

# MEMORANDUM

Purchasing #18-004  
October 16, 2018

To: Gregory P. Harrison, City Manager  
Through: Otis J. Thomas, General Services Director  
From: Jeff English, Purchasing Agent  
Subject: Award Bid E-47-18, Sports Complex Remediation Service

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## Contract Need/Background

Bid E-47-18 was issued to obtain bids from construction firms for furnishing all labor, equipment, tools, and materials necessary for remediation service in the Sports Complex area. Bid award is recommended to the lowest responsive and responsible bidder.

Attached you will find copies of a memorandum and the bid award recommendation form submitted by the Capital Improvement Projects (CIP) Director, and copies of the bid tabulation, and bid solicitation document.

## Bidders List

The Bidders List was created by using companies suggested by the requesting department, companies that have responded to prior bids and companies that have registered as bidders.

Number of firms submitting bids.....4

## Advertising

Notices were sent to bid notice agencies throughout the nation. The bid package was also posted on the City's eBid System for download by interested firms and sent to all registered bidders by email.

## Funding

The project will be funded from budgeted funds in account 001-9920-599.31-60 – Other Professional.

## Market Research

The General Services Department conducted outreach to thirty (30) local Pompano Beach small excavation companies to inform them of the solicitation.

## Award Recommendation

After reviewing the responses to this bid with the CIP Director it is recommended the award for E-47-18 be made to the lowest responsible bidder Terracon Consultants, Inc., in the amount of \$896,724.00 for the bid.

Enclosures  
cc: file