



Phone: (954) 786-4507

**City of Pompano Beach
PUBLIC WORKS DEPARTMENT**

Fax: (954) 786-4028

MEMORANDUM NO: 2016-40

DATE: June 24, 2016
TO: Otis Thomas, General Services Director
FROM: Robert McCaughan, Public Works Director *RFM*
SUBJECT: Sample Road Beautification Project

Subject project enhances the landscaping in the center median of Sample Road. Project scope includes installation of irrigation system, trees, bedding plants and turf sod. Project limits are Military Trail at west end and Federal Highway at east end. One bid in the amount of \$381,365.71 from Landscape Service Professionals, Inc. was received. After checking references, Public Works recommends accepting the bid. The City earned a \$100,000 grant from Florida Highway Beautification Council to offset a portion of project cost. Balance of required Funding will be provided from CIP #14-222 Enhance FDOT Landscaping (302-7500-530.65-12).

BID AWARD RECOMMENDATION FORM

From: Purchasing Division Jeff English Date 06/24/2016

To: Public Works Department Attn.: Robert McCaughan

Subject: Bid No. E-34-16 Item/service: Sample Road Beautification

Attached is the Bid Tabulation for subject item/service requisitioned by your department. Please complete this form in order that proper presentation and recommendations may be made to the City Commission for its approval, as appropriate. Your response should be typed. Please return this form to the Purchasing Division within three weeks of receipt.

This form must be accompanied by a memorandum explaining the item/service to be purchased, what it will be used for, stating that it is either a replacement or an additional item, and any other pertinent information which might be requested by the City Commission. This memo should also contain a detailed justification if you are rejecting a low bidder (see below).

1. SOURCE OF FUNDS:

Budgeted Code: 302-7500-530-.65-12

Title: Enhance Landscaping FDOT

2. RECOMMENDATION:

(a) Which bidder do you recommend?

Landscape Service Professionals Inc.

(b) Is the recommended bid the lowest bid received?

Yes X No

Note: If you recommend award to other than the low bidder detailed justification must be furnished for rejection of all lower bids, in an accompanying memorandum.

(c) If references were required, were they checked?

Yes X No Not applicable for this bid

Signature: Robert McCaughan

Date: 6/24/2016

Title: Public Works Director
Department Head