

# MEMORANDUM

## Parks and Recreation Department

### MEMORANDUM 25-A061

DATE: September 2, 2025

TO: Greg Harrison, City Manager

FROM: Scott Moore, Recreation Director 

SUBJECT: Agenda Item - Resolution Authorizing License Agreement with CPR, ETC., Inc.

Please place the attached resolution on the September 23, 2025, City Commission Agenda. The resolution is to approve the agreement with CPR, ETC., Inc. to utilize the City's Houston/Sworn Aquatic Center and the Pompano Beach Aquatic Center to provide Lifeguard Certification and Water Safety Instruction Courses.

The term of the agreement is for one year. If the City determines the licensee to be in full compliance and performance to be satisfactory, the City with City Commission approval shall have the option to renew the agreement for an additional two one-year terms. Licensee compensation to the City shall be \$14 an hour for CPR instruction programs, and \$83 a day for full-day certification programs.

If you have any questions, please call me at 954-786-4191.

afh

cc: Earl Bosworth, Assistant City Manager  
Kate Belcher, Recreation Manager  
Amy Schmidt, Contract Manager