either "Yes" (a City employee is also associated with your business), or "No". (Note: If answer is "Yes", you must file a statement with the Supervisor of Elections, pursuant to Florida Statutes 112.313.) Indicate yes or no below with the drop down menu.

No

**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

Exhibit "B"

**Give form to the
requester. Do not
send to the IRS.**

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) Design Kollaborative Architects Planners, Inc.	
	2 Business name/disregarded entity name, if different from above. DK Architects Planners, Inc.	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor ☐ C corporation ☒ S corporation ☐ Partnership ☐ Trust/estate ☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _____ Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) _____	
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions _____ ☐ (Applies to accounts maintained outside the United States.)	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____	
5 Address (number, street, and apt. or suite no.). See instructions. 200 NE 1st Avenue #115		Requester's name and address (optional)
6 City, state, and ZIP code Pompano Beach, FL 33060		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

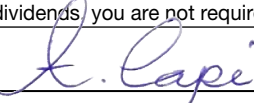
Social security number									
			-				-		
or									
Employer identification number									
5	9	-	1	8	6	6	9	5	1

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person 

Date **11-18-2025**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

must obtain your correct taxpayer identification number (TIN), which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid).
- Form 1099-DIV (dividends, including those from stocks or mutual funds).
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds).
- Form 1099-NEC (nonemployee compensation).
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers).
- Form 1099-S (proceeds from real estate transactions).
- Form 1099-K (merchant card and third-party network transactions).
- Form 1098 (home mortgage interest), 1098-E (student loan interest), and 1098-T (tuition).
- Form 1099-C (canceled debt).
- Form 1099-A (acquisition or abandonment of secured property).

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

Caution: If you don't return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued);
2. Certify that you are not subject to backup withholding; or
3. Claim exemption from backup withholding if you are a U.S. exempt payee; and
4. Certify to your non-foreign status for purposes of withholding under chapter 3 or 4 of the Code (if applicable); and
5. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting is correct. See *What Is FATCA Reporting*, later, for further information.

Note: If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Establishing U.S. status for purposes of chapter 3 and chapter 4 withholding. Payments made to foreign persons, including certain distributions, allocations of income, or transfers of sales proceeds, may be subject to withholding under chapter 3 or chapter 4 of the Code (sections 1441–1474). Under those rules, if a Form W-9 or other certification of non-foreign status has not been received, a withholding agent, transferee, or partnership (payor) generally applies presumption rules that may require the payor to withhold applicable tax from the recipient, owner, transferor, or partner (payee). See Pub. 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*.

The following persons must provide Form W-9 to the payor for purposes of establishing its non-foreign status.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the disregarded entity.
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the grantor trust.
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust and not the beneficiaries of the trust.

See Pub. 515 for more information on providing a Form W-9 or a certification of non-foreign status to avoid withholding.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person (under Regulations section 1.1441-1(b)(2)(iv) or other applicable section for chapter 3 or 4 purposes), do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515). If you are a qualified foreign pension fund under Regulations section 1.897(l)-1(d), or a partnership that is wholly owned by qualified foreign pension funds, that is treated as a non-foreign person for purposes of section 1445 withholding, do not use Form W-9. Instead, use Form W-8EXP (or other certification of non-foreign status).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a saving clause. Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if their stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first Protocol) and is relying on this exception to claim an exemption from tax on their scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 24% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include, but are not limited to, interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third-party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester;
2. You do not certify your TIN when required (see the instructions for Part II for details);
3. The IRS tells the requester that you furnished an incorrect TIN;
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only); or
5. You do not certify to the requester that you are not subject to backup withholding, as described in item 4 under "*By signing the filled-out form*" above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code*, later, and the separate Instructions for the Requester of Form W-9 for more information.

See also *Establishing U.S. status for purposes of chapter 3 and chapter 4 withholding*, earlier.

What Is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all U.S. account holders that are specified U.S. persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code*, later, and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you are no longer tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

• **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note for ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040 you filed with your application.

• **Sole proprietor.** Enter your individual name as shown on your Form 1040 on line 1. Enter your business, trade, or "doing business as" (DBA) name on line 2.

• **Partnership, C corporation, S corporation, or LLC, other than a disregarded entity.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

• **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. Enter any business, trade, or DBA name on line 2.

• **Disregarded entity.** In general, a business entity that has a single owner, including an LLC, and is not a corporation, is disregarded as an entity separate from its owner (a disregarded entity). See Regulations section 301.7701-2(c)(2). A disregarded entity should check the appropriate box for the tax classification of its owner. Enter the owner's name on line 1. The name of the owner entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For

example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2. If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, enter it on line 2.

Line 3a

Check the appropriate box on line 3a for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3a.

IF the entity/individual on line 1 is a(n) . . .	THEN check the box for . . .
• Corporation	Corporation.
• Individual or	Individual/sole proprietor.
• Sole proprietorship	
• LLC classified as a partnership for U.S. federal tax purposes or	Limited liability company and enter the appropriate tax classification:
• LLC that has filed Form 8832 or 2553 electing to be taxed as a corporation	P = Partnership, C = C corporation, or S = S corporation.
• Partnership	Partnership.
• Trust/estate	Trust/estate.

