

# MEMORANDUM

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Purchasing #23-012  
February 2, 2023

To: Gregory P. Harrison, City Manager

Through: Carla R. Byrd, General Services Director

From: Jeff English, Purchasing Agent

Subject: Approval to Piggyback US Communities/Maricopa County Contract 16154  
"Maintenance, Repair, Operating Supplies, Industrial Supplies and Related Products  
and Services" Awarded to Home Depot U.S.A., Inc.

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## Contract Need/Background

City Commission approval is requested to piggyback off the US Communities/Maricopa County Contract 16154, for the as-needed purchase of maintenance, repair and operating supplies from Home Depot U.S.A., Inc. Maricopa County (Arizona) issued this contract as the lead agency, on behalf of the U.S. Communities Purchasing Cooperative (US Communities), to be used as needed by any participating government agency. Contract 16154 "Maintenance, Repair, Operating Supplies, Industrial Supplies and Related Products and Services" was awarded to the above-referenced company and is valid through December 31, 2026.

Attached you will find contract and solicitation documents from US Communities, Maricopa County, and Home Depot U.S.A., Inc.

## Funding

Maintenance and repair supplies and equipment will be purchased as-needed from funds in various City-wide accounts, in an estimated annual amount not to exceed \$300,000.00.

## Award Recommendation

After the review of the Maricopa County contract and solicitation documents for the above-referenced; it is recommended that purchase orders be issued to Home Depot U.S.A., Inc., the awarded vendor, as needed for the purchases as specified in the Maricopa County Contract 16154.

enclosures

cc: file