



**City of Pompano Beach
UTILITIES ADMINISTRATION**

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MEMORANDUM No.26-08

DATE: December 29th, 2025

TO: Gregory P. Harrison, City Manager

VIA: Brian Donovan, Assistant City Manager

FROM: Renuka Mohammed, Utilities Director

CC: Phil Hyer, Superintendent of Plant Operations
Mondy Claude, Utilities Business Operations Analyst

SUBJECT: RFP 25-010 - As-needed repair and Maintenance of Electrical Switchgears

Purpose

To obtain Commission approval of three service agreements resulting from RFP 25-010 – As-Needed Repair and Maintenance of Electrical Switchgears, to ensure the continued safe, reliable operation of the City's electrical infrastructure supporting water and reuse treatment, raw water wellfields, pumping stations, and other critical facilities. These contracts establish a roster of qualified vendors to provide specialized electrical switchgear maintenance, testing, infrared inspections, repairs, and emergency response services on an as-needed basis.

Background

RFP25-010, for As-Needed Repair and Maintenance of Electrical Switchgear serving the Water and Reuse Treatment Plants and Wellfield, was advertised on January 13, 2025, and closed on February 4, 2025, with ten proposals received. The Selection Committee met on April 10, 2025, and ranked submittals based on the following criteria: qualifications and experience, cost, and local business participation. The top three firms were initially selected, namely, Miller Electric Company, Electric Power Switchgear Inc., and MP Predictive Technologies Inc. However, MP Predictive Technologies, Inc. was disqualified after failing to disclose its sale to RESA Power. This resulted in Mills Electric Service Inc., the fourth-ranked proposer, being elevated to the third-ranked position. Consequently, the selection committee recommends awarding service agreements to:

1. Miller Electric Company (File 26-48)
2. Electric Power Switchgear, Inc.(File 26-49)
3. Mills Electric Service Inc. (File 26-144)

Each service agreement is for a period of three (3) years, with the option for two (2) additional one-year renewals, with City Commission approval.

Fiscal impact

Each agreement authorizes up to \$150,000 per fiscal year on an as-needed basis, with a total not to exceed \$450,000 over the contract term, inclusive of renewals. Funding is available in the Utilities Department capital (420-7264-533.65-12, 420-7265-533.65-12) and operating (412-3320-533.46-40, 412-3340-533.46-40) budget accounts.

Supports Strategic Goals, Objectives, Policies

Strategic Plan: Goal 4 (Item 6): Superior Capacity for Growth through Quality, Sustainable Development
- Expand and enhance utility infrastructure - water, wastewater and stormwater.

Comprehensive Plan: Goal 7A: Provide safe, reliable, sustainable, cost-effective potable water to all residents and businesses within the City's water utility service areas and make the capital improvements necessary to maintain or improve potable water services.

Recommendation

The Utilities Department recommends that the Commission approve the final ranking of RFP 25-010 – As-Needed Repair and Maintenance of Electrical Switchgears, and authorize the execution of service agreements between the City of Pompano Beach and each supplier.

Applicable Attachments

- Service Agreement No. 12870- Miller Electric Service Inc
- Service Agreement No. 12871- Electric Switchgear Inc
- Service Agreement No. 13007- Mills Electric Service Inc
- RFP 25-010 Bid Specifications
- RFP 25-010 Scoring Detail Sheet