Line 3b

Check this box if you are a partnership (including an LLC classified as a partnership for U.S. federal tax purposes), trust, or estate that has any foreign partners, owners, or beneficiaries, and you are providing this form to a partnership, trust, or estate, in which you have an ownership interest. You must check the box on line 3b if you receive a Form W-8 (or documentary evidence) from any partner, owner, or beneficiary establishing foreign status or if you receive a Form W-9 from any partner, owner, or beneficiary that has checked the box on line 3b.

Note: A partnership that provides a Form W-9 and checks box 3b may be required to complete Schedules K-2 and K-3 (Form 1065). For more information, see the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

If you are required to complete line 3b but fail to do so, you may not receive the information necessary to file a correct information return with the IRS or furnish a correct payee statement to your partners or beneficiaries. See, for example, sections 6698, 6722, and 6724 for penalties that may apply.

Line 4 Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third-party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space on line 4.

1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2).

- 2—The United States or any of its agencies or instrumentalities.
- 3—A state, the District of Columbia, a U.S. commonwealth or territory, or any of their political subdivisions or instrumentalities.
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities.
- 5—A corporation.
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or territory.
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission.
- 8—A real estate investment trust.
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940.
- 10—A common trust fund operated by a bank under section 584(a).
- 11—A financial institution as defined under section 581.
- 12—A middleman known in the investment community as a nominee or custodian.
- 13—A trust exempt from tax under section 664 or described in section 4947.

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
• Interest and dividend payments	All exempt payees except for 7.
• Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
• Barter exchange transactions and patronage dividends	Exempt payees 1 through 4.
• Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 5. ²
• Payments made in settlement of payment card or third-party network transactions	Exempt payees 1 through 4.

¹ See Form 1099-MISC, Miscellaneous Information, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) entered on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37).

B—The United States or any of its agencies or instrumentalities.

C—A state, the District of Columbia, a U.S. commonwealth or territory, or any of their political subdivisions or instrumentalities.

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i).

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i).

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state.

G—A real estate investment trust.

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940.

I—A common trust fund as defined in section 584(a).

J—A bank as defined in section 581.

K—A broker.

L—A trust exempt from tax under section 664 or described in section 4947(a)(1).

M—A tax-exempt trust under a section 403(b) plan or section 457(g) plan.

Note: You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, enter "NEW" at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have, and are not eligible to get, an SSN, your TIN is your IRS ITIN. Enter it in the entry space for the Social security number. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note: See *What Name and Number To Give the Requester*, later, for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.SSA.gov. You may also get this form by calling 800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/EIN. Go to www.irs.gov/Forms to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to www.irs.gov/OrderForms to place an order and have Form W-7 and/or Form SS-4 mailed to you within 15 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and enter "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, you will generally have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note: Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon. See also *Establishing U.S. status for purposes of chapter 3 and chapter 4 withholding*, earlier, for when you may instead be subject to withholding under chapter 3 or 4 of the Code.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code*, earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third-party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Two or more U.S. persons (joint account maintained by an FFI)	Each holder of the account
4. Custodial account of a minor (Uniform Gift to Minors Act)	The minor ²
5. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee ¹
b. So-called trust account that is not a legal or valid trust under state law	The actual owner ¹
6. Sole proprietorship or disregarded entity owned by an individual	The owner ³
7. Grantor trust filing under Optional Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))**	The grantor*

For this type of account:	Give name and EIN of:
8. Disregarded entity not owned by an individual	The owner
9. A valid trust, estate, or pension trust	Legal entity ⁴
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
11. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
12. Partnership or multi-member LLC	The partnership
13. A broker or registered nominee	The broker or nominee
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
15. Grantor trust filing Form 1041 or under the Optional Filing Method 2, requiring Form 1099 (see Regulations section 1.671-4(b)(2)(i)(B))**	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name on line 1, and enter your business or DBA name, if any, on line 2. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.)

* **Note:** The grantor must also provide a Form W-9 to the trustee of the trust.

** For more information on optional filing methods for grantor trusts, see the Instructions for Form 1041.

Note: If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information, such as your name, SSN, or other identifying information, without your permission to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax return preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity, or a questionable credit report, contact the IRS Identity Theft Hotline at 800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, Identity Theft Information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 877-777-4778 or TTY/TDD 800-829-4059.

Protect yourself from suspicious emails or phishing schemes.

Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 800-366-4484. You can forward suspicious emails to the Federal Trade Commission at spam@uce.gov or report them at www.ftc.gov/complaint. You can contact the FTC at www.ftc.gov/idtheft or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see www.IdentityTheft.gov and Pub. 5027.

Go to www.irs.gov/IdentityTheft to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and territories for use in administering their laws. The information may also be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payors must generally withhold a percentage of taxable interest, dividends, and certain other payments to a payee who does not give a TIN to the payor. Certain penalties may also apply for providing false or fraudulent information.

