

MEMORANDUM

Purchasing #21-021
April 15, 2021

To: Gregory P. Harrison, City Manager
Through: Carla R. Byrd, General Services Director
From: Jeff English, Purchasing Agent
Subject: Award RFP E-12-21 Lyons Park Stormwater and Wastewater Improvements

Contract Need/Background

The Request for Proposal E-12-21 was issued to select a firm to provide construction services to the City for The Lyons Park Stormwater and Wastewater Improvement Project. Matthew Kudrna, Engineering Project Manager II, provided the scope of services.

Bidders List

The mailing list for this project was created by using companies suggested by the requesting department, companies that have responded to prior bids, companies that have requested their names be placed on the bid list, and companies from appropriate listings in other sources. Forty-nine (49) Pompano Beach construction firms received the solicitation notice.

Number of firms submitting proposals9

Advertising

The RFP was advertised in the Sun Sentinel, and notices were sent to bid notice agencies throughout the nation. The RFP package was also posted on the City's web page for download by interested firms.

Selection/Evaluation Committee

Nine (9) responsive proposals were received. The Selection/Evaluation Committee met on March 29, 2021, (in a public meeting) to review and evaluate the responses. All qualified responses were scored, and the Selection/Evaluation Committee decided that oral presentations would not be required as the scoring results showed sufficient distinction between the responding firms. Copies of the minutes, ranking analysis (voting matrix), and scoring sheets are attached.

Recommendation

The recommendation from the Selection/Evaluation Committee to the City Commission is to approve the ranking order, and authorize the City staff to negotiate a contract with the highest ranked firm Giannetti Contracting Corp. Further authorization is requested to continue with the succeeding ranked firms, should an impasse occur in the negotiations with the recommended firm.

enclosures
cc: file