



## FINANCE DEPARTMENT

**DATE:** November 2, 2022

**TO:** Greg Harrison, City Manager

**VIA:** Erjeta Diamanti, Budget Director

**FROM:** Allison Feurtado, Finance Director *AF*

**SUBJECT: Budget adjustment for FY2022**

A budget is an estimate of anticipated expenditures and revenues. The Finance Department in conjunction with the Budget Department has reviewed the current estimates and has found a need to revise budgeted amounts within certain expenditure line items for the end of the fiscal year ending 2022. This will also provide administration a realistic view of the City's financial position.

Below is a summary of the adjustments and the impact on the funds.

### EMS Fund

- **\$87,895** to cover overtime related to the EMS operations.

### Disaster Recovery Fund

- **\$154,200** to cover cost related to Covid-19. These include testing, vaccination sites, personal protective equipment and cleaning /disinfection supplies. Funding will be taken from General Fund Balance.

On behalf of Finance and the Budget department, we respectfully request your approval of the suggested line item adjustments for a grand total **\$242,095**.