City of Pompano Beach

RLI26-002 Architectural Services - CONTINUING CONTRACTS (CCNA)

Position Classification & Maximum Hourly Labor Rate Schedule

Prime /Firm Name	NAFTA	EU	ASEAN	Other
1. China	100%	100%	100%	100%
2. USA	100%	100%	100%	100%
3. Germany	100%	100%	100%	100%
4. France	100%	100%	100%	100%
5. UK	100%	100%	100%	100%
6. Japan	100%	100%	100%	100%
7. India	100%	100%	100%	100%
8. Canada	100%	100%	100%	100%
9. South Korea	100%	100%	100%	100%
10. Italy	100%	100%	100%	100%
11. Spain	100%	100%	100%	100%
12. Sweden	100%	100%	100%	100%
13. Belgium	100%	100%	100%	100%
14. Netherlands	100%	100%	100%	100%
15. Australia	100%	100%	100%	100%
16. South Africa	100%	100%	100%	100%
17. Brazil	100%	100%	100%	100%
18. Argentina	100%	100%	100%	100%
19. Chile	100%	100%	100%	100%
20. Colombia	100%	100%	100%	100%
21. Venezuela	100%	100%	100%	100%
22. Peru	100%	100%	100%	100%
23. Ecuador	100%	100%	100%	100%
24. Bolivia	100%	100%	100%	100%
25. Paraguay	100%	100%	100%	100%
26. Uruguay	100%	100%	100%	100%
27. Costa Rica	100%	100%	100%	100%
28. Panama	100%	100%	100%	100%
29. Dominican Republic	100%	100%	100%	100%
30. Honduras	100%	100%	100%	100%
31. El Salvador	100%	100%	100%	100%
32. Nicaragua	100%	100%	100%	100%
33. Guatemala	100%	100%	100%	100%
34. Belize	100%	100%	100%	100%
35. Jamaica	100%	100%	100%	100%
36. Trinidad and Tobago	100%	100%	100%	100%
37. Suriname	100%	100%	100%	100%
38. Guyana	100%	100%	100%	100%
39. Barbados	100%	100%	100%	100%
40. Antigua and Barbuda	100%	100%	100%	100%
41. Aruba	100%	100%	100%	100%
42. Curaçao	100%	100%	100%	100%
43. Bonaire	100%	100%	100%	100%
44. San Juan	100%	100%	100%	100%
45. San Pedro de Macoris	100%	100%	100%	100%
46. San Francisco de Macoris	100%	100%	100%	100%
47. San Juan de los Rios	100%	100%	100%	100%
48. San Juan de los Rios	100%	100%	100%	100%
49. San Juan de los Rios	100%	100%	100%	100%
50. San Juan de los Rios	100%	100%	100%	100%

[illegible]

**Exhibit C – Cover Page
Approved Insurance**



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/08/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hiscox Inc. 5 Concourse Parkway Suite 2150 Atlanta GA, 30328	CONTACT NAME: PHONE (A/C, No, Ext): (888) 202-3007 E-MAIL ADDRESS: contact@hiscox.com FAX (A/C, No): INSURER(S) AFFORDING COVERAGE INSURER A: Hiscox Insurance Company Inc INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	NAIC # 10200
INSURED Design Kollaborative Architects/Planners, Inc. 200 NE 1st Avenue, Suite 115 Pompano Beach, FL 33060		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:	Y	Y	P100.123.710.13	02/27/2026	02/27/2027	EACH OCCURRENCE \$ 3,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000						
	MED EXP (Any one person) \$ 5,000						
	PERSONAL & ADV INJURY \$ 3,000,000						
							GENERAL AGGREGATE \$ 3,000,000
							PRODUCTS - COMP/OP AGG \$ S/T Gen. Agg.
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB ☐ DED ☐ RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	☒ Y ☐ N	☐ A				PER STATUTE ☐ OTH-ER ☐
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

APPROVED

By David Daley at 2:50 pm, Apr 09, 2026

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project RLI 26-002 Continuing Contract of Architectural Services - When required by written contract City of Pompano is named as additional insured excluding professional services. On the General Liability is on primary and non-contributory bases. Policies provides for Waiver of Subrogation on the GL. The issuing companies will provide 30 day notice of cancellation, except 10 days of non payment of premium.

CERTIFICATE HOLDER

City of Pompano Beach
100 W Atlantic Blvd
Pompano Beach, FL 33060

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/09/2026

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INSURED Design Kollaborative Architects/Planners, Inc. 200 NE 1st Avenue, Suite 115 Pompano Beach, FL 33060		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

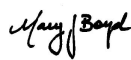
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:						EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG \$ \$ \$ \$ \$ \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) \$ \$ \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$						EACH OCCURRENCE AGGREGATE \$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y / N ☐ N / A						PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT \$ \$ \$
A	Professional Liability	Y		P100.123.533.13	02/27/2026	02/27/2027	Each Claim: \$ 2,000,000 Aggregate: \$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

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CERTIFICATE HOLDER**CANCELLATION**

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