

MEMORANDUM

Development Services

ADMINISTRATIVE MEMORANDUM NO. 16-526

DATE: November 29, 2016

TO: Dennis W. Beach, City Manager

VIA: Robin M. Bird, Director of Development Services *RB*
Jennifer Gomez, Assistant Director of Development Services *JG*

FROM: Karen Friedman, AICP, Principal Planner *KBF*

RE: Ch 96: Health and Safety / § 96.58 Mortgagee Registration Requirements.
City Commission December 13, 2016

Staff has prepared text amendments to § 96.58 Mortgagee Registration Requirements.

The following are the three objectives of the proposed text amendments:

1. Clarify when properties must be registered
2. Clarify who is the responsible party to pay registration fee
3. Expand program to include occupied foreclosed properties.

In order to achieve the above three objectives, the following text amendments have been prepared:

- Rename section to clarify the section includes both registration and maintenance standards of foreclosed properties
- Create new term "Notice of Default"
- Add a new term "Responsible Party" to clarify the bank or mortgage company is the responsible party even for occupied foreclosed properties. Therefore all references to mortgagee have been replaced with responsible party.
- Require all foreclosed properties (both vacant and occupied) to be subject to the registration standards. Therefore all reference to vacant properties within subsection (C) are struck.
- Clarify that the security requirements are only applicable to vacant properties. Therefore add in references to vacant properties throughout subsection (F).