## PLANNING AND ZONING BOARD/ LOCAL PLANNING AGENCY MEMORANDUM #16-076

**DATE**: December 21, 2016

**TO**: City Commission

**FROM**: Planning and Zoning Board/ Local Planning Agency

**SUBJECT:** Proposed Revisions to §155.2203 Related to Zoning Board of Appeals

At the meeting of the Planning and Zoning Board/ Local Planning Agency held on December 21, 2016, the Board considered proposed text amendments to the Zoning Code regarding the Zoning Board of Appeals as set forth in the Department of Development Services Administrative Report No. 16-527.

Staff is requesting the Board to approve the recommended changes to the Zoning Code regarding nominations to the Zoning Board of Appeals. In particular the proposed changes would grant the Mayor the power to nominate one regular member of the ZBA, therefore increasing the ZBA membership by one regular member. In conjunction with the increase of one regular member, the text amendments also propose to increase the quorum requirement from four to five members and the concurring vote from four to five members in order to grant a Special Exception, Major Temporary Use Permit, or Interim Use Permit, grant any Variance, or approve any appeal reversing or modifying a decision.

It is the unanimous recommendation of the Board that the revisions to §155.2203 Related to Zoning Board of Appeals be approved.

SEAL

Fred Stacer Chairman

Planning and Zoning Board/ Local Planning Agency